

Next Ord:2063-23
Next Res:1133-23

CITY COUNCIL AGENDA

November 21, 2023

6:00 PM

**Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street**

- a. Call to Order**
- b. Pledge of Allegiance**
- c. Roll Call**
- d. Approval of Agenda**
- e. Consent Agenda**

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

- 1. Minutes - Regular Meeting - November 1, 2023
- 2. Minutes - Regular Meeting - November 8, 2023
- 3. Check Register - Regular
- 4. Planning Commission Appointment - Cassandra Sexson
- 5. Community Development Grant - Sedro-Woolley Museum
- 6. Community Development Grant - Tight Lies LLC
- 7. Community Development Grant - Cascade Fabrics
- 8. Contract Extension - APP dba World Fuel Services
- 9. Interlocal Agreement - Skagit Conservation District and City - NPDES Permit

- f. Introduction of Special Guests and Presentation**
- g. City Administrator Report**
- h. Councilmember and Mayor's Report**
- i. Proclamation(s)**
- j. Public Comments**

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment.'

- k. Public Hearing(s)**

1. 2023 Budget Amendment No. 3 - Ordinance 2063-23 - 1st Read
- l. Unfinished Business**
 1. 2024 Budgeted Levy - Ordinance 2059-23 - 2nd Read
 2. 2024 Utility Rates - Ordinances 2060-23, 2061-23, 2062-23 - 2nd Read
- m. New Business**
 1. Amendment to Municipal Code to Remove Statement in Intent Section Restricting R-15 Zoning Designations - Ordinance 2058-23 - 1st Read
- n. Information Only Items**
 1. 3rd Quarter 2023 Strategic Plan Update
 2. Planning and Business Development Committee - August 23, 2023 Minutes
 3. Police Department Staff Report
- o. Executive Session**
- p. Adjournment**
- q. Closed Session**
 1. To Discuss Collective Bargaining Agreement

Next Meeting(s) City Council - December 6, 2023

The City of Sedro-Woolley complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, limited English proficiency, age, disability, or sex. The City of Sedro-Woolley doesn't exclude people or treat them differently because of race, color, national origin, limited English proficiency, age, disability, or sex.

The City of Sedro-Woolley also complies with applicable state laws and doesn't discriminate on the basis of creed, gender, gender expression or identity, sexual orientation, marital status, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.

Join Zoom Meeting:

<https://zoom.us/j/91786850179?pwd=Vys0Y29XalZmQTRmemJBM2txVDIUQT09>

or dial by location at:

- +1 253 215 8782 US (Tacoma)
- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)



City Council Agenda Item

Agenda Item No.: e.1.

Date: November 21, 2023

From: Serena Mynatt, Deputy Clerk

Subject: Minutes - Regular Meeting - November 1, 2023

RECOMMENDED ACTION:

Motion to approve City Council meeting minutes for the regular meeting held on November 1, 2023.

ISSUE:

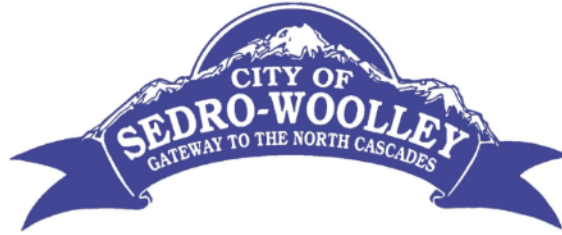
BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. Regular Meeting - City Council minutes - November 1, 2023



Regular Meeting of the City Council
November 1, 2023 - 6:00 PM Hybrid Meeting

a. Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

b. Pledge of Allegiance

c. Roll Call

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Glenn Allen, Joe Burns, Sarah Diamond, Brendan McGoffin, Nick Lavacca, and Chuck Owen.

d. Unfinished Business

e. New Business

1. 2024 Utility Rates

Public Works Director Mark Freiberger gave a detailed report and explanation on how the rate system properly supports our three utility funds and capital projects.

Financial Consultant Karyn Johnson, presented her analysis report and gave a summary and historical details of how the survey was completed .

Public Works Director Mark Freiberger gave a detailed review of the items in the packet for solid waste, sewer, and stormwater.

Solid Waste Supervisor Leo Jacobs presented a detailed explanation of solid waste rates and provided a recycling rate study to ensure we are competitive and servicing the community the best way we can.

f. Adjournment

The meeting was adjourned at 7:25 P.M.

ATTEST:

APPROVED:

Kelly Kohnken, City Clerk

Julia Johnson, Mayor



City Council Agenda Item

Agenda Item No.: e.2.

Date: November 21, 2023

From: Serena Mynatt, Deputy Clerk

Subject: Minutes - Regular Meeting - November 8, 2023

RECOMMENDED ACTION:

Motion to approve City Council meeting minutes for the regular meeting held on November 8, 2023.

ISSUE:

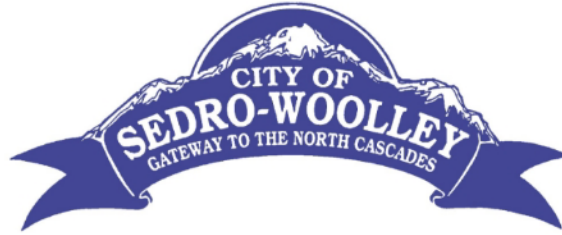
BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. 11-8-2023 Regular City Council Minutes



Regular Meeting of the City Council
November 8, 2023 - 6:00 PM Hybrid Meeting

a. Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

b. Pledge of Allegiance

c. Roll Call

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Joe Burns, Sarah Diamond, Brenden McGoffin, Nick Lavacca, and Chuck Owen. Councilmember Glenn Allen had an excused absence.

d. Approval of Agenda

Motion made by Councilmember Owen and seconded by Councilmember Lavacca.
Motion carried (6-0).

e. Consent Agenda

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

Motion made by Councilmember Burns and seconded by Councilmember Diamond.
Motion carried (6-0).

1. Minutes - City Council Study Session Meeting - October 4, 2023
2. Minutes - Regular Meeting - October 11, 2023
3. Minutes - Regular Meeting - October 25, 2023
4. Check Register - Regular
5. Check Register - Off Cycle
6. Check Register - Off Cycle
7. Check Register - Off Cycle

f. Introduction of Special Guests and Presentation

g. City Administrator Report

City Administrator Charlie Bush encouraged the City Council to have the Community Development grant applications come directly to the City Council on the Consent Agenda instead of having the public vote on grant approval for participating businesses. City Administrator Charlie Bush requested a motion to discontinue public voting on the grant application program.

Motion made by Councilmember Kesti and seconded by Councilmember McGoffin to discontinue public voting for public grant projects. Motion carried (6-0).

"No concern was shown by the City Council bringing these applications directly to the Consent Agenda".

The public can also view these applications online or request a print out at the Finance Department. These will also be available on our city hall bulletin board.

h. Councilmember and Mayor's Report

Councilmember Owen had nothing to report. Councilmember McGoffin had nothing to report. Councilmember Diamond mentioned she has gotten complaints about large trucks and semi' trucks on State Street and said she has had constituents that are concerned about weight restrictions and that our city streets are not designed for heavy trucks.

Councilmember Burns shared an update on the Planning and Business Development Committee. Councilmember Kesti had nothing to report. Councilmember Lavacca shared information about the dog park, and he was excited to see our new city website up and running and commented that our new City Council Packets are easier to read and formatted better. Mayor Julia Johnson shared that we have two candidates for the Community Development Director and also mentioned the Northstar project was having success.

i. Proclamation(s)

j. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment.'

k. Public Hearing(s)

1. 2024 Budget Property Tax Levy - Ordinance 2059-23 - 1st Read

Finance Director Kelly Kohnken gave an explanation and detailed review of the 2024 budgeted levy options for better understanding of the 2024 property tax levy.

2. 2024 Utility Rates - Ordinances 2060-23, 2061-23, 2062-23 - 1st Read

The City Administrator gave a report and recommendation on the increases in the utility rates, and explained what was causing the rates to drive up in cost, as far as inflation.

Corin Hamburg - 620 Township St - Thanked the City Council for thinking about the capital facilities charges and rate increases and she appreciates their consideration for the new budget for all utilities.

l. Unfinished Business

m. New Business

1. Community Development Grant - Happiest Tees on Earth

City Administrator Charlie Bush shared the Community Grant Application for the Happiest Tees on Earth.

Motion made by Councilmember Burns and seconded by Councilmember Lavacca. Motion carried (6-0).

n. Information Only Items

1. Finance and Information Technology Committee Meeting Minutes - October 25, 2023

o. Executive Session

p. Adjournment

The meeting was adjourned at 6:28pm.

ATTEST:

APPROVED:

Kelly Kohnken, City Clerk

Julia Johnson, Mayor



City Council Agenda Item

Agenda Item No.: e.3.

Date: November 21, 2023

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Check Register - Regular

RECOMMENDED ACTION:

Motion to approve check register, EFTs, and payroll as described.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

Claims Checks #200910 through #201003, plus EFTs were generated for payment on November 22, 2023.

Payroll ACH payments totaling \$219,571.63.

FISCAL IMPACT, IF APPROPRIATE:

Claims Checks, plus EFTs, totalling \$963,148.37.

Payroll ACH payments totaling \$219,571.63.

ATTACHMENTS:

1. 2023-11-22 Check Register

CHECK REGISTER

City Of Sedro-Woolley

Time: 15:07:34 Date: 11/15/2023

11/22/2023 To: 11/22/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
11720	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	171.51	
			412 - 537 80 47 000 - Public Utilities			171.51	
11721	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	51.56	
			101 - 576 80 47 052 - Bingham Caretaker			51.56	
11722	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	242.94	
			001 - 522 50 47 000 - Public Utilities			242.94	
11723	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	20.57	
			401 - 535 80 47 000 - Public Utilities			20.57	
11724	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	44.84	
			103 - 542 63 47 000 - Public Utilities			44.84	
11725	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	20.57	
			101 - 576 80 47 050 - Hammer Square			20.57	
11726	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	203.84	
			101 - 576 80 47 020 - Senior Center			203.84	
11727	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	648.54	
			101 - 576 80 47 020 - Senior Center			648.54	
11728	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	23.27	
			001 - 521 20 47 000 - Public Utilities			23.27	
11729	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	15.18	
			401 - 535 80 47 000 - Public Utilities			15.18	
11730	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	28.64	
			101 - 576 80 47 053 - Other Utilities			28.64	
11731	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	155.33	
			101 - 576 80 47 010 - Community Center			155.33	
11732	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	163.40	
			101 - 576 80 47 070 - City Hall			163.40	
11733	11/22/2023	Claims	2	EFT	Cascade Natural Gas Corp	222.71	
			401 - 535 80 47 000 - Public Utilities			222.71	
11734	11/22/2023	Claims	2	EFT	City of Sedro-Woolley	14.03	
			101 - 576 80 47 053 - Other Utilities			14.03	
11735	11/22/2023	Claims	2	EFT	City of Sedro-Woolley	14.03	
			104 - 595 20 63 082 - RW Trail Road Extension			14.03	
11736	11/22/2023	Claims	2	EFT	City of Sedro-Woolley	14.03	
			104 - 595 20 63 082 - RW Trail Road Extension			14.03	
11737	11/22/2023	Claims	2	EFT	Comcast Holdings Corp	71.95	
			101 - 576 80 47 020 - Senior Center			71.95	
11738	11/22/2023	Claims	2	EFT	Pitney Bowes	1,200.00	
			001 - 512 50 42 010 - Postage			243.38	
			001 - 514 23 42 010 - Postage			312.86	
			001 - 522 20 42 010 - Postage			2.42	
			001 - 524 20 42 000 - Postage			3.62	
			425 - 531 50 42 010 - Postage			16.74	
			401 - 535 80 42 015 - Postage			209.24	
			102 - 536 20 42 010 - Postage			9.06	
			412 - 537 80 42 010 - Postage			96.57	
			001 - 558 60 42 010 - Postage			304.82	
			001 - 595 10 42 000 - Postage			1.29	
11739	11/22/2023	Claims	2	EFT	Public Utility Dis No1	45.71	

CHECK REGISTER

City Of Sedro-Woolley

Time: 15:07:34 Date: 11/15/2023

11/22/2023 To: 11/22/2023

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 47 000 - Riverfront			45.71	
11740	11/22/2023	Claims	2	EFT	Public Utility Dis No1	65.04	
			102 - 536 20 47 000 - Public Utilities			65.04	
11741	11/22/2023	Claims	2	EFT	Public Utility Dis No1	45.71	
			101 - 576 80 47 000 - Riverfront			45.71	
11742	11/22/2023	Claims	2	EFT	Public Utility Dis No1	298.40	
			101 - 576 80 47 000 - Riverfront			298.40	
11743	11/22/2023	Claims	2	EFT	Public Utility Dis No1	78.26	
			412 - 537 80 47 000 - Public Utilities			78.26	
11744	11/22/2023	Claims	2	EFT	Public Utility Dis No1	246.87	
			401 - 535 80 47 000 - Public Utilities			246.87	
11745	11/22/2023	Claims	2	EFT	Public Utility Dis No1	388.59	
			101 - 576 80 47 070 - City Hall			388.59	
11746	11/22/2023	Claims	2	EFT	Public Utility Dis No1	155.56	
			101 - 576 80 47 053 - Other Utilities			155.56	
11747	11/22/2023	Claims	2	EFT	Public Utility Dis No1	136.23	
			101 - 576 80 47 051 - Bingham / Memorial			136.23	
11748	11/22/2023	Claims	2	EFT	Public Utility Dis No1	39.27	
			101 - 576 80 47 040 - Train			39.27	
11749	11/22/2023	Claims	2	EFT	Public Utility Dis No1	39.27	
			101 - 576 80 47 070 - City Hall			39.27	
11750	11/22/2023	Claims	2	EFT	Public Utility Dis No1	245.74	
			101 - 576 80 47 050 - Hammer Square			245.74	
11751	11/22/2023	Claims	2	EFT	Public Utility Dis No1	39.27	
			401 - 535 80 47 000 - Public Utilities			39.27	
11752	11/22/2023	Claims	2	EFT	Public Utility Dis No1	39.27	
			001 - 521 20 47 000 - Public Utilities			39.27	
11753	11/22/2023	Claims	2	EFT	Public Utility Dis No1	65.38	
			401 - 535 80 47 000 - Public Utilities			65.38	
11754	11/22/2023	Claims	2	EFT	Public Utility Dis No1	65.38	
			401 - 535 80 47 000 - Public Utilities			65.38	
11755	11/22/2023	Claims	2	EFT	Public Utility Dis No1	194.48	
			101 - 576 80 47 010 - Community Center			194.48	
11756	11/22/2023	Claims	2	EFT	Public Utility Dis No1	2,031.96	
			101 - 576 80 47 020 - Senior Center			2,031.96	
11757	11/22/2023	Claims	2	EFT	Public Utility Dis No1	215.95	
			101 - 576 80 47 000 - Riverfront			215.95	
11758	11/22/2023	Claims	2	EFT	Public Utility Dis No1	454.78	
			401 - 535 80 47 000 - Public Utilities			454.78	
11759	11/22/2023	Claims	2	EFT	Public Utility Dis No1	79.15	
			101 - 576 80 47 053 - Other Utilities			79.15	
11760	11/22/2023	Claims	2	EFT	Public Utility Dis No1	177.22	
			001 - 522 50 47 000 - Public Utilities			177.22	
11761	11/22/2023	Claims	2	EFT	Public Utility Dis No1	79.15	
			001 - 522 50 47 000 - Public Utilities			79.15	

CHECK REGISTER

City Of Sedro-Woolley

Time: 15:07:34 Date: 11/15/2023

11/22/2023 To: 11/22/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
11762	11/22/2023	Claims	2	EFT	Public Utility Dis No1	71.36	
			001 - 522 50 47 000 - Public Utilities			71.36	
11763	11/22/2023	Claims	2	EFT	WA St Dept of Revenue	22,128.60	
			425 - 531 50 44 000 - Taxes & Assessments			1,423.49	
			401 - 535 80 31 010 - Operating Supplies			32.19	
			401 - 535 80 31 020 - Op Supplies-Chemicals			120.64	
			401 - 535 80 44 010 - Taxes & Assessments			8,020.21	
			102 - 536 20 44 010 - Taxes And Assessments			101.06	
			412 - 537 80 44 001 - Taxes & Assessments			12,179.08	
			101 - 576 80 44 010 - Taxes And Assessments			84.23	
			102 - 589 30 11 102 - DO NOT USE - Sales Tax Remitt			167.70	
11764	11/22/2023	Claims	2	EFT	NW Fiber LLC, dba Ziply Fiber	896.79	
			001 - 512 50 42 020 - Telephone			53.81	
			001 - 513 10 42 020 - Telephone			80.71	
			001 - 514 23 42 020 - Telephone			80.71	
			001 - 515 31 42 001 - Telephone			35.87	
			001 - 518 80 42 020 - Telephone			26.90	
			001 - 521 20 42 020 - Telephone			269.04	
			001 - 522 20 42 020 - Telephone			98.65	
			001 - 524 20 42 020 - Telephone			26.90	
			401 - 535 80 42 020 - Telephone			71.74	
			412 - 537 80 42 020 - Telephone			35.87	
			103 - 542 30 42 020 - Telephone			8.97	
			001 - 558 60 42 020 - Telephone			26.90	
			101 - 576 80 42 020 - Telephone			17.94	
			001 - 595 10 42 020 - Telephone			62.78	
11765	11/22/2023	Claims	2	200910	A Clean Carpet Company	940.00	
			101 - 576 80 48 500 - Contracted Heavy Duty Cleanir			640.00	
			101 - 576 80 48 500 - Contracted Heavy Duty Cleanir			300.00	
11766	11/22/2023	Claims	2	200911	A-1 Shredding	261.00	
			001 - 512 50 31 000 - Supplies			56.00	
			001 - 514 23 31 000 - Supplies			56.00	
			001 - 521 20 31 002 - Office/Operating Supplies			105.00	
			001 - 524 20 31 000 - Off/Oper Supps & Books			14.66	
			001 - 558 60 31 000 - Supplies/Books			14.67	
			001 - 595 10 31 000 - Supplies			14.67	
11767	11/22/2023	Claims	2	200912	AWC - Employee Benefit Trust	2,970.00	
			001 - 521 20 27 000 - Retired Medical			2,970.00	
11768	11/22/2023	Claims	2	200913	Aaron Edward Logue	945.00	
			412 - 537 80 31 000 - Operating Supplies			945.00	
11769	11/22/2023	Claims	2	200914	Ackermann Electric Co.	325.80	
			401 - 594 35 64 401 - Machinery & Equip			325.80	
11770	11/22/2023	Claims	2	200915	Amazon Capital Svcs, Inc	2,313.10	
			001 - 514 23 31 000 - Supplies			226.27	
			001 - 518 80 35 000 - Small Tools/Minor Equip			82.52	
			001 - 521 20 26 000 - Uniforms/Accessories			326.10	
			001 - 521 20 26 000 - Uniforms/Accessories			-52.77	
			001 - 521 20 26 000 - Uniforms/Accessories			117.18	
			001 - 521 20 26 000 - Uniforms/Accessories			125.28	
			001 - 521 20 26 000 - Uniforms/Accessories			-117.18	
			001 - 521 20 26 000 - Uniforms/Accessories			76.40	
			001 - 521 20 31 002 - Office/Operating Supplies			136.36	
			001 - 521 20 31 002 - Office/Operating Supplies			23.88	
			001 - 522 20 31 000 - Operating Supplies			16.28	
			001 - 522 20 31 000 - Operating Supplies			21.70	
			001 - 522 20 31 000 - Operating Supplies			32.48	
			001 - 522 20 31 010 - Office Supplies			31.81	

CHECK REGISTER

City Of Sedro-Woolley

Time: 15:07:34 Date: 11/15/2023

11/22/2023 To: 11/22/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 524 20 31 000		Off/Oper Supps & Books	92.47	
			412 - 537 80 31 000		Operating Supplies	48.85	
			001 - 558 60 31 000		Supplies/Books	92.47	
			109 - 594 21 64 109		Equipment	527.89	
			501 - 594 22 64 501		Vehicles - Fire	412.63	
			001 - 595 10 31 000		Supplies	92.48	
11771	11/22/2023	Claims	2	200916	Digger Enterp, dba Anacortes Printing	320.42	
			001 - 521 20 31 010		Printing/Publications	108.26	
			001 - 521 20 31 010		Printing/Publications	212.16	
11772	11/22/2023	Claims	2	200917	Aramark Uniform & Career Apparel Group	84.00	
			401 - 535 80 49 000		Laundry	14.20	
			401 - 535 80 49 000		Laundry	14.20	
			401 - 535 80 49 000		Laundry	14.20	
			102 - 536 20 49 030		Misc-laundry	1.04	
			102 - 536 20 49 030		Misc-laundry	1.04	
			102 - 536 20 49 030		Misc-laundry	1.04	
			412 - 537 80 49 000		Misc-Laundry	3.97	
			412 - 537 80 49 000		Misc-Laundry	3.97	
			412 - 537 80 49 000		Misc-Laundry	3.97	
			103 - 542 30 49 000		Misc-Laundry	8.79	
			103 - 542 30 49 000		Misc-Laundry	8.79	
			103 - 542 30 49 000		Misc-Laundry	8.79	
11773	11/22/2023	Claims	2	200918	Beaver Lake Quarry	2,935.34	
			103 - 542 30 48 002		Crushed Aggregate	2,935.34	
11774	11/22/2023	Claims	2	200919	Bound Tree Medical LLC	4,346.18	
			001 - 522 21 31 000		Operating Supplies - Medical	3,835.76	
			001 - 522 21 35 000		Small Tools & Minor Equipmen	510.42	
11775	11/22/2023	Claims	2	200920	Alexander Bower	100.00	
			101 - 582 10 01 101		Community Center Deposit Ref	100.00	
11776	11/22/2023	Claims	2	200921	Natalie Canniff	100.00	
			101 - 582 10 01 101		Community Center Deposit Ref	100.00	
11777	11/22/2023	Claims	2	200922	C.Hlth130, dba Cardinal Health 112 LLC	1,364.10	
			001 - 522 21 31 000		Operating Supplies - Medical	413.79	
			001 - 522 21 31 000		Operating Supplies - Medical	532.25	
			001 - 522 21 31 000		Operating Supplies - Medical	295.64	
			001 - 522 21 31 000		Operating Supplies - Medical	122.42	
11778	11/22/2023	Claims	2	200923	Carl's Towing	275.84	
			001 - 521 20 41 001		Professional Services	275.84	
11779	11/22/2023	Claims	2	200924	Cerillion N4 Partners	9,141.28	
			001 - 513 10 41 001		Professional Services-HR	9,141.28	
11780	11/22/2023	Claims	2	200925	Cory Starkovich, dba	152.04	
			501 - 594 21 64 501		Equip & Vehicles - Police	152.04	
11781	11/22/2023	Claims	2	200926	Tech Data Corp. dba DLT Solutions LLC	2,620.71	
			001 - 595 10 49 020		Software Licenses/Support	2,620.71	
11782	11/22/2023	Claims	2	200927	Dick's Restaurant Supply North LLC	3,383.68	
			101 - 594 76 31 000		Buildings & Structures	4,126.78	
			101 - 594 76 31 000		Buildings & Structures	-743.10	
11783	11/22/2023	Claims	2	200928	Gregory Dixon	1,258.00	

CHECK REGISTER

City Of Sedro-Woolley

Time: 15:07:34 Date: 11/15/2023

11/22/2023 To: 11/22/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 515 93 41 001		- Indigent Defense Conflict Cour	1,258.00	
11784	11/22/2023	Claims	2	200929	E & E Lumber, Inc.	472.22	
			001 - 521 20 31 002		- Office/Operating Supplies	7.29	
			001 - 522 20 31 000		- Operating Supplies	125.54	
			001 - 522 20 48 000		- Repairs/Maint-Equip	8.33	
			401 - 535 80 35 030		- Portable Equipment < \$5,000	14.06	
			102 - 536 20 35 000		- Small Tools/Minor Equip	19.55	
			103 - 542 30 35 000		- Small Tools/Minor Equip	41.69	
			103 - 542 64 31 004		- Street Sign Materials	27.61	
			103 - 542 64 31 004		- Street Sign Materials	56.28	
			103 - 542 64 31 004		- Street Sign Materials	26.04	
			103 - 542 64 31 004		- Street Sign Materials	54.75	
			101 - 576 80 48 014		- Winnie Houser Park	76.01	
			101 - 576 80 48 016		- City Hall	15.07	
11785	11/22/2023	Claims	2	200930	Edge Analytical Inc	242.00	
			401 - 535 80 41 000		- Professional Services	63.00	
			401 - 535 80 41 000		- Professional Services	179.00	
11786	11/22/2023	Claims	2	200931	Fastenal Company	755.98	
			401 - 535 80 35 030		- Portable Equipment < \$5,000	138.40	
			412 - 537 80 31 000		- Operating Supplies	222.71	
			412 - 537 80 31 000		- Operating Supplies	271.55	
			103 - 542 30 31 000		- Operating Supplies	123.32	
11787	11/22/2023	Claims	2	200932	Ferguson US Holdings, Inc	438.27	
			401 - 535 50 48 040		- Maintenance Of Vehicles	438.27	
11788	11/22/2023	Claims	2	200933	Ferrera, Monica & Rommel, Mathew	100.00	
			101 - 582 10 01 101		- Community Center Deposit Ref	100.00	
11789	11/22/2023	Claims	2	200934	George T. Freeman	2,656.00	
			001 - 515 93 41 001		- Indigent Defense Conflict Cour	1,119.75	
			001 - 515 93 41 001		- Indigent Defense Conflict Cour	599.75	
			001 - 515 93 41 001		- Indigent Defense Conflict Cour	936.50	
11790	11/22/2023	Claims	2	200935	GMP Consultants LLC	5,145.00	
			001 - 558 60 41 000		- Professional Services	5,145.00	
11791	11/22/2023	Claims	2	200936	Galls Parent Holdings, LLC	181.94	
			001 - 522 20 26 000		- Uniforms	181.94	
11792	11/22/2023	Claims	2	200937	Good to Go!	18.75	
			001 - 521 20 31 002		- Office/Operating Supplies	10.50	
			001 - 521 40 43 000		- Travel	8.25	
11793	11/22/2023	Claims	2	200938	Great Floors, LLC	4,690.43	
			101 - 576 80 48 500		- Contracted Heavy Duty Cleanir	4,690.43	
11794	11/22/2023	Claims	2	200939	Guardian Security Systems, Inc.	8,845.67	
			101 - 576 80 48 005		- Senior Center	8,845.67	
11795	11/22/2023	Claims	2	200940	Harnish Group Inc.	31.63	
			412 - 537 50 48 000		- Repairs/maint-equip	31.63	Unit 524
11796	11/22/2023	Claims	2	200941	Heritage Bank	31,057.13	
			104 - 595 30 63 085		- Cont - Sch A Cook Rd Overlay	18,814.63	
			104 - 595 30 63 086		- Const - Sch B Jameson Overlay	9,600.96	
			104 - 595 30 63 087		- Const - Sch C Cook Overlay	2,641.54	
11797	11/22/2023	Claims	2	200942	Indust Pwr Sup Inc, dba	152.04	
			425 - 531 50 48 000		- Repairs/Maintenance	152.04	
11798	11/22/2023	Claims	2	200943	Drew Jenkins	325.00	

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			001 - 522 45 49 010 - Tuition/Registration			325.00	
11799	11/22/2023	Claims	2	200944	Alan F Jongsma	4,575.60	
			001 - 524 20 11 000 - Salaries			4,575.60	
11800	11/22/2023	Claims	2	200945	Carole A. Knipper	315.32	
			001 - 514 23 41 011 - Professional Services			315.32	
11801	11/22/2023	Claims	2	200946	Knox Associates	9,388.48	
			001 - 522 20 31 000 - Operating Supplies			9,388.48	
11802	11/22/2023	Claims	2	200947	L N Curtis & Sons	1,544.75	
			001 - 521 20 26 000 - Uniforms/Accessories			176.39	
			001 - 521 20 26 020 - Ballistic Vests			1,368.36	
11803	11/22/2023	Claims	2	200948	Lakeside Industries, Inc.	545.83	
			103 - 542 30 48 003 - Asphalt Materials			545.83	
11804	11/22/2023	Claims	2	200949	The Language Exchange, Inc	1,459.00	
			001 - 512 50 41 040 - Language Interpreter			1,333.00	
			001 - 521 20 41 001 - Professional Services			31.50	
			001 - 521 20 41 001 - Professional Services			94.50	
11805	11/22/2023	Claims	2	200950	Lautenbach Industries	613.74	
			412 - 537 60 47 015 - Construction Demolition Land I			442.02	
			412 - 537 60 47 015 - Construction Demolition Land I			171.72	
11806	11/22/2023	Claims	2	200951	Lenz Enterprises, Inc	1,645.52	
			412 - 537 60 47 021 - Curbside Yard Waste Disposal			808.76	
			412 - 537 60 47 021 - Curbside Yard Waste Disposal			836.76	
11807	11/22/2023	Claims	2	200952	Les Schwab Tire Center	369.93	
			001 - 521 20 48 010 - Repair & Maint - Auto			261.33	
			412 - 537 60 47 011 - Site Recycling Disposal			108.60	Site recycle tires
11808	11/22/2023	Claims	2	200953	Life Assist Inc.	2,666.46	
			001 - 522 21 31 000 - Operating Supplies - Medical			195.22	
			001 - 522 21 35 000 - Small Tools & Minor Equipmen			1,994.76	
			001 - 522 21 49 000 - Miscellaneous			476.48	
11809	11/22/2023	Claims	2	200954	Bruce G Lissner, DBA Lissner & Assoc, PLLC	7,635.75	
			104 - 595 20 63 082 - RW Trail Road Extension			7,635.75	
11810	11/22/2023	Claims	2	200955	Julie Mackenzie	100.00	
			101 - 582 10 01 101 - Community Center Deposit Ref			100.00	
11811	11/22/2023	Claims	2	200956	McLoughlin & Eardley Corp	8,780.93	
			501 - 594 21 64 501 - Equip & Vehicles - Police			488.51	
			501 - 594 21 64 501 - Equip & Vehicles - Police			210.65	
			501 - 594 21 64 501 - Equip & Vehicles - Police			148.79	
			501 - 594 21 64 501 - Equip & Vehicles - Police			417.55	
			501 - 594 21 64 501 - Equip & Vehicles - Police			504.02	
			501 - 594 21 64 501 - Equip & Vehicles - Police			3,752.55	
			501 - 594 21 64 501 - Equip & Vehicles - Police			2,330.09	
			501 - 594 22 64 501 - Vehicles - Fire			387.02	
			501 - 594 22 64 501 - Vehicles - Fire			129.50	
			501 - 594 22 64 501 - Vehicles - Fire			412.25	
11812	11/22/2023	Claims	2	200957	Mountain Law, PLLC	8,092.08	
			001 - 515 93 41 000 - Indigent Defender			7,916.00	
			001 - 515 93 41 000 - Indigent Defender			176.08	
11813	11/22/2023	Claims	2	200958	Walter E Nelson Co. of N. WA	157.19	
			401 - 535 80 35 030 - Portable Equipment < \$5,000			157.19	

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11814	11/22/2023	Claims	2	200959	Nelson Dist, Inc. dba Nelson Petroleum	359.61	
					001 - 522 20 32 000 - Auto Fuel/Diesel	10.23	
					425 - 531 50 32 000 - Vehicle Fuel	62.34	
					412 - 537 80 32 000 - Auto Fuel/Diesel	287.04	
11815	11/22/2023	Claims	2	200960	Oliver-Hammer, Inc	1,216.05	
					401 - 535 80 35 010 - Safety Equipment	407.18	
					401 - 535 80 35 010 - Safety Equipment	130.30	
					412 - 537 80 31 000 - Operating Supplies	33.64	
					103 - 542 30 31 010 - Operating Supplies-Propane	157.34	
					103 - 542 30 31 020 - Operating Supplies - Herbicide	157.45	
					103 - 542 30 35 010 - Safety Equipment	330.14	
11816	11/22/2023	Claims	2	200961	PB Parent Holdco, LP dba	125.27	
					401 - 535 80 35 010 - Safety Equipment	125.27	
11817	11/22/2023	Claims	2	200962	Parker Corporate Svcs, Inc.	125.00	
					425 - 531 50 41 000 - Professional Services	125.00	
11818	11/22/2023	Claims	2	200963	PatCen Healthcare, Inc.	188.59	
					001 - 522 20 35 011 - EMS Minor Equipment	188.59	
11819	11/22/2023	Claims	2	200964	Power DMS, Inc.	2,663.41	
					001 - 521 20 41 001 - Professional Services	2,663.41	
11820	11/22/2023	Claims	2	200965	Red's Mobile 24-Hour Truck & Equip Repai	4,306.99	
					425 - 531 50 48 000 - Repairs/Maintenance	162.90	Unit 604
					401 - 535 50 48 040 - Maintenance Of Vehicles	576.71	Unit 416
					401 - 535 50 48 040 - Maintenance Of Vehicles	66.69	Unit 416
					412 - 537 50 48 000 - Repairs/maint-equip	1,126.92	Unit522
					412 - 537 50 48 000 - Repairs/maint-equip	938.51	Unit 516
					412 - 537 50 48 000 - Repairs/maint-equip	181.63	Unit 522
					412 - 537 50 48 000 - Repairs/maint-equip	244.35	Unit 520
					103 - 542 30 48 010 - Repair/Maintenance-Equip	1,009.28	Unit 310
11821	11/22/2023	Claims	2	200966	Reichhardt & Ebe	21,553.69	
					104 - 595 10 63 081 - Eng - John Line Rd. Bike/Ped	10,241.89	
					104 - 595 10 63 083 - Eng-SR 9-John Liner-McGarigle	11,311.80	
11822	11/22/2023	Claims	2	200967	Karen Rozcicha	100.00	
					101 - 582 10 01 101 - Community Center Deposit Ref	100.00	
11823	11/22/2023	Claims	2	200968	SRV Construction Inc	590,085.56	
					104 - 595 30 63 085 - Cont - Sch A Cook Rd Overlay	357,477.96	
					104 - 595 30 63 086 - Const - Sch B Jameson Overlay	182,418.31	
					104 - 595 30 63 087 - Const - Sch C Cook Overlay	50,189.29	
11824	11/22/2023	Claims	2	200969	San Diego Police Equip Co. Inc.	1,365.65	
					001 - 521 20 31 015 - Ammunition	1,365.65	
11825	11/22/2023	Claims	2	200970	Sedgwick Claims	2,496.33	
					001 - 511 60 21 001 - Industrial Insurance	2.11	
					001 - 512 50 21 001 - Industrial Insurance	3.85	
					001 - 513 10 21 001 - Industrial Insurance	5.78	
					001 - 514 23 21 001 - Industrial Insurance	21.74	
					001 - 518 80 21 001 - Industrial Insurance	7.71	
					001 - 521 10 21 001 - Industrial Insurance	55.98	
					001 - 521 20 21 001 - Industrial Insurance	906.70	
					001 - 522 20 21 001 - Industrial Insurance	69.48	
					001 - 522 21 21 001 - Industrial Insurance	557.77	
					001 - 522 22 21 001 - Industrial Insurance	208.44	
					001 - 524 20 21 001 - Industrial Insurance	27.15	

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			425 - 531 50 21 001 - Industrial Insurance			64.34	
			401 - 535 80 21 001 - Industrial Insurance			152.56	
			102 - 536 20 21 001 - Industrial Insurance			21.23	
			412 - 537 80 21 001 - Industrial Insurance			151.03	
			103 - 542 30 21 001 - Industrial Insurance			61.51	
			501 - 548 30 21 001 - Industrial Insurance			32.02	
			001 - 558 60 21 001 - Industrial Insurance			6.67	
			101 - 576 80 21 001 - Industrial Insurance			96.83	
			001 - 595 10 21 001 - Industrial Insurance			43.43	
11826	11/22/2023	Claims	2	200971	Sedro-Woolley Auto Parts Inc	864.77	
			001 - 522 20 48 000 - Repairs/Maint-Equip			2.76	
			401 - 535 50 48 040 - Maintenance Of Vehicles			56.66	
			401 - 535 50 48 040 - Maintenance Of Vehicles			230.03	
			102 - 536 20 31 010 - Operating Supplies			3.14	
			102 - 536 20 48 040 - Repair/Maint-Equip & Bldg			187.27	Unit 212
			102 - 536 20 48 040 - Repair/Maint-Equip & Bldg			167.56	
			103 - 542 30 48 010 - Repair/Maintenance-Equip			57.06	
			103 - 542 30 48 010 - Repair/Maintenance-Equip			120.69	
			501 - 548 30 31 000 - Operating Supplies			24.42	Fleet oil
			101 - 576 80 31 003 - Operating Sup - Parks Shop			15.18	
11827	11/22/2023	Claims	2	200972	M.T. Gehring dba Sedro-Woolley Auto	402.09	
			001 - 522 20 48 000 - Repairs/Maint-Equip			402.09	
11828	11/22/2023	Claims	2	200973	Skagit Cnty Fire Dist 3	3,300.00	
			001 - 522 45 49 010 - Tuition/Registration			3,300.00	
11829	11/22/2023	Claims	2	200974	Skagit Cnty Information Svcs	24,162.36	
			001 - 521 20 41 050 - Spillman System			24,162.36	
11830	11/22/2023	Claims	2	200975	Skagit Cnty Public Works	72,841.79	
			412 - 537 60 47 000 - Solid Waste Disposal			72,841.79	
11831	11/22/2023	Claims	2	200976	Skagit Cnty Treasurer	58.36	
			635 - 589 30 05 635 - County Crime Victim Witness P			58.36	
11832	11/22/2023	Claims	2	200977	Skagit Farmers Supply	1,027.70	
			001 - 522 20 31 000 - Operating Supplies			65.14	
			401 - 535 50 48 050 - Maint Of General Equip			292.01	
			401 - 535 80 31 010 - Operating Supplies			56.44	
			401 - 535 80 35 030 - Portable Equipment < \$5,000			179.11	
			103 - 542 30 31 000 - Operating Supplies			130.31	
			103 - 542 30 32 000 - Auto Fuel/Diesel			263.43	
			101 - 576 80 35 000 - Small Tools & Minor Equip			41.26	
11833	11/22/2023	Claims	2	200978	PNG Media LLC, dba Skagit Publishing	387.36	
			001 - 511 60 31 001 - Legal Publications			118.36	
			001 - 558 60 41 010 - Advertising			139.88	
			001 - 558 60 41 011 - Advertising Reimbuseable			129.12	
11834	11/22/2023	Claims	2	200979	Skagit Shooting Range, LLC	597.30	
			001 - 521 40 49 000 - Tuition/Registration			597.30	
11835	11/22/2023	Claims	2	200980	Smarsh Inc.	781.55	
			001 - 518 80 41 000 - Professional Services			781.55	
11836	11/22/2023	Claims	2	200981	Staples, Inc.	24.24	
			401 - 535 80 31 000 - Office Supplies			24.24	
11837	11/22/2023	Claims	2	200982	State Auditor's Office	1,345.05	
			001 - 514 23 31 000 - Supplies			1,345.05	
11838	11/22/2023	Claims	2	200983	Stiles & Lehr Law Inc., PS	3,996.00	

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			001 - 512 50 41 010 - Municipal Court Judge			3,996.00	
11839	11/22/2023	Claims	2	200984	Systems Design West, LLC	3,805.68	
			001 - 522 21 41 000 - EMS Professional Services-Sys I			3,805.68	
11840	11/22/2023	Claims	2	200985	Tacoma Screw Products Inc.	79.42	
			401 - 535 80 35 000 - Small Tools & Minor Equip			79.42	
11841	11/22/2023	Claims	2	200986	Teleflex LLC	1,345.50	
			001 - 522 20 35 011 - EMS Minor Equipment			1,345.50	
11842	11/22/2023	Claims	2	200987	Thompson, Guildner & Assoc, Inc P.S.	15,275.69	
			001 - 515 41 41 000 - Ext Legal-City Attorney			12,596.90	
			001 - 515 45 41 000 - Legal - Litigation			2,678.79	
11843	11/22/2023	Claims	2	200988	Eulises Tovar-Cano	539.25	
			001 - 518 80 43 000 - Travel/Meals			539.25	
11844	11/22/2023	Claims	2	200989	John Green, dba Trimline Design	2,249.67	
			501 - 594 21 65 501 - Equipment			2,249.67	
11845	11/22/2023	Claims	2	200990	HD Supply Inc, dba USA BlueBook	386.59	
			401 - 535 80 31 010 - Operating Supplies			386.59	
11846	11/22/2023	Claims	2	200991	UniFirst Corp.	347.15	
			001 - 522 20 26 000 - Uniforms			347.15	
11847	11/22/2023	Claims	2	200992	United Site Services	236.93	
			001 - 521 40 49 000 - Tuition/Registration			236.93	For EVOC
11848	11/22/2023	Claims	2	200993	Universal Field Services, Inc.	222.84	
			104 - 595 20 63 082 - RW Trail Road Extension			222.84	
11849	11/22/2023	Claims	2	200994	UpCodes, Inc	396.00	
			001 - 522 20 31 010 - Office Supplies			396.00	
11850	11/22/2023	Claims	2	200995	Util Underground Loc Ctr	72.38	
			401 - 535 80 31 010 - Operating Supplies			72.38	
11851	11/22/2023	Claims	2	200996	Valvoline Instnt Oil Chg	214.97	
			001 - 521 20 48 000 - Repairs & Maintenance			53.74	Velthuizen
			001 - 521 20 48 010 - Repair & Maint - Auto			107.49	Veh 262 Moore'
			001 - 521 20 48 010 - Repair & Maint - Auto			53.74	Veh 263 Rosser
11852	11/22/2023	Claims	2	200997	WA St Dept of Ecology	405.00	
			401 - 535 80 49 010 - Misc-Dues/Subscriptions			135.00	
			401 - 535 80 49 010 - Misc-Dues/Subscriptions			135.00	
			401 - 535 80 49 010 - Misc-Dues/Subscriptions			135.00	
11853	11/22/2023	Claims	2	200998	WA St Off of Treasurer	3,955.38	
			635 - 586 30 00 635 - State Court Fees Remittance			3,955.38	
11854	11/22/2023	Claims	2	200999	WA St Patrol	112.50	
			001 - 521 20 41 040 - Intergov Svc-Gun Permits			33.00	
			001 - 521 20 41 040 - Intergov Svc-Gun Permits			79.50	
11855	11/22/2023	Claims	2	201000	Waste Management Of Skgt	17,742.71	
			412 - 537 60 47 010 - Curbside Recycling Disposal			17,742.71	
11856	11/22/2023	Claims	2	201001	Deion Whitt	454.25	
			001 - 521 40 43 000 - Travel			454.25	
11857	11/22/2023	Claims	2	201002	Woods Acquisition Corp	99.18	
			001 - 595 10 31 000 - Supplies			99.18	

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11858	11/22/2023	Claims	2	201003	World Kinect Energy Services, dba	12,343.10	
		001 - 518 20 32 000 - Auto Fuel				81.50	
		001 - 521 20 32 000 - Auto Fuel				3,536.63	
		001 - 522 20 32 000 - Auto Fuel/Diesel				2,094.25	
		425 - 531 50 32 000 - Vehicle Fuel				82.88	
		425 - 531 50 32 000 - Vehicle Fuel				142.57	
		425 - 531 50 32 000 - Vehicle Fuel				110.01	
		425 - 531 50 32 000 - Vehicle Fuel				106.37	
		401 - 535 80 32 000 - Auto Fuel/Diesel				139.34	
		401 - 535 80 32 000 - Auto Fuel/Diesel				204.82	
		102 - 536 20 32 000 - Auto Fuel/Diesel				250.10	
		412 - 537 80 32 000 - Auto Fuel/Diesel				2,557.95	
		412 - 537 80 32 000 - Auto Fuel/Diesel				1,581.16	
		412 - 537 80 32 000 - Auto Fuel/Diesel				205.53	Fuel 525 & 514
		103 - 542 30 32 000 - Auto Fuel/Diesel				149.45	
		103 - 542 30 32 000 - Auto Fuel/Diesel				73.34	
		103 - 542 30 32 000 - Auto Fuel/Diesel				479.42	
		101 - 576 80 32 000 - Auto Fuel/Diesel				148.50	
		101 - 576 80 32 000 - Auto Fuel/Diesel				399.28	
		001 Current Expense Fund				132,639.78	
		101 Parks & Facilities Fund				24,527.96	
		102 Cemetery Fund				994.83	
		103 Street Fund				6,880.46	
		104 Arterial Street Fund				650,583.03	
		109 Special Investigation Fund				527.89	
		401 Sewer Operations Fund				14,527.23	
		412 Solid Waste Operations Fund				114,353.06	
		425 Stormwater Operations				2,448.68	
		501 Equipment Replacement Fund				11,651.71	
		635 Custodial Fund				4,013.74	
						963,148.37	Claims: 963,148.37

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

Finance Director

Date

Finance Committee Member

Date

Finance Committee Member

Date

Finance Committee Member

Date



City Council Agenda Item

Agenda Item No.: e.4.

Date: November 21, 2023

From: Nicole McGowan, Assistant Planner

Subject: Planning Commission Appointment - Cassandra Sexson

RECOMMENDED ACTION:

Motion to approve the appointment of Cassandra Sexson to the Planning Commission.

ISSUE:

Should the City Council approve the appointment of Sedro-Woolley resident, Cassandra Sexson, to the Planning Commission?

BACKGROUND/SUMMARY INFORMATION:

Planning Director, Hiller West, Assistant Planner, Nicole McGowan, and Planning Commission Chair, Joe Fattizzi met with Cassandra Sexson for an in-person interview on November 14, 2023 regarding her interest in being appointed to the Planning Commission (Mrs. Sexson's letter of interest is attached herein as Attachment 1). The consensus was that Mrs. Sexson's diverse background ranging from architecture, aerospace technology, active involvement with the Sedro-Woolley Youth Football League, and interest in historic preservation would bring a diverse skillset and useful knowledge to the table as a Planning Commissioner. She spoke highly of Sedro-Woolley as a closely-knit community and shows an understanding that Sedro-Woolley is expected to grow in coming years. It is clear that Mrs. Sexson is personally familiar with the city and articulated well that she would like to be an active participant in guiding the city's future development in a positive direction. She plans to work with the Planning Commission and city staff to lessen the city's "growing pains" where possible by finding new, creative ways of accommodating that growth while staying true to the community's overall goals. Staff finds that Mrs. Sexson would be a great fit for the position.

FISCAL IMPACT, IF APPROPRIATE:

None.

ATTACHMENTS:

1. Attachment 1 - Planning Commission Appointment Letter of Interest, Cassandra Sexson

TO: Sedro Woolley Planning Department
ATTN: Assistant Planner
325 Metcalf Street
Sedro-Woolley, WA 98284
360-855-0771
nmcgowan@sedro-woolley.gov

FROM: Cassandra Sexson
901 Jameson Street
Sedro-Woolley, WA 98284
425-350-9117
CassandraSexson@gmail.com
Cassandra.Sexson@astronics.com

I'd like to express my interest in your upcoming opening on the City Planning Commission. Originally born and raised in Bellevue, Washington, I completed my bachelor's degree in architecture, and moved to Sedro-Woolley with my husband and our children in 2013 to be closer to family who had relocated to Skagit County several years prior.

We are the proud owners of a Sedro-Woolley historical Victorian home, The Splane House, circa 1903, that we have been slowly renovating and participated in the Sedro-Woolley Museum's Victorian Home Tour in 2015.

In 2019 I became involved with the Sedro-Woolley Youth Football League (SWYFL) and have served on the SWYFL as both a volunteer and Board Member since 2021. During my term on the SWYFL Board, we updated our policies, edited the bylaws, increased local sponsorships, and worked with the City of Sedro-Woolley for approvals on field improvements to lower operational costs for the league. My experience on the SWYFL has taught me the challenges that come with our historical and evolving dynamics, while also being humbled by the generosity and compassion that Sedro-Woolley residents have for their community.

I witnessed Sedro-Woolley's resourcefulness when our daughter graduated from Sedro-Woolley High School in 2020, and how our local schools and small businesses rallied together to support our youth during COVID by giving them a memorable experience via the car lead student parade through town.

I believe that Sedro-Woolley is attracting growth which requires careful planning and long-term strategic thinking. In my professional life, I am the Senior Commercial Business Development Manager for Astronics AES, an aerospace company that specializes in interior parts, avionics, and power systems. Evaluating opportunities for alignment with corporate objectives is a unique skill that I possess which I believe would benefit someone in a City Planning position to facilitate the long-term prosperity of our residence.

I would like to learn what the next steps are to be considered for the 6-year term, beginning in January 2024. Please let me know if you require any additional information or if there is an interview process.

I look forward to connecting with you and learning how to better serve my community.

Thank you and regards,

Cassandra Sexson



City Council Agenda Item

Agenda Item No.: e.5.

Date: November 21, 2023

From: Charlie Bush, City Administrator

Subject: Community Development Grant - Sedro-Woolley Museum

RECOMMENDED ACTION:

Motion to authorize Mayor Julia Johnson to execute/sign the Community Development grant contract with the Sedro-Woolley Museum for \$5,000.

ISSUE:

Should the City Council approve a grant to the Sedro-Woolley Museum in the amount of \$5,000?

BACKGROUND/SUMMARY INFORMATION:

The City Council created the Community Development Grant Program by City Council action on July 26, 2023. Staff launched the program on August 21st, 2023. The Sedro-Woolley Museum was the fourth applicant, on October 6, 2023. The project meets the criteria in the attached grant checklist. The Museum plans to clean up and beautify the exterior of the Museum. This will include removing outdoor fixtures and equipment on the north and south sides of the building. The fixtures will be repositioned on the south side of the building. Parking access will be improved on the north side of the building. The door on a bunk house on the property will be replaced. The south side parking strip will receive new gravel. Paint will be applied to the Steam Donkey's on the north side of the building. Three windows will be replaced. The Museum's project features extensive volunteer labor.

FISCAL IMPACT, IF APPROPRIATE:

\$5,000 from American Rescue Plan Act funds allocated by the City Council to the Community Development Grant Program. If this grant is approved, \$106,500 will remain in the program.

ATTACHMENTS:

1. Sedro Woolley Museum Application
2. SWCDGP Review Sheet Sedro-Woolley Museum

Sedro-Woolley Community Development Grant Program *Application*

Date of Application: 10/06/2023

Full Legal Name (Organization): Sedro-Woolley Museum

Applicant Mailing Address: 725 Murdock Street, Sedro-Woolley, WA 98284

Project Physical Address: 725 Murdock Street, Sedro-Woolley, WA 98284

Phone Number: (360) 855-2390

Primary Contact: Cheryl Brue, Treasurer (360) 540-4641

Website (if applicable): sedro-woollemuseum.com

Email Address: swmuseum@comcast.net

Grant Amount Requested (maximum \$5,000 per nonprofit and \$10,000 per business): \$ 5,000.00

Optional Matching Funds: _____

Grant Eligibility Requirements:

- Businesses and non-profit organizations are eligible to apply for funds
- Businesses must possess and active City of Sedro-Woolley business license, if required by law
- Applications must be approved prior to the project start date
- Maximum funding limit is \$5,000 per nonprofit, or \$10,000 per business
- National franchises are not eligible
- Improvements must be made to a public-facing area.
- Projects will be vetted for completeness by City staff, may go to the Arts Commission for recommendation to the City Council, and will be subject to a public advisory vote. The City Council will make the final decision on whether to fund a project.
- Once funded, grants will be reimbursement grants. One exception is for projects greater than \$20,000 in total. Those projects can have their city-eligible funds reimbursed when they are more than 50% complete.

Proposal - provide an explanation of the project including who/what/where/when/why, attach at least three photos of the area/areas needing improvement (500 words or less):

The Sedro-Woolley Museum is a 501(c)3 Corporation registered with the State of Washington. We hold a current business license with the City of Sedro-Woolley. Our purpose is to collect, catalogue, preserve, exhibit, disseminate and maintain materials and artifacts of historical and cultural significance to Sedro-Woolley and surrounding communities.

The Museum is a self supporting non-profit organization that relies on memberships, donations and grants for operating and building improvements. The all volunteer staff has been working hard during the past year to update exhibits and provide necessary building maintenance on the interior of the building.

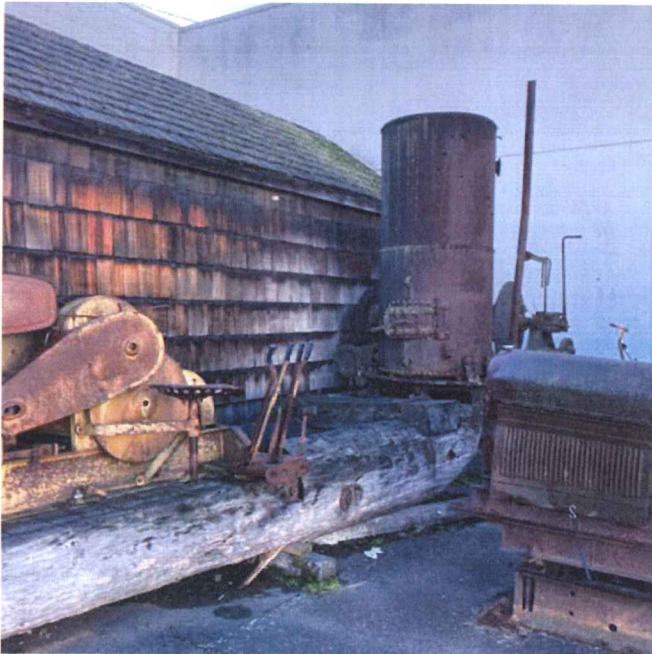
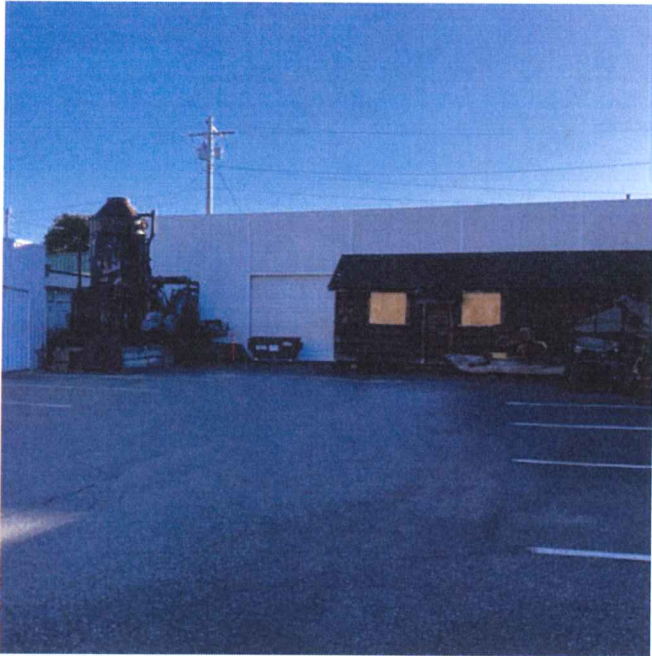
Our proposal for the City of Sedro-Woolley's Community Development Grant is to clean-up and beautify the exterior of our building. We are currently in the process of identifying outdoor fixtures housed on the north and south sides of the building for removal. Some of the fixtures are no longer relevant and will be hauled away.

Once the fixtures identified are hauled away, some of the remaining equipment will be moved from the north side to the south side of the building for better placement and to allow for improved parking to the north.

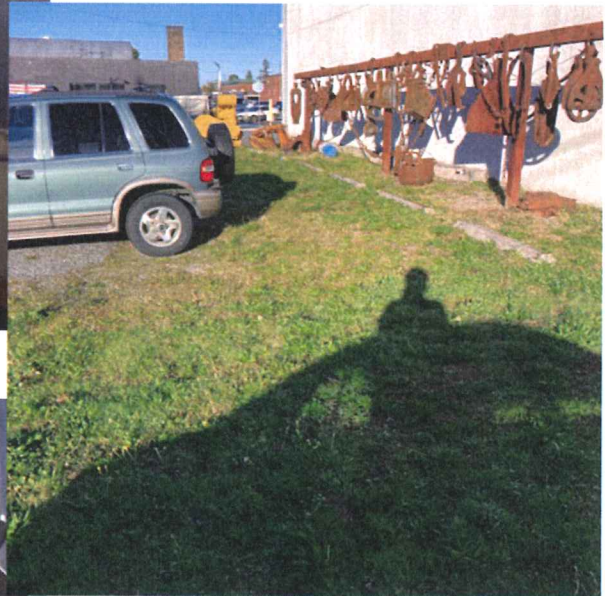
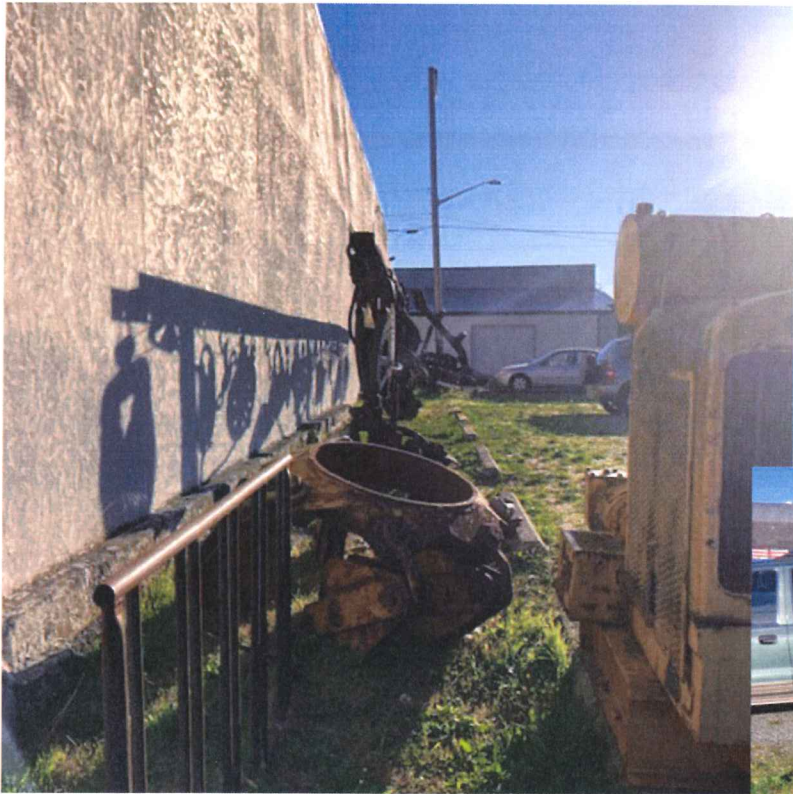
The north side will still house two Steam Donkey's that are proposed to be painted for a fresh look.

Also located on the north side is a bunk house that was vandalized back in February of 2023. We would like to replace the broken door with a 6-panel door for better security and to replace the three windows that were broken and have been boarded up.

NORTH SIDE



SOUTH SIDE



Budget – provide a line-item budget, including information and amounts of any outside funding sources:

Proposed Budget

Move equipment from the north side of the building to the south side and regrade the parking strip. Estimated bid: \$3,000.00

Gravel to re-gravel the south side parking strip.
Estimated bid from Skagit Aggregates: \$800.00

10 gallons of black paint for Steam Donkey's on north side of building.
Estimated bid from E & E Lumber: \$500.00
Painting to be completed by volunteer labor.

1 6-panel door.
Estimated bid from Home Depot: \$300.00
Installation of door to be completed by volunteer labor.

3 American Craftsman Windows.
Estimated price from Home Depot: \$250.00 per window. Total \$750.00
Installation of windows to be completed by volunteer labor.

Total budget for north and south parking lots: \$5,350.00

Impact – discuss how your project will directly or indirectly increase tax revenues in Sedro-Woolley (250 words or less):

The proposed project for the clean up of the north and south parking areas to the Museum will provide for a clean and safer area for parking of visitors. It will enhance the look of the building and proposed to draw more interest to the Museum and our lovely Gift Shop.

This project is anticipated to be phase 1 of a 2-phase project, with phase 2 being to repaint the exterior of the building and update signage. We are hopeful of receiving a grant for phase 2.

