CITY COUNCIL AGENDA
June 24, 2026
6:00 PM
Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street

a. Call to Order

b. Pledge of Allegiance

c. Roll Call

d. Approval of Agenda

e. Consent Agenda

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

1. Check Register - Regular

f. Introduction of Special Guests and Presentation

1. Sons of the American Revolution - Flag Award

g. City Administrator Report

1. 2026 Paving Program Construction Pictures

h. Councilmember and Mayor's Report

i. Proclamation(s)

j. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment' until 4:30pm the day before the meeting.

k. Public Hearing(s)

1. Resolution 1183-26 - Adoption of the 2027-2032 Six Year Transportation Improvement Plan - Action Requested
2. Ordinance 2118-26 - Amendments to Title 15 and Chapters 12.32 and 17.100 SWMC to Add Address and Street Naming Standards - 2nd Read
3. Ordinance 2123-26 - 2026 Budget Amendment No. 2 - 1st Read

l. Unfinished Business

1. 2027-2028 City Strategic Plan (City Council Goals) Final Draft

m. New Business

1. Resolution 1187-26 - Approving Joint Letter in Opposition to Goldeneye BESS siting - Action Requested
2. Contract Supplement No. 4 - DGK Inc. - Cascade Trail Phase 2A
3. Ordinance 2122-26 - Amending Chapter 2.36 "Housing Authority" - 1st Read
4. Resolution 1184-26 - Master Fee Schedule Update - 1st Read
5. Authorization to Award - Northern State Hospital Cemetery Improvements Project
6. 2024-177-ILA - Skagit County - Amendment 1 Senior Services
7. Resolution 1188-26 - 2026 AFSCME and Non-Represented Salary Schedule - Action Requested
8. Resolution 1189-26 - Skagit County Hazard Mitigation Plan
9. Sewer Connection - Fire Protection District No. 8
10. Resolution 1185-26 - CCTV Policy - 1st Read

n. Information Only Items

1. May 2026 Permit Report Summary
2. Family Promise - Funding Report and Sleepless in Skagit

o. Good of the Order

p. Executive Session

q. Adjournment

Next Meeting - Regular - City Council - July 8, 2026

The City of Sedro-Woolley complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, limited English proficiency, age, disability, or sex. The City of Sedro-Woolley doesn't exclude people or treat them differently because of race, color, national origin, limited English proficiency, age, disability, or sex.

The City of Sedro-Woolley also complies with applicable state laws and doesn't discriminate on the basis of creed, gender, gender expression or identity, sexual orientation, marital status, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.

Join Zoom Meeting:
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+1 346 248 7799 US (Houston)
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+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)

Meeting ID: 917 8685 0179
Passcode: 091845

City Council Agenda Item

Agenda Item No.: e.1.

Date: June 24, 2026

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Check Register - Regular

RECOMMENDED ACTION:

Motion to approve check register, EFTs, and payroll as described.

BACKGROUND/SUMMARY INFORMATION:

Claims checks #206990 through #207066, plus EFTs. Additional surcharges not included on the check register. Payroll ACHs including associated benefit checks #61630 through #61637.

FISCAL IMPACT, IF APPROPRIATE:

Claims checks, plus EFTs, totaling $368,920.98
Payroll totaling $554,578.50

ATTACHMENTS:

1. 2026.06.24 Check Register

Trans	Date	Type	Acct #	Chk #	Claimant		Amount	Memo
6273	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		58.52	
		101 - 576 80 47 052 - Bingham Caretaker				58.52		
6274	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		189.40	
		001 - 522 50 47 000 - Public Utilities				189.40		
6275	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		45.45	
		412 - 537 80 47 000 - Public Utilities				45.45		
6276	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		33.67	
		401 - 535 80 47 000 - Public Utilities				33.67		
6277	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		56.85	
		103 - 542 63 47 000 - Public Utilities				56.85		
6278	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		33.67	
		101 - 576 80 47 050 - Hammer Square				33.67		
6279	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		114.82	
		101 - 576 80 47 020 - Senior Center				114.82		
6280	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		233.13	
		101 - 576 80 47 070 - City Hall				233.13		
6281	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		28.45	
		001 - 521 20 47 000 - Public Utilities				28.45		
6282	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		29.72	
		401 - 535 80 47 000 - Public Utilities				29.72		
6283	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		75.64	
		101 - 576 80 47 053 - Other Utilities				75.64		
6284	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		93.88	
		101 - 576 80 47 010 - Community Center				93.88		
6285	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		248.80	
		101 - 576 80 47 070 - City Hall				248.80		
6286	06/24/2026	Claims	2	EFT	Cascade Natural Gas Corp		37.59	
		401 - 535 80 47 000 - Public Utilities				37.59		
6287	06/24/2026	Claims	2	EFT	Comcast Holdings Corp		71.95	
		101 - 576 80 47 020 - Senior Center				71.95		
6288	06/24/2026	Claims	2	EFT	Comcast Holdings Corp		689.73	
		001 - 518 80 42 021 - Internet Services				689.73		
6289	06/24/2026	Claims	2	EFT	Skagit PUD		60.37	
		101 - 576 80 47 000 - Riverfront				60.37		
6290	06/24/2026	Claims	2	EFT	Skagit PUD		45.45	
		101 - 576 80 47 000 - Riverfront				45.45		
6291	06/24/2026	Claims	2	EFT	Skagit PUD		97.66	
		102 - 536 20 47 000 - Public Utilities				97.66		
6292	06/24/2026	Claims	2	EFT	Skagit PUD		52.91	
		101 - 576 80 47 000 - Riverfront				52.91		
6293	06/24/2026	Claims	2	EFT	Skagit PUD		382.75	
		101 - 576 80 47 000 - Riverfront				382.75		
6294	06/24/2026	Claims	2	EFT	Skagit PUD		83.14	
		412 - 537 80 47 000 - Public Utilities				83.14		
6295	06/24/2026	Claims	2	EFT	Skagit PUD		285.79	

Trans	Date	Type	Acct #	Chk #	Claimant		Amount	Memo
		401 - 535 80 47 000 - Public Utilities				285.79		
6296	06/24/2026	Claims	2	EFT	Skagit PUD		397.66	
		101 - 576 80 47 070 - City Hall				397.66		
6297	06/24/2026	Claims	2	EFT	Skagit PUD		262.13	
		101 - 576 80 47 053 - Other Utilities				262.13		
6298	06/24/2026	Claims	2	EFT	Skagit PUD		157.71	
		101 - 576 80 47 051 - Bingham / Memorial				157.71		
6299	06/24/2026	Claims	2	EFT	Skagit PUD		45.45	
		101 - 576 80 47 040 - Train				45.45		
6300	06/24/2026	Claims	2	EFT	Skagit PUD		41.30	
		101 - 576 80 47 070 - City Hall				41.30		
6301	06/24/2026	Claims	2	EFT	Skagit PUD		224.84	
		101 - 576 80 47 050 - Hammer Square				224.84		
6302	06/24/2026	Claims	2	EFT	Skagit PUD		45.45	
		401 - 535 80 47 000 - Public Utilities				45.45		
6303	06/24/2026	Claims	2	EFT	Skagit PUD		45.45	
		001 - 521 20 47 000 - Public Utilities				45.45		
6304	06/24/2026	Claims	2	EFT	Skagit PUD		75.69	
		401 - 535 80 47 000 - Public Utilities				75.69		
6305	06/24/2026	Claims	2	EFT	Skagit PUD		45.45	
		401 - 535 80 47 000 - Public Utilities				45.45		
6306	06/24/2026	Claims	2	EFT	Skagit PUD		263.42	
		101 - 576 80 47 000 - Riverfront				263.42		
6307	06/24/2026	Claims	2	EFT	Skagit PUD		195.68	
		101 - 576 80 47 053 - Other Utilities				195.68		
6308	06/24/2026	Claims	2	EFT	Skagit PUD		697.99	
		401 - 535 80 47 000 - Public Utilities				697.99		
6309	06/24/2026	Claims	2	EFT	US Bank -- Purchase Cards		20,139.04	
		001 - 511 60 31 000 - Supplies				38.02		
		001 - 511 60 43 000 - Travel				947.90		
		001 - 511 60 49 000 - Training				638.24		
		001 - 512 50 42 010 - Postage				64.56		
		001 - 513 10 49 000 - Tuition/Registration				21.72		
		001 - 514 23 31 000 - Supplies				33.67		
		001 - 518 10 28 000 - Recruiting				553.27		
		001 - 518 10 28 000 - Recruiting				545.18		
		001 - 518 10 28 000 - Recruiting				167.18		
		001 - 518 10 43 000 - Meals/Travel				540.72		
		001 - 521 20 26 000 - Uniforms/Accessories				-78.27		
		001 - 521 20 26 000 - Uniforms/Accessories				179.13		
		001 - 521 20 26 000 - Uniforms/Accessories				232.90		
		001 - 521 20 26 000 - Uniforms/Accessories				208.70		
		001 - 521 20 26 000 - Uniforms/Accessories				36.95		
		001 - 521 20 26 000 - Uniforms/Accessories				314.95		
		001 - 521 20 26 000 - Uniforms/Accessories				365.00		
		001 - 521 20 26 000 - Uniforms/Accessories				121.67		
		001 - 521 20 26 000 - Uniforms/Accessories				433.29		
		001 - 521 20 31 002 - Office/Operating Supplies				178.54		
		001 - 521 20 31 002 - Office/Operating Supplies				134.97		
		001 - 521 20 31 002 - Office/Operating Supplies				43.15		
		001 - 521 20 31 002 - Office/Operating Supplies				52.15		
		001 - 521 20 31 002 - Office/Operating Supplies				165.01		

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 521 20 48 010 - Repair & Maint - Auto				13.04	
		001 - 521 30 31 010 - Public Education Supplies				790.79	
		001 - 521 40 43 000 - Travel				491.04	
		001 - 521 40 43 000 - Travel				991.86	
		001 - 521 40 49 000 - Tuition/Registration				159.00	
		001 - 521 40 49 000 - Tuition/Registration				696.50	
		001 - 521 40 49 000 - Tuition/Registration				270.00	
		001 - 521 40 49 000 - Tuition/Registration				748.00	
		001 - 521 40 49 000 - Tuition/Registration				450.00	
		001 - 521 40 49 000 - Tuition/Registration				239.00	
		001 - 522 20 31 000 - Operating Supplies				45.50	
		001 - 522 20 41 030 - Investigation				99.95	
		001 - 522 20 48 000 - Repairs/Maint-Equip				328.26	
		001 - 522 21 31 010 - Office Supplies				239.90	
		001 - 522 45 43 000 - Travel & Meals				501.24	
		001 - 522 45 43 000 - Travel & Meals				491.04	
		001 - 522 45 49 010 - Tuition/Registration				153.00	
		401 - 535 80 41 020 - Collection Services				756.38	
		401 - 535 80 49 030 - Misc-Tuition/Registration				108.00	
		401 - 535 80 49 030 - Misc-Tuition/Registration				120.00	
		412 - 537 50 48 000 - Repairs/maint-equip				2,136.86	
		412 - 537 80 41 020 - Collection Services				756.37	
		103 - 542 30 31 000 - Operating Supplies				64.99	
		103 - 542 30 31 000 - Operating Supplies				123.15	
		103 - 542 30 31 000 - Operating Supplies				496.04	
		103 - 542 30 49 030 - Misc-Tuition/Registration				139.00	
		001 - 558 60 49 030 - Tuition/Registration				21.00	
		001 - 558 60 49 030 - Tuition/Registration				21.00	
		101 - 576 80 31 006 - Operating Sup - City Hall				315.03	
		101 - 576 80 31 025 - Operating Sup - Olmsted Park				12.61	
		101 - 576 80 48 009 - Hammer Square				472.89	
		101 - 576 80 48 017 - Museum				597.80	
		001 - 591 80 70 517 - Leases + Subscription IT (SBITA				54.76	
		001 - 594 21 64 000 - Machinery & Equipment				981.00	
		001 - 595 10 31 000 - Supplies				288.28	
		001 - 595 10 31 000 - Supplies				27.16	
6310	06/24/2026	Claims	2	EFT	WA St Dept of Revenue	26,749.21	
		425 - 531 50 44 000 - Taxes & Assessments				1,860.47	
		401 - 535 80 31 010 - Operating Supplies				38.28	
		401 - 535 80 44 010 - Taxes & Assessments				9,884.09	
		102 - 536 20 44 010 - Taxes And Assessments				186.97	
		106 - 536 30 44 010 - Taxes and Assessments				2.10	
		412 - 537 80 44 001 - Taxes & Assessments				14,484.96	
		101 - 576 80 44 010 - Taxes And Assessments				100.94	
		102 - 589 30 11 102 - DO NOT USE - Sales Tax Remit				191.40	
6311	06/24/2026	Claims	2	EFT	NW Fiber LLC, dba Ziply Fiber	154.72	
		101 - 576 80 47 070 - City Hall				154.72	
6312	06/24/2026	Claims	2	EFT	NW Fiber LLC, dba Ziply Fiber	899.17	
		001 - 512 50 42 020 - Telephone				53.95	
		001 - 513 10 42 020 - Telephone				80.93	
		001 - 514 23 42 020 - Telephone				80.93	
		001 - 515 31 42 001 - Telephone				35.97	
		001 - 518 80 42 020 - Telephone				26.98	
		001 - 521 20 42 020 - Telephone				269.75	
		001 - 522 20 42 020 - Telephone				98.91	
		001 - 524 20 42 020 - Telephone				26.98	
		401 - 535 80 42 020 - Telephone				71.91	
		412 - 537 80 42 020 - Telephone				35.97	
		103 - 542 30 42 020 - Telephone				8.99	
		001 - 558 60 42 020 - Telephone				26.98	
		101 - 576 80 42 020 - Telephone				17.98	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 595 10 42 020 - Telephone				62.94	
6313	06/24/2026	Claims	2	206990	A-1 Mobile Lock & Key, Inc.	1,671.85	
		101 - 576 80 48 016 - City Hall				149.33	
		101 - 576 80 48 016 - City Hall				1,386.81	
		101 - 576 80 48 016 - City Hall				135.71	
6314	06/24/2026	Claims	2	206991	A-1 Shredding	285.00	
		001 - 512 50 41 000 - Professional Services				60.00	
		001 - 514 23 31 000 - Supplies				60.00	
		001 - 521 20 41 001 - Professional Services				120.00	
		001 - 524 20 41 000 - Professional Services				15.00	
		001 - 558 60 41 000 - Professional Services				15.00	
		001 - 595 10 41 000 - Professional Services				15.00	
6315	06/24/2026	Claims	2	206992	AWC - Employee Benefit Trust	4,228.40	
		001 - 521 20 27 000 - Retired Medical				4,228.40	
6316	06/24/2026	Claims	2	206993	Advanced Analytical Solutions LLC	1,212.55	
		401 - 535 80 41 000 - Professional Services				1,212.55	
6317	06/24/2026	Claims	2	206994	Amazon Capital Svcs, Inc	2,193.84	
		001 - 514 23 31 000 - Supplies				101.59	
		001 - 514 23 31 000 - Supplies				54.34	
		001 - 521 20 26 000 - Uniforms/Accessories				70.63	
		001 - 521 20 26 000 - Uniforms/Accessories				49.99	
		001 - 521 20 26 000 - Uniforms/Accessories				16.97	
		001 - 521 20 31 002 - Office/Operating Supplies				108.68	
		001 - 521 20 31 002 - Office/Operating Supplies				34.76	
		001 - 521 20 31 002 - Office/Operating Supplies				13.90	
		001 - 521 20 31 002 - Office/Operating Supplies				8.69	
		001 - 521 20 31 002 - Office/Operating Supplies				98.46	
		001 - 521 20 41 023 - Canine				56.98	
		001 - 522 20 48 000 - Repairs/Maint-Equip				227.68	
		001 - 522 21 31 000 - Operating Supplies - Medical				156.04	
		001 - 522 21 31 000 - Operating Supplies - Medical				487.36	
		001 - 522 21 31 010 - Office Supplies				40.71	
		001 - 524 20 31 000 - Off/Oper Supps & Books				4.88	
		001 - 524 20 31 000 - Off/Oper Supps & Books				37.45	
		001 - 558 60 31 000 - Supplies/Books				4.89	
		001 - 558 60 31 000 - Supplies/Books				37.46	
		101 - 576 80 48 006 - Memorial Park				43.43	
		101 - 576 80 48 016 - City Hall				160.87	
		101 - 576 80 48 016 - City Hall				115.79	
		501 - 594 42 64 000 - Equip & Vehicles - Streets				219.95	
		001 - 595 10 31 000 - Supplies				4.89	
		001 - 595 10 31 000 - Supplies				37.45	
6318	06/24/2026	Claims	2	206995	Bay City Supply	1,965.52	
		101 - 576 80 31 006 - Operating Sup - City Hall				1,957.37	
		101 - 576 80 48 021 - Equipment				8.15	
6319	06/24/2026	Claims	2	206996	Primo Brands BlueTriton Brands	132.52	
		103 - 542 30 31 000 - Operating Supplies				132.52	
6320	06/24/2026	Claims	2	206997	Blythe Mechanical Inc	1,703.85	
		101 - 576 80 48 016 - City Hall				1,703.85	
6321	06/24/2026	Claims	2	206998	Board For Volunteer Firefighters	140.00	
		001 - 522 23 23 002 - Pension-Volunteer Firefighter				140.00	
6322	06/24/2026	Claims	2	206999	Born Primitive, LLC	289.16	
		001 - 521 20 26 000 - Uniforms/Accessories				289.16	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6323	06/24/2026	Claims	2	207000	Bridge Coordination Services	1,370.63	
		001 - 521 20 41 001 - Professional Services				1,370.63	
6324	06/24/2026	Claims	2	207001	C.HIth130, dba Cardinal Health 112 LLC	517.76	
		001 - 522 21 31 000 - Operating Supplies - Medical				517.76	
6325	06/24/2026	Claims	2	207002	Carl's Mower and Saw Inc	102.44	
		101 - 576 80 48 021 - Equipment				102.44	
6326	06/24/2026	Claims	2	207003	Children of the Valley	1,076.99	
		117 - 551 00 00 117 - Affordable Housing - Operatio				1,076.99	
6327	06/24/2026	Claims	2	207004	Commercial Fire Protection Inc	1,363.35	
		001 - 522 50 49 050 - Fire/Theft Protection				1,363.35	
6328	06/24/2026	Claims	2	207005	Crawford Garage Doors Inc	406.54	
		401 - 535 50 48 060 - Maintenance Of Buildings				406.54	
6329	06/24/2026	Claims	2	207006	Databar, Inc	3,157.12	
		425 - 531 50 42 010 - Postage				126.28	
		401 - 535 80 42 015 - Postage				2,052.13	
		412 - 537 80 42 010 - Postage				978.71	
6330	06/24/2026	Claims	2	207007	Dell Marketing LP	542.92	
		001 - 514 23 31 000 - Supplies				542.92	
6331	06/24/2026	Claims	2	207008	Donald Coggins	13.03	
		001 - 511 60 31 000 - Supplies				13.03	
6332	06/24/2026	Claims	2	207009	E & E Lumber, Inc.	176.11	
		412 - 537 80 31 000 - Operating Supplies				13.64	
		101 - 576 80 31 003 - Operating Sup - Parks Shop				14.22	
		101 - 576 80 31 006 - Operating Sup - City Hall				49.33	
		101 - 576 80 48 005 - Senior Center				73.24	
		101 - 576 80 48 005 - Senior Center				13.17	
		101 - 576 80 48 012 - Harry Osborne				12.51	
6333	06/24/2026	Claims	2	207010	Esstac	345.24	
		001 - 521 20 26 000 - Uniforms/Accessories				345.24	
6334	06/24/2026	Claims	2	207011	Exact Scientific Services, Inc.	1,028.00	
		401 - 535 80 41 000 - Professional Services				213.00	
		401 - 535 80 41 000 - Professional Services				57.00	
		401 - 535 80 41 000 - Professional Services				274.00	
		401 - 535 80 41 000 - Professional Services				57.00	
		401 - 535 80 41 000 - Professional Services				156.00	
		401 - 535 80 41 000 - Professional Services				57.00	
		401 - 535 80 41 000 - Professional Services				57.00	
		401 - 535 80 41 000 - Professional Services				57.00	
		401 - 535 80 41 000 - Professional Services				100.00	
6335	06/24/2026	Claims	2	207012	Facet NW, Inc	12,028.50	
		001 - 558 60 41 000 - Professional Services				12,028.50	
6336	06/24/2026	Claims	2	207013	Family Promise of Skagit Valley	4,429.01	
		116 - 551 00 00 116 - Public Housing Services				2,750.00	
		117 - 551 00 00 117 - Affordable Housing - Operatio				1,679.01	
6337	06/24/2026	Claims	2	207014	Galls, LLC	137.13	
		001 - 522 20 26 000 - Uniforms				137.13	
6338	06/24/2026	Claims	2	207015	Gordon Truck Centers, Inc	5,582.14	
		001 - 522 20 48 000 - Repairs/Maint-Equip				3,908.75	
		425 - 531 50 48 000 - Repairs/Maintenance				234.99	
		412 - 537 50 48 000 - Repairs/maint-equip				1,438.40	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6339	06/24/2026	Claims	2	207016	Griffin Armament	2,482.41	
		109 - 594 21 64 109 - Equipment				2,482.41	
6340	06/24/2026	Claims	2	207017	Guardian Security Systems, Inc.		Need to print seperate checks
6341	06/24/2026	Claims	2	207018	Guardian Warrior Solutions	624.90	
		001 - 521 20 26 000 - Uniforms/Accessories				624.90	
6342	06/24/2026	Claims	2	207019	K Engineers, Inc	1,896.50	
		101 - 576 80 41 000 - Professional Services				1,662.50	
		101 - 594 76 63 025 - Olmsted Park				234.00	
6343	06/24/2026	Claims	2	207020	Kelley Create	744.89	
		001 - 591 80 70 517 - Leases + Subscription IT (SBITA				478.64	
		001 - 594 12 64 000 - Office Equipment				266.25	
6344	06/24/2026	Claims	2	207021	Kodex, Inc	245.00	
		001 - 521 20 49 020 - Special Investigations				245.00	
6345	06/24/2026	Claims	2	207022	L N Curtis & Sons	1,120.13	
		001 - 521 20 26 000 - Uniforms/Accessories				659.31	
		001 - 521 20 26 000 - Uniforms/Accessories				460.82	
6346	06/24/2026	Claims	2	207023	Language Exchange, Inc	2,099.73	
		001 - 512 50 41 040 - Language Interpreter				1,680.08	
		001 - 521 20 41 001 - Professional Services				419.65	
6347	06/24/2026	Claims	2	207024	Les Schwab Tire Center	1,733.43	
		412 - 537 50 48 000 - Repairs/maint-equip				1,296.23	
		412 - 537 60 47 011 - Site Recycling Disposal				437.20	
6348	06/24/2026	Claims	2	207025	Life Assist Inc.	252.93	
		001 - 522 21 31 000 - Operating Supplies - Medical				252.93	
6349	06/24/2026	Claims	2	207026	Lithtex NW	230.07	
		001 - 514 23 31 000 - Supplies				230.07	
6350	06/24/2026	Claims	2	207027	Loggers & Contractors	146.52	
		412 - 537 50 48 000 - Repairs/maint-equip				146.52	
6351	06/24/2026	Claims	2	207028	MES Service Company LLC	244.58	
		001 - 522 20 48 000 - Repairs/Maint-Equip				244.58	
6352	06/24/2026	Claims	2	207029	Mantle Clothing, LLC	700.65	
		001 - 521 20 26 000 - Uniforms/Accessories				700.65	
6353	06/24/2026	Claims	2	207030	Maria E. Van De Grift	1,600.00	
		001 - 515 93 41 000 - Indigent Defender				1,600.00	
6354	06/24/2026	Claims	2	207031	Marr's Heating	45.00	
		001 - 322 10 03 000 - Building Permits				-25.00	
		001 - 342 40 03 000 - Building Inspections				-20.00	
6355	06/24/2026	Claims	2	207032	Nelson Dist, Inc. Nelson-Reisner	1,081.55	
		001 - 522 20 32 000 - Auto Fuel/Diesel				13.96	
		425 - 531 50 32 000 - Vehicle Fuel				71.56	
		412 - 537 80 31 000 - Operating Supplies				708.75	
		412 - 537 80 32 000 - Auto Fuel/Diesel				287.28	
6356	06/24/2026	Claims	2	207033	Nordic Temperature Control	3,418.67	
		001 - 522 50 48 010 - Repairs/Maint-Dorm				3,418.67	
6357	06/24/2026	Claims	2	207034	North Hill Resources Inc	1,700.10	
		412 - 537 60 47 020 - Site Yard Waste Disposal				1,500.00	
		103 - 542 61 48 000 - Repair/Maint Sidewalk (REET)				200.10	
6358	06/24/2026	Claims	2	207035	Northwest Propane LLC	54.98	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		412 - 537 60 47 020 - Site Yard Waste Disposal				54.98	
6359	06/24/2026	Claims	2	207036	Northwest Safety Clean	58.68	
		001 - 522 20 31 000 - Operating Supplies				58.68	
6360	06/24/2026	Claims	2	207037	Oliver-Hammer, Inc	37.99	
		103 - 542 30 35 010 - Safety Equipment				37.99	
6361	06/24/2026	Claims	2	207038	PROCOM LLC	78.00	
		101 - 576 80 49 020 - Misc-Dues/CDL/Background				78.00	
6362	06/24/2026	Claims	2	207039	Pacific Landscape Architecture LLC	3,160.00	
		101 - 576 80 41 000 - Professional Services				1,365.00	
		101 - 594 76 63 025 - Olmsted Park				1,795.00	
6363	06/24/2026	Claims	2	207040	Parker Corporate Svcs, Inc.	125.00	
		101 - 576 80 41 010 - Alarm Monitoring				125.00	
6364	06/24/2026	Claims	2	207041	Reichhardt & Ebe	9,365.25	
		104 - 595 10 63 081 - Eng - John Line Rd. Bike/Ped				4,955.12	
		104 - 595 10 63 089 - Eng - John Liner Rd Arterial				4,410.13	
6365	06/24/2026	Claims	2	207042	Ricoh USA, Inc	1,040.10	
		001 - 521 20 48 000 - Repairs & Maintenance				453.48	
		401 - 535 80 31 000 - Office Supplies				103.11	
		001 - 591 20 70 522 - Leases + Subscription IT (SBITA				453.48	
		101 - 591 80 70 101 - Subscription IT (SBITA) - Parks				30.03	
6366	06/24/2026	Claims	2	207043	SWS Equipment, Inc.	714.31	
		412 - 537 50 48 000 - Repairs/maint-equip				714.31	
6367	06/24/2026	Claims	2	207044	Sedro-Woolley Auto Parts Inc	326.14	
		001 - 518 20 48 000 - Repair & Maintenance				183.06	
		001 - 521 20 31 002 - Office/Operating Supplies				30.11	
		102 - 536 20 48 030 - Repair/Maintenance-Land				21.48	
		412 - 537 50 48 000 - Repairs/maint-equip				7.60	
		412 - 537 50 48 000 - Repairs/maint-equip				48.75	
		412 - 537 80 31 000 - Operating Supplies				20.60	
		103 - 542 30 48 010 - Repair/Maintenance-Equip				12.38	
		101 - 576 80 48 021 - Equipment				23.90	
		101 - 576 80 48 021 - Equipment				-21.74	
6368	06/24/2026	Claims	2	207045	Sedro-Woolley Automotive	140.91	
		001 - 521 20 48 010 - Repair & Maint - Auto				140.91	
6369	06/24/2026	Claims	2	207046	Skagit Cnty District Court	1,950.00	
		001 - 512 50 41 030 - Community Court Agreement				1,950.00	
6370	06/24/2026	Claims	2	207047	Skagit Cnty District Court	3,600.00	
		001 - 512 50 41 020 - Municipal Court Prob.				3,600.00	
6371	06/24/2026	Claims	2	207048	Skagit Cnty Public Works	82,321.68	
		412 - 537 60 47 000 - Solid Waste Disposal				82,321.68	
6372	06/24/2026	Claims	2	207049	Skagit Cnty Treasurer	19.28	
		635 - 589 30 05 635 - County Crime Victim Witness P				19.28	
6373	06/24/2026	Claims	2	207050	Skagit Cnty Treasurer	70,217.45	
		114 - 523 60 41 022 - Jail Sales Tax Pass Through 2/1				70,217.45	
6374	06/24/2026	Claims	2	207051	Skagit Farmers Supply	305.77	
		001 - 521 20 41 023 - Canine				65.21	
		401 - 535 50 48 050 - Maint Of General Equip				76.07	
		401 - 535 50 48 050 - Maint Of General Equip				50.40	
		401 - 535 50 48 050 - Maint Of General Equip				71.72	
		101 - 576 80 31 025 - Operating Sup - Olmsted Park				42.37	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6375	06/24/2026	Claims	2	207052	PNG Media LLC, dba Skagit Publishing	699.40	
		001 - 558 60 41 010 - Advertising				96.84	
		001 - 558 60 41 011 - Advertising Reimbuseable				139.88	
		001 - 558 60 41 011 - Advertising Reimbuseable				462.68	
6376	06/24/2026	Claims	2	207053	Brent Straight dba Skagit Shooting Range	20.11	
		001 - 521 40 49 020 - Range Fees				20.11	
6377	06/24/2026	Claims	2	207054	Smarsh Inc.	73.99	
		001 - 591 80 70 517 - Leases + Subscription IT (SBITA				73.99	
6378	06/24/2026	Claims	2	207055	Stiles & Lehr Law Inc., PS	4,727.25	
		001 - 512 50 41 010 - Municipal Court Judge				4,727.25	
6379	06/24/2026	Claims	2	207056	Systems Design West, LLC	4,051.48	
		001 - 522 21 41 000 - EMS Professional Services-Sys I				4,051.48	
6380	06/24/2026	Claims	2	207057	The Hose Shop, Inc.	638.70	
		412 - 537 80 31 000 - Operating Supplies				638.70	
6381	06/24/2026	Claims	2	207058	Thermo Fluids Inc.	906.81	
		412 - 537 60 47 011 - Site Recycling Disposal				284.58	
		412 - 537 60 47 011 - Site Recycling Disposal				622.23	
6382	06/24/2026	Claims	2	207059	Thompson, Guildner & Assoc, Inc P.S.	36,950.20	
		001 - 515 41 41 000 - Ext Legal-City Attorney				24,746.00	
		001 - 515 45 41 000 - Legal - Litigation				12,204.20	
6383	06/24/2026	Claims	2	207060	West Pub. dba Thomson Reuters - West	2,260.58	
		001 - 521 20 41 001 - Professional Services				796.64	
		001 - 521 20 41 001 - Professional Services				797.43	
		001 - 521 20 41 001 - Professional Services				666.51	
6384	06/24/2026	Claims	2	207061	Town of La Conner	2,441.67	
		412 - 537 60 47 021 - Curbside Yard Waste Disposal				2,441.67	
6385	06/24/2026	Claims	2	207062	United General Dist #304	1,600.00	
		101 - 576 80 41 000 - Professional Services				1,600.00	
6386	06/24/2026	Claims	2	207063	Vestis	44.38	
		401 - 535 80 49 000 - Laundry				8.39	
		401 - 535 80 49 000 - Laundry				8.39	
		412 - 537 80 49 000 - Misc-Laundry				8.93	
		412 - 537 80 49 000 - Misc-Laundry				8.93	
		103 - 542 30 49 000 - Misc-Laundry				4.87	
		101 - 576 80 49 000 - Misc-Tuition/Registration				4.87	
6387	06/24/2026	Claims	2	207064	WA St Off of Treasurer	1,399.22	
		635 - 586 30 00 635 - State Court Fees Remittance				1,399.22	
6388	06/24/2026	Claims	2	207065	Waste Management of WA Inc.	18,444.20	
		412 - 537 60 47 010 - Curbside Recycling Disposal				18,444.20	
6389	06/24/2026	Claims	2	207066	Woods Logging	561.50	
		401 - 535 50 48 050 - Maint Of General Equip				51.03	
		401 - 535 50 48 050 - Maint Of General Equip				36.59	
		412 - 537 80 31 000 - Operating Supplies				21.73	
		103 - 542 30 35 000 - Small Tools/Minor Equip				113.05	
		501 - 548 30 31 000 - Operating Supplies				282.58	
		101 - 576 80 32 000 - Auto Fuel/Diesel				28.26	
		101 - 576 80 32 000 - Auto Fuel/Diesel				28.26	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6392	06/24/2026	Claims	2	207067	Guardian Security Systems, Inc.	444.59	
		001 - 521 20 41 001 - Professional Services				78.26	
		001 - 522 50 49 050 - Fire/Theft Protection				45.65	
		401 - 535 50 48 000 - Maintenance Contracts				56.52	
		101 - 576 80 41 010 - Alarm Monitoring				264.16	
6393	06/24/2026	Claims	2	207068	Guardian Security Systems, Inc.	185.00	
		001 - 322 10 04 000 - Fire Permits				-125.00	
		001 - 342 40 04 000 - Fire Inspections				-60.00	

001 Current Expense Fund	109,948.30	
101 Parks & Facilities Fund	17,917.88	
102 Cemetery Fund	497.51	
103 Street Fund	1,389.93	
104 Arterial Street Fund	9,365.25	
106 Cemetery Endowment Fund	2.10	
109 Special Investigation Fund	2,482.41	
114 Law Enforcement Sales Tax	70,217.45	
116 Affordable Housing - HB 1406	2,750.00	
117 Housing and Related Services	2,756.00	
401 Sewer Operations Fund	17,391.45	
412 Solid Waste Operations Fund	129,988.37	
425 Stormwater Operations	2,293.30	
501 Equipment Replacement Fund	502.53	
635 Custodial Fund	1,418.50	
	Claims:	368,920.98
* Transaction Has Mixed Revenue And Expense Accounts	368,920.98	

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

_____ _____
Finance Director Date

_____ _____
Finance Committee Member Date

_____ _____
Finance Committee Member Date

_____ _____
Finance Committee Member Date

City Council Agenda Item

Agenda Item No.: g.1.

Date: June 24, 2026

From: Bill Bullock, Public Works Director

Subject: 2026 Paving Program Construction Pictures

RECOMMENDED ACTION:

None

BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. IMG_20260608_093017
2. IMG_20260608_103742
3. IMG_20260608_133117
4. IMG_20260608_140530
5. IMG_1936
6. IMG_1939
7. IMG_1944
8. IMG_20260608_133223

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06/08/2026 09:30:17

YANMAR
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06/08/2026 10:37:42

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06/08/2026 13:31:17

48.50499, -122.23733, -8.0m
06/08/2026 14:05:30

YANMAR

State St
CEDAR GROVE I
CAT

48.50365, -122.2224, -2.0m
06/08/2026 13:32:23

City Council Agenda Item

Agenda Item No.: k.1.

Date: June 24, 2026

From: Bill Bullock, Public Works Director

Subject: Resolution 1183-26 - Adoption of the 2027-2032 Six Year Transportation Improvement Plan - Action Requested

RECOMMENDED ACTION:

Motion to approve Resolution 1184-26 adopting the 2027- 2032 Six-Year Transportation Improvement Program.

BACKGROUND/SUMMARY INFORMATION:

State law, RCW 35.77.010, requires that each year the City adopt a six-year Transportation Improvement Program (TIP). The TIP is designed to identify the schedule, costs, and financial plan associated with projects the City is forecasting to pursue over a six-year planning period. The adopted financial plan must demonstrate that funding for the TIP is feasible, although it may include projections of local funds, grants, loans or other potential sources that are not yet in hand. In preparing the proposed 2027-2032 TIP, the following factors were considered:

- The current status of active transportation improvement projects.
- Strategic priorities of the City consistent with the City Comprehensive Plan.
- Physical condition, operations, and public safety consideration of the street system.
- Funding availability.

FISCAL IMPACT, IF APPROPRIATE:

The proposed TIP identifies $44,500,000 in planned projects throughout the City. Primary revenue sources consist of grants, REET, Transportation Impact Fees, Transportation Benefit District Funding, and development mitigation contributions. The TIP is an important tool for local, state, and federally funded projects, and is utilized by governmental and planning organizations at all levels. Projects are typically required to be identified on the TIP to be eligible for funding from Federal and State sources.

ATTACHMENTS:

1. 2026.06.04 - 6_Year _TIP_PublicHearing

2. Resolution 1184-26 -Six-Year TIP
3. SW 6-Year TIP 2027-2032
4. Sedro 2027-32 TIP Map
5. TIP Project List

NOTICE OF PUBLIC HEARING

CITY OF SEDRO-WOOLLEY
2027-2032 Six-Year Transportation Improvement Program
Hybrid Meeting
City of Sedro-Woolley Council Chamber and Virtual via Zoom Webinar

The City of Sedro-Woolley will hold a public hearing on **June 24, 2026 at 6PM** in the Sedro-Woolley Council Chambers and virtually via Zoom Webinar, to hear testimony regarding:

- Adoption of the 2027-2032 Six-Year Transportation Improvement Program

Interested parties can comment on the proposed items in writing or at the hearing. Written comments must be received by 4:00PM on Monday June 22, 2026 to be considered at the public hearing. Send written comments by email to cityclerk@sedro-woolley.gov or mailed to the address below.

City of Sedro-Woolley Finance Department
ATTN: City Clerk
325 Metcalf Street
Sedro-Woolley, WA 98284

Please go to the City of Sedro-Woolley website https://www.sedro-woolley.gov/ to find the meeting materials and a link to join the webinar.

Published in the Skagit Valley Herald: 6/8/2026 & 6/15/2026.

CITY OF SEDRO-WOOLLEY, WASHINGTON

RESOLUTION NO. 1184-26

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, ADOPTING THE 2027-2032 SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE DEVELOPMENT OF THE CITY'S TRANSPORTATION SYSTEM.

WHEREAS, the City of Sedro-Woolley has the responsibility to maintain and operate the street network located within the City rights-of-way; and

WHEREAS the City of Sedro-Woolley Public Works Department is responsible for developing a Transportation Improvement Program (TIP) annually that identifies necessary improvements to the transportation system as required by RCW 35.77.010; and

WHEREAS, a public hearing was called by the City Council for the purpose of adopting said Six-Year TIP on June 24, 2026, at approximately 6:00 p.m., at the Sedro-Woolley City Hall, 325 Metcalf Street, Sedro-Woolley, Washington.

NOW, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AS FOLLOWS:

Section 1. Acceptance. The 2027-2032 Six-Year Transportation Improvement Program project list is hereby accepted and adopted and shall be the guide for the planning and construction of necessary transportation improvements in the City of Sedro-Woolley. The 2027-2032 Six-Year Transportation Improvement Program is incorporated by this reference, Exhibit A, as fully set forth herein and has been filed with the City Clerk and identified with Clerk's Receiving No. _____.

PASSED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 24TH DAY OF JUNE 2026.

_____
JoEllen Kesti, Mayor

ATTEST:

_____
Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

_____
Dan Curtis, City Attorney

City of Sedro-Woolley 2027-2032 Six-Year Transportation Improvement Program

Project Priority	Project No.	Project	Length (ft)	2027 PE	2027 ROW	2027 Constr	2028 PE	2028 ROW	2028 Constr	2029 PE	2029 ROW	2029 Constr	2030 PE	2030 ROW	2030 Constr	2031 PE	2031 ROW	2031 Constr	2032 PE	2032 ROW	2032 Constr	Project Total
1	SW25-01	City Wide - Local Street Improvements	N/A			$1,000			$1,000			$1,000			$1,000			$1,000			$1,000	$6,000
2	SW25-02	City Wide - Multimodal Gap/Rehab Program	N/A			$45			$45			$45			$45			$45			$45	$270
3	SW25-03	City Wide - Safety/ADA Enhancements	N/A			$25			$25			$25			$25			$25			$25	$150
4	SW25-04	City Wide - Minor Construction	N/A			$50			$50			$50			$50			$50			$50	$300
5	SW25-05	City Wide - Storm Retrofits (transportation)	N/A			$25			$25			$25			$25			$25			$25	$150
6	SW04-01	Jones/John Liner RR Undercrossing (Reed St to Sapp Rd)	1300			$4,400																$4,400
7	SW25-06	Sapp Road RR Undercrossing Closure	800			$40																$40
8	SW26-01	Metcalf Street Sidewalk Improvements (Warner St to Nelson St)	610			$400																$400
9	SW04-02	SR20/ Cascade Trail West Phase 2A (Hodgin Rd to Holtcamp Rd)	2600		$70				$750													$820
10	SW04-03	John Liner Arterial Improvements (SR 9 to Reed St)	2030	$357	$200				$2,500													$3,057
11	SW04-04	John Liner Bike/Ped Improvements (SR 9 to Reed St)	2030	$58	$68				$580													$706
12	SW04-05	SR20/ Cascade Trail West Phase 2B (Holtcamp Rd to Collins Rd)	3600	$100			$40	$120				$725										$985
13	SW04-13	SR 20/Reed Street Intersection Improvements	n/a	$200			$200	$20				$1,000										$1,420
14	SW04-11	Trail Rd/Cook Rd Intersection Improvements	n/a				$400	$50				$1,300										$1,750
15	SW04-06	F&S Grade Road Improvements Phase 1 (Edward Murrow to 700' N of Garden of Eden)	1350				$375	$50				$2,100										$2,525
16	SW04-07	Cascade Trail East Extension (Metcalf St to 400' E of Township St)	4400							$120	$120				$400							$640
17	SW25-07	Jones Road/Brickyard Creek Culvert	300							$500	$90				$900							$1,490
18	SW20-01	Garden of Eden Road Improvements (F&S Grade Rd to Jones Rd)	1300							$360	$100				$1,950							$2,410
19	SW04-09	F&S Grade Road Improvements Phase 2 (700' N of Garden of Eden to Jones Rd)	1450										$400	$50				$2,130				$2,580
20	SW04-08	Jones Road Improvements Phase 1 (Sapp Rd to Cambridge St)	1300										$410	$100				$2,100				$2,610
21	SW20-03	Patrick Street Improvements (Brickyard Creek to Jones Rd)	2200										$700					$1,800				$2,500
22	SW04-10	Jones Road Improvements Phase 2 (Cambridge St to Trail Rd)	1600													$420	$100				$2,600	$3,120
23	SW20-02	Railroad/Jameson St Intersection Improvement	n/a													$250					$800	$1,050
24	SW20-04	Trail Road Improvements Phase 1 (F&S Grade Road to Bucko Connection)	740																$50		$500	$550
25	SW04-12	Jones Road Improvements Phase 3 (Trail Road to F&S Grade Road)	1100																$270	$100	$1,800	$2,170
26	SW25-08	Birch Lane Improvements (Jones Rd to Apple Lane)	500																$400	$200	$1,800	$2,400
			Subtotals	$715	$338	$5,985	$1,015	$240	$4,975	$980	$310	$6,270	$1,510	$150	$4,395	$670	$100	$7,175	$720	$300	$8,645	$44,493
			Totals			$7,038			$6,230			$7,560			$6,055			$7,945			$9,665	

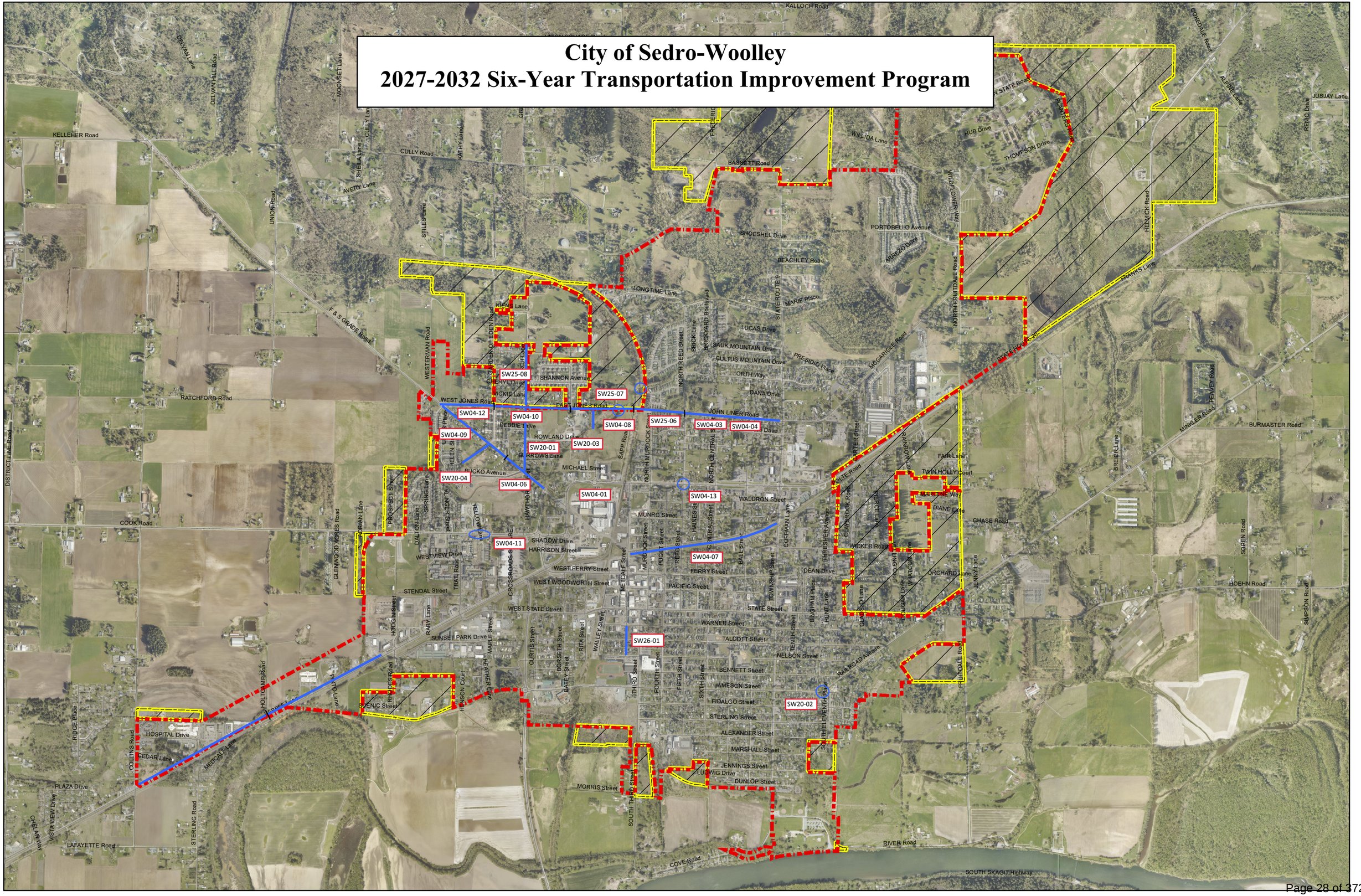
PE = Preliminary Engineering

ROW= Right of Way

Constr = Construction

(rounded) **Program Total** $44,500

City of Sedro-Woolley
2027-2032 Six-Year Transportation Improvement Program



City of Sedro-Woolley
2026-2031 Six-Year Transportation Improvement Program
Project List

1. **City Wide Local Street Improvements**
2. **City Wide Multi-modal Gap/Rehab Program**
3. **City Wide Safety/ADA Enhancements**
4. **City Wide Minor Construction**
5. **City Wide Storm Retrofits (transportation)**
6. **Jones/John Liner RR Undercrossing** (Reed St to Sapp Rd)
7. **Sapp Rd RR Undercrossing Closure**
8. **SR 9/ Cascade Trail West Phase 2A** (Hodgin Rd to Holtcamp Rd)
9. **John Liner Arterial Improvements** (SR 9 to Reed St)
10. **John Liner Bike/Ped Improvements** (SR 9 to Reed St)
11. **SR 9/ Cascade Trail West Phase 2B** (Holtcamp Rd to Colins Rd)
12. **Jones Road/Brickyard Creek Culvert** (replacement)
13. **F&S Grade Road Improvements Phase 1** (Edward Murrow to 700' N of Garden of Eden)
14. **Cascade Trail East Extension** (Metcalf St to 400' E of Township St)
15. **Garden of Eden Road Improvements** (F&S Grade Rd to Jones Rd)
16. **Railroad/Jameson St Intersection Improvement**
17. **Jones Road Improvements Phase 1** (Sapp Rd to Cambridge St)
18. **SR 20/Reed Street Intersection Improvements**
19. **Patrick Street Improvements** (Brickyard Creek to Jones Rd)
20. **F&S Grade Road Improvements Phase 2** (700' N of Garden of Eden to Jones Rd)
21. **Jones Road Improvements Phase 2** (Cambridge St to Trail Rd)
22. **Trail Road Improvements Phase 1** (F&S Grade Road to Bucko Connection)
23. **Trail Rd/Cook Rd Intersection Improvements**
24. **Jones Road Improvements Phase 3** (Trail Road to F&S Grade Road)
25. **Birch Lane Improvements** (Jones Rd to Apple Lane)

City Council Agenda Item

Agenda Item No.: k.2.

Date: June 24, 2026

From: Ashton Sandoval Oaks, Assistant Planner

Subject: Ordinance 2118-26 - Amendments to Title 15 and Chapters 12.32 and 17.100 SWMC to Add Address and Street Naming Standards - 2nd Read

RECOMMENDED ACTION:

A motion to approve Ordinance 2118-26 - Amendments to Title 15 and Chapters 12.32 and 17.100 SWMC to Add Address and Street Naming Standards

BACKGROUND/SUMMARY INFORMATION:

The attached municipal code amendment (**Attachment 1**) proposes to create address and street name regulations in Sedro-Woolley. These amendments also incorporate a change to the address grid to accommodate future growth in a logical, sequential pattern of addresses (Current Address Grid included herein as **Attachment 2;** Recommended Address Grid included herein as **Attachment 3**). The amendments were written by the Sedro-Woolley Address Authority and reviewed by the Sedro-Woolley Police, Fire, Building, Engineering, Planning, and Streets Departments, as well as the Skagit County 9-1-1 Center and Skagit County Address Authority. An ordinance implementing these amendments is included as **Attachment 4**. The amendments relocate Section 15.04.047 SWMC (Mandatory Address Signs) to the new Chapter 15.24 SWMC (Addressing Structures and Naming Streets). Chapter 15.24 expands on these policies and establishes the procedure for acquiring a new address, naming streets, and altering existing addresses. The ordinance also rectifies an error in the current address grid to limit future non-conformities to the system. Without this change to the address grid, some future annexations will not be able to follow the City's addressing system.

Notice of this public hearing was advertised in the Friday, June 12, 2026, Skagit Valley Herald (included herein as **Attachment 5**). Per SWMC 2.90, the Planning Commission Findings of Fact, Conclusions, and Recommendation and included as **Attachment 6**.

An address placard handout (included herein as **Attachment 7**) has been drafted and made available at the Community Development Department counter within Sedro-Woolley City Hall. This handout contains basic policies regarding address placards and a detachable form that can be completed and returned to the department for address placard requests.

Fire Department Review

Provided corrections to minor scrivener errors, primarily fixing all references to "Fire Marshal" to correctly state "Fire Chief."

Skagit County 9-1-1 Center & Address Management

Strongly recommended a code update to give the City "more teeth" in enforcing addressing standards. The

current process is largely based on Planning Staff's discretion. Provided minor clarifying edits (refer to **Attachment 1**).

Public Works & Engineering
Recommended removing street name sign display standards and incorporating a reference to the Public Works Department Standards. Public Works will enforce the display of street name signs in accordance with City, State, and Federal standards. Public Works staff also reviewed the recommended amendments for consistency with the Public Works Department Standards.

Building Division
No changes were requested by the Building Division.

Police Department
No changes were requested by the Police Department.
Finance Department
Planning staff reviewed the recommended amendments with the Finance Department and discussed the process of amending the Master Fee Schedule. Planning staff were directed to draft the proposed changes to the Master Fee Schedule and present the revisions to the Planning Commission for review. Once approved, the proposed fees will be shared with the City Council at their first read. The Finance Department has drafted a separate *resolution* for City Council adoption that amends the Master Fee Schedule. Action from the City Council on this separate resolution will be requested separately from the *ordinance* adopting these recommended code amendments.

FISCAL IMPACT, IF APPROPRIATE:

Update to Master Fee Schedule, Attachment B: Building, Planning, & Engineering Fee Schedule. See Resolution 1184-26

ATTACHMENTS:

1. Draft Amendments
2. Current Address Grid
3. Proposed Address Grid
4. Ordinance 2118-26
5. Notice of Public Hearing
6. PC Findings and Recommendation
7. Address Placard Handout

Title 12
STREETS, SIDEWALKS AND PUBLIC PLACES*

Chapters:

12.08 Excavation for Gas Distribution and Transmission Systems
12.12 *Repealed*
12.20 Street Vacation
12.28 Streets, Sidewalks, and Public Places
12.32 ~~Street Names~~*Repealed*
12.36 City Parks, Recreational Vehicle Facilities and Community Center
12.40 Tree Standards
12.44 Special Events

[...]

Chapter 12.32
STREET NAMES

Sections:

12.32.010 ~~Posting.~~*Repealed*

12.32.010 ~~Posting.~~ *Repealed*

~~It shall be the duty of the police chief under the direction of the street committee of the city council, to post the names of the respective streets in a conspicuous place on each street crossing within the city limits. The letters composing the names of the respective streets shall be painted in such size as the street committee shall determine, and shall be posted without unnecessary delay. (Ord. 156 § 1, 1915)~~

Title 15
BUILDINGS AND CONSTRUCTION

Chapters:

15.04 Building Code
15.15 (RESERVED)
15.24 Addressing Structures and Naming Streets
15.40 Public Works Construction Standards
15.44 Design Review
15.48 Development Impact Mitigation
15.52 Latecomers' Agreements
15.56 Concurrency Management System
15.60 Impact Fees for Planned Facilities
15.64 Impact Fees for School Facilities

Chapter 15.04
BUILDING CODE*

Sections:

15.04.010 Title.
15.04.020 Codes adopted.
15.04.030 Amendments generally.
15.04.035 Specific amendments and additions to International Building Code and International Residential Code.
15.04.038 Specific amendments to International Fire Code.
15.04.039 *Repealed*.
15.04.040 Fees—Building permit and plan review fees.
15.04.042 Building valuation data.
15.04.043 Administration and enforcement.
15.04.044 Certification of plans by architects and engineers.
15.04.045 *Repealed.*
15.04.047 ~~Mandatory street address signs~~*Repealed*.
15.04.050 Prohibitions.
15.04.055 *Repealed.*
15.04.060 Violations—Penalties.

* Prior ordinance history: Ords. 1025 and 1078.

[...]

15.04.047 ~~Mandatory street address signs.~~*Repealed.*

~~A. Every lot for which a permit is issued under this chapter for any purpose shall have an assigned street number affixed as prescribed by this section. The number shall be posted within thirty days of issuance of the permit or prior to issuance of a certificate of occupancy, whichever is sooner, unless a later date is prescribed in writing by the building official. Compliance with this section shall be the responsibility of both the building owner and the permit applicant.~~

~~B. For structures situated fifty feet or less from the street, the address shall be conspicuously placed immediately above, upon, or at the side of the proper door of each building so that the number can be seen plainly from the street. If the main entrance is on the side or does not face the street, the address shall be conspicuously placed on the side of the building facing the street.~~

~~C. For structures situated more than fifty feet from the street, or when the view of the building is blocked, the number shall be conspicuously placed on a post, gate, fence, tree, etc. This placement must be somewhere in an arc within thirty feet from where the center of the driveway or access meets the street. It will be posted in such a way so that the address placard~~

~~is parallel with the main street or visible when accessing from either direction. It shall be at a height of between four and six feet from the level of the street. On streets which may be accessed from only one direction, the placard may be posted perpendicular to the main street in such a way that it is clearly visible when being approached by emergency responders. If more than one address is on one driveway and the buildings or entities are further than fifty feet from the street, then the addresses shall be posted at the street and also on the buildings or addressable entities. The address shall also be posted at any confusing intersection within the private drives.~~

~~D. Addressable entities other than buildings, such as recreational lots, play fields, or standalone utility sites, shall display the address at the access or driveway in the same manner as a building located more than fifty feet from a street. On a corner lot, the building number shall face the street named in the address.~~

~~E. Building addresses shall be set on a white background which is approximately twelve inches by six inches in size. Building addresses shall be blue reflective numbers a minimum of five inches in height that are easily visible at night.~~

~~F. The fire chief is authorized to obtain and sell address placards which comply with this section at cost and expense as part of a safety awareness program; provided, that nothing in this section shall prohibit any owner from acquiring a conforming sign from a private vendor.~~

~~G. A certificate of occupancy or inspection may be withheld for violation of this section. In addition, violation of this section is punishable as set forth in Section 15.04.060. (Ord. 1975-21 § 1, 2021; Ord. 1851-16 § 1 (part), 2016: Ord. 1776-13 § 1 (part), 2013: Ord. 1680-10 § 1, 2010: Ord. 1516-05 § 1, 2005)~~

Chapter 15.24
ADDRESSING STRUCTURES AND NAMING STREETS

Sections:

15.24.005 Establishment of uniform policy.
15.24.010 Definitions.
15.24.015 Address authority—responsibilities
15.24.020 Baselines for addressing policy.
15.24.025 Method of assigning addresses.
15.24.030 Display of address.
15.24.035 Existing legal non-conforming addresses.
15.24.040 Street naming.
15.24.045 Street name change—community petition.
15.24.050 Street name change—administrative determination.
15.24.055 Display of proper street signage.
15.24.100 Enforcement.
15.24.105 Fees.
15.24.110 Severability.

15.24.005 Establishment of uniform policy.

A. There is hereby established a uniform system of addressing entities fronting on all public streets and private streets within incorporated Sedro-Woolley, Washington, as permitted by SCC 15.24.040 (9). All addressable entities as defined in SWMC 15.24.010 shall be addressed in accordance with the provisions of this Chapter.

1. Requirements for addressing tracts reserved for future development shall be determined at the discretion of the Sedro-Woolley Address Authority as defined in SWMC 15.24.015.

B. For the purposes of this Chapter, the City of Sedro-Woolley shall be the determining body in instances where the predominant direction, beginning, end, etc. of any street within incorporated Sedro-Woolley, Washington is not readily apparent or consistent.

15.24.010 Definitions.

“Addressable entities” means any structure, building, lot, dwelling unit, business establishment, meeting hall, recreational lot, standalone utility site, bridge, highway mile marker, peripheral outbuildings, and notable landmark within the incorporated limits of the City of Sedro-Woolley.

“City, the” means the City of Sedro-Woolley, Washington.

“County, the” means Skagit County, Washington.

"GPS" means global positioning system.

"SCC" means the Skagit County Code.

"SLS&E" means Seattle, Lake Shore, and Eastern.

"SWMC" means the Sedro-Woolley Municipal Code.

"SWPWDS" means the Sedro-Woolley Public Works Department Standards.

"W.M." means Willamette Meridian.

15.24.015 Address authority—responsibilities.

A. The Community Development Director or their designee shall serve as, or appoint, the Sedro-Woolley Address Authority.

B. The Sedro-Woolley Address Authority shall:

1. Maintain an accurate address grid map, periodically updating the geospatial information with current data provided by the Skagit County Assessor. The address grid map shall display the address baselines as described in SWMC 15.24.020. Provide this address grid map upon request to the public or other government or utility agencies;

2. Receive, process, administer, and otherwise coordinate requests to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and street suffixes within the City;

3. Review and approve or deny requests to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and street suffixes, in accordance with the standards of this Chapter;

4. Distribute documentation to the Sedro-Woolley Fire Chief, or their designee, and the Skagit County 9-1-1 Center Address Authority, or their designee, for review and approval or denial of requests to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and street suffixes. Such a request shall not be considered approved until the Sedro-Woolley Address Authority has received approval in writing from the Sedro-Woolley Fire Chief and the Skagit County 9-1-1 Center Address Authority;

5. Distribute documentation to the following parties, or their designees, after a request to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and/or street suffixes has been approved in accordance with the standards of this Chapter:

a. Sedro-Woolley Utility Billing Department;

b. Sedro-Woolley Fire Department;

c. Sedro-Woolley Police Department;

d. Sedro-Woolley Community Development Department;

e. Sedro-Woolley United States Post Office branch;

f. Skagit County 9-1-1 Center;

g. Skagit County Assessor;

h. Skagit County Public Utility District No. 1;

i. Ziply Fiber 9-1-1 Address Database;

j. Puget Sound Energy;

k. GPS-based navigation systems~~Google Maps~~; and

l. Other notable agencies as determined by the Sedro-Woolley Address Authority (examples: Skagit County Address Authority, Cascade Natural Gas, Verizon Wireless, Open Streets, etc.).

6. Maintain an accurate and current database of street names and addresses under the jurisdiction of the City.

a. Names of streets in the jurisdiction of the City shall remain as listed on said database unless officially changed in accordance with the standards of this Chapter.

15.24.020 Baselines for addressing policy.

A. The west and east baseline for addressing purposes is as follows:

Commencing at the north shore of the Skagit River; thence north along the centerline of the former SLS&E railroad right-of-way, to a point on the east boundary of the west half of the west half of Section 13, Township 35 North, Range 4 East, W.M., thence continuing north along said boundary and continuing along the east boundary of the west half of the west half of Section 12, Township 35 North, Range 4 East, W.M., thence continuing north.

More generally, it is: The centerline of the north-south railroad right-of-way, then to the north along the western border of the Ankney Heights subdivision, and then continuing to the north.

B. The north and south baseline for addressing purposes is as follows:

Commencing at the northwest corner of Section 22, Township 35 North, Range 4 East, W.M.; thence east along the centerline of Ratchford Road; thence east along the northern boundary of Section 23, Township 35 North, Range 4 East, W.M., to the point of intersection with the centerline of F & S Grade Road (formerly Fairhaven & Southern railroad right-of-way); thence southeast along said centerline, to the point of intersection with the centerline of Washington State Route 20; thence north and east along the centerline of Washington State Route 20 to the point of intersection with the northern boundary of Section 19, Township 35 North, Range 4 East, W.M.; thence east towards the centerline of Burmaster Road and continuing east.

More generally, it is: The centerline of Ratchford Road, then to the east along the centerline of F & S Grade Road, then to the north and east along the centerline of Washington State Route 20, then to the east along the centerline of Burmaster Road, and then continuing to the east.

C. Address numbers increase sequentially away from the baselines sited above.

D. The City of Sedro-Woolley shall determine the direction of diagonal and/or meandering streets if it is unclear whether the street is classified as a north-south or an east-west running street.

15.24.025 Method of assigning addresses.

A. The City shall be considered to be overlaid with a grid of blocks for addressing purposes. A current map of this address grid shall be maintained by the Address Authority and kept on-file with the Community Development Department. Addresses shall be assigned in relation to this grid system.

1. The addressing grid shall follow the pattern of existing streets, and is not comprised of perfect squares of equal size. Blocks shall begin and end at the intersections of streets, for the purpose of improved emergency response, unless determined unfeasible by the Sedro-Woolley Address Authority.

B. All addressing shall begin at the baselines referenced in SWMC 15.24.020 (A) and (B) and increase as distance from the baseline increases. One hundred unique address numbers shall be available to be assigned per block of each street, thus permitting fifty numbers for each side of the street within one block.

C. Odd address numbers shall be assigned to the south and east sides of streets. Even address numbers shall be assigned to the north and west sides of streets. The Sedro-Woolley

Address Authority shall determine the direction of meandering streets with an unclear direction.

D. Streets that are not capable of being addressed to fit within the address grid (examples: circular streets, looped streets, etc.) will be addressed in a manner as to keep as much of the road within the grid as possible. Streets are encouraged to be designed in a manner to minimize address non-conformities, through street naming, extending the existing grid system, or a similar mechanism.

E. Primary address numbers shall contain at least three digits of Arabic numerals (0, 1, 2, 3, 4, 5, 6, 7, 8, and 9). Primary address numbers shall not contain two or fewer Arabic numerals. Primary address numbers shall not contain characters of the Latin alphabet (A, B, C, D, E, etc.) or any other character (!, ?, Б, Д, Ж, Δ, 大, etc.).

F. Sub-address numbers shall designate the unit type (Unit, Suite, Building, Space, etc.) and be sequentially ordered. Sub-addresses shall only be designated with Arabic numerals, characters of the Latin alphabet, or an alphanumeric combination.

G. Structures shall be addressed in reference to the location of the site's primary access for emergency response.

1. The address numbers of sites with multiple primary access points shall be determined by the Sedro-Woolley Address Authority.

H. Addresses are assigned with public safety as a first priority. If City addresses are assigned to the same street as Skagit County addresses, the City may, at the discretion of the County, utilize the City's numbering scheme for addressable entities located outside of the incorporated limits of the City. This may occur when a street begins within the City and terminates within the County, or vice versa. Such streets shall not have a connecting street or secondary points of egress and shall not be more than one half mile in length.

I. There may be more than one address assigned to a legal parcel of land. Additional addresses may also be assigned to peripheral buildings or internal building units located on a single, legal parcel of land when at least one of the following characteristics exist:

1. The building/unit is habitable or tenantable for residential, commercial, or business purposes;

2. The building/unit is serviced by power, water, sewer, gas, solid waste, or telecommunication utilities;

3. The building/unit is located more than one-hundred feet away from the primary structure;

4. The building/unit is not visible or accessible from the primary structure; or

5. The building/unit is one-thousand square feet or larger.

J. Each address shall be assigned a true and correct GPS location value in reference to the latitude and longitude of the address per the geographic coordinate system. Unless determined unfeasible by the Sedro-Woolley Address Authority, Fire Chief, Skagit County 9-1-1 Center Address Authority, or their designees, GPS location value shall comply with the following requirements:

1. The value shall refer to the precise location of the main entrance to each addressable entity and be notated on any Notice of Official Address.

2. The latitude value shall be a minimum of seven significant figures (Example: 48.12345)

3. The longitude value shall be a minimum of eight significant figures (Example: -122.12345)

15.24.030 Display of address.

A. All addressable entities, excluding highway mile markers and bridges, shall display an address sign in compliance with this Chapter.

B. The assigned address number for any new addressable entity shall be posted prior to final inspection required by a development permit. Temporary address signs during construction are allowed, but shall comply with the standards of this Chapter prior to final inspection by the City.

C. For structures situated fifty feet or less from the street, the address shall be conspicuously placed immediately above, upon, or at the side of the proper door of each building so that the number can be seen plainly from the street. If the main entrance is on the side or does not face the street, the address shall be conspicuously placed on the side of the building facing the street.

D. For structures situated more than fifty feet from the street, or when the view of the building is blocked, the number shall be conspicuously placed on a post, gate, fence, tree, etc. This placement must be somewhere in an arc within thirty feet from where the center of the driveway or access meets the street. It will be posted in such a way so that the address placard is parallel with the main street or visible when accessing from either direction. It shall be at a height of between four and six feet from the level of the street. On streets which may be accessed from only one direction, the placard may be posted perpendicular to the main street in such a way that it is clearly visible when being approached by emergency responders. If more than one address is on one driveway and the buildings or entities are farther than fifty feet from the street, then the addresses shall be posted at the street and also on the buildings or

addressable entities. The address shall also be posted at any confusing intersection within the private drives.

E. On a corner lot, the address number shall face the street named in the address.

F. Addressable entities other than structures, such as recreational lots, play fields, or standalone utility sites, shall display the address at the access or driveway in the same manner as a building located more than fifty feet from a street.

G. The Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, or their designees may require a building owner or permit applicant to obtain more than one address sign on a case-by-case basis at their discretion.

H. Addresses shall be set on a white background which is approximately twelve inches by six inches in size. Building addresses shall be blue reflective numbers a minimum of five inches in height that are easily visible at night.

I. The City of Sedro-Woolley is authorized to obtain and sell address placards which comply with this section at cost and expense as part of a safety awareness program; provided, that nothing in this section shall prohibit any owner from acquiring a conforming sign from a private vendor.

15.24.035 Existing legal non-conforming addresses.

A. Existing legal non-conforming addresses shall not be changed, except during the following events:

1. It is determined necessary for public safety purposes by the Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, Skagit County 9-1-1 Center Address Authority, or their designees.

2. The building owner or land owner wishes to change the address voluntarily, and such change will have no impact on surrounding properties and their respective address numbers.

3. The underlying real property is legally developed or subdivided. Existing legal non-conforming addresses may continue to be used if no substantial alteration occurs on the structure with the existing legal non-conforming address number and public safety is not compromised (example: two-lot subdivision for two existing structures).

B. Existing non-conforming addresses that have no legal basis (examples: address is not established on a notice of official address, deed, plat, replat, easement, or similar recorded or binding device), shall be changed so as to conform with the standards of this Chapter.

15.24.040 Street naming.

A. The City of Sedro-Woolley values street names that highlight the City's colorful history and unique development. The City encourages street names that express the following themes:

1. The history and culture of the Town of Woolley, Town of Sedro, and other nearby historic logging communities.

2. The history and culture of the Upper Skagit Indian Tribe and other nearby Native American communities.

3. The surrounding natural environment, including but not limited to the Cascade Mountain Range, Skagit River, Brickyard Creek, Mount Baker, and Skagit Valley.

4. Individuals of historic significance in the region, such as Mortimer Cook, David Batey, Darius Kinsey, Susie Wahwetkin, Edith Bedal, and Susie Osterman Alverson.

B. Street names currently in use shall not be altered unless approved in accordance with sections SWMC 15.24.045 or 15.24.050.

C. New and renamed streets shall conform to the standards established in this Chapter.

D. New and renamed streets shall be approved by the Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, Sedro-Woolley City Engineer, and Skagit County 9-1-1 Center Address Authority, or their designees.

E. New and renamed street names shall comply with the following requirements:

1. Street names shall not be duplicative of, or significantly similar to, another existing street name located anywhere in Skagit County, including other incorporated cities, or anywhere located in Whatcom County that is also served by the Sedro-Woolley Post Office.

2. Street names shall be pleasant sounding and appropriate for the community at-large.

3. Street names shall not carry any negative connotations, whether explicit or inferred.

4. Street names shall not reference the cardinal directions (north, east, south, west, etc.) except for directional designation as permitted by 15.24.040 (G) SWMC.

5. Street names shall be easily read, spelled, and pronounced, especially by young children in an emergency. Satisfaction of this requirement shall be determined by the Sedro-Woolley Address Authority.

6. Street names shall comply with the pattern of names established by existing streets in the vicinity. (Examples: a new street parallel to 11th Street shall be named 12th Street, streets within the SWIFT Center shall reference the history or geography of the location in the street name, etc.)

7. Short lanes, and cul-de-sacs shall not be named unless it provides primary access to at least five lots or at least nine individual units.

F. A new street shall not receive an address range until such street has been officially named.

G. If an extension of an existing street is proposed, the existing street name shall be continued. An extension of an existing street that crosses North Township Street is exempt from this requirement.

H. Directional designators shall not be used unless the street crosses the cited lines referenced in SWMC 15.24.020 (A) and (B) above, in which case only the directional designators "North" and "West" shall be used.

I. Standard street suffixes shall be assigned as follows:

1. "Street (St)" indicates a roadway that travels north-south.

2. "Avenue (Ave)" indicates a roadway that travels east-west.

3. "Lane (Ln)" and "Court (Ct)" indicate a short, private roadway that dead-ends and is not feasible to connect to a secondary roadway in the future.

4. "Place (Pl)" and "Plaza (Plz)" indicate a short, public roadway that dead-ends and is not feasible to connect to a secondary roadway in the future.

5. "Boulevard (Blvd)" indicates a public roadway with a vegetated median. A "boulevard" need not travel in a specific direction.

6. "Circle (Cir)" and "Loop (Lp)" indicate a public or private roadway that travels in three or more cardinal directions and connects (or is planned to connect) to the same roadway at either end.

7. "Drive (Dr)" and "Way (Wy)" indicate a non-standard thoroughfare. A "drive" or "way" possesses multiple ingress and egress points.

8. The following non-standard street suffixes may be used in the City on a case-by-case basis. Both the proponent of the street name and the Address Authority shall document their findings and describe why the use of a non-standard street suffix is appropriate. Use of these street suffixes shall be approved in accordance with the standards of this

Chapter, including approval from the Sedro-Woolley Fire Chief, Skagit 9-1-1 Center Address Authority, or their designees:

a. “Alley (Aly)”

b. “Bend (Bnd)”

c. “Bridge (Brg)”

d. “Commons (Cmns)”

e. “Corner (Cor)”

f. “Crest (Crst)”

g. “Crossing (Xing)”

h. “Expressway (Expy)”

i. “Heights (Hts)”

j. “Highway (Hwy)”

k. “Junction (Jct)”

l. “Landing (Lndg)”

m. “Mall (Mall)”

n. “Parkway (Pkwy)”

o. “Point (Pt)”

p. “Promenade (Prom)”

q. “Ridge (Rdg)”

r. “Route (Rte)”

s. “Run (Run)”

t. “Spur (Spur)”

u. “Square (Sq)”

v. “State Route (SR)”

w. “Station (Sta)”

x. “Stravenue (Stra)”

y. “Terrace (Ter)”

z. “Throughway (Trwy)”

aa. “Trail (Trl)”

ab. “View (Vw)”

ac. “Vista (Vis)”

J. North-south running streets located south of State Street and east of the SLS&E railroad right-of-way, shall be ordinal (1st, 2nd, 3rd, etc.) and named in relation to the sequence of the address grid. This requirement does not apply to Walley, Metcalf, and Township Streets. No other streets shall be ordinal.

K. No street name shall contain two or fewer characters or contain seventeen or more characters, excluding the directional designator and street suffix.

15.24.045 Street name change—community petition.

A. A street name change may be initiated by a petition signed by at least seventy-five percent of the property owners adjoining the street. Each owner shall have one vote regardless of how many parcels or addresses are owned or assigned. The petition shall list three street names in order of preference. The petition shall be submitted to the Sedro-Woolley Address Authority with the appropriate fees for processing and review of the street name change.

1. A petition for a street name change shall not change the name for a portion of an existing street. A petition for a street name change shall include the entirety of the street within the incorporated limits of the City.

B. Within fourteen calendar days of receipt of the petition, the Sedro-Woolley Address Authority shall determine whether the petition is valid by confirming that sufficient valid signatures have been submitted. Petitions with insufficient signatures shall be denied.

C. Within sixty calendar days of validation of the petition, the proposed street names shall be reviewed in accordance with the standards of this Chapter. If the petition does not propose an acceptable name, the Sedro-Woolley Address Authority shall request alternative street names.

A petition shall be denied if alternative street names are not provided within sixty calendar days of the request.

D. If one or more of the proposed street names complies with the standards of the Chapter, the Address Authority shall draft and distribute an Official Notice of Street Name Change for signature and review. An Official Notice of Street Name Change approved via community petition shall be signed and approved by the lead petitioner, Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, Skagit County 9-1-1 Center Address Authority, and Sedro-Woolley City Engineer, or their respective designees, and distributed to the agencies listed in SWMC 15.24.015 (B)(5).

15.24.050 Street name change—administrative determination.

A. The Sedro-Woolley Address Authority, Skagit County 9-1-1 Address Authority, Sedro-Woolley City Engineer, Sedro-Woolley Fire Chief, or their designees, may elect to administratively change an existing street name for one of the following reasons:

1. The street name is duplicative of, or significantly similar to, another existing street name located anywhere in Skagit County, including other incorporated cities.

2. The street name is duplicative of, or significantly similar to, another existing street name located anywhere in Whatcom County that is also serviced by the Sedro-Woolley Post Office.

3. To assign the correct directional designator or street suffix.

4. Substantial redevelopment in the area has caused the use of the existing street name to be misleading, moot, or otherwise cause delay in emergency response.

B. The new street name shall be approved in accordance with the standards of this Chapter.

C. Upon approval of the new street name, all property owners, building owners, residents, tenants, and agencies listed in SWMC 15.24.015 (B) (5) shall be notified in writing of the change. Such notice shall contain the following information:

1. The streets affected by the name change.

2. The previous address, the new address, and the Skagit County Assessor's Parcel Number for each addressable structure.

3. The date the street name change shall go into effect. This date shall be at least thirty calendar days after the date the notice is sent in writing.

4. A reference to any applicable section of the Sedro-Woolley Municipal Code.

5. Contact information for the Sedro-Woolley Address Authority for any party to dispute the notice or seek additional information.

6. The recipients of said notice.

7. Any additional information deemed necessary for the interpretation of the notice.

D. If a question arises as to whether the street name change conforms to the standards of this Chapter, the burden of proof shall be on the individual disputing said conformity.

15.24.055 Display of proper street signage.

A. Street name signage shall comply with the most recent edition of the SWPWDS.

B. Private ways that are not officially named roads by the City or County (such as private drives), shall not display personal names in the formats described in this Section.

C. Street name signage shall be provided by the developer of any new street.

15.24.100 Enforcement.

A. It shall be the responsibility of the owner of the addressable entity to procure the correct number(s) for the addressable entity from the Sedro-Woolley Community Development Department and to display the assigned number(s) in accordance with the standards of this Chapter. No building permit shall be issued until the owner of the building has procured address number(s) approved in accordance with this Chapter from the Sedro-Woolley Community Development Department.

B. No addressable entity for which a final inspection is required shall pass said final inspection until permanent and correct address number(s) are displayed in accordance with the standards of this Chapter.

C. Whenever the irregularity of plats, the changing of direction of the public or private rights-of-way, the interruption of continuity of public rights-of-way, or any other condition causes doubt or difference of opinion as to the correct address of any piece of property or any structure thereon, the address shall be determined by the City of Sedro-Woolley. Sedro-Woolley shall be regulated by the specific provisions of this Chapter and the current version of regulatory standards to the Sedro-Woolley Address System, as adopted by the City Council and included in this Chapter, so far as they are applicable.

D. Should the Sedro-Woolley Address Authority be notified by the Sedro-Woolley Fire Department, Skagit County 9-1-1 Center, or other concerned person in writing that any addressable entity does not have an address as required herein, or is not correctly addressed,

or said address is not displayed as required herein, the Sedro-Woolley Address Authority shall conduct a visual inspection to ascertain compliance with the standards of this Chapter.

1. After conducting a visual inspection, should the Sedro-Woolley Address Authority determine that any structure or piece of property is not in compliance with the standards of this Chapter, the owner or permit applicant of the non-compliant structure or property shall be notified in writing within seven calendar days and required to place said property in accordance with this Chapter within thirty calendar days of the date of visual inspection.

2. In the event the owner or permit applicant of the non-compliant structure refuses to comply with the terms of this Chapter within the required timeframe, the owner or permit applicant shall be in violation of this Chapter and subject to the requirements and procedures of Title 18 SWMC. In addition, a certificate of occupancy may be withheld for violation of this Chapter.

15.24.105 Fees.

All fees associated with the administration, regulation, and enforcement of this Chapter shall be assessed as designated in the current City of Sedro-Woolley Master Fee Schedule, as adopted by resolution of the City Council and on file with the City Clerk.

15.24.110 Severability.

If any section, subsection, clause, phrase or word in this Chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such section or portion shall be deemed a separate provision of this Chapter and such holding shall not affect the validity of the remaining portion of this Chapter.

Title 17
ZONING

Chapters:

17.04 Administrative Provisions
17.06 Residential 1 Environmentally Constrained (R-1) Zone
17.08 Residential 5 (R-5) Zone
17.12 Residential 7 (R-7) Zone
17.16 Residential 15 (R-15) Zone
17.20 Mixed Commercial (MC) Zone
17.21 Urban Village Mixed-Use (UVMU) Overlay
17.22 Transitional Mixed Commercial Overlay
17.24 Central Business District (CBD) Zone
17.28 Industrial (I) Zone
17.32 Public (P) Zone
17.34 Open Space (OS) Zone
17.36 Off-street Parking and Loading
17.38 Residential Recreation Areas
17.40 Signs
17.43 Planned Residential Development (PRD)
17.44 General Regulations for All Zones
17.48 Mobile Home Parks
17.50 Landscaping
17.51 Murals
17.52 *Repealed*
17.56 Conditional Use Permits
17.60 Variances and Zoning Waivers
17.64 Temporary Permits
17.65 Regulations for Critical Areas
17.66 Flood Damage Prevention
17.68 Home Occupation Permits
17.72 *Repealed*
17.76 *Repealed*
17.80 Enforcement
17.84 Adult Entertainment Establishments
17.88 Essential Public Facilities
17.90 Collective Gardens
17.92 Recreational Marijuana Producers, Processors and Retailers
17.96 City of Sedro-Woolley Shoreline Master Program
17.98 Model Homes
17.100 Accessory Dwelling Units (ADUs)
17.110 Homeless Encampments at Religious Organizations

[...]

Chapter 17.100
ACCESSORY DWELLING UNITS (ADUS)

Sections:

17.100.010 Purpose and intent.
17.100.020 Permit required.
17.100.030 Standards and criteria.

[...]

17.100.030 Standards and criteria.

Accessory dwelling units shall meet the following criteria:

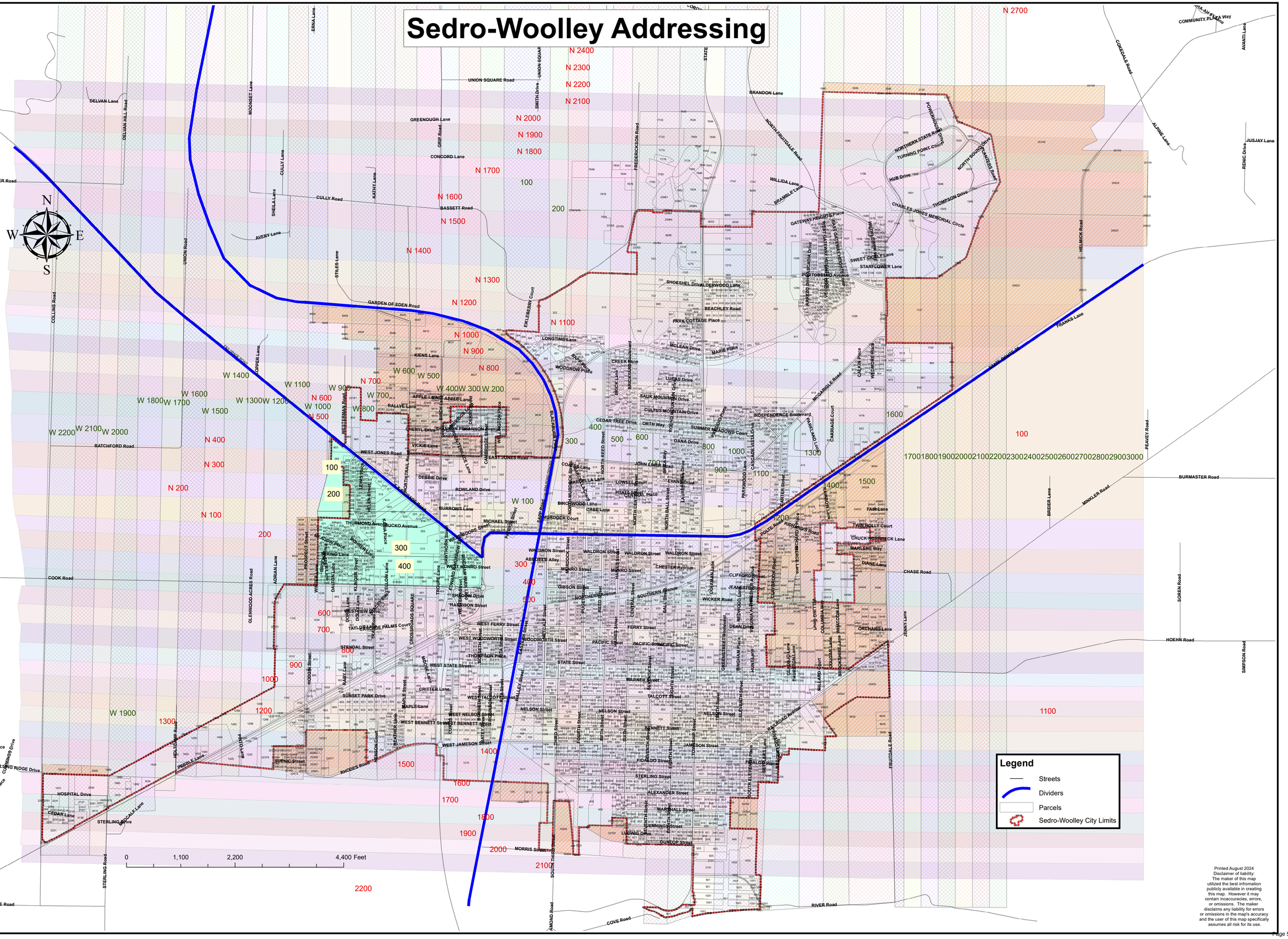
[...]