Background – provide any additional background information you feel is relevant, including an artist rendering of your project (250 words or less, an art attachment is strongly encouraged):

The Sedro-Woolley Museum was established in 1992 and has become a destination stop for visitors traveling through town, people researching thr family history and is also a fun destination for field trips for the local elementary schools.

We provide monthly events and exhibit openings. We have been working to update our exhibits and partner with downtown businesses and other non-profit organizations to increase foot traffic to both the museum and the downtown businesses.

Photos of the proposed areas to be improved are attached.

Authorization

I, (print name) _____ Cheryl A. Brue _____ the (print title, if applicable) _____ Treasurer _____

of (print organization name, if applicable) _____ Sedro-Woolley Museum _____

have approved the submission of this proposal.

If I/we receive a grant, I/we agree to enter into a contract with the City of Sedro-Woolley promising to:

- 1) Execute the project, as planned;
- 2) If a religious organization, not proselytize as any part of the project to be completed;
- 3) Provide all documentation necessary (included in the contract) to verify and receive reimbursement for the project.

Name and Title of Authorizing Member: _____ Cheryl A. Brue, Treasurer _____

Signature: Cheryl A Brue _____ Date: _____ 10/06/2023 _____

Proposals can be mailed to: Charlie Bush, City Administrator
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

OR submitted via email to: cbush@sedro-woolley.gov

Please include a completed and signed application and proposal with "Sedro-Woolley Community Development Grant Program" on the subject line.

Sedro-Woolley Community Development Grant Program

Review Sheet

Basic Information

Application Number: ____4____

Applicant: ____Sedro-Woolley Museum____

Application Complete (yes/no): ____yes____

Check One

Local Business (non-franchise, yes-no): ____no____

City Woolley Business License (yes/no): ____N/A____

Nonprofit Organization (yes/no): ____yes____

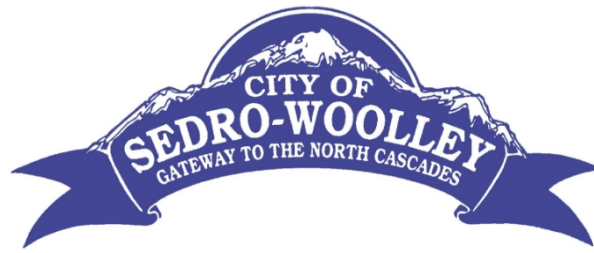
Project Information

Is the Project Public Facing (yes/no): ____yes____

Grant Request Amount at \$10,000 maximum for a business or \$5,000 maximum for a nonprofit, or under that amount (yes/no): ____\$5,000____

Other Review

Arts Commission (yes/no): ____no____



City Council Agenda Item

Agenda Item No.: e.6.

Date: November 21, 2023

From: Charlie Bush, City Administrator

Subject: Community Development Grant - Tight Lies LLC

RECOMMENDED ACTION:

Motion to authorize Mayor Julia Johnson to execute/sign the Community Development grant contract with Tight Ties LLC for \$9,231.

ISSUE:

Should the City Council approve a grant to the Tight Lies LLC in the amount of \$9,231?

BACKGROUND/SUMMARY INFORMATION:

The City Council created the Community Development Grant Program by City Council action on July 26, 2023. Staff launched the program on August 21st, 2023. The Tight Lies LLC was the fifth applicant, on October 17, 2023. The project meets the criteria in the attached grant checklist. Tight Lies LLC owns the building at 839 Metcalf Street, located on the northeast corner of Metcalf and State Street. Tight Lies LLC has leased the building to Bigfoot's Den, a business that will be opening soon. This grant would enhance the building by painting the exterior.

Tight Lies LLC is owned by Robert Stiles and Eric Johnson. Eric Johnson is Mayor Julia Johnson's husband. Mayor Johnson has not been involved in the review of this grant or the recommendation from staff. She would recuse herself from any voting related to this project, should she be put in a position to break a tie in her role as Mayor.

FISCAL IMPACT, IF APPROPRIATE:

\$9,231 from American Rescue Plan Act funds allocated by the City Council to the Community Development Grant Program. If this grant and the previous grant on the agenda are approved, \$97,269 will remain in the program.

ATTACHMENTS:

1. SW Grant App With photos
2. SWCDGP Review Sheet Tight Lies

Sedro-Woolley Community Development Grant Program

Application

Date of Application: 10/17/2023

Full Legal Name (Organization): Tight Lies, LLC.

Applicant Mailing Address: 143 Three Firs Lane, Sequim, WA 98382

Project Physical Address: 829 Metcalf Street

Phone Number: (425) 356-7650

Primary Contact: Robert Stiles

Website (if applicable): _____

Email Address: r2stiles@gmail.com

Grant Amount Requested (maximum \$5,000 per nonprofit and \$10,000 per business): \$ 9,231.00

Optional Matching Funds: _____

Grant Eligibility Requirements:

- Businesses and non-profit organizations are eligible to apply for funds
- Businesses must possess and active City of Sedro-Woolley business license, if required by law
- Applications must be approved prior to the project start date
- Maximum funding limit is \$5,000 per nonprofit, or \$10,000 per business
- National franchises are not eligible
- Improvements must be made to a public-facing area.
- Projects will be vetted for completeness by City staff, may go to the Arts Commission for recommendation to the City Council, and will be subject to a public advisory vote. The City Council will make the final decision on whether to fund a project.
- Once funded, grants will be reimbursement grants. One exception is for projects greater than \$20,000 in total. Those projects can have their city-eligible funds reimbursed when they are more than 50% complete.

Proposal - provide an explanation of the project including who/what/where/when/why, attach at least three photos of the area/areas needing improvement (500 words or less):

Tight Lies, LLC is the owner of the iconic building on the corner of Metcalf and State streets. As owners, we are responsible for the exterior maintenance of the structure.

In 1915 this building housed the Sedro-Woolley JC Penney department store. After JC Penney closed in 1983, numerous businesses have used the building to provide goods and services to the Sedro-Woolley community.

In most recent years the building has been known to the Sedro-Woolley community as the Woolley Market. Currently, Bigfoot's Den is soon to be operating a family-friendly business of food, games, and live entertainment.

With the face of the property located on two main streets, the building is visual to both locals in the community and visitors to the downtown area. A renovation of the exterior will maintain the historical nature and the over-all aesthetics of this cornerstone building that is the hub of the city.

Over time the awning, gutter, and drainage systems have failed. As the photos reveal, these failed systems resulted in staining to the building and paint deterioration. As part of our investment to improve the exterior, we recently had the awning inspected as well as the gutter and drainage system inspected, cleaned, and repaired. The systems appear to be functioning properly at this time to avoid future damage.

The building is in need of a face-lift to restore its historical appearance. Our proposal for this grant is to hire a professional painting contractor with the necessary knowledge, skills, and experience to refurbish the exterior of the building. Our objective is to restore the essence of this historical Sedro-Woolley landmark.

We plan to maintain the body color of the building with a light, white tone however we are discussing the possibility of changing the red accent color to a dark gray or black.











Budget – provide a line-item budget, including information and amounts of any outside funding sources:

\$9231.00 Estimate from our selected painting contractor.

Impact – discuss how your project will directly or indirectly increase tax revenues in Sedro-Woolley (250 words or less):

The building has been vacant of a tenant for a period of time over the past couple of years. The current tenant is soon to be opening a new business. People are initially drawn to a business through the appearance of the exterior. A face-lift to the exterior of the building provides a welcoming aesthetic to the community. A successful business will generate tax revenues for the city of Sedro-Woolley.

Background – provide any additional background information you feel is relevant, including an artist rendering of your project (250 words or less, an art attachment is strongly encouraged):

Tight Lies LLC was formed by Robert Stiles and Eric Johnson to invest in the Sedro-Woolley community. Robert was born and raised in Sedro-Woolley and still has strong family ties to the community. Eric is a long-time resident of Sedro-Woolley and an involved community member. Tight Lies LLC has had the vision to improve the appearance of the building for a while, but suffered set-backs due to Covid and circumstances that impacted our ability to maintain a long-term tenant. Bigfoot's Den is the current tenant and has the energy and vision to maintain a thriving family-friendly business. We desire to assist this business to get a fresh start in this historical and iconic building.

Authorization

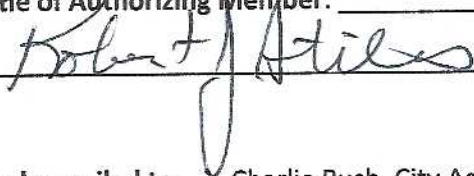
I, (print name) Robert Stiles the (print title, if applicable) Co-Owner
of (print organization name, if applicable) TightLies,LLC

have approved the submission of this proposal.

If I/we receive a grant, I/we agree to enter into a contract with the City of Sedro-Woolley promising to:

- 1) Execute the project, as planned;
- 2) If a religious organization, not proselytize as any part of the project to be completed;
- 3) Provide all documentation necessary (included in the contract) to verify and receive reimbursement for the project.

Name and Title of Authorizing Member: Robert Stiles, Co-owner

Signature:  Date: 10-17-2023

Proposals can be mailed to: Charlie Bush, City Administrator
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

OR submitted via email to: cbush@sedro-woolley.gov

Please include a completed and signed application and proposal with "Sedro-Woolley Community Development Grant Program" on the subject line.

Sedro-Woolley Community Development Grant Program

Review Sheet

Basic Information

Application Number: ____5____

Applicant: ____Tight Lies LLC____

Application Complete (yes/no): ____yes____

Check One

Local Business (non-franchise, yes-no): ____yes____

City Woolley Business License (yes/no): ____not required____

Address verification (yes/no): ____yes____

Nonprofit Organization (yes/no): ____no____

Project Information

Is the Project Public Facing (yes/no): ____yes____

Grant Request Amount at \$10,000 maximum for a business or \$5,000 maximum for a nonprofit, or under that amount (yes/no): ____yes, \$9,231____

Other Review

Arts Commission (yes/no): ____no____



City Council Agenda Item

Agenda Item No.: e.7.

Date: November 21, 2023

From: Charlie Bush, City Administrator

Subject: Community Development Grant - Cascade Fabrics

RECOMMENDED ACTION:

Motion to authorize Mayor Julia Johnson to execute/sign the Community Development grant contract with Cascade Fabrics for \$10,000.

ISSUE:

Should the City Council approve a grant to Cascade Fabrics in the amount of \$10,000?

BACKGROUND/SUMMARY INFORMATION:

The City Council created the Community Development Grant Program by City Council action on July 26, 2023. Staff launched the program on August 21st, 2023. Cascade Fabrics was the sixth applicant, on October 19, 2023. The project meets the criteria in the attached grant checklist. Cascade Fabrics plan to remodel the front of their building by refurbishing an awning, replacing a door, and painting the exterior. Specifically, they will replace rusty metal and boards, while fixing leaking downspouts and gutters. Once that work is done, they will repaint surfaces up to 12 feet high on the building. They also plan to replace a door to their staircase.

FISCAL IMPACT, IF APPROPRIATE:

\$10,000 from American Rescue Plan Act funds allocated by the City Council to the Community Development Grant Program. If this grant is approved, \$87,269 will remain in the program.

ATTACHMENTS:

1. Cascade Fabrics CDGP Application
2. SWCDGP Review Sheet Cascade Fabrics

CITY BEAUTIFICATION GRANTS AVAILABLE

The Sedro-Woolley City Council has made \$140,000 in funding available for reimbursement grants of up to \$5,000 for nonprofits and \$10,000 for businesses. Grant funds must be expended within the corporate City limits of Sedro-Woolley, Washington.

Grant funds are provided for project materials, except in circumstances where specialty labor not locally available is needed to complete the project. Projects must be completed in publicly facing areas. If the total cost of a project exceeds \$20,000, then the City will reimburse its eligible portion of the project after the project reaches 50% completion.

The purpose of this grant program is to beautify the city and to get more people involved in taking care of our community, through the activities of the businesses and nonprofit sectors. When people work together to help beautify Sedro-Woolley, they will develop a stronger sense of community, bond with neighbors and local businesses, become more likely to help with future projects, make additional community investments, and invite friends and family to participate. For more information or the necessary forms please visit:

https://www.sedro-woolley.gov/news_detail_T2_R595.php

Sedro-Woolley Community Development Grant Program Application

Date of Application: 10-19-23

Full Legal Name (Organization): Cascade Fabrics

Applicant Mailing Address: 824 Metcalf St - Sedro Woolley, WA 98284

Project Physical Address: Same

Phone Number: 360-661-2027

Primary Contact: Randy Stevens

Website (if applicable): _____

email: randy.stevens67@gmail.com

Grant Amount Requested (maximum \$5,000 per nonprofit and \$10,000 per business): 10,000.00

Optional Matching Funds: _____

Grant Eligibility Requirements:

- Businesses and non-profit organizations are eligible to apply for funds
- Businesses must possess and active City of Sedro-Woolley business license, if required by law
- Applications must be approved prior to the project start date
- Maximum funding limit is \$5,000 per nonprofit, or \$10,000 per business
- National franchises are not eligible
- Improvements must be made to a public-facing area.
- Projects will be vetted for completeness by City staff, may go to the Arts Commission for recommendation to the City Council, and will be subject to a public advisory vote. The City Council will make the final decision on whether to fund a project.
- Once funded, grants will be reimbursement grants. One exception is for projects greater than \$20,000 in total. Those projects can have their city-eligible funds reimbursed when they are more than 50% complete.

CITY BEAUTIFICATION GRANTS AVAILABLE

The Sedro-Woolley City Council has made \$140,000 in funding available for reimbursement grants of up to \$5,000 for nonprofits and \$10,000 for businesses. Grant funds must be expended within the corporate City limits of Sedro-Woolley, Washington.

Grant funds are provided for project materials, except in circumstances where specialty labor not locally available is needed to complete the project. Projects must be completed in publicly facing areas. If the total cost of a project exceeds \$20,000, then the City will reimburse its eligible portion of the project after the project reaches 50% completion.

The purpose of this grant program is to beautify the city and to get more people involved in taking care of our community, through the activities of the businesses and nonprofit sectors. When people work together to help beautify Sedro-Woolley, they will develop a stronger sense of community, bond with neighbors and local businesses, become more likely to help with future projects, make additional community investments, and invite friends and family to participate. For more information or the necessary forms please visit:

https://www.sedro-woolley.gov/news_detail_T2_R595.php

Sedro-Woolley Community Development Grant Program Application

Date of Application: 10-19-23

Full Legal Name (Organization): Cascade Fabrics

Applicant Mailing Address: 824 Metcalf St - Sedro Woolley, WA 98284

Project Physical Address: Same

Phone Number: 360-661-2027

Primary Contact: Randy Stevens

Website (if applicable): _____

email: randy.stevensb7@gmail.com

Grant Amount Requested (maximum \$5,000 per nonprofit and \$10,000 per business): 10,000.00

Optional Matching Funds: _____

Grant Eligibility Requirements:

- Businesses and non-profit organizations are eligible to apply for funds
- Businesses must possess and active City of Sedro-Woolley business license, if required by law
- Applications must be approved prior to the project start date
- Maximum funding limit is \$5,000 per nonprofit, or \$10,000 per business
- National franchises are not eligible
- Improvements must be made to a public-facing area.
- Projects will be vetted for completeness by City staff, may go to the Arts Commission for recommendation to the City Council, and will be subject to a public advisory vote. The City Council will make the final decision on whether to fund a project.
- Once funded, grants will be reimbursement grants. One exception is for projects greater than \$20,000 in total. Those projects can have their city-eligible funds reimbursed when they are more than 50% complete.

- Advertising for city tourism (No more than twice per year)
- More bike and pedestrian friendly elements (ex. bike racks, benches) – project may receive Arts Commission review, if items have unique design features
- New Murals and Mural Refurbishment (see Sedro-Woolley Municipal Code section 17.51) – project will receive Arts Commission review
- New statues and statue refurbishment – project will receive Arts Commission review
- Loggerrodeo and other art installations – project will receive Arts Commission review

Grant Evaluation and Selection Considerations

The City Council will serve as the grant evaluation and selection committee, after an advisory public yes or no vote on the projects, and a recommendation from the Arts Commission for certain types of projects. City staff from the Executive Department, Finance Department, and other departments, as needed, will provide staff support. Staff will review applications for completeness and submit materials to the Council, for further evaluation. The City will advertise the program and place any applications received beyond 50 on a waiting list. Up to the first 50, pending the availability of funds, will be vetted, and voted upon by the public, prior to City Council consideration.

To be funded, the project must have the potential to increase City tax revenues, either directly or indirectly.

Grant Process

The application period will open on August 21st, 2023 and remain open until funding is exhausted. Once a grant is awarded by the City Council, the City's Finance Department staff will work with the recipient(s) to execute a contract. Requested for grant reimbursement will also be processed through the Finance Department. Funds must be expended within one year of grant award or by October 31, 2026, whichever comes first.

SCOPE OF WORK FOR SEDRO-WOOLLEY COMMUNITY DEVELOPMENT GRANT PROGRAM

General Intent

The purpose of this grant program is to beautify the city and to get more people involved in taking care of our community, through the activities of the businesses and nonprofit sectors. When people work together to help beautify Sedro-Woolley, they will develop a stronger sense of community, bond with neighbors and local businesses, become more likely to help with future projects, make additional community investments, and invite friends and family to participate.

Program Description

The Sedro-Woolley City Council has made \$140,000 in funding available for reimbursement grants of up to \$5,000 for nonprofits and \$10,000 for businesses. Grant funds must be expended within the corporate City limits of Sedro-Woolley, Washington.

Grant funds are provided for project materials, except in circumstances where specialty labor not locally available is needed to complete the project. Projects must be completed in publicly facing areas. If the total cost of a project exceeds \$20,000, then the City will reimburse its eligible portion of the project after the project reaches 50% completion.

Grant Eligibility Requirements

Eligible applicants:

- Non-National Franchise Businesses
- Non-profit organizations

Example projects include:

- Clean-up costs (ex. stains on sidewalks)
- Landscaping
- Exterior paint
- Awning replacement/maintenance
- Upgrades to signs
- Lighting
- Business cleanup of publicly visible areas
- Historical markers signifying events and people that are more than 50 years old

Background – provide any additional background information you feel is relevant, including an artist rendering of your project (250 words or less, an art attachment is strongly encouraged):

Authorization Randy Stevens Contractor
I, (print name) Bobbie Kelley the (print title, if applicable) owner
of (print organization name, if applicable) Cascade Fabrics
have approved the submission of this proposal.

If I/we receive a grant, I/we agree to enter into a contract with the City of Sedro-Woolley promising to:

- 1) Execute the project, as planned;
- 2) If a religious organization, not proselytize as any part of the project to be completed;
- 3) Provide all documentation necessary (included in the contract) to verify and receive reimbursement for the project.

Name and Title of Authorizing Member: Randy Stevens
Bobbie Kelley

Signature: Randy Stevens Date: 10-19-23

Proposals can be mailed to: Charlie Bush, City Administrator
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

OR submitted via email to: charlie.bush@sedrowoolley.com

Please include a completed and signed application and proposal with "Sedro-Woolley Community Development Grant Program" on the subject line.

Proposal - provide an explanation of the project including who/what/where/when/why, attach at least three photos of the area/areas needing improvement (500 words or less):

Remodel & revitalize the front of Cascade Fabrics building. Including refurbishing awning - Fix-repair - replace rusty metal, rotten boards and get gutter/downspouts to work correctly. Once that work is done repaint paintable surfaces up to 12 ft High

Replace 3' x 6' 8" 3/4 Lite Door with like door to stair case

Budget – provide a line-item budget, including information and amounts of any outside funding sources:

awning repair	7,000.00
paint	3800.00
3'x6'8" door	<u>3700.00</u>
	14,500.00
8.6% S/T	<u>1247.00</u>
	15747.00

Impact – discuss how your project will directly or indirectly increase tax revenues in Sedro-Woolley (250 words or less):

will make the front of the building look
more inviting - fresh - clean + new

Sedro-Woolley Community Development Grant Program

Review Sheet

Basic Information

Application Number: ____6____

Applicant: ____Cascade Fabrics____

Application Complete (yes/no): ____yes____

Check One

Local Business (non-franchise, yes-no): ____yes____

City Woolley Business License (yes/no): ____yes____

Address verification (yes/no): ____yes____

Nonprofit Organization (yes/no): ____no____

Project Information

Is the Project Public Facing (yes/no): ____yes____

Grant Request Amount at \$10,000 maximum for a business or \$5,000 maximum for a nonprofit, or under that amount (yes/no): ____yes____

Other Review

Arts Commission (yes/no): ____no____



City Council Agenda Item

Agenda Item No.: e.8.

Date: November 21, 2023

From: Leo Jacobs, Solid Waste Supervisor

Subject: Contract Extension - APP dba World Fuel Services

RECOMMENDED ACTION:

Motion to renew the contract with APP dba World Fuel Services of Anacortes, WA for a 3-year extension beginning December 1, 2023, to November 30, 2026, and to authorize the City Administrator to sign Amendment No. 1.

ISSUE:

Should the City Council renew our contract with APP dba World Fuel Services of Anacortes, WA for a 3-year extension beginning December 1, 2023, to November 30, 2026, by signing Amendment No. 1.

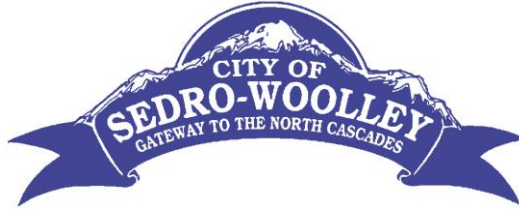
BACKGROUND/SUMMARY INFORMATION:

We currently use APP dba World Fuel Services as our current fuel vendor. APP dba World Fuel Services was awarded the 3-year contract November 12, 2020, by the City Council. APP dba World Fuel Services supplies most of our fuel needs and we have been happy with their products, location, and service for the past several years. The current contract allows for one 3-year extension. My recommendation is that we renew the contract with the consent of the City Council and supplier for another 3-year period.

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. Signed 2020-2023 Vehicle Fuel Retail_Delivered Contract
2. 2020-PO-25 APP World Fuel Svs AMD 1



Invitation for Bid

VEHICLE FUEL (RETAIL & DELIVERED BULK) Due Date: November 3, 2020

Bids will be received by Leo Jacobs until **2:00 p.m. on November 3, 2020** from fuel suppliers that include both retail fuel stations within a three-mile radius of Sedro-Woolley City Hall, to provide premium and regular unleaded fuel, diesel and provide bulk delivered diesel. Stations must be continuously open 24 hours a day. Bids may be mailed to the City of Sedro-Woolley (325 Metcalf Street, Sedro-Woolley, WA 98284), or emailed to Julie Rosario at: jrosario@ci.sedro-woolley.wa.us

Pre-Bid Conference: There is no pre-bid conference.

The City of Sedro-Woolley reserves the right to reject any or all Bids, waive technicalities or irregularities, and to accept any Proposal if such action is believed to be in the best interest of the City.

Scope and Intent:

The City of Sedro-Woolley seeks a contract with a fuel supplier that provides both a retail fuel station in the vicinity of Sedro-Woolley City Hall, to provide fuel for City passenger vehicles, public works vehicles and fire trucks, as well as bulk delivered fuel. The City seeks low-grade unleaded regular (87 octane), mid-grade regular unleaded (89 octane), unleaded premium grade (octane 92), clear diesel and dyed diesel. The City anticipates use of this station by approximately 50 vehicles and as much as 25,000 gallons of fuel annually. An estimated 90% of the purchased fuel is at the lowest 87 grade octane with most of the other fuel diesel and dyed diesel. Occasionally, specialty vehicles will require the higher grades, but the bulk of regular fuel is at the lower octane (87). No minimum quantity is guaranteed.

The City requires an easy-to-use credit card system (*a corporate fuel credit card*) with an automatic card read system available at the pump, so that drivers will not need to approach the sales clerk. Should there be add-on charges for the use of the corporate fuel card that shall be considered when calculating the low-bid award. Add-on charges shall be noted on the bid form for consideration.

The selected station will be the supplier for certain City emergency vehicles, so an emergency back-up solution is desirable in the event of a power outage. This may be a portable generator or an alternative fueling location. Because this supplier will be the City's primary fuel supplier, an emergency strategic reserve of fuel is required on site, along with the capacity to access that fuel during a power outage. The minimum strategic reserve shall be 2000 gallons of diesel (dyed or clear) and 1000 gallons of gasoline (any grade).

MINIMUM QUALIFICATIONS: Bidders must be licensed to do business in the State of Washington and the City of Sedro-Woolley. The primary station must be open 24 hours a day, continuously. The primary station must be located within a 3-mile radius of Sedro-Woolley City Hall.

Bid Submittal: Bids must be received by the City Supervisor or his designee at City of Sedro-Woolley City Hall on or before **2:00 p.m. on Tuesday, November 3, 2020**. Bids may be mailed or emailed to the following address. The risks associated with the transmission method chosen, are borne by the bidder.

Mail to: City Supervisors designee (Leo Jacobs), 325 Metcalf Street, Sedro-Woolley WA, 98284

Hand Delivery: N/A

Email: Julie Rosario at: jrosario@ci.sedro-woolley.wa.us

Contract Term: The City seeks a 3-year contract for these services. The City may renew with the consent of City Council and supplier for another 3-year period.

Communications with the City: All communications regarding this Proposal must be directed to the City Supervisor or his designee, which is: Leo Jacobs

Leo Jacobs, Fleet Supervisor

Phone: 360-855-1884

Email: ljacobs@ci.sedro-woolley.wa.us

Address: 325 Metcalf Street, Sedro-Woolley WA 98284

Unless authorized by the City Supervisor, no other City official or employee can speak for the City regarding this Request. The City is not bound by information, clarification, or interpretations from other City officials or employees. Bidders should not contact City officials or employees, other than the City Supervisor or designee. Failure to observe this requirement may be grounds for rejection of the firm's Proposal.

Once bids are received, the City will not allow further communications from bidders regarding the selection process. The City will not accept additional information or inquiries regarding the bid evaluation, unless specifically solicited by the City. Contact with the City following submittal of bid could disqualify the bid, should such efforts by a bidder result in attempts to submit undue information or unduly influence the selection process.

Estimated Award Schedule:

Bids Due: November 3, 2020

Service Start-Up Date: December 1, 2020

Responsible Company Criteria: The City shall consider only responsible Proposers, who have, in the sole judgment of the City, the financial ability, experience, resources, skills, capability, reliability and business integrity necessary to perform the requirements of the contract. The City may also consider references, and financial stability in determining a responsible Proposer, and any other additional information that will assist the City in determining responsibility, whether specifically provided by the Bidder or otherwise. No contract will be awarded to any owner convicted within the past ten years of a crime that impugns honesty or integrity, or if the Proposer has unsatisfied tax or judgment liens.

Low Bid Evaluation: The City shall award to the low bid that materially meets the specifications in this bid. The low bid shall be determined through a calculation conducted by the City after the bid opening date. This calculation shall consider the discount as applied to historical pricing models for low-grade regular unleaded octane (87), clear diesel and dyed diesel, and any mandatory additional fees (such as credit card use charges which are not avoidable by selecting an alternative card). The calculated result shall determine the apparent low bid award. This shall be then posted by the City on the City web site following City Council award.

In the bid offer, dealers may indicate fuel prices by offering either discount below retail pump-price, or may specify a wholesale mark-up. Since fuel pricing is variable over time, the City will apply this pricing to historical retail prices as part of the low bid calculation. The City will request and compare the price that would have been offered to the City at various historical points in time (with proposed rebates or wholesale mark-ups inclusive) in order to establish comparisons of competitive pricing trends.

Specifications

1. **Fuel Requirements:** The City has about 60 vehicles that are likely to use this location, and has historically consumed as much as 25,000 gallons of fuel annually. Almost all use is low-grade (87) regular unleaded octane and diesel (clear and dyed). There is some limited need for mid-grade (89) regular unleaded octane and for premium fuel, although this need is not a significant quantity and is for specialty uses and situations only. Delivered fuel is both clear and dyed diesel and the City has used as much as 20,000 gallons annually. No minimum quantity is guaranteed. **Supplier must provide an approved 1100-gallon double walled fire proof OEM/UL/DOT certified fuel tank at no additional charge for the duration of this agreement (Fueling devices which includes a meter will also be included).** Additional fuel will be delivered to other city owned tanks including approximately 10 tanks at various generators located at pump stations throughout the city.
2. **Locations:** The City desires at least one fueling station within a three (3) mile radius of City Hall.
3. **Fuel Availability:** The City requires 24 hours a day, every day of the year at the pump and delivered fuel within 24 hours of the City's order.
4. **Credit Cards:** The City requires that the station accepts a credit card to make for easy payment at an automated card reader system at the pump. Data from credit card must be available in an electronic format. The bidder can accept any or all of the following in order to comply with this requirement:
 - a Fuel card that carries a fuel-dealer logo
 - a Fleet Management card that carries a fuel-dealer logo

It is not necessary to accept/offer both card types. It is only necessary to accept at least one of them. The City will discuss the details of the particular card options with the winning vendor upon award. At least one card choice must allow provision of data to the City in an electronic format. In any event, the City will maintain a separate card for each vehicle, and will utilize those cards to purchase fuel and other services as required.
5. **Rebate Calculations (if any):** If a rebate is offered to provide competitive pricing, the rebate must be automatically calculated so that it is clearly reflected each month on the monthly statement, and is automatically deducted from the total balance due. The City will not consider programs that require manual processing, invoice handling, or calculations by the City.
6. **Excise Tax:** The City does not pay federal excise tax on fuel.
7. **Monthly Billings:** The City expects monthly statements that include the following:
 - (1) a total monthly statement for the entire City total due reflecting any rebate value, and
 - (2) an accompanying itemized statement for each card (i.e. each vehicle), which should detail the gallons purchased, date purchased, cost per gallon, monthly total, rebate deduction (if any), and total due each month, and possibly the odometer reading, and the details of any bulk fuel purchased.

INSTRUCTIONS TO BIDDERS

1. **ACCEPTANCE OF ALL TERMS AND CONTRACT CONDITIONS:** Submission of a signed offer also is agreement to all Terms and Conditions, contract requirements and specifications, and all conditions named within these documents. Any exceptions must be noted on the exception sheet.
2. **Acceptance of Offer Constitutes a Contract:** This IFB including all attachments and addenda, and all promises, warranties, commitments and representations in the quotation of the Bidder who is determined to be the lowest and best, shall be binding on and shall become contractual obligations of the named lowest responsible and responsive Bidder. **An Offer becomes a contract upon the City co-signing the Offer Sheet, with all named specifications, conditions, terms, contract clauses and all related materials included herein and named on the Offer.**
3. **OFFER SHEET:** Submit bids on the OFFER SHEETS (see pages **8, 9, 10, and 11**). No other information is necessary with your bid. Failure to submit the four required pages could eliminate the Bid. The Offer shall constitute all the included specifications, terms and conditions, and all requirements named herein, in addition to the price and terms named on the Offer Sheet itself. Acceptance of the lowest responsive and responsible offer by the City shall constitute a contract, once the Offer has been accepted, awarded and signed by the Mayor.
4. **RESPONSIBLE BIDDER:** The following will be used to evaluate bidder responsibility. The City will accept only responsible bids. Bidders must have the specified insurance by the time of bid, must have a Contractor's license if appropriate to the work, must indicate satisfactory business experience. Safety experience, bankruptcy, judgments, references and other issues of integrity shall also be considered. Other factors such as delivery, materials, quality, equipment, and other factors not named, may also be considered to determine responsibility, in accordance with City ordinance.
5. **SIGNATURE:** The Bidder with the Bidder's usual signature must sign Each Bid in longhand, by an authorized representative of the company submitting the bid. Below the signature, type the name of each person signing. NOTE: If erasures or other changes appear on the Bid forms as submitted each erasure or change must have the initials of the person signing the Bid.
6. **INCURRED COSTS:** The City of Sedro-Woolley will not be liable in any way for any costs incurred by respondents in replying to this Bid.
7. **WITHDRAWAL OF BIDS:** Any Bidder may withdraw their Bid, either personally or by written request, at any time prior to the time set for the Bid Opening.
8. **ALTERATION OF BIDS:** A Bid that is in the possession of the City may be altered by a fax or mail request if it is received prior to the time and date of the Bid opening. Such alterations need to be signed by the person authorized to Bid on behalf of the firm.
9. **BUSINESS LICENSE:** Vendors who are awarded a City of Sedro-Woolley contract must comply with SWMC 5.04 regarding possession of a City of Sedro-Woolley business license. Vendors may contact the City at 360-855-1661 for additional information and assistance about City business licensing requirements.

10. **ADDENDA:** Bidders are responsible for insuring that they have all published addenda prior to bid submittal. The City shall assume that you have received, considered and bid with all addenda known; or the City may reject the bid, at the choice of the City. It is the responsibility of the bidder to assure that they have considered all addenda. Any addendum issued shall be posted on the City Web Site: https://www.ci.sedro-woolley.wa.us/resources/bids_and_awards/index.php and may also be mailed separately to those known firms. However, it remains the responsibility of the bidder to obtain any addendum issued and to consider the addendum accordingly.
11. **NONRESPONSIVE BIDS:** Any Bid that does not comply with the Bid schedule or instructions, is not properly signed, supplements or deviates from its Bid requirements or has an incomplete Bid or Proposal Offer sheet when required, may be considered nonresponsive, at the discretion of the City Supervisor.
12. **REJECTION OF BIDS:** The City of Sedro-Woolley reserves the right to reject any and all Bids and to waive any informalities in the Bids received. The City reserves the right to consider all information, whether submitted or otherwise, to determine responsibility and to reject bids accordingly.
13. **ALL OR NONE BIDS:** "All or none" Bids will be accepted so long as the item or group of items are clearly identified. Bidders who elect to Bid in this manner thereby represent that they are Bidding solely for the purpose of offering the best possible price to the City and are not trying to prohibit or eliminate competition.
14. **BID AWARD:** The **City may award partial, multiple and/or a complete award**, in a manner that attains the best and lowest responsive and responsible award(s) for the City. The City may award parts of the bid to various firms, depending upon whether partial awards will result in the best and lowest award(s). The City will consider the quality of the Bid, compliance to desired specifications, bidding regulations, and advertisement for Bids, and other factors to determine the best price offer. The City reserves the right to utilize various factors to determine the best and lowest responsible Bid, and will consider such factors as the ability to meet all specifications, product quality, the ability to meet City delivery requirements, the experience and qualifications of the Bidders, and any other elements that are identified herein, or otherwise, by the City. A decision to make a **partial award** or a multiple award of this Bid however, are options reserved by the City based on the needs of the City. Such decisions may be made by the City at any point during the Bid process, based on the needs of the City.
15. **RESPONSIBLE BIDDER:** The City shall consider only responsible Bids. Responsible Bids are those that have, in the sole judgment of the City, the financial ability, experience, resources, skills, capability, reliability and business integrity necessary to perform the requirements of the contract. The City may also consider references and quality to determine the responsibility of the Bid. No contract will be awarded to a Bidder if any owner for any Bid has been convicted within the past ten years of a crime that impugns honesty or integrity, or if the Bidder has unsatisfied tax or judgment liens. The City reserves the right to use any information, whether supplied through the bid or otherwise obtained, in determining responsibility.
16. **INTERPRETATION OF BID AND CONTRACT DOCUMENTS:** No oral interpretations will be made to any Bidder as to the meaning of the Bid or contract documents; and any oral communication is not binding upon the City of Sedro-Woolley. Requests for an interpretation shall be made in writing to the City Supervisor (325 Metcalf Street, Sedro-Woolley, WA 98284) at least ten (10) days before the date announced for Bid opening. Any interpretation deemed necessary by the City will be in the form of an addendum to the Bid documents and when issued will be sent as promptly as is practical to all parties to whom the Bid documents have been issued. All such addenda shall become part of the Bid package.

17. EXAMINATION OF BID AND CONTRACT DOCUMENTS: The submission of a Bid shall constitute an acknowledgment upon which the City of Sedro-Woolley may rely that the Bidder has thoroughly examined and is familiar with the Bid and contract documents (and any work site identified in such documents), reviewed and inspected all applicable statutes, regulations, ordinances, and resolutions dealing with or related to the work and services to be provided herein, and received and considered all Addenda. Failure or neglect of a Bidder to examine such documents, work site(s), statutes, regulations, ordinances, or resolutions shall in no way relieve the Bidder from any obligations with respect to the Bidder's Bid or to the contract. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any contract documents, work site(s), statutes, regulations, ordinances, or resolutions. A signed purchase order or contract furnished to the successful Bidder results in a binding contract without further action by either party.
18. BID PRICE: The Bid prices provided on the Offer Sheet shall include everything necessary for the prosecution and completion of the contract including, but not limited to, furnishing all materials, equipment, tools, plant, and other facilities and all management, superintendent's, labor and service, except as may be provided otherwise in the contract documents. In the event of a discrepancy between the unit price and the total price, the unit price will govern and the total price will be adjusted accordingly. Prospective Bidders should indicate in their Bid the address to which payment should be mailed, if such address is different from that shown for the Bidder.
19. ERRORS AND OMISSIONS: The City will not consider a claim of an error in a Bid unless the claim is presented in writing within 24 hours after the Bids are opened. Additionally, the Bidder claiming error must present supporting evidence, including but not limited to cost breakdown sheets, no later than 48 hours after the Bids are opened.
20. MOST FAVORABLE TERMS: The City reserves the right to make an award without further discussion of the Bid submitted. An exception is that the City may contact Bidders for clarification and to note deficiencies of a portion of the Bid. The City reserves the right to request correction of deficiencies. Therefore, the Bid should be submitted initially on the most favorable terms, which the Bidder can propose. There will be no best and final offer process. The Bidder should be prepared to accept this IFB into a contract resulting from this IFB.
21. CLARIFICATIONS: The City may provide each Bidder with a list of desired clarifications, to assist the City in understanding the Bid. Such actions will be solely and entirely to ensure that the best possible offer is appropriately determined by the City, and to insure the best possible consideration afforded to all concerned.
22. PUBLIC INFORMATION: Bids will be considered public information once the bid is opened.
23. PROPRIETARY MATERIAL: Bidders shall clearly mark any proprietary information with the words "Proprietary Information." Bid Offer Forms and any other Bid Forms cannot be declared proprietary. Marking all or nearly all of the Bid materials as proprietary will result in rejection of the Bid.
24. NON-COLLUSION: Submittal of an offer swears that the offer is genuine and not a sham or collusive, and not made in the interest of any person not named, and that the Offeror has not induced or solicited others to submit a sham offer, or to refrain from proposing.

25. CORPORATE PRINCIPAL: Offers shall be signed by an individual who is named in the business to have such authority, according to the business governing body and by-laws.

26. PROTESTS: This procedure is available to Bidders who submitted a response to the solicitation document. Interested Bidders may submit a protest to conditions that are stated in this IFB, if protest no later than 3 complete business days prior to Bid submission deadline. Following that date, Bidders that have not indicated a formal protest to the IFB conditions will waive their right to protest such issues. Following notice of the apparent successful Bidder, Bidders are allowed three (3) business days to file a protest of the acquisition with the City Supervisor. Such protests may be regarding issues of award, but all issues regarding the structure of the IFB or anything described within the IFB, must have been previously filed as described above. After the three (3) business day period, Bidders waive the right to protest, and the City will proceed immediately to award. Bidders protesting this procurement must provide a written and signed statement by the protesting party. The protest must state the grounds for the protest with the specific and complete statements of the action(s) being protested. A description of the relief or corrective action being requested must also be stated. Only protests stipulating an issue of fact concerning the following subjects shall be considered:

- A matter of bias, discrimination, or conflict of interest on the part of the evaluator;
- Errors in computing the score;
- Non-compliance with procedures described in the IFB or City policy.

Upon receipt of protest, the City will hold a protest review. All available facts will be considered and the City will issue a decision within five (5) business days of receipt of the protest. If additional time is required, the protesting party will be notified of the delay.

In the event that protest may affect the interest of another Bidder who submitted a Bid, such Bidder will be given an opportunity to submit its view and any relevant information on the protest to the City Supervisor.

The final determination of the protest shall either:

- Find the protest lacking in merit and uphold the City's action; or
- Find only technical or harmless errors in the City acquisition process and determine the City to be in substantial compliance and therefore reject the protest; or
- Find merit in the protest and provide the City options for correction including correcting the errors and re-evaluating the Bids, and/or reissuing the IFB to begin a new process; or make other findings and determine other courses of action as appropriate.

If the City determines that the Protest is without merit, the City will enter into a contract with the apparently successful contractor. If the protest is determined to have merit, one of the alternatives noted in the preceding paragraph will be taken.

OFFER SHEET (page 1 of 4)

Statement of Business Responsibility

Name of Business: Associated Petroleum Products, Inc. dba World Fuel Services, Inc.

Business Address: 2320 Milwaukee Way, Tacoma, WA 98421

Station Location: (primary) 655 Sunset Park Dr, Sedro-Woolley WA 98284

Is this station located within 3 miles of the Sedro-Woolley City Hall? Yes: X No: _____

Is this station open 24 hours a day, 365 days a year? Yes: X No:

Other station locations:

Business Classification (check all that apply):

____ Individual ____ Partnership X Corporation ____ Women or Minority Owned:

FID/SSN: FEIN: 91-1186058

Name of Owner: Associated Petroleum Products, Inc. dba World Fuel Services

Licensing: Is the company licensed for doing business in Washington? Yes: X No: _____ Does bidder maintain insurance in amounts specified by the City contract:

Yes: X No: _____

General Liability insurance of at least \$1,000,000 Combined Single Limit (CSL), per occurrence; \$2,000,000 aggregate; Automobile liability of at least \$1,000,000 CSL per occurrence

If no, describedifferences:

Insurance Broker Name: _____

Insurance Broker Phone: _____

Insurance Broker Fax: _____

Are there claims that are pending against this insurance policy? Yes: _____ No: X
If yes, describe: _____

During the past five years, has the contractor been involved in any bond forfeiture, litigation or claims that exceed 10% of the project value? Yes: _____ No: X
If yes, please attach an explanation.

Has company been in bankruptcy, reorganization or receivership in the last five years?
Yes: _____ No: X

Has company been disqualified by any public agency from participation in public contracts?
Yes: _____ No: ☒

OFFER SHEET (page 2 of 4)

Do you accept: 1) Brand-name issued gas card: No
2) Brand Name Fleet Card: Yes - CFN

Are there additional charges for any of these credit cards? If so, specify:

Card Type	Additional Charges (if any) for use of that card
City-Issued Bank Card	N/A
Brand Name Gas Card	N/A
Brand Name Fleet Card	No

Does your monthly invoice show the rebate automatically, or is a separate annual rebate calculation required? Please Specify.

Card Type	Monthly Invoice Adjustment	Separate Annual Rebate Check
City Bank Card	N/A	N/A
Brand-Name Gas Card	N/A	N/A
Brand-Name Fleet Card	N/A	N/A

Can the activity on the account be viewed electronically in some manner (on-line viewing)? Specify Yes or No.

	Specify Yes or No
City-issued Bank Card	N/A
Brand-Name Gas Card	N/A
Brand-Name Fleet Card	Yes

Do you have an automatic card reader system for the credit cards that you accept, so that the driver can utilize the credit card at the pump? Yes X No:

Does your primary station have some type of a back-up system for emergency? Yes No X

Do you agree to maintain the required strategic reserve of gasoline and diesel at this station for the exclusive use of the City in the event of a City declared emergency? Yes X No

OFFER SHEET (page 3 of 4)

Exclude Federal Excise Tax Specify the Rebate or discount pricing structure you are offering the City: This is your formal offer:

	Cardlock	TW Delivered
87 Regular Unleaded	CFN Network cost + \$0.05	OPIS Anacortes Same Day 10 am Gross Contract Average + \$0.15
89 Midgrade Unleaded	CFN Network cost + \$0.05	OPIS Anacortes Same Day 10 am Gross Contract Average + \$0.15
Dyed Diesel	CFN Network cost + \$0.05	OPIS Anacortes Same Day 10 am Gross Contract Average + \$0.15
Clear Diesel	CFN Network cost + \$0.05	OPIS Anacortes Same Day 10 am Gross Contract Average + \$0.15

****All prices on this page are exclusive of any Federal or State taxes the City may be subject to.****

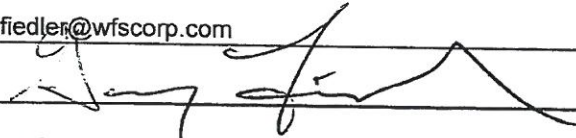
In order to calculate the low bid offer, the City will analyze the pricing structure you offer as applied to a historical pricing index. Provide a listing of your pricing history for regular unleaded (87), clear diesel fuel and delivered diesel fuel using the proposed rebate/deductions applied to this historical pricing. Because the significant and substantial fuel consumption is 87 unleaded octane and diesel, that 87 unleaded octane and diesel are used as the basis for this calculation. After determining what the price would have been on the specified dates, please total the different prices for the various dates onto the bottom of the form. The City will verify that total. Should the total not match the individual prices, the individual prices will prevail and the City will adjust the calculated total accordingly. The City will utilize those totals to determine the low bid.

	Regular Unleaded (87)	Clear Diesel	Delivered Diesel
January 1, 2020	\$2.0279	\$2.0984	\$2.0880
February 1, 2020	\$2.1367	\$1.8266	\$1.8142
March 1, 2020	\$2.0834	\$1.7459	\$1.7355
April 1, 2020	\$0.8640	\$1.2317	\$1.2283
May 1, 2020	\$1.0870	\$0.8693	\$0.8589
June 1, 2020	\$1.5816	\$1.1648	\$1.1544
July 1, 2020	\$1.7709	\$1.3123	\$1.3019
Total of all prices:	\$11.5515 ✓	\$10.2490 ✓	\$10.1812 ✓
	Regular (87)	Clear Diesel	Delivered Diesel

OFFER SHEET (page 4 of 4)

Having carefully examined the documents of the solicitation, the instructions, the Contract and General Terms and Conditions, and all related documents, the undersigned proposes to perform all work in strict compliance with the above-named documents, as well as in compliance with any submitted Bid information, for the amount set forth below.

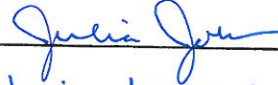
Contractual Commitment of Offer: Submission of this signed offer is signed agreement by the Offeror to all Terms and Conditions, contract requirements, specifications, and all conditions named within these documents. Submission shall be binding on and shall become contractual obligations upon acceptance and signature of the Mayor. Quotations become a contract with all documents a part of that contract, upon the City's co-signing the Offer and the City returning an Accepted Offer to the Bidder.

Associated Petroleum Products, Inc
FIRM NAME: dba World Fuel Services UBI #: 600-644-597
FIRM ADDRESS: 2320 Milwaukee Way
CITY/STATE/ZIP: Tacoma, WA 98421
TELEPHONE: (253) 627-6179 FAX #: (253) 627-3637
E-MAIL ADDRESS: gfiedler@wfscorp.com
SIGNATURE: 
PLEASE PRINT NAME: Gary Fiedler
PLEASE PRINT YOUR TITLE: Account Executive

Offers shall be good and remain valid until the City completes award or rejections of quotes. Any exceptions to this must be noted on the Exception Sheet.

YOUR SIGNATURE CONFIRMS THAT YOUR OFFER CONSIDERS ANY ADDENDUM

Herein contains the signature of the City, accepting and awarding the offer on behalf of the City, constituting a contractual agreement to this offer. The City shall not sign this until the City has accepted this as the winning offer and has made award.

Mayor or Designee: , Mayor Nov. 13, 2020
Date

Printed Name: JULIA JOHNSON

Date of Council Award Action (if applicable): 11/12/2020

Finance Director Signature:  11/14/2020
Date

Date of Award and Acceptance (this date is same as last signature date on this block):

EQUIPMENT PURCHASE ORDER & GENERAL CONTRACT TERMS AND CONDITIONS

These terms and conditions are hereby a part of the conditions agreed to by the Consultant upon Offer.

1. **Gifts and Gratuities:** Businesses must not offer, nor City employees accept, gifts, gratuities, loans, trips, favors, special discounts, services, or anything of economic value in conjunction with city business practices. It is also unlawful for anyone to offer another, to influence or cause them to refrain from submitting a bid. Contractors and City employees must strictly adhere to the statutes and ordinances for ethics in contracting and purchasing, including the City Ethics Code, RCW 42.23 (Code of Ethics for Municipal Officers) and RCW 42.52 (Ethics in Public Service). This is applicable to any business practice, whether a contract condition, bid practice, or at any activity related to Citybusiness.
2. **Applicable Law and Forum:** Except as hereinafter specifically provided, this Contract shall be governed by and construed according to the laws of the State of Washington. Any suit arising here from shall be brought in Skagit County Superior Court, which forum shall have sole and exclusive jurisdiction and venue.
3. **Alteration/Extra Work:** No alteration in any of the terms, conditions, delivery, price, quality, quantities or specifications of any order will be effective without prior written consent of City Supervisor. Any extra work (furnishing of materials or equipment and/or the doing of unforeseen work whenever it is deemed necessary or desirable in order to complete fully the work contemplated) shall be performed as directed or agreed upon and will be paid for at unit prices, approved rates or upon a mutually agreed upon lump sum stipulated in the written order authorizing the work. Performance of extra work without prior expressed written consent of the City Supervisor or her designee shall be at the Contractor's sole expense.
4. **Contract Documents:** The Contract, Special Provisions, Offer, Addendum and General Terms and Conditions shall be a part of and constitute the contract entered into by the City, and the successful Bidder. In the event there is discrepancy between any of the foregoing contract documents, the above order of documents governs so that the former prevails over the latter.
5. **Notice Of Award:** Notice of award shall have been given when the Council authorizes award. If no such authorization is required, the notice of award shall be when the Contract, addressed to the successful Bidder at the address shown in the bid, is deposited in the Post Office in Sedro-Woolley, Washington, unless otherwise noted. The City will also post an award notice on the Web site or provide a written notice to unsuccessful bidders.
6. **Acceptance of Award:** If any purchase by the City is accepted, or the awarded vendor otherwise begins work, the winning vendor is deemed to have agreed to all these Terms and Conditions. If such work is accepted by the awarded vendor prior to the City receiving a signed contract, the City shall still regard the contract terms and related documents to be in force.
7. **Licenses, Permits, And Taxes:** The Contractor shall procure all permits and licenses, pay all charges, fees and taxes, and give all notices necessary and incidental to the due and lawful prosecution of the work.
8. **Change Orders:** Except as hereafter specifically provided, change orders for material or services effective if issued and authorized in writing by the City Supervisor or his designee. The City reserves the right to add or delete items, agencies or locations, as determined to be in the best interest of the City. Added items, agencies or locations will be related to those on contract, and additions or deletions will be by mutual agreement, and with prices consistent with the original bid price margins, and will be evidenced by issuance of a written contract change notice from the City Supervisor or Buyer. Change orders for material or services will be without effect unless issued and authorized in writing by the City Supervisor.

9. **Pricing:** Prices shall remain firm as stated in the bid offer for the duration of the Contract. Pricing changes beyond those stated in the bid offer and contract, will require extensive cause including (1) a direct result of pricing increases at the manufacturer's level incurred after contract commencement date; b) cannot produce a higher profit margin than that on the original contract; c) clearly identify the items impacted by the increase; d) must be requested at least 60 calendar days in advance of the proposed effective date; e) documentation must be based on United States published indices such as the Producer Price index; (f) be accompanied by documentation acceptable to City sufficient to warrant the increase; g) approved price adjustments shall remain unchanged for at least 12 months thereafter.

During the contract period, any price declines at the manufacture's level or cost reductions to Contractor shall be reflected in a reduction of the contract price retroactive to Contractor's effective date.

10. **Freight:** Prices include freight prepaid and allowed. The Contractor assumes the risk of every increase, and receives the benefit of every decrease, in delivery rates and charges.
11. **Title:** Prices are F.O.B. destination. Title to items and risk of loss remain with Contractor until City receives items at the delivery point.
12. **Assignment:** Neither party to a Contract/Purchase Order may assign any portion of the agreement without the prior consent of the other party.
13. **Force Majeure:** Except for payment of sums due, neither party shall be liable to the other or deemed in default under this contract, if and to the extent that such party's performance of this contract is prevented by reason or force majeure, as determined by the City. The term "force majeure" means an occurrence beyond the control of the affected party and not avoidable by reasonable diligence. Force majeure includes acts of God, war, riots, strikes, fire, floods, epidemics, or other similar occurrences. If either party is delayed by force majeure, said party shall provide written notification to the other within 48 hours. Delays shall cease as soon as practicable and written notification of same provided. The time of contract completion may be extended by contract modification, for a period of time equal to that delay caused under this condition. The City reserves the right to cancel the contract and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Contractor shall have no recourse against the City.
14. **Termination for Convenience:** Either party may terminate this Contract, in whole or in part, by a 90-day written notice to the remaining party.
15. **Failure to Perform:** Failure of a Bidder to furnish the equipment, supplies, materials, and/or services from a bid which results in a contract award, may eliminate the Bidder from the active bidder's mailing list for the products or services concerned, at the discretion of the City.
16. **Indemnification:** To the maximum extent permitted by law, the Contractor shall be liable for and shall hold the City harmless from all damages and injuries caused to persons or property arising out of the performance of this Contract. The Contractor agrees to assume the defense of the City and its officers, employees, elected officials and volunteers in all legal proceedings or claims with third parties connected with the Contractor's performance under this Contract, to pay all expenses, including reasonable attorney's fees, incurred by the City directly or indirectly on account of such legal proceedings, and to satisfy any judgment rendered in connection therewith or to pay or reimburse the payment of any sums reasonable to settle such proceedings or claims.
17. **Personal Liability:** It is agreed by and between the parties hereto that in no event shall any official, officer, employee, or agent of the City of Sedro-Woolley be in any way liable or responsible for any covenant or agreement herein contained whether express or implied, nor for any statement of representation made herein or in any connection with this agreement.

- 18. Cooperative Purchase:** The City of Sedro-Woolley has entered into intergovernmental (Interlocal) purchasing agreements pursuant to RCW 39.34 with other Washington agencies under which either party may make purchases at the other party's accepted bid price. By submitting this offer to City of Sedro-Woolley, the Contractor agrees to make the same bid terms and price, exclusive of freight, available to other Washington governmental agencies. The City of Sedro-Woolley will in no way whatsoever incur any liability in relation to specifications, delivery, payment, or any other aspect of these purchases.
- 19. Patents, Trademarks and Copyrights:** The Vendor warrants that the items to be furnished do not infringe upon any patent, registered trademark or copyright, and agrees to hold Purchaser harmless in the event of any infringement or claim thereof.
- 20. Liens/Title:** The Vendor warrants that the items to be furnished are free and clear of all liens and encumbrances and that the Vendor has good and marketable title to same.
- 21. Compliance with Laws:** The Vendor shall comply with all applicable federal, state and local laws, rules, and regulations affecting its performance and hold the Purchaser harmless against any claims arising from the violation thereof. No extension of time or additional payment will be made for loss of time or disruption of work caused by any actions against the Contractor for any of the above reasons.
- 22. Warranties:** The Vendor warrants that items furnished conform to its description and any applicable specifications, shall be of good quality and fit for the known purpose for which sold. This warranty is in addition to any standard warranty or service guarantee by Vendor to the Purchaser. The Bidder will submit in writing and detail, the warrantee covering said item(s).
- 23. Uniform Commercial Code:** The Uniform Commercial Code, as effective in Washington State, RCW Title 62A, shall determine the rights and duties of the Vendor and the Purchaser.
- 24. Payments:** The Contractor shall be paid, upon submission of proper invoices, prices stipulated herein for supplies or services that are delivered and accepted (less deductions, if any), as herein provided. Unless otherwise specified, payment will be made on partial deliveries accepted by the City when the amount due on such deliveries so warrants; or if requested by the Contractor. Payment for partial deliveries shall only be made upon receipt of an accurate and adjusted invoice, or a certified receiving report, and/or final installed acceptance. All accounts are paid according to RCW 39.76.020, Section 4C, and payment procedures as follows: The City Council approves payments on the second & fourth Wednesday of each month. Payments will be mailed no more than twice a month, according to the current City of Sedro-Woolley payable schedule.
- 25. Invoices:** Invoices must be submitted in two copies, supported by a delivery ticket/receipt, and contain the following minimum information: (1) purchase order/contract number; (2) item number, quantity and description; (3) unit and extended prices; and (4) shipping charges when applicable. Mail invoices to: Accounts Payable, 325 Metcalf St., Sedro-Woolley, WA 98284.
- 26. Discounts:** The cash discount period on invoices shall commence on the latter of the date on which the correctly completed vouchers or shipments are received/accepted by the City of Sedro-Woolley. If an adjustment or damage occurs on a shipment subject to cash discount, a discount will be taken effective on the date final approval for payment is authorized.
- 27. Approvals:** Materials purchased are subject to the approval of the City of Sedro-Woolley and if rejected are held subject to the Vendor's risk and expenses incurred for its return as approved by the City Supervisor.
- 28. Bond Requirement:** Payment and Performance Bonds, when required, will be made in accordance with the forms prepared by the City and incorporated herein.
- 29. Nondiscrimination:** The City of Sedro-Woolley, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary,

Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

30. **Equal Opportunity:** "The Equal Opportunity Clause" in Section 301 of Executive Order 10925 as amended, and the implementing Rules and Regulations, are herein incorporated by reference.
31. **OSHA/WISHA:** The Contractor agrees to comply with the conditions of the Federal Occupational Safety and Health Act of 1970, the Washington Industrial Safety and Health Act of 1970, and the standards and regulations issued thereunder, and certifies that all items furnished and purchased under the order will conform to and comply with said standards and regulations. Contractor further agrees to indemnify and hold harmless Purchaser from damages assessed against Purchaser as a result of Contractor's failure to comply with the Acts and the standards issued thereunder and for the failure of the items furnished under this order to so comply.
32. **Shipping Instructions:** Unless otherwise specified, please ship, prepaid via cheapest common carrier f.o.b., destination. Unit cost of items f.o.b., Sedro-Woolley, shall not include sales tax or cost of freight. Freight charges will be added as a separate item but shall not include sales tax in the freight charge. Sales tax shall be added to the invoice as a separate charge.
33. **Taxes:** Prices quoted shall show as a separate entry the total Bid amount before WASHINGTON STATE SALES TAX is applied. City of Sedro-Woolley reserves the right to remit sales tax at the Sedro-Woolley rate directly to Washington State Department of Revenue. EXCLUDE Federal Excise Tax and supply exemption certificate when necessary.
34. **Hazardous Chemicals:** The City of Sedro-Woolley in compliance with WAC 296-62-054 through WAC 296-62-05425, requires each shipment of hazardous chemicals to be accompanied by a safety data sheet.
35. **Debarment:** Vendor warrants and represents that it is not on any state or federal debarment list.
36. **Hold Harmless:** The Contractor shall hold the City and its officers, agents and employees harmless from all costs, claims or liabilities of any nature including attorneys; fees, costs and expenses for or on account of injuries or damages sustained by any persons or property resulting from the negligent activities or omissions of the Contractor, its agents or employees pursuant to the Agreement, or on account of any unpaid wages or other remuneration for services; and if a suit as described above be filed, the Contractor shall appear and defend the same at its own cost and expense, and if judgment be rendered or settlement made requiring payment by the City, the Contractor shall pay the same.
37. **Ownership of Documents:** All documents, data, drawings, specifications, software applications and other products or materials produced by the Contractor in connection with this Agreement shall be the property of the City whether the project for which they are made is executed or not. All such documents, products and materials shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if the documents, products and materials prepared by the Contractor are used for purposes other than those intended by the Agreement, the City does so at its sole risk and agrees to hold the Contractor harmless for such use. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City. Any information relating to the

services will not be released without the written permission of the City. The Contractor shall preserve the confidentiality of all City documents and data accessed for use in Contractor's work product.