Q. The address of the ADU(s) shall ~~be the same as the main house with an "A" added to the end of the address number for the first ADU and a "B" added to the end of the address number for a second ADU. The address of the primary residence shall remain the same.~~comply with 15.24 SWMC.

[...]

(Ord. 2083-24 § 1, 2025; Ord. 2096-25 § 1, 2025; Ord. 2043-23 § 1 (Exh. A), 2023; Ord. 1954-20 § 1 (Exh. A)(part), 2020)

Sedro-Woolley Addressing



Sedro-Woolley Addressing

Legend

- Blocks East-West
- Blocks North-South
- Baselines
- City Limits
- Parcels
- Streets

N

ANDERSON

DAHLSTEDT

200 S

300 S

500 S

600 S

700 S

800 S

900N

700N

500N

2300W

2200W

2100W

1900W

1700W

1600W

1800W

1200W

1100W

1000W

900W

1300W

DISTRICT LINE

F & S GRADE

UNION

RATCHFORD

COPPER

WESTERMAN

BIRCH

STILES

GARDEN OF EDEN

CULLY

GRIP

UNION SQUARE

SMITH

EIKLEBERRY

STATE ROUTE 9

BLACKBURN

NORTH REED

DOCK

SAPP

NORTH MURDOCK

MURDOCK

BALL

POLSKA

TRAIL

COOK

400 S

300N

1700N

1500N

300W

200E

400E

600E

700E

800E

1200E

1400E

1100E

1500E

KALLOCH

BASSETT

HUB

POWERHOUSE

PLANTERS

THOMPSON

2200N

2100N

2000N

1900N

1800N

1600N

1400N

1300N

1200N

1100N

1000N

800N

600N

COREDALE

ALPINE

HELMICK

STATE ROUTE 20

FRANKS

PEAVEY

MINKLER

BURMASTER

1900E

FRUITDALE

POLTE

CHASE

WICKER

BREIER

SOREN

HOEHN

STATE

900 S

1000S

1300S

1600S

2000E

2100E

2200E

1400S

1500S

JAMESON

THIRD

FOURTH

WALLEY

MAPLE

HODGIN

HOLTCAMP

1700S

1800S

1900S

2100S

2200S

2300S

2400S

1500W

1400W

800W

700W

600W

400W

200E

MORRIS

SOUTH THIRD

900E

1000E

1300E

2000S

1800E

1600E

COVE

RIVER

COLLINS

LAFAYETTE

STERLING

ORDINANCE NO. 2118-26

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, ADOPTING AMENDMENTS TO TITLE 15 AND CHAPTERS 12.32 AND 17.100 SWMC TO ADD ADDRESS AND STREET NAME STANDARDS

WHEREAS, currently, addressing and street name standards are located in the Sedro-Woolley Public Works Department Standards (SWPWDS) and Chapter 12.32 Sedro-Woolley Municipal Code (SWMC); and

WHEREAS, Chapter 15.04 SWMC currently regulates the display of address placards, which has been relocated to the policies herein; and

WHEREAS, current policy is outdated and overly reliant on Community Development Department staff discretion; and

WHEREAS, staff from the City of Sedro-Woolley and Skagit County have recommended establishing clear regulations regarding the assignment of building addresses and procedures for naming streets within city limits; and

WHEREAS, to align these policies herein with neighboring jurisdictions, the format and content of these policies is similar to Skagit County; and

WHEREAS, to prioritize public safety and emergency response, the policies herein strengthen the authority of the Sedro-Woolley Fire Department, Sedro-Woolley Community Development Department, and the Skagit County 9-1-1 Center to regulate and administer building address and street name assignment; and

WHEREAS, to ensure the policies herein are holistic and represent best practices, these policies were written by the current Sedro-Woolley Address Authority and reviewed by the Sedro-Woolley Police Department, Fire Department, Building Division, Engineering Division, Planning Division, Operations Division, legal staff, and Planning Commission. In addition, the policies herein were reviewed by the Skagit County 9-1-1 Center and Skagit County Address Authority; and

WHEREAS, in accordance with the Sedro-Woolley Consolidated Planning Procedures, the Planning Commission held public meetings and reviewed the draft amendments at the January 20, 2026; February 17, 2026; and March 17, 2026, Planning Commission meetings; and

WHEREAS, the Planning Commission held a public hearing on this matter during the March 17, 2026, meeting. At the meeting, the Commission reviewed the draft amendments, and, following a public hearing, passed a motion to recommend approval of the draft amendments presented at the March 17, 2026, Planning Commission meeting to City Council. The motion to recommend approval carried 4 – 0; and

WHEREAS, pursuant to RCW 36.70A.106, a notice of intent to adopt amendments to the city development regulations was sent to the Washington State Department of Commerce on May 7, 2026. A 15-day expedited review was requested and granted by Commerce. The comment period ended May 22, 2026; and

WHEREAS, Community Development Department Staff did not receive public comment(s) regarding the proposed amendments; and

WHEREAS, the proposed changes are supported by and implement the 2016 Comprehensive Plan; and

WHEREAS, environmental review of the amendments has been completed and a Determination of Non-Significance was issued April 17, 2026; and

WHEREAS, the proposed ordinance is in the best interest of City of Sedro-Woolley citizens and promotes the health, safety, and welfare of the citizens of the City of Sedro-Woolley; and

WHEREAS, the City Council adopts the foregoing as its findings of fact justifying its adoption of this Ordinance; now, therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

Section 1. Chapter 12.32 "Street Names" of the Sedro-Woolley Municipal Code, last modified by Ordinance 156 § 1 in 1915, is hereby repealed in its entirety.

Section 2. Section 15.04.047 "Mandatory street address signs" of the Sedro-Woolley Municipal Code, last modified by Ordinance 1975-21 § 1 in 2021, is hereby repealed in its entirety.

Section 3. A new chapter shall be added to Title 15 of the Sedro-Woolley Municipal Code, denoted as Chapter 15.24, as follows:

Title 15
BUILDINGS AND CONSTRUCTION

Chapters:
15.04 Building Code
15.24 Addressing Structures and Naming Streets
15.40 Public Works Construction Standards
15.44 Design Review
15.48 Development Impact Mitigation
15.52 Latecomers' Agreements
15.56 Concurrency Management System
15.60 Impact Fees for Planned Facilities
15.64 Impact Fees for School Facilities

[…]

Chapter 15.24
ADDRESSING STRUCTURES AND NAMING STREETS

Sections:
15.24.005 Establishment of uniform policy.
15.24.010 Definitions.
15.24.015 Address authority—responsibilities

15.24.020 Baselines for addressing policy.
15.24.025 Method of assigning addresses.
15.24.030 Display of address.
15.24.035 Existing legal non-conforming addresses.
15.24.040 Street naming.
15.24.045 Street name change—community petition.
15.24.050 Street name change—administrative determination.
15.24.055 Display of proper street signage.
15.24.100 Enforcement.
15.24.105 Fees.
15.24.110 Severability.

15.24.005 Establishment of uniform policy.

A. There is hereby established a uniform system of addressing entities fronting on all public streets and private streets within incorporated Sedro-Woolley, Washington, as permitted by SCC 15.24.040 (9). All addressable entities as defined in SWMC 15.24.010 shall be addressed in accordance with the provisions of this Chapter.

1. Requirements for addressing tracts reserved for future development shall be determined at the discretion of the Sedro-Woolley Address Authority as defined in SWMC 15.24.015.

B. For the purposes of this Chapter, the City of Sedro-Woolley shall be the determining body in instances where the predominant direction, beginning, end, etc. of any street within incorporated Sedro-Woolley, Washington is not readily apparent or consistent.

15.24.010 Definitions.

"Addressable entities" means any structure, building, lot, dwelling unit, business establishment, meeting hall, recreational lot, standalone utility site, bridge, highway mile marker, peripheral outbuildings, and notable landmark within the incorporated limits of the City of Sedro-Woolley.
"City, the" means the City of Sedro-Woolley, Washington.
"County, the" means Skagit County, Washington.
"GPS" means global positioning system.
"SCC" means the Skagit County Code.
"SLS&E" means Seattle, Lake Shore, and Eastern.
"SWMC" means the Sedro-Woolley Municipal Code.
"SWPWDS" means the Sedro-Woolley Public Works Department Standards.
"W.M." means Willamette Meridian.

15.24.015 Address authority—responsibilities.

A. The Community Development Director or their designee shall serve as, or appoint, the Sedro-Woolley Address Authority.

B. The Sedro-Woolley Address Authority shall:

1. Maintain an accurate address grid map, periodically updating the geospatial information with current data provided by the Skagit County Assessor. The address grid map shall display the address baselines as described in SWMC 15.24.020. Provide this address grid map upon request to the public or other government or utility agencies;
2. Receive, process, administer, and otherwise coordinate requests to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and street suffixes within the City;
3. Review and approve or deny requests to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and street suffixes, in accordance with the standards of this Chapter;

4. Distribute documentation to the Sedro-Woolley Fire Chief, or their designee, and the Skagit County 9-1-1 Center Address Authority, or their designee, for review and approval or denial of requests to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and street suffixes. Such a request shall not be considered approved until the Sedro-Woolley Address Authority has received approval in writing from the Sedro-Woolley Fire Chief and the Skagit County 9-1-1 Center Address Authority;

5. Distribute documentation to the following parties, or their designees, after a request to create, eliminate, append, or change addresses, sub-addresses, street names, directional designators, and/or street suffixes has been approved in accordance with the standards of this Chapter:

a. Sedro-Woolley Utility Billing Department;
b. Sedro-Woolley Fire Department;
c. Sedro-Woolley Police Department;
d. Sedro-Woolley Community Development Department;
e. Sedro-Woolley United States Post Office branch;
f. Skagit County 9-1-1 Center;
g. Skagit County Assessor;
h. Skagit County Public Utility District No. 1;
i. Ziply Fiber 9-1-1 Address Database;
j. Puget Sound Energy;
k. GPS-based navigation systems; and
l. Other notable agencies as determined by the Sedro-Woolley Address Authority (examples: Skagit County Address Authority, Cascade Natural Gas, Verizon Wireless, Open Streets, etc.).

6. Maintain an accurate and current database of street names and addresses under the jurisdiction of the City.

a. Names of streets in the jurisdiction of the City shall remain as listed on said database unless officially changed in accordance with the standards of this Chapter.

15.24.020 Baselines for addressing policy.

A. The west and east baseline for addressing purposes is as follows:

Commencing at the north shore of the Skagit River; thence north along the centerline of the former SLS&E railroad right-of-way, to a point on the east boundary of the west half of the west half of Section 13, Township 35 North, Range 4 East, W.M., thence continuing north along said boundary and continuing along the east boundary of the west half of the west half of Section 12, Township 35 North, Range 4 East, W.M., thence continuing north.

More generally, it is: The centerline of the north-south railroad right-of-way, then to the north along the western border of the Ankney Heights subdivision, and then continuing to the north.

B. The north and south baseline for addressing purposes is as follows:

Commencing at the northwest corner of Section 22, Township 35 North, Range 4 East, W.M.; thence east along the centerline of Ratchford Road; thence east along the northern boundary of Section 23, Township 35 North, Range 4 East, W.M., to the point of intersection with the centerline of F & S Grade Road (formerly Fairhaven & Southern railroad right-of-way); thence southeast along said centerline, to the point of intersection with the centerline of Washington State Route 20; thence north and east along the centerline of Washington State Route 20 to the point of intersection with the northern boundary of Section 19, Township 35 North, Range 4 East, W.M.; thence east towards the centerline of Burmaster Road and continuing east.

More generally, it is: The centerline of Ratchford Road, then to the east along the centerline of F & S Grade Road, then to the north and east along the centerline of Washington State Route 20, then to the east along the centerline of Burmaster Road, and then continuing to the east.

C. Address numbers increase sequentially away from the baselines sited above.

D. The City of Sedro-Woolley shall determine the direction of diagonal and/or meandering streets if it is unclear whether the street is classified as a north-south or an east-west running street.

15.24.025 Method of assigning addresses.

A. The City shall be considered to be overlaid with a grid of blocks for addressing purposes. A current map of this address grid shall be maintained by the Address Authority and kept on-file with the Community Development Department. Addresses shall be assigned in relation to this grid system.

1. The addressing grid shall follow the pattern of existing streets, and is not comprised of perfect squares of equal size. Blocks shall begin and end at the intersections of streets, for the purpose of improved emergency response, unless determined unfeasible by the Sedro-Woolley Address Authority.

B. All addressing shall begin at the baselines referenced in SWMC 15.24.020 (A) and (B) and increase as distance from the baseline increases. One hundred unique address numbers shall be available to be assigned per block of each street, thus permitting fifty numbers for each side of the street within one block.

C. Odd address numbers shall be assigned to the south and east sides of streets. Even address numbers shall be assigned to the north and west sides of streets. The Sedro-Woolley Address Authority shall determine the direction of meandering streets with an unclear direction.

D. Streets that are not capable of being addressed to fit within the address grid (examples: circular streets, looped streets, etc.) will be addressed in a manner as to keep as much of the road within the grid as possible. Streets are encouraged to be designed in a manner to minimize address non-conformities, through street naming, extending the existing grid system, or a similar mechanism.

E. Primary address numbers shall contain at least three digits of Arabic numerals (0, 1, 2, 3, 4, 5, 6, 7, 8, and 9). Primary address numbers shall not contain two or fewer Arabic numerals. Primary address numbers shall not contain characters of the Latin alphabet (A, B, C, D, E, etc.) or any other character (!, ?, Б, Д, Ж, Δ, 大, etc.).

F. Sub-address numbers shall designate the unit type (Unit, Suite, Building, Space, etc.) and be sequentially ordered. Sub-addresses shall only be designated with Arabic numerals, characters of the Latin alphabet, or an alphanumeric combination.

G. Structures shall be addressed in reference to the location of the site's primary access for emergency response.

1. The address numbers of sites with multiple primary access points shall be determined by the Sedro-Woolley Address Authority.

H. Addresses are assigned with public safety as a first priority. If City addresses are assigned to the same street as Skagit County addresses, the City may, at the discretion of the County, utilize the City's numbering scheme for addressable entities located outside of the incorporated limits of the City. This may occur when a street begins within the City and terminates within the County, or vice versa. Such streets shall not have a connecting street or secondary points of egress and shall not be more than one half mile in length.

I. There may be more than one address assigned to a legal parcel of land. Additional addresses may also be assigned to peripheral buildings or internal building units located on a single, legal parcel of land when at least one of the following characteristics exist:

1. The building/unit is habitable or tenantable for residential, commercial, or business purposes;
2. The building/unit is serviced by power, water, sewer, gas, solid waste, or telecommunication utilities;
3. The building/unit is located more than one-hundred feet away from the primary structure;
4. The building/unit is not visible or accessible from the primary structure; or
5. The building/unit is one-thousand square feet or larger.

J. Each address shall be assigned a true and correct GPS location value in reference to the latitude and longitude of the address per the geographic coordinate system. Unless determined unfeasible by the

Sedro-Woolley Address Authority, Fire Chief, Skagit County 9-1-1 Center Address Authority, or their designees, GPS location value shall comply with the following requirements:

1. The value shall refer to the precise location of the main entrance to each addressable entity and be notated on any Notice of Official Address.
2. The latitude value shall be a minimum of seven significant figures (Example: 48.12345)
3. The longitude value shall be a minimum of eight significant figures (Example: -122.12345)

15.24.030 Display of address.

A. All addressable entities, excluding highway mile markers and bridges, shall display an address sign in compliance with this Chapter.

B. The assigned address number for any new addressable entity shall be posted prior to final inspection required by a development permit. Temporary address signs during construction are allowed, but shall comply with the standards of this Chapter prior to final inspection by the City.

C. For structures situated fifty feet or less from the street, the address shall be conspicuously placed immediately above, upon, or at the side of the proper door of each building so that the number can be seen plainly from the street. If the main entrance is on the side or does not face the street, the address shall be conspicuously placed on the side of the building facing the street.

D. For structures situated more than fifty feet from the street, or when the view of the building is blocked, the number shall be conspicuously placed on a post, gate, fence, tree, etc. This placement must be somewhere in an arc within thirty feet from where the center of the driveway or access meets the street. It will be posted in such a way so that the address placard is parallel with the main street or visible when accessing from either direction. It shall be at a height of between four and six feet from the level of the street. On streets which may be accessed from only one direction, the placard may be posted perpendicular to the main street in such a way that it is clearly visible when being approached by emergency responders. If more than one address is on one driveway and the buildings or entities are farther than fifty feet from the street, then the addresses shall be posted at the street and also on the buildings or addressable entities. The address shall also be posted at any confusing intersection within the private drives.

E. On a corner lot, the address number shall face the street named in the address.

F. Addressable entities other than structures, such as recreational lots, play fields, or standalone utility sites, shall display the address at the access or driveway in the same manner as a building located more than fifty feet from a street.

G. The Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, or their designees may require a building owner or permit applicant to obtain more than one address sign on a case-by-case basis at their discretion.

H. Addresses shall be set on a white background which is approximately twelve inches by six inches in size. Building addresses shall be blue reflective numbers a minimum of five inches in height that are easily visible at night.

I. The City of Sedro-Woolley is authorized to obtain and sell address placards which comply with this section at cost and expense as part of a safety awareness program; provided, that nothing in this section shall prohibit any owner from acquiring a conforming sign from a private vendor.

15.24.035 Existing legal non-conforming addresses.

A. Existing legal non-conforming addresses shall not be changed, except during the following events:

1. It is determined necessary for public safety purposes by the Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, Skagit County 9-1-1 Center Address Authority, or their designees.
2. The building owner or land owner wishes to change the address voluntarily, and such change will have no impact on surrounding properties and their respective address numbers.

3. The underlying real property is legally developed or subdivided. Existing legal non-conforming addresses may continue to be used if no substantial alteration occurs on the structure with the existing legal non-conforming address number and public safety is not compromised (example: two-lot subdivision for two existing structures).

B. Existing non-conforming addresses that have no legal basis (examples: address is not established on a notice of official address, deed, plat, replat, easement, or similar recorded or binding device), shall be changed so as to conform with the standards of this Chapter.

15.24.040 Street naming.

A. The City of Sedro-Woolley values street names that highlight the City's colorful history and unique development. The City encourages street names that express the following themes:

1. The history and culture of the Town of Woolley, Town of Sedro, and other nearby historic logging communities.
2. The history and culture of the Upper Skagit Indian Tribe and other nearby Native American communities.
3. The surrounding natural environment, including but not limited to the Cascade Mountain Range, Skagit River, Brickyard Creek, Mount Baker, and Skagit Valley.
4. Individuals of historic significance in the region, such as Mortimer Cook, David Batey, Darius Kinsey, Susie Wahwetkin, Edith Bedal, and Susie Osterman Alverson.

B. Street names currently in use shall not be altered unless approved in accordance with sections SWMC 15.24.045 or 15.24.050.

C. New and renamed streets shall conform to the standards established in this Chapter.

D. New and renamed streets shall be approved by the Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, Sedro-Woolley City Engineer, and Skagit County 9-1-1 Center Address Authority, or their designees.

E. New and renamed street names shall comply with the following requirements:

1. Street names shall not be duplicative of, or significantly similar to, another existing street name located anywhere in Skagit County, including other incorporated cities, or anywhere located in Whatcom County that is also served by the Sedro-Woolley Post Office.
2. Street names shall be pleasant sounding and appropriate for the community at-large.
3. Street names shall not carry any negative connotations, whether explicit or inferred.
4. Street names shall not reference the cardinal directions (north, east, south, west, etc.) except for directional designation as permitted by 15.24.040 (G) SWMC.
5. Street names shall be easily read, spelled, and pronounced, especially by young children in an emergency. Satisfaction of this requirement shall be determined by the Sedro-Woolley Address Authority.
6. Street names shall comply with the pattern of names established by existing streets in the vicinity. (Examples: a new street parallel to 11th Street shall be named 12th Street, streets within the SWIFT Center shall reference the history or geography of the location in the street name, etc.)
7. Short lanes, and cul-de-sacs shall not be named unless it provides primary access to at least five lots or at least nine individual units.

F. A new street shall not receive an address range until such street has been officially named.

G. If an extension of an existing street is proposed, the existing street name shall be continued. An extension of an existing street that crosses North Township Street is exempt from this requirement.

H. Directional designators shall not be used unless the street crosses the cited lines referenced in SWMC 15.24.020 (A) and (B) above, in which case only the directional designators "North" and "West" shall be used.

I. Standard street suffixes shall be assigned as follows:

1. "Street (St)" indicates a roadway that travels north-south.
2. "Avenue (Ave)" indicates a roadway that travels east-west.

3. “Lane (Ln)” and “Court (Ct)” indicate a short, private roadway that dead-ends and is not feasible to connect to a secondary roadway in the future.
4. “Place (Pl)” and “Plaza (Plz)” indicate a short, public roadway that dead-ends and is not feasible to connect to a secondary roadway in the future.
5. “Boulevard (Blvd)” indicates a public roadway with a vegetated median. A “boulevard” need not travel in a specific direction.
6. “Circle (Cir)” and “Loop (Lp)” indicate a public or private roadway that travels in three or more cardinal directions and connects (or is planned to connect) to the same roadway at either end.
7. “Drive (Dr)” and “Way (Wy)” indicate a non-standard thoroughfare. A “drive” or “way” possesses multiple ingress and egress points.
8. The following non-standard street suffixes may be used in the City on a case-by-case basis. Both the proponent of the street name and the Address Authority shall document their findings and describe why the use of a non-standard street suffix is appropriate. Use of these street suffixes shall be approved in accordance with the standards of this Chapter, including approval from the Sedro-Woolley Fire Chief, Skagit 9-1-1 Center Address Authority, or their designees:

a. “Alley (Aly)”
b. “Bend (Bnd)”
c. “Bridge (Brg)”
d. “Commons (Cmns)”
e. “Corner (Cor)”
f. “Crest (Crst)”
g. “Crossing (Xing)”
h. “Expressway (Expy)”
i. “Heights (Hts)”
j. “Highway (Hwy)”
k. “Junction (Jct)”
l. “Landing (Lndg)”
m. “Mall (Mall)”
n. “Parkway (Pkwy)”
o. “Point (Pt)”
p. “Promenade (Prom)”
q. “Ridge (Rdg)”
r. “Route (Rte)”
s. “Run (Run)”
t. “Spur (Spur)”
u. “Square (Sq)”
v. “State Route (SR)”
w. “Station (Sta)”
x. “Stravenue (Stra)”
y. “Terrace (Ter)”
z. “Throughway (Trwy)”
aa. “Trail (Trl)”
bb. “View (Vw)”
cc. “Vista (Vis)”

J. North-south running streets located south of State Street and east of the SLS&E railroad right-of-way, shall be ordinal (1st, 2nd, 3rd, etc.) and named in relation to the sequence of the address grid. This requirement does not apply to Walley, Metcalf, and Township Streets. No other streets shall be ordinal.
K. No street name shall contain two or fewer characters or contain seventeen or more characters, excluding the directional designator and street suffix.

15.24.045 Street name change—community petition.

A. A street name change may be initiated by a petition signed by at least seventy-five percent of the property owners adjoining the street. Each owner shall have one vote regardless of how many parcels or addresses are owned or assigned. The petition shall list three street names in order of preference. The petition shall be submitted to the Sedro-Woolley Address Authority with the appropriate fees for processing and review of the street name change.

1. A petition for a street name change shall not change the name for a portion of an existing street. A petition for a street name change shall include the entirety of the street within the incorporated limits of the City.

B. Within fourteen calendar days of receipt of the petition, the Sedro-Woolley Address Authority shall determine whether the petition is valid by confirming that sufficient valid signatures have been submitted. Petitions with insufficient signatures shall be denied.

C. Within sixty calendar days of validation of the petition, the proposed street names shall be reviewed in accordance with the standards of this Chapter. If the petition does not propose an acceptable name, the Sedro-Woolley Address Authority shall request alternative street names. A petition shall be denied if alternative street names are not provided within sixty calendar days of the request.

D. If one or more of the proposed street names complies with the standards of the Chapter, the Address Authority shall draft and distribute an Official Notice of Street Name Change for signature and review. An Official Notice of Street Name Change approved via community petition shall be signed and approved by the lead petitioner, Sedro-Woolley Address Authority, Sedro-Woolley Fire Chief, Skagit County 9-1-1 Center Address Authority, and Sedro-Woolley City Engineer, or their respective designees, and distributed to the agencies listed in SWMC 15.24.015 (B)(5).

15.24.050 Street name change—administrative determination.

A. The Sedro-Woolley Address Authority, Skagit County 9-1-1 Address Authority, Sedro-Woolley City Engineer, Sedro-Woolley Fire Chief, or their designees, may elect to administratively change an existing street name for one of the following reasons:

1. The street name is duplicative of, or significantly similar to, another existing street name located anywhere in Skagit County, including other incorporated cities.
2. The street name is duplicative of, or significantly similar to, another existing street name located anywhere in Whatcom County that is also serviced by the Sedro-Woolley Post Office.
3. To assign the correct directional designator or street suffix.
4. Substantial redevelopment in the area has caused the use of the existing street name to be misleading, moot, or otherwise cause delay in emergency response.

B. The new street name shall be approved in accordance with the standards of this Chapter.

C. Upon approval of the new street name, all property owners, building owners, residents, tenants, and agencies listed in SWMC 15.24.015 (B) (5) shall be notified in writing of the change. Such notice shall contain the following information:

1. The streets affected by the name change.
2. The previous address, the new address, and the Skagit County Assessor's Parcel Number for each addressable structure.
3. The date the street name change shall go into effect. This date shall be at least thirty calendar days after the date the notice is sent in writing.
4. A reference to any applicable section of the Sedro-Woolley Municipal Code.
5. Contact information for the Sedro-Woolley Address Authority for any party to dispute the notice or seek additional information.
6. The recipients of said notice.
7. Any additional information deemed necessary for the interpretation of the notice.

D. If a question arises as to whether the street name change conforms to the standards of this Chapter, the burden of proof shall be on the individual disputing said conformity.

15.24.055 Display of proper street signage.

A. Street name signage shall comply with the most recent edition of the SWPWDS.

B. Private ways that are not officially named roads by the City or County (such as private drives), shall not display personal names in the formats described in this Section.

C. Street name signage shall be provided by the developer of any new street.

15.24.100 Enforcement.

A. It shall be the responsibility of the owner of the addressable entity to procure the correct number(s) for the addressable entity from the Sedro-Woolley Community Development Department and to display the assigned number(s) in accordance with the standards of this Chapter. No building permit shall be issued until the owner of the building has procured address number(s) approved in accordance with this Chapter from the Sedro-Woolley Community Development Department.

B. No addressable entity for which a final inspection is required shall pass said final inspection until permanent and correct address number(s) are displayed in accordance with the standards of this Chapter.

C. Whenever the irregularity of plats, the changing of direction of the public or private rights-of-way, the interruption of continuity of public rights-of-way, or any other condition causes doubt or difference of opinion as to the correct address of any piece of property or any structure thereon, the address shall be determined by the City of Sedro-Woolley. Sedro-Woolley shall be regulated by the specific provisions of this Chapter and the current version of regulatory standards to the Sedro-Woolley Address System, as adopted by the City Council and included in this Chapter, so far as they are applicable.

D. Should the Sedro-Woolley Address Authority be notified by the Sedro-Woolley Fire Department, Skagit County 9-1-1 Center, or other concerned person in writing that any addressable entity does not have an address as required herein, or is not correctly addressed, or said address is not displayed as required herein, the Sedro-Woolley Address Authority shall conduct a visual inspection to ascertain compliance with the standards of this Chapter.

1. After conducting a visual inspection, should the Sedro-Woolley Address Authority determine that any structure or piece of property is not in compliance with the standards of this Chapter, the owner or permit applicant of the non-compliant structure or property shall be notified in writing within seven calendar days and required to place said property in accordance with this Chapter within thirty calendar days of the date of visual inspection.
2. In the event the owner or permit applicant of the non-compliant structure refuses to comply with the terms of this Chapter within the required timeframe, the owner or permit applicant shall be in violation of this Chapter and subject to the requirements and procedures of Title 18 SWMC. In addition, a certificate of occupancy may be withheld for violation of this Chapter.

15.24.105 Fees.

All fees associated with the administration, regulation, and enforcement of this Chapter shall be assessed as designated in the current City of Sedro-Woolley Master Fee Schedule, as adopted by resolution of the City Council and on file with the City Clerk.

15.24.110 Severability.

If any section, subsection, clause, phrase or word in this Chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such section or portion shall be deemed a separate provision of this Chapter and such holding shall not affect the validity of the remaining portion of this Chapter.

Section 4. Chapter 17.100 "Accessory Dwelling Units (ADUs)" of the Sedro-Woolley Municipal Code, last modified by 2083-24 § 1 in 2025, is hereby amended as follows:

Title 17
ZONING

Chapters:
17.04 Administrative Provisions
17.06 Residential 1 Environmentally Constrained (R-1) Zone
17.08 Residential 5 (R-5) Zone
17.12 Residential 7 (R-7) Zone
17.16 Residential 15 (R-15) Zone
17.20 Mixed Commercial (MC) Zone
17.21 Urban Village Mixed-Use (UVMU) Overlay
17.22 Transitional Mixed Commercial Overlay
17.24 Central Business District (CBD) Zone
17.28 Industrial (I) Zone
17.32 Public (P) Zone
17.34 Open Space (OS) Zone
17.36 Off-street Parking and Loading
17.38 Residential Recreation Areas
17.40 Signs
17.43 Planned Residential Development (PRD)
17.44 General Regulations for All Zones
17.48 Mobile Home Parks
17.50 Landscaping
17.51 Murals
17.52 Repealed
17.56 Conditional Use Permits
17.60 Variances and Zoning Waivers
17.64 Temporary Permits
17.65 Regulations for Critical Areas
17.66 Flood Damage Prevention
17.68 Home Occupation Permits
17.72 Repealed
17.76 Repealed
17.80 Enforcement
17.84 Adult Entertainment Establishments
17.88 Essential Public Facilities
17.90 Collective Gardens
17.92 Recreational Marijuana Producers, Processors and Retailers
17.96 City of Sedro-Woolley Shoreline Master Program
17.98 Model Homes
17.100 Accessory Dwelling Units (ADUs)
17.110 Homeless Encampments at Religious Organizations

[…]

Chapter 17.100
ACCESSORY DWELLING UNITS (ADUS)

Sections:
17.100.010 Purpose and intent.
17.100.020 Permit required.
17.100.030 Standards and criteria.

[…]

17.100.030 Standards and criteria.
Accessory dwelling units shall meet the following criteria:
[…]
Q. The address of the ADU(s) shall ~~be the same as the main house with an "A" added to the end of the address number for the first ADU and a "B" added to the end of the address number for a second ADU. The address of the primary residence shall remain the same.~~ comply with 15.24 SWMC.
[…]

Section 5. This ordinance shall be in force and take effect five (5) days after its publication according to law.

Section 6. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 7. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers, and any references thereto.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____day of _____, 20___, and signed in authentication of its passage this _____ day of _____, 20___.

By: _____
JOELLEN KESTI, Mayor

Attest: _____
KELLY KOHNKEN, Finance Director

Approved as to form:

_____
DAN CURTIS, City Attorney

Published:

NOTICE OF PUBLIC HEARING

CITY OF SEDRO-WOOLLEY

Amendments to Development Regulations

Hybrid Meeting

City of Sedro-Woolley Council Chamber and Virtually via Zoom Webinar

The Sedro-Woolley City Council will hold a public hearing on **Wednesday, June 24, 2026, at 6:00 PM** in the Sedro-Woolley Council Chamber and virtually via Zoom Webinar, to hear testimony regarding the following proposed amendments to the City development regulations:

1. Possible Amendments to Title 15 and Chapters 12.32 and 17.100 of the Sedro-Woolley Municipal Code (SWMC) to update address and street name standards

Interested parties can comment on the proposed changes in writing or at the hearing. Written comments **must be received by 4:30 PM on June 24, 2026,** to be considered at this public hearing. Send written comments to: City of Sedro-Woolley Community Development Department, ATTN: Assistant Planner, 325 Metcalf Street, Sedro-Woolley, Washington, 98284, or by email to ASandovalOaks@Sedro-Woolley.gov.

Please go to the City Council Meetings page on the Sedro-Woolley website (https://sedrowoolleywa.portal.civicclerk.com) to find the meeting materials and a link to join the webinar.

Published in the Skagit Valley Herald: June 12, 2026

CITY OF SEDRO-WOOLLEY PLANNING COMMISSION
STATE OF WASHINGTON

In the Matter of:

PROPOSED AMENDMENTS TO TITLE 15 AND CHAPTERS 12.32 AND 17.100 SWMC TO ADD ADDRESS AND STREET NAME STANDARDS

PLANNING COMMISSION FINDINGS OF FACT, CONCLUSIONS AND RECOMMENDATION

This matter having come regularly before the City of Sedro-Woolley Planning Commission for a public hearing on **Tuesday, March 17, 2026,** under a request by the Community Development Director for a public hearing and recommendation from the Planning Commission pursuant to Chapter 2.90 Sedro-Woolley Municipal Code (SWMC).

Recommendation:	The Planning Commission recommends **APPROVAL** of the proposed amendments to Title 15 and Chapters 12.32 and 17.100 SWMC as shown in **Exhibit A** of these Findings of Fact, Conclusions and Recommendation.
Hearing Date:	Tuesday, March 17, 2026
Proponent:	City of Sedro-Woolley

Description of proposal

Proposed are amendments to Title 15 and Chapters 12.32 and 17.100 SWMC intended to update regulations for building address assignment, add policies for street naming, and adjust the address grid to reduce non-conforming addresses within the City.

FINDINGS OF FACT

1. Per SWMC 2.90.070(G), this action, which requires changes to the City development regulations and underwent Planning Commission review, is processed as a Type VI action.

2. The City's Legal team and Skagit County Address Authority have recommended codifying address and street name standards to reduce vagueness during the development process.

3. Street name policies are currently located within the Sedro-Woolley Public Works Department Standards and are overly reliant on the discretion of Planning Division staff.

4. Address sign policies are currently located within Title 15 of the SWMC and contain limited restrictions regarding the display of address signage.

5. The Public Works Department has agreed with the Community Development Department that address and street name standards are best located within Title 15 of the SWMC.

6. The Planning Commission reviewed the draft amendments at the January 20, 2026; February 17, 2026; and March 17, 2026, Planning Commission meetings.

7. On January 9, 2026, the Sedro-Woolley Streets Division reviewed the draft amendments with Planning Division staff in-person.

8. On January 12, 2026, the Sedro-Woolley Engineering Division submitted written comments regarding the proposed amendments. These comments included retaining standards for street signage in the Sedro-Woolley Public Works Department Standards and were incorporated into the draft amendments.

9. On January 16, 2026, the Sedro-Woolley Fire Department submitted written comments regarding the proposed amendments. These comments included changing the term "Fire Marshal" to "Fire Chief" and were incorporated into the draft amendments.

10. A first read of the proposed amendments was presented to the Planning Commission at the January 20 meeting. At this meeting, the Planning Commission advised staff take caution regarding the address code, ensuring that existing residences and businesses will not be impacted unless there is a public safety concern. The Planning Commission also requested additional information regarding potential unforeseen administrative costs or excessive staff time used to process these types of requests. Additionally, the Planning Commission requested comments from the Skagit County 9-1-1 Center.

11. On February 2, 2026, the Skagit County Address Authority submitted written comments regarding the proposed amendments. These comments included a draft copy of the Skagit County Address Code update. These draft Skagit County Code was reviewed, and alterations to the draft amendments were made to align with Skagit County policy where feasible.

12. On February 11, 2026, the Skagit County 9-1-1 Center submitted written comments regarding the proposed amendments. These comments regarded the review process for new streets and addresses as well as recommended several local individuals to be used as examples in the code. These were incorporated into the draft amendments.

13. At the February 17, 2026, meeting, the Planning Commission emphasized the importance of including geographic coordinates in the address database for the purpose

of emergency response in a catastrophe. The Planning Commission also recommended the following corrections:

- 15.24.040 (E)(2): There are two (2) sub-section 2's. Correct to one (1);
- 15.24.050 (C)(3): Include "calendar days" for clarification; and
- 15.24.100 (D)(1): Include "calendar days" for clarification.

The Planning Commission made a motion to conduct a public hearing on the proposed amendments at the next meeting on March 17, 2026. The motion passed 7-0.

14. On February 18, 2026, the Sedro-Woolley Police Department confirmed they had no comments regarding the proposed amendments.

15. On February 20, 2026, Planning Division Staff met with the Finance Director to discuss appropriate fees for the proposed amendments. A separate resolution updating the master fee schedule will be drafted and presented to the City Council by the Finance Department immediately after the proposed amendments herein are approved. Proposed fees were reviewed by the Planning Commission via Staff Report at the March 17, 2026, Planning Commission meeting.

16. At the March 17, 2026, meeting, the Planning Commission held a public hearing. The Notice of Public Hearing was published in the legal notices section of the March 5, 2026, Skagit Valley Herald as shown in **Exhibit B**. In said notice, a deadline for written comments was set for March 17, 2026, at 4:30 PM. Staff did not receive any public comments regarding the proposed amendments.

17. After the March 17, 2026, public hearing and further discussion, the Planning Commission made a motion to recommend approval of the proposed amendments to Title 15 and Chapters 12.32 and 17.100 SWMC to the City Council. The motion to recommend approval carried 4 – 0.

18. The Planning Commission's recommended amendments are found in **Exhibit A**.

CONCLUSIONS

The Planning Commission, having reviewed the Community Development Department Transmittal and Report Memorandum and hearing public testimony, makes the following conclusions:

1. Adoption of the proposed amendments to Title 15 and Chapters 12.32 and 17.100 SWMC complies with the Washington State GMA. The draft amendments were sent to the State Department of Commerce on May 7, 2026. A 15-day expedited review was requested, pending decision. A SEPA DNS (**Exhibit C**) was issued on April 17, 2026; and

2. Adoption of the proposed amendments to Title 15 and Chapters 12.32 and 17.100 SWMC is in conformance with the goals and policies of the 2016 Sedro-Woolley Comprehensive Plan.

RECOMMENDATION

Based upon the foregoing, the Planning Commission recommends approval of amendments to Title 15 and Chapters 12.32 and 17.100 SWMC, found herein as **Exhibit A**.

EXHIBITS

Exhibit A: Recommended Amendments to Title 17 SWMC
Exhibit B: Notice of March 17, 2026, Public Hearing
Exhibit D: SEPA DNS Issued April 17, 2026

CERTIFICATION

The City of Sedro-Woolley Planning Commission hereby recommends to the City Council **APPROVAL** of amendments to Title 15 and Chapters 12.32 and 17.100 SWMC to add address and street naming regulations at a **REGULAR** meeting of the City of Sedro-Woolley Planning Commission held on **Tuesday, March 17, 2026,** at which time a quorum was present and the decision was for approval by a vote of __4__ **FOR,** __0__ **AGAINST** and __0__ **ABSTENTIONS.**

Joe Franett

Joe Franett, Planning Commission Chair

5/7/2026

Date

City of Sedro-Woolley

Street Naming & Numbering Program

Important Address Placard Info

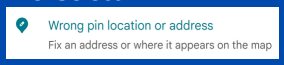
1. **Address Placards must be placed on, above, or to the side of the primary entrance.**
2. **If the primary entrance is hidden, the placard must be placed on the side of the building facing the road.**
3. **If the primary entrance is more than 50 feet away from the road, an additional placard must be visible from the road.**

Submit a **HAND-WRITTEN** address change form to USPS **IN-PERSON**. Electronic address changes may not be accepted unless the credit card address matches the old address

Not sure if the 9-1-1 Center has your current address? Call (360) 855-0771 to request an address verification! Free-of-charge!

To change your address on **Google Maps:**

1. Search the old address
2. Select the ✎ icon
3. Select:



1. Input the correct address and select "Submit"

Obtain a Placard

Code-compliant reflective address placards are required for all primary buildings

1. **Detach and complete the form below.**
2. **Pay for the placards (minimum $30 per placard)**
3. **Display the placard correctly (see examples above)**

TEAR HERE **TEAR HERE**

TEAR HERE **TEAR HERE**

Address Placard Request

Return to Sedro-Woolley Community Development Dept.
325 Metcalf Street | CDD@Sedro-Woolley.gov

Site Address: _____

Skagit Assessor's Parcel #:_____

Type of Building (ie. residential): _____

Is building more than 50 feet from road? _____

Is front entrance to building visible from road? _____

Number of placards (you may be required to obtain multiple): ____

Owner / Authorized Agent Signature: _____

City Use Only:

(Date Stamp)

9-1-1 Address Authority Number:
GIS -

Sedro-Woolley Permit Number:

City Council Agenda Item

Agenda Item No.: k.3.

Date: June 24, 2026

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Ordinance 2123-26 - 2026 Budget Amendment No. 2 - 1st Read

RECOMMENDED ACTION:

First read, no action required.
Motion to approve Ordinance 2123-26 amending Ordinance 2109-25 amending the budget for fiscal year 2026.

BACKGROUND/SUMMARY INFORMATION:

The City's 2025-2026 biennial budget was approved by City Council through Ordinance 2028-24 on November 26, 2024. The City was required to do a mid-biennium budget review by the end of 2025, the first 2026 amendment was approved by City Council through Ordinance 2109-25 on November 25, 2025.

The attached is the second amendment to the 2026 budget. The City will likely have one additional amendment in the last quarter of 2026.

Highlight of Changes:

- General Fund 001: Revenue from Skagit County of $36,564 for the City providing Senior Center services August 1, 2026 - December 31, 2026. Payment to Skagit County for January 1, 2026, through June 30, 2026, operations and nutrition services $11,623 and July 1, 2026 through July 31, 2026 operations $969. Skagit Council on Aging will take over the nutritions service, July 1, 2026, to December 31, 2026, payment of $5,812. Effective August 1, 2026 the City is responsible for operations, 9 pay periods (8/20/2026-12/20/2026) for a Senior Service Coordinator and On-Call Coordinator is approximately $53,000. Net is -$34,840 (expenses greater than revenue).

Time Period	Payment	Service	Total Owed	Payment as of 6/18/2026	Total Outstanding
January 1, 2026 - June 30, 2026	City to County	Senior Center operations and nutrition services	11,623.00	5,811.50	5,811.50
July 1, 2026 - July 31, 2026	City to County	Senior Center operations	969.00		969.00
August 1, 2026 - December 31, 2026	County to City	Senior Center operations	(36,564.00)		(36,564.00)
Net Amount (Due to the City from the County)			(23,972.00)	5,811.50	(29,783.50)
July 1, 2026 - December 31, 2026	City to Skagit Council on Aging	Nutrition services	5,812.00	-	5,812.00
August 1, 2026 - December 31, 2026	City Expenditures	Senior Center operations	53,000.00		53,000.00
Net Amount - expenditures greater than revenues			34,840.00		29,028.50

-
    - 2026 Senior Center expenditures total $71,500 (rounded). The original budget was $26,000, resulting in an expenditure increase of $45,500. Netted with the $36,545 budgeted increase in Senior Center revenues, the net budget amendment is $8,936 in expenditures greater than revenues.
- General Fund 001: Assistant Planner promotion to Associated Planner with a 5% promotional increase consistent with the AFSCME collective bargaining unit (and the draft Personnel Policy Manual).
- Parks and Facilities (101), Streets (103) and Arterial Streets (104): Include changes to capital projects and their related grant revenue source and interfund transfers (REET 1, REET 1, Transportation Improvement Fund, Park Impact Fees, etc.).
- Equipment Replacement (501): Added vehicle purchases for administration, police and fire, previously included in the vehicle replacement plan but not updated in the budget.

The General Fund includes a loan repayment from Fund 101. This artificially inflates the General Fund revenue by $740,201. Excluding this amount, General Fund expenditures exceed revenues by $8,200. The General Fund has sufficient cash reserves to cover this deficit.
At the end of 2025, the Parks and Facilities Fund (101) did not have sufficient revenues to cover expenses, due to the timing of receiving grant reimbursement. The General Fund loaned Fund 101 $740,201 in 2025 and repaid it in 2026 when the grant reimbursement was received.

For further detail on changes to the 2026 budget, see the 2026 Budget Amendment No. 2 - Description of Changes and the 2026 Proposed Budget documents attached.
Please also see Resolution

FISCAL IMPACT, IF APPROPRIATE:
See attached.

ATTACHMENTS:
1. Ordinance 2123-26_2026 Budget Amendment No. 2
2. 2026_Alternative View of Proposed Budget_2026.06.18
3. 2026_Changes to Proposed Budget_2026.06.18
4. 2026_Detail of Changes to Proposed Budget_2026.06.18
5. 2026_FTE Count_2026.06.18
6. 2026_Proposed Budget_2026.06.18

ORDINANCE NO. 2123-26

AN ORDINANCE AMENDING ORDINANCE 2109-25 AMENDING THE BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR FISCAL YEAR 2026.

WHEREAS, the Sedro-Woolley City Council has determined that it is in the best interest of the City to amend the 2026 budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO ORDAIN AS FOLLOWS:

Section 1. Year 2026 of the 2025-2026 Biennial Budget, adopted by Ordinance 2028-24 and passed by the City Council on November 26, 2024, and amended by Ordinance 2109-25 and passed by the City Council on November 25, 2025, is hereby amended as set forth in this Ordinance.

Section 2. Estimated revenues and expenditures, including fund balance for each separate fund of the City of Sedro-Woolley, and aggregated totals for all such funds combined, for the 2026 are set forth in summary form below, and are hereby appropriated at the fund level as set forth in Appendix A.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 24th DAY OF JUNE 2026.

ATTEST:

_____
JoEllen Kesti, Mayor

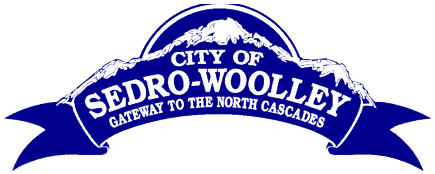
_____
Kelly Kohnken, Finance Director

APPROVED AS TO FORM:

_____
Dan Curtis, City Attorney

APPENDIX A

		2026		
Fund	Description	Budgeted Revenues	Budgeted Expenditures	Excess (Deficit)
001	Current Expense Fund	16,807,618	16,075,617	732,001
002	Fire Reserve Fund	226,819	-	226,819
003	Special Projects Fund	260,000	293,664	(33,664)
101	Parks & Facilities Fund	2,790,567	2,784,265	6,302
102	Cemetery Fund	360,050	361,684	(1,634)
103	Street Fund	1,530,100	1,553,646	(23,546)
104	Arterial Street Fund	3,050,413	2,982,546	67,867
105	Library Fund	495,918	497,916	(1,998)
106	Cemetery Endowment	1,500	-	1,500
108	Lodging Tax Fund	60,000	73,000	(13,000)
109	Special Investigation Fund	-	-	-
112	Code Enforcement Fund	-	-	-
114	Law Enforcement Sales	800,000	800,000	-
115	Strategic Reserve	-	-	-
116	Affordable Housing	14,000	20,000	(6,000)
117	Housing and Related Services	300,000	631,000	(331,000)
118	National Opioid	5,000	7,000	(2,000)
189	American Rescue Plan	-	-	-
205	2008 G/O Bond Fund	148,000	153,779	(5,779)
206	G/O Bond 2008 Reserve	-	-	-
301	1st 1/4% Real Estate Excise Tax Fund	305,000	829,700	(524,700)
302	2nd 1/4% Real Estate Excise Tax Fund	305,000	814,200	(509,200)
303	Building Maintenance Reserve	2,200	-	2,200
304	Transportation Benefit District	225,000	340,000	(115,000)
310	Police Mitigation Reserve Fund	12,000	-	12,000
311	Parks Impact Fee Reserve Fund	215,000	235,011	(20,011)
312	Fire Impact Fee Reserve Fund	45,000	-	45,000
314	Transportation Impact Fee Reserve Fund	145,000	157,000	(12,000)
401	Sewer Operations Fund	7,774,220	7,322,634	451,586
410	Sewer Capital Projects	973,900	1,556,863	(582,963)
412	Solid Waste Operations	4,575,600	4,342,930	232,670
413	Solid Waste Reserve Fund	126,000	-	126,000
425	Stormwater Operations	1,201,700	1,215,114	(13,414)
426	Stormwater Reserve Fund	-	-	-
501	Equipment Replacement Fund	2,064,520	1,275,070	789,450
505	Public Works Facility Fund	255,040	252,750	2,290
635	Municipal Court Trust	203,500.00	203,500	-
	Total	45,278,665.29	44,778,889.52	499,775.77



2026 Budget Amendment No. 2

Below is an alternative presentation of the budget including beginning and ending cash and investments.

		2026			
Fund	Description	Estimated Beginning Cash and Investments	Budgeted Revenues	Budgeted Expenditures	Projected Ending Cash and Investments
001	Current Expense Fund	5,314,154	16,807,618	16,075,617	6,046,155
002	Fire Reserve Fund	868,028	226,819	-	1,094,847
003	Special Projects Fund	292,660	260,000	293,664	258,996
101	Parks & Facilities Fund	131,697	2,790,567	2,784,265	137,999
102	Cemetery Fund	82,922	360,050	361,684	81,288
103	Street Fund	427,285	1,530,100	1,553,646	403,739
104	Arterial Street Fund	68,399	3,050,413	2,982,546	136,266
105	Library Fund	371,251	495,918	497,916	369,253
106	Cemetery Endowment Fund	46,006	1,500		47,506
108	Lodging Tax Fund	83,538	60,000	73,000	70,538
109	Special Investigation Fund	23,050			23,050
112	Code Enforcement Fund	128,987			128,987
114	Law Enforcement Sales Tax	-	800,000	800,000	-
115	Strategic Reserve	201,651			201,651
116	Affordable Housing	38,828	14,000	20,000	32,828
117	Housing and Related Services	691,635	300,000	631,000	360,635
118	National Opioid Settlement	81,678	5,000	7,000	79,678
189	American Rescue Plan Act	-			-
205	2008 G/O Bond Fund	127,441	148,000	153,779	121,662
206	G/O Bond 2008 Reserve Fund	150,000			150,000
301	1st 1/4% Real Estate Excise Tax Fund	817,561	305,000	829,700	292,861
302	2nd 1/4% Real Estate Excise Tax Fund	573,892	305,000	814,200	64,692
303	Building Maintenance Reserve	75,851	2,200		78,051
304	Transportation Benefit District	347,450	225,000	340,000	232,450
310	Police Mitigation Reserve Fund	260,257	12,000		272,257
311	Parks Impact Fee Reserve Fund	329,320	215,000	235,011	309,309
312	Fire Impact Fee Reserve Fund	416,221	45,000		461,221
314	Transportation Impact Fee Reserve Fund	368,531	145,000	157,000	356,531
401	Sewer Operations Fund	6,126,365	7,774,220	7,322,634	6,577,951
410	Sewer Capital Projects Fund	4,874,761	973,900	1,556,863	4,291,798
412	Solid Waste Operations Fund	802,063	4,575,600	4,342,930	1,034,733
413	Solid Waste Reserve Fund	1,015,876	126,000		1,141,876
425	Stormwater Operations Fund	1,346,636	1,201,700	1,215,114	1,333,222
426	Stormwater Reserve Fund	70,733	-		70,733
501	Equipment Replacement Fund	2,720,282	2,064,520	1,275,070	3,509,732
505	Public Works Facility Fund	65,942	255,040	252,750	68,232
635	Municipal Court Trust	14,601	203,500	203,500	14,601
	Total	29,355,551.36	45,278,665	44,778,890	29,855,327

		2026		
Fund	Description	Budgeted Revenues	Budgeted Expenditures	Excess (Deficit)
001	Current Expense Fund	16,807,618	16,075,617	732,001
002	Fire Reserve Fund	226,819	-	226,819
003	Special Projects Fund	260,000	293,664	(33,664)
101	Parks & Facilities Fund	2,790,567	2,784,265	6,302
102	Cemetery Fund	360,050	361,684	(1,634)
103	Street Fund	1,530,100	1,553,646	(23,546)
104	Arterial Street Fund	3,050,413	2,982,546	67,867
105	Library Fund	495,918	497,916	(1,998)
106	Cemetery Endowment Fund	1,500	-	1,500
108	Lodging Tax Fund	60,000	73,000	(13,000)
109	Special Investigation Fund	-	-	-
112	Code Enforcement Fund	-	-	-
114	Law Enforcement Sales Tax	800,000	800,000	-
115	Strategic Reserve	-	-	-
116	Affordable Housing	14,000	20,000	(6,000)
117	Housing and Related Services	300,000	631,000	(331,000)
118	National Opioid Settlement	5,000	7,000	(2,000)
189	American Rescue Plan Act	-	-	-
205	2008 G/O Bond Fund	148,000	153,779	(5,779)
206	G/O Bond 2008 Reserve Fund	-	-	-
301	1st 1/4% Real Estate Excise Tax Fund	305,000	829,700	(524,700)
302	2nd 1/4% Real Estate Excise Tax Fund	305,000	814,200	(509,200)
303	Building Maintenance Reserve	2,200	-	2,200
304	Transportation Benefit District	225,000	340,000	(115,000)
310	Police Mitigation Reserve Fund	12,000	-	12,000
311	Parks Impact Fee Reserve Fund	215,000	235,011	(20,011)
312	Fire Impact Fee Reserve Fund	45,000	-	45,000
314	Transportation Impact Fee Reserve Fund	145,000	157,000	(12,000)
401	Sewer Operations Fund	7,774,220	7,322,634	451,586
410	Sewer Capital Projects Fund	973,900	1,556,863	(582,963)
412	Solid Waste Operations Fund	4,575,600	4,342,930	232,670
413	Solid Waste Reserve Fund	126,000	-	126,000
425	Stormwater Operations Fund	1,201,700	1,215,114	(13,414)
426	Stormwater Reserve Fund	-	-	-
501	Equipment Replacement Fund	2,064,520	1,275,070	789,450
505	Public Works Facility Fund	255,040	252,750	2,290
635	Municipal Court Trust	203,500.00	203,500	-
	Total	45,278,665.29	44,778,889.52	499,775.77

2026 Budget Amendment No. 2 Changes

Summarize changes from the 2026 budget amendment No. 1 to the 2026 budget amendment No. 2.

		2026					
Fund	Description	Original Projected Revenue	Amended Projected Revenues	Difference	Original Budgeted Expenditures	Amended Budgeted Expenditures	Difference
001	Current Expense Fund	14,992,235	16,807,618	1,815,383	15,031,066	16,075,617	1,044,551
002	Fire Reserve Fund	226,819	226,819	-	-	-	-
003	Special Projects Fund	-	260,000	260,000	179,000	293,664	114,664
101	Parks & Facilities Fund	1,460,386	2,790,567	1,330,181	1,459,881	2,784,265	1,324,384
102	Cemetery Fund	340,050	360,050	20,000	339,834	361,684	21,850
103	Street Fund	1,453,100	1,530,100	77,000	1,452,746	1,553,646	100,900
104	Arterial Street Fund	2,906,724	3,050,413	143,689	2,906,250	2,982,546	76,296
105	Library Fund	440,631	495,918	55,287	440,130	497,916	57,786
106	Cemetery Endowment Fund	1,500	1,500	-	-	-	-
108	Lodging Tax Fund	60,000	60,000	-	60,000	73,000	13,000
109	Special Investigation Fund	-	-	-	-	-	-
112	Code Enforcement Fund	-	-	-	-	-	-
114	Law Enforcement Sales Tax	800,000	800,000	-	800,000	800,000	-
115	Strategic Reserve	-	-	-	-	-	-
116	Affordable Housing	14,000	14,000	-	20,000	20,000	-
117	Housing and Related Services	300,000	300,000	-	631,000	631,000	-
118	National Opioid Settlement	5,000	5,000	-	7,000	7,000	-
189	American Rescue Plan Act	-	-	-	-	-	-
205	2008 G/O Bond Fund	148,000	148,000	-	153,779	153,779	-
206	G/O Bond 2008 Reserve Fund	-	-	-	-	-	-
301	1st 1/4% Real Estate Excise Tax Fund	305,000	305,000	-	570,637	829,700	259,063
302	2nd 1/4% Real Estate Excise Tax Fund	305,000	305,000	-	691,052	814,200	123,148
303	Building Maintenance Reserve	2,200	2,200	-	-	-	-
304	Transportation Benefit District	225,000	225,000	-	321,900	340,000	18,100
310	Police Mitigation Reserve Fund	12,000	12,000	-	-	-	-
311	Parks Impact Fee Reserve Fund	215,000	215,000	-	45,500	235,011	189,511
312	Fire Impact Fee Reserve Fund	45,000	45,000	-	-	-	-
314	Transportation Impact Fee Reserve Fund	145,000	145,000	-	241,350	157,000	(84,350)
401	Sewer Operations Fund	6,982,230	7,774,220	791,990	6,944,644	7,322,634	377,990
410	Sewer Capital Projects Fund	973,900	973,900	-	1,006,863	1,556,863	550,000
412	Solid Waste Operations Fund	4,575,600	4,575,600	-	4,139,930	4,342,930	203,000
413	Solid Waste Reserve Fund	126,000	126,000	-	-	-	-
425	Stormwater Operations Fund	1,146,503	1,201,700	55,197	1,091,644	1,215,114	123,470
426	Stormwater Reserve Fund	-	-	-	-	-	-
501	Equipment Replacement Fund	2,064,520	2,064,520	-	862,220	1,275,070	412,850
505	Public Works Facility Fund	255,040	255,040	-	252,750	252,750	-
635	Municipal Court Trust	203,500	203,500	-	203,500	203,500	-
	Total	40,729,938.17	45,278,665	4,548,727	39,852,676	44,778,890	4,926,213

2026 Budget Amendment No. 2 - Description of Changes

Fund	General Fund		Parks and Facilities 101		Cemetery 102		Streets 103		Arterial Streets 104		Library 105		Sewer 401		Solid Waste 412		Stormwater 425		ER&R 501	
Description of Change	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures
Property Tax Adjustment	(85,300.00)		10,000.00		20,000.00						55,286.83									
Recalculation of Taxes, excluding Propery Tax	28,458.00																			
Department of Commerce grant re-opened related to Comp Plan	217,135.00	166,451.00																		
Adjustment of City Assistance state funding and other intergovernmental revenues	(68,369.41)																			
Skagit County Economic Development grant relate to RJ Group project	750,000.00	750,000.00																		
Third party professional land use planning review fee and professional environmenal review fees	90,000.00	78,000.00																		
City taking over Senior Center services from Skagit County	36,600.00	45,500.00																		
Interfund loan repayment - repayment from Fund 101 Parks and Facilities	740,201.25			740,201.25																
Portion of revenue from sale of land to Helping Hands Food Bank and housing related expenditures (already included)	40,000.00																			
Winter Lights		25,000.00																		
AI workshop		10,000.00																		
Assistant Planner to Associate Planner, 5% increase for promotion (consistent with AFSCME contract)		2,875.00																		
Other Payroll Adjustments including restructuring of Public Works operations		(25,775.00)		(29,900.00)		(2,900.00)		69,900.00						(57,000.00)		33,000.00		(6,600.00)		
Federal, state and local grants			950,706.00						(648,602.00)				200,000.00							
Additional transfers from internal funds			365,175.00				77,000.00		203,461.00				550,000.00							
Capital Projects				14,155.00		24,750.00		31,000.00		88,960.00				393,000.00						
Capital Project: Olmsted Park				580,000.00																
Resurfacing project																				
Sale of Assets (900 McGarigle and 827 John Liner)									576,834.00											
Vehicle Purchase: Admin, Police, and Fire																				395,750.00
Other	66,658.45	(7,500.00)	4,300.00	19,928.00	-	-	-	-	11,996.00	(12,664.00)	-	57,786.00	41,990.00	41,990.00	-	170,000.00	55,197.00	130,070.00	-	17,100.00
Total	1,815,383.29	1,044,551.00	1,330,181.00	1,324,384.25	20,000.00	21,850.00	77,000.00	100,900.00	143,689.00	76,296.00	55,286.83	57,786.00	791,990.00	377,990.00	-	203,000.00	55,197.00	123,470.00	-	412,850.00

FTE Count for the 2026 Budget

When fully staffed the City has an employee head count of 142 employees, excluding volunteer firefighters and elected officials, and 111 FTE. Full-time equivalent, or FTE, measures the total amount of full-time employees working at the City. It is a way of adding up the hours of full-time, part-time and various other types of employees into measurable 'full-time' units.

See new positions and adjustments below. Please also note, changes in public work department distributions are also included.

Updated 6.18.2026

Summary	
ALL DEPARTMENTS	
Department	FTE
Judicial	1.50
Executive	-
Finance	6.50
Human Resources	1.00
Info Tech	2.00
Planning and Comm Dev	2.74
Engineering	3.01
Law Enforcement	29.67
Fire / EMS	31.67
Protective Inspections	2.17
Senior Center	
Parks	5.17
Cemetery	0.72
Street	3.27
Sewer	12.09
Solid Waste	8.41
Storm	4.30
ERR	1.10
Park Caretakers	1.00
Total FTE	**116.32**
Checkfigure	111.00

Full-Time
Part-Time
New Position
Adjustment
Vacant
Vacant PT FF

DETAIL

ALL CITY DEPARTMENTS - EXCLUDING PUBLIC SAFETY

Department	Current Title	Name	Total FTE
B+P	Building Inspector	Ausmus, Raymond (Lowell)	1.00
B+P	Permitting Technician	Pfluger, Nicole A	1.00
Cemetery	Maintenance Operator Lead (Cemetery)	Hodgins, Cliff	1.00
Finance	Deputy Clerk	Mynatt, Serena R	1.00
Finance	Accounting Technician (Payroll)	Adamson, Christina	1.00
Finance	Accounting Technician (Utilities)	Roth, Ami L	1.00
Finance	Accounting Technician (AP)	Gundersen, Amy	1.00
Finance	Public Records Officer	Capanna, Sarah A	0.50
Finance	Accounting Technician	Capanna, Sarah A	0.50
Finance	EMS Billing Clerk	Pivero, Rachel A	1.00
Parks / Fac	Maintenance & Operations Division Supervisor	Salseina, Nathaniel	1.00
Parks / Fac	Lead Maintenance Operator	Kesti, Kevin M	1.00
Parks / Fac	Maintenance Operator II	Schiefelbein, Carl (Brent) W.	1.00
Parks / Fac	Maintenance Operator II	Gonzalez, Raul	1.00
Parks / Fac	Maintenance Operator I	VACANT	1.00
Parks / Fac	Custodian	Wedin, Joshua R	1.00
Street / Storm	Maintenance Operations Supervisor	Gutierrez, Jim G	1.00
Street / Storm	Maintenance Operator II	Johnson, Tucker N.	1.00

PUBLIC SAFETY

Department	Current Title	Name	Total FTE
Police	Police Chief	McIlraith, Daniel	1.00
Police	Police Lieutenant	Sorsdal, Heather	1.00
Police	Police Sergeant	Carroll, Zachary	1.00
Police	Police Sergeant	Eaton, Paul	1.00
Police	Police Sergeant	Lowe, Derick	1.00
Police	Police Sergeant	McCombs, Austin	1.00
Police	Police Officer	Bass, Seth	1.00
Police	Police Officer	Cook, Noah	1.00
Police	Police Officer	Fortuna, Ruben	1.00
Police	Police Officer - Detective	Foster-Lambright, Keira	1.00
Police	Police Officer	Baxin, Zihumara	1.00
Police	Police Officer	Hacker, Stormy	1.00
Police	Police Officer	McGaughey, Harrison	1.00
Police	Police Officer	Hilton, Hoster	1.00
Police	Police Officer	Deakins, James	1.00
Police	Police Officer	VanDam, Isaiah	1.00
Police	Police Officer	Velthuizen, Cody	1.00
Police	Police Officer	Whitt, Deion	1.00

Street / Storm	Maintenance Operator II	Tyra, Kelsey H.	1.00
Street / Storm	Maintenance Operator II	Morgan, Ryan J	1.00
Street / Storm	Maintenance Operator II	Langley, Jonathan L	1.00
Street / Storm	Maintenance Operator I	VACANT	1.00
Senior Center	Senior Center Coordinator	VACANT	1.00
Senior Center	PT: Senior Center Staff (multiple staff)	VACANT	0.50
PW	Eng Tech/Proj Insp	Hoyt, Wally V.	1.00
PW	Public Works - Engineering Administrative Analyst	Rosario, Julie L	1.00
Mechanics	Vehicle Technical Mechanic	Manke, Tyler A	1.00
Solid Waste	Solid Waste Supervisor	Frisbee, Brent T	1.00
Solid Waste	Maintenance Operator Lead (Solid Waste)	Dills, Travis M.	1.00
Solid Waste	Maintenance Operator II (Solid Waste)	Riedell, Daryl J	1.00
Solid Waste	Maintenance Operator II (Solid Waste)	Kallio, Joshua D	1.00
Solid Waste	Maintenance Operator II (Solid Waste)	Miller, Braun R.	1.00
Solid Waste	Maintenance Operator II (Solid Waste)	Slayden, John L	1.00
Solid Waste	Maintenance Operator II (Solid Waste)	Latta, Mitchell R	1.00
WW	WW Supervisor	Kennedy, Ralph D	1.00
WW	WW Operator Lead	Weyand, Carrie D	1.00
WW	WW Treatment Operator III	Sprague, Gary A	1.00
WW	WW Collection Specialist II	Martin, Blake T	1.00
WW	WW Collection Specialist I	Leckie, James L	1.00
WW	WW Treatment Operator III	LaLonde, Nicholas A	1.00
WW	WW Treatment Operator I	Harrison, Michael J	1.00
WW	WW TRMT Operator-in-Training	Davis, Nathaniel "EL"	1.00
WW	Maintenance Operation I (WW)	Roberts, Chad E	1.00
WW	WW Treatment Operator II	VACANT	1.00
Solid Waste	PT: Yard Waste Attendant	Sharples, Timothy	1.00
Non-Reps	Public Works Director	Bullock, William C	1.00
Non-Reps	City Engineer	Lane, Peter G	1.00
Non-Reps	Capital Projects / Construction Manager	Anderson, Kyle F	1.00
Non-Reps	Capital Projects / Construction Manager	Anderson, Kyle F	1.00
Non-Reps	Finance Director	Kohnken, Kelly N	1.00
Non-Reps	IT Director	Tovar Cano, Eulises	1.00
Non-Reps	IT System Integration Analyst	Saint, Thomas J	1.00
Non-Reps	Community Development Director	Glover, Thomas E	1.00
Non-Reps	Planner	McGowan, Nicole E	1.00
Non-Reps	Associate Planner	Sandoval Oaks, Ashton A	1.00
Non-Reps	Court Clerk	Struthers, Linda L	1.00
Non-Reps	HR Manager	Jensen, Brandy K	1.00
Non-Reps	PT: Court Clerk	Felix, Cleotilde	0.50
		Total	56.00

PARK CARETAKERS

Department	Current Title	Name	Total FTE
PW	Parks Caretaker Bingham	Thompson, Phillip A.	0.25
PW	Park Caretaker Memorial	Alldritt, Kenneth A	0.25
PW	Park Caretaker Riverfront	Jones, Cherise and Marcelle	0.25
PW	Park Caretaker Olmstead	Clark, Kenneth and Loretta	0.25
		Total	1.00

Police	Police Officer - Detective	Wilson, Katherine	1.00
Police	Police Officer	Eggert, Joseph	1.00
Police	Police Officer - COPS Grant	VACANT	1.00
Police	Police Officer - School Resource Officer	Humberg, Rachael	1.00
Police	Records Supervisor	Wesson, Ariel	1.00
Police	Code Enforcement Officer	VACANT	1.00
Police	Senior Records Clerk	Pearson, Lisa	1.00
Police	Senior Records Clerk	Uribe, Joanna	1.00
Police	Records Clerk	Winship, Rebecca	1.00
Police	Records Clerk	Torres, Elissa	0.50
Fire/EMS	Fire Chief	Wagner, Frank	1.00
Fire/EMS	Assistant Fire Chief	Gardner, Jerry	1.00
Fire/EMS	Assistant Fire Chief	Gardner, Glen	1.00
Fire/EMS	Firefighter/Paramedic	Anderson, Skyler	1.00
Fire/EMS	Firefighter/Paramedic	Braatan, Jacob	1.00
Fire/EMS	Firefighter/Paramedic	Chong, Philip	1.00
Fire/EMS	Firefighter/Paramedic	Goodin, Christina	1.00
Fire/EMS	Firefighter/Paramedic	Gossom, John	1.00
Fire/EMS	Firefighter/Paramedic	Jenkins, Kegan	1.00
Fire/EMS	Firefighter/Paramedic	Paulson, Brandon	1.00
Fire/EMS	Firefighter/Paramedic	Sias, Matthew	1.00
Fire/EMS	Firefighter/EMT	VACANT	1.00
Fire/EMS	Firefighter/EMT	Castilleja, Robert	1.00
Fire/EMS	Firefighter/EMT	Cole, Jack	1.00
Fire/EMS	Firefighter/EMT	Gevaart-Rossie, LaRen	1.00
Fire/EMS	Firefighter/EMT	Heckard, Devon	1.00
Fire/EMS	Firefighter/EMT	Jenkins, Drew	1.00
Fire/EMS	Firefighter/EMT	O'Neill, Sean	1.00
Fire/EMS	Firefighter/EMT	Russell, Dillon	1.00
Fire	Part-Time Firefighter	Baker, Natalie	0.25
Fire	Part-Time Firefighter	Welcher, Taylor	0.25
Fire	Part-Time Firefighter	Frazier, Lucas	0.25
Fire	Part-Time Firefighter	DiTullio, Jacob	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
Fire	Part-Time Firefighter	VACANT	0.25
		Total	54.00

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 001 General Property Taxes	1,698,795.00	1,613,495.00	(85,300.00)	95.0%	Original $1,698,795 - $10,000 to Parks, $20,000 to Cemetery and $55,300 to Library = $1,613,495.00
311 10 00 005 General Property Taxes - Proposition 1	1,218,181.00	1,218,181.00	0.00	100.0%	
313 11 00 000 Retail Sales & Use Tax	2,300,000.00	2,341,462.00	41,462.00	101.8%	Projected 3% above 2025 actuals $2,273,264.
313 15 00 006 Sales Tax - Public Safety - City's Portion	265,000.00	280,000.00	15,000.00	105.7%	Projecting 5% above 2025 actuals of $267,376.
313 27 00 000 Affordable Housing Sales And Use Tax	0.00	0.00	0.00	0.0%	
313 71 00 000 Criminal Justice Funding	415,000.00	434,090.00	19,090.00	104.6%	Projecting 3% above 2025 actuals of $421,447.
316 40 00 001 Utility Tax on Potable Water	240,000.00	248,850.00	8,850.00	103.7%	Project 3% above 2025 actuals of $241,599.
316 41 00 000 Utility Tax On Electricity	815,118.00	779,340.00	(35,778.00)	95.6%	Projected 3% above 2025 actuals of $756,642.
316 43 00 000 Utility Tax On Natural Gas	398,202.00	357,370.00	(40,832.00)	89.7%	Projected at 3% above 2025 actuals of $346,955.
316 46 00 000 Utility Tax On Cable	160,816.00	135,151.00	(25,665.00)	84.0%	Projected to 3% above 2025 actuals of $131,214.
316 47 00 000 Utility Tax On Telephone	40,659.00	33,000.00	(7,659.00)	81.2%	Projected to 2025 actuals. Amount decreasing annually.
316 49 31 000 Utility Tax On Stormwater	103,000.00	115,000.00	12,000.00	111.7%	YTD 5/31/2026 $47,609.92, divided by 5 months for average x 12 months in 2026 = $114,263.81. Same amount for 343.10.00.010, 531.50.44.020 and 316.49.31.000.
316 49 35 000 Utility Tax On Sewer	518,160.00	560,150.00	41,990.00	108.1%	Projected at 3% above 2025 actuals of $543,837.
316 49 37 000 Utility Tax On Solid Waste	400,000.00	400,000.00	0.00	100.0%	
316 81 00 000 Gambling Tax	62,274.00	62,274.00	0.00	100.0%	
317 20 00 000 Leasehold Excise Tax	95,394.00	95,394.00	0.00	100.0%	
318 11 00 000 Admissions Tax	10,379.00	10,379.00	0.00	100.0%	
310 Taxes	8,740,978.00	8,684,136.00	(56,842.00)	99.3%	
320 Licenses & Permits					
321 10 00 000 Speciality Business Licenses	2,183.00	2,183.00	0.00	100.0%	
321 91 00 000 Franchise Fees	126,201.00	126,201.00	0.00	100.0%	
321 99 00 000 General Business Licenses	61,622.00	61,622.00	0.00	100.0%	
322 10 01 000 Planning Permits	7,638.00	7,638.00	0.00	100.0%	
322 10 02 000 Engineering Permits	11,863.00	11,863.00	0.00	100.0%	
322 10 03 000 Building Permits	351,000.00	351,000.00	0.00	100.0%	

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
320 Licenses & Permits					
322 10 04 000 Fire Permits	9,140.00	9,140.00	0.00	100.0%	
322 90 00 000 Gun Permits	9,497.00	9,497.00	0.00	100.0%	
322 90 10 000 Garage Sale Permits	0.00	0.00	0.00	0.0%	
320 Licenses & Permits	579,144.00	579,144.00	0.00	100.0%	
330 Intergovernmental Revenues					
331 16 60 000 DOJ Grant - Bulletproof Vest Program	0.00	0.00	0.00	0.0%	
331 16 60 001 DOJ - COPS Hiring Program	41,667.00	41,667.00	0.00	100.0%	
331 97 00 000 DHS - FEMA Assistance To Firefighters Grant	0.00	0.00	0.00	0.0%	
332 90 00 000 Medicaid - GEMT Program	0.00	0.00	0.00	0.0%	
332 92 10 000 COVID-19 Non-Grant Assistance	0.00	0.00	0.00	0.0%	
332 93 40 000 GEMT Payment Program - Medicare	425,000.00	425,000.00	0.00	100.0%	
333 11 00 001 Federal Indirect Grant From Department Of Commerce	0.00	0.00	0.00	0.0%	
333 16 58 800 STOP Grant	0.00	0.00	0.00	0.0%	
333 20 60 000 Traffic Safety Grant - WASPC	0.00	0.00	0.00	0.0%	
333 20 61 600 Traffic Safety - Misc	0.00	0.00	0.00	0.0%	
333 66 00 000 Ecology Grant - Planning	0.00	0.00	0.00	0.0%	
333 97 00 522 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%	
334 00 10 000 Legislature & Its Committees	0.00	0.00	0.00	0.0%	
334 00 30 000 Secretary Of State - Technology Grant	0.00	0.00	0.00	0.0%	
334 00 80 001 State Direct/Indirect Grant From Department Of Licensing - WA Fed of Animal	0.00	0.00	0.00	0.0%	
334 01 10 001 State Direct/Indirect Grant From Criminal Justice Training Commission	5,000.00	5,000.00	0.00	100.0%	
334 01 20 000 State Grant From Other Judicial Agencies	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
334 01 80 517 State Grants - State Direct/Indirect Grant From Military Department - Cybersecurity	0.00	0.00	0.00	0.0%	
334 03 10 001 Grant From Department Of Ecology	0.00	0.00	0.00	0.0%	
334 04 20 001 State Direct/Indirect Grant From Department Of Commerce	0.00	217,135.00	217,135.00	0.0%	$500,000 grant from 2024-June 2025, spent $282,865. Department of Commerce re-opened the grant for the remaining $217,135. Per Tom on 2/26/2026, will cover $186,451 to Facet in 2026 (558.60.41.001) and back reimbursement for Facet expenditures from July-Dec 2025.
334 04 60 000 DSHS CSEC Grant	0.00	0.00	0.00	0.0%	
334 04 90 000 Health Dept - Trauma Grant	0.00	0.00	0.00	0.0%	
334 05 10 001 State Direct/Indirect Grant From Office Of Superintendent Of Public Instruction (OSPI)	0.00	0.00	0.00	0.0%	
334 06 90 000 L&I Stay At Work Grant	0.00	0.00	0.00	0.0%	
336 00 98 001 City Assistance	74,012.00	0.00	(74,012.00)	0.0%	Update from Department of Revenue City-county assistance for 2026, estimated at $0, as of 2/25/2026.
336 00 99 000 Streamlined Mitigation Pmts	0.00	0.00	0.00	0.0%	
336 06 20 000 MVET Criminal Justice-Hi Crime	0.00	0.00	0.00	0.0%	
336 06 21 000 MVET Criminal Justice-Pop	5,389.00	5,389.00	0.00	100.0%	
336 06 26 000 Criminal Justice Special Pro	18,861.00	18,861.00	0.00	100.0%	
336 06 26 001 LE & CJ Legislative One Time Cost	0.00	0.00	0.00	0.0%	
336 06 41 001 Marijuana Enforcement	0.00	0.00	0.00	0.0%	
336 06 42 001 Marijuana Excise Tax	38,238.00	45,000.00	6,762.00	117.7%	Based on 2025 actuals of $42,383.
336 06 51 000 MVET Criminal - DUI	1,000.00	1,000.00	0.00	100.0%	
336 06 94 000 Liquor Excise Tax	88,379.00	88,379.00	0.00	100.0%	
336 06 95 000 Liquor Board Profits	96,400.00	100,700.00	4,300.00	104.5%	Projected to 3% above 2025 actuals of $97,717.

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
337 20 00 000 Skagit Co Economic Development	0.00	750,000.00	750,000.00	0.0%	2025-233-CN is a grant and development agreement with RJ Group to construct a new frontage improvement on Hodgin Street (558.70.00.513). The city will be reimbursement with 2025-231-CN from Skagit County econcomic development funding for hte Batey Square project (337.20.00.000), $750,000.
337 26 00 000 EMS Levy Fees - Skagit County	1,690,826.00	1,685,406.59	(5,419.41)	99.7%	Interlocal agreement with Skagit County 2024-144-Agmt. $135,482.83 Dec 2025 and $140,902.16 for Jan-Nov 2026 = $1,685,406.59 (budgeted amount). We actual receive $1956,372.25 as two additional payments for 2025 were received in 2026 totaling $270,965.66.
337 26 00 522 Local Grant - EMS Discretionay	0.00	0.00	0.00	0.0%	
337 30 00 000 Administrative Office Of The Court	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	2,484,772.00	3,383,537.59	898,765.59	136.2%	
340 Charges For Goods & Services					
341 22 00 000 District/Municipal Court Civil Filings	0.00	0.00	0.00	0.0%	
341 32 02 000 District/Municipal Court Records Services	0.00	0.00	0.00	0.0%	
341 33 02 000 Reimbursement Of Warrant Costs	1,624.00	1,624.00	0.00	100.0%	
341 33 03 000 Administration Fee Collected	4,850.00	4,850.00	0.00	100.0%	
341 43 01 000 NSF/Garnishment Fees	0.00	0.00	0.00	0.0%	
341 70 00 000 Address Signs	2,174.00	2,174.00	0.00	100.0%	
341 70 00 001 Land Use Signs	338.00	338.00	0.00	100.0%	
341 81 00 000 Copying, Postage, Envelopes	5,096.00	5,096.00	0.00	100.0%	
341 91 00 000 Election Candidate Filing	0.00	0.00	0.00	0.0%	
341 94 00 000 Purchasing Services	3,287.00	3,287.00	0.00	100.0%	
342 10 00 000 Law Enforcement Services	140,143.00	140,143.00	0.00	100.0%	
342 10 00 001 Dog Fees	2,743.00	2,743.00	0.00	100.0%	
342 10 00 002 Breathalizer Fees	0.00	0.00	0.00	0.0%	
342 21 00 000 Fire Control Services	1,181.00	1,181.00	0.00	100.0%	
342 21 00 001 Fire Training Center Fees	4,576.00	4,576.00	0.00	100.0%	

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
342 21 00 002 Fire Protection FD#8	619,000.00	619,000.00	0.00	100.0%	
342 21 00 003 Fire Protection Payment	0.00	0.00	0.00	0.0%	
342 21 00 004 Fire Protection EMS	0.00	0.00	0.00	0.0%	
342 21 00 005 Fire Training Hub Reimb-Skagit County	22,157.00	22,157.00	0.00	100.0%	
342 21 00 006 EMS Ambulance Equalization	0.00	0.00	0.00	0.0%	
342 30 00 000 Criminal Conviction Fees	1,901.00	1,901.00	0.00	100.0%	
342 33 00 000 Adult Probation Charges	5,102.00	5,102.00	0.00	100.0%	
342 40 02 000 Engineering Inspections	24,240.00	24,240.00	0.00	100.0%	
342 40 03 000 Building Inspections	30,000.00	30,000.00	0.00	100.0%	
342 40 04 000 Fire Inspections	4,169.00	4,169.00	0.00	100.0%	
342 50 00 000 Disaster Preparation Services	0.00	0.00	0.00	0.0%	
342 60 00 000 Fire Transport Fees	953,897.00	953,897.00	0.00	100.0%	
342 60 00 001 Transport Billing Fees - City Of Burlington	45,000.00	45,000.00	0.00	100.0%	
345 83 00 001 Planning Review Fees	11,939.00	11,939.00	0.00	100.0%	
345 83 00 002 Engineering Review Fees	11,581.00	11,581.00	0.00	100.0%	
345 83 00 003 Building Review Fees	331,873.00	331,873.00	0.00	100.0%	
345 83 00 004 Fire Review Fees	2,904.00	2,904.00	0.00	100.0%	
345 83 00 005 Hearing Examiner Fees	492.00	492.00	0.00	100.0%	
345 83 00 006 Late Charges for Review and Permit Fees	0.00	0.00	0.00	0.0%	
345 83 00 007 Third Party Professional Land Use Planning Review Fee	0.00	65,000.00	65,000.00	0.0%	Associated with expenditure 558.60.41.001
345 83 00 008 Third Party Professional Environmental Review Fee	0.00	25,000.00	25,000.00	0.0%	Associated with expenditure 558.60.41.001
345 85 00 001 GMA Impact Fees (School) DO NOT USE!	0.00	0.00	0.00	0.0%	
346 90 00 001 Social Services - Senior Center	0.00	36,600.00	36,600.00	0.0%	Effective August 1, 2026, the City shall assume responsibility for Senior Center staffing and operations through December 31, 2026. Net County contributions to the City for Senior Center staffing and operations August 1 - December 31, 2026 is $36,564.