- 38. Emergency Work:** The Contractor will not be allowed added compensation for any emergency work performed on Sundays or legal holidays, unless such work is ordered and approved by the City Supervisor or Mayor or is otherwise required under condition #41, below.
- 39. Guarantee:** The Contractor hereby guarantees that all of the work, materials or equipment furnished by him/her under this agreement will fully meet all requirements for quality of workmanship, materials, strength and any and all other requirements of the specifications.
- 40. Workers Right to Know:** The Department of Labor and Industries are required by law to establish a program to make employers and employees more aware of the hazardous substances in their work environment. WAC 296-62-054 requires (among other things) that all manufacturers/distributors of hazardous substances, including any of the items so listed on this RFP, RFQ, IFB or contract bid and subsequent award, must include with each delivery completed SDS (Safety Data Sheets) for each hazardous material. Additionally, each container of hazardous material must be appropriately labeled with: (1) The identity of the hazardous material; (2) appropriate hazardous warnings; and (3) Name and address of the chemical manufacturer, importer or responsible party. Labor and Industries may levy appropriate fines against employers for noncompliance and agencies may withhold payment pending receipt of a legible copy of the SDS. It should be noted that OSHA Form 20 is not acceptable in lieu of this requirement, unless it is modified to include appropriate information relative to "carcinogenic ingredients" and "routes of entry" of the product(s) in question.
- 41. Emergency and Disasters:** The following shall be in effect during major emergencies or disasters when the City activates its Emergency Operations Center or otherwise provides verbal notice. Seller acknowledges that the City is procuring such goods/services for the benefit of the public. Seller agrees, in support of public good purposes, to consider the City as the customer of first priority and shall make its best effort to provide the City requested goods/services in as timely a manner as practicable. Seller and the City agree that a major emergency or disaster includes, but is not limited to: storms, high winds, earthquakes, floods, hazardous material releases, transportation mishaps, loss of utilities, fires, terrorist activities or combinations of above. The seller understands and agrees to provide the City, upon City request, such goods/services at such time as the City determines. In the event the Seller is unable to meet the delivery requirements due to circumstances beyond the reasonable control of the Seller, Seller agrees to make such delivery as soon as practicable. If Seller is prevented from making delivery to the requested location due to circumstance beyond its reasonable control, Seller shall immediately assist the City in whatever reasonable manner to gain access to such goods/services. In the event Seller is unable to provide goods/services as requested by the City, the Seller may offer limited substitutions for City consideration and shall provide substitutions with prior approval from the City. Seller agrees to charge the City the price determined in this contract. If no price has been determined, it shall charge the City a price that is normally charged for such goods/services..
- 42. Scope of Work:** Contractor shall provide all supplies, equipment and services described in the text of this instrument, including all attachments, which are incorporated herein by this reference. These attachments include: Contract, General Terms and Conditions, Scope of Work/Specifications, Offer, and IFB. These documents specify the working relationship between the City and the Contractor, and specific obligations of both parties.

- 43. Compensation:** The City promises and agrees to employ, and does employ, the Contractor to provide the Supplies or equipment provided for in this Agreement, according to the attachments contained herein. The City agrees to pay the Contractor according to the payment scheduled attached herein; said payment schedule includes any applicable sales or use tax.
- 44. Relationship between City and Contractor:** Contractor shall at all times be an independent contractor and not an agent or representative of Sedro-Woolley with regard to performance of this Agreement. Contractor shall not represent that it is, or hold itself out as, an agent or representative of Sedro-Woolley. In no event shall Contractor be authorized to enter into any agreement or undertaking for or on behalf of Sedro-Woolley.
- 45. Release, Indemnities, and Hold Harmless:** Subject to the limitations set forth below, Contractor releases and shall defend, indemnify, and hold harmless the City from and against all claims, cost liabilities, damages and expenses, (including but not limited to, reasonable attorney fees) arising directly out of or in connection with any fault, negligence, strict liability or product liability of Contractor in connection with this Agreement; any lien asserted upon any property of Sedro-Woolley in connection with the Agreement; any failure of Contractor, or the Agreement to comply with any applicable law, ordinance, rule, regulation, order, license, permit or other requirement, now or hereafter in effect; any breach or default under this Agreement by the Contractor. As permitted by applicable law, this section shall apply. However, this section shall not require Contractor to indemnify Sedro-Woolley against any liability for damages arising out of bodily injury or property damages caused by or resulting from negligence of the City. Further, in the case of concurrent negligence of Contractor on the one hand and Sedro-Woolley on the other hand, Contractor shall be required to indemnify the City only to the extent of the negligence of the Contractor. Contractor releases and shall defend, indemnify, and hold harmless Sedro-Woolley from and against all claims, cost, liabilities, damages, expenses (including but not limited to reasonable attorney fees) and royalties based upon any actual or alleged infringement or misappropriation of any patent, copyright, trade secret, trademark, or other intellectual property right, Contractor shall either (a) procure for Sedro-Woolley the right to such, or (b) modify the agreement so that they no longer infringe or misappropriate any such right.
- 46. Attorney's Fees:** The prevailing party in any action shall be entitled to reasonable attorney's fees and court costs.
- 47. Performance by Contractor:** Contractor shall not delegate or subcontract performance of any portion of this Contract to any other person or entity without the prior written consent of Sedro-Woolley.
- 48. Inspection: Examination of Records:** The Agreement shall, at all times, be subject to inspection by and with the approval of Sedro-Woolley, but the making of (or failure or delay in making) such inspection or approval shall not relieve Contractor of responsibility for performance of the Agreement, notwithstanding the City's knowledge of defective or noncomplying performance, its substantiality or the ease of its discovery. Contractor shall promptly furnish Sedro-Woolley with such information related in the Agreement as may be requested by the City. Until the expiration of three (3) years after final payment of the compensation payable under this Agreement, Contractor shall provide the City access to all of Contractor's books, documents, papers and records that are related to the Agreement.

49. Proprietary and Confidential Information: Contractor shall not, without the prior written consent of Sedro-Woolley, disclose to third parties any information received in connection with the Agreement unless: (a) the information is known to Contractor prior to receiving the same directly or indirectly in connection with the Services; (b) the information is in the public domain at the time of disclosure by Contractor; or (c) the information is received by Contractor from a third party who does not have an obligation to keep the same confidential.

50. Insurance: Upon Sedro-Woolley's request, Contractor shall furnish Sedro-Woolley with evidence of insurance.

51. Liability & Property Damage Insurance: the Contractor shall procure and maintain during the life of this Contract and during performance of these services, Commercial General Liability, and Automobile Liability Insurance, to protect the City and the Consultant from and against all claims, damages, losses and expenses arising out or resulting from the performance of these services, as detailed herein, with insurance companies or through sources approved by the State Insurance Commissioner pursuant to RCW Chapter 48. The City reserves the right to require higher limits should it deem it necessary in the best interest of the public.

1. The insurance policies shall include the City as **Additional Named Insured** on a Primary Basis without limitation, and shall include others if required by the Contract documents.
2. A Certificate of Insurance and a separate page showing the Additional Named Insured Endorsement, shall be filed with the City upon request by the City after award but prior to execution of the contract, for a primary policy of commercial general liability insurance, meeting the requirements set forth herein. This Certificate shall be subject to approval by the City as to company, terms and coverage. Failure of the contractor to fully comply with the requirements set forth herein regarding insurance shall be considered a material breach of contract and shall be cause of immediate termination of the Contract and of any and all obligations regarding the same.
3. Should the documents be requested by the City, the Certificate of Insurance and accompanying Additional Named Insured Endorsement, shall have the following typed under the description field:

Contract Title Vehicle Fuel (Retail & Delivered Bulk)
Contract Number 2020-PO-25

4. The Contractor shall not begin work under this Contract until all required insurance has been obtained, nor shall any subcontractor to commence work until insurance requirements have been complied with. Said insurance shall provide coverage to the Contractor, any subcontractor performing work provided by this Contract, and the City. The coverage so provided shall protect against claims for personal injuries, including accidental death, as well as claims for property damages which may arise from any act or omission of the Consultant or the subcontract, or by anyone directly or indirectly involved or employed by either of them.
5. Approval of the insurance by the City shall not relieve or decrease the liability of the Consultant for any damages arising from Consultant's performance of the Work.

6. Insurance shall provide, at a minimum, the types of insurance coverage, liability limits and endorsements as set forth below and shall be included in all applicable policies and on the Certificate of Insurance. The insurance coverage's listed below shall protect the Consultant and the City from claims for damages of bodily injury, including death resulting therefrom, as well as claims for property damage, which may arise from operations under this Contract, whether such operation be by itself or by any subcontractor or by anyone directly employed by either of them, it being understood that it is the Consultant's obligation to enforce the requirements of this section in respect to any subcontractor employed for this project:

Commercial General Bodily injury and Property Damage Insurance and shall include:

- Premises & Operations;
- Owners and Contractors Protective;
- Products Liability including completed Operations Coverage; Contractual Liability;
- Broad Form Property Damage;
- Commercial Form (to include Extended Bodily Injury)
- Employees as Additional Insured;
- Explosion, Collapse & Underground Hazard;
- Independent Contractors;
- Personal Injury;
- Stop Gap;
- Cross Liability Clause.

Umbrella Liability Insurance in the amounts specified.

Automobile Bodily Injury and Property Damage Insurance sufficient to cover any driving that is directly required for the performance of the stated work.

7. Liability Limits:

General Liability (Commercial General Liability Insurance) shall be written with limits of liability of no less than \$1,000,000 combined single limits, per occurrence and \$2,000,000 in aggregate;

Umbrella Liability Insurance shall be written on a following form basis with limits of, in no case less than, \$2,000,000.

Automobile Insurance shall be written with limits of liability of no less than \$1,000,000 combined single limits, per occurrence and \$2,000,000 in aggregate.

8. Nothing contained in these insurance requirements is to be construed as limiting the extent of the Consultant's responsibility for payment of damages resulting from operations under this Contract.
9. The coverage's provided by the General Liability and the Automobile Liability are primary to any insurance maintained by the City.
10. The inclusion of more than one insured under this policy shall not affect the rights of any insured as respects to any claims, suit or judgement made or brought by or for any other Insured or by or for any employee of any other Insured. This policy shall protect each Insured in the same manner as though a separate policy had been issued to each, except that nothing herein shall operate to increase the company's liability beyond the amount or amounts for which the company would have been liable had only one Insured been named.

11. The Certificate of Insurance (ACCORD Form 25-S) cancellation clause shall be amended as follows:
Should any of the above described policies be cancelled, changed or reduced in coverage before the expiration date, the issue company will mail 30-day written notice through certified mail, to the certificate holder named at the left.
12. There shall be included in the general liability insurance contractual coverage sufficiently broad to insure the provisions of that Section herein entitled "Hold Harmless Clause."
13. Such insurance shall be maintained as required above, and any additional coverage's and limits as the City may from time to time specify to protect the City, its successor and assigns from any claims, losses harm, costs, liabilities, damages, and expenses (including but not limited to reasonable attorney's fees) that may arise out of any property damage, bodily injury (including death) or professional liability elated to the services performed.
14. Failure to comply with provisions contained herein shall not waive the responsibility of the Consultant to provide the required protection.

AMENDMENT NO. 1

To the FUEL CONTRACT
Dated November 12, 2020 (Date of Council Award Action)
Between The City of Sedro-Woolley, Washington
And Associated Petroleum Services dba Word Fuel Services

This Amendment revises the above contract as follows:

Contract Term:

The term of this agreement shall be from December 1, 2023, through **November 30, 2026**.

All other terms and conditions remain per the original contract.

DATED this 21st day of November 2023.

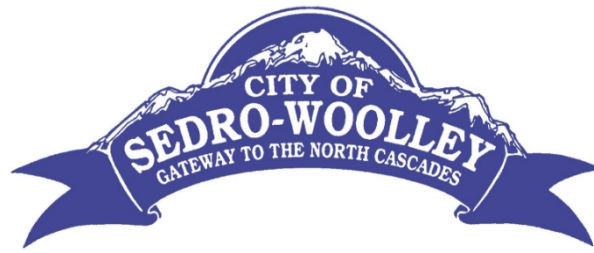
CITY OF SEDRO-WOOLLEY
A Washington municipal corporation

By: _____
City Administrator

FIRM NAME:

Associated Petroleum Products Inc. dba World Fuel Services

By: _____



City Council Agenda Item

Agenda Item No.: e.9.

Date: November 21, 2023

From: David Lee , City Engineer

Subject: Interlocal Agreement - Skagit Conservation District and City - NPDES Permit

RECOMMENDED ACTION:

Authorize Mayor Johnson to sign the attached the Interlocal Cooperative Agreement between Skagit Conservation District and the City of Sedro-Woolley for the District to provide reimbursable services on behalf of the City regarding activities related to stormwater Public Outreach services intended to satisfy the requirements of the City's National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit.

ISSUE:

Should Council authorize Mayor Johnson to sign the attached Interlocal Cooperative Agreement between Skagit Conservation District and the City of Sedro-Woolley for the District to provide reimbursable services on behalf of the City regarding activities related to stormwater Public Outreach services intended to satisfy the requirements of the City's National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit?

BACKGROUND/SUMMARY INFORMATION:

The City entered into an Interlocal agreement with Skagit Conservation District (SCD) on December 20, 2019 to provide public education and outreach efforts in conjunction with the other Skagit County agencies in support of our efforts to fulfill NPDES Stormwater Permit requirements. Utilizing SCD for this purpose fulfills our NPDES Permit obligations for these activities, allowing Staff to concentrate on other permit requirements. That agreement provided services through December 31, 2022. The agreement was amended, with Council approval, to extend the end date to December 31, 2023. This is a new two-year agreement that provides for services to December 31, 2025.

FISCAL IMPACT, IF APPROPRIATE:

The total for this two-year agreement is \$26,884.00 with annual billings not to exceed \$13,442.00.

The work is funded from Stormwater Utility funds using the FY2023-2025 Ecology Capacity Grant, which provides approximately \$130,000 for stormwater related activities.

ATTACHMENTS:

1. 2024-2026 SCD_Interlocal_Sedro-Woolley NPDES FINAL

INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN
SKAGIT CONSERVATION DISTRICT
AND
THE CITY OF SEDRO-WOOLLEY

WHEREAS, Phase II municipal stormwater permits require that municipalities develop, and implement a stormwater management program ("SWMP") designed to reduce pollutants to the maximum extent practicable and that minimum control measures in the SWMP include: (i.) Public education and outreach on stormwater impacts, (ii.) Public participation/involvement opportunities, (iii.) Detection and elimination of illicit discharges to the MS4 (a regulatory program), (iv.) Post-construction stormwater management in new development and redevelopment (a regulatory program), and (v.) Pollution prevention and good housekeeping for municipal operations; and,

WHEREAS, Sedro-Woolley and the Skagit Conservation District would achieve mutual benefit from an agreement which would allow the District to perform work on a reimbursable basis to assist Sedro-Woolley complete certain tasks related to the implementation of NPDES Phase II permit requirements; and,

WHEREAS, working cooperatively on these programs can greatly aid in their overall quality, efficiency and economy.

NOW THEREFORE, THIS AGREEMENT (herein the "Agreement") is made and entered into by and between Skagit Conservation District, a Washington special purpose district and quasi-municipal corporation ("District") and Sedro-Woolley, a Washington Municipal Corporation ("City") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT. District and City may be individually referred to herein as "party" and may be collectively referred to herein as the "parties." In consideration of the following terms and conditions, the parties mutually agree as follows:

1. GENERAL PURPOSE: The City will reimburse the District in an amount not to exceed Twenty six Thousand eight Hundred and Eighty four Dollars (\$26,884.00) of the District's actual costs of planning and carrying out specific public education and outreach activities related to stormwater management, as specified in Exhibit A (attached hereto and incorporated by reference). The City intends to use these activities to fulfill its responsibilities under National Pollution Discharge Elimination System Phase II (NPDES II) permit Program under Section S5.C.2 and Section S5.C.3.

2. RESPONSIBILITIES:

2.1 The City shall:

2.2.1 Verify with the State Department of Ecology that tasks and deliverables performed and submitted pursuant to this Agreement meet the City's NPDES, Phase II requirements.

2.2.2 Reimburse the District for the work as identified in Exhibit A (Scope of Work and Schedule), in accordance with the terms of this Agreement.

2.2.3 The City is not obligated to perform or provide any other services, duties, or responsibilities except as otherwise specified pursuant to the terms of this Agreement.

2.3 The District shall:

2.3.1 Provide the work, services, and deliverables as described in Exhibit A (Scope of Work and Schedule), in accordance with the terms of this Agreement.

2.3.2 Be responsible for overseeing and managing volunteers identified in Exhibit A. All volunteers shall be volunteers of the District and not volunteers of the City.

2.3.3 Be responsible and liable for all costs and expenses associated with all work involved in the education and outreach plan not reimbursed under this Agreement unless this Agreement is subsequently amended as provided for in Section 9 of this Agreement.

3. TERM OF AGREEMENT: The term of this Agreement shall be effective upon the date of mutual execution through December 31, 2025 , unless sooner terminated pursuant to the terms herein. This agreement includes the option to extend the agreement, annually, at the Annual Cost amount shown in Section 4.3.

4. MANNER OF PAYMENT:

4.1 The District shall submit invoice(s) in a timely manner and include with each invoice a report fully documenting each task and work accomplished. Invoices shall be accompanied by any backup documentation pertaining to the invoice as may be requested by the City.

4.2 Upon receipt of invoices from the District pursuant to 4.1, the City shall pay the District for expenditures based on satisfactory performance and progress toward deliverables as provided and documented in reports accompanying detailed invoices for services. The City shall pay such invoice(s) to the District within thirty (30) days. Such payment shall be full compensation for work

performed or services rendered, including, but not limited to all labor, materials, supplies, equipment, and incidentals necessary to complete the work (as identified and described at Exhibit A).

4.3 The maximum funding to be provided by the City to the District pursuant to this Agreement is limited to a total amount not to exceed Twenty six Thousand eight Hundred and Eighty four Dollars (\$26,884.00) for the services performed by the District as outlined in Exhibit A (Scope of Work and Schedule). The parties agree that no more than Thirteen Thousand Four Hundred and Forty Two Dollars (\$13,442) is eligible for reimbursement by the City to the District in any single calendar year.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The City's representative shall be the City Engineer.

5.2 District's representative shall be the District Manager.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the City by reason of entering into this contract except as expressly provided herein.

8. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended, or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. DOCUMENTS AND MATERIALS PRODUCED: The City shall have the right to use and distribute any and all documents, writings, data, public records or other materials prepared by either party in connection with performance of this Agreement. When using material that is funded under the Implementation Grant, the parties shall acknowledge the funding source.

12. DEFAULT: Failure of the parties to comply with the terms of this Agreement shall constitute default.

13. VENUE AND CHOICE OF LAW: In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this agreement, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Skagit. This agreement shall be governed by the laws of the State of Washington.

14. NO THIRD PARTY BENEFICIARIES: This Agreement is not intended to nor does it create any third party beneficiary or other rights in any third person or party, including, but not limited to, any agent, contractor, subcontractor, consultant, volunteer, or other representative of either party.

15. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

DATED this _____ day of _____, the year of _____ for the SKAGIT CONSERVATION DISTRICT:

SKAGIT CONSERVATION DISTRICT:

By: _____
Dean Wesen
Chair

Mailing Address:

Skagit Conservation District
2021 E. College Way, Suite 203
Mount Vernon, WA 98273-237

Skagit Conservation District ILA for NPDES II
Page 4 of 11

APPROVED:

Julia Johnson, Mayor

Recommended:

By:_____
Director of Public Works

By:_____
Finance Director

Approved as to Form:

By:_____
City Supervisor/Attorney

Exhibit ‘A’ – Scope of Work and Schedule

Public Education, Outreach, Participation and Involvement Project for National Pollution Discharge Elimination System (NPDES) Phase II Compliance

1.0 Public Education, Outreach, Participation and Involvement

The District, with City assistance, shall develop and implement activities for addressing the “Public Participation and Involvement” minimum control measure, one of six measures required to meet the conditions of the NPDES stormwater permit. The essential goals include improving public knowledge of local stormwater issues, receiving public input on potential solutions, gaining public support for the compliance with the City’s Stormwater Management Program, and developing a volunteer workforce to help implement this plan.

Task 1.1 Host Private Stormwater Facility Maintenance Workshop

The SCD will organize and implement a partial day or evening workshop focusing on Private Stormwater Facility Maintenance. The target audience for this group will be Home Owner Associations, private stormwater facility owners, and the general public. These workshops will focus on educating the audience on their responsibilities to maintain their private stormwater facilities.

Required Tasks and Deliverables:

The District, with City assistance, shall develop and deliver one partial day or evening workshop per year. The workshop shall occur before August 31 of each year. The workshop shall include:

- 1) An overview of the key components of identifying private stormwater maintenance and a field trip to visit several private facility examples.
- 2) An assessment of the attendees behavior change as a result of the workshop.

Task Amount: \$1,500.00 per year

Task 1.2 – Watershed Masters Volunteer Training Program

This volunteer training program will target residents of all major drainage basins within the lower Skagit, including Gages Slough on an annual basis. This program consists of 40 hours of training and will focus on: providing presentations/training to the Watershed Masters (WSM) on City stormwater program priorities through classroom and fieldtrip activities. Topics covered include, but are not limited to: watershed history and geology, water quality, stream ecology, salmon, wetlands and soils, agricultural and forestry BMPs, stormwater runoff and activities that landowners can do to reduce stormwater water quality impacts, and low impact development practices. Content of coursework will be coordinated with City staff to meet the needs of City stormwater program.

Required Tasks and Deliverables:

The District shall organize and present one Watershed Masters Program annually.

1. Perform recruitment of interested community residents to participate in the annual Watershed Masters Volunteer Training Program.
2. Document participation and volunteer activities conducted by the Watershed Masters volunteers.
3. Coordinate and track volunteer hours contributed by participants.
4. Include program evaluation forms that will be completed by the participants to determine behavior changes implemented.
5. Participants will report BMPs implemented at home based on education learned during training.

Task Amount: \$1,955.00 per year

1.5 Social Marketing Strategy

SCD will develop a social marketing strategy aimed at reducing fecal coliform bacteria levels in urban creeks by encouraging collection and proper disposal of dog waste by dog owners. SCD will work with City and County partners to identify high priority parks/neighborhoods, identify barriers and opportunities, develop a consistent message & develop and implement strategies to affect behavior change.

Required Tasks and Deliverables:

The SCD shall:

1. Develop a social marketing strategy aimed at encouraging local residents to scoop their dogs' poop and put it in the trash in public areas and on private property.

Task Amount: \$ 500.00 per year

2.0 Public Education and Outreach

The District, with City assistance, shall develop and implement activities for addressing the "Public Education and Outreach" minimum control measure, one of six measures required to meet the conditions of the NPDES stormwater permit. The goal of this minimum control measure is to facilitate greater public awareness of the sensitivity of local surface waters, their beneficial uses, the detrimental effects of polluted storm water and illicit discharges, and measures that can be taken to reduce stormwater pollution.

Task 2.1 – Backyard Conservation Stewardship Short Course Program

This annual 6-week short course will feature tips for native plant landscaping, environmentally friendly gardening practices, composting, mulching, nutrient management, pest management, landscaping for wildlife, water conservation tips, low impact development practices for homeowners, and overall, backyard practices that will reduce stormwater runoff pollution. The training will be provided by local

experts. Participants will attend 6 evening sessions (once a week) and two Saturday field excursions. The following topics will be included in the training: Proper use and disposal of pesticides, herbicides, and fertilizers, and use of non-toxic alternatives; use of native plants in landscaping, reducing size of lawn;; preventive car maintenance, including proper disposal of used oil, coolant, and other toxic materials; use of permeable pavement for driveways and patios; proper disposal of pet waste and livestock waste and composting.

Required Tasks and Deliverables:

The District shall organize and present one Backyard Conservation Stewardship Course Program annually. The SCD shall:

- Organize and conduct the Backyard Conservation Stewardship program in partnership with local jurisdictions on an annual basis.
- Engage in recruitment of interested residents to participate in the annual Backyard Conservation Stewardship program.
- Coordinate with, and involve businesses, schools, parks, and other organizations in establishing backyard stewardship practices that will promote habitat for wildlife and reduce stormwater runoff.
- Document participation of class attendees.
- Ensure that program evaluation forms are completed by the participants to determine class effectiveness. Follow up surveys will be conducted on an annual basis to determine whether or not class participants have made behavior changes to reduce stormwater impacts based on what was learned in the program.

Task Amount: \$1,955.00 per year

Task 2.2 – Resource Materials/Education for Local Schools

The District currently maintains an enviroscape watershed model that is available for presentations or available for teachers (or other agency personnel) to borrow. An information packet, which contains a brief description of all materials available to teachers will be compiled and mailed to all elementary schools located throughout Skagit County (urban and rural areas) each September, to all elementary school teachers as well as science and agriculture teachers at the middle school and high school levels, home schools, and other groups. Information about other District educational programs, such as Envirothon, 6th Grade Conservation Tour, and the Annual Natural Resource Poster Contest, and live presentations available by District staff will be included in the packet.

Required Tasks & Deliverables:

The District shall prepare and send out an annual teacher's packet, provide classroom presentations, and provide educational resources to teachers. The SCD shall:

- Incorporate a special section in the annual teacher's packet that will specifically highlight stormwater and low impact development education materials and presentations available.
- Provide classroom presentations on stormwater and water resources to local schools (and other groups) as requested. The enviroscape model and the "Raindrop Walk" are both useful tools in teaching youth about stormwater and water quality.
- Distribute 100 teacher's information packets highlighting resources on stormwater and water quality available through the District office.
- Give a minimum of 10 presentations each year to local schools or other youth groups on pollution from stormwater.

Task Amount: \$1,100.00 per year

Task 2.3 – Miscellaneous

Assist City with other related programs or tasks on an as needed basis upon mutual agreement between City and SCD, such as providing annual reporting requirements.

Required Tasks and Deliverables:

To be determined as agreed to between the parties.

Task Amount: \$ 800.00 per year

Task 2.4 – Stormwater Educational Brochures and Fact Sheets

The District will develop a series of educational brochures and/or fact sheets for the general public and specific audiences (homeowners, businesses, landscapers, property managers, engineers, developers, contractors, land use planners, etc) on various topics that could range from landscaping, low impact development, recycling, disposing of motor oil and other hazardous materials, water conservation, pet waste management, etc. Where the demographics are applicable, the information may also be printed in Spanish.

Required Tasks and Deliverables:

The District shall develop and mail stormwater related education brochures, fact sheets, and posters to a variety of target groups. The SCD shall:

- Coordinate with the City and local citizen groups to choose stormwater education topics that will be used to generate a series of brochures and/or fact sheets.
- Oversee printing and distribution of these materials.

- Develop educational materials to target mobile businesses, landscapers, homeowners, and property managers.

Task Amount: \$1,960.00 per year

Task 2.5 – Workshops for Local Contractors, Businesses & Residents

The SCD will organize and host workshops, trainings and/or tours focusing on topics that include green roofs, pervious pavement, rain gardens, biofiltration, pervious pavement, and pervious concrete. The target audience for these workshops will be local contractors, businesses, or homeowners.

Required Tasks and Deliverables:

The SCD will organize and implement a public workshop and/or tour focusing on education and outreach to local contractors, businesses, or homeowners on a variety of Low Impact Development (LID) techniques.

The District, with City assistance, shall develop and host a workshop, training and/or field tour, which will include:

- An overview of the benefits and challenges of the different types of LID techniques and instruction on how to implement LID into their operations.
- An assessment of the attendees behavior change as a result of the workshop.

Estimated Cost: \$1,500.00

Task 2.7 – Produce Media Advertisements

The District will coordinate with all of the Skagit County Municipal NPDES Phase II permittees to design and produce a variety of media advertisements to promote sustainable behavior and stewardship ethics that reduce potential pollution and stormwater impacts.

Required Tasks and Deliverables:

The District shall:

- Design and produce a minimum of one media advertisement annually. The media format may include newspaper, social media, internet, and radio.
- SCD will coordinate the advertisement with City staff.

Task Amount: \$ 950.00 per year

Task 3.0 Administration and Oversight

SCD shall perform administrative duties and program oversight related to the tasks listed in the agreement. Activities will include:

- Maintaining clear records and files for all activities conducted under this contract

- Preparing progress reports, invoices, and other documentation as required under the contract

Annual Cost (10% of All Tasks): \$ 1,222.00 per

Overall Total: \$13,442.00 per year, for a two year total of \$26,884.00



City Council Agenda Item

Agenda Item No.: k.1.

Date: November 21, 2023

From: Kelly Kohnken, Finance Director / City Clerk

Subject: 2023 Budget Amendment No. 3 - Ordinance 2063-23 - 1st Read

RECOMMENDED ACTION:

First read, no recommended action.

ISSUE:

Whether the City should amend the 2023 budget as proposed.

BACKGROUND/SUMMARY INFORMATION:

The 2023-2024 biennial budget was adopted by City Council on November 22, 2022 by Ordinance 2025-22. The first 2023 budget amendment was passed by City Council on May 10, 2023 by ordinance 2048-23 and again by the second amendment on October 11, 2023 by Ordinance 2057-23.

A public hearing on the third 2023 budget amendment is being held on November 21, 2023 and we plan for a 2nd read of Ordinance 2063-23 on December 13, 2023.

Budget information is presented by fund in four formats:

1. Ordinance 2063-23, Appendix A: Budgeted revenues, budgeted expenditures, and projected excess/deficit.
2. Memo - Additional Information: Actual beginning cash and investments, budgeted revenues, budgeted expenditures, and projected ending cash and investments.
3. 2023 Proposed Budget Changes: Detailed version of budget showing the original budget (2023 Budget Amendment No. 2), the proposed budget, the difference, and remarks. Please see a similar document for the 2023 Budget Amendment No. 2 in the October 11, 2023 packet for general fund and budget notes.
4. Fund Totals: The last two pages of the 2023 Proposed Budget Changes document include a summary by fund of the original budget, proposed budget, difference, and the totals for all funds.

Budget adjustments included but are not limited to:

- Adjustment to revenue in several funds based on year-to-date actuals and projections for the end of the year.

- Increase in legal fees for litigation and indigent defense.
- Adjustments to projects in the Arterial Street Fund 104.
- Increase in expenditures in Public Works Facility Fund 505 for the Wastewater Treatment Plant Lab/Operations Building and Public Works Building project completion.

FISCAL IMPACT, IF APPROPRIATE:

Fund	Description	Revenues	Expenditures
001	Current Expense Fund	72,500	36,000
101	Parks & Facilities Fund	35,990	13,500
104	Arterial Street Fund	-	350,000
117	Housing and Related Services	-	7,000
189	American Rescue Plan Act	-	(50,000)
410	Sewer Capital Projects Fund	234,000	
412	Solid Waste Operations Fund	60,000	105,000
505	Public Works Facility Fund	-	310,000
Total		402,490	771,500

ATTACHMENTS:

1. 23Budget_Amendment#3_Ordinance2063-23
2. 2023_BudgetAmendment_AltView
3. ProposedBudget_11.17.2023

ORDINANCE NO. 2063-23

AN ORDINANCE AMENDING ORDINANCE 2057-23 AMENDING THE BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEARS 2023.

WHEREAS, the Sedro-Woolley City Council has determined that it is in the best interest of the City to amend the 2023 budget.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. Year 2023 of the 2023-2024 Biennial Budget, adopted by Ordinance 2025-22, and passed by the City Council on November 22, 2022. The 2023 budget was amended by Ordinance 2048-23 on May 10, 2023 and again by Ordinance 2057-23 on October 11, 2023, is hereby further amended as set forth in this Ordinance.

Section 2. Estimated revenues and expenditures, including fund balance for each separate fund of the City of Sedro-Woolley, and aggregated totals for all such funds combined, for the 2023 are set forth in summary form below, and are hereby appropriated at the fund level as set forth in Appendix A:

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 13th DAY OF, DECEMBER 2023.

ATTEST:

Julia Johnson, Mayor

Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

Nikki Thompson, City Attorney

APPENDIX A

		2023		
Fund	Description	Budgeted Revenues	Budgeted Expenditures	Excess (Deficit)
001	Current Expense Fund	12,177,417	12,050,067	127,350
101	Parks & Facilities Fund	2,269,607	2,232,329	37,278
102	Cemetery Fund	173,900	186,821	(12,921)
103	Street Fund	933,223	916,480	16,743
104	Arterial Street Fund	3,216,482	2,205,610	1,010,872
105	Library Fund	439,814	439,314	500
106	Cemetery Endowment	3,250	-	3,250
108	Lodging Tax Fund	45,500	47,250	(1,750)
109	Special Investigation Fund	7,630	13,000	(5,370)
112	Code Enforcement Fund	1,200	2,500	(1,300)
114	Law Enforcement Sales	760,000	760,000	-
115	City Council Strategic Reserve	350	399,000	(398,650)
116	Affordable Housing	14,500	-	14,500
117	Housing and Related Services	224,920	7,000	217,920
118	National Opioid	10,592	-	10,592
189	American Rescue Plan	-	2,084,933	(2,084,933)
205	2008 G/O Bond Fund	157,594	200,558	(42,964)
206	G/O Bond 2008 Reserve	-	-	-
301	1st 1/4% Real Estate Excise Tax Fund	352,000	241,655	110,345
302	2nd 1/4% Real Estate Excise Tax Fund	352,000	266,655	85,345
303	Building Maintenance Reserve	3,050	30,000	(26,950)
304	Transportation Benefit District	218,800	261,315	(42,515)
310	Police Mitigation Reserve Fund	8,300	-	8,300
311	Parks Impact Fee Reserve Fund	201,200	161,000	40,200
312	Fire Impact Fee Reserve Fund	40,550	-	40,550
314	Transportation Impact Fee Reserve Fund	216,000	156,855	59,145
401	Sewer Operations Fund	5,937,500	5,521,951	415,549
410	Sewer Capital Projects	1,476,518	1,854,000	(377,482)
412	Solid Waste Operations	3,687,900	3,646,664	41,236
413	Solid Waste Reserve Fund	127,000	-	127,000
425	Stormwater Operations	1,185,672	1,296,143	(110,471)
426	Stormwater Reserve Fund	250	69,000	(68,750)
501	Equipment Replacement Fund	1,476,500	2,151,200	(674,700)
505	Public Works Facility Fund	234,998	913,500	(678,502)
635	Municipal Court Trust	53,150.00	53,150.00	-
	Total	36,007,367.44	38,167,950.48	(2,160,583)



CITY OF SEDRO-WOOLLEY
 Sedro-Woolley Municipal Building
 325 Metcalf Street
 Sedro-Woolley, WA 98284
 Phone (360) 855-1661
 Fax (360) 855-0707

Kelly Kohnken
 Finance Director / City Clerk

2023 Budget Amendment No. 3 Additional Information

Ordinance 2063-23, Appendix A presents the 2023 proposed budget showing budgeted revenues, budgeted expenditures, and projected excess/(deficit). It does not include cash and investment balances.

The below table is another way to look at the 2023 budget. This table shows the actual beginning cash and investment by fund, budgeted revenues, budgeted expenditures, and projected ending cash and investments.

Fund	Description	2023			
		Beginning Cash and Investments	Budgeted Revenues	Budgeted Expenditures	Projected Ending Cash and Investments
001	Current Expense Fund	2,750,032	12,177,417	12,050,067	2,877,381
101	Parks & Facilities Fund	99,054	2,269,607	2,232,329	136,333
102	Cemetery Fund	101,523	173,900	186,821	88,602
103	Street Fund	234,507	933,223	916,480	251,249
104	Arterial Street Fund	1,152,321	3,216,482	2,205,610	2,163,193
105	Library Fund	377,879	439,814	439,314	378,379
106	Cemetery Endowment Fund	55,798	3,250	-	59,048
108	Lodging Tax Fund	61,370	45,500	47,250	59,620
109	Special Investigation Fund	48,263	7,630	13,000	42,893
112	Code Enforcement Fund	122,987	1,200	2,500	121,687
114	Law Enforcement Sales Tax	-	760,000	760,000	-
115	City Council Strategic Reserve	618,168	350	399,000	219,518

116	Affordable Housing	36,856	14,500	-	51,356
117	Housing and Related Services	226,236	224,920	7,000	444,156
118	National Opioid Settlement	10,592	10,592	-	21,184
189	American Rescue Plan Act	3,132,580	-	2,084,933	1,047,647
205	2008 G/O Bond Fund	82,244	157,594	200,558	39,280
206	G/O Bond 2008 Reserve Fund	150,000	-	-	150,000
301	1st 1/4% Real Estate Excise Tax Fund	798,004	352,000	241,655	908,349
302	2nd 1/4% Real Estate Excise Tax Fund	825,279	352,000	266,655	910,624
303	Building Maintenance Reserve	68,701	3,050	30,000	41,751
304	Transportation Benefit District	309,261	218,800	261,315	266,746
310	Police Mitigation Reserve Fund	183,672	8,300	-	191,972
311	Parks Impact Fee Reserve Fund	551,825	201,200	161,000	592,025
312	Fire Impact Fee Reserve Fund	269,513	40,550	-	310,063
314	Transportation Impact Fee Reserve Fund	322,622	216,000	156,855	381,767
401	Sewer Operations Fund	3,779,008	5,937,500	5,521,951	4,194,557
410	Sewer Capital Projects Fund	3,119,120	1,476,518	1,854,000	2,741,638
412	Solid Waste Operations Fund	522,583	3,687,900	3,646,664	563,819
413	Solid Waste Reserve Fund	635,876	127,000	-	762,876
425	Stormwater Operations Fund	1,046,894	1,185,672	1,296,143	936,423
426	Stormwater Reserve Fund	70,233	250	69,000	1,483
501	Equipment Replacement Fund	2,612,134	1,476,500	2,151,200	1,937,434
505	Public Works Facility Fund	736,122	234,998	913,500	57,620
635	Municipal Court Trust	1,880	53,150	53,150	1,880
	Total	25,113,138.17	36,007,367	38,167,950	22,952,555

2023 PROPOSED BUDGET CHANGES

City Of Sedro-Woolley

Time: 12:20:54 Date: 11/17/2023

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001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 001 General Property Taxes	1,632,827.00	1,632,827.00	0.00	100.0%	
311 10 00 005 General Property Taxes - Proposit	0.00	0.00	0.00	0.0%	
313 11 00 000 Retail Sales & Use Tax	1,786,400.00	1,786,400.00	0.00	100.0%	
313 15 00 006 Sales Tax - Public Safety - City's P	231,500.00	231,500.00	0.00	100.0%	
313 27 00 000 Affordable Housing Sales And Use	0.00	0.00	0.00	0.0%	
313 71 00 000 Criminal Justice Funding	367,000.00	367,000.00	0.00	100.0%	
316 40 00 001 Utility Tax on Potable Water	168,000.00	168,000.00	0.00	100.0%	
316 41 00 000 Utility Tax On Electricity	609,000.00	609,000.00	0.00	100.0%	
316 43 00 000 Utility Tax On Natural Gas	338,700.00	338,700.00	0.00	100.0%	
316 46 00 000 Utility Tax On Cable	138,620.00	138,620.00	0.00	100.0%	
316 47 00 000 Utility Tax On Telephone	48,400.00	48,400.00	0.00	100.0%	
316 49 31 000 Utility Tax On Stormwater	99,160.00	99,160.00	0.00	100.0%	
316 49 35 000 Utility Tax On Sewer	470,000.00	470,000.00	0.00	100.0%	
316 49 37 000 Utility Tax On Solid Waste	338,700.00	338,700.00	0.00	100.0%	
316 81 00 000 Gambling Tax	52,000.00	52,000.00	0.00	100.0%	
317 20 00 000 Leasehold Excise Tax	37,500.00	37,500.00	0.00	100.0%	
318 11 00 000 Admissions Tax	8,200.00	8,200.00	0.00	100.0%	
310 Taxes	6,326,007.00	6,326,007.00	0.00	100.0%	
320 Licenses & Permits					
321 10 00 000 Speciality Business Licenses	1,510.00	4,000.00	2,490.00	264.9%	November YTD \$3,430. Projected to \$4,000.
321 91 00 000 Franchise Fees	149,840.00	153,000.00	3,160.00	102.1%	November YTD \$152,150. Projected to \$153,000.
321 99 00 000 General Business Licenses	52,160.00	52,160.00	0.00	100.0%	
322 10 01 000 Planning Permits	11,000.00	11,000.00	0.00	100.0%	
322 10 02 000 Engineering Permits	10,530.00	10,530.00	0.00	100.0%	
322 10 03 000 Building Permits	150,000.00	180,000.00	30,000.00	120.0%	November YTD \$176,363. Projected to \$180,000.
322 10 04 000 Fire Permits	2,470.00	2,470.00	0.00	100.0%	
322 90 00 000 Gun Permits	9,850.00	9,850.00	0.00	100.0%	
322 90 10 000 Garage Sale Permits	0.00	0.00	0.00	0.0%	
320 Licenses & Permits	387,360.00	423,010.00	35,650.00	109.2%	
330 Intergovernmental Revenues					
331 16 60 000 DOJ Grant - Bulletproof Vest Prog	0.00	0.00	0.00	0.0%	
331 97 00 000 FEMA - Assistance To Firefighters	0.00	86,850.00	86,850.00	0.0%	November YTD \$86,845.25.
332 90 00 000 Medicaid - GEMT Program	0.00	0.00	0.00	0.0%	
332 92 10 000 COVID-19 Non-Grant Assistance	0.00	0.00	0.00	0.0%	
332 93 40 000 GEMT Payment Program - Medic	406,000.00	406,000.00	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

City Of Sedro-Woolley

Time: 12:20:54 Date: 11/17/2023

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001 Current Expense Fund

Revenues	Original	Proposed	Difference	Remarks
330 Intergovernmental Revenues				
333 16 58 800 STOP Grant	0.00	0.00	0.00	0.0%
333 20 60 000 Traffic Safety Grant - WASPC	3,500.00	3,500.00	0.00	100.0%
333 20 61 600 Traffic Safety - Misc	0.00	0.00	0.00	0.0%
333 66 00 000 Ecology Grant - Planning	0.00	0.00	0.00	0.0%
333 97 00 522 Federal Indirect Grant From Depa	0.00	0.00	0.00	0.0%
334 00 10 000 Legislature & Its Committees	0.00	0.00	0.00	0.0%
334 00 30 000 Secretary Of State - Technology C	0.00	0.00	0.00	0.0%
334 00 80 001 State Direct/Indirect Grant From E	3,000.00	3,000.00	0.00	100.0%
334 01 10 001 State Direct/Indirect Grant From C	17,590.33	17,590.33	0.00	100.0%
334 01 20 000 State Grant From Other Judicial A	0.00	0.00	0.00	0.0%
334 03 10 001 Grant From Department Of Ecolog	0.00	0.00	0.00	0.0%
334 04 20 001 State Direct/Indirect Grant From E	100,000.00	100,000.00	0.00	100.0%
334 04 60 000 DSHS CSEC Grant	0.00	0.00	0.00	0.0%
334 04 90 000 Health Dept - Trauma Grant	1,400.00	1,400.00	0.00	100.0%
334 05 10 001 State Direct/Indirect Grant From C	0.00	0.00	0.00	0.0%
334 06 90 000 L&I Stay At Work Grant	0.00	0.00	0.00	0.0%
336 00 98 001 City Assistance	70,000.00	70,000.00	0.00	100.0%
336 00 99 000 Streamlined Mitigation Pmts	0.00	0.00	0.00	0.0%
336 06 20 000 MVET Criminal Justice-Hi Crime	15,989.00	15,989.00	0.00	100.0%
336 06 21 000 MVET Criminal Justice-Pop	4,532.00	4,532.00	0.00	100.0%
336 06 26 000 Criminal Justice Special Pro	14,850.00	14,850.00	0.00	100.0%
336 06 26 001 LE & CJ Legislative One Time Cost	0.00	0.00	0.00	0.0%
336 06 41 001 Marijuana Enforcement	0.00	0.00	0.00	0.0%
336 06 42 001 Marijuana Excise Tax	45,970.00	45,970.00	0.00	100.0%
336 06 51 000 MVET Criminal - DUI	2,100.00	2,100.00	0.00	100.0%
336 06 94 000 Liquor Excise Tax	86,367.00	86,367.00	0.00	100.0%
336 06 95 000 Liquor Board Profits	96,314.00	96,314.00	0.00	100.0%
337 20 00 000 Skagit Co Economic Development	0.00	0.00	0.00	0.0%
337 26 00 000 EMS Levy Fees - Skagit County	1,279,705.00	1,279,705.00	0.00	100.0%
337 26 00 522 Local Grant - EMS Discretionay	0.00	0.00	0.00	0.0%
337 30 00 000 Administrative Office Of The Cour	33,000.00	33,000.00	0.00	100.0%
330 Intergovernmental Revenues	2,180,317.33	2,267,167.33	86,850.00	104.0%
340 Charges For Goods & Services				
341 22 00 000 District/Municipal Court Civil Filin	0.00	0.00	0.00	0.0%
341 32 02 000 District/Municipal Court Records	0.00	0.00	0.00	0.0%
341 33 02 000 Reimbursement Of Warrant Costs	1,000.00	1,000.00	0.00	100.0%
341 33 03 000 Administration Fee Collected	2,250.00	2,250.00	0.00	100.0%

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Revenues	Original	Proposed	Difference	Remarks
340 Charges For Goods & Services				
341 43 01 000 NSF/Garnishment Fees	0.00	0.00	0.00	0.0%
341 70 00 000 Address Signs	2,000.00	2,000.00	0.00	100.0%
341 70 00 001 Land Use Signs	250.00	250.00	0.00	100.0%
341 81 00 000 Copying, Postage, Envelopes	3,500.00	3,500.00	0.00	100.0%
341 91 00 000 Election Candidate Filing	0.00	0.00	0.00	0.0%
341 94 00 000 Purchasing Services	2,000.00	2,000.00	0.00	100.0%
342 10 00 000 Law Enforcement Services	5,000.00	5,000.00	0.00	100.0%
342 10 00 001 Dog Fees	1,500.00	1,500.00	0.00	100.0%
342 10 00 002 Breathalyzer Fees	300.00	300.00	0.00	100.0%
342 21 00 000 Fire Control Services	500.00	500.00	0.00	100.0%
342 21 00 001 Fire Training Center Fees	3,000.00	3,000.00	0.00	100.0%
342 21 00 002 Fire Protection FD#8	350,000.00	350,000.00	0.00	100.0%
342 21 00 003 Fire Protection Payment	0.00	0.00	0.00	0.0%
342 21 00 004 Fire Protection EMS	0.00	0.00	0.00	0.0%
342 21 00 005 Fire Training Hub Reimb-Skagit C	16,350.00	16,350.00	0.00	100.0%
342 21 00 006 EMS Ambulance Equalization	0.00	0.00	0.00	0.0%
342 30 00 000 Criminal Conviction Fees	750.00	750.00	0.00	100.0%
342 33 00 000 Adult Probation Charges	3,000.00	3,000.00	0.00	100.0%
342 40 02 000 Engineering Inspections	24,000.00	24,000.00	0.00	100.0%
342 40 03 000 Building Inspections	30,000.00	30,000.00	0.00	100.0%
342 40 04 000 Fire Inspections	0.00	0.00	0.00	0.0%
342 50 00 000 Disaster Preparation Services	250.00	250.00	0.00	100.0%
342 60 00 000 Fire Transport Fees	761,250.00	761,250.00	0.00	100.0%
342 60 00 001 Transport Billing Fees - City Of Bu	42,000.00	42,000.00	0.00	100.0%
345 83 00 001 Planning Review Fees	9,000.00	9,000.00	0.00	100.0%
345 83 00 002 Engineering Review Fees	9,000.00	9,000.00	0.00	100.0%
345 83 00 003 Building Review Fees	100,000.00	100,000.00	0.00	100.0%
345 83 00 004 Fire Review Fees	0.00	0.00	0.00	0.0%
345 83 00 005 Hearing Examiner Fees	7,500.00	7,500.00	0.00	100.0%
345 85 00 001 GMA Impact Fees (School)	250,000.00	250,000.00	0.00	100.0%
340 Charges For Goods & Services	1,624,400.00	1,624,400.00	0.00	100.0%
350 Fines & Penalties				
352 30 00 000 Proof Of Motor Veh Insurance	600.00	600.00	0.00	100.0%
353 10 00 000 Traffic Infraction Penalties	40,000.00	40,000.00	0.00	100.0%
353 70 00 000 Non-traf Infr Penalties	0.00	0.00	0.00	0.0%
353 70 00 003 Code Enforcement - Bldg	0.00	0.00	0.00	0.0%
354 00 00 000 Civil Parking Infr Penalties	0.00	0.00	0.00	0.0%

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Revenues	Original	Proposed	Difference	Remarks
350 Fines & Penalties				
354 00 01 000 Parking In Handicapped Space	0.00	0.00	0.00	0.0%
355 20 00 000 Driving Under Infl Fines	6,000.00	6,000.00	0.00	100.0%
355 80 00 000 Other Criminal Traffic Fines	8,000.00	8,000.00	0.00	100.0%
356 90 00 000 Other Crim Non-traffic Fines	3,000.00	3,000.00	0.00	100.0%
357 33 00 000 Public Defense Cost	500.00	500.00	0.00	100.0%
357 37 00 000 Sheriffs Services	0.00	0.00	0.00	0.0%
350 Fines & Penalties	58,100.00	58,100.00	0.00	100.0%
360 Interest & Other Earnings				
361 11 00 001 Investment Interest	500,000.00	500,000.00	0.00	100.0%
361 30 00 001 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 40 00 001 Sales Interest	8,800.00	8,800.00	0.00	100.0%
361 40 01 001 Court/Collections Interest	1,000.00	1,000.00	0.00	100.0%
362 00 00 000 Short Term Rental-Other	0.00	0.00	0.00	0.0%
362 50 00 000 Food Bank Lease	1,500.00	1,500.00	0.00	100.0%
367 00 00 000 Contrib/Donation-Private	1,500.00	1,500.00	0.00	100.0%
367 00 00 001 Wellness	2,000.00	2,000.00	0.00	100.0%
367 15 00 000 AWC Wellness Grant	0.00	0.00	0.00	0.0%
367 20 00 000 Contribution-Board Of Volunteers	0.00	0.00	0.00	0.0%
369 10 00 001 Sale Of Surplus	3,000.00	3,000.00	0.00	100.0%
369 30 00 001 Confiscated And Forfeited Property	0.00	0.00	0.00	0.0%
369 40 00 000 Other Judgments & Settlement	17,500.00	17,500.00	0.00	100.0%
369 81 00 000 Cash Adjustment-Cashier	0.00	0.00	0.00	0.0%
369 82 00 000 Court Overpayments	0.00	0.00	0.00	0.0%
369 91 00 000 Miscellaneous Income	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	535,300.00	535,300.00	0.00	100.0%
380 Non Revenues				
381 10 41 000 Loan From Sewer Reserve	0.00	0.00	0.00	0.0%
388 10 00 001 Prior Period Adjustment	0.00	0.00	0.00	0.0%
388 80 00 000 Prior Year Correction	0.00	0.00	0.00	0.0%
389 30 00 001 DO NOT USE - Sign Deposit	0.00	0.00	0.00	0.0%
389 30 12 001 DO NOT USE - State Court Receipt	0.00	0.00	0.00	0.0%
389 30 15 001 DO NOT USE - County Crime Victim	0.00	0.00	0.00	0.0%
389 30 24 001 DO NOT USE - State Surcharge/Benefit	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

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Revenues	Original	Proposed	Difference	Remarks
390 Other Financing Sources				
395 10 00 000 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 000 Insurance Recoveries	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 104 Arterial Streets Transfer	0.00	0.00	0.00	0.0%
397 00 00 230 1996 Go Bond Redempt Fund-clo	0.00	0.00	0.00	0.0%
397 00 00 310 Police SEPA Transfer	0.00	0.00	0.00	0.0%
397 00 00 312 Fire Impact Fee Transfer	0.00	0.00	0.00	0.0%
397 00 00 401 Sewer Transfer - IDCA	0.00	0.00	0.00	0.0%
397 00 00 412 Solid Waste Transfer - IDCA	0.00	0.00	0.00	0.0%
397 00 00 425 Stormwater Transfer - IDCA	0.00	0.00	0.00	0.0%
397 00 01 108 Hotel Motel - Wayfinder Signs	0.00	0.00	0.00	0.0%
397 00 01 115 Transfer-in City Council Strategic I	300,000.00	300,000.00	0.00	100.0%
397 00 01 303 Building Maintenance Transfer	0.00	0.00	0.00	0.0%
397 00 01 305 Transfer In from Library Construct	0.00	0.00	0.00	0.0%
397 00 01 313 Public Safety Sales Tax Transfer - I	0.00	0.00	0.00	0.0%
397 00 02 189 Transfer In from ARPA	693,433.00	643,433.00	(50,000.00)	92.8% Fire Tuition Reimbursement (522.45.49.010) \$55,000 + Fire scholarships \$30,000 + Economic Development (558.70.00.513) \$150,000 + IT upgrades (518.80.35.000) \$8,000 + \$15,500 organizational training (517.95.41.001) + \$500 Learning Library + \$50,000 training building inspector (524.20.11.000) + Prosecution \$12,433 + Fire Dept. radios \$322,000 (594.22.64.000).
				Moved to 2024: fire hydrant maintenance (522.20.48.001)
397 00 02 302 2nd 1/4% REET Transfer	0.00	0.00	0.00	0.0%
397 00 03 301 1st 1/4% REET Transfer	0.00	0.00	0.00	0.0%
397 00 06 103 Transfers In from 103	0.00	0.00	0.00	0.0%
397 Interfund Transfers	993,433.00	943,433.00	(50,000.00)	95.0%
398 Insurance Recoveries				
398 10 00 001 Insurance Recoveries	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%

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Revenues	Original	Proposed	Difference	Remarks
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Fund Revenues:	12,104,917.33	12,177,417.33	72,500.00	100.6%
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Expenditures	Original	Proposed	Difference	Remarks
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511 Legislative

511 60 11 000 Salaries-City Council	43,000.00	43,000.00	0.00	100.0%
511 60 21 001 Industrial Insurance	200.00	200.00	0.00	100.0%
511 60 22 001 Social Security	4,000.00	4,000.00	0.00	100.0%
511 60 24 001 Unemployment	100.00	100.00	0.00	100.0%
511 60 26 050 Washington Sick Leave	100.00	100.00	0.00	100.0%

060 Legislative Services	47,400.00	47,400.00	0.00	100.0%
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511 30 34 000 Code Book	3,500.00	3,500.00	0.00	100.0%
511 60 31 000 Supplies	600.00	600.00	0.00	100.0%
511 60 31 001 Legal Publications	10,500.00	10,500.00	0.00	100.0%
511 60 42 000 Communications	250.00	250.00	0.00	100.0%
511 60 43 000 Travel	300.00	300.00	0.00	100.0%
511 60 43 010 Annual Retreat	750.00	750.00	0.00	100.0%
511 60 49 000 Training	500.00	500.00	0.00	100.0%
511 60 49 090 ICA-Support Allocation	(28,016.00)	(28,016.00)	0.00	100.0%

070 Services & Charges	(11,616.00)	(11,616.00)	0.00	100.0%
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514 40 41 000 Election Costs	6,000.00	6,000.00	0.00	100.0%
514 90 41 000 Voter Registration Costs	30,000.00	30,000.00	0.00	100.0%

080 Election Services	36,000.00	36,000.00	0.00	100.0%
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594 11 64 000 Equipment (AV Upgrade)	0.00	0.00	0.00	0.0%
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090 Capital Expenditures	0.00	0.00	0.00	0.0%
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511 Legislative	71,784.00	71,784.00	0.00	100.0%
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512 Judicial

512 50 11 000 Salaries	75,000.00	75,000.00	0.00	100.0%
512 50 13 000 Overtime	0.00	0.00	0.00	0.0%
512 50 21 001 Industrial Insurance	300.00	300.00	0.00	100.0%
512 50 22 001 Social Security	6,000.00	6,000.00	0.00	100.0%
512 50 23 001 Pers Retirement	9,000.00	9,000.00	0.00	100.0%
512 50 24 001 Unemployment	200.00	200.00	0.00	100.0%

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Expenditures	Original	Proposed	Difference	Remarks
512 Judicial				
512 50 25 001 Medical/Dental/Vision	15,000.00	15,000.00	0.00	100.0%
512 50 26 050 Washington Sick Leave	100.00	100.00	0.00	100.0%
512 50 28 000 Employee Wellness	0.00	0.00	0.00	0.0%
050 Court Services	105,600.00	105,600.00	0.00	100.0%
512 50 31 000 Supplies	3,000.00	3,000.00	0.00	100.0%
512 50 31 001 Publications	0.00	0.00	0.00	0.0%
512 50 41 000 Professional Services	21,300.00	21,300.00	0.00	100.0%
512 50 41 001 District Court Surcharge	20,000.00	20,000.00	0.00	100.0%
512 50 41 010 Municipal Court Judge	48,000.00	48,000.00	0.00	100.0%
512 50 41 020 Municipal Court Prob.	18,000.00	18,000.00	0.00	100.0%
512 50 41 030 Community Court Agreement	7,800.00	7,800.00	0.00	100.0%
512 50 41 031 Blake Decision Expenditures	33,000.00	33,000.00	0.00	100.0%
512 50 41 040 Language Interpreter	4,500.00	4,500.00	0.00	100.0%
512 50 42 010 Postage	1,300.00	1,300.00	0.00	100.0%
512 50 42 020 Telephone	700.00	700.00	0.00	100.0%
512 50 43 000 Meals/Travel	100.00	100.00	0.00	100.0%
512 50 46 000 Insurance & Bonds	1,000.00	1,000.00	0.00	100.0%
512 50 48 000 Repair/Maintenance	500.00	500.00	0.00	100.0%
512 50 49 000 Tuition/Registration	300.00	300.00	0.00	100.0%
512 50 49 010 Dues/Subscriptions	250.00	250.00	0.00	100.0%
512 50 49 020 Jury/Witness Fees	500.00	500.00	0.00	100.0%
080 Services & Charges	160,250.00	160,250.00	0.00	100.0%
594 12 64 000 Office Equipment	500.00	500.00	0.00	100.0%
912 Capital Expenditures	500.00	500.00	0.00	100.0%
512 Judicial	266,350.00	266,350.00	0.00	100.0%

513 Executive

513 10 11 000 Salaries	200,000.00	200,000.00	0.00	100.0%
513 10 13 000 Overtime	0.00	0.00	0.00	0.0%
513 10 21 001 Industrial Insurance	500.00	500.00	0.00	100.0%
513 10 22 001 Social Security	16,000.00	16,000.00	0.00	100.0%
513 10 23 001 Pers Retirement	19,000.00	19,000.00	0.00	100.0%
513 10 24 001 Unemployment	300.00	300.00	0.00	100.0%
513 10 25 001 Medical/Dental/Vision	22,000.00	22,000.00	0.00	100.0%

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Expenditures	Original	Proposed	Difference	Remarks
513 Executive				
513 10 26 050 Washington Sick Leave	300.00	300.00	0.00	100.0%
513 10 28 000 Employee Wellness	180.00	180.00	0.00	100.0%
010 Executive Office	258,280.00	258,280.00	0.00	100.0%
513 10 31 000 Supplies	500.00	500.00	0.00	100.0%
513 10 41 000 Professional Services-Other	26,000.00	26,000.00	0.00	100.0%
513 10 41 001 Professional Services-HR	6,000.00	6,000.00	0.00	100.0%
513 10 41 005 Professional Services-Lobbyist	0.00	0.00	0.00	0.0%
513 10 42 000 Communication	15,000.00	15,000.00	0.00	100.0%
513 10 42 020 Telephone	3,000.00	3,000.00	0.00	100.0%
513 10 43 000 Meals/Travel	2,200.00	2,200.00	0.00	100.0%
513 10 44 009 Senior Crime Watch	0.00	0.00	0.00	0.0%
513 10 49 000 Tuition/Registration	1,750.00	1,750.00	0.00	100.0%
513 10 49 010 Dues & Subscriptions	2,020.00	2,020.00	0.00	100.0%
513 10 49 090 ICA-Support Allocation	(158,083.00)	(158,083.00)	0.00	100.0%
558 70 00 513 Economic Development	150,000.00	150,000.00	0.00	100.0%
558 70 41 001 EDASC - Economic Development	7,500.00	7,500.00	0.00	100.0%
030 Services & Charges	55,887.00	55,887.00	0.00	100.0%
517 90 43 001 Employee Recognition	3,500.00	3,500.00	0.00	100.0%
517 90 43 002 Employee Wellness (lunch & Learn)	2,000.00	2,000.00	0.00	100.0%
517 90 49 001 Employee Wellness (educ)	1,000.00	1,000.00	0.00	100.0%
517 90 49 003 Employee Wellness (supplies)	1,000.00	1,000.00	0.00	100.0%
517 95 41 001 Employee Training Programs	15,500.00	15,500.00	0.00	100.0%
517 95 41 002 Wellness Coordinator Stipend	2,400.00	2,400.00	0.00	100.0%
090 Employee Programs	25,400.00	25,400.00	0.00	100.0%
513 Executive	339,567.00	339,567.00	0.00	100.0%
514 Financial, Recording & Elections				
514 23 49 041 SEEK Subawards	0.00	0.00	0.00	0.0%
518 63 40 000 Coronavirus Relief Funds Grants	0.00	0.00	0.00	0.0%
514 23 11 000 Salaries	465,000.00	465,000.00	0.00	100.0%
514 23 12 000 Extra Help	11,000.00	11,000.00	0.00	100.0%
514 23 13 000 Overtime	5,000.00	5,000.00	0.00	100.0%
514 23 20 001 Finance Director HSA Contribution	0.00	0.00	0.00	0.0%
514 23 21 001 Industrial Insurance	2,000.00	2,000.00	0.00	100.0%