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
340 Charges For Goods & Services	2,230,267.00	2,356,867.00	126,600.00	105.7%	
350 Fines & Penalties					
352 30 00 000 Proof Of Motor Veh Insurance	0.00	0.00	0.00	0.0%	
353 10 00 000 Traffic Infraction Penalties	18,930.00	18,930.00	0.00	100.0%	
353 70 00 000 Non-traf Infr Penalties	1,413.00	1,413.00	0.00	100.0%	
353 70 00 003 Code Enforcement - Bldg	13,649.00	13,649.00	0.00	100.0%	
354 00 00 000 Civil Parking Infr Penalties	0.00	0.00	0.00	0.0%	
354 00 01 000 Parking In Handicapped Space	0.00	0.00	0.00	0.0%	
355 20 00 000 Driving Under Influ Fines	2,903.00	2,903.00	0.00	100.0%	
355 80 00 000 Other Criminal Traffic Fines	4,372.00	4,372.00	0.00	100.0%	
356 90 00 000 Other Crim Non-traffic Fines	1,958.00	1,958.00	0.00	100.0%	
357 33 00 000 Public Defense Cost	737.00	737.00	0.00	100.0%	
357 37 00 000 Sheriffs Services	0.00	0.00	0.00	0.0%	
350 Fines & Penalties	43,962.00	43,962.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 001 Investment Interest	800,000.00	850,000.00	50,000.00	106.3%	
361 30 00 001 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 40 00 001 Sales Interest	13,164.00	13,164.00	0.00	100.0%	
361 40 01 001 Court/Collections Interest	0.00	0.00	0.00	0.0%	
362 00 00 000 Short Term Rental-Other	4,514.00	4,514.00	0.00	100.0%	
362 50 00 000 Food Bank Lease	1,500.00	18,158.45	16,658.45	*****%	Sale of 24703 Wicker Rd, land under Helping Hands Food Bank. Agreement with HHFB, they can purchase the land for $300,000. $40,000 to 395.10.00.000 and $260,000 to special projects 395.10.00.002, August 2024 - November 2025 lease payments $18,158.45 362.50.00.000 and $2,331.54 to 389.30.02.635.
367 00 00 000 Contrib/Donation-Private	0.00	0.00	0.00	0.0%	
367 00 00 001 Wellness	0.00	0.00	0.00	0.0%	
367 00 00 002 Donations From Private Sources - Skateboard Competition	0.00	0.00	0.00	0.0%	
367 15 00 000 AWC Wellness Grant	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
367 20 00 000 Contribution-Board Of Volunteers FF	0.00	0.00	0.00	0.0%	
369 10 00 001 Sale Of Surplus	3,934.00	3,934.00	0.00	100.0%	
369 30 00 001 Confiscated And Forfeited Property	0.00	0.00	0.00	0.0%	
369 40 00 000 Other Judgments & Settlement	0.00	0.00	0.00	0.0%	
369 81 00 000 Cash Adjustment-Cashier	0.00	0.00	0.00	0.0%	
369 82 00 000 Court Overpayments	0.00	0.00	0.00	0.0%	
369 91 00 000 Miscellaneous Income	8,000.00	8,000.00	0.00	100.0%	
369 91 00 001 Public Records Request Income	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	831,112.00	897,770.45	66,658.45	108.0%	
380 Non Revenues					
381 10 00 104 Loan Repayment from Arterial Street	0.00	0.00	0.00	0.0%	
381 10 41 000 Loan From Sewer Reserve	0.00	0.00	0.00	0.0%	
381 20 00 101 Interfund Loan Repayment - to General Fund	0.00	740,201.25	740,201.25	0.0%	Fund 101 Parks, expenditures exceed revenues in 2025 due to not receiving grant revenues before the end of the year. Repaid in early 2026 (331.14.00.101 $457,838.66 and 334.02.70.101 $282,362.59).
388 10 00 001 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
388 80 00 000 Prior Year Correction	0.00	0.00	0.00	0.0%	
389 30 00 001 DO NOT USE - Sign Deposit	0.00	0.00	0.00	0.0%	
389 30 12 001 DO NOT USE - State Court Receipts	0.00	0.00	0.00	0.0%	
389 30 15 001 DO NOT USE - County Crime Vic Witness Pro	0.00	0.00	0.00	0.0%	
389 30 24 001 DO NOT USE - State Surcharge/Building Code Fees Collected	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	740,201.25	740,201.25	0.0%	

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
390 Other Financing Sources					
395 10 00 000 Sale Of Fixed Assets	0.00	40,000.00	40,000.00	0.0%	One-time revenue: Sale of 24703 Wicker Rd, land under Helping Hands Food Bank. Agreement with HHFB, they can purchase the land for $300,000. $40,000 to 395.10.00.000 and $260,000 to special projects 395.10.00.002, August 2024 - November 2025 lease payments $18,158.45 362.50.00.000 and $2,331.54 to 389.30.02.635. Originally budgeted for 2025. 11/05/2025 council approved $40,000 from sale to be spent on contract with HHFB for housing and human services (562.00.41.000).
395 20 00 000 Insurance Recoveries	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	40,000.00	40,000.00	0.0%	
397 Interfund Transfers					
397 00 00 104 Arterial Streets Transfer	0.00	0.00	0.00	0.0%	
397 00 00 230 1996 Go Bond Redempt Fund-closeout	0.00	0.00	0.00	0.0%	
397 00 00 310 Police SEPA Transfer	0.00	0.00	0.00	0.0%	
397 00 00 312 Fire Impact Fee Transfer	0.00	0.00	0.00	0.0%	
397 00 00 401 Sewer Transfer - IDCA	0.00	0.00	0.00	0.0%	
397 00 00 412 Solid Waste Transfer - IDCA	0.00	0.00	0.00	0.0%	
397 00 00 425 Stormwater Transfer - IDCA	0.00	0.00	0.00	0.0%	
397 00 01 108 Hotel Motel - Wayfinder Signs	0.00	0.00	0.00	0.0%	
397 00 01 115 Transfer-in City Council Strategic Reserve Fund 115	0.00	0.00	0.00	0.0%	
397 00 01 118 Transfer In - Opioid Settlements	7,000.00	7,000.00	0.00	100.0%	
397 00 01 303 Building Maintenance Transfer	0.00	0.00	0.00	0.0%	
397 00 01 305 Transfer In from Library Construction 305	0.00	0.00	0.00	0.0%	
397 00 01 313 Public Safety Sales Tax Transfer - ERR Reimb	0.00	0.00	0.00	0.0%	
397 00 02 189 Transfer In from ARPA	0.00	0.00	0.00	0.0%	
397 00 02 302 2nd 1/4% REET Transfer	0.00	0.00	0.00	0.0%	
397 00 03 000 Transfers-In - Special Projects	75,000.00	75,000.00	0.00	100.0%	

001 Current Expense Fund

Revenues	Original	Proposed	Difference		Remarks
397 Interfund Transfers					
397 00 03 301 1st 1/4% REET Transfer	0.00	0.00	0.00	0.0%	
397 00 06 103 Transfers In from 103	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	82,000.00	82,000.00	0.00	100.0%	
398 Insurance Recoveries					
398 10 00 001 Insurance Recoveries	0.00	0.00	0.00	0.0%	
398 Insurance Recoveries	0.00	0.00	0.00	0.0%	
Fund Revenues:	14,992,235.00	16,807,618.29	1,815,383.29	112.1%	

Expenditures	Original	Proposed	Difference		Remarks
511 Legislative					
511 60 49 090 ICA-Support Allocation	(21,113.87)	(21,113.87)	0.00	100.0%	
001 Indirect Cost Allocation	(21,113.87)	(21,113.87)	0.00	100.0%	
511 60 11 000 Salaries-City Council	42,000.00	42,000.00	0.00	100.0%	
511 60 21 001 Industrial Insurance	100.00	100.00	0.00	100.0%	
511 60 22 001 Social Security	4,000.00	4,000.00	0.00	100.0%	
511 60 24 001 Unemployment	100.00	100.00	0.00	100.0%	
511 60 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%	
511 60 26 050 Washington Sick Leave	100.00	200.00	100.00	200.0%	
060 Legislative Services	46,300.00	46,400.00	100.00	100.2%	
511 30 34 000 Code Book	0.00	0.00	0.00	0.0%	
511 60 31 000 Supplies	500.00	500.00	0.00	100.0%	
511 60 31 001 Legal Publications	8,000.00	8,000.00	0.00	100.0%	
511 60 42 000 Communications	100.00	100.00	0.00	100.0%	
511 60 43 000 Travel	1,000.00	1,000.00	0.00	100.0%	
511 60 43 010 Annual Retreat	500.00	500.00	0.00	100.0%	
511 60 49 000 Training	1,000.00	1,000.00	0.00	100.0%	
070 Services & Charges	11,100.00	11,100.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
511 Legislative					
514 40 41 000 Election Costs	0.00	0.00	0.00	0.0%	
514 90 41 000 Voter Registration Costs	21,500.00	21,500.00	0.00	100.0%	
080 Election Services	21,500.00	21,500.00	0.00	100.0%	
594 11 64 000 Equipment (AV Upgrade)	0.00	0.00	0.00	0.0%	
090 Capital Expenditures	0.00	0.00	0.00	0.0%	
511 Legislative	57,786.13	57,886.13	100.00	100.2%	
512 Judical					
512 50 11 000 Salaries	124,000.00	125,000.00	1,000.00	100.8%	
512 50 13 000 Overtime	0.00	0.00	0.00	0.0%	
512 50 21 001 Industrial Insurance	700.00	700.00	0.00	100.0%	
512 50 22 001 Social Security	10,000.00	10,000.00	0.00	100.0%	
512 50 23 001 Pers Retirement	7,000.00	7,000.00	0.00	100.0%	
512 50 24 001 Unemployment	300.00	300.00	0.00	100.0%	
512 50 25 001 Medical/Dental/Vision	13,000.00	13,000.00	0.00	100.0%	
512 50 26 050 Washington Sick Leave	200.00	500.00	300.00	250.0%	
512 50 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
050 Court Services	155,200.00	156,500.00	1,300.00	100.8%	
512 50 31 000 Supplies	3,000.00	3,000.00	0.00	100.0%	
512 50 31 001 Publications	0.00	0.00	0.00	0.0%	
512 50 41 000 Professional Services	15,000.00	15,000.00	0.00	100.0%	
512 50 41 001 District Court Surcharge	16,238.00	16,238.00	0.00	100.0%	
512 50 41 010 Municipal Court Judge	58,000.00	58,000.00	0.00	100.0%	
512 50 41 020 Municipal Court Prob.	18,000.00	18,000.00	0.00	100.0%	
512 50 41 030 Community Court Agreement	7,800.00	7,800.00	0.00	100.0%	
512 50 41 031 Blake Decision Expenditures	0.00	0.00	0.00	0.0%	
512 50 41 040 Language Interpreter	12,000.00	12,000.00	0.00	100.0%	
512 50 41 050 Security Services	0.00	0.00	0.00	0.0%	
512 50 42 010 Postage	1,300.00	1,300.00	0.00	100.0%	
512 50 42 020 Telephone	700.00	700.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
512 Judical					
512 50 43 000 Meals/Travel	100.00	100.00	0.00	100.0%	
512 50 46 000 Insurance & Bonds	1,764.00	1,764.00	0.00	100.0%	
512 50 48 000 Repair/Maintenance	500.00	500.00	0.00	100.0%	
512 50 49 000 Tuition/Registration	300.00	300.00	0.00	100.0%	
512 50 49 010 Dues/Subscriptions	250.00	250.00	0.00	100.0%	
512 50 49 020 Jury/Witness Fees	500.00	500.00	0.00	100.0%	
591 50 70 512 Lease + Subscription IT (SBITA) - Court	8,000.00	8,000.00	0.00	100.0%	
080 Services & Charges	143,452.00	143,452.00	0.00	100.0%	
594 12 64 000 Office Equipment	500.00	500.00	0.00	100.0%	
912 Capital Expenditures	500.00	500.00	0.00	100.0%	
512 Judical	299,152.00	300,452.00	1,300.00	100.4%	
513 Executive					
513 10 49 090 ICA-Support Allocation	(127,302.79)	(127,302.79)	0.00	100.0%	
001 Indirect Cost Allocation	(127,302.79)	(127,302.79)	0.00	100.0%	
513 10 11 000 Salaries	224,000.00	225,000.00	1,000.00	100.4%	
513 10 13 000 Overtime	0.00	0.00	0.00	0.0%	
513 10 21 001 Industrial Insurance	600.00	600.00	0.00	100.0%	
513 10 22 001 Social Security	18,000.00	18,000.00	0.00	100.0%	
513 10 23 001 Pers Retirement	11,000.00	11,000.00	0.00	100.0%	
513 10 24 001 Unemployment	500.00	500.00	0.00	100.0%	
513 10 25 001 Medical/Dental/Vision	21,000.00	21,000.00	0.00	100.0%	
513 10 26 050 Washington Sick Leave	400.00	800.00	400.00	200.0%	
513 10 28 000 Employee Wellness	500.00	500.00	0.00	100.0%	
010 Executive Office	276,000.00	277,400.00	1,400.00	100.5%	
513 10 30 006 Arts Commission	0.00	0.00	0.00	0.0%	
513 10 31 000 Supplies	500.00	500.00	0.00	100.0%	
513 10 41 000 Professional Services-Other	3,000.00	38,000.00	35,000.00	*****%	Original $3,000 + winter lights $25,000 + AI workshop $10,000

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
513 Executive					
513 10 41 001 Professional Services-HR	0.00	0.00	0.00	0.0%	
513 10 41 005 Professional Services-Lobbyist	0.00	0.00	0.00	0.0%	
513 10 42 000 Communication	0.00	0.00	0.00	0.0%	
513 10 42 020 Telephone	3,000.00	3,000.00	0.00	100.0%	
513 10 43 000 Meals/Travel	2,500.00	2,500.00	0.00	100.0%	
513 10 44 009 Senior Crime Watch	0.00	0.00	0.00	0.0%	
513 10 49 000 Tuition/Registration	2,500.00	2,500.00	0.00	100.0%	
513 10 49 010 Dues & Subscriptions	3,000.00	3,000.00	0.00	100.0%	
558 70 00 513 Economic Development	75,000.00	825,000.00	750,000.00	*****%	Original budget $75,000, revised to include winter lights (placeholder:$25,000 santa snowflakes, and other winter decorations) and lights on main streets (placeholder $25,000). Funded by special projects fund (597.00.03.000 and 397.00.03.000). 2025-233-CN is a grant and development agreement with RJ Group to construct a new frontage improvement on Hodgin Street (558.70.00.513). The city will be reimbursement with 2025-231-CN from Skagit County econcomic development funding for hte Batey Square project (337.20.00.000), $750,000.
558 70 41 001 EDASC - Economic Development Alliance of Skagit County	0.00	0.00	0.00	0.0%	
591 90 70 513 Leases + Subscription IT (SBITA) - Executive Dept.	18,000.00	18,000.00	0.00	100.0%	
030 Services & Charges	107,500.00	892,500.00	785,000.00	830.2%	
513 Executive	256,197.21	1,042,597.21	786,400.00	407.0%	
514 Financial, Recording & Elections					
514 23 49 041 SEEK Subawards	0.00	0.00	0.00	0.0%	
518 63 40 000 Coronavirus Relief Funds Grants	0.00	0.00	0.00	0.0%	
514 14 64 000 ICA-Support Allocation	0.00	0.00	0.00	0.0%	
514 23 49 090 ICA-Support Allocation	(467,655.30)	(467,655.30)	0.00	100.0%	
001 Indirect Cost Allocation	(467,655.30)	(467,655.30)	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
514 Financial, Recording & Elections					
514 23 11 000 Salaries	578,000.00	575,000.00	(3,000.00)	99.5%	
514 23 12 000 Extra Help	0.00	0.00	0.00	0.0%	
514 23 13 000 Overtime	4,000.00	4,000.00	0.00	100.0%	
514 23 20 001 HRA - VEBA for HDHP	0.00	0.00	0.00	0.0%	
514 23 21 001 Industrial Insurance	2,000.00	2,000.00	0.00	100.0%	
514 23 22 001 Social Security	45,000.00	45,000.00	0.00	100.0%	
514 23 23 001 PERS Retirement	33,000.00	33,000.00	0.00	100.0%	
514 23 24 001 Unemployment	2,000.00	2,000.00	0.00	100.0%	
514 23 25 001 Medical//Dental/Vision	142,000.00	155,000.00	13,000.00	109.2%	
514 23 26 050 Washington Sick Leave	1,000.00	2,000.00	1,000.00	200.0%	
514 23 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
020 Financial Services	807,000.00	818,000.00	11,000.00	101.4%	
514 23 31 000 Supplies	12,000.00	12,000.00	0.00	100.0%	
514 23 32 000 Auto Fuel	0.00	0.00	0.00	0.0%	
514 23 41 000 State Auditing	66,500.00	66,500.00	0.00	100.0%	
514 23 41 008 Bank Fees - Park and Facility Reservations	0.00	0.00	0.00	0.0%	
514 23 41 009 Bank Fees - Public Records Requests	0.00	0.00	0.00	0.0%	
514 23 41 010 Bank Fees	19,000.00	19,000.00	0.00	100.0%	
514 23 41 011 Professional Services	720.00	720.00	0.00	100.0%	
514 23 41 013 Licensing Fees	500.00	500.00	0.00	100.0%	
514 23 42 010 Postage	2,000.00	2,000.00	0.00	100.0%	
514 23 42 020 Telephone	2,100.00	2,100.00	0.00	100.0%	
514 23 43 000 Meals/Travel	5,000.00	5,000.00	0.00	100.0%	
514 23 45 000 Operating Rentals/Leases	4,500.00	4,500.00	0.00	100.0%	
514 23 46 000 Insurance & Bonds	20,000.00	20,000.00	0.00	100.0%	
514 23 49 000 Miscellaneous	1,000.00	1,000.00	0.00	100.0%	
514 23 49 010 Misc-Dues/Subscriptions	500.00	500.00	0.00	100.0%	
514 23 49 030 Misc-Tuition/Registration	5,000.00	5,000.00	0.00	100.0%	
514 23 49 040 AWC Dues	13,000.00	13,000.00	0.00	100.0%	
514 23 49 080 Leasehold Excise Tax	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
514 Financial, Recording & Elections					
591 23 70 001 Lease + Subscription IT (SBITA) - Finance Dept.	27,500.00	27,500.00	0.00	100.0%	
030 Records Services	179,320.00	179,320.00	0.00	100.0%	
514 23 31 001 Supplies - EMS Billing	300.00	300.00	0.00	100.0%	
514 23 41 014 Licensing - EMS Billing	500.00	500.00	0.00	100.0%	
514 23 43 001 Meals/Travel - EMS Billing	1,100.00	1,100.00	0.00	100.0%	
514 23 49 001 Miscellaneous - EMS Billing	500.00	500.00	0.00	100.0%	
514 23 49 031 Misc-Tuition/Registration EMS Billing	1,400.00	1,400.00	0.00	100.0%	
031 Services & Charges - EMS Billing	3,800.00	3,800.00	0.00	100.0%	
594 14 64 000 Machinery & Equipment	0.00	0.00	0.00	0.0%	
914 Capital Expenditure	0.00	0.00	0.00	0.0%	
514 Financial, Recording & Elections	522,464.70	533,464.70	11,000.00	102.1%	
515 Legal Services					
515 31 49 090 ICA-Support Allocation	(57,905.06)	(57,905.06)	0.00	100.0%	
001 Indirect Cost Allocation	(57,905.06)	(57,905.06)	0.00	100.0%	
515 30 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%	
515 31 11 000 Salaries	0.00	0.00	0.00	0.0%	
515 31 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
515 31 22 001 Social Security	0.00	0.00	0.00	0.0%	
515 31 23 001 Pers Retirement	0.00	0.00	0.00	0.0%	
515 31 24 001 Unemployment	0.00	0.00	0.00	0.0%	
515 31 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%	
515 31 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%	
030 Legal Services-Internal	0.00	0.00	0.00	0.0%	
515 31 31 000 Office Supplies	0.00	0.00	0.00	0.0%	
515 31 41 000 Legal - Professional Services	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
515 Legal Services					
515 31 41 001 Prosecuting Attorney	0.00	0.00	0.00	0.0%	
515 31 41 002 Westlaw Services	0.00	0.00	0.00	0.0%	
515 31 41 003 Prof Services-Internal/Advisory	0.00	0.00	0.00	0.0%	
515 31 41 004 Legal - City Attorney	0.00	0.00	0.00	0.0%	
515 31 42 000 Postage	0.00	0.00	0.00	0.0%	
515 31 42 001 Telephone	0.00	0.00	0.00	0.0%	
515 31 43 000 Travel/Meals	0.00	0.00	0.00	0.0%	
515 31 46 000 Insurance	3,222.00	3,222.00	0.00	100.0%	
515 31 49 000 Dues & Subscriptions	0.00	0.00	0.00	0.0%	
515 31 49 001 Tuition/Registration	0.00	0.00	0.00	0.0%	
040 Services & Charges-Internal	3,222.00	3,222.00	0.00	100.0%	
515 41 41 000 Ext Legal-City Attorney	174,000.00	174,000.00	0.00	100.0%	
515 41 41 001 Ext Legal-Prosecutor	120,000.00	120,000.00	0.00	100.0%	
515 45 41 000 Legal - Litigation	48,000.00	48,000.00	0.00	100.0%	
041 Legal Services-External	342,000.00	342,000.00	0.00	100.0%	
515 93 41 000 Indigent Defender	310,000.00	296,000.00	(14,000.00)	95.5%	$23,394.28 per month x 12 = $280,731 + audit $10,000 + screener $5,000 = $295,731
515 93 41 001 Indigent Defense Conflict Council	5,000.00	5,000.00	0.00	100.0%	
515 93 41 002 Indigent Defense Investigator	250.00	250.00	0.00	100.0%	
515 93 41 003 Indigent Defense Translator	500.00	500.00	0.00	100.0%	
515 93 41 004 Indigent Defense Expenses	0.00	0.00	0.00	0.0%	
045 Indigent Defense Program	315,750.00	301,750.00	(14,000.00)	95.6%	
523 20 11 000 Salaries & Wages	0.00	0.00	0.00	0.0%	
523 20 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
523 20 22 001 Social Security	0.00	0.00	0.00	0.0%	
523 20 23 001 PERS Retirement	0.00	0.00	0.00	0.0%	
523 20 24 001 Unemployment	0.00	0.00	0.00	0.0%	
523 20 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%	
523 20 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%	
050 City Work Program	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
515 Legal Services					
523 20 31 000 Office/Operating Supplies	0.00	0.00	0.00	0.0%	
523 20 32 000 Auto Fuel	0.00	0.00	0.00	0.0%	
055 Work Program Supplies	0.00	0.00	0.00	0.0%	
589 30 00 001 DO NOT USE - Crime Victim & Witness	0.00	0.00	0.00	0.0%	
070 Crime Victim And Witness Program (	0.00	0.00	0.00	0.0%	
515 Legal Services	603,066.94	589,066.94	(14,000.00)	97.7%	
516 Human Resources and Civil Service					
517 10 22 001 Wellness Coordinator - SS + Medicare	0.00	0.00	0.00	0.0%	
517 10 23 001 Wellness Coordinator - PERS Retirement	0.00	0.00	0.00	0.0%	
517 10 26 050 Wellness Coordinator - Wa Sick Leave	0.00	0.00	0.00	0.0%	
518 10 28 000 Recruiting	0.00	0.00	0.00	0.0%	
521 10 31 000 Supplies - Civil Service	0.00	0.00	0.00	0.0%	
521 10 41 000 Professional Services - Civil Service	0.00	0.00	0.00	0.0%	
521 10 41 010 Advertising - Civil Service	0.00	0.00	0.00	0.0%	
010 Civil Service	0.00	0.00	0.00	0.0%	
518 10 11 000 Salaries	129,000.00	128,000.00	(1,000.00)	99.2%	
518 10 11 001 Salaries - HR Intern	0.00	0.00	0.00	0.0%	
518 10 13 000 Overtime	0.00	0.00	0.00	0.0%	
518 10 21 000 Industrial Insurance	2,000.00	2,000.00	0.00	100.0%	
518 10 22 001 Social Security + Medicare	10,000.00	10,000.00	0.00	100.0%	
518 10 23 001 PERS Retirement	8,000.00	8,000.00	0.00	100.0%	
518 10 24 001 Unemployment	300.00	300.00	0.00	100.0%	
518 10 25 001 Medical/Dental/Vision	100.00	100.00	0.00	100.0%	
518 10 26 050 Washington Sick Leave	300.00	500.00	200.00	166.7%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
516 Human Resources and Civil Service					
518 10 27 000 Publication	0.00	0.00	0.00	0.0%	
518 10 31 010 Supplies	500.00	500.00	0.00	100.0%	
518 10 41 000 Professional Services	50,000.00	50,000.00	0.00	100.0%	
518 10 41 002 Pre-Employment Screening	0.00	0.00	0.00	0.0%	
518 10 42 001 Telephone	600.00	600.00	0.00	100.0%	
518 10 42 010 Communication	500.00	500.00	0.00	100.0%	
518 10 43 000 Meals/Travel	5,000.00	5,000.00	0.00	100.0%	
518 10 49 000 Tuition/Registration	6,000.00	6,000.00	0.00	100.0%	
518 10 49 010 Dues/Subscriptions	750.00	750.00	0.00	100.0%	
591 10 70 000 Leases + Subscription IT (SBITA) - HR Dept	35,000.00	35,000.00	0.00	100.0%	
020 Human Resources	248,050.00	247,250.00	(800.00)	99.7%	
517 10 11 002 Wellness Coordinator Stipend	2,400.00	2,400.00	0.00	100.0%	
517 90 43 001 Employee Recognition	4,000.00	4,000.00	0.00	100.0%	
517 90 43 002 Employee Wellness (lunch & Learn)	2,000.00	2,000.00	0.00	100.0%	
517 90 49 001 Employee Wellness (educ)	1,000.00	1,000.00	0.00	100.0%	
517 90 49 003 Employee Wellness (supplies)	1,000.00	1,000.00	0.00	100.0%	
517 95 41 001 Employee Training Programs	7,500.00	7,500.00	0.00	100.0%	
090 Employee Program	17,900.00	17,900.00	0.00	100.0%	
516 Human Resources and Civil Service	265,950.00	265,150.00	(800.00)	99.7%	
517 Information Technology Services					
518 80 49 090 ICA-Support Allocation	(139,975.05)	(139,975.05)	0.00	100.0%	
001 Indirect Cost Allocation	(139,975.05)	(139,975.05)	0.00	100.0%	
518 80 11 000 Salaries	229,000.00	229,000.00	0.00	100.0%	
518 80 20 001 HRA - VEBA for HDHP	4,000.00	4,000.00	0.00	100.0%	
518 80 21 001 Industrial Insurance	6,000.00	6,000.00	0.00	100.0%	
518 80 22 001 Social Security	18,000.00	18,000.00	0.00	100.0%	
518 80 23 001 Pers Retirement	13,000.00	13,000.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
517 Information Technology Services					
518 80 24 001 Unemployment	500.00	500.00	0.00	100.0%	
518 80 25 001 Medical/Dental/Vision	21,000.00	21,000.00	0.00	100.0%	
518 80 26 050 Washington Sick Leave	400.00	800.00	400.00	200.0%	
518 80 28 001 Employee Wellness	0.00	0.00	0.00	0.0%	
010 IT Services	291,900.00	292,300.00	400.00	100.1%	
518 80 31 000 Office/Operating Supplies	1,000.00	1,000.00	0.00	100.0%	
518 80 31 001 Repair & Maintenance Sup	1,500.00	1,500.00	0.00	100.0%	
518 80 35 000 Small Tools/Minor Equip	3,000.00	3,000.00	0.00	100.0%	
518 80 41 000 Professional Services	3,000.00	3,000.00	0.00	100.0%	
518 80 42 010 Postage	100.00	100.00	0.00	100.0%	
518 80 42 020 Telephone	3,000.00	3,000.00	0.00	100.0%	
518 80 42 021 Internet Services	10,000.00	10,000.00	0.00	100.0%	
518 80 43 000 Travel/Meals	1,200.00	1,200.00	0.00	100.0%	
518 80 49 000 Software Maint & Support	0.00	0.00	0.00	0.0%	
518 80 49 010 Tuition/Registration	2,500.00	2,500.00	0.00	100.0%	
591 80 70 517 Leases + Subscription IT (SBITA) - IT Dept.	100,000.00	106,500.00	6,500.00	106.5%	$82,000 - to cover current and future added subscrition. $5,000 - to cover any additional licenses or new software subscriptions $13,000 - ConnectWise RMM Renewal $6,500 - Insight Public Sector, Brracuda Network Email Protection Advanced plan.
020 Services & Charges	125,300.00	131,800.00	6,500.00	105.2%	
594 18 64 001 Network Hardware	30,000.00	30,000.00	0.00	100.0%	
900 Capital Expenditures	30,000.00	30,000.00	0.00	100.0%	
517 Information Technology Services	307,224.95	314,124.95	6,900.00	102.2%	
518 Centralized Services					
518 10 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
518 20 49 090 ICA-Support Services	(13,738.38)	(13,738.38)	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
518 Centralized Services					
001 Indirect Cost Allocation	(13,738.38)	(13,738.38)	0.00	100.0%	
518 80 13 000 Overtime	0.00	0.00	0.00	0.0%	
010 Personnel Services	0.00	0.00	0.00	0.0%	
518 80 46 000 Insurance	4,525.00	4,525.00	0.00	100.0%	
020 Property Management Services	4,525.00	4,525.00	0.00	100.0%	
518 20 31 000 Operating Supplies	0.00	0.00	0.00	0.0%	
518 20 32 000 Auto Fuel	2,500.00	2,500.00	0.00	100.0%	
518 20 48 000 Repair & Maintenance	3,000.00	3,000.00	0.00	100.0%	
518 20 49 010 Misc - Judgement & Damages	0.00	0.00	0.00	0.0%	
518 30 48 001 M&O Fund 501	4,741.00	4,741.00	0.00	100.0%	
090 Centralized Services	10,241.00	10,241.00	0.00	100.0%	
597 00 11 001 Equipment Replacement Fund 501	35,764.00	35,764.00	0.00	100.0%	
950 Transfers	35,764.00	35,764.00	0.00	100.0%	
518 Centralized Services	36,791.62	36,791.62	0.00	100.0%	
519 Planning & Community Development Servi					
591 60 70 519 Leases + Subscription IT (SBITA) - Plan + Dev. Dept.	3,800.00	3,800.00	0.00	100.0%	
558 60 11 000 Salaries	287,000.00	295,000.00	8,000.00	102.8%	
558 60 13 000 Overtime	1,000.00	1,000.00	0.00	100.0%	
558 60 20 001 HRA - VEBA for HDHP	3,000.00	3,000.00	0.00	100.0%	
558 60 21 001 Industrial Insurance	500.00	500.00	0.00	100.0%	
558 60 22 001 Social Security	23,000.00	23,000.00	0.00	100.0%	
558 60 23 001 PERS Retirement	17,000.00	17,000.00	0.00	100.0%	
558 60 24 001 Unemployment	600.00	600.00	0.00	100.0%	
558 60 25 001 Medical/Dental/Vision	43,000.00	45,000.00	2,000.00	104.7%	
558 60 26 050 Washington Sick Leave	500.00	1,000.00	500.00	200.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
519 Planning & Community Development Servi					
558 60 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
010 Planning Services	375,600.00	386,100.00	10,500.00	102.8%	
518 65 40 001 Impact Fee Distribution (schools)	0.00	0.00	0.00	0.0%	
558 60 31 000 Supplies/Books	3,000.00	3,000.00	0.00	100.0%	
558 60 41 000 Professional Services	20,000.00	186,451.00	166,451.00	932.3%	$500,000 grant from 2024-June 2025, spent $282,865. Department of Commerce re-opened the grant for the remaining $217,135. Per Tom on 2/26/2026, will cover $186,451 to Facet in 2026 (558.60.41.001) and back reimbursement for Facet expenditures from July-Dec 2025.
558 60 41 001 Professional Svcs-Reimb	12,000.00	90,000.00	78,000.00	750.0%	$65,000 for Third Party Professional Land Use Planning Review (345.83.00.007) and $25,000 for Third Party Professional Environmental Review Fee (345.83.00.008)
558 60 41 010 Advertising	4,000.00	4,000.00	0.00	100.0%	
558 60 41 011 Advertising Reimbuseable	5,000.00	5,000.00	0.00	100.0%	
558 60 41 050 SCOG	15,437.00	15,437.00	0.00	100.0%	
558 60 42 010 Postage	1,150.00	1,150.00	0.00	100.0%	
558 60 42 020 Telephone	1,200.00	1,200.00	0.00	100.0%	
558 60 43 000 Travel	3,500.00	3,500.00	0.00	100.0%	
558 60 46 000 Insurance	3,809.00	3,809.00	0.00	100.0%	
558 60 48 000 Repairs & Maintenance	500.00	500.00	0.00	100.0%	
558 60 49 000 Printing	500.00	500.00	0.00	100.0%	
558 60 49 001 Miscellaneous - Skagit Motel Abatement	0.00	0.00	0.00	0.0%	
558 60 49 010 Dues/Subscript/Membership	1,400.00	1,400.00	0.00	100.0%	
558 60 49 020 Filing/Recording Fees	1,300.00	1,300.00	0.00	100.0%	
558 60 49 030 Tuition/Registration	6,500.00	6,500.00	0.00	100.0%	
558 60 49 040 Misc - Dept. Split	0.00	0.00	0.00	0.0%	
558 60 49 041 Miscellaneous - Planning And Economic Development	0.00	0.00	0.00	0.0%	
030 Services & Charges	79,296.00	323,747.00	244,451.00	408.3%	
558 70 30 001 ARPA - Supplies	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
519 Planning & Community Development Servi					
558 70 35 000 ARPA - Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%	
558 70 41 000 EDASC	0.00	0.00	0.00	0.0%	
558 70 41 010 Professional Services	600.00	600.00	0.00	100.0%	
070 Economic Development	600.00	600.00	0.00	100.0%	
594 58 64 000 Office Equipment	600.00	600.00	0.00	100.0%	
900 Capital Expenditures	600.00	600.00	0.00	100.0%	
519 Planning & Community Development Se	459,896.00	714,847.00	254,951.00	155.4%	
520 Engineering					
595 10 49 090 ICA-Support Allocation	(27,018.39)	(27,018.39)	0.00	100.0%	
001 Indirect Cost Allocation	(27,018.39)	(27,018.39)	0.00	100.0%	
595 10 11 000 Salaries	322,000.00	342,000.00	20,000.00	106.2%	
595 10 13 000 Overtime	0.00	0.00	0.00	0.0%	
595 10 21 001 Industrial Insurance	4,000.00	4,000.00	0.00	100.0%	
595 10 22 001 Social Security	25,000.00	27,000.00	2,000.00	108.0%	
595 10 23 001 PERS Retirement	18,000.00	20,000.00	2,000.00	111.1%	
595 10 24 001 Unemployment	700.00	700.00	0.00	100.0%	
595 10 25 001 Medical/Dental/Vision	42,000.00	46,000.00	4,000.00	109.5%	
595 10 26 000 Employee Wellness	0.00	0.00	0.00	0.0%	
595 10 26 050 Washington Sick Leave	600.00	2,000.00	1,400.00	333.3%	
020 Engineering Services	412,300.00	441,700.00	29,400.00	107.1%	
591 10 70 520 Leases + Subscription IT (SBITA) - Eng Dept.	8,000.00	8,000.00	0.00	100.0%	
595 10 31 000 Supplies	2,000.00	2,000.00	0.00	100.0%	
595 10 31 001 Address & Street Signs-Reimb	1,000.00	1,000.00	0.00	100.0%	
595 10 41 000 Professional Services	10,000.00	10,000.00	0.00	100.0%	
595 10 41 010 Advertising	500.00	500.00	0.00	100.0%	
595 10 42 000 Postage	1,000.00	1,000.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
520 Engineering					
595 10 42 020 Telephone	750.00	750.00	0.00	100.0%	
595 10 42 025 Cell Phones	2,000.00	2,000.00	0.00	100.0%	
595 10 43 000 Travel	8,500.00	8,500.00	0.00	100.0%	
595 10 46 000 Insurance	6,811.00	6,811.00	0.00	100.0%	
595 10 48 000 Repair & Maintenance	2,500.00	2,500.00	0.00	100.0%	
595 10 48 520 M&O Fund 501	1,200.00	1,200.00	0.00	100.0%	
595 10 49 000 Dues/Memberships	2,000.00	2,000.00	0.00	100.0%	
595 10 49 010 Tuition/Registration	6,000.00	6,000.00	0.00	100.0%	
595 10 49 011 Safety Meetings	250.00	250.00	0.00	100.0%	
595 10 49 020 Software Licenses/Support	2,000.00	2,000.00	0.00	100.0%	
040 Services & Charges	54,511.00	54,511.00	0.00	100.0%	
594 32 64 000 Office Equipment	500.00	500.00	0.00	100.0%	
900 Capital Expenditures	500.00	500.00	0.00	100.0%	
520 Engineering	440,292.61	469,692.61	29,400.00	106.7%	
521 Law Enforcement					
521 00 00 000 Law Enforcement - Other Costs Allocations	0.00	0.00	0.00	0.0%	
521 20 20 001 HRA - VEBA for HDHP	0.00	0.00	0.00	0.0%	
521 10 11 000 Salaries	424,000.00	413,000.00	(11,000.00)	97.4%	
521 10 13 000 Overtime	4,000.00	4,000.00	0.00	100.0%	
521 10 21 001 Industrial Insurance	5,000.00	5,000.00	0.00	100.0%	
521 10 22 001 Social Security	33,000.00	32,000.00	(1,000.00)	97.0%	
521 10 23 001 Pers Retirement	24,000.00	24,000.00	0.00	100.0%	
521 10 24 001 Unemployment	900.00	900.00	0.00	100.0%	
521 10 25 001 Medical/Dental/Vision	109,000.00	123,000.00	14,000.00	112.8%	
521 10 26 050 Washington Sick Leave	700.00	2,000.00	1,300.00	285.7%	
010 Administration	600,600.00	603,900.00	3,300.00	100.5%	
521 10 41 040 Access Fees	0.00	0.00	0.00	0.0%	
521 10 48 000 Repair/Maintenance-Equip	1,000.00	1,000.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
521 Law Enforcement					
521 10 48 001 Code Enforcement Misc	4,000.00	4,000.00	0.00	100.0%	
521 10 49 000 Tuition/Registration	0.00	0.00	0.00	0.0%	
015 Admin Services & Charges	5,000.00	5,000.00	0.00	100.0%	
521 20 11 000 Salaries	2,883,000.00	2,780,000.00	(103,000.00)	96.4%	
521 20 12 000 Reserves/Extra Help	5,000.00	5,000.00	0.00	100.0%	
521 20 13 000 Overtime	100,000.00	175,000.00	75,000.00	175.0%	
521 20 21 001 Industrial Insurance	67,000.00	67,000.00	0.00	100.0%	
521 20 22 001 Social Security	229,000.00	227,000.00	(2,000.00)	99.1%	
521 20 23 001 PERS Retirement	0.00	0.00	0.00	0.0%	
521 20 23 005 LEOFF Retirement	159,000.00	158,000.00	(1,000.00)	99.4%	
521 20 24 001 Unemployment	6,000.00	6,000.00	0.00	100.0%	
521 20 25 001 Medical/Dental/Vision	478,000.00	449,000.00	(29,000.00)	93.9%	
521 20 26 000 Uniforms/Accessories	22,000.00	22,000.00	0.00	100.0%	
521 20 26 010 Uniform Cleaning	1,000.00	1,000.00	0.00	100.0%	
521 20 26 020 Balistic Vests	10,000.00	10,000.00	0.00	100.0%	
521 20 26 050 Washington Sick Leave	5,000.00	10,000.00	5,000.00	200.0%	
521 20 27 000 Retired Medical	45,000.00	45,000.00	0.00	100.0%	
521 20 27 010 Long Term Disability Ins	1,000.00	1,000.00	0.00	100.0%	
521 20 28 000 Employee Wellness	7,000.00	7,000.00	0.00	100.0%	
020 Police Operations	4,018,000.00	3,963,000.00	(55,000.00)	98.6%	
521 20 31 002 Office/Operating Supplies	25,000.00	25,000.00	0.00	100.0%	
521 20 31 010 Printing/Publications	1,500.00	1,500.00	0.00	100.0%	
521 20 31 015 Ammunition	13,000.00	13,000.00	0.00	100.0%	
521 20 32 000 Auto Fuel	75,000.00	75,000.00	0.00	100.0%	
521 20 41 001 Professional Services	57,000.00	57,000.00	0.00	100.0%	
521 20 41 020 Veterinary Services	5,000.00	5,000.00	0.00	100.0%	
521 20 41 021 Humane Society	5,500.00	5,500.00	0.00	100.0%	
521 20 41 022 WA Federation Animal Care	0.00	0.00	0.00	0.0%	
521 20 41 023 Canine	10,000.00	10,000.00	0.00	100.0%	
521 20 41 040 Intergov Svc-Gun Permits	7,000.00	7,000.00	0.00	100.0%	
521 20 41 045 Skagit Cty Drug Task Force	7,000.00	7,000.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
521 Law Enforcement					
521 20 41 050 Spillman System	43,000.00	43,000.00	0.00	100.0%	
521 20 41 055 911 Contracted Services	320,000.00	320,000.00	0.00	100.0%	
521 20 42 010 Postage	2,000.00	2,000.00	0.00	100.0%	
521 20 42 020 Telephone	27,000.00	27,000.00	0.00	100.0%	
521 20 43 000 Meals/Travel-non Training	0.00	0.00	0.00	0.0%	
521 20 43 010 Meals/Travel-Extradition	0.00	0.00	0.00	0.0%	
521 20 46 000 Insurance	78,681.00	78,681.00	0.00	100.0%	
521 20 47 000 Public Utilities	3,500.00	3,500.00	0.00	100.0%	
521 20 48 000 Repairs & Maintenance	3,500.00	3,500.00	0.00	100.0%	
521 20 48 010 Repair & Maint - Auto	35,000.00	35,000.00	0.00	100.0%	
521 20 48 521 M&O Fund 501	0.00	0.00	0.00	0.0%	
521 20 49 000 Professional Development	3,000.00	3,000.00	0.00	100.0%	
521 20 49 010 Dues/Subscriptions	1,500.00	1,500.00	0.00	100.0%	
521 20 49 020 Special Investigations	500.00	500.00	0.00	100.0%	
521 20 49 030 Judgments & Damages	0.00	0.00	0.00	0.0%	
025 Operations Services & Charges	723,681.00	723,681.00	0.00	100.0%	
521 30 31 010 Public Education Supplies	3,000.00	3,000.00	0.00	100.0%	
030 Crime Prevention (3X)	3,000.00	3,000.00	0.00	100.0%	
521 40 43 000 Travel	14,000.00	14,000.00	0.00	100.0%	
521 40 49 000 Tuition/Registration	30,000.00	30,000.00	0.00	100.0%	
521 40 49 020 Range Fees	10,000.00	10,000.00	0.00	100.0%	
040 Training (4X)	54,000.00	54,000.00	0.00	100.0%	
523 60 41 000 Prisoners	0.00	0.00	0.00	0.0%	
523 60 41 001 Prisoner Medical	50,000.00	50,000.00	0.00	100.0%	
523 60 41 002 Jail Revenue Stabilization Payment	0.00	0.00	0.00	0.0%	
523 60 41 010 Prisoner Transport	11,000.00	11,000.00	0.00	100.0%	
523 60 41 021 Jail Annual Payment In Lieu Of 1/10	96,700.00	96,700.00	0.00	100.0%	
060 Prisoners & Jail Costs	157,700.00	157,700.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
521 Law Enforcement					
591 28 70 001 Lease + Subscription IT (SBITA) - Police Dept.	85,500.00	85,500.00	0.00	100.0%	
591 28 70 002 Lease - Police Tasers	22,000.00	22,000.00	0.00	100.0%	
594 21 64 000 Machinery & Equipment	30,000.00	30,000.00	0.00	100.0%	
595 21 62 000 Building	0.00	0.00	0.00	0.0%	
921 Capital Expenditures	137,500.00	137,500.00	0.00	100.0%	
597 00 13 001 Equipment Replacement Fund 501 - Police	325,000.00	325,000.00	0.00	100.0%	
950 Transfers	325,000.00	325,000.00	0.00	100.0%	
521 Law Enforcement	6,024,481.00	5,972,781.00	(51,700.00)	99.1%	
522 Fire Control					
522 31 00 522 EMS Discretionary - Local Grant Expenditures	0.00	0.00	0.00	0.0%	
522 20 11 000 Salaries	215,000.00	215,000.00	0.00	100.0%	
522 20 11 010 No Longer Used - Volunteer Salaries	0.00	0.00	0.00	0.0%	
522 20 11 015 Salaries - Training Hub	15,000.00	15,000.00	0.00	100.0%	
522 20 21 001 Industrial Insurance	15,000.00	15,000.00	0.00	100.0%	
522 20 22 001 SS + Medicare	20,000.00	20,000.00	0.00	100.0%	
522 20 23 001 PERS Retirement	14,000.00	14,000.00	0.00	100.0%	
522 20 23 002 Pension-Volunteer Firefighter	0.00	0.00	0.00	0.0%	
522 20 23 005 LEOFF Retirement	0.00	0.00	0.00	0.0%	
522 20 24 001 Unemployment	500.00	500.00	0.00	100.0%	
522 20 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%	
522 20 26 000 Uniforms	42,500.00	42,500.00	0.00	100.0%	
522 20 26 050 Washington Sick Leave	400.00	900.00	500.00	225.0%	
522 20 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
020 Part-Time Fire Fighters	322,400.00	322,900.00	500.00	100.2%	
522 21 11 000 Salaries	926,000.00	896,000.00	(30,000.00)	96.8%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
522 Fire Control					
522 21 13 000 Overtime	95,000.00	95,000.00	0.00	100.0%	
522 21 13 001 Other	0.00	0.00	0.00	0.0%	
522 21 20 001 HRA - VEBA for HDHP	16,000.00	16,000.00	0.00	100.0%	
522 21 21 001 Industrial Insurance	35,000.00	35,000.00	0.00	100.0%	
522 21 22 001 Medicare (+ formerly SS)	18,000.00	17,000.00	(1,000.00)	94.4%	
522 21 23 001 Deferred Comp (in lieu of SS)	61,000.00	62,000.00	1,000.00	101.6%	
522 21 23 005 LEOFF Retirement	55,000.00	51,000.00	(4,000.00)	92.7%	
522 21 23 007 MRP Retirement	5,000.00	5,000.00	0.00	100.0%	
522 21 24 001 Unemployment	3,000.00	2,000.00	(1,000.00)	66.7%	
522 21 25 001 Medical/Dental/Vision	168,000.00	158,000.00	(10,000.00)	94.0%	
522 21 26 000 Uniforms	0.00	0.00	0.00	0.0%	
522 21 26 050 Washington Sick Leave	2,000.00	4,000.00	2,000.00	200.0%	
522 21 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
021 FF / Paramedics	1,384,000.00	1,341,000.00	(43,000.00)	96.9%	
522 22 11 001 Salaries	429,000.00	428,000.00	(1,000.00)	99.8%	
522 22 13 000 Overtime	0.00	0.00	0.00	0.0%	
522 22 21 001 Industrical Insurance	12,000.00	12,000.00	0.00	100.0%	
522 22 22 001 Medicare (+ formerly SS)	7,000.00	7,000.00	0.00	100.0%	
522 22 23 001 Deferred Comp (in lieu of SS)	27,000.00	27,000.00	0.00	100.0%	
522 22 23 005 LEOFF	23,000.00	23,000.00	0.00	100.0%	
522 22 24 001 Unemployment	900.00	900.00	0.00	100.0%	
522 22 25 001 Medical/Dental/Vision	45,000.00	45,000.00	0.00	100.0%	
522 22 26 001 Uniforms	0.00	0.00	0.00	0.0%	
522 22 26 050 Washington Sick Leave	700.00	2,000.00	1,300.00	285.7%	
022 Chief + Assistant Chiefs	544,600.00	544,900.00	300.00	100.1%	
522 23 11 010 Salaries-Volunteers	350,000.00	350,000.00	0.00	100.0%	
522 23 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
522 23 22 001 SS + Medicare	27,000.00	27,000.00	0.00	100.0%	
522 23 23 001 PERS Retirement	0.00	0.00	0.00	0.0%	
522 23 23 002 Pension-Volunteer Firefighter	4,900.00	4,900.00	0.00	100.0%	
522 23 24 001 Unemployment	700.00	700.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
522 Fire Control					
522 23 26 000 Uniforms	0.00	0.00	0.00	0.0%	
522 23 26 050 Washington Sick Leave	600.00	2,000.00	1,400.00	333.3%	
023 Volunteers	383,200.00	384,600.00	1,400.00	100.4%	
522 24 11 000 Salaries - EMTs	732,000.00	736,000.00	4,000.00	100.5%	
522 24 13 000 Overtime - EMTs	65,000.00	65,000.00	0.00	100.0%	
522 24 13 001 Other - EMTs	0.00	0.00	0.00	0.0%	
522 24 20 001 Fire Suppression And Emergency Medical Services - HRA VEBA	0.00	0.00	0.00	0.0%	
522 24 21 001 Industrial Insurance	24,000.00	24,000.00	0.00	100.0%	
522 24 22 001 Medicare	12,000.00	12,000.00	0.00	100.0%	
522 24 23 001 Deferred Comp (in lieu of SS)	50,000.00	50,000.00	0.00	100.0%	
522 24 23 005 LEOFF	43,000.00	43,000.00	0.00	100.0%	
522 24 23 007 MRP Retirement	0.00	0.00	0.00	0.0%	
522 24 24 001 Unemployment	2,000.00	2,000.00	0.00	100.0%	
522 24 25 001 Medical/Dental/Vision	172,000.00	183,000.00	11,000.00	106.4%	
522 24 26 000 Uniforms	0.00	0.00	0.00	0.0%	
522 24 26 050 Wa Sick Leave	2,000.00	3,000.00	1,000.00	150.0%	
522 24 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
024 EMTs	1,102,000.00	1,118,000.00	16,000.00	101.5%	
522 20 31 000 Operating Supplies	43,000.00	43,000.00	0.00	100.0%	
522 20 31 001 Flags	800.00	800.00	0.00	100.0%	
522 20 31 010 Office Supplies	3,100.00	3,100.00	0.00	100.0%	
522 20 31 011 EMS Supplies	0.00	0.00	0.00	0.0%	
522 20 32 000 Auto Fuel/Diesel	49,000.00	49,000.00	0.00	100.0%	
522 20 35 000 Small Tools & Minor Equip	15,500.00	15,500.00	0.00	100.0%	
522 20 35 011 EMS Minor Equipment	7,800.00	7,800.00	0.00	100.0%	
522 20 41 000 Professional Services	2,750.00	2,750.00	0.00	100.0%	
522 20 41 010 Prof Service-Medical Exams	13,000.00	13,000.00	0.00	100.0%	
522 20 41 020 Central Dispatch	14,250.00	14,250.00	0.00	100.0%	
522 20 41 030 Investigation	6,000.00	6,000.00	0.00	100.0%	
522 20 41 040 Advertising	600.00	600.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
522 Fire Control					
522 20 42 010 Postage	1,400.00	1,400.00	0.00	100.0%	
522 20 42 020 Telephone	13,000.00	13,000.00	0.00	100.0%	
522 20 45 000 Equipment Lease	500.00	500.00	0.00	100.0%	
522 20 48 000 Repairs/Maint-Equip	62,000.00	62,000.00	0.00	100.0%	
522 20 48 001 Repairs/Maint-Hydrants	0.00	0.00	0.00	0.0%	
522 20 48 522 M&O Fund 501	0.00	0.00	0.00	0.0%	
522 20 49 010 Misc-Dues	2,800.00	2,800.00	0.00	100.0%	
522 20 49 030 Misc-Laundry	750.00	750.00	0.00	100.0%	
522 20 49 050 Misc-Transport Refunds	0.00	0.00	0.00	0.0%	
522 20 49 090 ICA-Support Allocation	0.00	0.00	0.00	0.0%	
591 20 70 522 Leases + Subscription IT (SBITA) - Fire Dept.	62,920.00	62,920.00	0.00	100.0%	
030 Services & Charges	299,170.00	299,170.00	0.00	100.0%	
522 21 31 000 Operating Supplies - Medical	70,000.00	70,000.00	0.00	100.0%	
522 21 31 010 Office Supplies	10,200.00	10,200.00	0.00	100.0%	
522 21 31 011 EMS Supplies	0.00	0.00	0.00	0.0%	
522 21 32 000 Auto Fuel/Diesel	0.00	0.00	0.00	0.0%	
522 21 35 000 Small Tools & Minor Equipment	8,670.00	8,670.00	0.00	100.0%	
522 21 35 011 EMS Minor Equipment	8,000.00	8,000.00	0.00	100.0%	
522 21 41 000 EMS Professional Services-Sys Design	45,100.00	45,100.00	0.00	100.0%	
522 21 42 020 Telephone	0.00	0.00	0.00	0.0%	
522 21 45 000 Equipment Lease	0.00	0.00	0.00	0.0%	
522 21 48 000 Repairs/Maint-Equip	0.00	0.00	0.00	0.0%	
522 21 49 000 Miscellaneous	8,000.00	8,000.00	0.00	100.0%	
522 21 49 005 Fire Levy Communication	0.00	0.00	0.00	0.0%	
522 21 49 010 Misc - GEMT IGT	0.00	0.00	0.00	0.0%	
031 Services & Charges - EMS	149,970.00	149,970.00	0.00	100.0%	
522 45 31 000 Supplies & Books	3,650.00	3,650.00	0.00	100.0%	
522 45 41 000 Advertising-Fire Prevent	1,200.00	1,200.00	0.00	100.0%	
522 45 43 000 Travel & Meals	6,500.00	6,500.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
522 Fire Control					
522 45 49 000 Training Facilities	10,500.00	10,500.00	0.00	100.0%	
522 45 49 010 Tuition/Registration	80,000.00	80,000.00	0.00	100.0%	
040 Training	101,850.00	101,850.00	0.00	100.0%	
522 21 49 020 Tuition & Registration	6,000.00	6,000.00	0.00	100.0%	
522 46 31 000 Supplies & Books	0.00	0.00	0.00	0.0%	
522 46 43 000 Travel & Meals	0.00	0.00	0.00	0.0%	
041 Training - EMS	6,000.00	6,000.00	0.00	100.0%	
522 50 46 000 Insurance	177,680.00	177,680.00	0.00	100.0%	
522 50 47 000 Public Utilities	0.00	0.00	0.00	0.0%	
522 50 48 010 Repairs/Maint-Dorm	18,720.00	18,720.00	0.00	100.0%	
522 50 48 020 Repair/Maint-Garage	12,000.00	12,000.00	0.00	100.0%	
522 50 48 030 Repair/Maint-Station	4,500.00	4,500.00	0.00	100.0%	
522 50 49 050 Fire/Theft Protection	3,200.00	3,200.00	0.00	100.0%	
522 70 31 001 Land Use Signs	0.00	0.00	0.00	0.0%	
522 95 41 000 Legal Services	0.00	0.00	0.00	0.0%	
524 20 48 020 Repair/Maint-Garage	0.00	0.00	0.00	0.0%	
524 50 47 000 Public Utilities	0.00	0.00	0.00	0.0%	
050 Facilities	216,100.00	216,100.00	0.00	100.0%	
522 22 62 000 Buildings	0.00	0.00	0.00	0.0%	
594 22 61 000 Fire Station 2.75	0.00	0.00	0.00	0.0%	
594 22 61 002 Fire Station 1 EMS Addition	0.00	0.00	0.00	0.0%	
594 22 64 000 Machinery & Equipment	0.00	0.00	0.00	0.0%	
594 32 64 001 Fire Truck Exhaust - FEMA Grant	0.00	0.00	0.00	0.0%	
922 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 00 12 001 Equipment Replacement Fund 501 - Fire	509,410.00	509,410.00	0.00	100.0%	
597 00 12 002 Equipment Replacement Fund 501 - EMS	217,800.00	217,800.00	0.00	100.0%	
950 Transfers	727,210.00	727,210.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
522 Fire Control					
522 Fire Control	5,236,500.00	5,211,700.00	(24,800.00)	99.5%	
524 Protective Inspections					
524 20 20 001 HRA - VEBA for HDHP	800.00	800.00	0.00	100.0%	
524 20 11 000 Salaries	200,000.00	200,000.00	0.00	100.0%	
524 20 12 000 Extra Help	0.00	0.00	0.00	0.0%	
524 20 13 000 Overtime	1,000.00	1,000.00	0.00	100.0%	
524 20 21 001 Industrial Insurance	2,000.00	2,000.00	0.00	100.0%	
524 20 22 001 Social Security	16,000.00	16,000.00	0.00	100.0%	
524 20 23 001 PERS Retirement	12,000.00	12,000.00	0.00	100.0%	
524 20 24 001 Unemployment	500.00	500.00	0.00	100.0%	
524 20 25 001 Medical/Dent/Vision	53,000.00	53,000.00	0.00	100.0%	
524 20 26 050 Washington Sick Leave	400.00	700.00	300.00	175.0%	
524 20 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
020 Building Services	284,900.00	285,200.00	300.00	100.1%	
524 20 31 000 Off/Oper Supps & Books	3,000.00	3,000.00	0.00	100.0%	
524 20 41 000 Professional Services	2,500.00	2,500.00	0.00	100.0%	
524 20 42 000 Postage	550.00	550.00	0.00	100.0%	
524 20 42 020 Telephone	1,600.00	1,600.00	0.00	100.0%	
524 20 43 000 Travel/Meals	1,300.00	1,300.00	0.00	100.0%	
524 20 46 000 Insurance	5,119.00	5,119.00	0.00	100.0%	
524 20 49 010 Misc-Dues	1,500.00	1,500.00	0.00	100.0%	
524 20 49 030 Misc-Tuition/Registration	1,800.00	1,800.00	0.00	100.0%	
591 20 70 524 Leases + Subscription IT (SBITA) - Protect. Insp. Dept.	2,000.00	2,000.00	0.00	100.0%	
030 Services & Charges	19,369.00	19,369.00	0.00	100.0%	
594 24 64 000 Office Equipment	1,500.00	1,500.00	0.00	100.0%	
924 Capital Expenditures	1,500.00	1,500.00	0.00	100.0%	
524 Protective Inspections	306,569.00	306,869.00	300.00	100.1%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
525 Disaster Services					
525 30 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
525 Disaster Services	0.00	0.00	0.00	0.0%	
580 Non Expeditures					
581 10 00 101 Interfund Loan Disbursements - to Parks Fund	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
582 Other					
518 61 00 000 Judgments and Settlements	0.00	0.00	0.00	0.0%	
518 Judgments and Settlements	0.00	0.00	0.00	0.0%	
525 10 41 000 Dept Of Emerg Management	45,000.00	45,000.00	0.00	100.0%	
525 10 41 001 Professional Services	0.00	0.00	0.00	0.0%	
525 20 13 000 Disaster Response - Wages and Overtime	0.00	0.00	0.00	0.0%	
525 20 41 000 Disaster Response - Other Expenses	0.00	0.00	0.00	0.0%	
525 30 13 000 Disaster Recovery - Wages and Overtime	0.00	0.00	0.00	0.0%	
525 30 41 000 Disaster Recovery - Other Expenses	0.00	0.00	0.00	0.0%	
553 70 41 000 NW Air Pollution	7,194.00	7,194.00	0.00	100.0%	
525 Disaster Services	52,194.00	52,194.00	0.00	100.0%	
557 30 41 020 Skagit PUD Customer Assistance	0.00	0.00	0.00	0.0%	
557 65 00 000 Skagit PUD Customer Assistance	0.00	0.00	0.00	0.0%	
557 Community Services	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
582 Other					
562 00 41 000 Helping Hands Food Bank	40,000.00	40,000.00	0.00	100.0%	Nov. 5, 2025 council meeting, approved $40,000 from housing funds and $40,000 from General Fund fund balance for contracts with two groups $40,000 Helping Hands Food Bank and $40,000 Family Promise. FP will be broke out into two contract $20,000 from HB 1406 (551.00.00.116) and $20,000 from HB 1590 (551.00.00.117). $40,000 to HHFB from General Fund (562.0041.000), covered by sale of land under food bank.
562 00 41 001 Insurance - Wicker & Fruitdale	0.00	0.00	0.00	0.0%	
562 00 41 030 Community Action Of Skagit County	0.00	0.00	0.00	0.0%	
562 00 41 050 Volunteers Of America	0.00	0.00	0.00	0.0%	
592 11 82 410 Interfund Loan Interest	0.00	0.00	0.00	0.0%	
562 Public Health	40,000.00	40,000.00	0.00	100.0%	
565 50 41 000 Sk Domestic Violence	5,000.00	5,000.00	0.00	100.0%	
565 50 41 010 City of Burlington-Public Housing	0.00	0.00	0.00	0.0%	
565 50 41 011 Low Income Housing	0.00	0.00	0.00	0.0%	
565 Welfare	5,000.00	5,000.00	0.00	100.0%	
566 00 41 000 Skagit Co Public Health-2% Liquor Tax	3,500.00	3,500.00	0.00	100.0%	
566 Substance Abuse	3,500.00	3,500.00	0.00	100.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
582 Other					
569 00 41 000 Skagit Senior Services	26,000.00	71,500.00	45,500.00	275.0%	Payment to Skagit County January 1, 2026 - June 30, 2026: $11,623 for Senior Center and nutrition services. July 1, 2026 - July 31, 2026: $969 for Senior Center services. July 1, 2026 - December 31, 2026: Nutrition services provided by Skagit Council on Aging $5,812 City Expenditures: August 1, 2026 - December 31, 2026: pay for 9 pay periods (8/20/2026 - 12/20/2026), Senior Center Coordinator and On-Call Coordinator $53,000. Total = $71,404
569 Aging & Adult Services	26,000.00	71,500.00	45,500.00	275.0%	
581 10 41 001 Interfund Loan Disbursement	0.00	0.00	0.00	0.0%	
581 20 00 001 Loan Repayment-Sewer Cap Proj Res 410	0.00	0.00	0.00	0.0%	
581 22 70 410 Interfund Loan Principal	0.00	0.00	0.00	0.0%	
586 00 00 000 DO NOT USE - State Court Fees Remittance	0.00	0.00	0.00	0.0%	
589 99 09 999 Payroll Clearing	0.00	0.00	0.00	0.0%	
580 Non Expenditures	0.00	0.00	0.00	0.0%	
594 13 64 000 Office Equipment	0.00	0.00	0.00	0.0%	
594 22 61 003 Fire Training Facility Improvements	0.00	0.00	0.00	0.0%	
595 10 20 001 HRA - VEBA for HDHP	0.00	0.00	0.00	0.0%	
595 10 63 013 Eng - TIB Compl Streets 2023-25	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
595 20 63 001 DO NOT USE - RW Trail Road Extension	0.00	0.00	0.00	0.0%	
597 00 00 002 Transfers-Out - Fire Reserve	0.00	0.00	0.00	0.0%	

001 Current Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
582 Other					
597 00 00 116 Transfer Out to 116 Affordable Housing	0.00	0.00	0.00	0.0%	
597 00 00 118 Transfers-Out - National Opioid Settlement	0.00	0.00	0.00	0.0%	
597 00 00 119 Transfers-Out - to Arts Commision	0.00	0.00	0.00	0.0%	
597 00 00 189 Transfer Out to ARPA	0.00	0.00	0.00	0.0%	
597 00 00 305 Transfer To Library Construction Fund	0.00	0.00	0.00	0.0%	
597 00 00 505 Transfers-Out - PW Facility Fund 505	0.00	0.00	0.00	0.0%	
597 00 03 003 Transfers-Out - Special Projects	0.00	0.00	0.00	0.0%	
597 00 10 205 Transfers-Out To 2008 GO Bond Fund	88,000.00	88,000.00	0.00	100.0%	
597 00 11 101 Transfer To Parks Operations	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	88,000.00	88,000.00	0.00	100.0%	
582 Other	214,694.00	260,194.00	45,500.00	121.2%	
Fund Expenditures:	15,031,066.16	16,075,617.16	1,044,551.00	106.9%	
Fund Excess/(Deficit):	(38,831.16)	732,001.13			

002 Fire Proposition 1 Reserve

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 002 General Property Tax - Fire Prop 1 Reserve	226,819.00	226,819.00	0.00	100.0%	
310 Taxes	226,819.00	226,819.00	0.00	100.0%	
397 Interfund Transfers					
397 00 00 002 Transfers-In - General Fund	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	226,819.00	226,819.00	0.00	100.0%	
Fund Excess/(Deficit):	226,819.00	226,819.00			

003 Special Projects Fund

Revenues	Original	Proposed	Difference		Remarks
390 Other Financing Sources					
395 10 00 002 Sale of Asset	0.00	260,000.00	260,000.00	0.0%	Sale of 24703 Wicker Rd, land under Helping Hands Food Bank. Agreement with HHFB, they can purchase the land for $300,000. $40,000 to 395.10.00.000 and $260,000 to special projects 395.10.00.002, August 2024 - November 2025 lease payments $18,158.45 362.50.00.000 and $2,331.54 to 389.30.02.635.
390 Other Financing Sources	0.00	260,000.00	260,000.00	0.0%	
397 Interfund Transfers					
397 00 03 003 Transfers-In - General Fund	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	260,000.00	260,000.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 03 000 Transfers-Out - General Fund	75,000.00	75,000.00	0.00	100.0%	
597 00 03 101 Transfers-Out - Parks	0.00	68,664.00	68,664.00	0.0%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 00 03 103 Transfers-Out - Streets	104,000.00	150,000.00	46,000.00	144.2%	
597 Interfund Transfers	179,000.00	293,664.00	114,664.00	164.1%	
Fund Expenditures:	179,000.00	293,664.00	114,664.00	164.1%	
Fund Excess/(Deficit):	(179,000.00)	(33,664.00)			

101 Parks & Facilities Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 101 Real & Psnl Property Taxes	1,028,536.00	1,038,536.00	10,000.00	101.0%	
313 11 00 101 Sales & Use Tax	185,000.00	185,000.00	0.00	100.0%	
310 Taxes	1,213,536.00	1,223,536.00	10,000.00	100.8%	
330 Intergovernmental Revenues					
331 14 00 101 USHUD Grant Olmsted P2000	0.00	500,000.00	500,000.00	0.0%	
332 92 10 101 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%	
333 15 00 101 Federal Indirect Grant from Department of Interior	0.00	0.00	0.00	0.0%	
333 97 00 101 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%	
334 01 80 101 State Direct/Indirect Grant From Military Department	0.00	0.00	0.00	0.0%	
334 02 70 000 Grant From Recreation And Conservation Funding Board	0.00	0.00	0.00	0.0%	
334 02 70 101 RCO LCF Grant Olmed Phase 1	0.00	342,363.00	342,363.00	0.0%	
337 00 00 101 Port of Skagit Grant Olmstead Phase 1	0.00	108,343.00	108,343.00	0.0%	
337 31 00 101 Port Of Skagit County Contribution	0.00	0.00	0.00	0.0%	
337 31 01 101 Sedro-Woolley School Dist Contribution	0.00	0.00	0.00	0.0%	
337 31 02 101 Local Grants, Entitlements, & Other Payments	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	950,706.00	950,706.00	0.0%	
340 Charges For Goods & Services					
344 10 00 101 Road/Street Maintenance & Repair Charges	0.00	0.00	0.00	0.0%	
345 16 00 101 Weed Control Services	0.00	0.00	0.00	0.0%	
347 20 00 002 Library Pass Through Revenue	6,000.00	7,300.00	1,300.00	121.7%	YTD actuals as of 5/30/2026 $7,201.77.
347 30 01 101 Athletic Field User Fees	11,000.00	11,000.00	0.00	100.0%	

101 Parks & Facilities Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
347 30 01 111 Athletic Field Water Usage	0.00	2,500.00	2,500.00	0.0%	576.80.47.041 Denny Engberg Field Utilities $2,500.
340 Charges For Goods & Services	17,000.00	20,800.00	3,800.00	122.4%	
360 Interest & Other Earnings					
321 80 00 000 Concessions	0.00	0.00	0.00	0.0%	
361 11 00 101 Investment Interest	500.00	500.00	0.00	100.0%	
361 30 00 101 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 91 00 000 Misc.	0.00	0.00	0.00	0.0%	
361 91 00 101 Misc.	0.00	0.00	0.00	0.0%	
362 40 00 000 Community Center Rental	30,000.00	30,000.00	0.00	100.0%	
362 40 02 000 Community Center Cleaning	0.00	0.00	0.00	0.0%	
362 40 05 000 Facility Monitor Revenue	2,500.00	2,500.00	0.00	100.0%	
362 40 10 000 Space Rent-RV Park - Riverfront	30,000.00	30,000.00	0.00	100.0%	
362 40 10 001 Space Rent-RV Park - Bingham	10,250.00	10,250.00	0.00	100.0%	
362 40 20 000 Space/Facility Rent-Riverfront	18,000.00	18,000.00	0.00	100.0%	
362 40 30 000 Space/Facility Rent-Bingham	4,250.00	4,250.00	0.00	100.0%	
362 40 31 000 Space And Facilities Rent-Memorial Park	2,250.00	2,250.00	0.00	100.0%	
362 40 32 000 Space / Facility Rental - Olmsted Park	0.00	0.00	0.00	0.0%	
362 40 40 000 Facility Rent - HHS	100.00	100.00	0.00	100.0%	
367 00 00 101 Private Donation	0.00	500.00	500.00	0.0%	
367 10 00 101 Private Donation-Flower Baskets	1,000.00	1,000.00	0.00	100.0%	
367 20 00 101 Private Donation - Bsktball	0.00	0.00	0.00	0.0%	
369 10 00 101 Sale Of Surplus	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	98,850.00	99,350.00	500.00	100.5%	
380 Non Revenues					
381 10 00 011 Interfund Loan Receipts - from General Fund	0.00	0.00	0.00	0.0%	
381 10 30 020 Loan Received-Fund 302 CE Reserve	0.00	0.00	0.00	0.0%	

101 Parks & Facilities Fund

Revenues	Original	Proposed	Difference		Remarks
380 Non Revenues					
382 10 01 101 Community Center Deposits	20,000.00	20,000.00	0.00	100.0%	
382 10 02 101 Senior Center Deposits	500.00	500.00	0.00	100.0%	
382 10 03 101 Other Deposits	0.00	0.00	0.00	0.0%	
388 10 00 101 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
380 Non Revenues	20,500.00	20,500.00	0.00	100.0%	
390 Other Financing Sources					
395 10 00 101 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%	
395 20 00 101 Insurance Recoveries	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 107 Parks Reserve Transfer	0.00	0.00	0.00	0.0%	
397 00 00 108 Hotel Motel Transfer	0.00	10,000.00	10,000.00	0.0%	
397 00 00 301 1st 1/4% REET Transfer	32,500.00	81,000.00	48,500.00	249.2%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 00 302 2nd 1/4% REET Transfer	32,500.00	81,000.00	48,500.00	249.2%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 00 303 Building Maintenance Transfer	0.00	0.00	0.00	0.0%	
397 00 00 311 Parks Impact Fee Transfer	45,500.00	235,011.00	189,511.00	516.5%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 01 001 General Fund Transfer	0.00	0.00	0.00	0.0%	
397 00 01 104 Arterial Streets Transfer	0.00	0.00	0.00	0.0%	
397 00 01 189 Transfer from ARPA	0.00	0.00	0.00	0.0%	
397 00 03 101 Transfers-In - Special Projects	0.00	68,664.00	68,664.00	0.0%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 10 115 Council Strategic Reserve Transfer	0.00	0.00	0.00	0.0%	
397 00 10 401 Transfer From Sewer (Restrooms)	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	110,500.00	475,675.00	365,175.00	430.5%	
Fund Revenues:	1,460,386.00	2,790,567.00	1,330,181.00	191.1%	

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					

101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					
576 80 41 002 Public Auction Charges	0.00	0.00	0.00	0.0%	
576 80 47 025 Olmsted Park	8,000.00	8,000.00	0.00	100.0%	
576 80 11 000 Salaries	403,000.00	385,000.00	(18,000.00)	95.5%	
576 80 11 001 Caretaker - Riverfront	1,200.00	1,200.00	0.00	100.0%	
576 80 11 002 Caretaker - Bingham	1,200.00	1,200.00	0.00	100.0%	
576 80 11 003 Caretaker - Memorial	1,200.00	1,200.00	0.00	100.0%	
576 80 11 004 Caretaker - Olmsted	1,200.00	1,200.00	0.00	100.0%	
576 80 12 001 Extra Help-Parks	0.00	0.00	0.00	0.0%	
576 80 12 002 Extra Help-Facililties	21,500.00	21,500.00	0.00	100.0%	
576 80 12 003 Extra Help - Flowers	13,000.00	13,000.00	0.00	100.0%	
576 80 13 000 Overtime	21,000.00	21,000.00	0.00	100.0%	
576 80 13 010 Overtime-cleaning Com Ctr	0.00	0.00	0.00	0.0%	
576 80 21 001 Industrial Insurance	11,000.00	11,000.00	0.00	100.0%	
576 80 22 001 Social Security	36,000.00	35,000.00	(1,000.00)	97.2%	
576 80 23 001 Pers Retirement	24,000.00	23,000.00	(1,000.00)	95.8%	
576 80 24 001 Unemployment	1,000.00	900.00	(100.00)	90.0%	
576 80 25 001 Medical/dental/vision	158,000.00	147,000.00	(11,000.00)	93.0%	
576 80 26 050 Washington Sick Leave	800.00	2,000.00	1,200.00	250.0%	
576 80 28 000 Employee Wellness	600.00	600.00	0.00	100.0%	
010 Park Services	694,700.00	664,800.00	(29,900.00)	95.7%	
576 80 31 000 Operating Sup - Tesarik Park	1,596.00	1,596.00	0.00	100.0%	
576 80 31 001 Operating Sup - Riverfront	5,191.00	5,191.00	0.00	100.0%	
576 80 31 002 Operating Sup - RV Park	767.00	767.00	0.00	100.0%	
576 80 31 003 Operating Sup - Parks Shop	3,183.00	3,183.00	0.00	100.0%	
576 80 31 004 Operating Sup - Comm Center	3,274.00	3,274.00	0.00	100.0%	
576 80 31 005 Operating Sup - Senior Ctr	3,273.00	3,273.00	0.00	100.0%	
576 80 31 006 Operating Sup - City Hall	12,565.00	12,565.00	0.00	100.0%	
576 80 31 007 Operating Sup - Library	0.00	0.00	0.00	0.0%	
576 80 31 008 Operating Sup - Memorial	1,600.00	1,600.00	0.00	100.0%	
576 80 31 009 Operating Sup - Bingham Park	1,947.00	1,947.00	0.00	100.0%	
576 80 31 012 Operating Sup - Hammer	2,819.00	2,819.00	0.00	100.0%	

101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					
576 80 31 013 Operating Sup - Flowers-Holiday Displays	12,500.00	12,500.00	0.00	100.0%	
576 80 31 025 Operating Sup - Olmsted Park	1,500.00	1,500.00	0.00	100.0%	
576 80 31 030 Supplies Reimbursement - Fund 401	0.00	0.00	0.00	0.0%	
576 80 31 100 Fertilizer/Herbicide	7,762.00	7,762.00	0.00	100.0%	
576 80 32 000 Auto Fuel/Diesel	12,958.00	12,958.00	0.00	100.0%	
576 80 35 000 Small Tools & Minor Equip	27,000.00	27,000.00	0.00	100.0%	
576 80 35 010 Safety Equipment	3,344.00	3,344.00	0.00	100.0%	
030 Supplies	101,279.00	101,279.00	0.00	100.0%	
525 80 48 101 Disaster Recovery - Parks and Facilities	0.00	0.00	0.00	0.0%	
525 80 48 522 Disaster Recovery - Fire Facilities	0.00	0.00	0.00	0.0%	
576 80 41 000 Professional Services	2,000.00	12,000.00	10,000.00	600.0%	Original budget $2,000, per Nathan on 1/20/2026 increase to $12,000 to cover Skagit Trail Builders work session.
576 80 41 001 Advertising	2,000.00	2,000.00	0.00	100.0%	
576 80 41 010 Alarm Monitoring	5,600.00	5,600.00	0.00	100.0%	
576 80 42 010 Postage	100.00	100.00	0.00	100.0%	
576 80 42 020 Telephone	5,200.00	5,200.00	0.00	100.0%	
576 80 44 010 Taxes And Assessments	1,600.00	1,600.00	0.00	100.0%	
576 80 45 001 Equipment Rental	3,600.00	3,600.00	0.00	100.0%	
576 80 46 000 Insurance	71,572.00	75,000.00	3,428.00	104.8%	
576 80 49 000 Misc-Tuition/Registration	1,600.00	1,600.00	0.00	100.0%	
576 80 49 020 Misc-Dues/CDL/Background	1,450.00	1,450.00	0.00	100.0%	
576 80 49 030 Misc-Permits & Licenses	1,000.00	1,000.00	0.00	100.0%	
576 80 49 040 Special Events Support	1,000.00	5,000.00	4,000.00	500.0%	Grass seed
591 80 70 101 Subscription IT (SBITA) - Parks and Facilities	10,922.00	10,922.00	0.00	100.0%	
040 Services & Charges	107,644.00	125,072.00	17,428.00	116.2%	
576 80 47 000 Riverfront	19,615.00	19,615.00	0.00	100.0%	
576 80 47 010 Community Center	8,662.00	8,662.00	0.00	100.0%	
576 80 47 020 Senior Center	21,945.00	21,945.00	0.00	100.0%	

101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					
576 80 47 030 Museum Apartments	1,650.00	1,650.00	0.00	100.0%	
576 80 47 040 Train	1,458.00	1,458.00	0.00	100.0%	
576 80 47 041 Denny Engerb	0.00	2,500.00	2,500.00	0.0%	347.30.01.111 Athletic Field Water Revenue $2,500.
576 80 47 050 Hammer Square	8,615.00	8,615.00	0.00	100.0%	
576 80 47 051 Bingham / Memorial	7,560.00	7,560.00	0.00	100.0%	
576 80 47 052 Bingham Caretaker	6,022.00	6,022.00	0.00	100.0%	
576 80 47 053 Other Utilities	17,000.00	17,000.00	0.00	100.0%	
576 80 47 070 City Hall	73,273.00	73,273.00	0.00	100.0%	
576 80 47 090 Portable Toilets	2,100.00	2,100.00	0.00	100.0%	
050 Utilities	167,900.00	170,400.00	2,500.00	101.5%	
576 00 80 101 M&O Fund 501	0.00	0.00	0.00	0.0%	
576 80 48 000 Repairs/Maintenance	7,959.00	7,959.00	0.00	100.0%	
576 80 48 001 Riverfront	14,045.00	26,500.00	12,455.00	188.7%	Original budget $14,000 + A-1 Safety Tree Service $12,500 ($23,587.90 half to 576.80.48.001 and half to 576.80.48.025) = $26,500
576 80 48 002 RV Park	2,064.00	2,064.00	0.00	100.0%	
576 80 48 003 Bingham Caretaker	1,334.00	1,334.00	0.00	100.0%	
576 80 48 004 Community Center	6,194.00	6,194.00	0.00	100.0%	
576 80 48 005 Senior Center	6,560.00	6,560.00	0.00	100.0%	
576 80 48 006 Memorial Park	6,680.00	6,680.00	0.00	100.0%	
576 80 48 007 Bingham Park	6,198.00	6,198.00	0.00	100.0%	
576 80 48 008 North Township	0.00	0.00	0.00	0.0%	
576 80 48 009 Hammer Square	7,288.00	7,288.00	0.00	100.0%	
576 80 48 010 Office Equip	1,000.00	1,000.00	0.00	100.0%	
576 80 48 011 Lions Roadside	500.00	500.00	0.00	100.0%	
576 80 48 012 Harry Osborne	3,644.00	3,644.00	0.00	100.0%	
576 80 48 013 Tesarik Park	5,359.00	5,359.00	0.00	100.0%	
576 80 48 014 Winnie Houser Park	4,762.00	4,762.00	0.00	100.0%	
576 80 48 015 Library	1,000.00	1,000.00	0.00	100.0%	
576 80 48 016 City Hall	45,000.00	45,000.00	0.00	100.0%	
576 80 48 017 Museum	500.00	500.00	0.00	100.0%	
576 80 48 018 Off Leash Dog	583.00	583.00	0.00	100.0%	
576 80 48 019 Skatepark	1,166.00	1,166.00	0.00	100.0%	

101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					
576 80 48 020 Resource Conservation	1,000.00	1,000.00	0.00	100.0%	
576 80 48 021 Equipment	11,674.00	11,674.00	0.00	100.0%	
576 80 48 022 Evidence Garage	18,500.00	18,500.00	0.00	100.0%	
576 80 48 023 205 North Reed	50.00	50.00	0.00	100.0%	
576 80 48 025 Olmsted Park	4,000.00	20,500.00	16,500.00	512.5%	Original budget $4,000 + A-1 Safety Tree Service $12,500 ($23,587.90 half to 576.80.48.001 and half to 576.80.48.025) + additional $4,000= $16,500.
576 80 48 026 CS Library	6,000.00	6,000.00	0.00	100.0%	
576 80 48 101 M&O Fund 501	6,064.00	6,064.00	0.00	100.0%	
576 80 48 500 Contracted Heavy Duty Cleaning	5,500.00	5,500.00	0.00	100.0%	
060 Repairs & Maintenance	174,624.00	203,579.00	28,955.00	116.6%	
581 20 00 101 Loan Repayment-Capital Res	0.00	0.00	0.00	0.0%	
591 76 75 000 Note Payable - Houser	0.00	0.00	0.00	0.0%	
592 76 80 000 Loan Interest	0.00	0.00	0.00	0.0%	
800 Debt Service	0.00	0.00	0.00	0.0%	
594 76 31 000 Buildings & Structures	65,000.00	90,000.00	25,000.00	138.5%	Original budget $65,000 + $25,000 for design of generator (generator in future years would be $225,000-$250,000).
594 76 31 100 Museum Apartment	0.00	0.00	0.00	0.0%	
594 76 61 000 Riverfront Park	0.00	0.00	0.00	0.0%	
594 76 61 001 Bingham Park	0.00	0.00	0.00	0.0%	
594 76 61 002 Houser Park	0.00	0.00	0.00	0.0%	
594 76 61 003 Miscellaneous Park Upgrades	5,500.00	5,700.00	200.00	103.6%	
594 76 61 004 Metcalf Park	0.00	0.00	0.00	0.0%	
594 76 61 005 Northern State Pond Park	0.00	0.00	0.00	0.0%	
594 76 63 014 Memorial Park	0.00	0.00	0.00	0.0%	
594 76 63 015 Janicki Field Construction	0.00	0.00	0.00	0.0%	
594 76 63 025 Olmsted Park	0.00	580,000.00	580,000.00	0.0%	
594 76 63 030 Reed Street Park	40,000.00	0.00	(40,000.00)	0.0%	Per Nathan on 1/20/2026 revise to $0 (Reed Street Park), nothing planned for 2026.
594 76 64 001 Holiday Display	0.00	0.00	0.00	0.0%	
900 Capital Expenditures	110,500.00	675,700.00	565,200.00	611.5%	

101 Parks & Facilities Fund

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					
597 00 00 101 Equipment Replacement Fund 501	22,264.00	22,264.00	0.00	100.0%	
597 00 03 505 Transfers-Out - PW Facility Fund 505	52,470.00	52,470.00	0.00	100.0%	
950 Transfers	74,734.00	74,734.00	0.00	100.0%	
576 Park Facilities	1,439,381.00	2,023,564.00	584,183.00	140.6%	
580 Non Expeditures					
581 20 00 011 Loan Repayment - from Parks Fund	0.00	740,201.25	740,201.25	0.0%	Fund 101 Parks, expenditures exceed revenues in 2025 due to not receiving grant revenues before the end of the year. Repaid in early 2026 (331.14.00.101 $457,838.66 and 334.02.70.101 $282,362.59).
582 10 01 101 Community Center Deposit Refund	20,000.00	20,000.00	0.00	100.0%	
582 10 02 101 Senior Center Deposit Refund	500.00	500.00	0.00	100.0%	
582 10 03 101 Other Deposit Refund	0.00	0.00	0.00	0.0%	
580 Non Expeditures	20,500.00	760,701.25	740,201.25	*****%	
Fund Expenditures:	1,459,881.00	2,784,265.25	1,324,384.25	190.7%	
Fund Excess/(Deficit):	505.00	6,301.75			