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Expenditures	Original	Proposed	Difference	Remarks
514 Financial, Recording & Elections				
514 23 22 001 Social Security	36,000.00	36,000.00	0.00	100.0%
514 23 23 001 PERS Retirement	51,000.00	51,000.00	0.00	100.0%
514 23 24 001 Unemployment	800.00	800.00	0.00	100.0%
514 23 25 001 Medical//Dental/Vision	84,000.00	84,000.00	0.00	100.0%
514 23 26 050 Washington Sick Leave	600.00	600.00	0.00	100.0%
514 23 28 000 Employee Wellness	0.00	0.00	0.00	0.0%
020 Financial Services	655,400.00	655,400.00	0.00	100.0%
514 23 31 000 Supplies	11,000.00	11,000.00	0.00	100.0%
514 23 41 000 State Auditing	33,700.00	33,700.00	0.00	100.0%
514 23 41 010 Bank Fees	16,000.00	16,000.00	0.00	100.0%
514 23 41 011 Professional Services	42,000.00	42,000.00	0.00	100.0%
514 23 41 013 Licensing Fees	9,500.00	9,500.00	0.00	100.0%
514 23 42 010 Postage	1,890.00	1,890.00	0.00	100.0%
514 23 42 020 Telephone	2,000.00	2,000.00	0.00	100.0%
514 23 43 000 Meals/Travel	5,000.00	5,000.00	0.00	100.0%
514 23 45 000 Operating Rentals/Leases	1,750.00	1,750.00	0.00	100.0%
514 23 46 000 Insurance & Bonds	8,500.00	8,500.00	0.00	100.0%
514 23 49 000 Miscellaneous	15,000.00	15,000.00	0.00	100.0%
514 23 49 010 Misc-Dues/Subscriptions	500.00	500.00	0.00	100.0%
514 23 49 030 Misc-Tuition/Registration	5,250.00	5,250.00	0.00	100.0%
514 23 49 040 AWC Dues	11,700.00	11,700.00	0.00	100.0%
514 23 49 080 Leasehold Excise Tax	0.00	0.00	0.00	0.0%
514 23 49 090 ICA-Support Allocation	(333,151.00)	(333,151.00)	0.00	100.0%
030 Records Services	(169,361.00)	(169,361.00)	0.00	100.0%
514 23 31 001 Supplies - EMS Billing	530.00	530.00	0.00	100.0%
514 23 41 014 Licensing - EMS Billing	420.00	420.00	0.00	100.0%
514 23 43 001 Meals/Travel - EMS Billing	1,100.00	1,100.00	0.00	100.0%
514 23 49 001 Miscellaneous - EMS Billing	2,400.00	2,400.00	0.00	100.0%
514 23 49 031 Misc-Tuition/Registration EMS Bil	1,400.00	1,400.00	0.00	100.0%
031 Services & Charges - EMS Billing	5,850.00	5,850.00	0.00	100.0%
594 14 64 000 Machinery & Equipment	0.00	0.00	0.00	0.0%
914 Capital Expenditure	0.00	0.00	0.00	0.0%
514 Financial, Recording & Elections	491,889.00	491,889.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
515 Legal Services				
515 30 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%
515 31 11 000 Salaries	0.00	0.00	0.00	0.0%
515 31 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%
515 31 22 001 Social Security	0.00	0.00	0.00	0.0%
515 31 23 001 Pers Retirement	0.00	0.00	0.00	0.0%
515 31 24 001 Unemployment	0.00	0.00	0.00	0.0%
515 31 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%
515 31 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%
030 Legal Services-Internal	0.00	0.00	0.00	0.0%
514 14 64 000 ICA-Support Allocation	0.00	0.00	0.00	0.0%
515 31 31 000 Office Supplies	0.00	0.00	0.00	0.0%
515 31 41 000 Legal - Professional Services	0.00	0.00	0.00	0.0%
515 31 41 001 Prosecuting Attorney	0.00	0.00	0.00	0.0%
515 31 41 002 Westlaw Services	0.00	0.00	0.00	0.0%
515 31 41 003 Prof Services-Internal/Advisory	0.00	0.00	0.00	0.0%
515 31 41 004 Legal - City Attorney	0.00	0.00	0.00	0.0%
515 31 42 000 Postage	0.00	0.00	0.00	0.0%
515 31 42 001 Telephone	500.00	500.00	0.00	100.0%
515 31 43 000 Travel/Meals	0.00	0.00	0.00	0.0%
515 31 46 000 Insurance	1,400.00	1,400.00	0.00	100.0%
515 31 49 000 Dues & Subscriptions	0.00	0.00	0.00	0.0%
515 31 49 001 Tuition/Registration	0.00	0.00	0.00	0.0%
515 31 49 090 ICA-Support Allocation	(56,883.00)	(56,883.00)	0.00	100.0%
040 Services & Charges-Internal	(54,983.00)	(54,983.00)	0.00	100.0%
515 41 41 000 Ext Legal-City Attorney	125,000.00	125,000.00	0.00	100.0%
515 41 41 001 Ext Legal-Prosecutor	102,000.00	102,000.00	0.00	100.0%
515 45 41 000 Legal - Litigation	12,000.00	37,000.00	25,000.00	308.3% Original budget \$12,000. November YTD \$34,764.53. Projected to \$37,000.
041 Legal Services-External	239,000.00	264,000.00	25,000.00	110.5%
515 93 41 000 Indigent Defender	95,000.00	100,000.00	5,000.00	105.3% Original budget \$95,000. November YTD \$98,623.55. Projected to \$100,000.
515 93 41 001 Indigent Defense Conflict Council	2,000.00	8,000.00	6,000.00	400.0% Original budget \$2,000. November YTD \$6,272. Projected to \$8,000.
515 93 41 002 Indigent Defense Investigator	0.00	0.00	0.00	0.0%
515 93 41 003 Indigent Defense Translator	0.00	0.00	0.00	0.0%
515 93 41 004 Indigent Defense Expenses	0.00	0.00	0.00	0.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
515 Legal Services				
045 Indigent Defense Program	97,000.00	108,000.00	11,000.00	111.3%
523 20 11 000 Salaries & Wages	0.00	0.00	0.00	0.0%
523 20 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%
523 20 22 001 Social Security	0.00	0.00	0.00	0.0%
523 20 23 001 PERS Retirement	0.00	0.00	0.00	0.0%
523 20 24 001 Unemployment	0.00	0.00	0.00	0.0%
523 20 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%
523 20 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%
050 City Work Program	0.00	0.00	0.00	0.0%
523 20 31 000 Office/Operating Supplies	0.00	0.00	0.00	0.0%
523 20 32 000 Auto Fuel	0.00	0.00	0.00	0.0%
055 Work Program Supplies	0.00	0.00	0.00	0.0%
589 30 00 001 DO NOT USE - Crime Victim & Wi	0.00	0.00	0.00	0.0%
070 Crime Victim And Witness Program (	0.00	0.00	0.00	0.0%
515 Legal Services	281,017.00	317,017.00	36,000.00	112.8%
516 Civil Service				
521 10 31 000 Supplies	0.00	0.00	0.00	0.0%
521 10 41 000 Professional Services	2,000.00	2,000.00	0.00	100.0%
521 10 41 010 Advertising	0.00	0.00	0.00	0.0%
010 Services & Charges	2,000.00	2,000.00	0.00	100.0%
516 Civil Service	2,000.00	2,000.00	0.00	100.0%
517 Information Technology Services				
518 80 11 000 Salaries	212,000.00	212,000.00	0.00	100.0%
518 80 21 001 Industrial Insurance	600.00	600.00	0.00	100.0%
518 80 22 001 Social Security	16,000.00	16,000.00	0.00	100.0%
518 80 23 001 Pers Retirement	23,000.00	23,000.00	0.00	100.0%
518 80 24 001 Unemployment	400.00	400.00	0.00	100.0%
518 80 25 001 Medical/Dental/Vision	27,000.00	27,000.00	0.00	100.0%
518 80 26 050 Washington Sick Leave	300.00	300.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
517 Information Technology Services				
518 80 28 001 Employee Wellness	550.00	550.00	0.00	100.0%
010 IT Services	279,850.00	279,850.00	0.00	100.0%
518 80 31 000 Office/Operating Supplies	1,000.00	1,000.00	0.00	100.0%
518 80 31 001 Repair & Maintenance Sup	1,000.00	1,000.00	0.00	100.0%
518 80 35 000 Small Tools/Minor Equip	8,000.00	8,000.00	0.00	100.0%
518 80 41 000 Professional Services	38,000.00	38,000.00	0.00	100.0%
518 80 42 010 Postage	100.00	100.00	0.00	100.0%
518 80 42 020 Telephone	3,000.00	3,000.00	0.00	100.0%
518 80 42 021 Internet Services	9,000.00	9,000.00	0.00	100.0%
518 80 43 000 Travel/Meals	1,200.00	1,200.00	0.00	100.0%
518 80 49 000 Software Maint & Support	42,300.00	42,300.00	0.00	100.0%
518 80 49 010 Tuition/Registration	2,000.00	2,000.00	0.00	100.0%
518 80 49 090 ICA-Support Allocation	(67,526.00)	(67,526.00)	0.00	100.0%
020 Services & Charges	38,074.00	38,074.00	0.00	100.0%
594 18 64 001 Network Hardware	15,000.00	15,000.00	0.00	100.0%
900 Capital Expenditures	15,000.00	15,000.00	0.00	100.0%
517 Information Technology Services	332,924.00	332,924.00	0.00	100.0%
518 Centralized Services				
518 80 13 000 Overtime	0.00	0.00	0.00	0.0%
010 Personnel Services	0.00	0.00	0.00	0.0%
518 80 46 000 Insurance	0.00	0.00	0.00	0.0%
020 Property Management Services	0.00	0.00	0.00	0.0%
518 20 31 000 Operating Supplies	175.00	175.00	0.00	100.0%
518 20 32 000 Auto Fuel	2,750.00	2,750.00	0.00	100.0%
518 20 48 000 Repair & Maintenance	2,750.00	2,750.00	0.00	100.0%
518 20 49 010 Misc - Judgement & Damages	250.00	250.00	0.00	100.0%
518 20 49 090 ICA-Support Services	(11,581.00)	(11,581.00)	0.00	100.0%
518 30 48 001 M&O Fund 501	2,600.00	2,600.00	0.00	100.0%
090 Centralized Services	(3,056.00)	(3,056.00)	0.00	100.0%
597 00 11 001 Equipment Replacement Fund 50:	14,000.00	14,000.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
518 Centralized Services				
950 Transfers	14,000.00	14,000.00	0.00	100.0%
518 Centralized Services	10,944.00	10,944.00	0.00	100.0%
519 Planning & Community Development Serv				
558 60 11 000 Salaries	136,000.00	136,000.00	0.00	100.0%
558 60 13 000 Overtime	300.00	300.00	0.00	100.0%
558 60 21 001 Industrial Insurance	600.00	600.00	0.00	100.0%
558 60 22 001 Social Security	11,000.00	11,000.00	0.00	100.0%
558 60 23 001 PERS Retirement	14,000.00	14,000.00	0.00	100.0%
558 60 24 001 Unemployment	200.00	200.00	0.00	100.0%
558 60 25 001 Medical/Dental/Vision	15,000.00	15,000.00	0.00	100.0%
558 60 26 050 Washington Sick Leave	200.00	200.00	0.00	100.0%
558 60 28 000 Employee Wellness	360.00	360.00	0.00	100.0%
010 Planning Services	177,660.00	177,660.00	0.00	100.0%
558 60 31 000 Supplies/Books	3,750.00	3,750.00	0.00	100.0%
558 60 41 000 Professional Services	92,500.00	92,500.00	0.00	100.0%
558 60 41 001 Professional Svcs-Reimb	7,500.00	7,500.00	0.00	100.0%
558 60 41 010 Advertising	1,700.00	1,700.00	0.00	100.0%
558 60 41 011 Advertising Reimbuseable	4,000.00	4,000.00	0.00	100.0%
558 60 41 050 SCOG	5,947.28	5,947.28	0.00	100.0%
558 60 42 010 Postage	1,100.00	1,100.00	0.00	100.0%
558 60 42 020 Telephone	1,300.00	1,300.00	0.00	100.0%
558 60 43 000 Travel	5,000.00	5,000.00	0.00	100.0%
558 60 46 000 Insurance	1,600.00	1,600.00	0.00	100.0%
558 60 48 000 Repairs & Maintenance	500.00	500.00	0.00	100.0%
558 60 49 000 Printing	500.00	500.00	0.00	100.0%
558 60 49 010 Dues/Subscript/Membership	1,350.00	1,350.00	0.00	100.0%
558 60 49 020 Filing/Recording Fees	500.00	500.00	0.00	100.0%
558 60 49 030 Tuition/Registration	2,500.00	2,500.00	0.00	100.0%
030 Services & Charges	129,747.28	129,747.28	0.00	100.0%
594 58 64 000 Office Equipment	1,900.00	1,900.00	0.00	100.0%
900 Capital Expenditures	1,900.00	1,900.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
519 Planning & Community Development Serv				
519 Planning & Community Development Serv	309,307.28	309,307.28	0.00	100.0%
520 Engineering				
595 10 11 000 Salaries	258,000.00	258,000.00	0.00	100.0%
595 10 13 000 Overtime	0.00	0.00	0.00	0.0%
595 10 21 001 Industrial Insurance	4,000.00	4,000.00	0.00	100.0%
595 10 22 001 Social Security	20,000.00	20,000.00	0.00	100.0%
595 10 23 001 PERS Retirement	28,000.00	28,000.00	0.00	100.0%
595 10 24 001 Unemployment	400.00	400.00	0.00	100.0%
595 10 25 001 Medical/Dental/Vision	61,000.00	61,000.00	0.00	100.0%
595 10 26 000 Employee Wellness	400.00	400.00	0.00	100.0%
595 10 26 050 Washington Sick Leave	250.00	250.00	0.00	100.0%
020 Engineering Services	372,050.00	372,050.00	0.00	100.0%
595 10 31 000 Supplies	4,000.00	4,000.00	0.00	100.0%
595 10 31 001 Address & Street Signs-Reimb	1,000.00	1,000.00	0.00	100.0%
595 10 41 000 Professional Services	15,000.00	15,000.00	0.00	100.0%
595 10 41 010 Advertising	500.00	500.00	0.00	100.0%
595 10 42 000 Postage	1,000.00	1,000.00	0.00	100.0%
595 10 42 020 Telephone	700.00	700.00	0.00	100.0%
595 10 42 025 Cell Phones	2,000.00	2,000.00	0.00	100.0%
595 10 43 000 Travel	1,500.00	1,500.00	0.00	100.0%
595 10 46 000 Insurance	4,100.00	4,100.00	0.00	100.0%
595 10 48 000 Repair & Maintenance	3,000.00	3,000.00	0.00	100.0%
595 10 49 000 Dues/Memberships	2,000.00	2,000.00	0.00	100.0%
595 10 49 010 Tuition/Registration	500.00	500.00	0.00	100.0%
595 10 49 011 Safety Meetings	250.00	250.00	0.00	100.0%
595 10 49 020 Software Licenses/Support	7,500.00	7,500.00	0.00	100.0%
595 10 49 090 ICA-Support Allocation	(185,196.00)	(185,196.00)	0.00	100.0%
040 Services & Charges	(142,146.00)	(142,146.00)	0.00	100.0%
594 32 64 000 Office Equipment	500.00	500.00	0.00	100.0%
900 Capital Expenditures	500.00	500.00	0.00	100.0%
520 Engineering	230,404.00	230,404.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
521 Law Enforcement				
521 00 00 000 Law Enforcement - Other Costs Al	0.00	0.00	0.00	0.0%
521 20 20 001 Law Enforcement - Personnel Ben	0.00	0.00	0.00	0.0%
521 10 11 000 Salaries	378,000.00	378,000.00	0.00	100.0%
521 10 13 000 Overtime	5,000.00	5,000.00	0.00	100.0%
521 10 21 001 Industrial Insurance	4,000.00	4,000.00	0.00	100.0%
521 10 22 001 Social Security	29,000.00	29,000.00	0.00	100.0%
521 10 23 001 Pers Retirement	39,000.00	39,000.00	0.00	100.0%
521 10 24 001 Unemployment	600.00	600.00	0.00	100.0%
521 10 25 001 Medical/Dental/Vision	90,000.00	90,000.00	0.00	100.0%
521 10 26 050 Washington Sick Leave	500.00	500.00	0.00	100.0%
010 Administration	546,100.00	546,100.00	0.00	100.0%
521 10 41 040 Access Fees	0.00	0.00	0.00	0.0%
521 10 48 000 Repair/Maintenance-Equip	1,200.00	1,200.00	0.00	100.0%
521 10 48 001 Code Enforcement Misc	0.00	0.00	0.00	0.0%
521 10 49 000 Tuition/Registration	0.00	0.00	0.00	0.0%
015 Admin Services & Charges	1,200.00	1,200.00	0.00	100.0%
521 20 11 000 Salaries	2,119,000.00	2,119,000.00	0.00	100.0%
521 20 12 000 Reserves/Extra Help	0.00	0.00	0.00	0.0%
521 20 13 000 Overtime	100,000.00	100,000.00	0.00	100.0%
521 20 21 001 Industrial Insurance	60,000.00	60,000.00	0.00	100.0%
521 20 22 001 Social Security	168,000.00	168,000.00	0.00	100.0%
521 20 23 001 PERS Retirement	0.00	0.00	0.00	0.0%
521 20 23 005 LEOFF Retirement	117,000.00	117,000.00	0.00	100.0%
521 20 24 001 Unemployment	4,000.00	4,000.00	0.00	100.0%
521 20 25 001 Medical/Dental/Vision	295,000.00	295,000.00	0.00	100.0%
521 20 26 000 Uniforms/Accessories	20,000.00	20,000.00	0.00	100.0%
521 20 26 010 Uniform Cleaning	1,000.00	1,000.00	0.00	100.0%
521 20 26 020 Balistic Vests	5,000.00	5,000.00	0.00	100.0%
521 20 26 050 Washington Sick Leave	4,000.00	4,000.00	0.00	100.0%
521 20 27 000 Retired Medical	60,000.00	60,000.00	0.00	100.0%
521 20 27 010 Long Term Disability Ins	0.00	0.00	0.00	0.0%
521 20 28 000 Employee Wellness	19,000.00	19,000.00	0.00	100.0%
020 Police Operations	2,972,000.00	2,972,000.00	0.00	100.0%
521 20 31 002 Office/Operating Supplies	24,000.00	24,000.00	0.00	100.0%
521 20 31 010 Printing/Publications	1,500.00	1,500.00	0.00	100.0%
521 20 31 015 Ammunition	12,000.00	12,000.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
521 Law Enforcement				
521 20 32 000 Auto Fuel	80,000.00	80,000.00	0.00	100.0%
521 20 41 001 Professional Services	56,000.00	56,000.00	0.00	100.0%
521 20 41 020 Veterinary Services	2,500.00	2,500.00	0.00	100.0%
521 20 41 021 Humane Society	5,500.00	5,500.00	0.00	100.0%
521 20 41 022 WA Federation Animal Care	0.00	0.00	0.00	0.0%
521 20 41 040 Intergov Svc-Gun Permits	9,850.00	9,850.00	0.00	100.0%
521 20 41 045 Skagit Cty Drug Task Force	0.00	0.00	0.00	0.0%
521 20 41 050 Spillman System	45,000.00	45,000.00	0.00	100.0%
521 20 41 055 911 Contracted Services	234,000.00	234,000.00	0.00	100.0%
521 20 42 010 Postage	2,000.00	2,000.00	0.00	100.0%
521 20 42 020 Telephone	30,000.00	30,000.00	0.00	100.0%
521 20 43 000 Meals/Travel-non Training	0.00	0.00	0.00	0.0%
521 20 43 010 Meals/Travel-Extradition	0.00	0.00	0.00	0.0%
521 20 46 000 Insurance	35,000.00	35,000.00	0.00	100.0%
521 20 47 000 Public Utilities	3,500.00	3,500.00	0.00	100.0%
521 20 48 000 Repairs & Maintenance	3,500.00	3,500.00	0.00	100.0%
521 20 48 010 Repair & Maint - Auto	43,000.00	43,000.00	0.00	100.0%
521 20 48 521 M&O Fund 501	0.00	0.00	0.00	0.0%
521 20 49 000 Professional Development	1,000.00	1,000.00	0.00	100.0%
521 20 49 010 Dues/Subscriptions	1,000.00	1,000.00	0.00	100.0%
521 20 49 020 Special Investigations	500.00	500.00	0.00	100.0%
521 20 49 030 Judgments & Damages	0.00	0.00	0.00	0.0%
025 Operations Services & Charges	589,850.00	589,850.00	0.00	100.0%
521 30 31 010 Public Education Supplies	2,000.00	2,000.00	0.00	100.0%
030 Crime Prevention (3X)	2,000.00	2,000.00	0.00	100.0%
521 40 43 000 Travel	14,000.00	14,000.00	0.00	100.0%
521 40 49 000 Tuition/Registration	37,600.00	37,600.00	0.00	100.0%
521 40 49 020 Range Fees	10,000.00	10,000.00	0.00	100.0%
040 Training (4X)	61,600.00	61,600.00	0.00	100.0%
523 60 41 000 Prisoners	0.00	0.00	0.00	0.0%
523 60 41 001 Prisoner Medical	40,000.00	40,000.00	0.00	100.0%
523 60 41 010 Prisoner Transport	11,000.00	11,000.00	0.00	100.0%
523 60 41 021 Jail Annual Payment In Lieu Of 1/1	87,000.00	87,000.00	0.00	100.0%
060 Prisoners & Jail Costs	138,000.00	138,000.00	0.00	100.0%
591 28 70 001 Lease - SBA	3,300.00	3,300.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
521 Law Enforcement				
591 28 70 002 Lease - Police Tasers	7,200.00	7,200.00	0.00	100.0%
594 21 64 000 Machinery & Equipment	50,000.00	50,000.00	0.00	100.0%
595 21 62 000 Building	30,000.00	30,000.00	0.00	100.0%
921 Capital Expenditures	90,500.00	90,500.00	0.00	100.0%
597 00 13 001 Equipment Replacement Fund 50:	177,200.00	177,200.00	0.00	100.0%
950 Transfers	177,200.00	177,200.00	0.00	100.0%
521 Law Enforcement	4,578,450.00	4,578,450.00	0.00	100.0%
522 Fire Control				
522 20 48 522 M&O Fund 501	0.00	0.00	0.00	0.0%
522 31 00 522 EMS Discretionary - Local Grant E:	0.00	0.00	0.00	0.0%
522 20 11 000 Salaries	226,000.00	226,000.00	0.00	100.0%
522 20 11 015 Salaries - Training Hub	15,000.00	15,000.00	0.00	100.0%
522 20 21 001 Industrial Insurance	26,000.00	26,000.00	0.00	100.0%
522 20 22 001 SS + Medicare	18,000.00	18,000.00	0.00	100.0%
522 20 23 001 PERS Retirement	24,000.00	24,000.00	0.00	100.0%
522 20 23 005 LEOFF Retirement	700.00	700.00	0.00	100.0%
522 20 24 001 Unemployment	500.00	500.00	0.00	100.0%
522 20 25 001 Medical/Dental/Vision	4,000.00	4,000.00	0.00	100.0%
522 20 26 000 Uniforms	25,000.00	25,000.00	0.00	100.0%
522 20 26 050 Washington Sick Leave	500.00	500.00	0.00	100.0%
522 20 28 000 Employee Wellness	0.00	0.00	0.00	0.0%
020 Fire Services	339,700.00	339,700.00	0.00	100.0%
522 21 11 000 Salaries	909,000.00	909,000.00	0.00	100.0%
522 21 13 000 Overtime	85,000.00	85,000.00	0.00	100.0%
522 21 20 001 HSA Contribution	12,500.00	12,500.00	0.00	100.0%
522 21 21 001 Industrial Insurance	36,000.00	36,000.00	0.00	100.0%
522 21 22 001 Medicare (+ formerly SS)	17,000.00	17,000.00	0.00	100.0%
522 21 23 001 PERS Retirement	64,000.00	64,000.00	0.00	100.0%
522 21 23 005 LEOFF Retirement	50,000.00	50,000.00	0.00	100.0%
522 21 23 007 MRP Retirement	8,000.00	8,000.00	0.00	100.0%
522 21 24 001 Unemployment	2,000.00	2,000.00	0.00	100.0%
522 21 25 001 Medical/Dental/Vision	158,000.00	158,000.00	0.00	100.0%
522 21 26 000 Uniforms	0.00	0.00	0.00	0.0%

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City Of Sedro-Woolley

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
522 Fire Control				
522 21 26 050 Washington Sick Leave	2,000.00	2,000.00	0.00	100.0%
522 21 28 000 Employee Wellness	0.00	0.00	0.00	0.0%
021 EMS Services	1,343,500.00	1,343,500.00	0.00	100.0%
522 22 11 001 Salaries	370,000.00	370,000.00	0.00	100.0%
522 22 13 000 Overtime	0.00	0.00	0.00	0.0%
522 22 21 001 Industrial Insurance	6,000.00	6,000.00	0.00	100.0%
522 22 22 001 Medicare (+ formerly SS)	6,000.00	6,000.00	0.00	100.0%
522 22 23 001 DCP	31,000.00	31,000.00	0.00	100.0%
522 22 23 005 LEOFF	20,000.00	20,000.00	0.00	100.0%
522 22 24 001 Unemployment	500.00	500.00	0.00	100.0%
522 22 25 001 Medical/Dental/Vision	41,000.00	41,000.00	0.00	100.0%
522 22 26 001 Uniforms	0.00	0.00	0.00	0.0%
522 22 26 050 Washington Sick Leave	400.00	400.00	0.00	100.0%
022 Chief + Assistant Chiefs	474,900.00	474,900.00	0.00	100.0%
522 23 11 010 Salaries-Volunteers	297,000.00	297,000.00	0.00	100.0%
522 23 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%
522 23 22 001 SS + Medicare	23,000.00	23,000.00	0.00	100.0%
522 23 23 001 PERS Retirement	2,000.00	2,000.00	0.00	100.0%
522 23 23 002 Pension-Volunteer Firefighter	6,000.00	6,000.00	0.00	100.0%
522 23 24 001 Unemployment	400.00	400.00	0.00	100.0%
522 23 26 000 Uniforms	0.00	0.00	0.00	0.0%
522 23 26 050 Washington Sick Leave	200.00	200.00	0.00	100.0%
023 Volunteers	328,600.00	328,600.00	0.00	100.0%
522 20 31 000 Operating Supplies	36,000.00	36,000.00	0.00	100.0%
522 20 31 001 Flags	0.00	0.00	0.00	0.0%
522 20 31 010 Office Supplies	2,900.00	2,900.00	0.00	100.0%
522 20 31 011 EMS Supplies	0.00	0.00	0.00	0.0%
522 20 32 000 Auto Fuel/Diesel	50,000.00	50,000.00	0.00	100.0%
522 20 35 000 Small Tools & Minor Equip	16,000.00	16,000.00	0.00	100.0%
522 20 35 011 EMS Minor Equipment	6,500.00	6,500.00	0.00	100.0%
522 20 41 000 Professional Services	25,000.00	25,000.00	0.00	100.0%
522 20 41 010 Prof Service-Medical Exams	3,200.00	3,200.00	0.00	100.0%
522 20 41 020 Central Dispatch	35,000.00	35,000.00	0.00	100.0%
522 20 41 030 Investigation	250.00	250.00	0.00	100.0%
522 20 41 040 Advertising	250.00	250.00	0.00	100.0%
522 20 42 010 Postage	2,000.00	2,000.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
522 Fire Control				
522 20 42 020 Telephone	11,500.00	11,500.00	0.00	100.0%
522 20 45 000 Equipment Lease	3,500.00	3,500.00	0.00	100.0%
522 20 48 000 Repairs/Maint-Equip	55,000.00	55,000.00	0.00	100.0%
522 20 48 001 Repairs/Maint-Hydrants	50,000.00	50,000.00	0.00	100.0%
522 20 49 010 Misc-Dues	2,250.00	2,250.00	0.00	100.0%
522 20 49 030 Misc-Laundry	300.00	300.00	0.00	100.0%
522 20 49 050 Misc-Transport Refunds	0.00	0.00	0.00	0.0%
522 20 49 090 ICA-Support Allocation	0.00	0.00	0.00	0.0%
030 Services & Charges	299,650.00	299,650.00	0.00	100.0%
522 21 31 000 Operating Supplies - Medical	65,000.00	65,000.00	0.00	100.0%
522 21 31 010 Office Supplies	10,000.00	10,000.00	0.00	100.0%
522 21 31 011 EMS Supplies	0.00	0.00	0.00	0.0%
522 21 32 000 Auto Fuel/Diesel	0.00	0.00	0.00	0.0%
522 21 35 000 Small Tools & Minor Equipment	8,000.00	8,000.00	0.00	100.0%
522 21 35 011 EMS Minor Equipment	7,000.00	7,000.00	0.00	100.0%
522 21 41 000 EMS Professional Services-Sys De	40,000.00	40,000.00	0.00	100.0%
522 21 42 020 Telephone	0.00	0.00	0.00	0.0%
522 21 45 000 Equipment Lease	0.00	0.00	0.00	0.0%
522 21 48 000 Repairs/Maint-Equip	0.00	0.00	0.00	0.0%
522 21 49 000 Miscellaneous	8,000.00	8,000.00	0.00	100.0%
522 21 49 005 Fire Levy Communication	10,000.00	10,000.00	0.00	100.0%
522 21 49 010 Misc - GEMT IGT	0.00	0.00	0.00	0.0%
031 Services & Charges - EMS	148,000.00	148,000.00	0.00	100.0%
522 45 31 000 Supplies & Books	3,000.00	3,000.00	0.00	100.0%
522 45 41 000 Advertising-Fire Prevent	750.00	750.00	0.00	100.0%
522 45 43 000 Travel & Meals	3,000.00	3,000.00	0.00	100.0%
522 45 49 000 Training Facilities	10,000.00	10,000.00	0.00	100.0%
522 45 49 010 Tuition/Registration	85,000.00	85,000.00	0.00	100.0%
040 Training	101,750.00	101,750.00	0.00	100.0%
522 21 49 020 Tuition & Registration	5,000.00	5,000.00	0.00	100.0%
522 46 31 000 Supplies & Books	0.00	0.00	0.00	0.0%
522 46 43 000 Travel & Meals	0.00	0.00	0.00	0.0%
041 Training - EMS	5,000.00	5,000.00	0.00	100.0%
522 50 46 000 Insurance	95,000.00	95,000.00	0.00	100.0%
522 50 47 000 Public Utilities	6,500.00	6,500.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
522 Fire Control				
522 50 48 010 Repairs/Maint-Dorm	15,000.00	15,000.00	0.00	100.0%
522 50 48 020 Repair/Maint-Garage	9,000.00	9,000.00	0.00	100.0%
522 50 48 030 Repair/Maint-Station	3,000.00	3,000.00	0.00	100.0%
522 50 49 050 Fire/Theft Protection	1,700.00	1,700.00	0.00	100.0%
522 70 31 001 Land Use Signs	150.00	150.00	0.00	100.0%
522 95 41 000 Legal Services	0.00	0.00	0.00	0.0%
524 20 48 020 Repair/Maint-Garage	0.00	0.00	0.00	0.0%
524 50 47 000 Public Utilities	0.00	0.00	0.00	0.0%
050 Facilities	130,350.00	130,350.00	0.00	100.0%
522 22 62 000 Buildings	0.00	0.00	0.00	0.0%
594 22 61 000 Fire Station 2.75	0.00	0.00	0.00	0.0%
594 22 61 002 Fire Station 1 EMS Addition	0.00	0.00	0.00	0.0%
594 22 64 000 Machinery & Equipment	322,000.00	322,000.00	0.00	100.0%
594 32 64 001 Fire Truck Exhaust - FEMA Grant	0.00	0.00	0.00	0.0%
922 Capital Expenditures	322,000.00	322,000.00	0.00	100.0%
597 00 12 001 Equipment Replacement Fund 50:	350,000.00	350,000.00	0.00	100.0%
597 00 12 002 Equipment Replacement Fund 50:	183,700.00	183,700.00	0.00	100.0%
950 Transfers	533,700.00	533,700.00	0.00	100.0%
522 Fire Control	4,027,150.00	4,027,150.00	0.00	100.0%
524 Protective Inspections				
524 20 20 001 HRA- Veba	0.00	0.00	0.00	0.0%
524 20 11 000 Salaries	157,000.00	157,000.00	0.00	100.0%
524 20 12 000 Extra Help	0.00	0.00	0.00	0.0%
524 20 13 000 Overtime	0.00	0.00	0.00	0.0%
524 20 21 001 Industrial Insurance	2,000.00	2,000.00	0.00	100.0%
524 20 22 001 Social Security	14,000.00	14,000.00	0.00	100.0%
524 20 23 001 PERS Retirement	14,000.00	14,000.00	0.00	100.0%
524 20 24 001 Unemployment	300.00	300.00	0.00	100.0%
524 20 25 001 Medical/Dent/Vision	46,000.00	46,000.00	0.00	100.0%
524 20 26 050 Washington Sick Leave	200.00	200.00	0.00	100.0%
524 20 28 000 Employee Wellness	180.00	180.00	0.00	100.0%
020 Building Services	233,680.00	233,680.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
524 Protective Inspections				
524 20 31 000 Off/Oper Supps & Books	4,000.00	4,000.00	0.00	100.0%
524 20 41 000 Professional Services	19,400.00	19,400.00	0.00	100.0%
524 20 42 000 Postage	700.00	700.00	0.00	100.0%
524 20 42 020 Telephone	1,600.00	1,600.00	0.00	100.0%
524 20 43 000 Travel/Meals	2,500.00	2,500.00	0.00	100.0%
524 20 46 000 Insurance	1,400.00	1,400.00	0.00	100.0%
524 20 49 010 Misc-Dues	1,000.00	1,000.00	0.00	100.0%
524 20 49 030 Misc-Tuition/Registration	5,000.00	5,000.00	0.00	100.0%
030 Services & Charges	35,600.00	35,600.00	0.00	100.0%
594 24 64 000 Office Equipment	1,900.00	1,900.00	0.00	100.0%
924 Capital Expenditures	1,900.00	1,900.00	0.00	100.0%
524 Protective Inspections	271,180.00	271,180.00	0.00	100.0%
525 Disaster Services				
525 10 41 000 Dept Of Emerg Management	23,000.00	23,000.00	0.00	100.0%
525 10 41 001 Professional Services	2,500.00	2,500.00	0.00	100.0%
525 Disaster Services	25,500.00	25,500.00	0.00	100.0%
553 Conservation				
553 70 41 000 NW Air Pollution	6,165.00	6,165.00	0.00	100.0%
553 Conservation	6,165.00	6,165.00	0.00	100.0%
557 Community Services				
557 30 41 020 Skagit PUD Customer Assistance	0.00	0.00	0.00	0.0%
557 65 00 000 Skagit PUD Customer Assistance	0.00	0.00	0.00	0.0%
100 Community Assistance Programs	0.00	0.00	0.00	0.0%
557 Community Services	0.00	0.00	0.00	0.0%
558 Planning & Community Devel				
518 65 40 001 Impact Fee Distribution (schools)	250,000.00	250,000.00	0.00	100.0%

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Expenditures	Original	Proposed	Difference	Remarks
558 Planning & Community Devel				
558 60 20 001 HRA- Veba	0.00	0.00	0.00	0.0%
558 70 30 001 ARPA - Supplies	0.00	0.00	0.00	0.0%
558 70 35 000 ARPA - Small Tools And Minor Eq	0.00	0.00	0.00	0.0%
558 70 41 000 EDASC	0.00	0.00	0.00	0.0%
558 70 41 010 Professional Services	5,000.00	5,000.00	0.00	100.0%
558 60 49 001 Miscellaneous	10,000.00	10,000.00	0.00	100.0%
030 Services & Charges	10,000.00	10,000.00	0.00	100.0%
558 Planning & Community Devel	265,000.00	265,000.00	0.00	100.0%
562 Public Health				
562 00 41 000 Helping Hands Food Bank	2,100.00	2,100.00	0.00	100.0%
562 00 41 001 Insurance - Wicker & Fruitdale	0.00	0.00	0.00	0.0%
562 00 41 030 Community Action Of Skagit Cou	0.00	0.00	0.00	0.0%
562 00 41 050 Volunteers Of America	0.00	0.00	0.00	0.0%
592 11 82 410 Interfund Loan Interest	0.00	0.00	0.00	0.0%
562 Public Health	2,100.00	2,100.00	0.00	100.0%
565 Welfare				
565 50 41 000 Sk Domestic Violence	0.00	0.00	0.00	0.0%
565 50 41 010 City of Burlington-Public Housing	7,000.00	7,000.00	0.00	100.0%
565 Welfare	7,000.00	7,000.00	0.00	100.0%
566 Substance Abuse				
566 00 41 000 Skagit Co Public Health-2% Liquo	3,200.00	3,200.00	0.00	100.0%
566 Substance Abuse	3,200.00	3,200.00	0.00	100.0%
569 Aging & Adult Services				
569 00 41 000 Skagit Senior Services	22,000.00	22,000.00	0.00	100.0%
597 00 11 101 Transfer To Parks Operations	90,000.00	90,000.00	0.00	100.0%
569 Aging & Adult Services	112,000.00	112,000.00	0.00	100.0%

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001 Current Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
580 Non Expenditures				
581 10 41 001 Interfund Loan Disbursement	300,000.00	300,000.00	0.00	100.0%
581 20 00 001 Loan Repayment-Sewer Cap Proj	0.00	0.00	0.00	0.0%
581 22 70 410 Interfund Loan Principal	0.00	0.00	0.00	0.0%
586 00 00 000 DO NOT USE - State Court Fees R	0.00	0.00	0.00	0.0%
589 99 09 999 Payroll Clearing	0.00	0.00	0.00	0.0%
580 Non Expenditures	300,000.00	300,000.00	0.00	100.0%
594 Capital Expenditures				
595 10 20 001 VEBA	0.00	0.00	0.00	0.0%
594 13 64 000 Office Equipment	0.00	0.00	0.00	0.0%
913 Office Equipment	0.00	0.00	0.00	0.0%
594 22 61 003 Fire Training Facility Improvement	0.00	0.00	0.00	0.0%
922 Capital Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets				
595 20 63 001 DO NOT USE - RW Trail Road Ext	0.00	0.00	0.00	0.0%
020 Construction - Right of Way	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 00 116 Transfer Out to 116 Affordable Hc	0.00	0.00	0.00	0.0%
597 00 00 118 Transfers-Out - National Opioid S	10,592.19	10,592.19	0.00	100.0%
597 00 00 189 Transfer Out to ARPA	0.00	0.00	0.00	0.0%
597 00 00 305 Transfer To Library Construction F	0.00	0.00	0.00	0.0%
597 00 00 505 Transfers-Out - PW Facility Fund	11,000.00	11,000.00	0.00	100.0%
597 00 10 205 Transfers-Out To 2008 GO Bond F	58,544.00	58,544.00	0.00	100.0%
597 Interfund Transfers	80,136.19	80,136.19	0.00	100.0%
Fund Expenditures:	12,014,067.47	12,050,067.47	36,000.00	100.3%

2023 PROPOSED BUDGET CHANGES

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001 Current Expense Fund

Fund Excess/(Deficit):	90,849.86	127,349.86
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2023 PROPOSED BUDGET CHANGES

City Of Sedro-Woolley

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101 Parks & Facilities Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 101 Real & Psnl Property Taxes	597,752.27	597,752.27	0.00	100.0%	
313 11 00 101 Sales & Use Tax	146,350.00	146,350.00	0.00	100.0%	
310 Taxes	744,102.27	744,102.27	0.00	100.0%	
330 Intergovernmental Revenues					
331 14 00 101 USHUD Grant Olmsted P2000	0.00	0.00	0.00	0.0%	
332 92 10 101 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%	
333 97 00 101 Federal Indirect Grant From Depa	0.00	0.00	0.00	0.0%	
334 01 80 101 State Direct/Indirect Grant From M	0.00	0.00	0.00	0.0%	
334 02 70 000 Grant From Recreation And Conse	0.00	0.00	0.00	0.0%	
334 02 70 101 RCO LCF Grant Olmed Phase 1	0.00	0.00	0.00	0.0%	
337 00 00 101 Port of Skagit Grant Olmstead Pha	0.00	0.00	0.00	0.0%	
337 31 00 101 Port Of Skagit County Contributio	0.00	0.00	0.00	0.0%	
337 31 01 101 Sedro-Woolley School Dist Contri	0.00	0.00	0.00	0.0%	
337 31 02 101 Local Grants, Entitlements, & Othe	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services					
344 10 00 101 Road/Street Maintenance & Repa	0.00	0.00	0.00	0.0%	
345 16 00 101 Weed Control Services	0.00	0.00	0.00	0.0%	
347 20 00 002 Library Pass Through Revenue	5,450.00	5,450.00	0.00	100.0%	
347 30 01 101 Athletic Field User Fees	7,180.00	7,180.00	0.00	100.0%	
340 Charges For Goods & Services	12,630.00	12,630.00	0.00	100.0%	
360 Interest & Other Earnings					
321 80 00 000 Concessions	0.00	0.00	0.00	0.0%	
361 11 00 101 Investment Interest	500.00	500.00	0.00	100.0%	
361 30 00 101 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 91 00 101 Misc.	0.00	0.00	0.00	0.0%	
362 40 00 000 Community Center Rental	17,800.00	26,000.00	8,200.00	146.1%	November YTD \$25,091, projected to \$26,000.
362 40 02 000 Community Center Cleaning	4,074.00	4,074.00	0.00	100.0%	
362 40 05 000 Facility Monitor Revenue	2,000.00	2,000.00	0.00	100.0%	
362 40 10 000 Space Rent-RV Park - Riverfront	32,000.00	37,000.00	5,000.00	115.6%	November YTD \$36,505, projected to \$37,000.
362 40 10 001 Space Rent-RV Park - Bingham	13,000.00	13,000.00	0.00	100.0%	
362 40 20 000 Space/Facility Rent-Riverfront	15,200.00	18,000.00	2,800.00	118.4%	November YTD \$17,410, projected to \$18,000.

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101 Parks & Facilities Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
362 40 30 000 Space/Facility Rent-Bingham	500.00	3,500.00	3,000.00	700.0%	November YTD \$3,350.
362 40 40 000 Facility Rent - HHS	0.00	0.00	0.00	0.0%	
367 00 00 101 Private Donation	2,810.00	7,300.00	4,490.00	259.8%	Actual donations including Rodney Helgeson and Rotary Club to install specialized play equipment at Riverfront Park called a Liberty Swing.
367 10 00 101 Private Donation-Flower Baskets	6,001.00	6,001.00	0.00	100.0%	
367 20 00 101 Private Donation - Bsktball	0.00	0.00	0.00	0.0%	
369 10 00 101 Sale Of Scrap And Junk	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	93,885.00	117,375.00	23,490.00	125.0%	
380 Non Revenues					
381 10 30 020 Loan Received-Fund 302 CE Reser	0.00	0.00	0.00	0.0%	
382 10 01 101 Community Center Deposits	20,000.00	32,500.00	12,500.00	162.5%	November YTD \$30,554, projected to \$32,500.
382 10 02 101 Senior Center Deposits	500.00	500.00	0.00	100.0%	
388 10 00 101 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
380 Non Revenues	20,500.00	33,000.00	12,500.00	161.0%	
390 Other Financing Sources					
395 10 00 101 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%	
395 20 00 101 Insurance Recoveries	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 107 Parks Reserve Transfer	0.00	0.00	0.00	0.0%	
397 00 00 108 Hotel Motel Transfer	0.00	0.00	0.00	0.0%	
397 00 00 301 1st 1/4% REET Transfer	25,000.00	25,000.00	0.00	100.0%	
397 00 00 302 2nd 1/4% REET Transfer	25,000.00	25,000.00	0.00	100.0%	
397 00 00 303 Building Maintenance Transfer	30,000.00	30,000.00	0.00	100.0%	
397 00 00 311 Parks Impact Fee Transfer	161,000.00	161,000.00	0.00	100.0%	
397 00 01 001 General Fund Transfer	90,000.00	90,000.00	0.00	100.0%	
397 00 01 104 Arterial Streets Transfer	0.00	0.00	0.00	0.0%	
397 00 01 189 Transfer from ARPA	985,000.00	985,000.00	0.00	100.0%	
397 00 10 115 Council Strategic Reserve Transfer	38,000.00	38,000.00	0.00	100.0%	
397 00 10 401 Transfer From Sewer (Restrooms)	8,500.00	8,500.00	0.00	100.0%	

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101 Parks & Facilities Fund

Revenues	Original	Proposed	Difference	Remarks
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397 Interfund Transfers

397 Interfund Transfers	1,362,500.00	1,362,500.00	0.00	100.0%
Fund Revenues:	2,233,617.27	2,269,607.27	35,990.00	101.6%

Expenditures	Original	Proposed	Difference	Remarks
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576 Park Facilities

576 80 41 002 Public Auction Charges	0.00	0.00	0.00	0.0%
576 80 47 025 Olmsted Park	0.00	0.00	0.00	0.0%
576 80 11 000 Salaries	293,000.00	293,000.00	0.00	100.0%
576 80 11 001 Caretaker - Riverfront	1,260.00	1,260.00	0.00	100.0%
576 80 11 002 Caretaker - Bingham	1,260.00	1,260.00	0.00	100.0%
576 80 11 003 Caretaker - Memorial	1,260.00	1,260.00	0.00	100.0%
576 80 12 001 Extra Help-Parks	38,000.00	38,000.00	0.00	100.0%
576 80 12 002 Extra Help-Facilities	5,000.00	5,000.00	0.00	100.0%
576 80 12 003 Extra Help - Flowers	9,000.00	9,000.00	0.00	100.0%
576 80 13 000 Overtime	8,000.00	8,000.00	0.00	100.0%
576 80 13 010 Overtime-cleaning Com Ctr	4,000.00	4,000.00	0.00	100.0%
576 80 21 001 Industrial Insurance	9,000.00	9,000.00	0.00	100.0%
576 80 22 001 Social Security	30,000.00	30,000.00	0.00	100.0%
576 80 23 001 Pers Retirement	34,000.00	34,000.00	0.00	100.0%
576 80 24 001 Unemployment	700.00	700.00	0.00	100.0%
576 80 25 001 Medical/dental/vision	115,000.00	115,000.00	0.00	100.0%
576 80 26 050 Washington Sick Leave	2,000.00	2,000.00	0.00	100.0%
576 80 28 000 Employee Wellness	300.00	300.00	0.00	100.0%
010 Park Services	551,780.00	551,780.00	0.00	100.0%
576 80 31 000 Operating Sup - Tesarik Park	1,505.00	1,505.00	0.00	100.0%
576 80 31 001 Operating Sup - Riverfront	4,500.00	4,500.00	0.00	100.0%
576 80 31 002 Operating Sup - RV Park	700.00	700.00	0.00	100.0%
576 80 31 003 Operating Sup - Parks Shop	3,000.00	3,000.00	0.00	100.0%
576 80 31 004 Operating Sup - Comm Center	2,900.00	2,900.00	0.00	100.0%
576 80 31 005 Operating Sup - Senior Ctr	2,900.00	2,900.00	0.00	100.0%
576 80 31 006 Operating Sup - City Hall	11,200.00	11,200.00	0.00	100.0%
576 80 31 007 Operating Sup - Library	0.00	0.00	0.00	0.0%
576 80 31 008 Operating Sup - Memorial	1,509.00	1,509.00	0.00	100.0%
576 80 31 009 Operating Sup - Bingham Park	1,700.00	1,700.00	0.00	100.0%
576 80 31 012 Operating Sup - Hammer	2,600.00	2,600.00	0.00	100.0%

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101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference	Remarks
576 Park Facilities				
576 80 31 013 Operating Sup - Flowers-Holiday	10,200.00	10,200.00	0.00	100.0%
576 80 31 025 Operating Sup - Olmsted Park	55.15	55.15	0.00	100.0%
576 80 31 030 Supplies Reimbursement - Fund 4	0.00	0.00	0.00	0.0%
576 80 31 100 Fertilizer/Herbicide	7,000.00	7,000.00	0.00	100.0%
576 80 32 000 Auto Fuel/Diesel	12,455.00	12,455.00	0.00	100.0%
576 80 35 000 Small Tools & Minor Equip	5,102.00	5,102.00	0.00	100.0%
576 80 35 010 Safety Equipment	3,151.00	3,151.00	0.00	100.0%
030 Supplies	70,477.15	70,477.15	0.00	100.0%
576 80 41 000 Professional Services	5,000.00	5,000.00	0.00	100.0%
576 80 41 001 Advertising	3,000.00	3,000.00	0.00	100.0%
576 80 41 010 Alarm Monitoring	4,860.00	4,860.00	0.00	100.0%
576 80 42 010 Postage	0.00	0.00	0.00	0.0%
576 80 42 020 Telephone	3,800.00	3,800.00	0.00	100.0%
576 80 44 010 Taxes And Assessments	1,214.00	1,214.00	0.00	100.0%
576 80 45 001 Equipment Rental	2,750.00	2,750.00	0.00	100.0%
576 80 46 000 Insurance	28,409.00	28,409.00	0.00	100.0%
576 80 49 000 Misc-Tuition/Registration	1,500.00	1,500.00	0.00	100.0%
576 80 49 020 Misc-Dues/CDL/Background	1,200.00	1,200.00	0.00	100.0%
576 80 49 030 Misc-Permits & Licenses	4,507.00	4,507.00	0.00	100.0%
040 Services & Charges	56,240.00	56,240.00	0.00	100.0%
576 80 47 000 Riverfront	15,901.00	15,901.00	0.00	100.0%
576 80 47 010 Community Center	7,246.00	7,246.00	0.00	100.0%
576 80 47 020 Senior Center	13,209.00	13,209.00	0.00	100.0%
576 80 47 030 Museum Apartments	1,463.00	1,463.00	0.00	100.0%
576 80 47 040 Train	1,309.00	1,309.00	0.00	100.0%
576 80 47 050 Hammer Square	7,631.00	7,631.00	0.00	100.0%
576 80 47 051 Bingham / Memorial	10,750.00	10,750.00	0.00	100.0%
576 80 47 052 Bingham Caretaker	5,086.00	5,086.00	0.00	100.0%
576 80 47 053 Other Utilities	14,486.00	14,486.00	0.00	100.0%
576 80 47 070 City Hall	63,599.00	63,599.00	0.00	100.0%
576 80 47 090 Portable Toilets	1,800.00	1,800.00	0.00	100.0%
050 Utilities	142,480.00	142,480.00	0.00	100.0%
576 00 80 101 M&O Fund 501	2,667.00	2,667.00	0.00	100.0%
576 80 48 000 Repairs/Maintenance	7,500.00	7,500.00	0.00	100.0%

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101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					
576 80 48 001 Riverfront	25,000.00	38,500.00	13,500.00	154.0%	Original budget \$25,000 additional expenditures for specialized play equipment at Riverfront Park called the Liberty Swing. Associated with \$4,500 private donation from Rodney Helgeson and the Rotary Club.
576 80 48 002 RV Park	1,800.00	1,800.00	0.00	100.0%	
576 80 48 003 Bingham Caretaker	1,258.00	1,258.00	0.00	100.0%	
576 80 48 004 Community Center	5,838.00	5,838.00	0.00	100.0%	
576 80 48 005 Senior Center	14,500.00	14,500.00	0.00	100.0%	
576 80 48 006 Memorial Park	6,120.00	6,120.00	0.00	100.0%	
576 80 48 007 Bingham Park	5,610.00	5,610.00	0.00	100.0%	
576 80 48 008 North Township	0.00	0.00	0.00	0.0%	
576 80 48 009 Hammer Square	6,868.00	6,868.00	0.00	100.0%	
576 80 48 010 Office Equip	561.00	561.00	0.00	100.0%	
576 80 48 011 Lions Roadside	451.00	451.00	0.00	100.0%	
576 80 48 012 Harry Osborne	3,434.00	3,434.00	0.00	100.0%	
576 80 48 013 Tesarik Park	5,050.00	5,050.00	0.00	100.0%	
576 80 48 014 Winnie Houser Park	4,489.00	4,489.00	0.00	100.0%	
576 80 48 015 Library	8,000.00	8,000.00	0.00	100.0%	
576 80 48 016 City Hall	30,912.00	30,912.00	0.00	100.0%	
576 80 48 017 Museum	500.00	500.00	0.00	100.0%	
576 80 48 018 Off Leash Dog	550.00	550.00	0.00	100.0%	
576 80 48 019 Skatepark	1,100.00	1,100.00	0.00	100.0%	
576 80 48 020 Resource Conservation	1,000.00	1,000.00	0.00	100.0%	
576 80 48 021 Equipment	30,000.00	30,000.00	0.00	100.0%	
576 80 48 022 Evidence Garage	2,244.00	2,244.00	0.00	100.0%	
576 80 48 023 205 North Reed	0.00	0.00	0.00	0.0%	
576 80 48 025 Olmsted Park	500.00	500.00	0.00	100.0%	
576 80 48 026 CS Library	5,000.00	5,000.00	0.00	100.0%	
576 80 48 101 M&O Fund 501	3,400.00	3,400.00	0.00	100.0%	
576 80 48 500 Contracted Heavy Duty Cleaning	9,000.00	9,000.00	0.00	100.0%	
060 Repairs & Maintenance	183,352.00	196,852.00	13,500.00	107.4%	
581 20 00 101 Loan Repayment-Capital Res	0.00	0.00	0.00	0.0%	
591 76 75 000 Note Payable - Houser	0.00	0.00	0.00	0.0%	
592 76 80 000 Loan Interest	0.00	0.00	0.00	0.0%	
800 Debt Service	0.00	0.00	0.00	0.0%	
594 76 31 000 Buildings & Structures	40,000.00	40,000.00	0.00	100.0%	
594 76 31 100 Museum Apartment	0.00	0.00	0.00	0.0%	

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101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference	Remarks
576 Park Facilities				
594 76 61 000 Riverfront Park	36,000.00	36,000.00	0.00	100.0%
594 76 61 001 Bingham Park	30,000.00	30,000.00	0.00	100.0%
594 76 61 002 Houser Park	0.00	0.00	0.00	0.0%
594 76 61 003 Miscellaneous Park Upgrades	10,000.00	10,000.00	0.00	100.0%
594 76 61 004 Metcalf Park	0.00	0.00	0.00	0.0%
594 76 61 005 Northern State Pond Park	0.00	0.00	0.00	0.0%
594 76 63 014 Memorial Park	985,000.00	985,000.00	0.00	100.0%
594 76 63 015 Janicki Field Construction	0.00	0.00	0.00	0.0%
594 76 63 025 Olmsted Park	75,000.00	75,000.00	0.00	100.0%
594 76 63 030 Reed Street Park	0.00	0.00	0.00	0.0%
594 76 64 001 Holiday Display	0.00	0.00	0.00	0.0%
900 Capital Expenditures	1,176,000.00	1,176,000.00	0.00	100.0%
597 00 00 101 Equipment Replacement Fund 50:	18,000.00	18,000.00	0.00	100.0%
950 Transfers	18,000.00	18,000.00	0.00	100.0%
576 Park Facilities	2,198,329.15	2,211,829.15	13,500.00	100.6%
580 Non Expenditures				
582 10 01 101 Community Center Deposit Refun	20,000.00	20,000.00	0.00	100.0%
582 10 02 101 Senior Center Deposit Refund	500.00	500.00	0.00	100.0%
580 Non Expenditures	20,500.00	20,500.00	0.00	100.0%
Fund Expenditures:	2,218,829.15	2,232,329.15	13,500.00	100.6%
Fund Excess/(Deficit):	14,788.12	37,278.12		

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102 Cemetery Fund

Revenues	Original	Proposed	Difference	Remarks
310 Taxes				
311 10 00 102 Real & Psnl Property Taxes	70,000.00	70,000.00	0.00	100.0%
310 Taxes	70,000.00	70,000.00	0.00	100.0%
330 Intergovernmental Revenues				
334 06 90 102 State Grant From Other State Age	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services				
343 60 00 000 DO NOT USE - Cemetery Fees	0.00	0.00	0.00	0.0%
343 60 01 102 Cemetery Fees Non-Taxable	82,000.00	82,000.00	0.00	100.0%
343 60 02 102 Cemetery Fees Taxable	16,000.00	16,000.00	0.00	100.0%
340 Charges For Goods & Services	98,000.00	98,000.00	0.00	100.0%
360 Interest & Other Earnings				
361 11 00 102 Investment Interest	300.00	300.00	0.00	100.0%
361 30 00 102 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	300.00	300.00	0.00	100.0%
380 Non Revenues				
381 10 02 410 Sewer Reserve Loan	0.00	0.00	0.00	0.0%
388 10 00 102 Prior Period Adjustment	0.00	0.00	0.00	0.0%
389 30 11 102 DO NOT USE - Sales Tax Collector	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 106 Endowment Transfer	5,600.00	5,600.00	0.00	100.0%
397 Interfund Transfers	5,600.00	5,600.00	0.00	100.0%
Fund Revenues:	173,900.00	173,900.00	0.00	100.0%
Expenditures	Original	Proposed	Difference	Remarks