102 Cemetery Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 102 Real & Psnl Property Taxes	92,000.00	112,000.00	20,000.00	121.7%	
310 Taxes	92,000.00	112,000.00	20,000.00	121.7%	
330 Intergovernmental Revenues					
334 06 90 102 State Grant From Other State Agencies	169,750.00	169,750.00	0.00	100.0%	
330 Intergovernmental Revenues	169,750.00	169,750.00	0.00	100.0%	
340 Charges For Goods & Services					
343 60 00 000 DO NOT USE - Cemetery Fees	0.00	0.00	0.00	0.0%	
343 60 01 102 Cemetery Fees Non-Taxable	62,000.00	62,000.00	0.00	100.0%	
343 60 02 102 Cemetery Fees Taxable	16,000.00	16,000.00	0.00	100.0%	
340 Charges For Goods & Services	78,000.00	78,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 102 Investment Interest	300.00	300.00	0.00	100.0%	
361 30 00 102 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
369 10 00 102 Sale Of Surplus	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	300.00	300.00	0.00	100.0%	
380 Non Revenues					
381 10 02 410 Sewer Reserve Loan	0.00	0.00	0.00	0.0%	
388 10 00 102 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
389 30 11 102 DO NOT USE - Sales Tax Collected	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 106 Endowment Transfer	0.00	0.00	0.00	0.0%	

102 Cemetery Fund

Revenues	Original	Proposed	Difference		Remarks
397 Interfund Transfers					
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	340,050.00	360,050.00	20,000.00	105.9%	

Expenditures	Original	Proposed	Difference		Remarks
536 Cemetery					
536 20 11 000 Salaries	70,000.00	69,000.00	(1,000.00)	98.6%	
536 20 12 000 Extra Help	15,500.00	15,500.00	0.00	100.0%	
536 20 13 000 Overtime	2,750.00	2,750.00	0.00	100.0%	
536 20 21 001 Industrial Insurance	900.00	900.00	0.00	100.0%	
536 20 22 001 Social Security	7,000.00	7,000.00	0.00	100.0%	
536 20 23 001 PERS Retirement	5,000.00	4,000.00	(1,000.00)	80.0%	
536 20 24 001 Unemployment	200.00	200.00	0.00	100.0%	
536 20 25 001 Medical/Dental/Vision	17,000.00	16,000.00	(1,000.00)	94.1%	
536 20 26 050 Washington Sick Leave	200.00	300.00	100.00	150.0%	
010 Cemetery Services	118,550.00	115,650.00	(2,900.00)	97.6%	
536 20 31 000 Office Supplies	583.00	583.00	0.00	100.0%	
536 20 31 010 Operating Supplies	2,252.00	2,252.00	0.00	100.0%	
536 20 32 000 Auto Fuel/Diesel	3,788.00	3,788.00	0.00	100.0%	
536 20 32 001 Propane	1,224.00	1,224.00	0.00	100.0%	
536 20 34 000 Liners	8,573.00	8,573.00	0.00	100.0%	
536 20 35 000 Small Tools/Minor Equip	1,020.00	1,020.00	0.00	100.0%	
536 20 35 010 Safety Equipment	992.00	992.00	0.00	100.0%	
020 Supplies	18,432.00	18,432.00	0.00	100.0%	
536 20 41 000 Professional Services	0.00	0.00	0.00	0.0%	
536 20 42 010 Postage	30.00	30.00	0.00	100.0%	
536 20 42 020 Telephone	2,100.00	2,100.00	0.00	100.0%	
536 20 43 000 Meals/Travel	170.00	170.00	0.00	100.0%	
536 20 44 010 Taxes And Assessments	2,856.00	2,856.00	0.00	100.0%	
536 20 46 000 Insurance	18,068.00	18,068.00	0.00	100.0%	

102 Cemetery Fund

Expenditures	Original	Proposed	Difference		Remarks
536 Cemetery					
536 20 47 000 Public Utilities	3,683.00	3,683.00	0.00	100.0%	
536 20 48 010 Repair/maint-Office Equip	90.00	90.00	0.00	100.0%	
536 20 48 020 Repair/Maint-Headstones	583.00	583.00	0.00	100.0%	
536 20 48 030 Repair/Maintenance-Land	1,591.00	1,591.00	0.00	100.0%	
536 20 48 040 Repair/Maint-Equip & Bldg	4,000.00	4,000.00	0.00	100.0%	
536 20 48 050 Repair/Maint-Northern State Cemetery	500.00	500.00	0.00	100.0%	
536 20 48 102 M&O Fund 501	4,079.00	4,079.00	0.00	100.0%	
536 20 49 000 Misc-Dues/Subscriptions	250.00	250.00	0.00	100.0%	
536 20 49 010 Misc-Tuition/Registration	285.00	285.00	0.00	100.0%	
536 20 49 020 Miscellaneous	675.00	675.00	0.00	100.0%	
536 20 49 030 Misc-laundry	580.00	580.00	0.00	100.0%	
591 20 70 102 Subscription IT (SBITA) - Cemetery	3,550.00	3,550.00	0.00	100.0%	
030 Services & Charges	43,090.00	43,090.00	0.00	100.0%	
594 36 61 000 Land Acquisition	0.00	0.00	0.00	0.0%	
595 30 63 000 Roadway Repairs	0.00	0.00	0.00	0.0%	
900 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 00 00 102 Equipment Replacement Fund 501	14,762.00	14,762.00	0.00	100.0%	
950 Transfers	14,762.00	14,762.00	0.00	100.0%	
536 Cemetery	194,834.00	191,934.00	(2,900.00)	98.5%	
580 Non Expeditures					
589 30 11 102 DO NOT USE - Sales Tax Remittance	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
594 Capital Expenditures					

102 Cemetery Fund

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
594 36 61 050 Northern State Cemetery Capital Projects	145,000.00	169,750.00	24,750.00	117.1%	
594 36 61 010 Capital Outlay - Cemetery Software	0.00	0.00	0.00	0.0%	
594 36 63 000 Cemetery	0.00	0.00	0.00	0.0%	
900 Capital Expenditures	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	145,000.00	169,750.00	24,750.00	117.1%	
Fund Expenditures:	339,834.00	361,684.00	21,850.00	106.4%	
Fund Excess/(Deficit):	216.00	(1,634.00)			

103 Street Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 103 Real & Psnl Property Taxes	415,500.00	415,500.00	0.00	100.0%	
313 11 00 103 Sales & Use Tax	273,400.00	273,400.00	0.00	100.0%	
310 Taxes	688,900.00	688,900.00	0.00	100.0%	
330 Intergovernmental Revenues					
334 06 90 103 L&I Stay At Work Grant	0.00	0.00	0.00	0.0%	
336 00 71 000 Multimodal Tax	17,000.00	17,000.00	0.00	100.0%	
336 00 87 000 Motor Vehicle Fuel Tax-City	242,000.00	242,000.00	0.00	100.0%	
337 00 00 103 Interlocal Grants, Entitlements And Other Payments	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	259,000.00	259,000.00	0.00	100.0%	
340 Charges For Goods & Services					
344 10 00 103 Fees & Charges	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 103 Investment Interest	1,200.00	1,200.00	0.00	100.0%	
361 30 00 103 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
369 10 00 103 Sale Of Surplus	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	1,200.00	1,200.00	0.00	100.0%	
380 Non Revenues					
381 10 00 410 Loan From Sewer Reserve	0.00	0.00	0.00	0.0%	
381 10 30 103 Loan From CE Reserve	0.00	0.00	0.00	0.0%	
388 10 00 103 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
389 30 00 103 DO NOT USE - Collection of Sales Tax	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	

103 Street Fund

Revenues	Original	Proposed	Difference		Remarks
390 Other Financing Sources					
395 10 00 103 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%	
395 20 00 103 Insurance Recoveries	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 103 Operating Transfer In - REET II	200,000.00	215,500.00	15,500.00	107.8%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 03 103 Transfers-In - Special Projects	104,000.00	150,000.00	46,000.00	144.2%	
397 00 03 189 Transfer-In from ARPA	0.00	0.00	0.00	0.0%	
397 00 03 302 Transfer-in 1st 1/4% REET Fund 301	0.00	0.00	0.00	0.0%	
397 00 05 103 Operating Transfer In-REET I	200,000.00	215,500.00	15,500.00	107.8%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 05 115 Transfer-In From Council Reserve 115	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	504,000.00	581,000.00	77,000.00	115.3%	
Fund Revenues:	1,453,100.00	1,530,100.00	77,000.00	105.3%	

Expenditures	Original	Proposed	Difference		Remarks
542 Streets - Maintenance					
542 30 11 000 Salaries	268,000.00	291,000.00	23,000.00	108.6%	Retirement cashout of $29,000 (DD)
542 30 12 000 Extra Help	17,200.00	18,000.00	800.00	104.7%	
542 30 13 000 Overtime	5,500.00	23,000.00	17,500.00	418.2%	
542 30 21 001 Industrial Insurance	4,000.00	4,000.00	0.00	100.0%	
542 30 22 001 Social Security	23,000.00	26,000.00	3,000.00	113.0%	
542 30 23 001 PERS Retirement	16,000.00	18,000.00	2,000.00	112.5%	
542 30 24 001 Unemployment	600.00	700.00	100.00	116.7%	
542 30 25 001 Medical/Dental/Vision	69,000.00	91,000.00	22,000.00	131.9%	
542 30 26 050 Washington Sick Leave	500.00	2,000.00	1,500.00	400.0%	
542 30 28 000 Employee Wellness	1,145.00	1,145.00	0.00	100.0%	
010 Street Services	404,945.00	474,845.00	69,900.00	117.3%	

103 Street Fund

Expenditures	Original	Proposed	Difference		Remarks
542 Streets - Maintenance					
542 30 31 000 Operating Supplies	13,370.00	13,370.00	0.00	100.0%	
542 30 31 010 Operating Supplies-Propane	1,144.00	1,144.00	0.00	100.0%	
542 30 31 020 Operating Supplies - Herbicide	6,242.00	6,242.00	0.00	100.0%	
542 30 32 000 Auto Fuel/Diesel	19,767.00	19,767.00	0.00	100.0%	
542 30 35 000 Small Tools/Minor Equip	7,145.00	7,145.00	0.00	100.0%	
542 30 35 010 Safety Equipment	2,759.00	2,759.00	0.00	100.0%	
030 Supplies	50,427.00	50,427.00	0.00	100.0%	
542 30 41 000 Professional Services	4,000.00	4,000.00	0.00	100.0%	
542 30 42 020 Telephone	3,264.00	3,264.00	0.00	100.0%	
542 30 43 000 Travel	560.00	560.00	0.00	100.0%	
542 30 45 000 Rental-Equipment	3,500.00	3,500.00	0.00	100.0%	
542 30 47 000 Public Utilities	0.00	0.00	0.00	0.0%	
542 30 48 000 Repair/Maint-Streets	0.00	0.00	0.00	0.0%	
542 30 48 001 Crack/Slurry Seals	5,700.00	5,700.00	0.00	100.0%	
542 30 48 002 Crushed Aggregate	24,450.00	24,450.00	0.00	100.0%	
542 30 48 003 Asphalt Materials	7,763.00	7,763.00	0.00	100.0%	
542 30 48 005 Street Tree Maintenance	5,050.00	5,050.00	0.00	100.0%	
542 30 48 010 Repair/Maintenance-Equip	32,051.00	32,051.00	0.00	100.0%	
542 30 49 000 Misc-Laundry	1,040.00	1,040.00	0.00	100.0%	
542 30 49 010 Misc-Dues/Subscriptions	500.00	500.00	0.00	100.0%	
542 30 49 020 Misc-Judgment & Damages	1,351.00	1,351.00	0.00	100.0%	
542 30 49 030 Misc-Tuition/Registration	1,600.00	1,600.00	0.00	100.0%	
542 30 49 040 CDL Endorcement Fees	1,351.00	1,351.00	0.00	100.0%	
591 30 70 103 Subscription IT (SBITA) - Streets	2,400.00	2,400.00	0.00	100.0%	
040 Services & Charges	94,580.00	94,580.00	0.00	100.0%	
542 61 31 000 Operating Supplies	0.00	0.00	0.00	0.0%	
542 61 48 000 Repair/Maint Sidewalk (REET)	50,000.00	50,000.00	0.00	100.0%	
542 61 48 001 Sidewalk Replacement Partnership	3,150.00	3,150.00	0.00	100.0%	
050 Sidewalks	53,150.00	53,150.00	0.00	100.0%	
542 63 47 000 Public Utilities	165,000.00	165,000.00	0.00	100.0%	

103 Street Fund

Expenditures	Original	Proposed	Difference		Remarks
542 Streets - Maintenance					
542 63 48 000 Repairs/Maintenance	3,600.00	3,600.00	0.00	100.0%	
060 Street Lighting	168,600.00	168,600.00	0.00	100.0%	
542 64 31 000 Operating Supplies	0.00	0.00	0.00	0.0%	
542 64 31 001 Painting & Striping Supplies	20,400.00	20,400.00	0.00	100.0%	
542 64 31 002 Traffic Control Devices	5,100.00	5,100.00	0.00	100.0%	
542 64 31 003 Temporary Devises TCCD	28,400.00	28,400.00	0.00	100.0%	
542 64 31 004 Street Sign Materials	14,280.00	14,280.00	0.00	100.0%	
070 Traffic Control	68,180.00	68,180.00	0.00	100.0%	
542 65 44 000 Taxes & Assessments	70.00	70.00	0.00	100.0%	
542 65 48 000 Repair Parking	3,200.00	3,200.00	0.00	100.0%	
080 Parking Facilities	3,270.00	3,270.00	0.00	100.0%	
542 66 31 000 Operating Supplies	8,670.00	8,670.00	0.00	100.0%	
090 Snow & Ice Control	8,670.00	8,670.00	0.00	100.0%	
542 67 31 000 Operating Supplies	0.00	0.00	0.00	0.0%	
542 67 48 000 Repairs/Maint-Equip	0.00	0.00	0.00	0.0%	
100 Street Cleaning	0.00	0.00	0.00	0.0%	
543 30 11 000 Salaries	0.00	0.00	0.00	0.0%	
543 30 12 000 Overtime	0.00	0.00	0.00	0.0%	
543 30 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
543 30 22 001 Social Security	0.00	0.00	0.00	0.0%	
543 30 23 001 PERS Retirement	0.00	0.00	0.00	0.0%	
543 30 24 001 Unemployment	0.00	0.00	0.00	0.0%	
543 30 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%	
543 30 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%	
110 General Services	0.00	0.00	0.00	0.0%	
542 30 48 103 M&O Fund 501	29,327.00	29,327.00	0.00	100.0%	
543 30 41 000 Advertising	1,150.00	1,150.00	0.00	100.0%	
543 30 46 000 Insurance	91,039.00	91,039.00	0.00	100.0%	

103 Street Fund

Expenditures	Original	Proposed	Difference		Remarks
542 Streets - Maintenance					
120 General Services & Charges	121,516.00	121,516.00	0.00	100.0%	
594 42 62 000 Buildings & Structures	0.00	0.00	0.00	0.0%	
594 42 64 103 Equipment	0.00	0.00	0.00	0.0%	
595 30 63 020 Resurfacing Projects	350,000.00	381,000.00	31,000.00	108.9%	
900 Capital Expenditures	350,000.00	381,000.00	31,000.00	108.9%	
597 00 00 103 Equipment Replacement Fund 501	108,658.00	108,658.00	0.00	100.0%	
597 00 04 104 Transfers-Out -Fund 104	0.00	0.00	0.00	0.0%	
597 00 05 505 Transfers-Out - PW Facility Fund 505	20,750.00	20,750.00	0.00	100.0%	
950 Transfers	129,408.00	129,408.00	0.00	100.0%	
542 Streets - Maintenance	1,452,746.00	1,553,646.00	100,900.00	106.9%	
580 Non Expeditures					
581 20 00 410 Loan Repayment Sewer Reserve	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment					
592 95 80 000 Loan Interest	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 06 103 Transfers Out to General Fund	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	1,452,746.00	1,553,646.00	100,900.00	106.9%	
Fund Excess/(Deficit):	354.00	(23,546.00)			

104 Arterial Street Fund

Revenues	Original	Proposed	Difference		Remarks
308 Beginning Balances					
306 30 85 000 Cont - Sch A Cook Rd Overlay	0.00	0.00	0.00	0.0%	
308 Beginning Balances	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues					
333 20 20 060 STPUS - Jameson/SR9	0.00	0.00	0.00	0.0%	
333 20 20 070 STPUS - SR20 Cascade Trail Phase 1A	0.00	0.00	0.00	0.0%	
333 20 20 072 STPUS-Jones/John Liner Trail LA-9412	0.00	0.00	0.00	0.0%	
333 20 20 075 TAP - SR20 Cascade Trail Phase 1B	0.00	0.00	0.00	0.0%	
333 20 20 076 STPUS - SR20/SR9-Township Int Impr - LA9392	0.00	0.00	0.00	0.0%	
333 20 20 077 STPUS - SR20 Cascade Trail Phase 2A LA-9393	246,800.00	61,000.00	(185,800.00)	24.7%	
333 20 20 078 STPUS - John Liner Rd, Reed To Township Bicyle/Ped Improvements	0.00	0.00	0.00	0.0%	
333 20 20 079 STBGUM - John Liner Rd Bike-Ped - LA 10455	768,650.00	97,823.00	(670,827.00)	12.7%	
333 20 20 080 STBGUM - John Line Rd Arterial - LA 10752	34,600.00	236,990.00	202,390.00	684.9%	
333 20 20 081 STPUS - SR 20 Cascade Trail West Phase 2B - LA 11185	104,665.00	34,600.00	(70,065.00)	33.1%	
334 03 60 001 TIB - Jones/JLR BNSF	391,570.00	253,138.00	(138,432.00)	64.6%	
334 03 60 081 WSDOT - Jones/JLR BNSF	0.00	0.00	0.00	0.0%	
334 03 61 000 WA DOT Grant	0.00	0.00	0.00	0.0%	
334 03 80 010 TIB UAP Fruitdale	0.00	0.00	0.00	0.0%	
334 03 80 025 TIB APP State Street	0.00	0.00	0.00	0.0%	
334 03 80 030 TIB Sidewalk & Ramp Projects	0.00	0.00	0.00	0.0%	
334 03 80 040 TIB APP - SR20 Lane Widening	0.00	0.00	0.00	0.0%	
334 03 80 042 TIB Jameson Art Overlay	0.00	0.00	0.00	0.0%	
334 03 80 044 TIB Wicker Rd Overlay	0.00	0.00	0.00	0.0%	
334 03 80 045 TIB - Trail Rd Overlay	0.00	0.00	0.00	0.0%	

104 Arterial Street Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
334 03 80 050 TIB USP SR20 Sidewalks Township-Fruitdale	0.00	0.00	0.00	0.0%	
334 03 80 060 TIB Jameson/SR9	0.00	0.00	0.00	0.0%	
334 03 80 083 TIB UAP - SR9-John Liner-McGarigle	0.00	3,800.00	3,800.00	0.0%	
334 03 80 084 TIB Complete Streets 2023-2025	0.00	0.00	0.00	0.0%	
334 03 80 085 TIB APP Sch A Cook Rd	0.00	0.00	0.00	0.0%	
334 03 80 104 TIB APP Sch A Cook Rd	0.00	0.00	0.00	0.0%	
334 03 80 105 TIB APP Sch A PVT & Ped	0.00	0.00	0.00	0.0%	
334 03 80 106 TIB EOCS Sch F Pvt & Ped	0.00	0.00	0.00	0.0%	
334 03 80 107 TIB - SR20 Cascade Trail Phase 2A	0.00	32,815.00	32,815.00	0.0%	
337 00 00 010 Skagit Co Fruitdale Econ Dev Grant	0.00	0.00	0.00	0.0%	
337 00 00 011 Port Of Skagit-Fruitdale Road Project	0.00	0.00	0.00	0.0%	
337 00 00 012 SR 9 John Liner McGarigle Econ Dev Grant	0.00	0.00	0.00	0.0%	
337 00 00 013 Jones/John Liner BNSF Undercrossing Phase 2 Econ Dev Grant	0.00	0.00	0.00	0.0%	
337 00 00 020 SWSD-ADA Curb Contribution	0.00	0.00	0.00	0.0%	
337 00 00 051 ILA Funding - SR20 Lane Widening	0.00	0.00	0.00	0.0%	
337 00 00 052 Skagit Co-Econ Dev-SR20/W Lane Widening	0.00	0.00	0.00	0.0%	
337 00 00 083 Skagit Co-Econ Dev-SR9-John Liner-McGarigle	0.00	177,517.00	177,517.00	0.0%	
337 00 00 084 Port of Skagit- Patrick St Extn	0.00	0.00	0.00	0.0%	
337 00 00 085 Skagit Co ILA - Cook Rd Overlay	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	1,546,285.00	897,683.00	(648,602.00)	58.1%	
340 Charges For Goods & Services					
341 81 00 104 Plan Sets, Copies	0.00	0.00	0.00	0.0%	

104 Arterial Street Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
341 82 00 000 Engineering Services	0.00	0.00	0.00	0.0%	
344 10 00 000 Construction/Maint Charges	0.00	0.00	0.00	0.0%	
345 84 00 000 Local Transportaion Act (LTA)	0.00	0.00	0.00	0.0%	
Impact Fees					
345 85 00 000 GMA Impact Fees DO NOT USE!	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 104 Investment Interest	500.00	500.00	0.00	100.0%	
361 30 00 104 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
362 00 00 001 SWSD Lease - 632 Cook Road	0.00	0.00	0.00	0.0%	
362 00 00 104 Tuttle Lease - 603 F&S Grade	0.00	0.00	0.00	0.0%	
Road					
367 00 00 104 PSE Lighting Grants	0.00	0.00	0.00	0.0%	
369 91 00 104 Miscellaneous Income	0.00	11,996.00	11,996.00	0.0%	
360 Interest & Other Earnings	500.00	12,496.00	11,996.00	*****%	
380 Non Revenues					
381 10 00 001 Interfund Loan Receipts - from	0.00	0.00	0.00	0.0%	
General Fund					
381 10 02 000 Loan Received From Sewer Res	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
390 Other Financing Sources					
395 10 00 104 Sale Of Assets	0.00	576,834.00	576,834.00	0.0%	900 McGarigle $136,480.10 and 827 John Liner $440,353.37
390 Other Financing Sources	0.00	576,834.00	576,834.00	0.0%	
397 Interfund Transfers					
397 00 13 104 Transfer From Streets 103	0.00	0.00	0.00	0.0%	
397 00 14 113 Transfer From 113	0.00	0.00	0.00	0.0%	

104 Arterial Street Fund

Revenues	Original	Proposed	Difference		Remarks
397 Interfund Transfers					
397 00 14 301 Capital Projects Transfer-REET I	338,137.00	533,200.00	195,063.00	157.7%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 14 302 Capital Projects Transfer-REET II	458,552.00	533,200.00	74,648.00	116.3%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 14 304 Transfer From 304 TBD	321,900.00	340,000.00	18,100.00	105.6%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 14 314 Transfer From 314 Transportation Impact Fees	241,350.00	157,000.00	(84,350.00)	65.1%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
397 00 14 426 Transfer From 426 Stormwater Reserve	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	1,359,939.00	1,563,400.00	203,461.00	115.0%	
Fund Revenues:	2,906,724.00	3,050,413.00	143,689.00	104.9%	

Expenditures	Original	Proposed	Difference		Remarks
308 Beginning Balances					
595 30 63 085 Cont - Sch A Cook Rd Overlay	0.00	0.00	0.00	0.0%	
308 Beginning Balances	0.00	0.00	0.00	0.0%	
544 Road & Street Operations					
544 40 41 000 Transportation Plan Update	0.00	5,711.00	5,711.00	0.0%	
544 40 41 010 MPO RTPO Match	0.00	0.00	0.00	0.0%	
544 Road & Street Operations	0.00	5,711.00	5,711.00	0.0%	
559 Housing & Community Develop					
559 30 00 104 Redevelopment of Property for Resale - 900 McGarigle	0.00	0.00	0.00	0.0%	
559 30 00 105 Redevelopment of Property for Resale - 827 John Liner	3,750.00	2,295.00	(1,455.00)	61.2%	YTD actuals $2,295, no additional expenditures
559 30 01 104 Utility Payments on Redevelopment of Property for Resale - 900 McGarigle	18,000.00	50.00	(17,950.00)	0.3%	

104 Arterial Street Fund

Expenditures	Original	Proposed	Difference		Remarks
559 Housing & Community Develop					
559 30 01 105 Utility Payment on Redevelopment of Property for Resale - 827 John Liner	0.00	1,030.00	1,030.00	0.0%	
559 Housing & Community Develop	21,750.00	3,375.00	(18,375.00)	15.5%	
580 Non Expeditures					
581 20 00 000 Loan Repayment Sewer Res	0.00	0.00	0.00	0.0%	
581 20 01 001 Loan Repayment Issued - to General Fund	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment					
592 95 82 000 Interest Paid On Interfund Loan	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%	
594 Capital Expenditures					
595 20 63 080 Const - John Liner Rd. Arterial	0.00	0.00	0.00	0.0%	
595 30 63 012 Const - Cook Rd Pedestian Crossing	0.00	0.00	0.00	0.0%	
595 30 63 013 Const - TIB Compl Streets 2023-25	0.00	0.00	0.00	0.0%	
595 30 63 042 Const - Jameson Art Overlay	0.00	0.00	0.00	0.0%	
595 30 63 045 Const - Trail Rd Overlay	0.00	0.00	0.00	0.0%	
595 30 63 076 Const-SR20/SR9-Township Int Impr	0.00	0.00	0.00	0.0%	
595 30 63 083 Const-SR 9-John Liner-McGarigle Intersection	0.00	207,500.00	207,500.00	0.0%	
595 30 63 086 Const - Sch B Jameson Overlay	0.00	0.00	0.00	0.0%	
595 30 63 087 Const - Sch C Cook Overlay	0.00	0.00	0.00	0.0%	
595 62 63 077 Const - Sch A 2024 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 62 63 078 Const - Sch B 2024 Pvt & Ped	0.00	0.00	0.00	0.0%	

104 Arterial Street Fund

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
595 62 63 079 Const - Sch F 2024 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 62 63 081 Const - Sch A 2025 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 62 63 082 Const - Sch B 2025 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 62 63 083 Const - Sch C 2025 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 62 63 084 Const - Sch D 2025 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 62 63 085 Const - Sch A - 2026 Paving Program	165,000.00	160,000.00	(5,000.00)	97.0%	
595 62 63 086 Const - Sch B - 2026 Paving Program	85,000.00	95,000.00	10,000.00	111.8%	
595 62 63 087 Const - Sch C - 2026 Paving Program	100,000.00	65,000.00	(35,000.00)	65.0%	
595 62 63 088 Const - Sch D - 2026 Paving Program	0.00	20,000.00	20,000.00	0.0%	
594 Capital Expenditures	350,000.00	547,500.00	197,500.00	156.4%	
595 Capital Expenditures- Streets					
595 10 11 104 Salaries	0.00	0.00	0.00	0.0%	
595 10 11 904 Car Allowance	0.00	0.00	0.00	0.0%	
595 10 21 104 Industrial Insurance	0.00	0.00	0.00	0.0%	
595 10 22 104 Social Security	0.00	0.00	0.00	0.0%	
595 10 23 104 PERS Retirement	0.00	0.00	0.00	0.0%	
595 10 24 104 Unemployment	0.00	0.00	0.00	0.0%	
595 10 25 104 Medical/Dental/ Vision	0.00	0.00	0.00	0.0%	
595 10 63 091 Eng - 2026 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 10 63 104 Industrial Insurance	0.00	0.00	0.00	0.0%	
595 62 63 080 Const - Sch G 2024 Pvt & Ped	0.00	0.00	0.00	0.0%	
595 10 63 010 Eng Fruitdale	0.00	0.00	0.00	0.0%	
595 10 63 025 Eng-State Overlay	0.00	0.00	0.00	0.0%	
595 10 63 033 Eng-Ferry/Township Overlay	0.00	0.00	0.00	0.0%	
595 10 63 034 Eng - N Trail Rd - Bucko	0.00	150,000.00	150,000.00	0.0%	
595 10 63 040 Eng-SR9 Jameson	0.00	0.00	0.00	0.0%	
595 10 63 041 Eng - John Line Rd Bike-Ped	0.00	0.00	0.00	0.0%	
595 10 63 042 Eng - Jameson Art Overlay	0.00	0.00	0.00	0.0%	

104 Arterial Street Fund

Expenditures	Original	Proposed	Difference		Remarks
595 Capital Expenditures- Streets					
595 10 63 044 Eng-Wicker Rd Overlay	0.00	0.00	0.00	0.0%	
595 10 63 045 Eng - Trail Rd Overlay	0.00	0.00	0.00	0.0%	
595 10 63 050 Eng-SR20 Side/E Lane Township/Fruitdale	0.00	0.00	0.00	0.0%	
595 10 63 052 Eng-SR20 W Lane Widening	0.00	0.00	0.00	0.0%	
595 10 63 070 Eng SR20 Cascade Trail Phase 1A	0.00	0.00	0.00	0.0%	
595 10 63 075 Eng SR20 Cascade Trail Phase 1B	0.00	0.00	0.00	0.0%	
595 10 63 076 Eng-SR20/SR9-Township Int Impr	0.00	0.00	0.00	0.0%	
595 10 63 077 Eng-SR20 Cascade Trail Phase 2A	60,000.00	60,000.00	0.00	100.0%	
595 10 63 078 Eng - Jones/John Liner BNSF Undercrossing Phase 2	480,000.00	426,000.00	(54,000.00)	88.8%	
595 10 63 080 Eng-Jones/John Liner/Trail	0.00	0.00	0.00	0.0%	
595 10 63 081 Eng - John Line Rd. Bike/Ped	10,000.00	120,593.00	110,593.00	*****%	
595 10 63 083 Eng-SR 9-John Liner-McGarigle Intersection	0.00	0.00	0.00	0.0%	
595 10 63 084 Eng-Patrick St Extn	0.00	0.00	0.00	0.0%	
595 10 63 085 Eng - Sch A Cook Rd Overlay	0.00	0.00	0.00	0.0%	
595 10 63 086 Eng - Sch B Jameson Rd Overlay	0.00	0.00	0.00	0.0%	
595 10 63 087 Eng - Sch A Pvt & Ped	0.00	0.00	0.00	0.0%	
595 10 63 088 Eng - Sch B Pvt & Ped	0.00	0.00	0.00	0.0%	
595 10 63 089 Eng - John Liner Rd Arterial	40,000.00	245,102.00	205,102.00	612.8%	
595 10 63 090 Eng - Sch G Pvt & Ped	0.00	0.00	0.00	0.0%	
595 20 63 091 Eng - SR 20 Cascade Trail Phase 2B	121,000.00	40,000.00	(81,000.00)	33.1%	
010 Engineering	711,000.00	1,041,695.00	330,695.00	146.5%	
595 20 63 081 RW - John Liner Rd. Bike/Ped	0.00	21,065.00	21,065.00	0.0%	
595 20 63 082 RW Trail Road Extension	0.00	0.00	0.00	0.0%	
595 20 63 083 RW-SR 9-John Liner-McGarigle Intersection	0.00	0.00	0.00	0.0%	
595 20 63 084 RW - SR20 Cascade Trail - Phase 2A	248,500.00	191,000.00	(57,500.00)	76.9%	
595 20 63 085 RW Jones/John Liner/Trail Rd Acq	0.00	0.00	0.00	0.0%	

104 Arterial Street Fund

Expenditures	Original	Proposed	Difference		Remarks
595 Capital Expenditures- Streets					
595 20 63 086 RW - Jones/John Liner BNSF Undercrossing - Phase 2	90,000.00	133,000.00	43,000.00	147.8%	
595 20 63 087 RW - John Liner Rd Arterial	0.00	19,060.00	19,060.00	0.0%	
020 Construction - Right of Way	338,500.00	364,125.00	25,625.00	107.6%	
595 30 48 001 Arterial Maintenance	100,000.00	0.00	(100,000.00)	0.0%	$0
595 30 48 010 Emergency Pavement Repair	0.00	0.00	0.00	0.0%	
595 30 63 010 Const-Fruitdale	0.00	0.00	0.00	0.0%	
595 30 63 011 Const-Fruitdale-Port Of Skagit	0.00	0.00	0.00	0.0%	
595 30 63 025 Const-State St Overlay	0.00	0.00	0.00	0.0%	
595 30 63 033 Const-Ferry/Township Overlay	0.00	0.00	0.00	0.0%	
595 30 63 040 Const-Jameson/SR9	0.00	0.00	0.00	0.0%	
595 30 63 044 Const-Wicker Rd Overlay	0.00	0.00	0.00	0.0%	
595 30 63 046 Const - N Trail Rd - Bucko	0.00	1,020,000.00	1,020,000.00	0.0%	
595 30 63 052 Const-SR20 W Lane Widening	0.00	0.00	0.00	0.0%	
595 30 63 081 Const-Jones/John Liner BNSF Undercrossing	435,000.00	140.00	(434,860.00)	0.0%	
595 30 63 084 Const - John Liner Rd Bike/Ped	0.00	0.00	0.00	0.0%	
595 30 63 090 Const Fruit/McGar Mitigate	0.00	0.00	0.00	0.0%	
595 30 63 900 Const-Roundabout Enhancement	0.00	0.00	0.00	0.0%	
030 Construction - Roadways	535,000.00	1,020,140.00	485,140.00	190.7%	
595 61 63 030 Const-Sidewalk & Ramp Projects	0.00	0.00	0.00	0.0%	
595 61 63 050 Const-SR20 Sidewalks/E Lane Widening	0.00	0.00	0.00	0.0%	
061 Construction - Sidewalks	0.00	0.00	0.00	0.0%	
595 62 63 070 Const SR20 Cascade Trail Phase 1A	0.00	0.00	0.00	0.0%	
595 62 63 075 Const SR20 Cascade Trail Phase 1B	0.00	0.00	0.00	0.0%	
595 62 63 076 Const - SR 20 Cascade Trail - Phase 2A	950,000.00	0.00	(950,000.00)	0.0%	$0

104 Arterial Street Fund

Expenditures	Original	Proposed	Difference		Remarks
595 Capital Expenditures- Streets					
062 Construction - Pathways	950,000.00	0.00	(950,000.00)	0.0%	
595 64 63 050 SR20 Ferry Street Signalization	0.00	0.00	0.00	0.0%	
064 Construction - Traffic Control Device	0.00	0.00	0.00	0.0%	
597 00 00 104 Transfer To General Fund	0.00	0.00	0.00	0.0%	
597 00 11 104 Transfer To Parks	0.00	0.00	0.00	0.0%	
597 00 28 104 Transfer To Stormwater	0.00	0.00	0.00	0.0%	
950 Transfer	0.00	0.00	0.00	0.0%	
595 Capital Expenditures- Streets	2,534,500.00	2,425,960.00	(108,540.00)	95.7%	
597 Interfund Transfers					
597 00 10 104 Transfer-out Traffic Impact Fee Fund 314	0.00	0.00	0.00	0.0%	
597 00 15 104 Operating Transfer Out - Traffic Impact Fees	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	2,906,250.00	2,982,546.00	76,296.00	102.6%	
Fund Excess/(Deficit):	474.00	67,867.00			

105 Library Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 105 Real & Psnl Property Taxes	440,131.17	495,418.00	55,286.83	112.6%	
310 Taxes	440,131.17	495,418.00	55,286.83	112.6%	
330 Intergovernmental Revenues					
333 84 00 000 LSTA Grant	0.00	0.00	0.00	0.0%	
334 05 70 000 State Direct/Indirect Grant From State Library	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services					
341 81 00 105 Photocopying	0.00	0.00	0.00	0.0%	
347 20 00 000 Library Use Fees	0.00	0.00	0.00	0.0%	
347 20 10 000 Local Government Use Fees	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%	
350 Fines & Penalties					
359 70 00 000 Library Fines	0.00	0.00	0.00	0.0%	
350 Fines & Penalties	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 105 Investment Interest	500.00	500.00	0.00	100.0%	
361 30 00 105 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
367 00 00 105 Contribution/Donation-Private	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	500.00	500.00	0.00	100.0%	
380 Non Revenues					
381 10 30 105 Loan Received-Fund 302 CWE Reserve	0.00	0.00	0.00	0.0%	
388 10 00 105 Prior Period Adjustment	0.00	0.00	0.00	0.0%	

105 Library Fund

Revenues	Original	Proposed	Difference		Remarks
380 Non Revenues					
380 Non Revenues	0.00	0.00	0.00	0.0%	
Fund Revenues:	440,631.17	495,918.00	55,286.83	112.5%	

Expenditures	Original	Proposed	Difference		Remarks
572 Libraries					
572 20 11 000 Salaries	0.00	0.00	0.00	0.0%	
572 20 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
572 20 22 001 Social Security	0.00	0.00	0.00	0.0%	
572 20 23 001 PERS Retirement	0.00	0.00	0.00	0.0%	
572 20 24 001 Unemployment	0.00	0.00	0.00	0.0%	
572 20 25 001 Medical/Dental/Vision	0.00	0.00	0.00	0.0%	
572 20 26 050 Washington Sick Leave	0.00	0.00	0.00	0.0%	
010 Library Services	0.00	0.00	0.00	0.0%	
572 20 31 000 Operating Supplies	0.00	0.00	0.00	0.0%	
572 20 31 010 Supplies	0.00	0.00	0.00	0.0%	
572 20 34 000 Summer Reading Program	0.00	0.00	0.00	0.0%	
572 20 34 001 Early Literacy Program	0.00	0.00	0.00	0.0%	
030 Supplies	0.00	0.00	0.00	0.0%	
572 20 41 000 Professional Services	0.00	0.00	0.00	0.0%	
572 20 41 001 Computerized Circulation System	0.00	0.00	0.00	0.0%	
572 20 41 002 E-book & Audio Book Access	0.00	0.00	0.00	0.0%	
572 20 41 003 Programming Grants	0.00	0.00	0.00	0.0%	
572 20 41 004 Secretary Of State Advertising Grant	0.00	0.00	0.00	0.0%	
572 20 41 010 WA Library System	0.00	0.00	0.00	0.0%	
572 20 41 015 Library Info Databases	0.00	0.00	0.00	0.0%	
572 20 41 105 Library Joint Operation Services	87,214.00	145,000.00	57,786.00	166.3%	Library district levy rae $0.2445 x city assessed value $2,064,242,747 / $1,000 = $495,418 - loan payment $352,916
572 20 42 010 Postage	0.00	0.00	0.00	0.0%	

105 Library Fund

Expenditures	Original	Proposed	Difference		Remarks
572 Libraries					
572 20 42 020 Telephone	0.00	0.00	0.00	0.0%	
572 20 42 025 Internet	0.00	0.00	0.00	0.0%	
572 20 43 000 Travel	0.00	0.00	0.00	0.0%	
572 20 44 010 Taxes & Assessments	0.00	0.00	0.00	0.0%	
572 20 46 000 Insurance	0.00	0.00	0.00	0.0%	
572 20 47 000 Public Utilities	0.00	0.00	0.00	0.0%	
572 20 48 010 Repair/Maint-Computer	0.00	0.00	0.00	0.0%	
572 20 48 020 Repair/Maintenance-Equip	0.00	0.00	0.00	0.0%	
572 20 49 000 Subscriptions	0.00	0.00	0.00	0.0%	
572 20 49 010 Tuition/registration	0.00	0.00	0.00	0.0%	
040 Services & Charges	87,214.00	145,000.00	57,786.00	166.3%	
581 20 00 105 Loan Repayment Fund 302	0.00	0.00	0.00	0.0%	
592 72 80 105 Interest On Interfund Loan	0.00	0.00	0.00	0.0%	
800 Debt Service	0.00	0.00	0.00	0.0%	
594 72 64 000 Books & Materials	0.00	0.00	0.00	0.0%	
594 72 64 001 Books - Skagit County	0.00	0.00	0.00	0.0%	
594 72 64 010 Land Improvements - Fencing	0.00	0.00	0.00	0.0%	
900 Capital Expenditures	0.00	0.00	0.00	0.0%	
572 Libraries	87,214.00	145,000.00	57,786.00	166.3%	
591 Debt Service - Principal Repayment					
591 72 71 105 Principal On 2019 LTGO Bond	226,760.00	226,760.00	0.00	100.0%	
591 Debt Service - Principal Repayment	226,760.00	226,760.00	0.00	100.0%	
592 Debt Service - Interest Costs					
592 72 81 105 Interest On 2019 LTGO Bond	126,156.00	126,156.00	0.00	100.0%	
592 Debt Service - Interest Costs	126,156.00	126,156.00	0.00	100.0%	
597 Interfund Transfers					

105 Library Fund

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 05 305 Trans To Library Construction Fund	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	440,130.00	497,916.00	57,786.00	113.1%	
Fund Excess/(Deficit):	501.17	(1,998.00)			

106 Cemetery Endowment Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
343 60 00 106 Cemetery Fees for Reserve	1,500.00	1,500.00	0.00	100.0%	
340 Charges For Goods & Services	1,500.00	1,500.00	0.00	100.0%	
Fund Revenues:	1,500.00	1,500.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
536 Cemetery					
536 30 44 010 Taxes and Assessments	0.00	0.00	0.00	0.0%	
030 Services & Charges	0.00	0.00	0.00	0.0%	
536 Cemetery	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 00 106 Transfers-Out - Cemetery Op	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	1,500.00	1,500.00			

107 Parks Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 107 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 107 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
367 00 00 107 Private Donation	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
576 Park Facilities					
576 80 48 107 Repairs & Maintenance	0.00	0.00	0.00	0.0%	
576 Park Facilities	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 10 101 Parks Operations Transfer	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