2023 PROPOSED BUDGET CHANGES

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102 Cemetery Fund

Expenditures	Original	Proposed	Difference	Remarks
536 Cemetery				
536 20 11 000 Salaries	75,000.00	75,000.00	0.00	100.0%
536 20 12 000 Extra Help	14,000.00	14,000.00	0.00	100.0%
536 20 13 000 Overtime	2,000.00	2,000.00	0.00	100.0%
536 20 21 001 Industrial Insurance	2,000.00	2,000.00	0.00	100.0%
536 20 22 001 Social Security	7,000.00	7,000.00	0.00	100.0%
536 20 23 001 PERS Retirement	8,000.00	8,000.00	0.00	100.0%
536 20 24 001 Unemployment	200.00	200.00	0.00	100.0%
536 20 25 001 Medical/Dental/Vision	16,000.00	16,000.00	0.00	100.0%
536 20 26 050 Washington Sick Leave	200.00	200.00	0.00	100.0%
010 Cemetery Services	124,400.00	124,400.00	0.00	100.0%
536 20 31 000 Office Supplies	550.00	550.00	0.00	100.0%
536 20 31 010 Operating Supplies	2,123.00	2,123.00	0.00	100.0%
536 20 32 000 Auto Fuel/Diesel	3,642.00	3,642.00	0.00	100.0%
536 20 32 001 Propane	1,178.00	1,178.00	0.00	100.0%
536 20 34 000 Liners	8,079.00	8,079.00	0.00	100.0%
536 20 35 000 Small Tools/Minor Equip	889.00	889.00	0.00	100.0%
536 20 35 010 Safety Equipment	935.00	935.00	0.00	100.0%
020 Supplies	17,396.00	17,396.00	0.00	100.0%
536 20 41 000 Professional Services	0.00	0.00	0.00	0.0%
536 20 42 010 Postage	0.00	0.00	0.00	0.0%
536 20 42 020 Telephone	1,963.00	1,963.00	0.00	100.0%
536 20 43 000 Meals/Travel	160.00	160.00	0.00	100.0%
536 20 44 010 Taxes And Assessments	2,750.00	2,750.00	0.00	100.0%
536 20 46 000 Insurance	6,836.00	6,836.00	0.00	100.0%
536 20 47 000 Public Utilities	3,096.00	3,096.00	0.00	100.0%
536 20 48 010 Repair/maint-Office Equip	75.00	75.00	0.00	100.0%
536 20 48 020 Repair/Maint-Headstones	550.00	550.00	0.00	100.0%
536 20 48 030 Repair/Maintenance-Land	1,500.00	1,500.00	0.00	100.0%
536 20 48 040 Repair/Maint-Equip & Bldg	3,720.00	3,720.00	0.00	100.0%
536 20 48 050 Repair/Maint-Northern State Cem	500.00	500.00	0.00	100.0%
536 20 48 102 M&O Fund 501	2,300.00	2,300.00	0.00	100.0%
536 20 49 000 Misc-Dues/Subscriptions	2,500.00	2,500.00	0.00	100.0%
536 20 49 010 Misc-Tuition/Registration	275.00	275.00	0.00	100.0%
536 20 49 020 Miscellaneous	650.00	650.00	0.00	100.0%
536 20 49 030 Misc-laundry	550.00	550.00	0.00	100.0%
030 Services & Charges	27,425.00	27,425.00	0.00	100.0%

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102 Cemetery Fund

Expenditures	Original	Proposed	Difference	Remarks
536 Cemetery				
594 36 61 000 Land Acquisition	0.00	0.00	0.00	0.0%
595 30 63 000 Roadway Repairs	0.00	0.00	0.00	0.0%
900 Capital Expenditures	0.00	0.00	0.00	0.0%
597 00 00 102 Equipment Replacement Fund 50:	12,000.00	12,000.00	0.00	100.0%
950 Transfers	12,000.00	12,000.00	0.00	100.0%
536 Cemetery	181,221.00	181,221.00	0.00	100.0%
580 Non Expenditures				
589 30 11 102 DO NOT USE - Sales Tax Remittan	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 36 61 050 Northern State Cemetery Capital I	0.00	0.00	0.00	0.0%
594 36 61 010 Capital Outlay - Cemetery Softwa	0.00	0.00	0.00	0.0%
594 36 63 000 Cemetery	5,600.00	5,600.00	0.00	100.0%
900 Capital Expenditures	5,600.00	5,600.00	0.00	100.0%
594 Capital Expenditures	5,600.00	5,600.00	0.00	100.0%
Fund Expenditures:	186,821.00	186,821.00	0.00	100.0%
Fund Excess/(Deficit):	(12,921.00)	(12,921.00)		

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103 Street Fund

Revenues	Original	Proposed	Difference	Remarks
310 Taxes				
311 10 00 103 Real & Psnl Property Taxes	377,274.65	377,274.65	0.00	100.0%
313 11 00 103 Sales & Use Tax	216,190.00	216,190.00	0.00	100.0%
310 Taxes	593,464.65	593,464.65	0.00	100.0%
330 Intergovernmental Revenues				
334 06 90 103 L&I Stay At Work Grant	0.00	0.00	0.00	0.0%
336 00 71 000 Multimodal Tax	16,367.00	16,367.00	0.00	100.0%
336 00 87 000 Motor Vehicle Fuel Tax-City	243,491.00	243,491.00	0.00	100.0%
337 00 00 103 Interlocal Grants, Entitlements And	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	259,858.00	259,858.00	0.00	100.0%
340 Charges For Goods & Services				
344 10 00 103 Fees & Charges	100.00	100.00	0.00	100.0%
340 Charges For Goods & Services	100.00	100.00	0.00	100.0%
360 Interest & Other Earnings				
361 11 00 103 Investment Interest	1,200.00	1,200.00	0.00	100.0%
361 30 00 103 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
369 10 00 103 Sale Of Scrap And Junk	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	1,200.00	1,200.00	0.00	100.0%
380 Non Revenues				
381 10 00 410 Loan From Sewer Reserve	0.00	0.00	0.00	0.0%
381 10 30 103 Loan From CE Reserve	0.00	0.00	0.00	0.0%
388 10 00 103 Prior Period Adjustment	0.00	0.00	0.00	0.0%
389 30 00 103 DO NOT USE - Collection of Sales	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Financing Sources				
395 10 00 103 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 103 Insurance Recoveries	7,600.00	7,600.00	0.00	100.0%

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103 Street Fund

Revenues	Original	Proposed	Difference	Remarks
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390 Other Financing Sources

390 Other Financing Sources	7,600.00	7,600.00	0.00	100.0%
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397 Interfund Transfers

397 00 00 103 Operating Transfer In - REET II	30,000.00	30,000.00	0.00	100.0%
397 00 03 302 Transfer-in 1st 1/4% REET Fund 30	0.00	0.00	0.00	0.0%
397 00 05 103 Operating Transfer In-REET I	30,000.00	30,000.00	0.00	100.0%
397 00 05 115 Transfer-In From Council Reserve	11,000.00	11,000.00	0.00	100.0%
397 Interfund Transfers	71,000.00	71,000.00	0.00	100.0%

Fund Revenues:	933,222.65	933,222.65	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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542 Streets - Maintenance

542 30 11 000 Salaries	234,000.00	234,000.00	0.00	100.0%
542 30 12 000 Extra Help	15,000.00	15,000.00	0.00	100.0%
542 30 13 000 Overtime	6,000.00	6,000.00	0.00	100.0%
542 30 21 001 Industrial Insurance	6,000.00	6,000.00	0.00	100.0%
542 30 22 001 Social Security	20,000.00	20,000.00	0.00	100.0%
542 30 23 001 PERS Retirement	27,000.00	27,000.00	0.00	100.0%
542 30 24 001 Unemployment	500.00	500.00	0.00	100.0%
542 30 25 001 Medical/Dental/Vision	67,000.00	67,000.00	0.00	100.0%
542 30 26 050 Washington Sick Leave	400.00	400.00	0.00	100.0%
542 30 28 000 Employee Wellness	250.00	250.00	0.00	100.0%
010 Street Services	376,150.00	376,150.00	0.00	100.0%
542 30 31 000 Operating Supplies	12,000.00	12,000.00	0.00	100.0%
542 30 31 010 Operating Supplies-Propane	1,100.00	1,100.00	0.00	100.0%
542 30 31 020 Operating Supplies - Herbicide	6,000.00	6,000.00	0.00	100.0%
542 30 32 000 Auto Fuel/Diesel	19,000.00	19,000.00	0.00	100.0%
542 30 35 000 Small Tools/Minor Equip	6,734.00	6,734.00	0.00	100.0%
542 30 35 010 Safety Equipment	2,600.00	2,600.00	0.00	100.0%
030 Supplies	47,434.00	47,434.00	0.00	100.0%
542 30 41 000 Professional Services	3,000.00	3,000.00	0.00	100.0%
542 30 42 020 Telephone	1,500.00	1,500.00	0.00	100.0%

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103 Street Fund

Expenditures	Original	Proposed	Difference	Remarks
542 Streets - Maintenance				
542 30 43 000 Travel	550.00	550.00	0.00	100.0%
542 30 45 000 Rental-Equipment	3,400.00	3,400.00	0.00	100.0%
542 30 47 000 Public Utilities	0.00	0.00	0.00	0.0%
542 30 48 000 Repair/Maint-Streets	0.00	0.00	0.00	0.0%
542 30 48 001 Crack/Slurry Seals	5,500.00	5,500.00	0.00	100.0%
542 30 48 002 Crushed Aggregate	23,000.00	23,000.00	0.00	100.0%
542 30 48 003 Asphalt Materials	7,315.00	7,315.00	0.00	100.0%
542 30 48 005 Street Tree Maintenance	5,000.00	5,000.00	0.00	100.0%
542 30 48 010 Repair/Maintenance-Equip	30,203.00	30,203.00	0.00	100.0%
542 30 49 000 Misc-Laundry	1,000.00	1,000.00	0.00	100.0%
542 30 49 010 Misc-Dues/Subscriptions	2,700.00	2,700.00	0.00	100.0%
542 30 49 020 Misc-Judgment & Damages	1,300.00	1,300.00	0.00	100.0%
542 30 49 030 Misc-Tuition/Registration	1,500.00	1,500.00	0.00	100.0%
542 30 49 040 CDL Endorcement Fees	1,300.00	1,300.00	0.00	100.0%
040 Services & Charges	87,268.00	87,268.00	0.00	100.0%
542 61 31 000 Operating Supplies	2,550.00	2,550.00	0.00	100.0%
542 61 48 000 Repair/Maint Sidewalk (REET)	9,000.00	9,000.00	0.00	100.0%
542 61 48 001 Sidewalk Replacement Partnership	3,100.00	3,100.00	0.00	100.0%
050 Sidewalks	14,650.00	14,650.00	0.00	100.0%
542 63 47 000 Public Utilities	147,000.00	147,000.00	0.00	100.0%
542 63 48 000 Repairs/Maintenance	9,000.00	9,000.00	0.00	100.0%
060 Street Lighting	156,000.00	156,000.00	0.00	100.0%
542 64 31 000 Operating Supplies	0.00	0.00	0.00	0.0%
542 64 31 001 Painting & Striping Supplies	22,000.00	22,000.00	0.00	100.0%
542 64 31 002 Traffic Control Devices	15,007.00	15,007.00	0.00	100.0%
542 64 31 003 Temporary Devices TCCD	3,100.00	3,100.00	0.00	100.0%
542 64 31 004 Street Sign Materials	17,000.00	17,000.00	0.00	100.0%
070 Traffic Control	57,107.00	57,107.00	0.00	100.0%
542 65 44 000 Taxes & Assessments	60.00	60.00	0.00	100.0%
542 65 48 000 Repair Parking	3,000.00	3,000.00	0.00	100.0%
080 Parking Facilities	3,060.00	3,060.00	0.00	100.0%
542 66 31 000 Operating Supplies	8,000.00	8,000.00	0.00	100.0%

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103 Street Fund

Expenditures	Original	Proposed	Difference	Remarks
542 Streets - Maintenance				
090 Snow & Ice Control	8,000.00	8,000.00	0.00	100.0%
542 67 31 000 Operating Supplies	0.00	0.00	0.00	0.0%
542 67 48 000 Repairs/Maint-Equip	0.00	0.00	0.00	0.0%
100 Street Cleaning	0.00	0.00	0.00	0.0%
543 30 11 000 Salaries	0.00	0.00	0.00	0.0%
543 30 12 000 Overtime	0.00	0.00	0.00	0.0%
543 30 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%
543 30 22 001 Social Security	0.00	0.00	0.00	0.0%
543 30 23 001 PERS Retirement	0.00	0.00	0.00	0.0%
543 30 24 001 Unemployment	0.00	0.00	0.00	0.0%
543 30 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%
543 30 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%
110 General Services	0.00	0.00	0.00	0.0%
542 30 48 103 M&O Fund 501	16,200.00	16,200.00	0.00	100.0%
543 30 41 000 Advertising	1,100.00	1,100.00	0.00	100.0%
543 30 46 000 Insurance	29,511.00	29,511.00	0.00	100.0%
120 General Services & Charges	46,811.00	46,811.00	0.00	100.0%
594 42 62 000 Buildings & Structures	0.00	0.00	0.00	0.0%
594 42 64 103 Equipment	0.00	0.00	0.00	0.0%
595 30 63 020 Resurfacing Projects	32,000.00	32,000.00	0.00	100.0%
900 Capital Expenditures	32,000.00	32,000.00	0.00	100.0%
597 00 00 103 Equipment Replacement Fund 50:	88,000.00	88,000.00	0.00	100.0%
597 00 04 104 Transfers-Out -Fund 104	0.00	0.00	0.00	0.0%
950 Transfers	88,000.00	88,000.00	0.00	100.0%
542 Streets - Maintenance	916,480.00	916,480.00	0.00	100.0%
580 Non Expenditures				
581 20 00 410 Loan Repayment Sewer Reserve	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%

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103 Street Fund

Expenditures	Original	Proposed	Difference	Remarks
591 Debt Service - Principal Repayment				
592 95 80 000 Loan Interest	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 06 103 Transfers Out to General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	916,480.00	916,480.00	0.00	100.0%
Fund Excess/(Deficit):	16,742.65	16,742.65		

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104 Arterial Street Fund

Revenues	Original	Proposed	Difference	Remarks
330 Intergovernmental Revenues				
333 20 20 060 STPUS - Jameson/SR9	0.00	0.00	0.00	0.0%
333 20 20 070 STPUS - SR20 Cascade Trail Phase	0.00	0.00	0.00	0.0%
333 20 20 072 STPUS-Jones/John Liner Trail LA-9	0.00	0.00	0.00	0.0%
333 20 20 075 TAP - SR20 Cascade Trail Phase 11	0.00	0.00	0.00	0.0%
333 20 20 076 STPUS - SR20/SR9-Township Int Li	242,270.00	242,270.00	0.00	100.0%
333 20 20 077 STPUS - SR20 Cascade Trail Phase	408,742.00	408,742.00	0.00	100.0%
333 20 20 078 STPUS - John Liner Rd, Reed To Tr	442,015.00	442,015.00	0.00	100.0%
333 20 20 079 STBGUM - John Liner Rd Bike-Pec	17,646.00	17,646.00	0.00	100.0%
333 20 20 080 Unused	0.00	0.00	0.00	0.0%
334 03 60 001 WSDOT - Jones/JLR BNSF	0.00	0.00	0.00	0.0%
334 03 60 081 WSDOT - Jones/JLR BNSF	0.00	0.00	0.00	0.0%
334 03 61 000 WA DOT Grant	0.00	0.00	0.00	0.0%
334 03 80 010 TIB UAP Fruitdale	0.00	0.00	0.00	0.0%
334 03 80 025 TIB APP State Street	0.00	0.00	0.00	0.0%
334 03 80 030 TIB Sidewalk & Ramp Projects	0.00	0.00	0.00	0.0%
334 03 80 040 TIB APP - SR20 Lane Widening	0.00	0.00	0.00	0.0%
334 03 80 042 TIB Jameson Art Overlay	0.00	0.00	0.00	0.0%
334 03 80 044 TIB Wicker Rd Overlay	0.00	0.00	0.00	0.0%
334 03 80 045 TIB - Trail Rd Overlay	0.00	0.00	0.00	0.0%
334 03 80 050 TIB USP SR20 Sidewalks Township	0.00	0.00	0.00	0.0%
334 03 80 060 TIB Jameson/SR9	0.00	0.00	0.00	0.0%
334 03 80 083 TIB UAP - SR9-John Liner-McGariq	343,472.00	343,472.00	0.00	100.0%
334 03 80 084 TIB Complete Streets 2023-2025	0.00	0.00	0.00	0.0%
334 03 80 085 TIB APP Sch A Cook Rd	393,427.00	393,427.00	0.00	100.0%
337 00 00 010 Skagit Co Fruitdale Econ Dev Grar	0.00	0.00	0.00	0.0%
337 00 00 011 Port Of Skagit-Fruitdale Road Pro	0.00	0.00	0.00	0.0%
337 00 00 020 SWSD-ADA Curb Contribution	0.00	0.00	0.00	0.0%
337 00 00 051 ILA Funding - SR20 Lane Widenin	0.00	0.00	0.00	0.0%
337 00 00 052 Skagit Co-Econ Dev-SR20/W Lane	0.00	0.00	0.00	0.0%
337 00 00 083 Skagit Co-Econ Dev-SR9-John Lin	0.00	0.00	0.00	0.0%
337 00 00 084 Port of Skagit- Patrick St Extn	0.00	0.00	0.00	0.0%
337 00 00 085 Skagit Co ILA - Cook Rd Overlay	73,830.00	73,830.00	0.00	100.0%
330 Intergovernmental Revenues	1,921,402.00	1,921,402.00	0.00	100.0%
340 Charges For Goods & Services				
341 81 00 104 Plan Sets, Copies	0.00	0.00	0.00	0.0%
341 82 00 000 Engineering Services	0.00	0.00	0.00	0.0%
344 10 00 000 Construction/Maint Charges	0.00	0.00	0.00	0.0%

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104 Arterial Street Fund

Revenues	Original	Proposed	Difference	Remarks
340 Charges For Goods & Services				
345 84 00 000 Local Transportaion Act (LTA) Imp	0.00	0.00	0.00	0.0%
345 85 00 000 GMA Impact Fees DO NOT USE!	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings				
361 11 00 104 Investment Interest	3,000.00	3,000.00	0.00	100.0%
361 30 00 104 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
362 00 00 001 SWSD Lease - 632 Cook Road	600.00	600.00	0.00	100.0%
362 00 00 104 Tuttle Lease - 603 F&S Grade Roa	0.00	0.00	0.00	0.0%
367 00 00 104 PSE Lighting Grants	0.00	0.00	0.00	0.0%
369 91 00 104 Miscellaneous Income	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	3,600.00	3,600.00	0.00	100.0%
380 Non Revenues				
381 10 02 000 Loan Received From Sewer Res	500,000.00	500,000.00	0.00	100.0%
380 Non Revenues	500,000.00	500,000.00	0.00	100.0%
390 Other Financing Sources				
395 10 00 104 Sale Of Assets	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 13 104 Transfer From Streets 103	0.00	0.00	0.00	0.0%
397 00 14 113 Transfer From 113	0.00	0.00	0.00	0.0%
397 00 14 301 Capital Projects Transfer-REET I	186,655.00	186,655.00	0.00	100.0%
397 00 14 302 Capital Projects Transfer-REET II	186,655.00	186,655.00	0.00	100.0%
397 00 14 304 Transfer From 304 TBD	261,315.00	261,315.00	0.00	100.0%
397 00 14 314 Transfer From 314 Transportation	156,855.00	156,855.00	0.00	100.0%
397 00 14 426 Transfer From 426 Stormwater Re	0.00	0.00	0.00	0.0%
397 Interfund Transfers	791,480.00	791,480.00	0.00	100.0%
Fund Revenues:	3,216,482.00	3,216,482.00	0.00	100.0%

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Expenditures	Original	Proposed	Difference	Remarks
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308 Beginning Balances

595 30 63 085 Cont - Sch A Cook Rd Overlay	455,629.00	455,629.00	0.00	100.0%
308 Beginning Balances	455,629.00	455,629.00	0.00	100.0%

544 Road & Street Operations

544 40 41 000 Transportation Plan Update	9,908.00	9,908.00	0.00	100.0%
544 40 41 010 MPO RTPO Match	8,900.00	8,900.00	0.00	100.0%
544 Road & Street Operations	18,808.00	18,808.00	0.00	100.0%

580 Non Expenditures

581 20 00 000 Loan Repayment Sewer Res	500,000.00	500,000.00	0.00	100.0%
580 Non Expenditures	500,000.00	500,000.00	0.00	100.0%

591 Debt Service - Principal Repayment

592 95 82 000 Interest Paid On Interfund Loan	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%

594 Capital Expenditures

595 10 63 045 Eng - Trail Rd Overlay	0.00	0.00	0.00	0.0%
595 10 63 084 Eng-Patrick St Extn	0.00	0.00	0.00	0.0%
595 10 63 085 Eng - Sch A Cook Rd Overlay	7,227.00	7,227.00	0.00	100.0%
595 10 63 086 Eng - Sch B Jameson Rd Overlay	3,010.00	3,010.00	0.00	100.0%
595 30 63 012 Const - Cook Rd Pedestian Crossi	0.00	100,000.00	100,000.00	0.0% November YTD \$96,122, projected to \$100,000.
595 30 63 042 Const - Jameson Art Overlay	0.00	0.00	0.00	0.0%
595 30 63 045 Const - Trail Rd Overlay	0.00	0.00	0.00	0.0%
595 30 63 076 Const-SR20/SR9-Township Int Im	0.00	250,000.00	250,000.00	0.0% November YTD \$207,495, projected to \$250,000.
595 30 63 083 Const-SR 9-John Liner-McGarigle	0.00	0.00	0.00	0.0%
595 30 63 086 Const - Sch B Jameson Overlay	188,876.00	188,876.00	0.00	100.0%
595 30 63 087 Const - Sch C Cook Overlay	73,830.00	73,830.00	0.00	100.0%
594 Capital Expenditures	272,943.00	622,943.00	350,000.00	228.2%

595 Capital Expenditures- Streets

595 10 11 104 Salaries	0.00	0.00	0.00	0.0%
595 10 11 904 Car Allowance	0.00	0.00	0.00	0.0%

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104 Arterial Street Fund

Expenditures	Original	Proposed	Difference	Remarks
595 Capital Expenditures- Streets				
595 10 21 104 Industrial Insurance	0.00	0.00	0.00	0.0%
595 10 22 104 Social Security	0.00	0.00	0.00	0.0%
595 10 23 104 PERS Retirement	0.00	0.00	0.00	0.0%
595 10 24 104 Unemployment	0.00	0.00	0.00	0.0%
595 10 25 104 Medical/Dental/ Vision	0.00	0.00	0.00	0.0%
595 10 63 104 Industrial Insurance	0.00	0.00	0.00	0.0%
595 10 63 010 Eng Fruitdale	0.00	0.00	0.00	0.0%
595 10 63 025 Eng-State Overlay	0.00	0.00	0.00	0.0%
595 10 63 033 Eng-Ferry/Township Overlay	0.00	0.00	0.00	0.0%
595 10 63 034 Eng - N Trail Rd - Bucko	0.00	0.00	0.00	0.0%
595 10 63 040 Eng-SR9 Jameson	0.00	0.00	0.00	0.0%
595 10 63 041 Eng - John Line Rd Bike-Ped	20,400.00	20,400.00	0.00	100.0%
595 10 63 042 Eng - Jameson Art Overlay	0.00	0.00	0.00	0.0%
595 10 63 044 Eng-Wicker Rd Overlay	0.00	0.00	0.00	0.0%
595 10 63 050 Eng-SR20 Side/E Lane Township/F	0.00	0.00	0.00	0.0%
595 10 63 052 Eng-SR20 W Lane Widening	0.00	0.00	0.00	0.0%
595 10 63 070 Eng SR20 Cascade Trail Phase 1A	0.00	0.00	0.00	0.0%
595 10 63 075 Eng SR20 Cascade Trail Phase 1B	0.00	0.00	0.00	0.0%
595 10 63 076 Eng-SR20/SR9-Township Int Impr	0.00	0.00	0.00	0.0%
595 10 63 077 Eng-SR20 Cascade Trail Phase 2A	0.00	0.00	0.00	0.0%
595 10 63 078 Eng - Jones/John Liner BNSF Unde	0.00	0.00	0.00	0.0%
595 10 63 080 Eng-Jones/John Liner/Trail	0.00	0.00	0.00	0.0%
595 10 63 081 Eng - John Line Rd. Bike/Ped	0.00	0.00	0.00	0.0%
595 10 63 083 Eng-SR 9-John Liner-McGarigle In	167,830.00	167,830.00	0.00	100.0%
595 30 63 044 Const-Wicker Rd Overlay	0.00	0.00	0.00	0.0%
010 Engineering	188,230.00	188,230.00	0.00	100.0%
595 20 63 082 RW Trail Road Extension	120,000.00	120,000.00	0.00	100.0%
595 20 63 083 RW-SR 9-John Liner-McGarigle In	200,000.00	200,000.00	0.00	100.0%
595 20 63 084 RW - SR20 Cascade Trail - Phase 2	0.00	0.00	0.00	0.0%
595 20 63 085 RW Jones/John Liner/Trail Rd Acq	0.00	0.00	0.00	0.0%
595 20 63 086 RW - Jones/John Liner BNSF Unde	0.00	0.00	0.00	0.0%
020 Construction - Right of Way	320,000.00	320,000.00	0.00	100.0%
595 30 48 001 Arterial Maintenance	100,000.00	100,000.00	0.00	100.0%
595 30 48 010 Emergency Pavement Repair	0.00	0.00	0.00	0.0%
595 30 63 010 Const-Fruitdale	0.00	0.00	0.00	0.0%
595 30 63 011 Const-Fruitdale-Port Of Skagit	0.00	0.00	0.00	0.0%
595 30 63 025 Const-State St Overlay	0.00	0.00	0.00	0.0%

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104 Arterial Street Fund

Expenditures	Original	Proposed	Difference	Remarks
595 Capital Expenditures- Streets				
595 30 63 033 Const-Ferry/Township Overlay	0.00	0.00	0.00	0.0%
595 30 63 040 Const-Jameson/SR9	0.00	0.00	0.00	0.0%
595 30 63 046 Const - N Trail Rd - Bucko	0.00	0.00	0.00	0.0%
595 30 63 052 Const-SR20 W Lane Widening	0.00	0.00	0.00	0.0%
595 30 63 081 Const-Jones/John Liner BNSF Unc	0.00	0.00	0.00	0.0%
595 30 63 084 Const - John Liner Rd Bike/Ped	0.00	0.00	0.00	0.0%
595 30 63 090 Const Fruit/McGar Mitigate	0.00	0.00	0.00	0.0%
595 30 63 900 Const-Roundabout Enhancement	0.00	0.00	0.00	0.0%
595 62 63 076 Const - SR 20 Cascade Trail - Phase 1	0.00	0.00	0.00	0.0%
030 Construction - Roadways	100,000.00	100,000.00	0.00	100.0%
595 61 63 030 Const-Sidewalk & Ramp Projects	0.00	0.00	0.00	0.0%
595 61 63 050 Const-SR20 Sidewalks/E Lane Widening	0.00	0.00	0.00	0.0%
061 Construction - Sidewalks	0.00	0.00	0.00	0.0%
595 62 63 070 Const SR20 Cascade Trail Phase 1	0.00	0.00	0.00	0.0%
595 62 63 075 Const SR20 Cascade Trail Phase 1	0.00	0.00	0.00	0.0%
062 Construction - Pathways	0.00	0.00	0.00	0.0%
595 64 63 050 SR20 Ferry Street Signalization	0.00	0.00	0.00	0.0%
064 Construction - Traffic Control Device	0.00	0.00	0.00	0.0%
597 00 00 104 Transfer To General Fund	0.00	0.00	0.00	0.0%
597 00 11 104 Transfer To Parks	0.00	0.00	0.00	0.0%
597 00 28 104 Transfer To Stormwater	0.00	0.00	0.00	0.0%
950 Transfer	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets	608,230.00	608,230.00	0.00	100.0%
597 Interfund Transfers				
597 00 10 104 Transfer-out Traffic Impact Fee Fund	0.00	0.00	0.00	0.0%
597 00 15 104 Operating Transfer Out - Traffic Impact Fee Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,855,610.00	2,205,610.00	350,000.00	118.9%

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104 Arterial Street Fund

Fund Excess/(Deficit):	1,360,872.00	1,010,872.00
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105 Library Fund

Revenues	Original	Proposed	Difference	Remarks
310 Taxes				
311 10 00 105 Real & Psnl Property Taxes	439,314.00	439,314.00	0.00	100.0%
310 Taxes	439,314.00	439,314.00	0.00	100.0%
330 Intergovernmental Revenues				
333 84 00 000 LSTA Grant	0.00	0.00	0.00	0.0%
334 05 70 000 State Direct/Indirect Grant From S	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services				
341 81 00 105 Photocopying	0.00	0.00	0.00	0.0%
347 20 00 000 Library Use Fees	0.00	0.00	0.00	0.0%
347 20 10 000 Local Government Use Fees	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%
350 Fines & Penalties				
359 70 00 000 Library Fines	0.00	0.00	0.00	0.0%
350 Fines & Penalties	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings				
361 11 00 105 Investment Interest	500.00	500.00	0.00	100.0%
361 30 00 105 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
367 00 00 105 Contribution/Donation-Private	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	500.00	0.00	100.0%
380 Non Revenues				
381 10 30 105 Loan Received-Fund 302 CWE Res	0.00	0.00	0.00	0.0%
388 10 00 105 Prior Period Adjustment	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	439,814.00	439,814.00	0.00	100.0%

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105 Library Fund

Expenditures	Original	Proposed	Difference	Remarks
572 Libraries				
572 20 11 000 Salaries	0.00	0.00	0.00	0.0%
572 20 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%
572 20 22 001 Social Security	0.00	0.00	0.00	0.0%
572 20 23 001 PERS Retirement	0.00	0.00	0.00	0.0%
572 20 24 001 Unemployment	0.00	0.00	0.00	0.0%
572 20 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%
572 20 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%
010 Library Services	0.00	0.00	0.00	0.0%
572 20 31 000 Operating Supplies	0.00	0.00	0.00	0.0%
572 20 31 010 Supplies	0.00	0.00	0.00	0.0%
572 20 34 000 Summer Reading Program	0.00	0.00	0.00	0.0%
572 20 34 001 Early Literacy Program	0.00	0.00	0.00	0.0%
030 Supplies	0.00	0.00	0.00	0.0%
572 20 41 000 Professional Services	0.00	0.00	0.00	0.0%
572 20 41 001 Computerized Circulation System	0.00	0.00	0.00	0.0%
572 20 41 002 E-book & Audio Book Access	0.00	0.00	0.00	0.0%
572 20 41 003 Programming Grants	0.00	0.00	0.00	0.0%
572 20 41 004 Secretary Of State Advertising Gra	0.00	0.00	0.00	0.0%
572 20 41 010 WA Library System	0.00	0.00	0.00	0.0%
572 20 41 015 Library Info Databases	0.00	0.00	0.00	0.0%
572 20 41 105 Library Joint Operation Services	86,397.00	86,397.00	0.00	100.0%
572 20 42 010 Postage	0.00	0.00	0.00	0.0%
572 20 42 020 Telephone	0.00	0.00	0.00	0.0%
572 20 42 025 Internet	0.00	0.00	0.00	0.0%
572 20 43 000 Travel	0.00	0.00	0.00	0.0%
572 20 44 010 Taxes & Assessments	0.00	0.00	0.00	0.0%
572 20 46 000 Insurance	0.00	0.00	0.00	0.0%
572 20 47 000 Public Utilities	0.00	0.00	0.00	0.0%
572 20 48 010 Repair/Maint-Computer	0.00	0.00	0.00	0.0%
572 20 48 020 Repair/Maintenance-Equip	0.00	0.00	0.00	0.0%
572 20 49 000 Subscriptions	0.00	0.00	0.00	0.0%
572 20 49 010 Tuition/registration	0.00	0.00	0.00	0.0%
040 Services & Charges	86,397.00	86,397.00	0.00	100.0%
581 20 00 105 Loan Repayment Fund 302	0.00	0.00	0.00	0.0%
592 72 80 105 Interest On Interfund Loan	0.00	0.00	0.00	0.0%

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105 Library Fund

Expenditures	Original	Proposed	Difference	Remarks
572 Libraries				
800 Debt Service	0.00	0.00	0.00	0.0%
594 72 64 000 Books & Materials	0.00	0.00	0.00	0.0%
594 72 64 001 Books - Skagit County	0.00	0.00	0.00	0.0%
594 72 64 010 Land Improvements - Fencing	0.00	0.00	0.00	0.0%
900 Capital Expenditures	0.00	0.00	0.00	0.0%
572 Libraries	86,397.00	86,397.00	0.00	100.0%
591 Debt Service - Principal Repayment				
591 72 71 105 Principal On 2019 LTGO Bond	206,254.00	206,254.00	0.00	100.0%
591 Debt Service - Principal Repayment	206,254.00	206,254.00	0.00	100.0%
592 Debt Service - Interest Costs				
592 72 81 105 Interest On 2019 LTGO Bond	146,662.82	146,662.82	0.00	100.0%
592 Debt Service - Interest Costs	146,662.82	146,662.82	0.00	100.0%
597 Interfund Transfers				
597 00 05 305 Trans To Library Construction Fun	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	439,313.82	439,313.82	0.00	100.0%
Fund Excess/(Deficit):	500.18	500.18		

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106 Cemetery Endowment Fund					
Revenues	Original	Proposed	Difference	Remarks	
340 Charges For Goods & Services					
343 60 00 106 Cemetery Fees for Reserve	3,250.00	3,250.00	0.00	100.0%	
340 Charges For Goods & Services	3,250.00	3,250.00	0.00	100.0%	
Fund Revenues:	3,250.00	3,250.00	0.00	100.0%	
Expenditures	Original	Proposed	Difference	Remarks	
536 Cemetery					
536 30 44 010 Taxes and Assessments	0.00	0.00	0.00	0.0%	
030 Services & Charges	0.00	0.00	0.00	0.0%	
536 Cemetery	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 00 106 Transfers-Out - Cemetery Op	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	3,250.00	3,250.00			

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107 Parks Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 107 Investment Interest	0.00	0.00	0.00	0.0%
361 30 00 107 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
367 00 00 107 Private Donation	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%

Fund Revenues:	0.00	0.00	0.00	0.0%
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Expenditures	Original	Proposed	Difference	Remarks
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576 Park Facilities

576 80 48 107 Repairs & Maintenance	0.00	0.00	0.00	0.0%
576 Park Facilities	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 10 101 Parks Operations Transfer	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00		
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108 Lodging Tax Fund

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

313 31 00 000 Hotel Motel Lodging	45,500.00	45,500.00	0.00	100.0%
310 Taxes	45,500.00	45,500.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 108 Investment Interest	0.00	0.00	0.00	0.0%
361 30 00 108 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%

380 Non Revenues

381 10 30 302 Loan From Fund 302	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	45,500.00	45,500.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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557 Community Services

557 30 41 000 Advertising	0.00	0.00	0.00	0.0%
557 30 41 010 Loggerodeo	20,000.00	20,000.00	0.00	100.0%
557 30 41 011 Chamber Of Commerce	12,000.00	12,000.00	0.00	100.0%
557 30 41 012 Tulip Festival	100.00	100.00	0.00	100.0%
557 30 41 013 S-W Riding Club	6,150.00	6,150.00	0.00	100.0%
557 30 41 014 S-W Farmers Market	4,500.00	4,500.00	0.00	100.0%
557 30 41 015 S-W Museum	0.00	0.00	0.00	0.0%
557 30 41 016 S-W Rotary Summer Concert	4,500.00	4,500.00	0.00	100.0%
557 30 41 017 S-W Skateboard Challenge	0.00	0.00	0.00	0.0%
557 30 41 018 Arts Council Of Sedro-Woolley	0.00	0.00	0.00	0.0%
557 30 41 019 Skagit Racing Association	0.00	0.00	0.00	0.0%

050 Services & Charges	47,250.00	47,250.00	0.00	100.0%
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597 00 00 001 General Fund - Wayfinder Signs	0.00	0.00	0.00	0.0%
597 00 00 108 Restrooms Fund 101	0.00	0.00	0.00	0.0%

950 Transfers	0.00	0.00	0.00	0.0%
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108 Lodging Tax Fund				
Expenditures	Original	Proposed	Difference	Remarks
557 Community Services				
557 Community Services	47,250.00	47,250.00	0.00	100.0%
Fund Expenditures:	47,250.00	47,250.00	0.00	100.0%
Fund Excess/(Deficit):	(1,750.00)	(1,750.00)		

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109 Special Investigation Fund

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 109 Investment Interest	130.00	130.00	0.00	100.0%
361 30 00 109 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
369 30 00 000 Evidence Confiscations	7,500.00	7,500.00	0.00	100.0%
369 40 00 109 Judgments & Settlements	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	7,630.00	7,630.00	0.00	100.0%

390 Other Financing Sources

395 10 00 109 Sale Of Assets	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%

Fund Revenues:	7,630.00	7,630.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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521 Law Enforcement

521 20 31 109 Supplies	0.00	0.00	0.00	0.0%
521 21 41 000 State Fees	1,000.00	1,000.00	0.00	100.0%
521 21 49 010 Informant Information	0.00	0.00	0.00	0.0%
594 21 62 000 Seizure - Real Property	0.00	0.00	0.00	0.0%
594 21 64 100 Seizure - Personal Property	0.00	0.00	0.00	0.0%

025 Operations Services & Charges	1,000.00	1,000.00	0.00	100.0%
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594 21 64 109 Equipment	12,000.00	12,000.00	0.00	100.0%
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921 Capital Expenditures	12,000.00	12,000.00	0.00	100.0%
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521 Law Enforcement	13,000.00	13,000.00	0.00	100.0%
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Fund Expenditures:	13,000.00	13,000.00	0.00	100.0%
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Fund Excess/(Deficit):	(5,370.00)	(5,370.00)		
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112 Code Enforcement Fund

Revenues	Original	Proposed	Difference	Remarks
340 Charges For Goods & Services				
342 10 00 112 Law Enforcement Services	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%
350 Fines & Penalties				
352 20 00 112 Cruelty To Animals Penalties	0.00	0.00	0.00	0.0%
353 70 00 112 Code Enforcement Fines & Penalt	1,000.00	1,000.00	0.00	100.0%
359 00 00 112 Appeal Fees	0.00	0.00	0.00	0.0%
350 Fines & Penalties	1,000.00	1,000.00	0.00	100.0%
360 Interest & Other Earnings				
361 11 00 112 Investment Interest	200.00	200.00	0.00	100.0%
361 30 00 112 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	200.00	200.00	0.00	100.0%
Fund Revenues:	1,200.00	1,200.00	0.00	100.0%
Expenditures	Original	Proposed	Difference	Remarks
515 Legal Services				
515 31 42 112 Public Education	0.00	0.00	0.00	0.0%
515 31 47 000 Disposal Costs	2,500.00	2,500.00	0.00	100.0%
515 41 41 112 Legal Services	0.00	0.00	0.00	0.0%
524 60 30 112 Code Enforcement Supplies	0.00	0.00	0.00	0.0%
594 15 00 000 Equipment	0.00	0.00	0.00	0.0%
515 Legal Services	2,500.00	2,500.00	0.00	100.0%
597 Interfund Transfers				
597 01 12 501 Transfer To ERR	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,500.00	2,500.00	0.00	100.0%

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112 Code Enforcement Fund

Fund Excess/(Deficit):	(1,300.00)	(1,300.00)
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113 Paths And Trails Fund

Revenues	Original	Proposed	Difference	Remarks
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330 Intergovernmental Revenues

336 00 87 113 Motor Vehicle Fuel Tax-City	0.00	0.00	0.00	0.0%
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330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings

361 11 00 113 Investment Interest	0.00	0.00	0.00	0.0%
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361 30 00 113 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
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Fund Revenues:	0.00	0.00	0.00	0.0%
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Expenditures	Original	Proposed	Difference	Remarks
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594 Capital Expenditures

595 62 63 000 Trail Construction	0.00	0.00	0.00	0.0%
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594 Capital Expenditures	0.00	0.00	0.00	0.0%
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597 Interfund Transfers

597 95 00 104 Transfer To Arterial Streets	0.00	0.00	0.00	0.0%
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597 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00		
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114 Law Enforcement Sales Tax

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

313 15 00 001 Sales Tax - Jail (2/10)	760,000.00	760,000.00	0.00	100.0%
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310 Taxes	760,000.00	760,000.00	0.00	100.0%
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Fund Revenues:	760,000.00	760,000.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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523 Detention/Correction

523 60 41 022 Jail Sales Tax Pass Through 2/10	760,000.00	760,000.00	0.00	100.0%
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523 Detention/Correction	760,000.00	760,000.00	0.00	100.0%
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Fund Expenditures:	760,000.00	760,000.00	0.00	100.0%
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Fund Excess/(Deficit):	0.00	0.00		
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115 City Council Strategic Reserve

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

316 40 00 000 Utility Tax On Potable Water	0.00	0.00	0.00	0.0%
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310 Taxes	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings

361 11 00 115 Investment Interest	350.00	350.00	0.00	100.0%
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361 30 00 115 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
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361 30 11 115 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings	350.00	350.00	0.00	100.0%
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Fund Revenues:	350.00	350.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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558 Planning & Community Devel

558 70 41 020 Downtown Association Support (I	0.00	0.00	0.00	0.0%
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558 Planning & Community Devel	0.00	0.00	0.00	0.0%
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562 Public Health

562 00 41 115 Skagit Community Action Agency	0.00	0.00	0.00	0.0%
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562 Public Health	0.00	0.00	0.00	0.0%
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575 Cultural & Recreational Facilities

575 50 41 000 Skagit Valley YMCA	0.00	0.00	0.00	0.0%
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575 50 42 000 SW Rotary Support	0.00	0.00	0.00	0.0%
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575 Cultural & Recreational Facilities	0.00	0.00	0.00	0.0%
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594 Capital Expenditures

594 76 61 115 Capital Expenditures/Expenses - L	0.00	0.00	0.00	0.0%
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594 Capital Expenditures	0.00	0.00	0.00	0.0%
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597 Interfund Transfers

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115 City Council Strategic Reserve

Expenditures	Original	Proposed	Difference	Remarks
597 Interfund Transfers				
597 00 01 205 Transfer To 2008 G.O. Bond Fund	50,000.00	50,000.00	0.00	100.0%
597 00 04 001 Transfers-Out To General Fund 00	300,000.00	300,000.00	0.00	100.0%
597 00 05 101 Transfers-Out -To Parks Facility #1	38,000.00	38,000.00	0.00	100.0%
597 00 05 103 Transfers-Out To Streets Fund 103	11,000.00	11,000.00	0.00	100.0%
597 Interfund Transfers	399,000.00	399,000.00	0.00	100.0%
Fund Expenditures:	399,000.00	399,000.00	0.00	100.0%
Fund Excess/(Deficit):	(398,650.00)	(398,650.00)		

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116 Affordable Housing - HB 1406

Revenues	Original	Proposed	Difference	Remarks
310 Taxes				
313 27 00 116 Affordable Housing Sales and Use	14,500.00	14,500.00	0.00	100.0%
310 Taxes	14,500.00	14,500.00	0.00	100.0%
397 Interfund Transfers				
397 00 00 116 Transfer-In from General Fund	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	14,500.00	14,500.00	0.00	100.0%
Fund Excess/(Deficit):	14,500.00	14,500.00		

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117 Housing and Related Services

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

313 25 00 000 Housing And Related Services Sal	224,920.00	224,920.00	0.00	100.0%
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310 Taxes	224,920.00	224,920.00	0.00	100.0%
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Fund Revenues:	224,920.00	224,920.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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000

551 00 00 117 Affordable Housing	0.00	7,000.00	7,000.00	0.0%	Family Promise
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000	0.00	7,000.00	7,000.00	0.0%
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Fund Expenditures:	0.00	7,000.00	7,000.00	0.0%
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Fund Excess/(Deficit):	224,920.00	217,920.00
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118 National Opioid Settlement Fund

Revenues	Original	Proposed	Difference	Remarks
360 Interest & Other Earnings				
369 40 00 118 Opioid Settlement	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 118 Transfer In from General Fund	10,592.19	10,592.19	0.00	100.0%
397 Interfund Transfers	10,592.19	10,592.19	0.00	100.0%
Fund Revenues:	10,592.19	10,592.19	0.00	100.0%
Fund Excess/(Deficit):	10,592.19	10,592.19		

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189 American Rescue Plan Act Fund

Revenues	Original	Proposed	Difference	Remarks
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330 Intergovernmental Revenues

332 92 10 189 Federal - ARPA grant	0.00	0.00	0.00	0.0%
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330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
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397 Interfund Transfers

397 00 00 189 Transfer in from the General Fund	0.00	0.00	0.00	0.0%
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397 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Revenues:	0.00	0.00	0.00	0.0%
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Expenditures	Original	Proposed	Difference	Remarks
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558 Planning & Community Devel

579 03 00 189 Miscellaneous	456,500.00	456,500.00	0.00	100.0%
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558 Planning & Community Devel	456,500.00	456,500.00	0.00	100.0%
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597 Interfund Transfers

597 00 02 002 Transfers-Out to General Fund	693,433.00	643,433.00	(50,000.00)	92.8%	Fire Tuition Reimbursement (522.45.49.010) \$55,000 + Fire scholarships \$30,000 + Economic Development (558.70.00.513) \$150,000 + IT upgrades (518.80.35.000) \$8,000 + \$15,500 organizational training (517.95.41.001) + \$500 Learning Library + \$50,000 training building inspector (524.20.11.000) + Prosecution \$12,433 + Fire Dept. radios \$322,000 (594.22.64.000).
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Moved to 2024: fire hydrant maintenance (522.20.48.001)

597 00 89 101 Transfer out to 101 Parks & Facilit	985,000.00	985,000.00	0.00	100.0%
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597 Interfund Transfers	1,678,433.00	1,628,433.00	(50,000.00)	97.0%
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Fund Expenditures:	2,134,933.00	2,084,933.00	(50,000.00)	97.7%
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Fund Excess/(Deficit):	(2,134,933.00)	(2,084,933.00)
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205 2008 G/O Bond Fund

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

316 47 00 205 B & O Tax On Cell Phone	49,000.00	49,000.00	0.00	100.0%
310 Taxes	49,000.00	49,000.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 205 Investment Interest	50.00	50.00	0.00	100.0%
361 30 00 205 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	50.00	0.00	100.0%

397 Interfund Transfers

397 00 00 115 Transfer Council Strategic Fund	50,000.00	50,000.00	0.00	100.0%
397 00 10 001 Transfer General Fund Subsidy	58,544.00	58,544.00	0.00	100.0%
397 Interfund Transfers	108,544.00	108,544.00	0.00	100.0%

Fund Revenues:	157,594.00	157,594.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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594 Capital Expenditures

591 18 71 000 Bond Principal USDA	112,380.00	112,380.00	0.00	100.0%
592 18 83 000 Bond Interest USDA	88,178.04	88,178.04	0.00	100.0%
590 Debt Service	200,558.04	200,558.04	0.00	100.0%

597 00 00 205 Building Maintenance Reserve	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

594 Capital Expenditures	200,558.04	200,558.04	0.00	100.0%
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Fund Expenditures:	200,558.04	200,558.04	0.00	100.0%
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Fund Excess/(Deficit):	(42,964.04)	(42,964.04)		
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230 1996 G/O Bond Redemption Fund

Revenues	Original	Proposed	Difference	Remarks
310 Taxes				
311 10 00 230 Property Tax	0.00	0.00	0.00	0.0%
310 Taxes	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Original	Proposed	Difference	Remarks
591 Debt Service - Principal Repayment				
592 21 83 230 Bond Interest-GO Bonds	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 00 230 Transfer To General Fund #001	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

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301 1st 1/4% Real Estate Excise Tax Fund

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

318 34 00 301 REET 1 - First Quarter Percent	350,000.00	350,000.00	0.00	100.0%
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310 Taxes	350,000.00	350,000.00	0.00	100.0%
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360 Interest & Other Earnings

361 11 00 301 Investment Interest	2,000.00	2,000.00	0.00	100.0%
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361 30 00 301 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings	2,000.00	2,000.00	0.00	100.0%
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397 Interfund Transfers

397 00 10 000 Operating Transfer In-REET II Fun	0.00	0.00	0.00	0.0%
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397 00 15 301 Transfer-in REET II Fund 302	0.00	0.00	0.00	0.0%
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397 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Revenues:	352,000.00	352,000.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 03 104 Operating Transfer Out - Arterials	186,655.00	186,655.00	0.00	100.0%
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597 00 03 301 Transfer-out Street 103	0.00	0.00	0.00	0.0%
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597 00 04 103 Operating Transfer Out-Streets #1	30,000.00	30,000.00	0.00	100.0%
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597 00 05 001 Operating Transfer Out - General	0.00	0.00	0.00	0.0%
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597 00 06 101 Operating Transfer Out - Parks #1	25,000.00	25,000.00	0.00	100.0%
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597 Interfund Transfers	241,655.00	241,655.00	0.00	100.0%
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Fund Expenditures:	241,655.00	241,655.00	0.00	100.0%
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Fund Excess/(Deficit):	110,345.00	110,345.00		
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302 2nd 1/4% Real Estate Excise Tax Fund

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

318 35 00 000 REET 2 - 2nd 1/4 Percent	350,000.00	350,000.00	0.00	100.0%
310 Taxes	350,000.00	350,000.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 302 Investment Interest	2,000.00	2,000.00	0.00	100.0%
361 30 00 302 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 40 00 302 Interfund Loan Interest Received	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	2,000.00	2,000.00	0.00	100.0%

380 Non Revenues

381 20 10 010 Loan Repayment-Park Fund 101	0.00	0.00	0.00	0.0%
381 20 10 050 Loan Repayment-Library 305	0.00	0.00	0.00	0.0%
388 10 00 302 Prior Period Adjustment	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Financing Sources

395 10 00 302 Sale Of Property	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%

Fund Revenues:	352,000.00	352,000.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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580 Non Expenditures

581 10 00 108 Loan To Lodging Tax Fund	0.00	0.00	0.00	0.0%
581 10 00 305 Loan To Library Construction Fund	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%

594 Capital Expenditures

581 10 00 001 Loan Issued - Parks	0.00	0.00	0.00	0.0%
581 10 00 005 Loan Issued - Library	0.00	0.00	0.00	0.0%

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302 2nd 1/4% Real Estate Excise Tax Fund

Expenditures	Original	Proposed	Difference	Remarks
594 Capital Expenditures				
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 00 302 Transfer Parks 101	50,000.00	50,000.00	0.00	100.0%
597 00 00 401 Sewer Fund 401	0.00	0.00	0.00	0.0%
597 00 02 001 Transfer To General Fund 001	0.00	0.00	0.00	0.0%
597 00 03 302 Streets Fund 103	30,000.00	30,000.00	0.00	100.0%
597 00 04 301 Transfer-out To REET 1 Fund 301	0.00	0.00	0.00	0.0%
597 00 14 104 Arterial Streets Fund 104	186,655.00	186,655.00	0.00	100.0%
597 00 15 302 Operating Transfer Out - REET I F	0.00	0.00	0.00	0.0%
597 Interfund Transfers	266,655.00	266,655.00	0.00	100.0%
Fund Expenditures:	266,655.00	266,655.00	0.00	100.0%
Fund Excess/(Deficit):	85,345.00	85,345.00		

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303 Building Maintenance Reserve

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 303 Investment Interest	450.00	450.00	0.00	100.0%
361 30 00 303 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
362 40 10 303 Senior Center Rental	1,500.00	1,500.00	0.00	100.0%
362 40 15 303 Apartment Rental	1,000.00	1,000.00	0.00	100.0%
362 40 20 303 Amphitheatre Rental (50%)	100.00	100.00	0.00	100.0%
360 Interest & Other Earnings	3,050.00	3,050.00	0.00	100.0%

397 Interfund Transfers

397 00 00 205 Capital Projects Transfer	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	3,050.00	3,050.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 00 303 Transfer Parks/Building Maintenance	30,000.00	30,000.00	0.00	100.0%
597 00 03 001 General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	30,000.00	30,000.00	0.00	100.0%

Fund Expenditures:	30,000.00	30,000.00	0.00	100.0%
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Fund Excess/(Deficit):	(26,950.00)	(26,950.00)
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304 Transportation Benefit District

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

317 60 00 000 Vehicle Fees	217,800.00	217,800.00	0.00	100.0%
310 Taxes	217,800.00	217,800.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 000 Investment Interest	0.00	0.00	0.00	0.0%
361 11 00 304 Investment Interest	1,000.00	1,000.00	0.00	100.0%
361 30 00 304 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	1,000.00	1,000.00	0.00	100.0%

Fund Revenues:	218,800.00	218,800.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 34 104 Transfer To Arterial Streets	261,315.00	261,315.00	0.00	100.0%
597 Interfund Transfers	261,315.00	261,315.00	0.00	100.0%

Fund Expenditures:	261,315.00	261,315.00	0.00	100.0%
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Fund Excess/(Deficit):	(42,515.00)	(42,515.00)		
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305 Library Construction Fund

Revenues	Original	Proposed	Difference	Remarks
330 Intergovernmental Revenues				
334 04 20 305 State Direct/Indirect Grant From E	0.00	0.00	0.00	0.0%
337 00 00 305 CSRPLD Pre-Design	0.00	0.00	0.00	0.0%
337 00 01 305 CSRPLD Joint Development	0.00	0.00	0.00	0.0%
337 00 02 305 CSRPLD Prop Reimburse	0.00	0.00	0.00	0.0%
337 00 03 305 CSRPLD IT/FFE Reimburse	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services				
341 82 00 305 Project Management Fees-City Cc	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings				
362 00 00 305 Rents And Leases	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
380 Non Revenues				
381 10 30 002 Loan From Capital Projects Reserv	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Financing Sources				
391 10 00 305 Proceeds From Sale Of G.O. Bond	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 100 Transfer From General Fund	0.00	0.00	0.00	0.0%
397 00 00 105 Transfer From Library Operations	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%

Expenditures	Original	Proposed	Difference	Remarks
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305 Library Construction Fund

Expenditures	Original	Proposed	Difference	Remarks
511 Legislative				
511 70 40 000 Lobbying Services	0.00	0.00	0.00	0.0%
511 Legislative	0.00	0.00	0.00	0.0%
572 Libraries				
572 10 00 305 Repayment of District Contributio	0.00	0.00	0.00	0.0%
572 20 46 001 Insurance	0.00	0.00	0.00	0.0%
572 20 47 305 Libraries - Utility Services	0.00	0.00	0.00	0.0%
572 Libraries	0.00	0.00	0.00	0.0%
580 Non Expeditures				
581 20 00 305 Interfund Loan Disbursements - D	0.00	0.00	0.00	0.0%
580 Non Expeditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment				
592 72 82 000 Interest And Other Debt Service C	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 72 61 000 Capital Expenditures/Expenses - L	0.00	0.00	0.00	0.0%
594 72 62 001 Capital Expenditures/Expenses - L	0.00	0.00	0.00	0.0%
594 72 63 001 Capital Expenditures/Expenses - C	0.00	0.00	0.00	0.0%
594 72 63 002 Capital Expenditures/Expenses - C	0.00	0.00	0.00	0.0%
594 72 63 003 Capital Expenditures/Expenses - C	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 00 035 Transfers-Out to General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%

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305 Library Construction Fund

Fund Excess/(Deficit):	0.00	0.00
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310 Police Mitigation Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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340 Charges For Goods & Services

345 86 00 000 SEPA Mitigation Fees	8,000.00	8,000.00	0.00	100.0%
340 Charges For Goods & Services	8,000.00	8,000.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 310 Investment Interest	300.00	300.00	0.00	100.0%
361 30 00 310 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
367 00 00 310 Contrib/Donations-Private	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	300.00	300.00	0.00	100.0%

Fund Revenues:	8,300.00	8,300.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 03 310 General Fund 001 - Police	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	8,300.00	8,300.00		
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311 Parks Impact Fee Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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340 Charges For Goods & Services

345 85 00 311 GMA Impact Fees (Parks)	200,000.00	200,000.00	0.00	100.0%
340 Charges For Goods & Services	200,000.00	200,000.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 311 Investment Interest	1,200.00	1,200.00	0.00	100.0%
361 30 00 311 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	1,200.00	1,200.00	0.00	100.0%

Fund Revenues:	201,200.00	201,200.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 00 311 Parks Fund 101	161,000.00	161,000.00	0.00	100.0%
597 Interfund Transfers	161,000.00	161,000.00	0.00	100.0%

Fund Expenditures:	161,000.00	161,000.00	0.00	100.0%
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Fund Excess/(Deficit):	40,200.00	40,200.00		
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312 Fire Impact Fee Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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340 Charges For Goods & Services

345 85 00 312 GMA Impact Fees (Fire)	40,000.00	40,000.00	0.00	100.0%
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340 Charges For Goods & Services	40,000.00	40,000.00	0.00	100.0%
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360 Interest & Other Earnings

361 11 00 312 Investment Interest	550.00	550.00	0.00	100.0%
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361 30 00 312 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings	550.00	550.00	0.00	100.0%
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Fund Revenues:	40,550.00	40,550.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 00 312 General Fund 001 - Fire	0.00	0.00	0.00	0.0%
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597 00 01 501 Equipment Replacement Fund 50:	0.00	0.00	0.00	0.0%
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597 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	40,550.00	40,550.00		
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313 Public Safety Sales Tax Fund

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

313 15 00 002 Sales Tax - Public Safety	0.00	0.00	0.00	0.0%
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310 Taxes	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings

361 11 00 313 Investment Interest	0.00	0.00	0.00	0.0%
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361 30 00 313 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
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360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
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Fund Revenues:	0.00	0.00	0.00	0.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 00 501 Equipment Replacement Fund 50:	0.00	0.00	0.00	0.0%
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597 00 09 001 Transfer To GF - Public Safety Tax	0.00	0.00	0.00	0.0%
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597 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00		
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314 Transportation Impact Fee Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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340 Charges For Goods & Services

345 85 00 314 GMA Impact Fees (Transportation	215,000.00	215,000.00	0.00	100.0%
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340 Charges For Goods & Services	215,000.00	215,000.00	0.00	100.0%
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360 Interest & Other Earnings

361 11 00 314 Investment Interest	1,000.00	1,000.00	0.00	100.0%
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360 Interest & Other Earnings	1,000.00	1,000.00	0.00	100.0%
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397 Interfund Transfers

397 00 00 314 Transfer-in Arterial Fund 104	0.00	0.00	0.00	0.0%
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397 00 02 104 Operating Transfer In - Arterials	0.00	0.00	0.00	0.0%
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397 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Revenues:	216,000.00	216,000.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 02 104 Operating Transfer Out - Arterials	156,855.00	156,855.00	0.00	100.0%
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597 Interfund Transfers	156,855.00	156,855.00	0.00	100.0%
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Fund Expenditures:	156,855.00	156,855.00	0.00	100.0%
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Fund Excess/(Deficit):	59,145.00	59,145.00		
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401 Sewer Operations Fund

Revenues	Original	Proposed	Difference	Remarks
330 Intergovernmental Revenues				
332 92 10 401 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%
333 97 00 401 Federal Indirect Grant From Depa	0.00	0.00	0.00	0.0%
334 01 80 401 State Direct/Indirect Grant From M	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services				
343 50 00 000 Sewer Service Charges	4,379,800.00	4,379,800.00	0.00	100.0%
343 50 00 010 Utility Tax Collected	470,000.00	470,000.00	0.00	100.0%
343 55 00 000 Fertilizer Sales	1,300.00	1,300.00	0.00	100.0%
343 58 00 000 Collection Recoveries	20,000.00	20,000.00	0.00	100.0%
340 Charges For Goods & Services	4,871,100.00	4,871,100.00	0.00	100.0%
360 Interest & Other Earnings				
361 11 00 401 Investment Interest	7,600.00	7,600.00	0.00	100.0%
361 30 00 401 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 40 00 401 Interest On Personal Account	8,800.00	8,800.00	0.00	100.0%
367 00 00 401 Contribution - Comp Plan	0.00	0.00	0.00	0.0%
369 91 00 401 Miscellaneous Income	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	16,400.00	16,400.00	0.00	100.0%
370 Capital Contributions				
398 10 00 000 Insurance Recoveries	0.00	0.00	0.00	0.0%
370 Capital Contributions	0.00	0.00	0.00	0.0%
380 Non Revenues				
381 10 40 001 Interfund Loans Received	300,000.00	300,000.00	0.00	100.0%
380 Non Revenues	300,000.00	300,000.00	0.00	100.0%
397 Interfund Transfers				
397 00 01 302 REET Transfer	0.00	0.00	0.00	0.0%
397 00 01 402 Sewer Operations Transfer	0.00	0.00	0.00	0.0%
397 00 01 410 Sewer Capital Projects Transfer	750,000.00	750,000.00	0.00	100.0%
397 00 02 407 Operating Transfer In - Fund 407	0.00	0.00	0.00	0.0%

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401 Sewer Operations Fund

Revenues	Original	Proposed	Difference	Remarks
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397 Interfund Transfers

397 Interfund Transfers	750,000.00	750,000.00	0.00	100.0%
Fund Revenues:	5,937,500.00	5,937,500.00	0.00	100.0%

Expenditures	Original	Proposed	Difference	Remarks
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535 Sewer

535 80 35 030 Portable Equipment < \$5,000	22,000.00	22,000.00	0.00	100.0%
535 50 48 000 Maintenance Contracts	47,765.00	47,765.00	0.00	100.0%
535 50 48 010 Maintenance Of Lines	78,100.00	78,100.00	0.00	100.0%
535 50 48 020 Maint Of Pumping Equip	7,700.00	7,700.00	0.00	100.0%
535 50 48 040 Maintenance Of Vehicles	8,250.00	8,250.00	0.00	100.0%
535 50 48 050 Maint Of General Equip	99,000.00	99,000.00	0.00	100.0%
535 50 48 060 Maintenance Of Buildings	3,000.00	3,000.00	0.00	100.0%
005 Maintenance	243,815.00	243,815.00	0.00	100.0%
535 80 11 000 Salaries	801,000.00	801,000.00	0.00	100.0%
535 80 12 000 Extra Help	9,000.00	9,000.00	0.00	100.0%
535 80 13 000 Overtime	11,000.00	11,000.00	0.00	100.0%
535 80 21 001 Industrial Insurance	13,000.00	13,000.00	0.00	100.0%
535 80 22 001 Social Security	62,000.00	62,000.00	0.00	100.0%
535 80 23 001 Pers Retirement	89,000.00	89,000.00	0.00	100.0%
535 80 24 001 Unemployment	2,000.00	2,000.00	0.00	100.0%
535 80 25 001 Medical/Dental/Vision	249,000.00	249,000.00	0.00	100.0%
535 80 26 050 Washington Sick Leave	2,000.00	2,000.00	0.00	100.0%
535 80 28 000 Employee Wellness	1,000.00	1,000.00	0.00	100.0%
010 Sewer Services	1,239,000.00	1,239,000.00	0.00	100.0%
535 80 31 000 Office Supplies	4,200.00	4,200.00	0.00	100.0%
535 80 31 010 Operating Supplies	25,300.00	25,300.00	0.00	100.0%
535 80 31 020 Op Supplies-Chemicals	5,000.00	5,000.00	0.00	100.0%
535 80 31 030 Op Supplies Reimbursement - Fur	8,300.00	8,300.00	0.00	100.0%
535 80 32 000 Auto Fuel/Diesel	7,700.00	7,700.00	0.00	100.0%
535 80 35 000 Small Tools & Minor Equip	2,800.00	2,800.00	0.00	100.0%
535 80 35 010 Safety Equipment	2,200.00	2,200.00	0.00	100.0%
535 80 35 020 Solids Handling	186,000.00	186,000.00	0.00	100.0%

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401 Sewer Operations Fund

Expenditures	Original	Proposed	Difference	Remarks
535 Sewer				
030 Supplies	241,500.00	241,500.00	0.00	100.0%
535 80 41 000 Professional Services	112,000.00	112,000.00	0.00	100.0%
535 80 41 020 Collection Services	33,000.00	33,000.00	0.00	100.0%
535 80 41 030 Legal Publications	1,000.00	1,000.00	0.00	100.0%
535 80 41 040 Skagit Co Health Dept	300.00	300.00	0.00	100.0%
535 80 41 050 Skagit Co Solid Waste	3,000.00	3,000.00	0.00	100.0%
535 80 41 060 DOE Discharge Permit	18,700.00	18,700.00	0.00	100.0%
535 80 42 015 Postage	27,500.00	27,500.00	0.00	100.0%
535 80 42 020 Telephone	4,400.00	4,400.00	0.00	100.0%
535 80 42 030 Cell Phones	6,200.00	6,200.00	0.00	100.0%
535 80 43 000 Meals/Travel	4,200.00	4,200.00	0.00	100.0%
535 80 44 010 Taxes & Assessments	80,000.00	80,000.00	0.00	100.0%
535 80 44 020 Utility Tax - Municipal	470,000.00	470,000.00	0.00	100.0%
535 80 45 000 Equipment Rental	5,000.00	5,000.00	0.00	100.0%
535 80 46 000 Insurance	88,000.00	88,000.00	0.00	100.0%
535 80 47 000 Public Utilities	162,000.00	162,000.00	0.00	100.0%
535 80 48 000 Repair/Maintenance-Equip	1,000.00	1,000.00	0.00	100.0%
535 80 48 401 M&O Fund 501	20,200.00	20,200.00	0.00	100.0%
535 80 49 000 Laundry	1,000.00	1,000.00	0.00	100.0%
535 80 49 005 Judgements & Settlements	0.00	0.00	0.00	0.0%
535 80 49 010 Misc-Dues/Subscriptions	3,000.00	3,000.00	0.00	100.0%
535 80 49 030 Misc-Tuition/Registration	14,000.00	14,000.00	0.00	100.0%
535 80 49 040 Misc-Filing Fees/Lien Exp	37,000.00	37,000.00	0.00	100.0%
535 80 49 090 ICA-Support Allocation	465,946.00	465,946.00	0.00	100.0%
040 Services & Charges	1,557,446.00	1,557,446.00	0.00	100.0%
591 28 70 401 Lease - SBA	3,120.00	3,120.00	0.00	100.0%
594 35 62 000 Buildings & Structures	0.00	0.00	0.00	0.0%
594 35 63 000 Engineering Services	302,000.00	302,000.00	0.00	100.0%
594 35 63 010 Other Improvements	1,129,000.00	1,129,000.00	0.00	100.0%
594 35 64 001 Portable Equipment	0.00	0.00	0.00	0.0%
594 35 64 401 Machinery & Equip	186,000.00	186,000.00	0.00	100.0%
900 Capital Expenditures	1,620,120.00	1,620,120.00	0.00	100.0%
597 00 01 101 Parks Fund 101	8,500.00	8,500.00	0.00	100.0%
597 00 02 401 Equipment Replacement Fund 50:	110,000.00	110,000.00	0.00	100.0%
597 00 03 401 Capital Projects Fund 410	459,900.00	459,900.00	0.00	100.0%
597 00 04 401 General Fund Trf-IDCA	0.00	0.00	0.00	0.0%

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401 Sewer Operations Fund

Expenditures	Original	Proposed	Difference	Remarks
535 Sewer				
597 00 05 401 Operations Reserve Fd 402	0.00	0.00	0.00	0.0%
597 00 06 401 Revenue Bond Fund 407	0.00	0.00	0.00	0.0%
950 Transfers	578,400.00	578,400.00	0.00	100.0%
535 Sewer	5,502,281.00	5,502,281.00	0.00	100.0%
580 Non Expenditures				
588 10 00 000 Prior Period Adjustment	0.00	0.00	0.00	0.0%
588 10 00 401 Prior Period Adjustment	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 97 00 505 Transfers-Out - PW Facility Fund 5	19,670.00	19,670.00	0.00	100.0%
597 Interfund Transfers	19,670.00	19,670.00	0.00	100.0%
Fund Expenditures:	5,521,951.00	5,521,951.00	0.00	100.0%
Fund Excess/(Deficit):	415,549.00	415,549.00		

2023 PROPOSED BUDGET CHANGES

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402 Sewer Facilities Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 402 Investment Interest	0.00	0.00	0.00	0.0%
361 30 00 402 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 402 Sewer Operations Transfer	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	0.00	0.00	0.00	0.0%
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Expenditures	Original	Proposed	Difference	Remarks
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594 Capital Expenditures

594 35 64 402 Plant Upgrades	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 08 401 Sewer Projects Transfer	0.00	0.00	0.00	0.0%
597 00 09 410 Operating Transfer Out - To Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00		
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407 1998 Sewer Revenue Bond Fund

Revenues	Original	Proposed	Difference	Remarks
350 Fines & Penalties				
359 00 00 000 Penalties	0.00	0.00	0.00	0.0%
350 Fines & Penalties	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings				
361 11 00 407 Investment Interest	0.00	0.00	0.00	0.0%
361 30 00 407 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 30 70 407 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 40 00 407 Interest	0.00	0.00	0.00	0.0%
368 10 00 000 Principal Payment	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 407 Sewer Operations Transfer	0.00	0.00	0.00	0.0%
397 00 00 411 Transfer From Bond Reserve Fund	0.00	0.00	0.00	0.0%
397 00 01 407 Sewer Facilities Transfer	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Original	Proposed	Difference	Remarks
591 Debt Service - Principal Repayment				
591 35 72 001 Bond Principal	0.00	0.00	0.00	0.0%
592 35 83 407 Bond Interest	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 10 401 Operating Transfer Out - Fund 40	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%

2023 PROPOSED BUDGET CHANGES

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407 1998 Sewer Revenue Bond Fund

Fund Excess/(Deficit):	0.00	0.00
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410 Sewer Capital Projects Reserve

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 410 Investment Interest	9,000.00	9,000.00	0.00	100.0%
361 30 00 410 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 40 00 410 Interfund Loan Interest Received	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	9,000.00	9,000.00	0.00	100.0%

370 Capital Contributions

367 41 00 000 Sewer Connection Fees	210,000.00	444,000.00	234,000.00	211.4%	November YTD \$443,970, projected \$444,000.
367 41 01 000 Special Sewer Connection Fee	5,000.00	5,000.00	0.00	100.0%	
370 Capital Contributions	215,000.00	449,000.00	234,000.00	208.8%	

380 Non Revenues

381 20 10 001 Interfund Loan Repayment-Gener	0.00	0.00	0.00	0.0%
381 20 10 040 Interfund Loan Repayment-Arteri	500,000.00	500,000.00	0.00	100.0%
381 20 10 103 Interfund Loan Repayment-Street	0.00	0.00	0.00	0.0%
381 20 50 425 Interfund Loan Repayment-Storm	58,618.00	58,618.00	0.00	100.0%
380 Non Revenues	558,618.00	558,618.00	0.00	100.0%

397 Interfund Transfers

397 00 00 410 Sewer Operations Transfer	459,900.00	459,900.00	0.00	100.0%
397 00 09 402 Operating Transfer In - From Func	0.00	0.00	0.00	0.0%
397 Interfund Transfers	459,900.00	459,900.00	0.00	100.0%

Fund Revenues:	1,242,518.00	1,476,518.00	234,000.00	118.8%
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Expenditures	Original	Proposed	Difference	Remarks
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535 Sewer

581 10 00 000 Loan To Arterial St 104	500,000.00	500,000.00	0.00	100.0%
581 10 00 103 Loan To Streets 103	0.00	0.00	0.00	0.0%
920 Interfund Loans	500,000.00	500,000.00	0.00	100.0%
591 35 72 000 Principal Payment - PWTF	590,360.00	590,360.00	0.00	100.0%
592 35 83 410 Interest Payment - PWTF	13,640.00	13,640.00	0.00	100.0%

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410 Sewer Capital Projects Reserve

Expenditures	Original	Proposed	Difference	Remarks
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535 Sewer

930 Debt Service	604,000.00	604,000.00	0.00	100.0%
597 00 00 410 Sewer Operations Fund 401	750,000.00	750,000.00	0.00	100.0%
597 00 04 410 Revenue Bond Fund 407	0.00	0.00	0.00	0.0%
950 Transfers	750,000.00	750,000.00	0.00	100.0%
535 Sewer	1,854,000.00	1,854,000.00	0.00	100.0%

580 Non Expenditures

581 10 00 102 Loan To Cemetery Operations	0.00	0.00	0.00	0.0%
581 10 22 001 Loan To General Fund	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 04 505 Transfers-Out - Public Works Facil	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:	1,854,000.00	1,854,000.00	0.00	100.0%
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Fund Excess/(Deficit):	(611,482.00)	(377,482.00)
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411 1998 Sewer Rev Bond Res Fund					
Expenditures		Original	Proposed	Difference	Remarks
597 Interfund Transfers					
597 00 00 407 Transfer To Bond Payment Fund		0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%
Fund Expenditures:		0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):		0.00	0.00		

2023 PROPOSED BUDGET CHANGES

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412 Solid Waste Operations Fund

Revenues	Original	Proposed	Difference	Remarks
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330 Intergovernmental Revenues

332 92 10 412 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%
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330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
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340 Charges For Goods & Services

343 70 00 000 Garbage/Solid Waste Fees	2,100,000.00	2,100,000.00	0.00	100.0%	
343 70 00 010 Utility Tax Collected	338,700.00	338,700.00	0.00	100.0%	
343 71 00 000 Garbage/Extra Tags	200.00	200.00	0.00	100.0%	
343 72 00 000 Yard Waste Punch Cards	1,000.00	1,000.00	0.00	100.0%	
343 72 00 001 Curbside Yard Waste Fees	170,000.00	230,000.00	60,000.00	135.3%	November YTD \$208.098, projected to \$230,000.
343 73 00 000 Curbside Recycling Fee	430,000.00	430,000.00	0.00	100.0%	
343 73 00 001 Site Recycling Fees	35,000.00	35,000.00	0.00	100.0%	
343 73 00 005 Commercial Recycling Fees	85,000.00	85,000.00	0.00	100.0%	
343 73 01 001 Rolloff Haul Fees	120,000.00	120,000.00	0.00	100.0%	
343 73 01 002 Rolloff Dump Fees	156,000.00	156,000.00	0.00	100.0%	
343 74 00 000 Equipment Rental	60,000.00	60,000.00	0.00	100.0%	
343 75 00 000 Fuel Surcharge	80,000.00	80,000.00	0.00	100.0%	
343 77 00 000 Advertising Signs	0.00	0.00	0.00	0.0%	
343 78 00 000 Collection Recoveries	15,000.00	15,000.00	0.00	100.0%	
343 79 00 000 Penalties On Accounts	25,000.00	25,000.00	0.00	100.0%	

340 Charges For Goods & Services	3,615,900.00	3,675,900.00	60,000.00	101.7%
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360 Interest & Other Earnings

361 11 00 412 Investment Interest	1,500.00	1,500.00	0.00	100.0%
361 30 00 412 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 40 00 412 Interest On Accts	7,500.00	7,500.00	0.00	100.0%
369 91 00 412 Miscellaneous Income	0.00	0.00	0.00	0.0%

360 Interest & Other Earnings	9,000.00	9,000.00	0.00	100.0%
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380 Non Revenues

382 10 00 412 Dumpster Deposit	3,000.00	3,000.00	0.00	100.0%
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380 Non Revenues	3,000.00	3,000.00	0.00	100.0%
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390 Other Financing Sources

395 10 00 412 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
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412 Solid Waste Operations Fund

Revenues	Original	Proposed	Difference	Remarks
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390 Other Financing Sources

390 Other Financing Sources	0.00	0.00	0.00	0.0%
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397 Interfund Transfers

397 00 00 413 S-W Reserve Fund	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

398 Insurance Recoveries

398 10 00 412 Insurance Recoveries	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%

Fund Revenues:	3,627,900.00	3,687,900.00	60,000.00	101.7%
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Expenditures	Original	Proposed	Difference	Remarks
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537 Garbage & Solid Waste

597 37 62 000 Solid Waste\PWOPS Admin Bldg	8,000.00	8,000.00	0.00	100.0%
537 50 48 000 Repairs/maint-equip	120,000.00	120,000.00	0.00	100.0%
537 50 48 010 Repairs/Maint-Building	10,000.00	10,000.00	0.00	100.0%
537 50 48 412 M&O Fund 501	53,500.00	53,500.00	0.00	100.0%
003 Maintenance	183,500.00	183,500.00	0.00	100.0%
537 60 47 000 Solid Waste Disposal	675,000.00	675,000.00	0.00	100.0%
537 60 47 010 Curbside Recycling Disposal	145,000.00	250,000.00	105,000.00	172.4%
Original budget \$145,000. November YTD \$225,350, projected to \$250,000. A portion of \$150,770 in May 2023 was for 2022.				
537 60 47 011 Site Recycling Disposal	8,000.00	8,000.00	0.00	100.0%
537 60 47 015 Construction Demolition Land Dis	1,000.00	1,000.00	0.00	100.0%
537 60 47 020 Site Yard Waste Disposal	15,000.00	15,000.00	0.00	100.0%
537 60 47 021 Curbside Yard Waste Disposal	50,000.00	50,000.00	0.00	100.0%
006 Contracted Processing	894,000.00	999,000.00	105,000.00	111.7%
537 80 11 000 Salaries	534,000.00	534,000.00	0.00	100.0%
537 80 12 000 Extra Help	19,000.00	19,000.00	0.00	100.0%
537 80 13 000 Overtime	36,000.00	36,000.00	0.00	100.0%
537 80 21 001 Industrial Insurance	14,000.00	14,000.00	0.00	100.0%

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412 Solid Waste Operations Fund

Expenditures	Original	Proposed	Difference	Remarks
537 Garbage & Solid Waste				
537 80 22 001 Social Security	45,000.00	45,000.00	0.00	100.0%
537 80 23 001 PERS Retirement	62,000.00	62,000.00	0.00	100.0%
537 80 24 001 Unemployment	900.00	900.00	0.00	100.0%
537 80 25 001 Medical/Dental/Vision	125,000.00	125,000.00	0.00	100.0%
537 80 26 050 Washington Sick Leave	800.00	800.00	0.00	100.0%
537 80 28 000 Employee Wellness	1,800.00	1,800.00	0.00	100.0%
010 Solid Waste Services	838,500.00	838,500.00	0.00	100.0%
537 80 31 000 Operating Supplies	60,000.00	60,000.00	0.00	100.0%
537 80 31 010 Office Supplies	3,000.00	3,000.00	0.00	100.0%
537 80 32 000 Auto Fuel/Diesel	140,000.00	140,000.00	0.00	100.0%
537 80 32 010 Fuel Additive - DEF	2,500.00	2,500.00	0.00	100.0%
537 80 34 000 Containers - Garbage	60,000.00	60,000.00	0.00	100.0%
537 80 34 001 Containers - Recycling	10,000.00	10,000.00	0.00	100.0%
537 80 34 002 Containers -Yard Waste	5,000.00	5,000.00	0.00	100.0%
537 80 35 000 Small Tools & Minor Equip	10,000.00	10,000.00	0.00	100.0%
030 Supplies	290,500.00	290,500.00	0.00	100.0%
537 80 41 000 Professional Services	5,000.00	5,000.00	0.00	100.0%
537 80 41 020 Collection Services	15,000.00	15,000.00	0.00	100.0%
537 80 41 030 Legal Publications	250.00	250.00	0.00	100.0%
537 80 41 031 Advertising	1,000.00	1,000.00	0.00	100.0%
537 80 42 010 Postage	15,000.00	15,000.00	0.00	100.0%
537 80 42 020 Telephone	1,000.00	1,000.00	0.00	100.0%
537 80 42 025 Cell Phones	4,000.00	4,000.00	0.00	100.0%
537 80 43 000 Meals/Travel	1,200.00	1,200.00	0.00	100.0%
537 80 44 001 Taxes & Assessments	130,000.00	130,000.00	0.00	100.0%
537 80 44 020 Utility Tax - Municipal	338,700.00	338,700.00	0.00	100.0%
537 80 45 000 Equipment Rental	5,000.00	5,000.00	0.00	100.0%
537 80 46 000 Insurance	50,000.00	50,000.00	0.00	100.0%
537 80 47 000 Public Utilities	10,000.00	10,000.00	0.00	100.0%
537 80 48 000 Repair/Maintenance	2,000.00	2,000.00	0.00	100.0%
537 80 49 000 Misc-Laundry	500.00	500.00	0.00	100.0%
537 80 49 010 Misc-Dues/Subs & Tuitn/Reg	500.00	500.00	0.00	100.0%
537 80 49 015 Training	1,500.00	1,500.00	0.00	100.0%
537 80 49 020 Misc-Filing Fees/Lien Exp	1,000.00	1,000.00	0.00	100.0%
537 80 49 030 CDL/Drug & Alcohol Testing	1,000.00	1,000.00	0.00	100.0%
537 80 49 090 ICA-Support Allocation	161,426.00	161,426.00	0.00	100.0%

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412 Solid Waste Operations Fund

Expenditures	Original	Proposed	Difference	Remarks
537 Garbage & Solid Waste				
040 Services & Charges	744,076.00	744,076.00	0.00	100.0%
594 37 61 000 Other Improvements	0.00	0.00	0.00	0.0%
594 37 64 000 Machinery & Equipment	20,000.00	20,000.00	0.00	100.0%
900 Capital Expenditures	20,000.00	20,000.00	0.00	100.0%
597 00 00 412 General Fund Trf-IDCA	0.00	0.00	0.00	0.0%
597 00 02 412 Reserve Fund	125,000.00	125,000.00	0.00	100.0%
597 90 00 412 Equipment Replacement Fund 50:	291,000.00	291,000.00	0.00	100.0%
950 Transfers	416,000.00	416,000.00	0.00	100.0%
537 Garbage & Solid Waste	3,394,576.00	3,499,576.00	105,000.00	103.1%
580 Non Expenditures				
582 10 00 412 Dumpster Deposit Refund	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 01 505 Transfers-Out - PW Facility Fund 5	147,088.00	147,088.00	0.00	100.0%
597 Interfund Transfers	147,088.00	147,088.00	0.00	100.0%
Fund Expenditures:	3,541,664.00	3,646,664.00	105,000.00	103.0%
Fund Excess/(Deficit):	86,236.00	41,236.00		

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413 Solid Waste Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 413 Investment Interest	2,000.00	2,000.00	0.00	100.0%
361 30 00 413 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	2,000.00	2,000.00	0.00	100.0%

397 Interfund Transfers

397 00 00 012 Operations Transfer	125,000.00	125,000.00	0.00	100.0%
397 Interfund Transfers	125,000.00	125,000.00	0.00	100.0%

Fund Revenues:	127,000.00	127,000.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 01 412 S-W Operations Transfer	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	127,000.00	127,000.00		
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2023 PROPOSED BUDGET CHANGES

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425 Stormwater Operations

Revenues	Original	Proposed	Difference	Remarks
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310 Taxes

311 10 00 000 Real & Personal Property Taxes	0.00	0.00	0.00	0.0%
310 Taxes	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

334 03 10 000 Ecology Capacity Grant	67,000.00	67,000.00	0.00	100.0%
334 06 90 425 L&I Stay At Work Grant	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	67,000.00	67,000.00	0.00	100.0%

340 Charges For Goods & Services

343 10 00 000 Stormwater Fees	944,390.00	944,390.00	0.00	100.0%
343 10 00 001 BY Creek Subflood Zone	0.00	0.00	0.00	0.0%
343 10 00 002 Penalties On Accounts	0.00	0.00	0.00	0.0%
343 10 00 010 Utility Tax Collected	99,160.00	99,160.00	0.00	100.0%
343 18 00 000 Collection Recoveries	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	1,043,550.00	1,043,550.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 425 Investment Interest	1,500.00	1,500.00	0.00	100.0%
361 30 00 425 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 40 00 425 Interest On Accounts	2,000.00	2,000.00	0.00	100.0%
362 50 00 425 Land Rents, Leases	2,622.00	2,622.00	0.00	100.0%
369 10 00 425 Sale Of Scrap And Junk	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	6,122.00	6,122.00	0.00	100.0%

390 Other Financing Sources

395 10 01 000 Sales Of Trees	0.00	0.00	0.00	0.0%
395 20 00 425 Insurance Recoveries	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 01 426 Transfer From Reserve	69,000.00	69,000.00	0.00	100.0%
397 00 10 425 Transfer From Art Streets	0.00	0.00	0.00	0.0%

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425 Stormwater Operations

Revenues	Original	Proposed	Difference	Remarks
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397 Interfund Transfers

397 Interfund Transfers	69,000.00	69,000.00	0.00	100.0%
Fund Revenues:	1,185,672.00	1,185,672.00	0.00	100.0%

Expenditures	Original	Proposed	Difference	Remarks
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531 Storm Water Services

531 80 28 000 Employee Wellness	0.00	0.00	0.00	0.0%
531 50 11 000 Salaries	240,000.00	240,000.00	0.00	100.0%
531 50 12 000 Extra Help	20,000.00	20,000.00	0.00	100.0%
531 50 13 000 Overtime	5,000.00	5,000.00	0.00	100.0%
531 50 21 001 Industrial Insurance	6,000.00	6,000.00	0.00	100.0%
531 50 22 001 Social Security	21,000.00	21,000.00	0.00	100.0%
531 50 23 001 PERS Retirement	28,000.00	28,000.00	0.00	100.0%
531 50 24 001 Unemployment	400.00	400.00	0.00	100.0%
531 50 25 001 Medical/Dental/Vision	69,000.00	69,000.00	0.00	100.0%
531 50 26 050 Washington Sick Leave	400.00	400.00	0.00	100.0%
010 Stormwater Services	389,800.00	389,800.00	0.00	100.0%
531 50 31 000 Operating Supplies	17,000.00	17,000.00	0.00	100.0%
531 50 32 000 Vehicle Fuel	15,000.00	15,000.00	0.00	100.0%
030 Supplies	32,000.00	32,000.00	0.00	100.0%
531 50 41 000 Professional Services	157,700.00	157,700.00	0.00	100.0%
531 50 41 002 Contracted Services	54,000.00	54,000.00	0.00	100.0%
531 50 41 003 Collection Services	4,840.00	4,840.00	0.00	100.0%
531 50 41 005 Vector Waste Disposal	0.00	0.00	0.00	0.0%
531 50 41 010 DOE NPDES Permit	5,001.00	5,001.00	0.00	100.0%
531 50 41 020 DOE NPDES Monitoring	5,121.00	5,121.00	0.00	100.0%
531 50 42 010 Postage	1,249.00	1,249.00	0.00	100.0%
531 50 44 000 Taxes & Assessments	15,750.00	15,750.00	0.00	100.0%
531 50 44 020 Storm Drainage Utility Tax-Munici	99,160.00	99,160.00	0.00	100.0%
531 50 45 000 Rental Equipment	2,200.00	2,200.00	0.00	100.0%
531 50 46 000 Insurance	10,171.00	10,171.00	0.00	100.0%
531 50 47 000 Public Utilities	2,900.00	2,900.00	0.00	100.0%
531 50 48 000 Repairs/Maintenance	39,745.00	39,745.00	0.00	100.0%
531 50 48 425 M&O Fund 501	16,400.00	16,400.00	0.00	100.0%
531 50 49 000 Tuition/Training	1,100.00	1,100.00	0.00	100.0%

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425 Stormwater Operations

Expenditures	Original	Proposed	Difference	Remarks
531 Storm Water Services				
531 50 49 001 Filing & Lien Fees	600.00	600.00	0.00	100.0%
531 50 49 010 CDL/Drug & Alcohol Testing	100.00	100.00	0.00	100.0%
531 50 49 090 ICA-Support Allocation	213,063.00	213,063.00	0.00	100.0%
040 Goods & Services	629,100.00	629,100.00	0.00	100.0%
581 20 00 425 Interfund Loan - Sewer Fund	58,618.00	58,618.00	0.00	100.0%
592 39 82 000 Interfund Loan Interest	385.00	385.00	0.00	100.0%
800 Debt Service	59,003.00	59,003.00	0.00	100.0%
594 31 63 000 Collection System	40,000.00	40,000.00	0.00	100.0%
900 Capital Expenditures	40,000.00	40,000.00	0.00	100.0%
597 00 00 425 General Fund Trf-IDCA	0.00	0.00	0.00	0.0%
597 00 25 426 Stormwater Reserve	0.00	0.00	0.00	0.0%
597 00 26 425 Equipment Replacement Fund 50:	89,000.00	89,000.00	0.00	100.0%
950 Transfers	89,000.00	89,000.00	0.00	100.0%
531 Storm Water Services	1,238,903.00	1,238,903.00	0.00	100.0%
580 Non Expenditures				
588 10 00 425 Prior Period Adjustment	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 02 505 Transfers-Out - PW Facility Fund 5	57,240.00	57,240.00	0.00	100.0%
597 Interfund Transfers	57,240.00	57,240.00	0.00	100.0%
Fund Expenditures:	1,296,143.00	1,296,143.00	0.00	100.0%
Fund Excess/(Deficit):	(110,471.00)	(110,471.00)		

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426 Stormwater Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 426 Investment Interest	250.00	250.00	0.00	100.0%
361 30 00 426 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	250.00	250.00	0.00	100.0%

397 Interfund Transfers

397 00 00 426 Stormwater Operations Transf	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	250.00	250.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 00 000 Transfer To Stormwater Operatior	69,000.00	69,000.00	0.00	100.0%
597 00 01 104 Transfer To Arterial Streets	0.00	0.00	0.00	0.0%
597 Interfund Transfers	69,000.00	69,000.00	0.00	100.0%

Fund Expenditures:	69,000.00	69,000.00	0.00	100.0%
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Fund Excess/(Deficit):	(68,750.00)	(68,750.00)
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501 Equipment Replacement Fund

Revenues	Original	Proposed	Difference	Remarks
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330 Intergovernmental Revenues

332 92 10 501 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%
337 20 00 501 Skagit County EMS	0.00	0.00	0.00	0.0%
337 31 00 501 Skagit County Equipment Contrib	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%

340 Charges For Goods & Services

348 00 00 001 M&O General Fund 001	2,600.00	2,600.00	0.00	100.0%
348 00 00 101 M&O Parks Fund 101	3,400.00	3,400.00	0.00	100.0%
348 00 00 102 M&O Cemetery Fund 102	2,300.00	2,300.00	0.00	100.0%
348 00 00 103 M&O Street Fund 103	16,200.00	16,200.00	0.00	100.0%
348 00 00 401 M&O Sewer Fund 401	20,200.00	20,200.00	0.00	100.0%
348 00 00 412 M&O Solid Waste Fund 412	53,500.00	53,500.00	0.00	100.0%
348 00 00 425 M&O Storm Water Fund	16,400.00	16,400.00	0.00	100.0%
348 00 00 521 M&O Law Enforcement	6,100.00	6,100.00	0.00	100.0%
348 00 00 522 M&O Fire	18,400.00	18,400.00	0.00	100.0%
340 Charges For Goods & Services	139,100.00	139,100.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 501 Investment Interest	4,000.00	4,000.00	0.00	100.0%
361 30 00 501 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
369 10 00 501 Sale Of Scrap And Junk	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	4,000.00	4,000.00	0.00	100.0%

370 Capital Contributions

395 10 00 501 Sale Of Assets	500.00	500.00	0.00	100.0%
370 Capital Contributions	500.00	500.00	0.00	100.0%

397 Interfund Transfers

397 00 01 312 Equipment Transfer - Fire Impact	0.00	0.00	0.00	0.0%
397 00 00 021 Equipment Transfer - Police (Publi	177,200.00	177,200.00	0.00	100.0%
397 00 00 022 Equipment Transfer - Fire (Public	350,000.00	350,000.00	0.00	100.0%
397 00 00 023 Equipment Transfer - GF 001 EMS	183,700.00	183,700.00	0.00	100.0%
397 00 00 112 Equipment Transfer - Police (Publi	0.00	0.00	0.00	0.0%
397 00 00 313 Equipment Transfer - Public Safet	0.00	0.00	0.00	0.0%

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501 Equipment Replacement Fund

Revenues	Original	Proposed	Difference	Remarks
397 Interfund Transfers				
397 00 00 501 Equipment Transfer - GF 001 (Adr	14,000.00	14,000.00	0.00	100.0%
397 00 01 501 Equipment Transfer - Parks Fund :	18,000.00	18,000.00	0.00	100.0%
397 00 02 501 Equipment Transfer - Cemetery Fu	12,000.00	12,000.00	0.00	100.0%
397 00 03 501 Equipment Transfer - Streets Func	88,000.00	88,000.00	0.00	100.0%
397 00 41 501 Equipment Transfer - Sewer Fund	110,000.00	110,000.00	0.00	100.0%
397 00 42 501 Equipment Transfer - Solid Waste	291,000.00	291,000.00	0.00	100.0%
397 00 45 501 Equipment Transfer - Stormwater	89,000.00	89,000.00	0.00	100.0%
300 Transfer - Equipment Replacement	1,332,900.00	1,332,900.00	0.00	100.0%
397 Interfund Transfers	1,332,900.00	1,332,900.00	0.00	100.0%
Fund Revenues:	1,476,500.00	1,476,500.00	0.00	100.0%

Expenditures	Original	Proposed	Difference	Remarks
548 Public Works - Centralized Services				
548 30 41 000 Public Auction Charges	0.00	0.00	0.00	0.0%
548 30 11 000 Salaries	50,000.00	50,000.00	0.00	100.0%
548 30 13 000 Overtime	0.00	0.00	0.00	0.0%
548 30 21 001 Industrial Insurance	1,000.00	1,000.00	0.00	100.0%
548 30 22 001 Social Security	4,000.00	4,000.00	0.00	100.0%
548 30 23 001 PERS Retirement	6,000.00	6,000.00	0.00	100.0%
548 30 24 001 Unemployment	100.00	100.00	0.00	100.0%
548 30 25 001 Medical/Dental/Vision	13,000.00	13,000.00	0.00	100.0%
548 30 26 050 Washington Sick Leave	100.00	100.00	0.00	100.0%
010 Centralized Services	74,200.00	74,200.00	0.00	100.0%
548 30 31 000 Operating Supplies	12,000.00	12,000.00	0.00	100.0%
030 Supplies	12,000.00	12,000.00	0.00	100.0%
548 Public Works - Centralized Services	86,200.00	86,200.00	0.00	100.0%

594 Capital Expenditures

594 21 65 501 Equipment	0.00	0.00	0.00	0.0%
594 18 64 501 Vehicles - Admin	72,000.00	72,000.00	0.00	100.0%
594 21 64 501 Equip & Vehicles - Police	155,000.00	155,000.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

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501 Equipment Replacement Fund

Expenditures	Original	Proposed	Difference	Remarks
594 Capital Expenditures				
594 22 64 501 Vehicles - Fire	1,020,000.00	1,020,000.00	0.00	100.0%
594 31 64 501 Equip & Vehicles - Storm	0.00	0.00	0.00	0.0%
594 35 64 501 Equip & Vehicles - Sewer	13,000.00	13,000.00	0.00	100.0%
594 36 64 000 Equip & Vehicles - Cem	0.00	0.00	0.00	0.0%
594 37 64 501 Equip & Vehicles - Solid Waste	722,000.00	722,000.00	0.00	100.0%
594 42 64 000 Equip & Vehicles - Streets	0.00	0.00	0.00	0.0%
594 76 64 000 Equip & Vehicles - Park	83,000.00	83,000.00	0.00	100.0%
900 Capital Expenditures	2,065,000.00	2,065,000.00	0.00	100.0%
594 Capital Expenditures	2,065,000.00	2,065,000.00	0.00	100.0%
Fund Expenditures:	2,151,200.00	2,151,200.00	0.00	100.0%
Fund Excess/(Deficit):	(674,700.00)	(674,700.00)		

2023 PROPOSED BUDGET CHANGES

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505 Public Works Facility Fund

Revenues	Original	Proposed	Difference	Remarks
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360 Interest & Other Earnings

361 11 00 505 Investment Interest	0.00	0.00	0.00	0.0%
361 30 00 505 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%

390 Other Financing Sources

391 90 00 505 LOCAL Program - PW Building	0.00	0.00	0.00	0.0%
392 00 00 505 LOCAL Program -Premium	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 97 00 001 Operating Transfer In - General Fu	11,000.00	11,000.00	0.00	100.0%
397 97 00 401 Operating Transfer In - Sewer Fun	19,670.00	19,670.00	0.00	100.0%
397 97 00 412 Operating Transfer In - Solid Wast	147,088.00	147,088.00	0.00	100.0%
397 97 00 425 Operating Transfer In - Stormwater	57,240.00	57,240.00	0.00	100.0%
397 97 00 505 Transfer In - Sewer Capital Project	0.00	0.00	0.00	0.0%
397 Interfund Transfers	234,998.00	234,998.00	0.00	100.0%

Fund Revenues:	234,998.00	234,998.00	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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591 Debt Service - Principal Repayment

591 00 00 505 LOCAL Redemption of Debt Principi	100,000.00	100,000.00	0.00	100.0%
591 Debt Service - Principal Repayment	100,000.00	100,000.00	0.00	100.0%

592 Debt Service - Interest Costs

592 48 00 505 Bond Issuance Costs	153,500.00	153,500.00	0.00	100.0%
592 Debt Service - Interest Costs	153,500.00	153,500.00	0.00	100.0%

594 Capital Expenditures

594 35 60 010 Const - WWTP Lab/Ops Bldg	0.00	200,000.00	200,000.00	0.0%	November YTD \$188,487, projected to \$200,000.
594 48 60 000 Eng - PW Building	0.00	0.00	0.00	0.0%	

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505 Public Works Facility Fund					
Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
594 48 60 010 Const - PW Building	350,000.00	460,000.00	110,000.00	131.4%	November YTD \$451,531, projected to \$460,000.
594 Capital Expenditures	350,000.00	660,000.00	310,000.00	188.6%	
Fund Expenditures:	603,500.00	913,500.00	310,000.00	151.4%	
Fund Excess/(Deficit):	(368,502.00)	(678,502.00)			

2023 PROPOSED BUDGET CHANGES

City Of Sedro-Woolley

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631 Suspense Fund					
Revenues		Original	Proposed	Difference	Remarks
380 Non Revenues					
389 90 01 631 Unapplied Cash - Suspense		0.00	0.00	0.00	0.0%
389 90 02 631 Unapplied Cash - Court		0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.0%
Fund Revenues:		0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):		0.00	0.00		

2023 PROPOSED BUDGET CHANGES

City Of Sedro-Woolley

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635 Custodial Fund

Revenues	Original	Proposed	Difference	Remarks
380 Non Revenues				
386 00 00 635 State Court Receipts	50,000.00	50,000.00	0.00	100.0%
386 00 01 635 Court Deposits	0.00	0.00	0.00	0.0%
386 60 00 635 State Court Receipts	0.00	0.00	0.00	0.0%
389 30 01 635 Sales Tax Collected	1,500.00	1,500.00	0.00	100.0%
389 30 03 635 10% Net Proceeds Forfeited Proprietary	0.00	0.00	0.00	0.0%
389 30 04 635 State Surcharge/Building Code Fees	750.00	750.00	0.00	100.0%
389 30 05 635 County Crime Victim Witness Program	900.00	900.00	0.00	100.0%
380 Non Revenues	53,150.00	53,150.00	0.00	100.0%
Fund Revenues:	53,150.00	53,150.00	0.00	100.0%
Expenditures	Original	Proposed	Difference	Remarks
580 Non Expenditures				
586 00 01 635 Court Disbursements	0.00	0.00	0.00	0.0%
586 30 00 635 State Court Fees Remittance	50,000.00	50,000.00	0.00	100.0%
589 30 01 635 Sales Tax Remittance	1,500.00	1,500.00	0.00	100.0%
589 30 03 635 10% Net Proceeds Forfeited Proprietary	0.00	0.00	0.00	0.0%
589 30 04 635 State Surcharge/Building Code Fees	750.00	750.00	0.00	100.0%
589 30 05 635 County Crime Victim Witness Program	900.00	900.00	0.00	100.0%
580 Non Expenditures	53,150.00	53,150.00	0.00	100.0%
Fund Expenditures:	53,150.00	53,150.00	0.00	100.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 PROPOSED BUDGET CHANGES

City Of Sedro-Woolley

Fund Totals

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Fund	Revenues				Expenditures			
	Original	Proposed	Difference		Original	Proposed	Difference	
001 Current Expense Fund	12,104,917.33	12,177,417.33	72,500.00	100.6%	12,014,067.47	12,050,067.47	36,000.00	100.3%
101 Parks & Facilities Fund	2,233,617.27	2,269,607.27	35,990.00	101.6%	2,218,829.15	2,232,329.15	13,500.00	100.6%
102 Cemetery Fund	173,900.00	173,900.00	0.00	100.0%	186,821.00	186,821.00	0.00	100.0%
103 Street Fund	933,222.65	933,222.65	0.00	100.0%	916,480.00	916,480.00	0.00	100.0%
104 Arterial Street Fund	3,216,482.00	3,216,482.00	0.00	100.0%	1,855,610.00	2,205,610.00	350,000.00	118.9%
105 Library Fund	439,814.00	439,814.00	0.00	100.0%	439,313.82	439,313.82	0.00	100.0%
106 Cemetery Endowment Fund	3,250.00	3,250.00	0.00	100.0%	0.00	0.00	0.00	0.0%
107 Parks Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
108 Lodging Tax Fund	45,500.00	45,500.00	0.00	100.0%	47,250.00	47,250.00	0.00	100.0%
109 Special Investigation Fund	7,630.00	7,630.00	0.00	100.0%	13,000.00	13,000.00	0.00	100.0%
112 Code Enforcement Fund	1,200.00	1,200.00	0.00	100.0%	2,500.00	2,500.00	0.00	100.0%
113 Paths And Trails Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
114 Law Enforcement Sales Tax	760,000.00	760,000.00	0.00	100.0%	760,000.00	760,000.00	0.00	100.0%
115 City Council Strategic Reserve	350.00	350.00	0.00	100.0%	399,000.00	399,000.00	0.00	100.0%
116 Affordable Housing - HB 1406	14,500.00	14,500.00	0.00	100.0%	0.00	0.00	0.00	0.0%
117 Housing and Related Services	224,920.00	224,920.00	0.00	100.0%	0.00	7,000.00	7,000.00	0.0%
118 National Opioid Settlement Fund	10,592.19	10,592.19	0.00	100.0%	0.00	0.00	0.00	0.0%
189 American Rescue Plan Act Fund	0.00	0.00	0.00	0.0%	2,134,933.00	2,084,933.00	(50,000.00)	97.7%
205 2008 G/O Bond Fund	157,594.00	157,594.00	0.00	100.0%	200,558.04	200,558.04	0.00	100.0%
230 1996 G/O Bond Redemption Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
301 1st 1/4% Real Estate Excise Tax Fund	352,000.00	352,000.00	0.00	100.0%	241,655.00	241,655.00	0.00	100.0%
302 2nd 1/4% Real Estate Excise Tax Fund	352,000.00	352,000.00	0.00	100.0%	266,655.00	266,655.00	0.00	100.0%
303 Building Maintenance Reserve	3,050.00	3,050.00	0.00	100.0%	30,000.00	30,000.00	0.00	100.0%
304 Transportation Benefit District	218,800.00	218,800.00	0.00	100.0%	261,315.00	261,315.00	0.00	100.0%
305 Library Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
310 Police Mitigation Reserve Fund	8,300.00	8,300.00	0.00	100.0%	0.00	0.00	0.00	0.0%
311 Parks Impact Fee Reserve Fund	201,200.00	201,200.00	0.00	100.0%	161,000.00	161,000.00	0.00	100.0%
312 Fire Impact Fee Reserve Fund	40,550.00	40,550.00	0.00	100.0%	0.00	0.00	0.00	0.0%
313 Public Safety Sales Tax Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
314 Transportation Impact Fee Reserve Fund	216,000.00	216,000.00	0.00	100.0%	156,855.00	156,855.00	0.00	100.0%
401 Sewer Operations Fund	5,937,500.00	5,937,500.00	0.00	100.0%	5,521,951.00	5,521,951.00	0.00	100.0%
402 Sewer Facilities Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
407 1998 Sewer Revenue Bond Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
410 Sewer Capital Projects Reserve	1,242,518.00	1,476,518.00	234,000.00	118.8%	1,854,000.00	1,854,000.00	0.00	100.0%
411 1998 Sewer Rev Bond Res Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
412 Solid Waste Operations Fund	3,627,900.00	3,687,900.00	60,000.00	101.7%	3,541,664.00	3,646,664.00	105,000.00	103.0%
413 Solid Waste Reserve Fund	127,000.00	127,000.00	0.00	100.0%	0.00	0.00	0.00	0.0%
425 Stormwater Operations	1,185,672.00	1,185,672.00	0.00	100.0%	1,296,143.00	1,296,143.00	0.00	100.0%
426 Stormwater Reserve Fund	250.00	250.00	0.00	100.0%	69,000.00	69,000.00	0.00	100.0%
501 Equipment Replacement Fund	1,476,500.00	1,476,500.00	0.00	100.0%	2,151,200.00	2,151,200.00	0.00	100.0%
505 Public Works Facility Fund	234,998.00	234,998.00	0.00	100.0%	603,500.00	913,500.00	310,000.00	151.4%
631 Suspense Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%

2023 PROPOSED BUDGET CHANGES
Fund Totals

City Of Sedro-Woolley

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Fund	Revenues				Expenditures			
	Original	Proposed	Difference		Original	Proposed	Difference	
635 Custodial Fund	53,150.00	53,150.00	0.00	100.0%	53,150.00	53,150.00	0.00	100.0%
Excess/(Deficit):	35,604,877.44	36,007,367.44	402,490.00	101.1%	37,396,450.48	38,167,950.48	771,500.00	102.1%



City Council Agenda Item

Agenda Item No.: 1.1.

Date: November 21, 2023

From: Kelly Kohnken, Finance Director / City Clerk

Subject: 2024 Budgeted Levy - Ordinance 2059-23 - 2nd Read

RECOMMENDED ACTION:

Motion to approve Ordinance 2059-23, an ordinance approving the property tax levy at an increase of \$0.8165 per \$1,000 of property value.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

Annually, the City passes an ordinance authorizing the budgeted levy for the next year. This ordinance and other documentation is provided to the Skagit County Assessor.

City staff have provided two options:

- Option 1: Levy lid lift of an additional \$0.8165 per \$1,000 of property value, resulting in a total 2024 budgeted levy of \$4,684,955.
- Option 2: The prior year levy, plus the banked capacity, allowable 1% increase, and new construction, resulting in a total 2024 budgeted levy of \$3,210,986.

City staff recommend option 1 to remain aligned with the anticipated results of the November 7, 2023 general election. As of 12:39 pm on November 15, 2023, the Skagit County Auditor's Office is reporting 54.09% approval of City of Sedro-Woolley Proposition No. 1, Fire and Emergency Services Levy Lid Lift.

The City is required to submit an approved resolution and other levy documentation to the Skagit County Office of the Assessor by November 30, 2023.

FISCAL IMPACT, IF APPROPRIATE:

2024 budgeted property tax levy of \$4,684,955.

ATTACHMENTS:

1. Ord2059-23_2024PropertyTax_LidLift
2. Ord2059-23_2024PropertyTax_1%+Banked

ORDINANCE NO. 2059-23 (OPTION 1)

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE OF \$0.8165 PER \$1,000 OF PROPERTY VALUE

WHEREAS, the City Council of the City of Sedro-Woolley has met and considered its budget for the calendar year 2024; and,

WHEREAS, the city's actual levy amount from the previous year was \$3,117,106 (regular levy \$3,087,040 and exemptions \$30,066), resulting in a levy rate of \$1.8007 per \$1,000 of assessed value; and,

WHEREAS, the population of this city is more than 10,000, and now, therefore,

WHEREAS, the City of Sedro-Woolley has put out a public vote in the November 7, 2023 general election for a levy lid lift of \$0.8165 per \$1,000 of assessed value, levy rate not to exceed \$2.6173 per \$1,000 of assessed value or the levy limit by law; and,

BE IT RESOLVED by the City Council of the City of Sedro-Woolley that an increase in the regular property tax levy to be collected in the 2024 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$1,516,224 which is a percentage increase in the regular levy of 49.1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any licensing in the value of state assessed property, any annexations that have occurred and refunds made.

Expected to be collection in the property taxes amount includes prior year regular levy of \$3,087,040, exemptions (RCW 84.36.381) of \$30,147, new construction of \$51,544, and voter approved levy lid lift of \$1,516,224, totaling \$4,684,955.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2023.

Julia Johnson, Mayor

ATTEST:

Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. 2059-23 (OPTION 2)

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE 1% AND BANKED CAPACITY

WHEREAS, the City Council of the City of Sedro-Woolley has met and considered its budget for the calendar year 2024; and,

WHEREAS, the city's actual levy amount from the previous year was \$3,117,106 (regular levy \$3,087,040 and exemptions \$30,066); and,

WHEREAS, the population of this city is more than 10,000, and now, therefore,

BE IT RESOLVED by the City Council of the City of Sedro-Woolley that an increase in the regular property tax levy to be collected in the 2024 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$42,255 (banked capacity of \$11,272 and 1% increase of \$30,983) which is a percentage increase in the regular levy of 1.4% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any licensing in the value of state assessed property, any annexations that have occurred and refunds made.

Expected to be collection in the property taxes amount includes prior year regular levy of \$3,087,040, exemptions (RCW 84.36.381) of \$30,147, new construction of \$51,544, banked capacity of \$11,272, 1% of the maximum allowable regular levy from the previous year \$30,983, totaling \$3,210,986.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2023.

Julia Johnson, Mayor

ATTEST:

Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

City Attorney



City Council Agenda Item

Agenda Item No.: 1.2.

Date: November 21, 2023

From: Mark Freiburger, Director of Public Works

Subject: 2024 Utility Rates - Ordinances 2060-23, 2061-23, 2062-23 - 2nd Read

RECOMMENDED ACTION:

Motion to approve Ordinance 2060-23, an ordinance amending chapter 13.30 of the Sedro-Woolley Municipal Code to update the 2024 fees and charges for the use of the sanitary sewer system.

Motion to approve Ordinance 2061-23, an ordinance amending chapter 8.04 of the Sedro-Woolley Municipal Code to increase 2024 solid waste utility rates and charges.

Motion to approve Ordinance 2062-23, an ordinance amending chapter 2.45 of the Sedro-Woolley Municipal Code to update the 2024 fees and charges for use of the storm and surface water utility system.

ISSUE:

To balance the 2024 utility budgets, to fund the City Council's priorities, and to meet the City's Capital Facilities Plan requirements, the City Council needs to consider the City's utility rates for Sewer, Solid Waste and Recycling, and for Storm Water services, effective January 1, 2024.

BACKGROUND/SUMMARY INFORMATION:

After considerable work by all the departments and discussion by the Council at the October 11, 2023 Public Works Committee meeting and by the full council at the November 1, 2023 Council Work Session, and regular Council meeting on November 8, 2023 the 2024 Rate Ordinances are a reflection of the level of service demands and the related market conditions of our three utilities. In a general sense, city utilities are run as enterprise funds, meaning they have to operate almost as competitive businesses as they have the same market pressures and business environments as private companies. The differences are that our utility funds operate as 'break even' entities - we do not generate profit margins or excess surplusses of cash. Accordingly, where private companies may have relatively larger reserves to tap into to flex with market conditions, municipal utilities may not have that same level of flexibility.

Rate adjustments are required to ensure that we keep our businesses solvent and are able to provide a proper level of service to our customers.

What this means, though, is that our businesses will be more sensitive to changes in the economy and require rate adjustments to remain solvent. The rate adjustments we make on an annual basis are primarily for: 1) the cost of inflation on goods and services (CPI-U increased 5.4% in Sedro-Woolley),

2) the cost of increased regulation by state agencies, and 3) the cost to replace equipment and infrastructure that deteriorates over time. The proposed rate adjustment for 2024 for the sewer utility is a utility rate increase of 4.0%. The proposed rate adjustment for 2024 for the storm water utility is a utility rate increase of 3.0%. For the solid waste utility, the increase is an average of 4.4%. These increases are included in the draft 2024 Budget Update.

These Ordinances to adopt these rate adjustments are the subject of this Public Hearing and 1st read. Further discussion if needed and possible adoption will take place at the November 21, 2023 City Council meeting.

FISCAL IMPACT, IF APPROPRIATE:

Summary of overall rate increase impact. See the Attachments for details.

Fund 401 Sanitary Sewer Est. Rate Revenue Increase:	\$190,700	4.0%
Fund 412 Solid Waste Est. Rate revenue increase:	\$121,765	4.4%
Fund 425 Stormwater Est Rate revenue increase:	\$28,330	3.0%
Total Revenue Increase	\$340,974	4.2% net

ATTACHMENTS:

1. Sewer_Ord2060-23
2. SolidWaste_Ord2061-23
3. Stormwater_Ord2062-23
4. 2023-10-11 WORK SESSION - Possible 2024 Utility Rate Increases V2

ORDINANCE NO. 2060-23

AN ORDINANCE AMENDING CHAPTER 13.30 OF THE SEDRO-WOOLLEY MUNICIPAL CODE TO UPDATE THE 2024 FEES AND CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM

WHEREAS, the City has established a Sewer Utility; and

WHEREAS, the purpose of this utility is to collect funds to regulate and operate a system of collection and treatment of wastewater; and

WHEREAS, it is recognized that wastewater collection and treatment benefits all citizens of Sedro-Woolley; and

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Tacoma-Bellevue which increased 5.4% from August of 2022 to August of 2023; and

WHEREAS, the Wastewater Treatment Plant requires additional capital investment including additional space, real estate and physical improvements to the plant; and

WHEREAS, the City Council desires to balance the capital investment between rates and debt financing; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC Section 13.30.010 is hereby amended to read as follows:

13.30.010 Effective date.

Commencing on **January 1, 2024**, the sewer service charges specified in this chapter shall take effect. For buildings which have a public sewer available after that date, a sewer service charge shall commence thirty days after such public sewer has been available and notice of such availability is given.

Section 3: Title 13 – Water and Sewers, Master Fee Schedule, is hereby amended to include:

TITLE 13- WATER AND SEWERS		
CHAPTER / SECTION	FEE TYPE	AMOUNT
13.16.035	Sewer Connections General Facilities Charge—Separate Fund.1- Connection or Commencement of Use	\$9,626 per ERU
13.16.035	Sewer Connections General Facilities Charge—Separate Fund.1- Plumbing Fixtures	\$400 Per Fixture Unit
13.16.035	Sewer Connections General Facilities Charge—Separate Fund.1- Plumbing Fixtures Water Consumption	\$400 Per 234 Gal. of Water Consumption Per Month
13.30.020	Sewer – Residential	\$73.66
13.30.040	Sewer – Nonresidential – volume rate (in cubic feet)	\$6.81
13.30.130	Sewer Rates- Low Income Citizen Discount- Maximum Charge	\$58.93 Per Month

Section 4: The effective date of this ordinance shall be January 1, 2024, more than 5 days after passage and publication.

Passed by the City Council and approved by the Mayor this 21st day of, November, 2023.

Julia Johnson, Mayor

ATTEST:

Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

Nikki Thompson, City Attorney

Public Hearing	November 8, 2023
First Reading:	November 8, 2023
Second Reading:	November 21, 2023
Passed by the City Council:	November 21, 2023
Date of Publication:	October 19, 2023 and October 27, 2023
Effective Date:	January 1, 2024

ORDINANCE NO. 2061-23

**AN ORDINANCE AMENDING CHAPTER 8.04 OF THE SEDRO-WOOLLEY
MUNICIPAL CODE TO INCREASE 2024 SOLID WASTE UTILITY RATES AND
CHARGES**

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Tacoma-Bellevue which increased 5.4% from August of 2022 to August of 2023; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, notice of this pending rate change was published in the City's newspaper of record on October 19, 2023 and October 27, 2023 and a public hearing was held on November 8, 2023; and

WHEREAS, the cost of disposing of recyclables has increased significantly as a result of the world market; and

WHEREAS, Skagit County is increases tipping fees for garbage disposal in 2024; and

WHEREAS, the solid waste utility is in dire need of a facility that will safely, securely and effectively accommodate its vehicles, equipment and staffing; and

WHEREAS, the City Council finds that adoption of the user fees, based on the 2024 Fund 412 Proposed Rate Adjustments prepared by the Sedro-Woolley Public Works Department, set forth in this ordinance will support the operation of the refuse collection system with the lowest possible rates; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore;

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS
FOLLOWS:

Section 1: Title 8 – Health and Safety, Master Fee Schedule, is hereby amended to include:

GARBAGE - COMMERCIAL OR MULTI-FAMILY	MONTHLY CHARGE
32-gallon cart	\$26.50

GARBAGE - RESIDENTIAL	MONTHLY CHARGE
20-gallon cart	\$15.20
32-gallon cart	\$25.20
65-gallon cart	\$35.35
95-gallon cart	\$45.50
LOW INCOME: 20-gallon cart	\$12.16
LOW INCOME: 32-gallon cart	\$20.16
LOW INCOME: 65-gallon cart	\$28.28
LOW INCOME: 95-gallon cart	\$35.79

RECYCLING - COMMERCIAL OR MULTI-FAMILY	Monthly	Monthly	Monthly
	Mixed Paper	Cardboard	Mixed Recycling
95-gallon container	\$70.00	Not available	\$70.00
2-yard container	\$80.00	\$40.00	\$80.00
3-yard container	\$110.00	\$45.00	\$110.00
4-yard container	\$130.00	\$50.00	\$130.00
6-yard container	\$163.00	\$55.00	\$163.00
8-yard container	\$215.00	\$60.00	\$215.00

RECYCLING - RESIDENTIAL	MONTHLY CHARGE
Mixed recycling 65-gallon container	\$9.00

Yard Waste	Commercial: Pick-Up	Residential: Pick-Up	Drop-Off
	\$12.00 per yard or current disposal rate + \$235.00 haul fee	\$12.00 per yard or current disposal rate + \$235.00 haul fee	\$12.00 per yard
Wood Waste			
Yard Waste	\$12.00 per yard or current disposal rate + \$100 haul fee	\$12.50 Yard/Food Waste Cart	\$12.00 per yard
Grass		(Place in Yard/Food Waste Cart above)	\$1.00 per 32 gallons

Section 2: This ordinance shall be effective January 1, 2024, which is more than five (5) days after passage and publication as provided by law.

Passed by the City Council and approved by the Mayor this 21st day of, November, 2023.

Julia Johnson, Mayor

ATTEST:

Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

Nikki Thompson, City Attorney

Public Hearing	November 8, 2023
First Reading:	November 8, 2023
Second Reading:	November 21, 2023
Passed by the City Council:	November 21, 2023
Date of Publication:	October 19, 2023 and October 27, 2023
Effective Date:	January 1, 2024

ORDINANCE NO. 2062-23

**AN ORDINANCE AMENDING CHAPTER 2.45 OF THE SEDRO-WOOLLEY
MUNICIPAL CODE TO UPDATE THE 2024 FEES AND CHARGES FOR USE OF THE
STORM AND SURFACE WATER UTILITY SYSTEM**

WHEREAS, the City has established a Stormwater Utility; and

WHEREAS, the purpose of this utility is to collect funds to regulate and operate a system of collection and treatment of storm and surface water; and

WHEREAS, it is recognized that storm and flood control measures benefit all citizens of Sedro-Woolley; and

WHEREAS, State and Federal laws and regulations mandate that the city regulate non-point pollution within the City of Sedro-Woolley; and

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Tacoma-Bellevue which increased 5.4% from August 2022 to August 2023; and

WHEREAS, the city is not keeping up with basic maintenance of the stormwater collection infrastructure; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

NOW THEREFORE, THE CITY COUNCIL DOES HEREBY ORDAIN AS
FOLLOWS:

Section 1: Title 2 – Administration and Personnel, Master Fee Schedule, is hereby amended to as follows:

TITLE 2- ADMINISTRATION AND PERSONNEL		
CHAPTER / SECTION	FEE TYPE	AMOUNT
2.16.220	Municipal Court System- Civil Jury Trials- Jury Pay	\$10 Daily
2.46.080	Storm and Surface Water Utility- Rates- Methodology-ERU	\$13.08 Per Month
2.46.090	Storm and Surface Water Utility- Rates- Fee Calculation- Class 1 Single-family/Multifamily/Condos with 1 Unit	\$13.08 Per Month
2.46.090	Storm and Surface Water Utility- Rates- Fee Calculation- Class 2 Multifamily/Condos with 2 or more units	50% of Class 1/Per-Unit Basis
2.46.090	Storm and Surface Water Utility- Rates- Fee Calculation- Class 3 Commercial / Industrial	\$13.08 Per 10,000 Sq. Ft. of land or \$26.16 Per 10,000 Sq. Ft. of impervious surface
2.46.090	Storm and Surface Water Utility- Rates- Fee Calculation- Class 4 Public-Use Customers (schools, government buildings, etc.)	\$13.08 Per 10,000 Sq. Ft. of land or \$26.16 Per 10,000 Sq. Ft. of impervious surface
2.46.090	Storm and Surface Water Utility- Rates- Fee Calculation- Class 5 Mixed Use Structures	\$13.08 Per Month/Per Commercial Unit for every 10,000 Sq. Ft. of land and \$13.08 Per Month/Per Unit, Unless 3+ Residential, the fee shall be 50% of the Class 1/ Per-Unit Basis

Section 2: This ordinance shall be effective January 1, 2024, which is more than five (5) days after passage and publication as provided by law.

Passed by the City Council and approved by the Mayor this 21nd day of, November, 2023.

Julia Johnson, Mayor

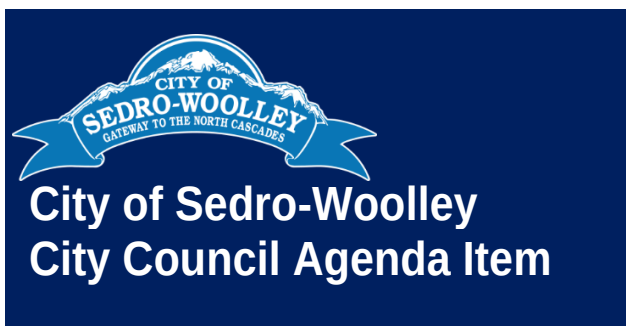
ATTEST:

Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

Nikki Thompson, City Attorney

Public Hearing	November 8, 2023
First Reading:	November 8, 2023
Second Reading:	November 21, 2023
Passed by the City Council:	November 21, 2023
Date of Publication:	October 19, 2023 and October 27, 2023
Effective Date:	January 1, 2024



Agenda Item No. _____

Date: October 11, 2023

Subject: Council Public Works Committee
2023 Utility Rate Ordinances

Work Session

FROM: Mark A. Freiburger, PE, Director of Public Works

RECOMMENDED ACTION: FOR INFORMATION ONLY - NO ACTION REQUIRED

Information item only.

This will be a topic for the full council at the 11/1/23 Work Session, followed by Public Hearing and First Reading at the 11/8/23 council meeting and second reading and possible adoption at the 11/21/23.

The future action items are:

Adopt the following ordinances amending the Fees and Charges for use of the Sedro-Woolley Sewer, Solid Waste and Stormwater Utilities:

1. A motion to adopt Ordinance No. ____-23 increasing the 2024 Fees and Charges for the use of the City of Sedro-Woolley Sanitary Sewer System
2. A motion to adopt Ordinance No. ____-23 amending Section 8.04.075 of the Sedro-Woolley Municipal Code to Increase 2024 Solid Waste Utility Rates and Charges
3. A motion to adopt Ordinance No. ____-23 amending the 2024 Fees and Charges for the use of the City of Sedro-Woolley Storm and Surface Water Utility System

ISSUE:

To balance the 2024 utility budgets, to fund the City Council's priorities, and to meet the City's Capital Facilities Plan requirements, the City Council needs to consider the City's utility rates for Sewer, Solid Waste and Recycling, and for Storm Water services, effective January 1, 2024.

BACKGROUND / SUMMARY INFORMATION:

Staff annually reviews the Fund 401 Sanitary Sewer, Fund 412 Solid Waste and Recycling, and Fund 425 Storm Water Utility rates to determine the need for rate adjustments to reflect inflation, increased operation and maintenance costs and capital improvement costs. The ordinances amending the 2023 Fees and Charges for use of the Sedro-Woolley Sewer, Storm Water and Solid Waste Utilities each provide for annual adjustment of the charges and fees based on the Consumer Price Index – Urban for Seattle,-Tacoma-Bellevue. The rates were last amended under Ordinance 2026-22 Sanitary Sewer System (4% increase for rate and General Facilities Charge), 2028-22 Solid Waste (as recommended in the 2023 Solid Waste Utility Rate Study averaging 8.2%), and Ordinance 2027-22 Storm and Surface Water Utility System (3% rate increase). All three ordinances were adopted on November 22, 2022, and were effective on January 1, 2023.

Following are general comments relative to all three funds, followed by specific notes on the individual utilities.

GENERAL COMMENTS

Consumer Price Index – Urban (CPI-U)

Annual rate adjustment in recent years have used the Consumer Price Index – Urban for Seattle/Tacoma/Bremerton as reference. The following is a breakdown of the past three years. A more detailed chart is also attached. Recent Covid-19 impacts to the supply chain have resulted in an ongoing spike in CPI-U (see BLS Data Viewer 10/24/2022 attached).

TIMELINE	CPI-U	SW Adopted
August 2019 - August 2020	1.6%	2.3%
August 2020 – August 2021	5.2%	2.3%
August 2021 – August 2022	9.0%	2.3%
August 2022 - August 2023	5.4%	4.0%

While the most recent rate is 5.4%, the previous year’s actual was 9.0%. The two-year average is 7.2%, and the five-year average is 4.9%. The recent trend is lower but appears to be trending at 5% overall.

Note that previous years have used June-June for CPI. With the retirement of Katy Isaksen of Isaksen & Associates at the end of 2023, we have hired Karyn Johnson to take up the annual analytical review of sewer rates and connection fees. Karyn has prepared this year’s review and employed August-August data for the CPI. This is slightly more up to date than the June-June data and is employed both in Karyn’s analysis and in the proposed ordinances. Karyn will be presenting an overview of the sewer utility at the October 11, 2023, council Utility Committee meeting. She is available for the 11/1/23 work session as well.

What the Utility Rate Structure supports

The utility rate structure is designed to support ongoing operations and maintenance (O&M) of each utility, support the Equipment Repair and Replacement Fund (ERR), and support for the city’s planned Capital Improvements (CIP) related to each utility. Each of these functions is addressed in turn.

Operations and Maintenance. OM includes the annual increases in salaries and benefits. Salaries have increased on average 2% per year prior to 2021, 3.75% in 2022 and 4% in 2023, plus salary grid adjustments, driven by our current AFSCME collective bargaining agreement. The AFSCME agreement is currently under negotiation. Benefits have also increased 7-8% due to ongoing health care premium increases from our provider, and 4.1% for 2024. General operating expenses are also subject to ongoing price inflation for services, fuel, materials, and equipment to support the utility.

Equipment Repair and Replacement (ERR). Equipment replacement costs continue to increase at levels exceeding the CPI. Recent public safety apparatus orders were 26% higher than budgeted, and solid waste vehicle orders were 20.5% higher than budgeted. Staff adjusts the ERR on an annual basis to reflect the actual cost of new equipment and adjusts deposits from each fund to the fund 501 ERR account accordingly. It should be noted that the general fund departments are experiencing this same level of inflation. The 2024 ERR includes increases to account for current pricing trends.

Capital Improvement Program. Utility rate revenue funds support required infrastructure improvements to maintain our existing Wastewater, Solid Waste and Storm Water infrastructure. Expansion of the system to support growth is handled primarily through the sewer General Facilities Charges (GFC) or Impact Fees paid by new development. The Sewer Fund includes GFC collection to address growth impacts to the system. The Stormwater and Solid Waste Utilities currently do not include a GFC or Impact Fee. The Sewer Utility GFC was last adjusted by 4.0% in conjunction with the 2023 rate adjustment.

City Council adopted Comprehensive Financial Management Policies (CFMP). Council has adopted the GFOA best practices recommendation for Ending Fund Balances at 16.67% of Cash Balance plus Revenues. This is reflected in the comments below.

FUND 401 SEWER UTILITY

Council adopted the 2023 rate and General Facilities Charge (GFC) adjustment on 11/22/2022 under Ordinance 2026-22 effective 1/1/ 2023. The 2023 adjustment was 4.0% for both monthly rates and GFC.

This utility is regulated under a WA Department of Ecology Wastewater Discharge Permit. The system includes the Wastewater Treatment Plant, 12 Pump Stations and 262,540 LF of collection piping. Eight Full Time Employees (FTE) maintain this system, including 5 Plant Operators, 2 Collections System operators and 1 Administrative position. An additional FTE Plant Operator was budgeted in 2023 but not filled due to lack of qualified applicants. We have elected to hire an additional Operator-In-Training (OIT) position in October 2023 and perform an accelerated training program to bring them up to at least a Operator I level by 2025. Unavailability of qualified operators puts a strain on WWTP staff to cover shift positions. To provide some cushion for future operator issues and planned retirement of the Lead Operator, we have budgeted in 2024 to add a third OIT for accelerated training. The 2024 Budget Amendment will include this new position.

The **General Sewer System Plan Update** was adopted by council on 12/9/2020 and approved by Ecology on 7/9/2021. The Plan reviews Capital Improvements (CIP) planned over the next ten years to maintain and improve the Wastewater Treatment Plant and the Sewer Collection System. These projects include an anticipated WWTP upgrade currently planned for the period 2026-2027 with an estimated cost of \$18.9 million. Planning for the plant upgrade will be the subject of a Facility plan. The timing of the Plan will be determined based on Department of Ecology Permit requirements for plant flow and treatment. Current projections call for the Facility Plan process to start in 2024 and be completed in 2025. Collection system rehabilitation projects average \$400,000 per year over the planning period.

As noted in the Sewer Comprehensive Plan and the related **2021 Sewer Outlook** incorporated in the Plan, annual adjustments to the Sewer utility rate are vital to the support of both OM and the CIP. The 2021 Sewer Outlook assumed growth in sewer services totaling 790 ERUs for the period 2019-2019. The Plan recommended 2.3% annual rate increases for both rates and GFC throughout the planning horizon, with annual review and adjustment as needed. With this assumption, the Sewer Utility it appeared that the City would be able to construct CIP prior to the WWTP expansion without new debt and pay off the remaining PWTF loans used to reconstruct the trunk sewer system incurred between 2006 and 2009. New debt will be required when the WWTP expansion is built (estimated for 2026-2027); but with the assumption of continuing annual rate increases, and retirement of the PWTF loan, major rate increases are avoided. Conversely a reduction in the recommended annual rate increases would result in significantly larger required increases in future years.

As noted above, the August 2022-August 2023 CPI-U for Seattle-Tacoma-Bellevue is estimated at approximately 5.4%, following the previous year's 9.0%. The 2024 Budget for Fund 401 presently assumes 3.0% increase in operation & maintenance costs, which turns out to be considerably under the actual CPI.

Karyn Johnson of KLJ financial Consulting (KLJ) has prepared the **2024 Sewer Rate Outlook** to update the 2023 version. The update reflects actual 2022 revenues and costs along with recent CPI-U impacts on the expenditure side of the utility. The 2024 Outlook retains the projection of a total of 736 new services for the period 2019-2029. The 2024 Outlook uses the 2023 Budget as the basis for future years and includes a new full-time OIT in 2024 as noted above. The 2024 Outlook looks at three increase levels; Scenario 1 with a 5% rate increase (\$3.32/month); Scenario 2 with a 4% rate increase (\$3.20/month); and Scenario 3 with a 3% rate increase (\$2.32/month). Benefits and risks of each scenario are included in the model summary.

Karyn will be present at the Public Works Committee session via videoconference to review the updated Model. Karyn is available for the full Council Work Session planned for 11/1/232.

With these factors considered, staff recommends a 4.0% Annual Rate Increase per year for 2024 for both the Sewer monthly charge and GFC. With this recommendation, Council adopted CFPM will be met and exceeded for both Fund 401 and 410 (see the attached 2024 Rate Outlook Scenario Summary).

As has been past practice, the Sewer Rate Outlook will be updated annually to verify that the utility is on track to support ongoing O&M costs and planned system upgrades.

FUND 412 SOLID WASTE UTILITY

The 2023 adjustment for Solid Waste was adopted by the council 11/22/22 under Ordinance 2028-22 effective 1/1/2023. The Solid Waste Can and Container rates were increased as recommended by the **2022 Solid Waste Study**. The 2023 increase averaged 8.2% and allowed for the hiring of a new Solid Waste Driver. The Study also recommended Can and Container rates for 2024. The 2024 rates if implemented will result in an average 5.1% increase over the 2023 rates.

Seven FTE currently operate this system. The utility added an FTE in 2023 to address growth and lower the overall workload on staff. A part-time Custodian is shared among the Solid Waste, Operations and Wastewater Divisions. The fleet consists of two front loading trucks, a side loader truck, a roll off vehicle and a Toter delivery vehicle. We maintain one surplus Side loader truck as backup. Due to ongoing growth, both the ERR and Utility fee structure will need to be updated to add an additional solid waste vehicle (estimated to be within the next 4 years). We plan to operate with the existing fleet and spare for the immediate future (2023/2024 budget cycle) and reassess in 2024 for possible implementation in 2025.

Comparison of Budget vs Estimate Actual Fund 412 Revenue/Expense

	2023 Budget	2023 Est Act	2024 Budget	2024 Budget Adjusted
Fund 412 Revenue	\$3,589,200	\$3,742,835	\$3,662,200	\$3,782,200
Fund 412 Expense	\$3,475,886	\$3,665,920	\$3,658,341	\$3,726,977
Surplus/(Deficit)	\$113,314	\$76,915	\$3,859	\$55,223
412 Ending Fund Bal	\$635,897	\$599,498	\$734,589	\$785,953
Over/(Under MFB)	(\$49,537)	(\$111,547)	\$2,228	\$33,648

The estimated actual 2023 Estimated Actual Revenue and Expense are greater than the 2023 Budget. Revenues from Garbage/Solid Waste Fees account for the bulk of the differences. This is likely due to the expected growth in services from 2022 (67 each) and 2023 (estimated 33 to date). The upcoming 2023 Budget Amendment will correct for the major differences.

Looking ahead to 2024, the 2022 SW Rate Study recommends increases in the Can and Container Fees that are estimated to add an additional \$133,000 in revenue. This is reflected in the 2024 Budget Adjusted column above. This additional revenue will result in an ending fund balance that meets Council adopted minimums.

Estimated significant Expenditure increases/(decreases) from 2023 to 2024:

- Anticipated County Tipping Fee Increases.....\$13,000 – See note below
- Curbside Recycle Disposal.....\$15,000
- ERR Deposit increase (vehicle cost inflation).....\$21,000
- Adjustment of Salaries & Benefits (decrease).....\$64,900
- Upgrade PT Custodian to FTE (split with WW & Ops)....\$19,000
- Adjustment of the ICA-Support Allocation.....\$90,751
- Miscellaneous minor adjustments.....\$46,440
- **Total Significant Increases 2024 vs 2023.....\$251,651 – 7.2% over 2023 Budget**

Staff recommends that the Fund 412 Solid Waste – Proposed 2023/2024 Rate Adjustments be implemented in 2024. This will result in an overall increase in fees of 5.1% as noted above.

With this recommendation, Council adopted CFPM for Ending Fund Balances will be met and exceeded for Funds 412 and 413 (see the attached 2024 Rate Outlook Scenario Summary).

Please note that Skagit County is proposing a significant Tipping Fee increase in mid-2024. Discussions at the Solid Waste Advisory Committee indicate an increase of approximately \$26/ton. This would potentially add 25% to the cost of solid waste disposal, or approximately \$170,000 per year (\$85,000 for 2024 if implemented in July). This is still under consideration and cannot be accurately quantified at this time. The 2024 Budget includes a 1.9% increase for Tipping Fees. Once the impact is known, a mid-year fee adjustment will likely be required.

FUND 425 STORMWATER UTILITY

The 2023 adjustment for Stormwater was adopted by council 11/22/22 under Ordinance 2027-22 effective 1/1/2023. Stormwater utility rates were increased by 3.0% with the 2023 adjustment.

This system is regulated under a WA Ecology Stormwater Permit similar to the Sewer system. The system includes two pump stations, 26 flow control or water quality systems and 216,820 LF of collection pipe and culverts, and 37,950 LF of ditch and 4.5 miles of Brickyard Creek. For comparison purposes, the Stormwater System has approximately the same footage of collection system piping as the Sanitary Sewer system. The Stormwater utility does not include a centralized treatment system like the WWTP but relies rather on a system of regional treatment ponds, detention pipes and infiltration.

Two and one-half field FTE currently maintain the stormwater system out of Public Works Operations.

Comparison of Budget vs Estimate Actual Fund 425 Revenue/Expense

	2023 Budget	2023 Est Act	2024 Budget	2024 Budget Adjusted
Fund 425 Revenue	\$1,240,977	\$1,131,647	\$1,130,677	\$1,145,677
Fund 425 Expense	\$1,196,558	\$1,106,146	\$1,131,406	\$1,086,632
Surplus/(Deficit)	\$44,419	\$25,501	(\$729)	\$59,045
425 Ending Fund Bal	\$1,091,313	\$1,072,395	\$340,949	\$400,723
Over/(Under MFB)	\$709,925	\$709,232	\$95,507	\$152,781

The estimated 2023 Revenue and Expense are lower than the 2023 budget. This is due to deferral of the Stormwater Management Plan Update from 2023 to 2024. Adjustments to expected labor costs account for the remaining differences.

The 2024 Budget assumes a 3% rate increase. While this is lower than the current CPI of 5.4%, adjustments within the 2024 Budget will result in a slightly better Ending Fund Balance.

The 2023/2024 Draft Budget includes update of the **1997 Stormwater** Management Plan Update, estimated at \$150,000. This plan update has been deferred for budget and staffing purposes over the past few years. It can be expected that the plan update will include a recommendation to add a General Facilities Charge to fund Capital Improvement Projects identified in the Plan. The GFC would provide funding for stormwater facility improvements that are needed to provide regional stormwater treatment and retention functions related to growth and infill. The current utility does not collect GFC charges.

Staff recommends that the Fund 425 rate adjustment be at 3% as currently budgeted. With this recommendation, Council adopted CFPM for Ending Fund Balances will be met and exceeded for Fund 425 and 426.

FISCAL IMPACT, IF APPROPRIATE:

Fund 401 Sanitary Sewer Est. Rate Revenue Increase	\$190,700	4.0%
Fund 412 Solid Waste Est. Rate revenue increase	\$133,000	4.8%
Fund 425 Stormwater Est Rate revenue increase	\$28,330	3.0%
Total	\$435,122	4.2%

ATTACHMENTS:

1. 2024 Sewer Rate Outlook (10/4/2023 Version)
2. 2023 Proposed Fund 412 Solid Waste Rate Adjustments
3. USBLS Consumer Price Index, Seattle Area – August 2022 – August 2023

City of Sedro-Woolley
Rate Outlook Scenario Summary

SCENARIO DESCRIPTIONS		COMMENTS			
Scenario 1 (*Recommended) Projects 2024 cost escalation and rate/conn fee increases at 5.0%; consistent with 5-year historical CPI; (YTD 2023 CPI = 6.8%) Future years assume 4.0% per year cost escalation and rate/fee increases; consistent with 10-year historical CPI		Scenario 1 vs. Scenario 2 -For < \$1.00 increase in rates above Scenario 2 (by 2030), Scenario 1 provides for: -Increases to total annual rate-funded CIP by \$308k (moves closer to best practice) -Improves combined 401/410 annual financial position by \$68k -Generates additional \$407k in combined operating and capital reserves			
Scenario 2 Assumes same cost escalation as Scenario 1: (5.0% 2024; 4.0% thereafter) Assumes rate/fee increases at 4.0% per year, consistent with 2023 increase (and 10-year historical CPI)		-Reduces risks compared to Scenario 3 -Feasible rate strategy			
Scenario 3 Assumes same cost escalation as Scenario 1 & 2: (5.0% 2024; 4.0% thereafter) Assumes same rate/fee increases as Scenario 1 (3.0% per year)		-Marginal results; leaves little room for contingencies and ongoing sustainability			
SCENARIO RESULTS		2023 Actual	Scenario 1 *	Scenario 2	Scenario 3
		Projected (2024 - 2030)			
Assumed Cost/Rate & Fee Increases					
Annual Rate/Fee Increases	4.0%		5.0%; 4.0%	4.0%	3.0%
Annual Cost Escalation (CPI)	6.8%		5.0%; 4.0%	5.0%; 4.0%	5.0%; 4.0%
Sewer Rate Impact					
Average Annual Monthly Rate Increase	\$ 2.72	\$ 3.32	\$ 3.20	\$ 2.32	
Sewer Rate at year 2030	\$ 70.83	\$ 94.10	\$ 93.20	\$ 87.10	
Use of Reserves to Reduce Future Debt (WWTP Upgrade (2027))					
Use of Operating Reserve (401)		\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	
Use of Capital Reserve (410)		500,000	500,000	500,000	
Total		\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	
New Deb for CIP					
Debt Issue Amount		\$ 13,237,336	\$ 13,237,336	\$ 13,237,336	
Debt Service Payment		\$ 931,000	\$ 931,000	\$ 931,000	
CIP Cash Funding					
Transfer from 410 to Help Pay "Other Improvement"		\$ 4,189,333	\$ 4,497,445	\$ 5,732,897	
Rate-Funded CIP, Net of 410 Transfer		3,292,002	2,983,890	1,748,438	
Total CIP Cash Funding		\$ 7,481,335	\$ 7,481,335	\$ 7,481,335	
Fund 410 % of Total		56%	60%	77%	
Fund 401 % of Total		44%	40%	23%	
Total		100%	100%	100%	
Combined Annual Additions to/(Use) of Reserves at Year 2030		\$ 527,093	\$ 459,179	\$ 5,858	
Ending Cash Balances at year 2030					
Sewer Fund 401		\$ 2,162,662	\$ 2,112,173	\$ 1,858,231	
Capital Fund 410		2,893,421	2,536,667	1,127,002	
Total		\$ 5,056,083	\$ 4,648,841	\$ 2,985,233	
Surplus Cash over Minimum Target at year 2030					
Sewer Fund 401		\$ 709,795	\$ 677,570	\$ 533,325	
Capital Fund 410		1,893,421	1,536,667	127,002	
Total		\$ 2,603,216	\$ 2,214,238	\$ 660,327	

-Monitor 401/410 cash balances over next few years to determine optimal strategy

Best practice would be to reduce reliance on conn fees / draw down of capital reserve; instead, increase amount of annual rate-funded capital (geared toward funding Repair/Replacement).

City of Sedro-Woolley

Sewer Financial/Rate Outlook (2023-2030)

Draft for 10/11/2023 Council Meeting (Based on Recommended Scenario 1)

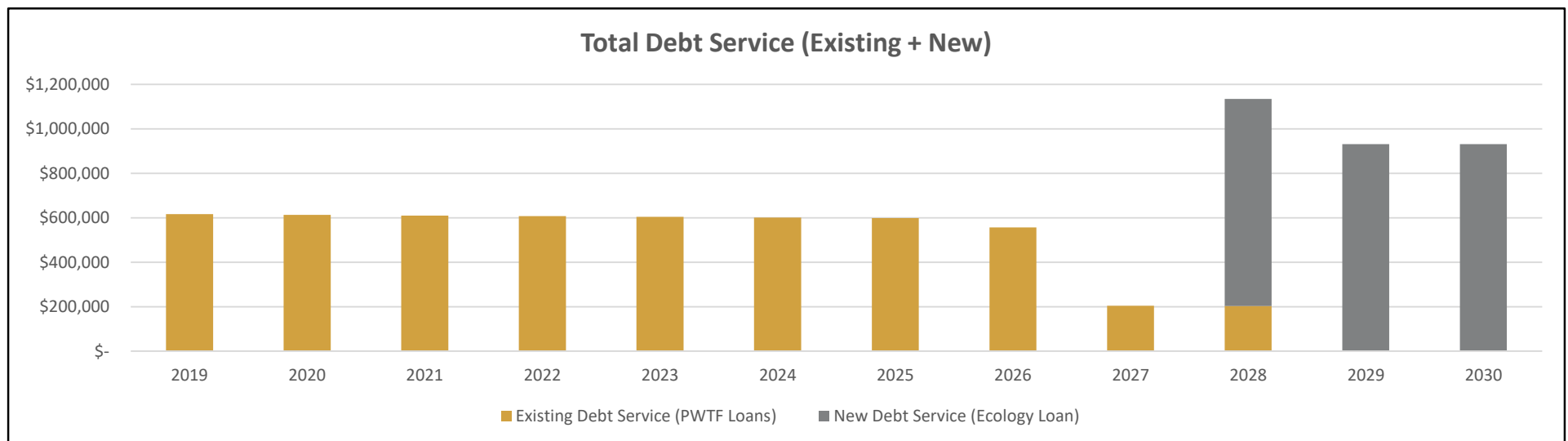
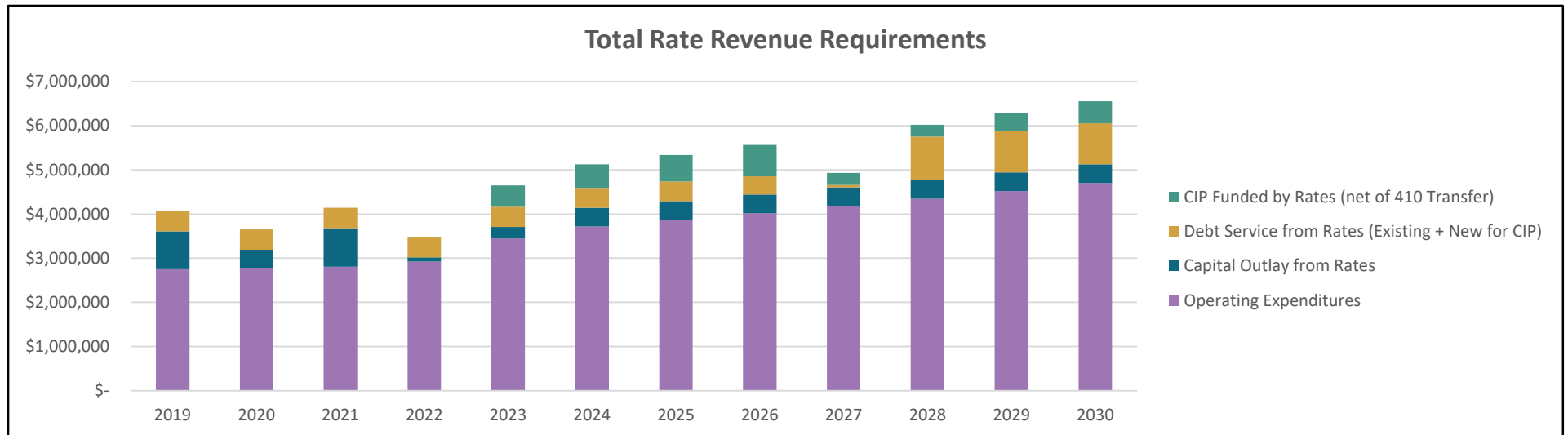
1. SEWER RATE OUTLOOK SUMMARY

Based on the updated results, it appears that the historical plan of modest annual increases in rates / connection fees to keep up with cost escalation can be supported. Projections to be revisited annually and updated as necessary.

- 2024 cost escalation and proposed rate/fee increases are estimated at 5.0% consistent with the 5-year historical CPI.
- 2025+ cost escalation and proposed rate/fee increases are estimated at 4.0% per year consistent with the 10-year historical CPI.
- * **With the higher trend of cost escalation, it is prudent to increase the escalation assumption and associated rate/fee increases to keep pace with those costs.**
- Sewer Fund 401 and Capital Reserve 410 revenues, expenses, and fund balances have been updated for 2022 actuals and 2023 budget with adjustments to reflect year-to-date performance. New Operator-in-Training position added in 2024.
- The CIP has been updated to reflect completed projects and the updated schedule of planned execution for years 2023-2030.
- New connections have been adjusted for 2022 actual of 67 ERUs compared to projection of 70 ERUs.
- Projections for future new connection were unchanged and assume 70 ERUs per year (2023-2024) and 50 ERUs per year (2025-2030).
- Estimated annual cost escalation has been adjusted to reflect the recent increases in the Consumer Price Index (CPI) and expected trend of higher costs.
The prior analysis estimated 2022 cost escalation at 2.3%. This compares to the City's actual 2022 O&M cost increase of 4.3% and the actual CPI increase of 9.0%.
The prior analysis estimated 2023 cost escalation at 4.0%. This compares to the YTD (Aug) CPI increase of 6.8%.

FORECAST ASSUMPTIONS	2023	2024	2025	2026	2027	2028	2029	2030
New Connections (ERUs)	70	70	50	50	50	50	50	50
Cost Escalation								
Operating Cost Escalation	4.00%	5.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Annual Rate and Fee Increases	4.00%	5.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Single-Family Monthly Rate	\$ 70.83	\$ 74.37	\$ 77.34	\$ 80.43	\$ 83.65	\$ 87.00	\$ 90.48	\$ 94.10
Monthly Rate Increases - by year		\$ 3.54	\$ 2.97	\$ 3.09	\$ 3.22	\$ 3.35	\$ 3.48	\$ 3.62
Connection Fee (GFC)	\$ 9,256	\$ 9,719	\$ 10,108	\$ 10,512	\$ 10,932	\$ 11,369	\$ 11,824	\$ 12,297

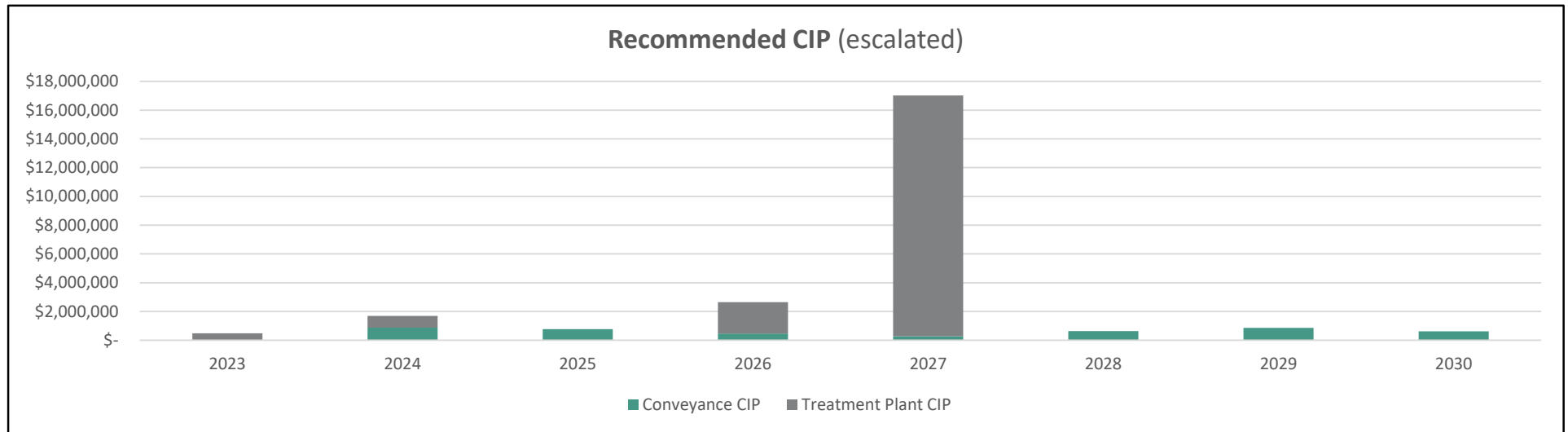
2. WHAT DO SEWER RATES PAY FOR?



- Existing debt service reduces in 2027; paid off 2028.
- Proposed new Ecology loan of \$13.2M for WWTP upgrade construction in 2027; new debt service of \$931k begins 2028 (20-year repayment).
- Assumes use of \$3.5M in cash reserves to reduce debt issuance.

3. CAPITAL IMPROVEMENT PROGRAM (CIP)

- The CIP has been updated to reflect completed projects and the updated schedule of planned execution for years 2023-2030.
- The CIP was based on 2019\$. Projects are escalated 4.0%/year from 2019 to the date of execution based on 5-year average ENR Construction Cost Increases.
- WWTP Upgrade design (2026) and Construction (2027). Total estimated project costs of \$18.9M.



4. CAPITAL FUNDING PLAN

- The capital funding strategy has been updated to reflect current financial performance and updated projections.
- The primary change for the current funding strategy is the assumed use of cash reserves to reduce debt financing for the WWTP upgrade in 2027.
The 2022 analysis assumed \$1.5M from capital reserves to reduce the amount of borrowing. The current plan assumes use of \$3.5M from a combination of operating and capital reserves to buy down the debt. This lowers the debt issuance and annual debt service from the prior analysis.
- Many of the capital projects for 2023 and forward have been delayed another year. Operating and capital cash balances will be monitored over the next few years to determine the optimal cash vs. debt strategy.

CAPITAL FUNDING PLAN	2023	2024	2025	2026	2027	2028	2029	2030
Capital Improvement Program (CIP)								
Conveyance CIP	\$ -	\$ 868,125	\$ 771,845	\$ 460,576	\$ 273,714	\$ 634,662	\$ 853,283	\$ 614,758
Treatment Plant CIP	480,552	821,241	-	2,183,131	16,737,336	-	-	-
Total Capital Program	\$ 480,552	\$ 1,689,366	\$ 771,845	\$ 2,643,707	\$ 17,011,050	\$ 634,662	\$ 853,283	\$ 614,758
Capital Funding Sources								
Annual Rates & Capital Fund 410	\$ 480,552	\$ 1,689,366	\$ 771,845	\$ 2,643,707	\$ 273,714	\$ 634,662	\$ 853,283	\$ 614,758
Use of Sewer Fund 401 Reserves	-	-	-	-	3,000,000	-	-	-
Use of Capital fund 410 Reserves	-	-	-	-	500,000	-	-	-
Total Funding from Cash Resources	\$ 480,552	\$ 1,689,366	\$ 771,845	\$ 2,643,707	\$ 3,773,714	\$ 634,662	\$ 853,283	\$ 614,758
New Debt Issuance	-	-	-	-	13,237,336	-	-	-
Total Capital Funding Sources	\$ 480,552	\$ 1,689,366	\$ 771,845	\$ 2,643,707	\$ 17,011,050	\$ 634,662	\$ 853,283	\$ 614,758
New Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 931,000	\$ 931,000	\$ 931,000

4. FINANCIAL PERFORMANCE SUMMARY

- As growth slows over time, less revenue will be generated from conn fees to support debt service and cash funding of capital.
- As the capital reserve declines, rates will need to increase over time to avoid over reliance on future debt, particularly for repair/replacement.

* Best practice would suggest increasing the amount of annual rate-funded capital to reduce reliance on capital reserves/conn fees for repair/replacements.

PROJECTED OPERATING + CAPITAL FUND PERFORMANCE	2023	2024	2025	2026	2027	2028	2029	2030
Beginning Fund Balances	\$ 7,297,209	\$ 8,359,135	\$ 7,778,134	\$ 8,002,290	\$ 6,488,250	\$ 4,277,984	\$ 4,356,808	\$ 4,528,990
Cash Resources								
Rates & Utility Taxes Collected	\$ 4,805,551	\$ 5,060,894	\$ 5,274,330	\$ 5,498,256	\$ 5,733,505	\$ 5,980,279	\$ 6,238,779	\$ 6,509,872
Sewer Connection Fees	647,920	680,330	505,400	525,600	546,600	568,450	591,200	614,850
Interfund Loan Repayments	805,244	5,244	5,244	5,244	5,244	5,244	5,244	5,244
Other Revenue	94,272	104,891	99,081	101,323	86,183	64,080	64,868	66,590
Total Cash Resources	\$ 6,352,987	\$ 5,851,359	\$ 5,884,055	\$ 6,130,423	\$ 6,371,532	\$ 6,618,053	\$ 6,900,091	\$ 7,196,556
Cash Uses								
Operating Expenditures	\$ 3,706,508	\$ 4,141,950	\$ 4,289,961	\$ 4,443,893	\$ 4,603,982	\$ 4,770,474	\$ 4,943,626	\$ 5,123,705
Interfund Loans	500,000	-	-	-	-	-	-	-
Total Existing Debt Service	604,000	601,045	598,093	556,863	204,103	203,092	-	-
CIP Funding from Rates/Capital Fund 410	480,552	1,689,366	771,845	2,643,707	273,714	634,662	853,283	614,758
New Debt Service for CIP	-	-	-	-	-	931,000	931,000	931,000
Total Cash Uses	\$ 5,291,060	\$ 6,432,360	\$ 5,659,899	\$ 7,644,463	\$ 5,081,798	\$ 6,539,229	\$ 6,727,909	\$ 6,669,463
Net Revenue: Annual Additions to / (Use) of Reserves	\$ 1,061,926	\$ (581,001)	\$ 224,156	\$ (1,514,040)	\$ 1,289,734	\$ 78,824	\$ 172,182	\$ 527,093
Ending Funds Available	\$ 8,359,135	\$ 7,778,134	\$ 8,002,290	\$ 6,488,250	\$ 7,777,984	\$ 4,356,808	\$ 4,528,990	\$ 5,056,083
Use of Operating Reserve to Fund Capital	-	-	-	-	(3,000,000)	-	-	-
Use of Capital Reserves to Fund Capital	-	-	-	-	(500,000)	-	-	-
Ending Fund Balances	\$ 8,359,135	\$ 7,778,134	\$ 8,002,290	\$ 6,488,250	\$ 4,277,984	\$ 4,356,808	\$ 4,528,990	\$ 5,056,083
Operating Reserve Target	\$ 1,440,896	\$ 1,570,622	\$ 1,606,202	\$ 1,643,530	\$ 1,682,747	\$ 1,364,584	\$ 1,407,676	\$ 1,452,867
Capital Reserve Target	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total Reserves Target	\$ 2,440,896	\$ 2,570,622	\$ 2,606,202	\$ 2,643,530	\$ 2,682,747	\$ 2,364,584	\$ 2,407,676	\$ 2,452,867
Surplus (Deficiency) Compared to Target	\$ 5,918,239	\$ 5,207,512	\$ 5,396,088	\$ 3,844,720	\$ 1,595,237	\$ 1,992,224	\$ 2,121,314	\$ 2,603,216

FUND 412 SOLID WASTE - PROPOSED 2023/2024 RATE ADJUSTMENTS					3,695	344	4,039		
11/4/2022	2022 MSW Rates	2022 Revenue projected	Recommended 2023 Rate	Recommended 2024 Rate	2022 Customer Count updated 11/4/22	Estimated Annual Additional Revenue 2023	Estimated Additional Revenue 2024	2023 vs 2022	2024 vs 2023
RESIDENTIAL RATES MSW									
20 Gal. Toter	\$12.54	\$105,035.04	\$13.80	\$15.20	698	10,554	11,726	10.0%	10.1%
32 Gal. Toter	\$23.11	\$427,350.12	\$24.20	\$25.20	1,541	20,156	18,492	4.7%	4.1%
68 Gal. Toter	\$33.50	\$449,436.00	\$34.50	\$35.35	1,118	13,416	11,404	3.0%	2.5%
96 Gal. Toter	\$44.73	\$74,072.88	\$45.00	\$45.50	138	447	828	0.6%	1.1%
Low Income - 20 Gal	\$10.04	\$11,445.60	\$11.04	\$12.16	95	1,140	1,277	10.0%	10.1%
Low Income - 32 Gal	\$18.49	\$18,859.80	\$19.36	\$20.16	85	887	816	4.7%	4.1%
Low Income - 32 Gal (Every Other Week pickup)	N/A	\$0.00	\$14.36	\$15.16	-		-		5.6%
Low Income - 68 Gal	\$26.80	\$5,145.60	\$27.60	\$28.28	16	154	131	3.0%	2.5%
Low Income - 96 Gal	\$35.79	\$1,717.92	No change	No change	4	-	-		
Curbside Recycling	\$5.02	\$233,972.16	\$8.00	\$9.00	3,884	138,892	46,608	59.4%	12.5%
Food & Yard Waste Service - optional	\$12.17	\$242,134.32	12.25	\$12.50	1,658	1,592	4,974	0.7%	2.0%
COMMERCIAL RATES (PERMANENT) MSW									
32 Gal. Toter	\$26.17	\$15,387.96	\$26.25	\$26.50	49	47	147	0.3%	1.0%
68 Gal. Toter	\$41.51	\$13,947.36	35.35	35.35	28	(2,070)	-	-14.8%	0.0%
96 Gal. Toter	\$56.56	\$27,148.80	47.55	47.55	40	(4,325)	-	-15.9%	0.0%
1 Yard Dumpster	\$114.60	\$72,885.60	No change	No change	53				
2 Yard Dumpster	\$151.50	\$101,808.00	No change	No change	56				
3 Yard Dumpster	\$225.65	\$70,402.80	No change	No change	26				
4 Yard Dumpster	\$297.15	\$153,329.40	No change	No change	43				
6 Yard Dumpster	\$438.43	\$226,229.88	No change	No change	43				
8 Yard Dumpster	\$586.12	\$42,200.64	No change	No change	6				
Haul Fee - all roll off 20, 30 & 40 Yd Dumpsters - permanent	\$230.78	\$52,617.84	No change	\$235.00	19	-	962		1.8%
		\$0.00			227				
Commercial Recycling Optional									
Mixed paper									
95 gallon container	\$20.38	\$7,092.24	\$35.00	\$70.00	29	5,088	12,180	71.7%	100.0%
2 yard container	\$33.95	\$814.80	\$50.00	\$80.00	2	385	720	47.3%	60.0%
3 yard container	\$47.52	\$0.00	\$70.00	\$110.00	-	-	-	47.3%	57.1%
4 yard container	\$88.25	\$0.00	\$90.00	\$130.00	-	-	-	2.0%	44.4%
6 yard container	\$115.40	\$0.00	\$100.00	\$163.00	-	-	-	-13.3%	63.0%
8 yard container	\$153.07	\$0.00	\$110.00	\$215.00	-	-	-	-28.1%	95.5%
Cardboard									
95 gallon container	Not available-		Not available-	Not available-					
2 yard container	\$27.17	\$6,520.80	\$30.00	\$40.00	20	679	2,400	10.4%	33.3%
3 yard container	\$33.95	\$2,444.40	\$35.00	\$45.00	6	76	720	3.1%	28.6%
4 yard container	\$47.52	\$4,561.92	\$50.00	\$50.00	8	238	-	5.2%	0.0%
6 yard container	\$61.10	\$5,132.40	\$60.00	\$55.00	7	(92)	(420)	-1.8%	-8.3%
8 yard container	\$74.67	\$1,792.08	\$75.00	\$60.00	2	8	(360)	0.4%	-20.0%
Mixed recycling									
95 gallon container (incl. multiple containers at some locations)	\$20.38	\$10,026.96	\$35.00	\$70.00	41	7,193	17,220	71.7%	100.0%
2 yard container	\$61.10	\$10,998.00	\$70.00	\$80.00	15	1,602	1,800	14.6%	14.3%
3 yard container	\$95.05	\$4,562.40	\$100.00	\$110.00	4	238	480	5.2%	10.0%
4 yard container	\$108.61	\$6,516.60	\$120.00	\$130.00	5	683	600	10.5%	8.3%
6 yard container	\$142.57	\$3,421.68	\$153.00	\$163.00	2	250	240	7.3%	6.5%
8 yard container	\$190.08	\$0.00	\$200.00	\$215.00	-	-	-	5.2%	7.5%
TOTALS									
% of 2022 Projected Final Revenue	MSW	2,345,128			141	197,238	132,945		
						8.2%	5.1%		



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Consumer Price Index, Seattle area — August 2023

Area prices were up 0.8 percent over the past two months, up 5.4 percent from a year ago

Prices in the Seattle area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), increased 0.8 percent for the two months ending in August 2023, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) Regional Commissioner Chris Rosenlund noted that the August increase was influenced by higher prices for medical care, shelter, and gasoline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 5.4 percent. (See [chart 1](#) and [table A](#).) Food prices increased 4.0 percent. Energy prices increased 6.3 percent, largely the result of an increase in the price of natural gas service. The index for all items less food and energy rose 5.7 percent over the year. (See [table 1](#).)

News Release Information

23-2006-SAN
Wednesday, September 13, 2023

Contacts

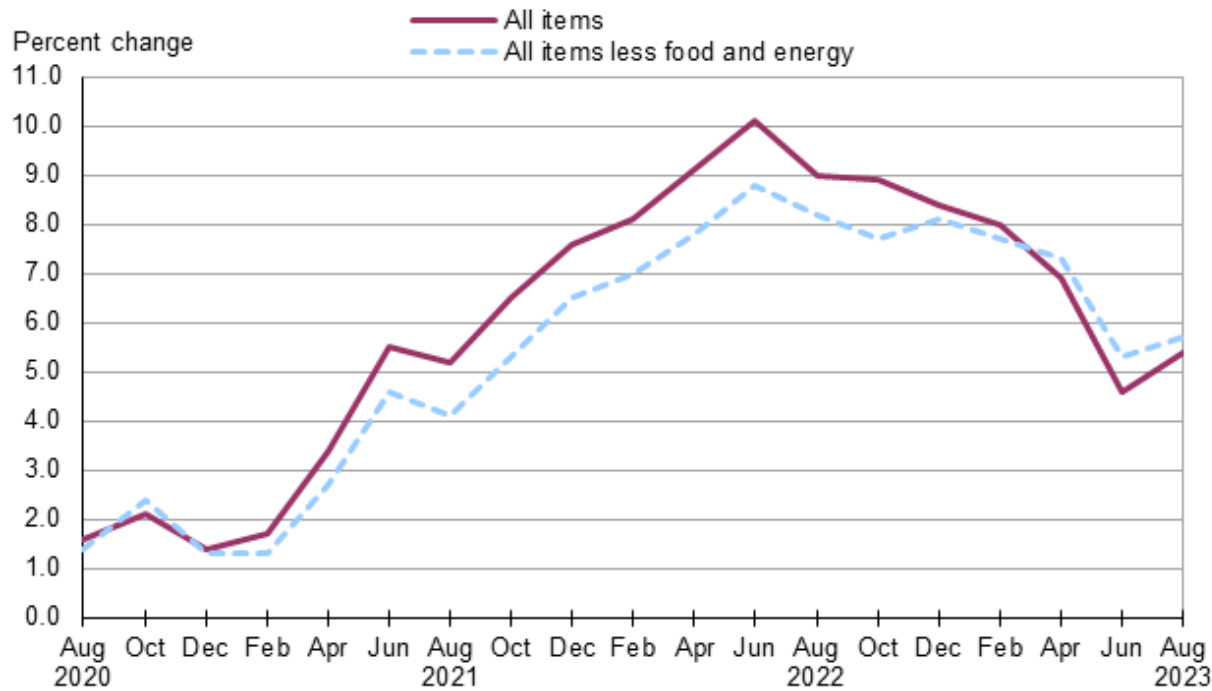
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Related Links

[CPI historical databases](#)

Chart 1. Over-the-year percent change in CPI-U, Seattle-Tacoma-Bellevue, WA, August 2020–August 2023



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

Food

Food prices increased 1.0 percent for the two months ending in August. (See [table 1](#).) Prices for food at home rose 0.7 percent, with higher prices in three of the six subcategories. Prices for food away from home increased 1.4 percent for the same period.

Over the year, food prices increased 4.0 percent. Prices for food at home rose 1.5 percent since a year ago, led by higher prices for cereals and bakery products (6.4 percent). Prices for food away from home advanced 7.7 percent.

Energy

The energy index advanced 2.8 percent for the two months ending in August. The increase was mainly due to higher prices for gasoline (4.4 percent). Prices for electricity and natural gas service were both unchanged for the same period.

Energy prices increased 6.3 percent over the year, largely due to higher prices for natural gas service (26.0 percent). Prices paid for electricity increased 7.4 percent, and prices for gasoline increased 4.3 percent during the past year.

All items less food and energy

The index for all items less food and energy advanced 0.7 percent in the latest two-month period. Higher prices for medical care (6.1 percent) and shelter (0.4 percent) were partially offset by lower prices for used cars and trucks (-0.7 percent) and recreation (-0.4 percent).

Over the year, the index for all items less food and energy rose 5.7 percent. Components contributing to the increase included recreation (8.4 percent) and shelter (8.0 percent). Partly offsetting the increases were price decreases in used cars and trucks (-6.2 percent) and household furnishings and operations (-1.2 percent).

Table A. Seattle-Tacoma-Bellevue, WA, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	0.7	2.7	1.0	2.5	1.2	1.7	1.7	8.1	1.4	8.0
April	0.5	2.4	-0.6	1.3	1.1	3.4	2.1	9.1	1.0	6.9
June	0.7	2.3	0.2	0.9	2.2	5.5	3.2	10.1	1.0	4.6
August	0.6	3.2	1.4	1.6	1.1	5.2	0.0	9.0	0.8	5.4
October	-0.6	2.2	-0.1	2.1	1.1	6.5	1.0	8.9		
December	-0.3	2.2	-0.4	1.4	0.6	7.6	0.1	8.4		

The October 2023 Consumer Price Index for the Seattle area is scheduled to be released on November 14, 2023.

Technical Note

The Consumer Price Index (CPI) is a measures of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Seattle-Tacoma-Bellevue, WA. metropolitan area covered in this release is comprised of King, Pierce, and Snohomish Counties in the State of Washington.

Information in this release will be made available to individuals with sensory impairments upon request. Voice phone: 202-691-5200; Telecommunications Relay Service: 7-1-1.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods

Seattle-Tacoma-Bellevue, WA (1982-84=100 unless otherwise noted)

Item and Group	Indexes				Percent change from-		
	Historical data	Jun. 2023	Jul. 2023	Aug. 2023	Aug. 2022	Jun. 2023	Jul. 2023
Expenditure category							
All items		341.734	-	344.449	5.4	0.8	-
All items (1967=100)		1,041.737	-	1,050.014	-	-	-
Food and beverages		354.681	-	357.635	4.2	0.8	-
Food		357.611	-	361.063	4.0	1.0	-
Food at home		320.164	316.375	322.417	1.5	0.7	1.9
Cereals and bakery products		381.218	366.178	375.601	6.4	-1.5	2.6
Meats, poultry, fish, and eggs		283.915	286.151	289.296	-2.2	1.9	1.1
Dairy and related products		284.430	282.867	294.995	5.7	3.7	4.3
Fruits and vegetables		490.926	488.925	488.998	0.0	-0.4	0.0
Nonalcoholic beverages and beverage materials(1)		416.516	399.480	410.339	3.4	-1.5	2.7
Other food at home		252.448	250.924	256.334	1.2	1.5	2.2
Food away from home		415.872	-	421.835	7.7	1.4	-
Alcoholic beverages		314.675	-	313.221	7.1	-0.5	-
Housing		408.248	-	409.535	6.8	0.3	-
Shelter		468.014	468.352	469.773	8.0	0.4	0.3
Rent of primary residence(2)		472.469	473.327	474.804	9.1	0.5	0.3
Owners' equiv. rent of residences(2)(3)		487.953	490.111	491.664	8.4	0.8	0.3
Owners' equiv. rent of primary residence(1)(2)		487.953	490.111	491.664	8.4	0.8	0.3
Fuels and utilities		330.003	-	330.401	7.8	0.1	-
Household energy		299.043	299.319	299.656	10.5	0.2	0.1
Energy services(2)		351.757	351.757	351.757	11.9	0.0	0.0
Electricity(2)		363.093	363.093	363.093	7.4	0.0	0.0
Utility (piped) gas service(2)		236.928	236.928	236.928	26.0	0.0	0.0
Household furnishings and operations		228.904	-	228.934	-1.2	0.0	-
Footnotes							
(1) Indexes on a November 1977=100 base.							
(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.							
(3) Indexes on a December 1982=100 base.							
(4) Special index based on a substantially smaller sample.							
(5) Indexes on a December 1993=100 base.							
(6) Indexes on a December 1997=100 base.							
- Data not available							
NOTE: Index applies to a month as a whole, not to any specific date.							

Item and Group	Indexes				Percent change from-		
	Historical data	Jun. 2023	Jul. 2023	Aug. 2023	Aug. 2022	Jun. 2023	Jul. 2023
Apparel		133.053	-	133.219	2.4	0.1	-
Transportation		300.377	-	303.046	2.8	0.9	-
Private transportation		314.359	-	318.971	2.3	1.5	-
New and used motor vehicles(4)		128.069	-	127.657	-0.1	-0.3	-
New vehicles(1)		225.150	-	225.066	3.0	0.0	-
Used cars and trucks(1)		461.673	-	458.442	-6.2	-0.7	-
Motor fuel		540.728	554.015	564.165	3.8	4.3	1.8
Gasoline (all types)		551.912	565.930	576.075	4.3	4.4	1.8
Gasoline, unleaded regular(4)		599.220	614.384	625.128	4.3	4.3	1.7
Gasoline, unleaded midgrade(4)(5)		434.728	447.354	455.559	4.1	4.8	1.8
Gasoline, unleaded premium(4)		507.440	520.360	530.592	4.4	4.6	2.0
Medical care		428.080	-	454.355	4.6	6.1	-
Recreation(6)		121.981	-	121.434	8.4	-0.4	-
Education and communication(6)		147.136	-	147.978	-	0.6	-
Tuition, other school fees, and child care(1)		-	-	-	-	-	-
Other goods and services		509.841	-	519.521	-	1.9	-
Commodity and service group							
All items		341.734	-	344.449	5.4	0.8	-
Commodities		245.920	-	247.684	1.6	0.7	-
Commodities less food & beverages		194.193	-	195.458	-0.3	0.7	-
Nondurables less food & beverages		231.536	-	235.994	3.3	1.9	-
Durables		157.164	-	156.492	-3.1	-0.4	-
Services		430.180	-	433.822	7.7	0.8	-
Special aggregate indexes							
All items less medical care		338.085	-	339.783	5.5	0.5	-
All items less shelter		292.938	-	296.011	3.9	1.0	-
Commodities less food		198.873	-	200.057	0.0	0.6	-
Nondurables		291.031	-	294.870	4.0	1.3	-
Nondurables less food		238.565	-	242.567	3.5	1.7	-
Services less rent of shelter(3)		394.076	-	400.554	7.5	1.6	-
Services less medical care services		426.221	-	428.116	8.1	0.4	-
Energy		428.895	435.570	440.739	6.3	2.8	1.2
All items less energy		341.254	-	343.626	5.4	0.7	-
All items less food and energy		338.646	-	340.852	5.7	0.7	-
Footnotes (1) Indexes on a November 1977=100 base. (2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator. (3) Indexes on a December 1982=100 base. (4) Special index based on a substantially smaller sample. (5) Indexes on a December 1993=100 base. (6) Indexes on a December 1997=100 base.							
- Data not available NOTE: Index applies to a month as a whole, not to any specific date.							

Last Modified Date: Wednesday, September 13, 2023

U.S. BUREAU OF LABOR STATISTICS Western Information Office Attn: EA & I, 90 Seventh Street Suite 14-100 San Francisco, CA 94103-6715

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City Council Agenda Item

Agenda Item No.: m.1.

Date: November 21, 2023

From: Nicole McGowan, Assistant Planner

Subject: Amendment to Municipal Code to Remove Statement in Intent Section Restricting R-15 Zoning Designations - Ordinance 2058-23 - 1st Read

RECOMMENDED ACTION:

First read, no recommended action.

ISSUE:

Should the City Council adopt the recommended amendments to Chapter 17.16 SWMC to remove the statement “Because multifamily is permitted in the MC and CBD zones, no new areas shall be designated R-15” from the Intent section of the R-15 zoning code?

BACKGROUND/SUMMARY INFORMATION:

A statement restricting the rezoning of property to R-15 resides under the Intent statement at the beginning of Chapter 17.16 SWMC. This statement is out of date and should be removed to ensure greater consistency with the city's Comprehensive Plan which promotes affordable housing for all current and future Sedro-Woolley residents. This issue was recently discovered at a public hearing before the Planning Commission to consider a rezone request from R-7 to R-15 for the property located at 406 Ball Street (#RZ-2023-004).

When Ordinance No. 1484-04 (**Attachment A**) was passed October 13, 2004, at that time, there was concern amongst the City Council over large multifamily buildings. The statement was treated as a de facto moratorium on new multifamily development. Pat Hayden, the city's attorney during that time, drafted the ordinance. At the July 18, 2023 Planning Commission meeting, Mr. Hayden was present and spoke on the reasoning behind the inclusion of the language which is of issue.

Mr. Hayden explained that at the time, the city was facing intense residential growth. He, along with Planner, Lacey Larr, were tasked with updating the city's Comprehensive Plan and zoning code without any money. The city was not prepared for the demand of new development. Many conflicts arose with developers resisting paying impact fees and developing cramped multifamily neighborhoods. In response, a restrictive ordinance on multifamily was written in the Intent section of Chapter 17.16 SWMC, due to the pressure of new development of multifamily housing. The Planning Commission agreed that the best strategy moving forward would be to remove the statement from the Intent section of Chapter 17.16 SWMC and to draft a replacement statement to include in the Housing Element of the Comprehensive Plan as part of the Comprehensive Plan update process. That way, the Planning

Commission could proceed with considering the rezone request from R-7 to R-15 (file #RZ-2023-004) and the new statement to come would be more enforceable, as the Comprehensive Plan is filed with the state. Waiting to address the statement as part of the Comprehensive Plan update process would be smart because it would allow staff to ensure the new statement would not conflict with new legislative mandates regarding housing.

Legislative changes in 2023 are going to constitute a major reform to the Washington State Growth Management Act. Recognizing the quickly escalating local need for affordable housing, the Legislature passed several bills all designed to increase the range of affordable housing types within cities, allowing for a broad variety of housing types in residential areas with particular emphasis on providing additional housing for low to middle income sectors of the population and special populations like seniors, those with disabilities, or people in transition. The changes also work toward undoing years of discrimination in housing.

The Planning Department is required to consider these changes during the 2025 Comprehensive Plan update cycle. Following the legislative changes, land capacity analyses may show that Sedro-Woolley does not have enough capacity for lower-income housing needs and the city will need to add more zoning capacity for higher density housing types. Encouraging the availability of affordable housing for all economic segments of Sedro-Woolley's population and promoting a variety of residential densities and housing types are already major goals of the city's Housing Element of the Comprehensive Plan. The Planning Department sees the statement in the Intent section of Chapter 17.16 SWMC as a barrier to addressing the legislative mandates to providing adequate housing for all. Planning staff also recognizes the importance of ensuring multifamily does not become a substitute for affordable, owner-occupied single-family residences. Once the statement in the Intent section of Chapter 17.16 SWMC is removed, Planning staff will carefully consider the overall vision for housing within Sedro-Woolley when creating a new statement to include in the Housing Element of the Comprehensive Plan.

The Planning Commission reviewed and held a public hearing on the proposed amendments and then made a recommendation that the City Council approve the code amendments. The amendments as recommended by the Planning Commission are in the attached proposed Ordinance 2058-23 (**Attachment B**). The Sedro-Woolley Planning Commission recommends that the City Council approve amendments to Chapter 17.16 SWMC to remove the statement in the Intent section restricting new R-15 zoning designations.

The *Planning Commission Findings of Fact, Conclusions and Recommendation* (**Attachment C** to this memo) include the procedural history of the review process, analysis of the proposal and Planning Commission findings, conclusions and recommendations.

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. Attachment A – Ordinance 1484-04, Pages 1, 2, 10 and 11, Amending Chapter 17.16 SWMC
2. Attachment B – Ordinance 2058-23 to adopt amendments to Chapter 17.06 SWMC to Remove Statement in Intent Section Restricting R-15 Zoning Designations
3. Attachment C – Planning Commission's Findings of Fact, Conclusions and Recommendations

Ordinance No. 1484-04

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY AMENDING SWMC TITLE 17, INCLUDING CHAPTERS 17.04 ADMINISTRATIVE PROVISIONS, 17.08 RESIDENTIAL R-5 ZONE, 17.12 RESIDENTIAL R7 ZONE, 17.16 RESIDENTIAL R-15 ZONE, 17.20 MIXED COMMERCIAL ZONE, 17.28 INDUSTRIAL ZONE, 17.40 SIGNS, 17.48 MOBILE HOME PARKS, 17.60 VARIANCES, AND 17.66 FLOOD DAMAGE PREVENTION, AND ADDING NEW CHAPTERS 17.38 RESIDENTIAL PLAY AREAS, 17.43 PLANNED RESIDENTIAL DEVELOPMENT, AND AMENDING THE ZONING MAP FOR THE CITY OF SEDRO-WOOLLEY.

WHEREAS, the State of Washington requires that Skagit County and the incorporated Cities within the County prepare Comprehensive Plans consistent with the requirements of WAC 365-195, The Growth Management Act (GMA); and

WHEREAS, the City Council of the City of Sedro-Woolley has adopted amendments to the Sedro-Woolley Comprehensive Plan, which outline the goals and policies for how Sedro-Woolley should develop over the next twenty years; and

WHEREAS, the City of Sedro-Woolley provided notice of the 2004 Comprehensive Plan Update consistent with the requirements of SWMC Chapter 2.90; and

WHEREAS, the City of Sedro-Woolley received privately-initiated applications for map and land-use amendments as a result of its docketing process, and

WHEREAS, the City prepared an additional list of publicly initiated text amendments to the Municipal Code; and

WHEREAS, the Planning Commission held several workshop meetings and open houses to develop and take public input on the list of proposed amendments; and

WHEREAS, the Planning Commission prepared the attached Findings and Recommendations for the land use and zoning changes and forwarded their recommendations to the City Council; and

WHEREAS, the City of Sedro-Woolley issued Notices of Application and SEPA Determinations of Non-significance, including the adoption of existing documents for the proposed amendments under Chapter 2.88 and 2.90 of the Sedro-Woolley Municipal Code; and

WHEREAS, the City Council considered the staff report to the Planning Commission, including supplemental reports and the Planning Commission recommendations and suggested findings at a Public Hearing; and

WHEREAS, the City Council of the City of Sedro-Woolley finds that adoption of the attached zoning code and land use map changes will implement the goals and policies of the Comprehensive Plan; and

WHEREAS, the City further finds that changes to SWMC Title 17 are needed to properly implement the Comprehensive Plan; now, therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO
HEREBY ORDAIN AS FOLLOWS:

Section 1: Maps

The Land Use Zoning map of the City of Sedro-Woolley is hereby amended to conform to the map attached hereto as Exhibit A. Section 1 of this ordinance shall not be codified.

Section 2: The Chapter headings for Title 17 are hereby amended to read as follows:

TITLE 17 ZONING

Chapters:

- 17.04 Administrative Provisions
- 17.08 ~~Single Family Residential (SF2) Zone~~ Residential 5 (R-5)
- 17.12 ~~Single Family Residential (SF1) Zone (Single Family and Duplex)~~ Residential 7 (R-7)
- 17.16 ~~Multifamily (MF1 and MF2) Zones~~ Residential 15 (R-15)
- 17.20 ~~Auto-Oriented Commercial (AC) Zone~~ Mixed-Commercial (MC)
- 17.24 Central Business District (CBD) Zone
- 17.28 ~~Light (LI) and Heavy (HI) Industrial Zones~~ Industrial (I)
- 17.32 Public (P) Zone
- 17.34 Open Space (OS) Zone
- 17.36 Off-street Parking and Loading
- 17.38 Residential Play Areas
- 17.40 Signs
- 17.43 Planned Residential Developments (PRD)
- 17.44 General Regulations for All Zones
- 17.48 Mobile Home Parks
- 17.50 Landscaping
- 17.51 Murals
- 17.52 Rezones
- 17.56 Conditional Use Permits
- 17.60 Variances
- 17.64 Temporary Permits
- 17.65 Natural Resource and Sensitive Area Regulations
- 17.66 ~~Floodplain Management~~ Flood Damage Prevention
- 17.68 Home Occupation Permits
- 17.72 Sign Permits
- 17.76 Compliance Checklist
- 17.80 Enforcement
- 17.84 Adult Entertainment Establishments

Section 3: SWMC Section 17.04.030 is amended to read as follows:

17.04.030 Definitions.

1. "Accessory" means subordinate and incidental to, typically associated with, and located on the same ownership. Private garages attached to or within the residence shall adhere to the setback requirement of the residence. In all cases, there shall be a minimum off-street parking apron of twenty feet in length directly in front of all garage door entrances when accessing a street either to the front or side of a residence. Where garage doors access an alley, the off-street parking apron shall be at least ten feet; accessory structures shall not contain any habitable space or room.

3. Rear: ten feet for residences, five for accessory structures, ~~except zero for accessory structures where abutting an alley. See definition for "accessory" structures and "accessory dwelling units."~~

4. Garage setbacks. Private garages attached to or within the residence shall adhere to the setback requirement of the residence. In all cases, there shall be a minimum off-street parking apron of twenty-five feet in length directly in front of all garage door entrances when accessing a street either to the front or side of a residence. Where garage doors access an alley, the off-street parking apron shall be at least ten feet;

B. Maximum building height: thirty-five feet except twenty feet for accessory buildings, and no height limit for ~~churches~~ church steeples or bell towers.

17.12.030 Minimum lot size requirements.

Minimum lot size requirements for the residential ~~SF1R-7~~ zone shall be as follows:

A. Lot area: six thousand square feet;

B. Lot width at building line: ~~sixty~~ forty (40) feet;

C. Lot frontage on a public street, approved private street, or approved easement: twenty (20) feet,

17.12.040 Maximum density requirements.

The maximum gross density requirement in the ~~SF1R-7~~ zone is seven units per acre, ~~with the minimum density established at five units per acre.~~

17.12.050 Maximum lot coverage.

Lot coverage is the percent of the lot covered by structures including the main and all accessory buildings. Maximum lot coverage requirements in the residential ~~SF1R1~~ zone shall be as follows:

A. Fifty percent;

B. Variances from the maximum lot coverage requirement are permitted, if the applicant can demonstrate that the proposed coverage does not exceed the average lot coverage of lots within one hundred feet of the parcel. Lot coverage can be equal to the average lot coverage but cannot exceed it.

Section 6: SWMC Ch. 17.16 is amended to read as follows:

Chapter 17.16 RESIDENTIAL MULTIFAMILY 15 (MF1 AND MF2R-15) ZONES

Sections:

17.16.005 Intent

17.16.010 Use restrictions.

17.16.020 Bulk restrictions.

~~17.16.030 Minimum lot size requirements.~~

17.16.040 Maximum density requirements.

17.16.050 Parking for residential uses in the R-15 zone

17.16.060 Design review

17.16.005 Intent

The intent of the Residential Multifamily zone is to achieve integration with Sedro-Woolley's existing building types and configurations; incorporate open street layout similar to existing grid rather than closed circulation systems such as cul-de-sacs; maintain the look of conventional neighborhoods in scale, orientation to the street, style, and appearance; and to avoid creation of large apartment "blocks"

separate from other parts of the community. Larger scale buildings are appropriate in the central business district or when combined with commercial uses in the Mixed Commercial zone. Because multifamily is permitted in the MC and CBD zones, no new areas shall be designated R-15.

17.16.010 Use restrictions.

Use restrictions in the ~~R15~~MF zone shall be as follows:

A. Permitted Uses.

1. Multifamily residential uses up to eight (8) units per building;
- ~~12.~~ One single-family residence per lot;
- ~~23.~~ Low-intensity agriculture;
- ~~34.~~ Home occupations in compliance with Chapter 17.68;
- ~~4.~~ ~~Clustered residential developments, including apartments, condominiums and duplexes;~~
5. Group homes;
6. Dependent relative cottages;
7. Professional offices;
8. Child day care centers meeting state requirements;
9. Planned ~~unit~~ residential developments;
10. Adult or family day care facilities meeting state requirements.

B. Conditional Uses.

1. Mobile and manufactured home parks in compliance with Chapter 17.48;
2. Offices other than professionals;
3. Outdoor recreation facilities;
4. Public utilities, excluding wireless communication facilities;
5. Quasi-public uses;
6. Public uses;
7. Commerce;
- ~~8.~~ Personal services.

C. Prohibited Uses. All uses not listed above, including adult entertainment and wireless communication facilities.

17.16.020 Bulk restrictions.

Bulk restrictions in the ~~MF1 and MF2~~ R15 zones shall be as follows:

A. Minimum Setbacks.

1. Front: ~~twenty ten~~ (10) feet;
2. Side: one story dwellings and accessory structures shall have a minimum of five (5) feet; a two story dwelling shall have minimum of eight (8); and each additional story over two shall have an additional four (4) feet, for each story;
3. Rear: ten (10) feet for residences; and five (5) for accessory structures.

B. Maximum building height: thirty-five (35) feet, except twenty (20) feet for accessory buildings and no height limit for ~~churches~~ church steeples or bell towers.

17.16.030 Minimum lot size requirements.

There is no categorical minimum lot size for permitted uses in this zone. However the lot size may be made a condition of approval in design review and conditional uses if relevant in those proceeding.

~~Minimum lot size requirements in the MF1 and MF2 zones shall be as follows:~~

ORDINANCE NO. 2058-23

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, ADOPTING
AMENDMENTS TO CHAPTER 17.16 SWMC TO REMOVE A STATEMENT IN THE
INTENT SECTION RESTRICTING NEW R-15 ZONING DESIGNATIONS.

WHEREAS, a statement restricting the rezoning of property to R-15 resides under the Intent statement at the beginning of Chapter 17.16 SWMC. The statement reads: “Because multifamily is permitted in the MC and CBD zones, no new areas shall be designated R-15.” This issue was recently discovered at a public hearing before the Planning Commission to consider a rezone request from R-7 to R-15 for the property located at 406 Ball Street (#RZ-2023-004); and

WHEREAS, the Planning Commission tasked Planning staff with finding the origin of this statement and proposing a code amendment to remove it. A stay was placed on the rezone application until the matter is resolved; and

WHEREAS, the Planning Commission discussed the proposed amendments to remove the statement of issue at its July 18 and August 15, 2023 meetings; and

WHEREAS, the Planning Commission held a public hearing on August 15, 2023 to review the draft amendments to Chapter 17.16 SWMC and, following the public hearing, recommended that the City Council adopt amendments to remove the statement in the Intent section restricting new R-15 zoning designations; and

WHEREAS, the proposed changes are supported by and implement the Comprehensive Plan; and

WHEREAS, pursuant to RCW 36.70A.106, a notice of intent to adopt amendments to the city development regulations was sent to the Washington State Department of Commerce on September 20, 2023. A 15-day expedited review was requested and granted by Commerce. The expedited comment period ended October 5, 2023; and

WHEREAS, environmental review of the amendments has been completed and a Determination of Non-Significance was issued November 3, 2023; and

WHEREAS, the proposed ordinance is in the best interest of City of Sedro-Woolley citizens and promotes the health, safety and welfare of the citizens of the City of Sedro-Woolley; and

WHEREAS, the City Council adopts the forgoing as its findings of fact justifying its adoption of this Ordinance; now, therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO HEREBY
ORDAIN AS FOLLOWS:

Section 1. SWMC 17.16.005 Intent is hereby amended as follows:

The intent of the R-15 zone is to achieve integration with Sedro-Woolley’s existing building types and configurations; incorporate open street layout similar to existing grid rather than closed circulation systems such as cul-de-sacs; maintain the look of conventional neighborhoods in scale, orientation to the

street, style, and appearance; and to avoid creation of large apartment “blocks” separate from other parts of the community. Larger scale buildings are appropriate in the central business district or when combined with commercial uses in the Mixed Commercial zone. ~~Because multifamily is permitted in the MC and CBD zones, no new areas shall be designated R-15.~~ (Ord. 1484-04 § 6 (part), 2004)

Section 2. This ordinance shall be in force and take effect five (5) days after its publication according to law.

Section 3. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, 2023, and signed in authentication of its passage this _____ day of _____, 2023.

By: _____
JULIA JOHNSON, Mayor

Attest: _____
KELLY KOHNKEN, Finance Director

Approved as to form:

NIKKI THOMPSON, City Attorney

Published:

CITY OF SEDRO-WOOLLEY PLANNING COMMISSION
STATE OF WASHINGTON**In the Matter of:****PROPOSED AMENDMENTS TO
CHAPTER 17.16 SWMC TO REMOVE
STATEMENT IN INTENT SECTION
RESTRICTING R-15 ZONING
DESIGNATIONS****PROPOSED AMENDMENTS TO
CHAPTER 17.16 SWMC TO
REMOVE STATEMENT IN
INTENT SECTION RESTRICTING
R-15 ZONING DESIGNATIONS -
FINDINGS OF FACT,
CONCLUSIONS AND
RECOMMENDATION**

This matter having come regularly before the City of Sedro-Woolley Planning Commission for a public hearing on **Tuesday, August 15, 2023** under a request by the Planning Director for a public hearing and recommendation from the Planning Commission pursuant to Chapter 2.90 Sedro-Woolley Municipal Code (SWMC).

Recommendation:	The Planning Commission recommends APPROVAL of the proposed amendments to Chapter 17.16 SWMC as shown in Exhibit A of these Findings of Fact, Conclusions and Recommendation.
Hearing Date:	Tuesday, August 15, 2023
Proponent:	City of Sedro-Woolley

Description of proposal

Proposed are amendments to Chapter 17.16 SWMC to remove the statement in the Intent section restricting new Residential 15 (R-15) zoning designations.

FINDINGS OF FACT

1. Per SWMC 2.90.070(G), this action, which requires changes to the City development regulations and underwent Planning Commission review, is processed as a Type VI action.
2. At a public hearing before the Planning Commission to consider a rezone request from Residential 7 (R-7) to Residential 15 (R-15) for the property located at 406 Ball Street (file #RZ-2023-004), referred to as the "Bendtsen Rezone," the following statement was

discovered in the Intent section of the R-15 zoning code (SWMC 17.16.005): “Because multifamily is permitted in the MC and CBD zones, no new areas shall be designated R-15.”

3. The applicant for the Bendtsen Rezone, John Bendtsen, was notified that this statement prevents any further proceedings with his rezone application. A stay has been placed on the rezone application until the issue is resolved.
4. The Planning Commission reviewed the draft amendments at the July 18, 2023 Planning Commission meeting and discussed the history and reasoning behind why the statement of issue exists as well as possible methods to deal with the issue.
5. Ordinance No. 1484-04 (**Exhibit B**) was passed October 13, 2004 which added the statement of issue to the Intent section of the R-15 zoning code (SWMC 17.16.005). At the July 18, 2023 Planning Commission meeting, Pat Hayden, the City’s attorney at the time who was responsible for drafting the ordinance, was present and spoke on the reasoning behind the inclusion of the language. In summary, the City was facing intense residential growth which it was not prepared for. The City Council was particularly concerned about conflicts arising with developers resisting paying impact fees and excessive development of cramped multifamily neighborhoods. The statement was placed with the intent of mitigating the pressure the City was facing while trying to accommodate the demand of new development.
6. In 2023, the Legislature passed several bills all designed to increase the range of affordable housing types within cities, allowing for a broad variety of housing types in residential areas with particular emphasis on providing additional housing for low to middle income sectors of the population and special populations like seniors, those with disabilities, or people in transition. The changes also work toward undoing years of discrimination in housing. The Planning Department is required to consider these changes during the 2025 Comprehensive Plan update cycle. Following the legislative changes, land capacity analyses may show that Sedro-Woolley does not have enough capacity for lower-income housing needs and the City will need to add more zoning capacity for higher density housing types. Encouraging the availability of affordable housing for all economic segments of Sedro-Woolley’s population and promoting a variety of residential densities and housing types are already major goals of the City’s Housing Element of the Comprehensive Plan. Staff finds that the statement of issue is a barrier to meeting the goals of the Comprehensive Plan and addressing the legislative mandates to providing adequate housing for all.
7. Former attorney, Pat Hayden, explained during his presentation at the July 18th meeting that Ordinance No. 1484-04 was not a governing ordinance; it does not govern a metric and has been violated several times. Mr. Hayden supported removing the statement and suggested that it be replaced. Proposing that the City look at the Comprehensive Plan from an affordable housing perspective, Mr. Hayden suggested replacing the phrase and moving it to the Housing Element of the Comprehensive Plan. The language he suggested is as follows: “Multifamily housing is not intended to replace single-family residences and particularly not intended to replace affordable, owner-occupied single-family residences.”

8. Following discussion after Mr. Hayden's presentation, The Planning Commission agreed that the best strategy moving forward would be to remove the statement from the Intent section of Chapter 17.16 SWMC and to later draft a replacement statement to include in the Housing Element of the Comprehensive Plan as part of the Comprehensive Plan update process. That way, the Planning Commission could proceed with considering the rezone request from R-7 to R-15 (file #RZ-2023-004) and the new statement to come would be more enforceable, as the Comprehensive Plan is filed with the State. The Planning Commission found that waiting to address the statement as part of the Comprehensive Plan update process would be smart because it would allow staff to ensure the new statement would not conflict with new legislative mandates regarding housing.
9. At the August 15, 2023 meeting, the Planning Commission held a public hearing. The Notice of Public Hearing was published in the legal notices section of the August 5, 2023 Skagit Valley Herald as shown in **Exhibit C**. The notice was also posted on the City website. In said notice, a deadline for written comments was set for August 15, 2023 at 4:00 PM. The Planning Department did not receive any written comments and no comments were made at the hearing.
10. At the August 15, 2023 public hearing, the Planning Commission made a motion to recommend that the City Council approve the proposed amendments. The motion to recommend approval carried 5 – 0.
11. The Planning Commission's recommended amendments are found in **Exhibit A**.

CONCLUSIONS

The Planning Commission, having reviewed the Planning Department Transmittal and Report Memorandum and hearing public testimony, makes the following conclusions:

1. Adoption of the proposed amendments to Chapter 17.16 SWMC complies with the State GMA. The draft amendments were sent to the State Department of Commerce on September 20, 2023 with a request for expedited 15-day review. The comment period ended October 5, 2023. A SEPA DNS (**Exhibit D**) was issued on November 3, 2023; and
2. Adoption of the proposed amendments to Chapter 17.16 SWMC is in conformance with the goals and policies of the Sedro-Woolley Comprehensive Plan.

RECOMMENDATION

Based upon the foregoing, the Planning Commission recommends approval of amendments to Chapter 17.16 SWMC, found herein as **Exhibit A**.

EXHIBITS

Exhibit A: Recommended amendments to Chapter 17.16 SWMC

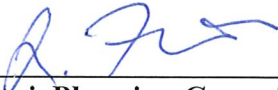
Exhibit B: Ordinance No. 1484-04

Exhibit C: Notice of August 15, 2023 Public Hearing

Exhibit D: SEPA DNS issued November 3, 2023

CERTIFICATION

The City of Sedro-Woolley Planning Commission hereby recommends to the City Council **APPROVAL** of amendments to Chapter 17.16 SWMC to remove a statement in the intent section restricting new R-15 zoning designations at a **REGULAR** meeting of the City of Sedro-Woolley Planning Commission held on **Tuesday, August 15, 2023** at which time a quorum was present and the decision was for approval by a vote of 5 **FOR**, 0 **AGAINST** and 0 **ABSTENTIONS**.



Joe Fattizzi, Planning Commission Chair

11-14-2023

Date

Chapter 17.16 RESIDENTIAL 15 (R-15) ZONE

Sections:

- [17.16.005 Intent.](#)
- [17.16.010 Use restrictions.](#)
- [17.16.020 Bulk restrictions.](#)
- [17.16.030 Minimum lot size requirements.](#)
- [17.16.035 Zero side setbacks permitted.](#)
- [17.16.040 Maximum density requirements.](#)
- [17.16.050 Parking for residential uses in R-15 zone.](#)
- [17.16.060 Design review.](#)

17.16.005 Intent.

The intent of the R-15 zone is to achieve integration with Sedro-Woolley's existing building types and configurations; incorporate open street layout similar to existing grid rather than closed circulation systems such as cul-de-sacs; maintain the look of conventional neighborhoods in scale, orientation to the street, style, and appearance; and to avoid creation of large apartment "blocks" separate from other parts of the community. Larger scale buildings are appropriate in the central business district or when combined with commercial uses in the Mixed Commercial zone. ~~Because multifamily is permitted in the MC and CBD zones, no new areas shall be designated R-15.~~ (Ord. [1484-04](#) § 6 (part), 2004)

17.16.010 Use restrictions.

Use restrictions in the R-15 zone shall be as follows:

A. Permitted Uses.

1. Multifamily residential uses up to eight units per building or up to twelve units per building if the building is three stories and the units are evenly distributed between the three floors;
2. One single-family residence per lot;
3. Low-intensity agriculture;
4. Home occupations in compliance with Chapter [17.68](#);
5. Group homes;

6. Dependent relative cottages;
7. Professional offices;
8. Child day care centers meeting state requirements;
9. Planned residential developments;
10. Adult or family day care facilities meeting state requirements.

B. Conditional Uses.

1. Mobile and manufactured home parks in compliance with Chapter [17.48](#);
2. Offices other than professionals;
3. Outdoor recreation facilities;
4. Public utilities, excluding wireless communication facilities;
5. Quasi-public uses;
6. Public uses;
7. Commerce;
8. Personal services.

C. Prohibited Uses. All uses not listed above, including adult entertainment and wireless communication facilities. (Ord. [1920-19](#) § 1, 2019; Ord. [1484-04](#) § 6 (part), 2004; Ord. [1312-98](#) § 1 (part), 1998; Ord. [1013](#) § 2.03.01, 1985)

17.16.020 Bulk restrictions.

Bulk restrictions in the R-15 zones shall be as follows:

A. Minimum Setbacks.

1. Front: ten feet;
2. Side: one story dwellings and accessory structures shall have a minimum of five feet; a two story dwelling shall have minimum of eight; and each additional story over two shall have an additional four feet, for each story;

3. Rear: ten feet for residences; and five for accessory structures.

B. Maximum building height: thirty-five feet, except twenty feet for accessory buildings and no height limit for church steeples or bell towers. (Ord. [1484-04](#) § 6 (part), 2004: Ord. [1312-98](#) § 1 (part), 1998: Ord. [1013](#) § 2.03.02, 1985)

17.16.030 Minimum lot size requirements.

There is no categorical minimum lot size for permitted uses in this zone. However the lot size may be made a condition of approval in design review and conditional uses if relevant in those proceeding. (Ord. [1484-04](#) § 6 (part), 2004: Ord. [1312-98](#) § 1 (part), 1998: Ord. [1013](#) § 2.03.03, 1985)

17.16.035 Zero side setbacks permitted.

It is the intent of this section to allow for the creation of new lots within an existing lot where buildings on the new lots are not required to maintain side setbacks for the purpose of allowing townhouses with condominium-style ownership that would include not only the interior spaces but also a portion of the land outside of the building. All other setbacks including those to the property lines of the parcel being subdivided, the front and rear setbacks, streets, driveways, etc., shall be maintained.

A. A division of land allowing no minimum side setbacks to interior lot lines shall be permitted; provided, that all other requirements of the zoning district shall remain applicable. Interior lot lines are those that are created as part of the proposed land division.

B. The standard setback requirements defined in Section [17.16.020](#) shall apply to the property lines of the parcel being subdivided.

C. No more than eight dwelling units per building may be attached utilizing the provisions of this section.

D. No more than one dwelling unit shall be allowed on any lot with reduced side setbacks created through the provisions of this section.

E. All proposed developments permitted using this section shall comply with the design review standards of Chapter [15.44](#).

F. All developments utilizing the provisions of this section must establish a homeowner's association per Section [16.04.080](#)(C). (Ord. [2032-22](#) § 12, 2023; Ord. [1601-08](#) § 1, 2008)

17.16.040 Maximum density requirements.

Minimum net density in the R-15 zones is four units per acre. Maximum gross density is fifteen units per acre. (Ord. [1484-04](#) § 6 (part), 2004; Ord. [1312-98](#) § 1 (part), 1998)

17.16.050 Parking for residential uses in R-15 zone.

The parking requirements for residential uses in the R-15 zone shall be as follows:

Studio	1 space
1 bedroom	2 spaces
2 bedrooms	2 spaces
3 bedrooms	3 spaces
4 or more bedrooms	4 spaces
Visitor/overflow spaces	1 additional space per 8 units

In all cases, there shall be a minimum off-street parking apron of twenty-five feet in length directly in front of all garage door entrances when accessing a street either to the front or side of a residence. Where garage doors access an alley, the off-street parking apron shall be at least ten feet.

Parking spaces counted for residential use shall not also be counted towards nonresidential parking requirements of Chapter [17.36](#) for other uses in this zone. (Ord. [1906-18](#) § 1, 2018; Ord. [1484-04](#) § 6 (part), 2004)

17.16.060 Design review.

All developments in this zone which are subject to environmental review shall comply with the Design Review standards of SWMC Chapter [15.44](#) for conformance with this and other provisions of the city code. (Ord. [1484-04](#) § 6 (part), 2004)

Ordinance No. 1484-04

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY AMENDING SWMC TITLE 17, INCLUDING CHAPTERS 17.04 ADMINISTRATIVE PROVISIONS, 17.08 RESIDENTIAL R-5 ZONE, 17.12 RESIDENTIAL R7 ZONE, 17.16 RESIDENTIAL R-15 ZONE, 17.20 MIXED COMMERCIAL ZONE, 17.28 INDUSTRIAL ZONE, 17.40 SIGNS, 17.48 MOBILE HOME PARKS, 17.60 VARIANCES, AND 17.66 FLOOD DAMAGE PREVENTION, AND ADDING NEW CHAPTERS 17.38 RESIDENTIAL PLAY AREAS, 17.43 PLANNED RESIDENTIAL DEVELOPMENT, AND AMENDING THE ZONING MAP FOR THE CITY OF SEDRO-WOOLLEY.

WHEREAS, the State of Washington requires that Skagit County and the incorporated Cities within the County prepare Comprehensive Plans consistent with the requirements of WAC 365-195, The Growth Management Act (GMA); and

WHEREAS, the City Council of the City of Sedro-Woolley has adopted amendments to the Sedro-Woolley Comprehensive Plan, which outline the goals and policies for how Sedro-Woolley should develop over the next twenty years; and

WHEREAS, the City of Sedro-Woolley provided notice of the 2004 Comprehensive Plan Update consistent with the requirements of SWMC Chapter 2.90; and

WHEREAS, the City of Sedro-Woolley received privately-initiated applications for map and land-use amendments as a result of its docketing process, and

WHEREAS, the City prepared an additional list of publicly initiated text amendments to the Municipal Code; and

WHEREAS, the Planning Commission held several workshop meetings and open houses to develop and take public input on the list of proposed amendments; and

WHEREAS, the Planning Commission prepared the attached Findings and Recommendations for the land use and zoning changes and forwarded their recommendations to the City Council; and

WHEREAS, the City of Sedro-Woolley issued Notices of Application and SEPA Determinations of Non-significance, including the adoption of existing documents for the proposed amendments under Chapter 2.88 and 2.90 of the Sedro-Woolley Municipal Code; and

WHEREAS, the City Council considered the staff report to the Planning Commission, including supplemental reports and the Planning Commission recommendations and suggested findings at a Public Hearing; and

WHEREAS, the City Council of the City of Sedro-Woolley finds that adoption of the attached zoning code and land use map changes will implement the goals and policies of the Comprehensive Plan; and

WHEREAS, the City further finds that changes to SWMC Title 17 are needed to properly implement the Comprehensive Plan; now, therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO
HEREBY ORDAIN AS FOLLOWS:

Section 1: Maps

The Land Use Zoning map of the City of Sedro-Woolley is hereby amended to conform to the map attached hereto as Exhibit A. Section 1 of this ordinance shall not be codified.

Section 2: The Chapter headings for Title 17 are hereby amended to read as follows:

TITLE 17 ZONING

Chapters:

- 17.04 Administrative Provisions
- 17.08 ~~Single Family Residential (SF2) Zone~~ Residential 5 (R-5)
- 17.12 ~~Single Family Residential (SF1) Zone (Single Family and Duplex)~~ Residential 7 (R-7)
- 17.16 ~~Multifamily (MF1 and MF2) Zones~~ Residential 15 (R-15)
- 17.20 ~~Auto-Oriented Commercial (AC) Zone~~ Mixed-Commercial (MC)
- 17.24 Central Business District (CBD) Zone
- 17.28 ~~Light (LI) and Heavy (HI) Industrial Zones~~ Industrial (I)
- 17.32 Public (P) Zone
- 17.34 Open Space (OS) Zone
- 17.36 Off-street Parking and Loading
- 17.38 Residential Play Areas
- 17.40 Signs
- 17.43 Planned Residential Developments (PRD)
- 17.44 General Regulations for All Zones
- 17.48 Mobile Home Parks
- 17.50 Landscaping
- 17.51 Murals
- 17.52 Rezones
- 17.56 Conditional Use Permits
- 17.60 Variances
- 17.64 Temporary Permits
- 17.65 Natural Resource and Sensitive Area Regulations
- ~~17.66 Floodplain Management~~ Flood Damage Prevention
- 17.68 Home Occupation Permits
- 17.72 Sign Permits
- 17.76 Compliance Checklist
- 17.80 Enforcement
- 17.84 Adult Entertainment Establishments

Section 3: SWMC Section 17.04.030 is amended to read as follows:

17.04.030 Definitions.

1. "Accessory" means subordinate and incidental to, typically associated with, and located on the same ownership. Private garages attached to or within the residence shall adhere to the setback requirement of the residence. In all cases, there shall be a minimum off-street parking apron of twenty feet in length directly in front of all garage door entrances when accessing a street either to the front or side of a residence. Where garage doors access an alley, the off-street parking apron shall be at least ten feet; accessory structures shall not contain any habitable space or room.

3. Rear: ten feet for residences, five for accessory structures, ~~except zero for accessory structures where abutting an alley. See definition for "accessory" structures and "accessory dwelling units."~~

4. Garage setbacks. Private garages attached to or within the residence shall adhere to the setback requirement of the residence. In all cases, there shall be a minimum off-street parking apron of twenty-five feet in length directly in front of all garage door entrances when accessing a street either to the front or side of a residence. Where garage doors access an alley, the off-street parking apron shall be at least ten feet;

B. Maximum building height: thirty-five feet except twenty feet for accessory buildings, and no height limit for ~~churches~~ church steeples or bell towers.

17.12.030 Minimum lot size requirements.

Minimum lot size requirements for the residential ~~SF1R-7~~ zone shall be as follows:

A. Lot area: six thousand square feet;

B. Lot width at building line: ~~sixty~~ forty (40) feet;

C. Lot frontage on a public street, approved private street, or approved easement: twenty (20) feet,

17.12.040 Maximum density requirements.

The maximum gross density requirement in the ~~SF1R-7~~ zone is seven units per acre, ~~with the minimum density established at five units per acre.~~

17.12.050 Maximum lot coverage.

Lot coverage is the percent of the lot covered by structures including the main and all accessory buildings. Maximum lot coverage requirements in the residential ~~SF1R1~~ zone shall be as follows:

A. Fifty percent;

B. Variances from the maximum lot coverage requirement are permitted, if the applicant can demonstrate that the proposed coverage does not exceed the average lot coverage of lots within one hundred feet of the parcel. Lot coverage can be equal to the average lot coverage but cannot exceed it.

Section 6: SWMC Ch. 17.16 is amended to read as follows:

Chapter 17.16 RESIDENTIAL MULTIFAMILY 15 (MF1 AND MF2R-15) ZONES

Sections:

17.16.005 Intent

17.16.010 Use restrictions.

17.16.020 Bulk restrictions.

~~17.16.030 Minimum lot size requirements.~~

17.16.040 Maximum density requirements.

17.16.050 Parking for residential uses in the R-15 zone

17.16.060 Design review

17.16.005 Intent

The intent of the Residential Multifamily zone is to achieve integration with Sedro-Woolley's existing building types and configurations; incorporate open street layout similar to existing grid rather than closed circulation systems such as cul-de-sacs; maintain the look of conventional neighborhoods in scale, orientation to the street, style, and appearance; and to avoid creation of large apartment "blocks"

separate from other parts of the community. Larger scale buildings are appropriate in the central business district or when combined with commercial uses in the Mixed Commercial zone. Because multifamily is permitted in the MC and CBD zones, no new areas shall be designated R-15.

17.16.010 Use restrictions.

Use restrictions in the ~~R15~~MF zone shall be as follows:

A. Permitted Uses.

1. Multifamily residential uses up to eight (8) units per building;
- ~~12.~~ One single-family residence per lot;
- ~~23.~~ Low-intensity agriculture;
- ~~34.~~ Home occupations in compliance with Chapter 17.68;
- ~~4.~~ ~~Clustered residential developments, including apartments, condominiums and duplexes;~~
5. Group homes;
6. Dependent relative cottages;
7. Professional offices;
8. Child day care centers meeting state requirements;
9. ~~Planned unit~~ residential developments;
10. Adult or family day care facilities meeting state requirements.

B. Conditional Uses.

1. Mobile and manufactured home parks in compliance with Chapter 17.48;
2. Offices other than professionals;
3. Outdoor recreation facilities;
4. Public utilities, excluding wireless communication facilities;
5. Quasi-public uses;
6. Public uses;
7. Commerce;
- ~~8.~~ Personal services.

C. Prohibited Uses. All uses not listed above, including adult entertainment and wireless communication facilities.

17.16.020 Bulk restrictions.

Bulk restrictions in the ~~MF1 and MF2~~ R15 zones shall be as follows:

A. Minimum Setbacks.

1. Front: ~~twenty ten~~ (10) feet;
2. Side: one story dwellings and accessory structures shall have a minimum of five (5) feet; a two story dwelling shall have minimum of eight (8); and each additional story over two shall have an additional four (4) feet, for each story;
3. Rear: ten (10) feet for residences; and five (5) for accessory structures.

B. Maximum building height: thirty-five (35) feet, except twenty (20) feet for accessory buildings and no height limit for ~~churches~~ church steeples or bell towers.

17.16.030 Minimum lot size requirements.

There is no categorical minimum lot size for permitted uses in this zone. However the lot size may be made a condition of approval in design review and conditional uses if relevant in those proceeding.

~~Minimum lot size requirements in the MF1 and MF2 zones shall be as follows:~~

NOTICE OF PUBLIC HEARINGS

CITY OF SEDRO-WOOLLEY

Amendments to Development Regulations

Hybrid Meeting

City of Sedro-Woolley Council Chamber and Virtually via Zoom Webinar

The City of Sedro-Woolley Planning Commission will hold public hearings on **August 15, 2023 at 6:30 PM** in the Sedro-Woolley Council Chamber and virtually via Zoom Webinar, to hear testimony regarding the following proposed amendments to the City Development Regulations:

1. Possible Amendments to Chapter 10.44 SWMC to Update Sidewalk Café Regulations and to Add Regulations for “Streateries” and Amendments to Chapter 17.04 SWMC to Define “Stretery”
2. Possible Amendments to Chapter 17.16 SWMC to Remove Statement in Intent Section Restricting R-15 Zoning Designations

Interested parties can comment on the proposed changes in writing or at the hearing. Written comments will be read into the public record and **must be received by 4:00PM August 15, 2023** to be considered at this public hearing. Send written comments to: City of Sedro-Woolley Planning Department, ATTN: Assistant Planner, 325 Metcalf Street, Sedro-Woolley, Washington, 98284, or by email to nmcgowan@sedro-woolley.gov.

Please go to the Planning Commission Meetings page on the Sedro-Woolley website (https://www.sedro-woolley.gov/governing_bodies/planning_commission/planning_meetings.php) to find the meeting materials and a link to join the webinar.

Published in the Skagit Valley Herald: August 5, 2023

CITY OF SEDRO-WOOLLEY
SEPA Notice of Threshold Determination
Determination of Non-significance (DNS)

Project Description: Non-project action to amend Chapter 17.16 of the Sedro-Woolley Municipal Code (SWMC) to remove a statement in the intent section that restricts new R-15 zoning designations.

Proponent: City of Sedro-Woolley Planning Department

Location of Project, Including Street Address: No specific address, non-project action.

Lead Agency, City of Sedro-Woolley: The lead agency for this proposal has determined that this non-project action does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required for this non-project action under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public upon request.

This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date of issue. Per SWMC 2.88.170, you may appeal this threshold determination in writing to the City of Sedro-Woolley Planning Department no later than 4:30 PM on **November 17, 2023**. Written appeals must be submitted to the Sedro-Woolley Planning Department, 325 Metcalf Street, Sedro-Woolley, Washington, 98284. Contact the Assistant Planner at (360) 855-0771 or electronically at nmcgowan@sedro-woolley.gov to read or ask about the procedures for SEPA appeals.

Responsible SEPA Official: Hiller West, Interim Planning Director – City of Sedro-Woolley
Contact Person: Nicole McGowan, Assistant Planner

Address: 325 Metcalf Street, Sedro-Woolley, WA 98284

Date of Issue: Friday, November 3, 2023

Signature: 
Hiller West, Interim Planning Director



City Council Agenda Item

Agenda Item No.: n.1.

Date: November 21, 2023

From: Charlie Bush, City Administrator

Subject: 3rd Quarter 2023 Strategic Plan Update

RECOMMENDED ACTION:

ISSUE:

This item is a standard update, for information only.

BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. Quarter 3 2023 Update - 23-24 Department Operational Plans

City of Sedro-Woolley 2023-24

DEPARTMENT OPERATIONAL PLANS Q3 2023 Update

Increase parks and recreation usage by residents and tourists

- Update City website and overall marketing of City parks by April 1, 2023 (Administration, Public Works, Information Technology).

Parks and Facilities interactive map was completed in quarter 4 of 2022. Website design refresh was initiated in February 2023 and will go live on November 7. Web and social media content will be more focused on parks and recreation opportunities, including more photo and video imagery that highlights these amenities.

- Engage the Sedro-Woolley Chamber of Commerce by April 1, 2023 to assist in additional marketing of park properties and recreation events (Administration).

Staff will contact the Chamber for assistance in conjunction with the completion of a parks brochure current under development. An initial gap of limited photographs was the first hurdle encountered in development of the new brochure. There is currently a social media photo “contest” underway to add additional photos to the City’s archive for parks. Staff are aiming to have the brochure complete early in the first quarter of 2024. It will be both in a digital and printed version. The printed version will be in a 12” x 9” format that folds down to 4” x 9”.

- Develop new partnerships, possibly including a consultant(s) after exploration with the City Council, using American Rescue Plan Act Funds, by April 1, 2023. The goal is to recruit, plan, create, market, and support sports tournaments and other special events in Sedro-Woolley and the surrounding area. The City would use these events to build up demand for additional hotel space, leading to increased hotel/motel revenues that can sustain this program, and tourism in Sedro-Woolley, into the future (Administration, Public Works).

The Administration continues to work with the Planning and Business Development Committee and the Council to develop a strategy for the expenditure of funds and development of partnerships related to economic development.

- Work strategically to expand outdoor recreation options in the areas around Sedro-Woolley and to better connect Sedro-Woolley to those areas. Provide

an initial report to the City Council by October 1, 2023 (Administration, Public Works).

- Olmsted Park Phase 1 Infrastructure; design 2022/23; construction 2024
- Olmsted Park Phase 2 Structures; design 2022/2023; construction 2024/2025 (updated 8/9/2023)
- Olmsted Park Phase 3 Playground; design 2023/24; RCO Application 2024; construction 2025 (updated 8/9/2023)
- Memorial Park Infrastructure, Playground and Spray Park; design 2022/2023; construction 2023
- Reed Street Park; design 2025; RCO application 2026; construction 2026/2027 (updated 8/9/2023)
- SR20/Cascade Trail Phase 2A Holtcamp to Hodgins; design/ROW 2022/2023; construction 2024.
- SR20/Cascade Trail Phase 2B Collins Rd to Holtkamp Rd; partially funded by SCOG TAP; TIB appl 2024; Design 2024/2025; CN 2026 (updated 8/9/2023).

Olmsted Park Phase 2 construction updated to 2023/2024; Olmsted Park Phase 3 construction is updated to show RCO grant application in 2024, construction in 2025; Reed Street Park updated to show RCO grant request in 2026; construction in 2026/2027. SR20/Cascade Trail Phase 2B updated to show proposed funding in 2024 and construction in 2026. Other Public Works projects remain on target, as listed above.

- Further develop strategic partnerships with governments, non-profit organizations, and private businesses that can accelerate parks and recreation tourism and usage in Sedro-Woolley. Provide a report to the City Council by January 1, 2024 (Administration).

This is essentially the next round of partnership development, likely to occur later in 2024 should this remain a priority for the Council.

- Complete planned projects at Memorial Park by January 1, 2024 and Olmsted Park by 2026 (Public Works – updated 8/9/2023).

This is covered two bullets above. Updated Olmsted schedule per above.

- Provide First Aid/CPR classes to the citizens on a quarterly basis to increase amount of trained individuals in the community. (Fire Dept.)

On target

- Partner with Skagit County EMS and other agencies to implement AED registry by February 2024. (Fire Dept.)

On target

Improve the City's economy

- Conduct an economic development focus group discussion with several City Council members, business leaders, key staff, and other stakeholders by February 1, 2023. Discussions should cover the City's fees and regulatory environment, and recruitment/retention of retail, office, and industrial businesses (Administration, Planning & Building).

This event occurred on March 7, 2023.

- Develop a draft economic development action plan by March 1, 2023 (Administration)

An initial draft of the plan is complete and remains under review by the Planning and Business Development Committee.

- Conduct a business and stakeholder review of the economic development action plan by April 1, 2023 (Administration).

This session occurred on April 13.

- Adopt an economic development action plan by May 1, 2023 and begin implementation (Administration, and other departments TBD).

Further discussion of the draft plan occurred on May 3, will occur again in August, and is expected to be followed by City Council discussion during the fall. A goal of an adopted plan would be to guide the expenditure of remaining ARPA economic development funds.

- Continue to improve public infrastructure that supports economic development and quality of life and provide regular updates to the City Council (Public Works, Planning & Building).
 - Secure funding and complete the Jones/John Liner/Trail Road Corridor projects by 2029 to support City and SWIFT Center growth (Engineering/Public Works Divisions).
 - SR9/Township & John Liner/McGarigle Intersection Project; design/ROW 2022/2023; construction 2024 (updated 3/30/23)
 - John Liner Rd, Reed to Township Bicycle/Pedestrian Improvements project; design/ROW 2023/2024; construction 2026/2027 (updated 8/8/2023)

- Project C1B Jones/John Liner BNSF Undercrossing Project Phase 2; design/ROW in 2024/2025, construction (updated 8/9/2023)
- Cook Road/South Trail Road Intersection (Roundabout) Project; design/ROW 2024/2025; construction 2026
- Complete short-term Wastewater Treatment Plant Capacity Projects by 2025 (Engineering/WWTP Division)
 - Anoxic Tank Mixer Upgrade; design 2022/2023; construction 2023
 - Digester Aeration Upgrades – Blowers; design 2023; construction 2025 (updated 8/9/2023)
- Long-term WWTP Capacity Improvements to support growth by 2029
 - Facilities Plan (when plant reaches 85% Capacity est. 2024/2025); begin 2024; complete 2025.
 - Plant upgrade design 2026/2027; construction 2027/2028.

SR9/Township & John Liner /McGarigle Intersection Project is revised to construction 2024 to reflect revision to a roundabout intersection. John Liner Road Bike/Ped is updated design/ROW in 2023/2024 and construction in 2026/2027. Project C1B BNSF Undercrossing is updated to show design/ROW in 2024/2025 and construction in 2026. Other Public Works projects remain on target, as listed above.

- Protect commercially zoned land (Planning & Building)

At the recommendation of the Planning Department, the Planning Commission recommended against two rezone requests that would have changed 8.2 acres of Mixed Commercial land to residential zoning. In the Spring of 2022, the City Council accepted the Planning Commission's recommendation and did not approve the rezone requests, thus preserving commercially zoned land.

- Take delivery of two new Ambulances ordered through scheduled ERR fund and outfit for service 1st Quarter 2023 (Fire Dept)

These remain delayed due to circumstances out of the City's control.

- Complete specifications and procurement process for brush truck replacement through ERR fund January 2023 with anticipated 2023 delivery. (Fire Dept)

This purchase is under-funded but staff are being creative and still anticipate having the truck fully constructed by the end of 2023.

- Complete specifications and procurement process for Fire Engine Replacement through ERR fund March 2023 with anticipated delivery by end of 2024. (Fire Dept.)

The order and specs have been submitted and we are now waiting for delivery.

- Take delivery of two new police vehicles ordered through scheduled ERR fund and outfit for service. Estimated delivery 1st half of 2023. The same will occur in 2024. (Police)

Delayed due to circumstances out of our control.

Complete Auto-Tagging/labeling service provided for our cloud-based evidence system for body camera videos. This will allow officers to be out more often being visible and patrolling the City, instead of having to do a time-consuming task of labeling each video recorded during their shifts. Estimated completion first quarter 2023. (Police)

Completed

Continue city's growth model where lots on the edge of town are primarily zoned single family, with missing middle housing interspersed in the primarily single-family residential zones. Future growth will be accommodated through a combination of urban growth area expansion to the north as necessary per a land capacity analysis, infill in existing residential neighborhoods and accommodating higher densities in commercial zones (where commercial is the primary use on the main floor).

- Assure that the city's zoning and development standards provide for a variety of housing types in the city and maintain development standards that assure adequate on-site parking is provided for new housing (Planning & Building).

As a part of the 2024 Comprehensive Plan update, the city will be performing a thorough review of its zoning and development regulations. Staff intends to study the city's housing supply and make updates to the zoning and development regulations to assure that they provide for a variety of housing types.

In 2022, the Planning Department reviewed a request to allow less parking in the Urban Village Mixed Use overlay (UVMU). After reviewing the request, the Planning Commission recommended that the parking regulations remain unchanged; the City Council accepted the Planning Commission's recommendation and did not approve the parking reduction request to assure that adequate on-site parking is required in the UVMU.

- The county will be determining the amount of projected population growth in the county and in each jurisdiction between 2025-2045 as a part of the State GMA Comprehensive Plan updates due June 30, 2025. With the above goal in mind, coordinate with the other Skagit County jurisdictions to determine the amount of growth in Sedro-Woolley between 2025-2045 (Planning & Building).

The Planning Department will be beginning this process later in 2023.

- Perform a Land Capacity Analysis to determine the amount of available land within City Limits to accommodate the projected population growth between 2025-2045 (Planning & Building).

Council approved funding for the Land Capacity Analysis. The Planning Department will be beginning this process later in 2023/early 2024.

- Based on the amount of land available, use the above council goal to determine how much future population can be accommodated in the existing city limits and how much land needs to be added to the urban growth area to accommodate the projected population growth between 2025-2045 (Planning & Building).

The Planning Department will be beginning this process later in mid-2024.

- Demonstrate how much land is necessary to accommodate 20 years of growth based on the councils above growth goal and recommend that the county adjust the city UGA to meet the city's 20-year growth projections (Planning & Building).

The Planning Department will be beginning this process later in late 2024

- Update the city's zoning regulations as well as the Housing and Land Use Elements of the Comprehensive Plan as part of the 2025 updates to reflect the council's housing and land use goals and reflect the adjusted UGA boundaries (Planning & Building).
- The Planning Department will be beginning this process later in late 2024.



City Council Agenda Item

Agenda Item No.: n.2.

Date: November 21, 2023

From: Charlie Bush, City Administrator

Subject: Planning and Business Development Committee - August 23, 2023 Minutes

RECOMMENDED ACTION:

N/A

ISSUE:

This item is for information only.

BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

N/A

ATTACHMENTS:

1. Planning and Business Development Committee Meeting Minutes 082323

Planning and Business Development Committee Meeting Minutes

August 23, 2023

5:00 PM

City Council Chambers

325 Metcalf St

Sedro-Woolley, WA 98284

Attendees: Chair Burns, Committee members Lavacca and McGoffin, Mayor Johnson, City Administrator Bush

- CALL TO ORDER: [Time: 5:05 PM]
- ROLL CALL:
- UNFINISHED BUSINESS:

Community Development Grant Program Update Draft Economic Development

City Administrator Bush updated the committee on the launch of the program just a few days prior, on August 21st.

Action Plan Review (item to be distributed as late material)

City Administrator Bush discussed the draft plan with the Committee. The committee focused on prioritizing the areas, listing “Provide Business-Friendly Permitting” and “Support Housing Development to Provide a Larger Local Workforce and to Further Support Local Retail” as top priorities. “Workforce Development” dropped to a bottom priority. The rest of the areas remained in the middle priority range. There was some discussion of time sequencing the items and short-term or long-term and converting them to SMART goals. There was also discussion about a possible joint Arts Commission meeting and taking this plan to the Public Works Committee for input.

- NEW BUSINESS:
- ADJOURNMENT: [Time: 5:52 PM]



City Council Agenda Item

Agenda Item No.: n.3.

Date: November 21, 2023

From: Dan McIlraith, Police Chief

Subject: Police Department Staff Report

RECOMMENDED ACTION:

Information only, no recommended action.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. PD Staff Report

PD Staff Report Council Meeting 11/21/23

Staffing update- 19 officers total and 5 support staff and 1 officer vacancy

Chief	McIlraith	
Lieutenant	Sorsdal	
Sergeant	Eaton	
Sergeant	Carroll	
Detectives	McCombs Wilson Lowe	McCombs-Investigations/Negotiator Wilson-Investigations/Negotiator Lowe-Special Investigations
Patrol	12	10-Officers on Patrol Officer Hull just got back on the schedule from Military Deployment 1-On Light Duty 1-Vacancy-Currently interviewing candidates
School Resource Officer	0	Ongoing communications on partnership w School District and budgetary work.
Code Enf.	Carr	Animal Control and Code Enforcement
Records	4	Wesson-Records Supervisor Uribe-Records/Evidence Pearson-Public Records Request/Data entry/Records Winship-Records/Reception

Lexipol Policy Status-All updated policies have been put out for acknowledgement. Corrections are being made as needed. Progress is good. Once all complete we will be implementing the Daily Training Bulletin, which provides a daily review of random policies in our manual to officers and test on the knowledge of those policies.

Community Events October:

- Drug Take Back Day @ Sedro-Woolley City Hall occurred on 10/18/23 from 10am to 2pm. This allowed the public to Get rid of any expired or unused prescription medication that was laying around the household. About 25 pounds was collected.
- On Oct 31, Police assisted with the Halloween Parade downtown. The Police Department manned to handle traffic control for kiddie parade and hand out candy.

Sedro-Woolley Police Department responded to 612 calls for service in October. Sedro-Woolley Police Department has responded to 5851 calls for service and 503 agency messages this year through October. Expect to remain around 7000-8000 calls for service this year. We remain busy, with some examples below.

Officers remain proactive in being out in the vehicle patrolling and stopping vehicles. Speed complaints are what I have been hearing during council meetings recently. Despite being at minimum staffing most of this year, the department has stopped 1444 vehicles to date, amongst the 12 officers on patrol.

For October officers made 148 traffic stops. This resulted in 41 citations/infractions issued. Attached is a Sector report showing citations/infractions issued by month for the year and the specific violations those citations and infractions were issued for.

I am currently trying to address the Sedro-Woolley High School area which has been mentioned in council by doing some radar logs, presences, traffic stops and radar car deployment. I plan to have some data on this area for the December public safety committee meeting and council meeting.

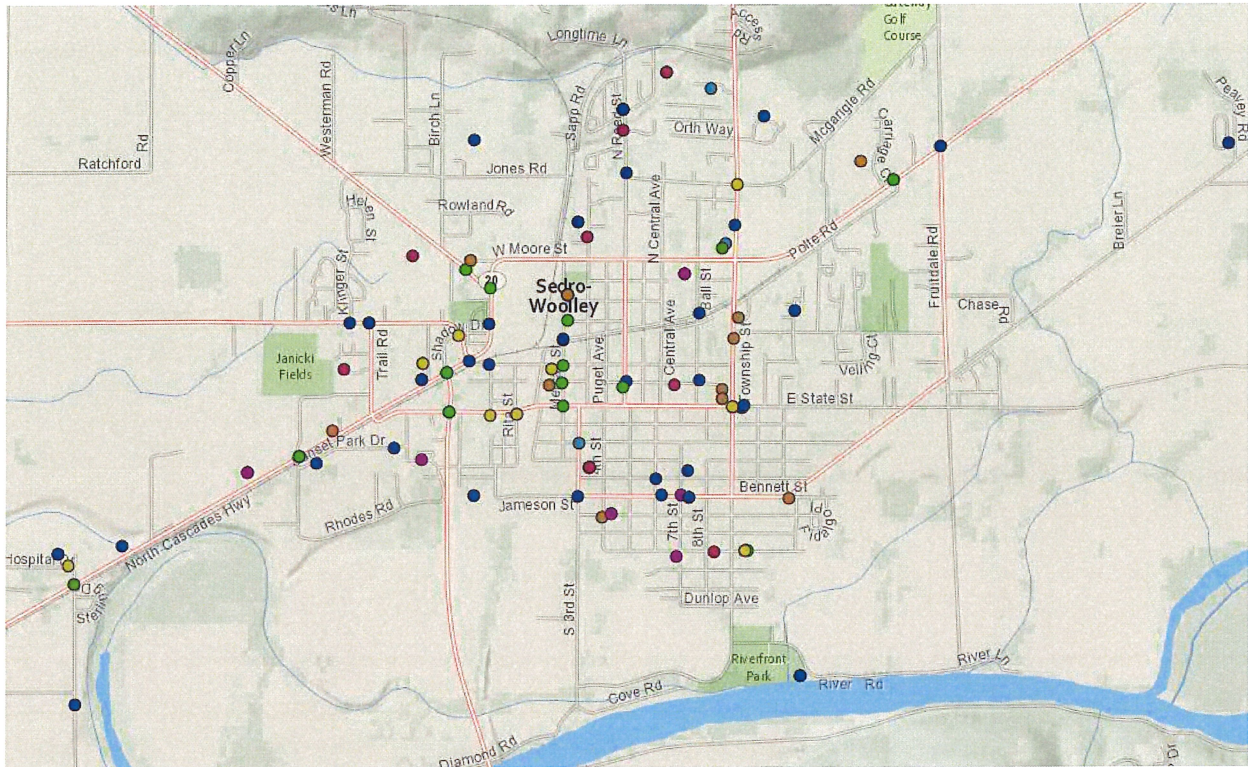
I am also trying to address a speeding complaint on Fidalgo St and the radar car has been deployed there until November 22.

Sedro-Woolley Police Department calls of note from October 2023.

- During the month of October officers responded to 30 malicious mischief cases involving random vehicles sustaining broken windows and/or tires slashed. This continues to occur into November. Looking for leads on suspect.
- Officers deployed a special investigation resource designed to catch vehicle prowlers. We had two arrests for this in October that resulted in 4 arrests.
- On 10/11/23 Officers responded to a threatening, with a knife being brandished at Memorial Park. Subject was arrested and charges pending.
- On 10/12/23 Officers responded to a reported DUI that had struck a construction cone in an active construction zone on Cook Rd, nearly striking a construction worker. The driver was arrested for DUI.
- On 10/15/23 Ofc Fortuna responded to CPR call at Bonnie Jos Café. Ofc Fortuna took over CPR and his actions led to this subject being transported and surviving.
- On 10/26/23 Officers attempted to stop a vehicle with no license plates. This vehicle eluded officers and was discontinued. The vehicle was found to be stolen later and the driver was identified later and referred for charges.
- On 10/28/23 Officers attempted to stop a vehicle for speed. This vehicle eluded officers and was discontinued. The driver was identified later and referred for charges.

Crime map link-This can be used to check police calls for service/ activity involving all law enforcement agencies in the county. Searches can be filtered agency, dates category and nature.

<https://www.skagitcounty.net/maps/crimemapmobile/>



This reflects what the crime map can show. This shows the calls for service that Sedro-Woolley Officers responded to from 10/1/23 to 10/31/23.

Keep up to date on Facebook Posts from Sedro-Woolley Police Department

<https://www.facebook.com/SedroWoolleyPoliceDepartment>

State of Washington

Tickets by Month

From: 1/1/2023 To: 10/31/2023

For:

All Counties All Cities

Woolley PD

Month of Year	Infraction Traffic	Infraction Non-Traffic	Criminal Traffic	Criminal Non-Traffic	Total Tickets
2023 January	10	0	5	5	20
2023 February	10	0	5	6	21
2023 March	14	0	11	6	31
2023 April	36	0	14	9	59
2023 May	22	0	16	17	55
2023 June	10	0	4	11	25
2023 July	16	1	6	15	38
2023 August	14	0	4	13	31
2023 September	18	0	6	5	29
2023 October	29	0	5	7	41
Report Totals:	179	1	76	94	350

State of Washington Violations Summary

From: 10/1/2023 To: 10/31/2023

For:
Woolley PD

Agency	Section	Officer	Case Type	RCW	Violation Description	Total Violations
Sedro-Woolley PD						
Sedro-Woolley_PD						
SW151 Bass, Ofc. S.						
			CT	46.20.740	OPER VEH W/OUT IGNITION INTERLOCK	1
			CT	46.20.342.1C	DWLS 3RD DEGREE	1
			IT	46.61.400.13U	SPEEDING 13 MPH OVER LIMIT (40 OR U	1
			IT	46.61.400.11U	SPEEDING 11 MPH OVER LIMIT (40 OR U	1
			CN	7.105.455.2	ANTIHARASSMENT PROTECTION ORDER VIO	1
SW141 Cates, Ofc. J.						
			CN	9A.56.050	THEFT 3	1
			CN	9A.36.150	INTERFER W/REPORTING DOMESTIC VIOL	1
			CN	9A.36.041.2	ASSAULT 4TH DEGREE	2
SW147 Foster, Ofc. K.						
			IT	46.20.015	NO VALID OPER LICENSE WITH VALID ID	1
			IT	46.16A.030.5.O	FL RENEW EXPIRED REG > 2 MTHS	1
			IT	46.30.020	OP MOT VEH W/OUT INSURANCE	4
			IT	46.61.400.15U	SPEEDING 15 MPH OVER LIMIT (40 OR U	1
			CT	46.52.010.2	HIT/RUN UNATTENDED PROPERTY	1
			CT	46.61.502	DUI	1
			IT	46.61.400.09U	SPEEDING 9 MPH OVER LIMIT (40 OR UN	1
			CN	9A.36.050	RECKLESS ENDANGERMENT	2
			IT	46.61.400.16U	SPEEDING 16 MPH OVER LIMIT (40 OR U	1
SW152 Humberg, Ofc. R.						
			IT	46.44.041	OVER WEIGHT ON AXLE(S)	1
SW145 McGaughy, Ofc. H.						
			IT	46.61.400.15U	SPEEDING 15 MPH OVER LIMIT (40 OR U	2
			IT	46.61.400.13U	SPEEDING 13 MPH OVER LIMIT (40 OR U	1

State of Washington Violations Summary

From: 10/1/2023 To: 10/31/2023

For:
Woolley PD

Agency	Section	Officer	Case Type	RCW	Violation Description	Total Violations
		SW150 Moore, Ofc. B.	IT	46.61.400.16U	SPEEDING 16 MPH OVER LIMIT (40 OR U	2
			CT	46.61.502	DUI	1
			IT	46.61.400.23U	SPEEDING 23 MPH OVER LIMIT (40 OR U	1
			IT	46.61.400.16U	SPEEDING 16 MPH OVER LIMIT (40 OR U	1
			IT	46.30.020	OP MOT VEH W/OUT INSURANCE	1
		SW149 Rosser, Ofc. M.	IT	46.61.400.19U	SPEEDING 19 MPH OVER LIMIT (40 OR U	1
			CN	7.105.450.1A3	PROTECTION ORDER VIOLATION DISTANCE	1
			IT	46.61.400.21U	SPEEDING 21 MPH OVER LIMIT (40 OR U	1
		SW153 VanDam, Ofc. L.	IT	46.20.015	NO VALID OPER LICENSE WITH VALID ID	2
			IT	46.37.050	DEFECTIVE TAIL LAMPS	1
			IT	46.61.055.4	FAIL TO STOP AT SIGNAL MARKING	1
			CT	46.52.010.2.C	HIT AND RUN UNATTENDED COMPLICITY	2
			IT	46.16A.030.5.O	FL RENEW EXPIRED REG > 2 MTHS	1
		SW146 Velthuisen, Ofc. C.	IT	46.30.020	OP MOT VEH W/OUT INSURANCE	3
			IT	46.37.425	DEFECTIVE TIRES	1
			IT	46.16A.030.5.O	FL RENEW EXPIRED REG > 2 MTHS	1
		SW144 Whitt, Ofc. D.	IT	46.20.015	NO VALID OPER LICENSE WITH VALID ID	1
			IT	46.30.020	OP MOT VEH W/OUT INSURANCE	2
			IT	46.61.400.10U	SPEEDING 10 MPH OVER LIMIT (40 OR U	2
			CT	46.61.502	DUI	1
			IT	46.61.400.21U	SPEEDING 21 MPH OVER LIMIT (40 OR U	1
		SW144 Whitt, Ofc. D.	CN	7.105.450.1	PROTECTION ORDER VIOLATION	1

State of Washington Violations Summary

From: 10/1/2023 To: 10/31/2023

For:
Woolley PD

Agency	Section	Officer	Case Type	RCW	Violation Description	Total Violations
			IT	46.61.400.20U	SPEEDING 20 MPH OVER LIMIT (40 OR U	1
			IT	46.30.020	OP MOT VEH W/OUT INSURANCE	1
			IT	46.61.400.10U	SPEEDING 10 MPH OVER LIMIT (40 OR U	1