108 Lodging Tax Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
313 31 00 000 Hotel Motel Lodging	60,000.00	60,000.00	0.00	100.0%	
310 Taxes	60,000.00	60,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 108 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 108 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
380 Non Revenues					
381 10 30 302 Loan From Fund 302	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
Fund Revenues:	60,000.00	60,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
557 Community Services					
557 30 41 000 Advertising	60,000.00	0.00	(60,000.00)	0.0%	$0
557 30 41 010 Loggerodeo	0.00	20,000.00	20,000.00	0.0%	4th of July Celebration
557 30 41 011 Chamber Of Commerce	0.00	25,000.00	25,000.00	0.0%	$20,000 allocated similarly to prior years (including Blast from the Past, Christmas Parad and Visitors Center), additional $5,000 specifically for Visitor's Center
557 30 41 012 Tulip Festival	0.00	2,000.00	2,000.00	0.0%	Skagit Valley Tulip Festival
557 30 41 013 S-W Riding Club	0.00	0.00	0.00	0.0%	
557 30 41 014 S-W Farmers Market	0.00	3,500.00	3,500.00	0.0%	Sedro-Woolley Farmers Market
557 30 41 015 S-W Museum	0.00	5,000.00	5,000.00	0.0%	$4,000 for restoration works, $1,000 for advertising, and $0 for gift shop merchandise
557 30 41 016 S-W Rotary Summer Concert	0.00	5,000.00	5,000.00	0.0%	Sedro-Woolley Summer Concert Series 2026
557 30 41 017 S-W Skateboard Challenge	0.00	0.00	0.00	0.0%	
557 30 41 018 Arts Council Of Sedro-Woolley	0.00	0.00	0.00	0.0%	
557 30 41 019 Skagit Racing Association	0.00	0.00	0.00	0.0%	
557 30 41 021 Public Works Department	0.00	10,000.00	10,000.00	0.0%	Time / materials to operate various public facilities

108 Lodging Tax Fund

Expenditures	Original	Proposed	Difference		Remarks
557 Community Services					
557 30 41 022 Lincoln Theatre	0.00	500.00	500.00	0.0%	Skagit Theatre Camp
557 30 41 023 Northwest Crusher Fastpitch	0.00	0.00	0.00	0.0%	
557 30 41 024 Willowbrook Manor	0.00	2,000.00	2,000.00	0.0%	Red Falcon Road video market tool
050 Services & Charges	60,000.00	73,000.00	13,000.00	121.7%	
597 00 00 001 General Fund - Wayfinder Signs	0.00	0.00	0.00	0.0%	
597 00 00 108 Restrooms Fund 101	0.00	0.00	0.00	0.0%	
950 Transfers	0.00	0.00	0.00	0.0%	
557 Community Services	60,000.00	73,000.00	13,000.00	121.7%	
Fund Expenditures:	60,000.00	73,000.00	13,000.00	121.7%	
Fund Excess/(Deficit):	0.00	(13,000.00)			

109 Special Investigation Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 109 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 109 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
369 30 00 000 Evidence Confiscations	0.00	0.00	0.00	0.0%	
369 40 00 109 Judgments & Settlements	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
390 Other Financing Sources					
395 10 00 109 Sale Of Assets	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
521 Law Enforcement					
521 20 31 109 Supplies	0.00	0.00	0.00	0.0%	
521 21 41 000 State Fees	0.00	0.00	0.00	0.0%	
521 21 49 010 Informant Information	0.00	0.00	0.00	0.0%	
594 21 62 000 Seizure - Real Property	0.00	0.00	0.00	0.0%	
594 21 64 100 Seizure - Personal Property	0.00	0.00	0.00	0.0%	
025 Operations Services & Charges	0.00	0.00	0.00	0.0%	
594 21 64 109 Equipment	0.00	0.00	0.00	0.0%	
921 Capital Expenditures	0.00	0.00	0.00	0.0%	
521 Law Enforcement	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

112 Code Enforcement Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
342 10 00 112 Law Enforcement Services	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%	
350 Fines & Penalties					
352 20 00 112 Cruelty To Animals Penalties	0.00	0.00	0.00	0.0%	
353 70 00 112 Code Enforcement Fines & Penalties	0.00	0.00	0.00	0.0%	
359 00 00 112 Appeal Fees	0.00	0.00	0.00	0.0%	
350 Fines & Penalties	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 112 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 112 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
515 Legal Services					
515 31 42 112 Public Education	0.00	0.00	0.00	0.0%	
515 31 47 000 Disposal Costs	0.00	0.00	0.00	0.0%	
515 41 41 112 Legal Services	0.00	0.00	0.00	0.0%	
524 60 30 000 Enforcement Of Codes And Regulation	0.00	0.00	0.00	0.0%	
524 60 30 112 Code Enforcement Supplies	0.00	0.00	0.00	0.0%	
594 15 00 000 Equipment	0.00	0.00	0.00	0.0%	
515 Legal Services	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 01 12 501 Transfer To ERR	0.00	0.00	0.00	0.0%	

112 Code Enforcement Fund

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

113 Paths And Trails Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
336 00 87 113 Motor Vehicle Fuel Tax-City	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 113 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 113 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
595 62 63 000 Trail Construction	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 95 00 104 Transfer To Arterial Streets	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

114 Law Enforcement Sales Tax

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
313 15 00 001 Sales Tax - Jail (2/10)	800,000.00	800,000.00	0.00	100.0%	
310 Taxes	800,000.00	800,000.00	0.00	100.0%	
Fund Revenues:	800,000.00	800,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
523 Detension/Correction					
523 60 41 022 Jail Sales Tax Pass Through 2/10	800,000.00	800,000.00	0.00	100.0%	
523 Detension/Correction	800,000.00	800,000.00	0.00	100.0%	
Fund Expenditures:	800,000.00	800,000.00	0.00	100.0%	
Fund Excess/(Deficit):	0.00	0.00			

115 Strategic Reserve

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
316 40 00 000 Utility Tax On Potable Water	0.00	0.00	0.00	0.0%	
310 Taxes	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 115 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 115 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 30 11 115 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
558 Planning & Community Devel					
558 70 41 020 Downtown Association Support (Mainstreet)	0.00	0.00	0.00	0.0%	
558 Planning & Community Devel	0.00	0.00	0.00	0.0%	
562 Public Health					
562 00 41 115 Skagit Community Action Agency	0.00	0.00	0.00	0.0%	
562 Public Health	0.00	0.00	0.00	0.0%	
575 Cultural & Recreational Facilities					
575 50 41 000 Skagit Valley YMCA	0.00	0.00	0.00	0.0%	
575 50 42 000 SW Rotary Support	0.00	0.00	0.00	0.0%	
575 Cultural & Recreational Facilities	0.00	0.00	0.00	0.0%	
594 Capital Expenditures					
594 76 61 115 Capital Expenditures/Expenses - Land And Land Improvements	0.00	0.00	0.00	0.0%	

115 Strategic Reserve

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 01 205 Transfer To 2008 G.O. Bond Fund 205	0.00	0.00	0.00	0.0%	
597 00 04 001 Transfers-Out To General Fund 001	0.00	0.00	0.00	0.0%	
597 00 05 101 Transfers-Out -To Parks Facility #101	0.00	0.00	0.00	0.0%	
597 00 05 103 Transfers-Out To Streets Fund 103	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

116 Affordable Housing - HB 1406

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
313 27 00 116 Affordable Housing Sales and Use Tax	14,000.00	14,000.00	0.00	100.0%	
310 Taxes	14,000.00	14,000.00	0.00	100.0%	
397 Interfund Transfers					
397 00 00 116 Transfer-In from General Fund	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	14,000.00	14,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
000					
551 00 00 116 Public Housing Services	20,000.00	20,000.00	0.00	100.0%	Nov. 5, 2025 council meeting, approved $40,000 from housing funds and $40,000 from General Fund fund balance for contracts with two groups $40,000 Helping Hands Food Bank and $40,000 Family Promise. FP will be broke out into two contract $20,000 from HB 1406 (551.00.00.116) and $20,000 from HB 1590 (551.00.00.117). $40,000 to HHFB from General Fund (562.0041.000).
000	20,000.00	20,000.00	0.00	100.0%	
597 Interfund Transfers					
597 00 00 117 Transfers-Out to Fund 117	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	20,000.00	20,000.00	0.00	100.0%	
Fund Excess/(Deficit):	(6,000.00)	(6,000.00)			

117 Housing and Related Services

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
313 25 00 000 Housing And Related Services Sale And Use Tax	300,000.00	300,000.00	0.00	100.0%	
310 Taxes	300,000.00	300,000.00	0.00	100.0%	
397 Interfund Transfers					
397 00 01 116 Transfer-In from Fund 116	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	300,000.00	300,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
000					
551 00 00 117 Affordable Housing - Operational	20,000.00	20,000.00	0.00	100.0%	Nov. 5, 2025 council meeting, approved $40,000 from housing funds and $40,000 from General Fund fund balance for contracts with two groups $40,000 Helping Hands Food Bank and $40,000 Family Promise. FP will be broke out into two contract $20,000 from HB 1406 (551.00.00.116) and $20,000 from HB 1590 (551.00.00.117). $40,000 to HHFB from General Fund (562.0041.000).
551 00 01 117 Affordable Housing - NOFA	0.00	0.00	0.00	0.0%	
551 00 99 117 Affordable Housing - Bricks and Mortar	611,000.00	611,000.00	0.00	100.0%	
000	631,000.00	631,000.00	0.00	100.0%	
Fund Expenditures:	631,000.00	631,000.00	0.00	100.0%	
Fund Excess/(Deficit):	(331,000.00)	(331,000.00)			

118 National Opioid Settlement Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
369 40 00 118 Opioid Settlement	5,000.00	5,000.00	0.00	100.0%	
369 91 00 118 Misc Rev - Opioid Settlement	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	5,000.00	5,000.00	0.00	100.0%	
397 Interfund Transfers					
397 00 00 118 Transfer In from General Fund	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	5,000.00	5,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
518 Centralized Services					
518 61 00 118 Opioid Expenditures	0.00	0.00	0.00	0.0%	
518 Centralized Services	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 01 118 Transfers Out - General Fund	7,000.00	7,000.00	0.00	100.0%	
597 Interfund Transfers	7,000.00	7,000.00	0.00	100.0%	
Fund Expenditures:	7,000.00	7,000.00	0.00	100.0%	
Fund Excess/(Deficit):	(2,000.00)	(2,000.00)			

119 Municipal Arts Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
347 90 00 119 Arts Commission Revenue	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
367 00 00 119 Donations to Arts Commission	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 119 Transfers In - from General Fund	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
594 75 00 119 Capital - Arts Commission	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

189 American Rescue Plan Act Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
332 92 10 189 Federal - ARPA grant	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 189 Transfer in from the General Fund	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
558 Planning & Community Devel					
579 03 00 189 Miscellaneous	0.00	0.00	0.00	0.0%	
558 Planning & Community Devel	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 02 002 Transfers-Out to General Fund	0.00	0.00	0.00	0.0%	
597 00 02 103 Transfers-Out to Street Fund	0.00	0.00	0.00	0.0%	
597 00 89 101 Transfer out to 101 Parks & Facilities	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

205 2008 G/O Bond Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
316 47 00 205 Utility Tax On Cell Phone	60,000.00	60,000.00	0.00	100.0%	
310 Taxes	60,000.00	60,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 205 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 205 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 115 Transfer Council Strategic Fund	0.00	0.00	0.00	0.0%	
397 00 10 001 Transfer General Fund Subsidy	88,000.00	88,000.00	0.00	100.0%	
397 Interfund Transfers	88,000.00	88,000.00	0.00	100.0%	
Fund Revenues:	148,000.00	148,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
591 18 71 000 Bond Principal USDA	78,378.00	78,378.00	0.00	100.0%	
592 18 83 000 Bond Interest USDA	75,401.00	75,401.00	0.00	100.0%	
590 Debt Service	153,779.00	153,779.00	0.00	100.0%	
597 00 00 205 Building Maintenance Reserve	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	153,779.00	153,779.00	0.00	100.0%	
Fund Expenditures:	153,779.00	153,779.00	0.00	100.0%	
Fund Excess/(Deficit):	(5,779.00)	(5,779.00)			

230 1996 G/O Bond Redemption Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 230 Property Tax	0.00	0.00	0.00	0.0%	
310 Taxes	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
591 Debt Service - Principal Repayment					
592 21 83 230 Bond Interest-GO Bonds	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 00 230 Transfer To General Fund #001	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

301 1st 1/4% Real Estate Excise Tax Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
318 34 00 301 REET 1 - First Quarter Percent	305,000.00	305,000.00	0.00	100.0%	
310 Taxes	305,000.00	305,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 301 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 301 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 10 000 Operating Transfer In-REET II Fund #302	0.00	0.00	0.00	0.0%	
397 00 15 301 Transfer-in REET II Fund 302	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	305,000.00	305,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 03 104 Operating Transfer Out - Arterials #104	338,137.00	533,200.00	195,063.00	157.7%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 00 03 301 Transfer-out Street 103	0.00	0.00	0.00	0.0%	
597 00 04 103 Operating Transfer Out-Streets #103	200,000.00	215,500.00	15,500.00	107.8%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 00 05 001 Operating Transfer Out - General Fund #001	0.00	0.00	0.00	0.0%	
597 00 06 101 Operating Transfer Out - Parks #101	32,500.00	81,000.00	48,500.00	249.2%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 Interfund Transfers	570,637.00	829,700.00	259,063.00	145.4%	
Fund Expenditures:	570,637.00	829,700.00	259,063.00	145.4%	

301 1st 1/4% Real Estate Excise Tax Fund

Fund Excess/(Deficit):	(265,637.00)	(524,700.00)

302 2nd 1/4% Real Estate Excise Tax Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
318 35 00 000 REET 2 - 2nd 1/4 Percent	305,000.00	305,000.00	0.00	100.0%	
310 Taxes	305,000.00	305,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 302 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 302 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 40 00 302 Interfund Loan Interest Received	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
380 Non Revenues					
381 20 10 010 Loan Repayment-Park Fund 101	0.00	0.00	0.00	0.0%	
381 20 10 050 Loan Repayment-Library 305	0.00	0.00	0.00	0.0%	
388 10 00 302 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
390 Other Financing Sources					
395 10 00 302 Sale Of Property	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
Fund Revenues:	305,000.00	305,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
580 Non Expeditures					
581 10 00 108 Loan To Lodging Tax Fund	0.00	0.00	0.00	0.0%	
581 10 00 305 Loan To Library Construction Fund	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
594 Capital Expenditures					

302 2nd 1/4% Real Estate Excise Tax Fund

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
581 10 00 001 Loan Issued - Parks	0.00	0.00	0.00	0.0%	
581 10 00 005 Loan Issued - Library	0.00	0.00	0.00	0.0%	
580 Non Expenditures	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 00 302 Transfer Parks 101	32,500.00	81,000.00	48,500.00	249.2%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 00 00 401 Sewer Fund 401	0.00	0.00	0.00	0.0%	
597 00 02 001 Transfer To General Fund 001	0.00	0.00	0.00	0.0%	
597 00 03 302 Streets Fund 103	200,000.00	200,000.00	0.00	100.0%	
597 00 04 301 Transfer-out To REET 1 Fund 301	0.00	0.00	0.00	0.0%	
597 00 14 104 Arterial Streets Fund 104	458,552.00	533,200.00	74,648.00	116.3%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 00 15 302 Operating Transfer Out - REET I Fund #301	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	691,052.00	814,200.00	123,148.00	117.8%	
Fund Expenditures:	691,052.00	814,200.00	123,148.00	117.8%	
Fund Excess/(Deficit):	(386,052.00)	(509,200.00)			

303 Building Maintenance Reserve

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 303 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 303 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
362 40 10 303 Senior Center Rental	1,000.00	1,000.00	0.00	100.0%	
362 40 15 303 Apartment Rental	1,200.00	1,200.00	0.00	100.0%	
362 40 20 303 Amphitheatre Rental (50%)	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	2,200.00	2,200.00	0.00	100.0%	
397 Interfund Transfers					
397 00 00 205 Capital Projects Transfer	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	2,200.00	2,200.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 00 303 Transfer Parks/Building Maintenance Fund 101	0.00	0.00	0.00	0.0%	
597 00 03 001 General Fund	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	2,200.00	2,200.00			

304 Transportation Benefit District

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
317 60 00 000 Vehicle Fees	225,000.00	225,000.00	0.00	100.0%	
310 Taxes	225,000.00	225,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 000 Investment Interest	0.00	0.00	0.00	0.0%	
361 11 00 304 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 304 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	225,000.00	225,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 34 104 Transfer To Arterial Streets	321,900.00	340,000.00	18,100.00	105.6%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 Interfund Transfers	321,900.00	340,000.00	18,100.00	105.6%	
Fund Expenditures:	321,900.00	340,000.00	18,100.00	105.6%	
Fund Excess/(Deficit):	(96,900.00)	(115,000.00)			

305 Library Construction Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
334 04 20 305 State Direct/Indirect Grant From Department Of Commerce	0.00	0.00	0.00	0.0%	
337 00 00 305 CSRPLD Pre-Design	0.00	0.00	0.00	0.0%	
337 00 01 305 CSRPLD Joint Development	0.00	0.00	0.00	0.0%	
337 00 02 305 CSRPLD Prop Reimburse	0.00	0.00	0.00	0.0%	
337 00 03 305 CSRPLD IT/FFE Reimburse	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services					
341 82 00 305 Project Management Fees-City Contribution	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
362 00 00 305 Rents And Leases	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
380 Non Revenues					
381 10 30 002 Loan From Capital Projects Reserve	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
390 Other Financing Sources					
391 10 00 305 Proceeds From Sale Of G.O. Bonds	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 100 Transfer From General Fund	0.00	0.00	0.00	0.0%	
397 00 00 105 Transfer From Library Operations	0.00	0.00	0.00	0.0%	

305 Library Construction Fund

Revenues	Original	Proposed	Difference		Remarks
397 Interfund Transfers					
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
511 Legislative					
511 70 40 000 Lobbying Services	0.00	0.00	0.00	0.0%	
511 Legislative	0.00	0.00	0.00	0.0%	
572 Libraries					
572 10 00 305 Repayment of District Contribution	0.00	0.00	0.00	0.0%	
572 20 46 001 Insurance	0.00	0.00	0.00	0.0%	
572 20 47 305 Libraries - Utility Services	0.00	0.00	0.00	0.0%	
572 Libraries	0.00	0.00	0.00	0.0%	
580 Non Expeditures					
581 20 00 305 Interfund Loan Disbursements - Debt Service: Principal	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment					
592 72 82 000 Interest And Other Debt Service Costs	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%	
594 Capital Expenditures					
594 72 61 000 Capital Expenditures/Expenses - Library Land Acquisition	0.00	0.00	0.00	0.0%	

305 Library Construction Fund

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
594 72 62 001 Capital Expenditures/Expenses - Library Design & Engineering	0.00	0.00	0.00	0.0%	
594 72 63 001 Capital Expenditures/Expenses - Construction	0.00	0.00	0.00	0.0%	
594 72 63 002 Capital Expenditures/Expenses - Construction Management	0.00	0.00	0.00	0.0%	
594 72 63 003 Capital Expenditures/Expenses - Other Improvements	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 00 035 Transfers-Out to General Fund	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

310 Police Mitigation Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
345 86 00 000 SEPA Mitigation Fees	12,000.00	12,000.00	0.00	100.0%	
340 Charges For Goods & Services	12,000.00	12,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 310 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 310 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
367 00 00 310 Contrib/Donations-Private	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	12,000.00	12,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 03 310 General Fund 001 - Police	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	12,000.00	12,000.00			

311 Parks Impact Fee Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
345 85 00 311 GMA Impact Fees (Parks)	215,000.00	215,000.00	0.00	100.0%	
340 Charges For Goods & Services	215,000.00	215,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 311 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 311 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	215,000.00	215,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 00 311 Parks Fund 101	45,500.00	235,011.00	189,511.00	516.5%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 Interfund Transfers	45,500.00	235,011.00	189,511.00	516.5%	
Fund Expenditures:	45,500.00	235,011.00	189,511.00	516.5%	
Fund Excess/(Deficit):	169,500.00	(20,011.00)			

312 Fire Impact Fee Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
345 85 00 312 GMA Impact Fees (Fire)	45,000.00	45,000.00	0.00	100.0%	
340 Charges For Goods & Services	45,000.00	45,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 312 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 312 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	45,000.00	45,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 00 312 General Fund 001 - Fire	0.00	0.00	0.00	0.0%	
597 00 01 501 Equipment Replacement Fund 501	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	45,000.00	45,000.00			

313 Public Safety Sales Tax Fund

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
313 15 00 002 Sales Tax - Public Safety	0.00	0.00	0.00	0.0%	
310 Taxes	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 313 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 313 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 00 501 Equipment Replacement Fund 501	0.00	0.00	0.00	0.0%	
597 00 09 001 Transfer To GF - Public Safety Tax	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

314 Transportation Impact Fee Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Goods & Services					
345 85 00 314 GMA Impact Fees (Transportation)	145,000.00	145,000.00	0.00	100.0%	
340 Charges For Goods & Services	145,000.00	145,000.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 314 Investment Interest	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 314 Transfer-in Arterial Fund 104	0.00	0.00	0.00	0.0%	
397 00 02 104 Operating Transfer In - Arterials	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	145,000.00	145,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 02 104 Operating Transfer Out - Arterials	241,350.00	157,000.00	(84,350.00)	65.1%	See Fund 104, 103, 101 Transfer Proposal spreadsheet.
597 Interfund Transfers	241,350.00	157,000.00	(84,350.00)	65.1%	
Fund Expenditures:	241,350.00	157,000.00	(84,350.00)	65.1%	
Fund Excess/(Deficit):	(96,350.00)	(12,000.00)			

401 Sewer Operations Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
332 92 10 401 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%	
333 97 00 401 Federal Indirect Grant From Department Of Homeland Security	1,050,000.00	0.00	(1,050,000.00)	0.0%	$0
334 01 80 401 State Direct/Indirect Grant From Military Department	0.00	0.00	0.00	0.0%	
334 03 10 401 State Direct/Indirect Grant From Department Of Ecology	0.00	500,000.00	500,000.00	0.0%	See Transfer spreadsheet.
334 04 20 401 State Direct/Indirect Grant From Department Of Commerce	0.00	750,000.00	750,000.00	0.0%	See Transfer spreadsheet.
330 Intergovernmental Revenues	1,050,000.00	1,250,000.00	200,000.00	119.0%	
340 Charges For Goods & Services					
343 50 00 000 Sewer Service Charges	4,934,870.00	4,934,870.00	0.00	100.0%	
343 50 00 010 Utility Tax Collected	518,160.00	560,150.00	41,990.00	108.1%	Projected 3% above 2025 actuals of $543,837.
343 55 00 000 Fertilizer Sales	1,300.00	1,300.00	0.00	100.0%	
343 58 00 000 Collection Recoveries	10,000.00	10,000.00	0.00	100.0%	
340 Charges For Goods & Services	5,464,330.00	5,506,320.00	41,990.00	100.8%	
360 Interest & Other Earnings					
361 11 00 401 Investment Interest	7,900.00	7,900.00	0.00	100.0%	
361 30 00 401 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 40 00 401 Interest On Personal Account	10,000.00	10,000.00	0.00	100.0%	
367 00 00 401 Contribution - Comp Plan	0.00	0.00	0.00	0.0%	
369 91 00 401 Miscellaneous Income	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	17,900.00	17,900.00	0.00	100.0%	
370 Capital Contributions					
398 10 00 000 Insurance Recoveries	0.00	0.00	0.00	0.0%	
370 Capital Contributions	0.00	0.00	0.00	0.0%	

401 Sewer Operations Fund

Revenues	Original	Proposed	Difference		Remarks
380 Non Revenues					
381 10 40 001 Interfund Loans Received	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 01 302 REET Transfer	0.00	0.00	0.00	0.0%	
397 00 01 402 Sewer Operations Transfer	0.00	0.00	0.00	0.0%	
397 00 01 410 Sewer Capital Projects Transfer	450,000.00	1,000,000.00	550,000.00	222.2%	
397 00 02 407 Operating Transfer In - Fund 407	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	450,000.00	1,000,000.00	550,000.00	222.2%	
Fund Revenues:	6,982,230.00	7,774,220.00	791,990.00	111.3%	

Expenditures	Original	Proposed	Difference		Remarks
525 Disaster Services					
525 20 13 401 Disaster Response - Wages and Overtime	0.00	0.00	0.00	0.0%	
525 20 41 401 Disaster Response - Other Expenses	0.00	0.00	0.00	0.0%	
525 30 13 401 Disaster Recovery - Wages and Overtime	0.00	0.00	0.00	0.0%	
525 30 41 401 Disaster Recovery - Other Expenses	0.00	0.00	0.00	0.0%	
525 Disaster Services	0.00	0.00	0.00	0.0%	
535 Sewer					
535 30 21 001 Industrial Insurance	0.00	0.00	0.00	0.0%	
535 80 35 030 Portable Equipment < $5,000	0.00	0.00	0.00	0.0%	
535 50 48 000 Maintenance Contracts	51,000.00	51,000.00	0.00	100.0%	
535 50 48 010 Maintenance Of Lines	102,000.00	102,000.00	0.00	100.0%	
535 50 48 020 Maint Of Pumping Equip	15,298.00	15,298.00	0.00	100.0%	
535 50 48 040 Maintenance Of Vehicles	5,200.00	5,200.00	0.00	100.0%	

401 Sewer Operations Fund

Expenditures	Original	Proposed	Difference		Remarks
535 Sewer					
535 50 48 050 Maint Of General Equip	100,000.00	100,000.00	0.00	100.0%	
535 50 48 060 Maintenance Of Buildings	4,700.00	4,700.00	0.00	100.0%	
005 Maintenance	278,198.00	278,198.00	0.00	100.0%	
535 80 11 000 Salaries	1,041,000.00	995,000.00	(46,000.00)	95.6%	
535 80 12 000 Extra Help	8,000.00	8,000.00	0.00	100.0%	
535 80 13 000 Overtime	8,000.00	8,000.00	0.00	100.0%	
535 80 20 001 HRA-VEBA for HDHP	0.00	0.00	0.00	0.0%	
535 80 21 001 Industrial Insurance	15,000.00	15,000.00	0.00	100.0%	
535 80 22 001 Social Security	81,000.00	78,000.00	(3,000.00)	96.3%	
535 80 23 001 Pers Retirement	59,000.00	56,000.00	(3,000.00)	94.9%	
535 80 24 001 Unemployment	3,000.00	3,000.00	0.00	100.0%	
535 80 25 001 Medical/Dental/Vision	292,000.00	285,000.00	(7,000.00)	97.6%	
535 80 26 050 Washington Sick Leave	2,000.00	4,000.00	2,000.00	200.0%	
535 80 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
010 Sewer Services	1,509,000.00	1,452,000.00	(57,000.00)	96.2%	
535 80 31 000 Office Supplies	15,300.00	15,300.00	0.00	100.0%	
535 80 31 010 Operating Supplies	26,000.00	26,000.00	0.00	100.0%	
535 80 31 020 Op Supplies-Chemicals	15,300.00	15,300.00	0.00	100.0%	
535 80 31 030 Op Supplies Reimbursement - Fund 101	0.00	0.00	0.00	0.0%	
535 80 32 000 Auto Fuel/Diesel	7,140.00	7,140.00	0.00	100.0%	
535 80 35 000 Small Tools & Minor Equip	4,160.00	4,160.00	0.00	100.0%	
535 80 35 010 Safety Equipment	4,000.00	4,000.00	0.00	100.0%	
535 80 35 020 Solids Handling	233,000.00	233,000.00	0.00	100.0%	
030 Supplies	304,900.00	304,900.00	0.00	100.0%	
535 80 41 000 Professional Services	77,000.00	77,000.00	0.00	100.0%	
535 80 41 020 Collection Services	35,700.00	35,700.00	0.00	100.0%	
535 80 41 030 Legal Publications	1,500.00	1,500.00	0.00	100.0%	
535 80 41 040 Skagit Co Health Dept	0.00	0.00	0.00	0.0%	
535 80 41 050 Skagit Co Solid Waste	0.00	0.00	0.00	0.0%	
535 80 41 060 DOE Discharge Permit	20,000.00	20,000.00	0.00	100.0%	

401 Sewer Operations Fund

Expenditures	Original	Proposed	Difference		Remarks
535 Sewer					
535 80 42 015 Postage	25,000.00	25,000.00	0.00	100.0%	
535 80 42 020 Telephone	6,000.00	6,000.00	0.00	100.0%	
535 80 42 030 Cell Phones	6,200.00	6,200.00	0.00	100.0%	
535 80 43 000 Meals/Travel	1,500.00	1,500.00	0.00	100.0%	
535 80 44 010 Taxes & Assessments	84,000.00	84,000.00	0.00	100.0%	
535 80 44 020 Utility Tax - Municipal	518,160.00	560,150.00	41,990.00	108.1%	Projected 3% above 2025 actuals of $543,837.
535 80 45 000 Equipment Rental	0.00	0.00	0.00	0.0%	
535 80 46 000 Insurance	208,149.27	208,149.27	0.00	100.0%	
535 80 47 000 Public Utilities	190,000.00	190,000.00	0.00	100.0%	
535 80 48 000 Repair/Maintenance-Equip	1,080.00	1,080.00	0.00	100.0%	
535 80 48 401 M&O Fund 501	36,713.00	36,713.00	0.00	100.0%	
535 80 49 000 Laundry	1,000.00	1,000.00	0.00	100.0%	
535 80 49 005 Judgements & Settlements	0.00	0.00	0.00	0.0%	
535 80 49 010 Misc-Dues/Subscriptions	0.00	0.00	0.00	0.0%	
535 80 49 030 Misc-Tuition/Registration	8,000.00	8,000.00	0.00	100.0%	
535 80 49 040 Misc-Filing Fees/Lien Exp	5,000.00	5,000.00	0.00	100.0%	
535 80 49 090 ICA-Support Allocation	425,911.69	425,911.69	0.00	100.0%	
040 Services & Charges	1,650,913.96	1,692,903.96	41,990.00	102.5%	
591 28 70 401 Leases + Subscription IT (SBITA) - Sewer Dept.	25,000.00	25,000.00	0.00	100.0%	
594 35 62 000 Buildings & Structures	1,500,000.00	0.00	(1,500,000.00)	0.0%	$0
594 35 63 000 Engineering Services	204,000.00	1,250,000.00	1,046,000.00	612.7%	
594 35 63 010 Other Improvements	612,000.00	612,000.00	0.00	100.0%	
594 35 64 001 Portable Equipment	20,400.00	20,400.00	0.00	100.0%	
594 35 64 401 Machinery & Equip	153,000.00	1,000,000.00	847,000.00	653.6%	
900 Capital Expenditures	2,514,400.00	2,907,400.00	393,000.00	115.6%	
597 00 01 101 Parks Fund 101	0.00	0.00	0.00	0.0%	
597 00 02 401 Equipment Replacement Fund 501	135,762.00	135,762.00	0.00	100.0%	
597 00 03 401 Capital Projects Fund 410	459,900.00	459,900.00	0.00	100.0%	
597 00 04 401 General Fund Trf-IDCA	0.00	0.00	0.00	0.0%	

401 Sewer Operations Fund

Expenditures	Original	Proposed	Difference		Remarks
535 Sewer					
597 00 05 401 Operations Reserve Fd 402	0.00	0.00	0.00	0.0%	
597 00 06 401 Revenue Bond Fund 407	0.00	0.00	0.00	0.0%	
950 Transfers	595,662.00	595,662.00	0.00	100.0%	
535 Sewer	6,853,073.96	7,231,063.96	377,990.00	105.5%	
580 Non Expeditures					
588 10 00 000 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
588 10 00 401 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 97 00 505 Transfers-Out - PW Facility Fund 505	91,570.00	91,570.00	0.00	100.0%	
597 Interfund Transfers	91,570.00	91,570.00	0.00	100.0%	
Fund Expenditures:	6,944,643.96	7,322,633.96	377,990.00	105.4%	
Fund Excess/(Deficit):	37,586.04	451,586.04			

402 Sewer Facilities Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 402 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 402 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 402 Sewer Operations Transfer	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
594 35 64 402 Plant Upgrades	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 08 401 Sewer Projects Transfer	0.00	0.00	0.00	0.0%	
597 00 09 410 Operating Transfer Out - To Fund #410	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

407 1998 Sewer Revenue Bond Fund

Revenues	Original	Proposed	Difference		Remarks
350 Fines & Penalties					
359 00 00 000 Penalties	0.00	0.00	0.00	0.0%	
350 Fines & Penalties	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings					
361 11 00 407 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 407 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 30 70 407 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 40 00 407 Interest	0.00	0.00	0.00	0.0%	
368 10 00 000 Principal Payment	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 407 Sewer Operations Transfer	0.00	0.00	0.00	0.0%	
397 00 00 411 Transfer From Bond Reserve Fund	0.00	0.00	0.00	0.0%	
397 00 01 407 Sewer Facilities Transfer	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
591 Debt Service - Principal Repayment					
591 35 72 001 Bond Principal	0.00	0.00	0.00	0.0%	
592 35 83 407 Bond Interest	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 10 401 Operating Transfer Out - Fund 401	0.00	0.00	0.00	0.0%	

407 1998 Sewer Revenue Bond Fund

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

410 Sewer Capital Projects Reserve

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 410 Investment Interest	9,000.00	9,000.00	0.00	100.0%	
361 30 00 410 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 40 00 410 Interfund Loan Interest Received	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	9,000.00	9,000.00	0.00	100.0%	
370 Capital Contributions					
367 41 00 000 Sewer Connection Fees	500,000.00	500,000.00	0.00	100.0%	
367 41 01 000 Special Sewer Connection Fee	5,000.00	5,000.00	0.00	100.0%	
370 Capital Contributions	505,000.00	505,000.00	0.00	100.0%	
380 Non Revenues					
381 20 10 001 Interfund Loan Repayment-General Fund	0.00	0.00	0.00	0.0%	
381 20 10 040 Interfund Loan Repayment-Arterials	0.00	0.00	0.00	0.0%	
381 20 10 103 Interfund Loan Repayment-Streets	0.00	0.00	0.00	0.0%	
381 20 50 425 Interfund Loan Repayment-Stormwater	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 410 Sewer Operations Transfer	459,900.00	459,900.00	0.00	100.0%	
397 00 09 402 Operating Transfer In - From Fund 402	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	459,900.00	459,900.00	0.00	100.0%	
Fund Revenues:	973,900.00	973,900.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference	Remarks

410 Sewer Capital Projects Reserve

Expenditures	Original	Proposed	Difference		Remarks
535 Sewer					
581 10 00 000 Loan To Arterial St 104	0.00	0.00	0.00	0.0%	
581 10 00 103 Loan To Streets 103	0.00	0.00	0.00	0.0%	
920 Interfund Loans	0.00	0.00	0.00	0.0%	
591 35 72 000 Principal Payment - PWTF	552,082.00	552,082.00	0.00	100.0%	
592 35 83 410 Interest Payment - PWTF	4,781.00	4,781.00	0.00	100.0%	
930 Debt Service	556,863.00	556,863.00	0.00	100.0%	
597 00 00 410 Sewer Operations Fund 401	450,000.00	1,000,000.00	550,000.00	222.2%	
597 00 04 410 Revenue Bond Fund 407	0.00	0.00	0.00	0.0%	
950 Transfers	450,000.00	1,000,000.00	550,000.00	222.2%	
535 Sewer	1,006,863.00	1,556,863.00	550,000.00	154.6%	
580 Non Expeditures					
581 10 00 102 Loan To Cemetery Operations	0.00	0.00	0.00	0.0%	
581 10 22 001 Loan To General Fund	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 04 505 Transfers-Out - Public Works Facility 505	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	1,006,863.00	1,556,863.00	550,000.00	154.6%	
Fund Excess/(Deficit):	(32,963.00)	(582,963.00)			

411 1998 Sewer Rev Bond Res Fund

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 00 407 Transfer To Bond Payment Fund	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

412 Solid Waste Operations Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
332 92 10 412 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services					
343 70 00 000 Garbage/Solid Waste Fees	2,697,000.00	2,697,000.00	0.00	100.0%	
343 70 00 010 Utility Tax Collected	400,000.00	400,000.00	0.00	100.0%	
343 71 00 000 Garbage/Extra Tags	500.00	500.00	0.00	100.0%	
343 72 00 000 Yard Waste Punch Cards	1,000.00	1,000.00	0.00	100.0%	
343 72 00 001 Curbside Yard Waste Fees	230,000.00	230,000.00	0.00	100.0%	
343 73 00 000 Curbside Recycling Fee	552,000.00	552,000.00	0.00	100.0%	
343 73 00 001 Site Recycling Fees	20,000.00	20,000.00	0.00	100.0%	
343 73 00 005 Commercial Recycling Fees	145,000.00	145,000.00	0.00	100.0%	
343 73 01 001 Rolloff Haul Fees	140,000.00	140,000.00	0.00	100.0%	
343 73 01 002 Rolloff Dump Fees	215,000.00	215,000.00	0.00	100.0%	
343 74 00 000 Equipment Rental	35,000.00	35,000.00	0.00	100.0%	
343 75 00 000 Fuel Surcharge	85,000.00	85,000.00	0.00	100.0%	
343 77 00 000 Advertising Signs	600.00	600.00	0.00	100.0%	
343 78 00 000 Collection Recoveries	15,000.00	15,000.00	0.00	100.0%	
343 79 00 000 Penalties On Accounts	28,000.00	28,000.00	0.00	100.0%	
340 Charges For Goods & Services	4,564,100.00	4,564,100.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 412 Investment Interest	2,500.00	2,500.00	0.00	100.0%	
361 30 00 412 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 40 00 412 Interest On Accts	9,000.00	9,000.00	0.00	100.0%	
369 91 00 412 Miscellaneous Income	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	11,500.00	11,500.00	0.00	100.0%	
380 Non Revenues					
382 10 00 412 Dumpster Deposit	0.00	0.00	0.00	0.0%	

412 Solid Waste Operations Fund

Revenues	Original	Proposed	Difference		Remarks
380 Non Revenues					
380 Non Revenues	0.00	0.00	0.00	0.0%	
390 Other Financing Sources					
395 10 00 412 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 413 S-W Reserve Fund	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
398 Insurance Recoveries					
398 10 00 412 Insurance Recoveries	0.00	0.00	0.00	0.0%	
398 Insurance Recoveries	0.00	0.00	0.00	0.0%	
Fund Revenues:	4,575,600.00	4,575,600.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
525 Disaster Services					
525 20 13 412 Disaster Response - Wages and Overtime	0.00	0.00	0.00	0.0%	
525 20 41 412 Disaster Response - Other Expenses	0.00	0.00	0.00	0.0%	
525 30 13 412 Disaster Recovery - Wages and Overtime	0.00	0.00	0.00	0.0%	
525 30 41 412 Disaster Recovery - Other Expenses	0.00	0.00	0.00	0.0%	
525 Disaster Services	0.00	0.00	0.00	0.0%	
537 Garbage & Solid Waste					

412 Solid Waste Operations Fund

Expenditures	Original	Proposed	Difference		Remarks
537 Garbage & Solid Waste					
537 80 20 001 HRA - VEBA for HDHP	0.00	0.00	0.00	0.0%	
597 37 62 000 Solid Waste\PWOPS Admin Bldg	0.00	0.00	0.00	0.0%	
537 50 48 000 Repairs/maint-equip	110,000.00	110,000.00	0.00	100.0%	
537 50 48 010 Repairs/Maint-Building	20,000.00	20,000.00	0.00	100.0%	
537 50 48 412 M&O Fund 501	97,020.00	97,020.00	0.00	100.0%	
003 Maintenance	227,020.00	227,020.00	0.00	100.0%	
537 60 47 000 Solid Waste Disposal	940,000.00	940,000.00	0.00	100.0%	
537 60 47 010 Curbside Recycling Disposal	200,000.00	200,000.00	0.00	100.0%	
537 60 47 011 Site Recycling Disposal	12,000.00	12,000.00	0.00	100.0%	
537 60 47 015 Construction Demolition Land Disposal - CDL	20,000.00	20,000.00	0.00	100.0%	
537 60 47 020 Site Yard Waste Disposal	22,000.00	22,000.00	0.00	100.0%	
537 60 47 021 Curbside Yard Waste Disposal	55,000.00	55,000.00	0.00	100.0%	
006 Contracted Processing	1,249,000.00	1,249,000.00	0.00	100.0%	
537 80 11 000 Salaries	621,000.00	652,000.00	31,000.00	105.0%	
537 80 12 000 Extra Help	15,000.00	15,000.00	0.00	100.0%	
537 80 13 000 Overtime	40,000.00	40,000.00	0.00	100.0%	
537 80 21 001 Industrial Insurance	13,000.00	13,000.00	0.00	100.0%	
537 80 22 001 Social Security	52,000.00	55,000.00	3,000.00	105.8%	
537 80 23 001 PERS Retirement	37,000.00	39,000.00	2,000.00	105.4%	
537 80 24 001 Unemployment	2,000.00	2,000.00	0.00	100.0%	
537 80 25 001 Medical/Dental/Vision	174,000.00	170,000.00	(4,000.00)	97.7%	
537 80 26 050 Washington Sick Leave	2,000.00	3,000.00	1,000.00	150.0%	
537 80 28 000 Employee Wellness	0.00	0.00	0.00	0.0%	
010 Solid Waste Services	956,000.00	989,000.00	33,000.00	103.5%	
537 80 31 000 Operating Supplies	68,000.00	68,000.00	0.00	100.0%	
537 80 31 010 Office Supplies	3,000.00	3,000.00	0.00	100.0%	
537 80 32 000 Auto Fuel/Diesel	150,000.00	150,000.00	0.00	100.0%	
537 80 32 010 Fuel Additive - DEF	3,000.00	3,000.00	0.00	100.0%	
537 80 34 000 Containers - Garbage	65,000.00	65,000.00	0.00	100.0%	
537 80 34 001 Containers - Recycling	14,000.00	14,000.00	0.00	100.0%	

412 Solid Waste Operations Fund

Expenditures	Original	Proposed	Difference		Remarks
537 Garbage & Solid Waste					
537 80 34 002 Containers -Yard Waste	10,000.00	10,000.00	0.00	100.0%	
537 80 35 000 Small Tools & Minor Equip	10,000.00	10,000.00	0.00	100.0%	
030 Supplies	323,000.00	323,000.00	0.00	100.0%	
537 80 41 000 Professional Services	5,000.00	5,000.00	0.00	100.0%	
537 80 41 020 Collection Services	0.00	0.00	0.00	0.0%	
537 80 41 030 Legal Publications	0.00	0.00	0.00	0.0%	
537 80 41 031 Advertising	0.00	0.00	0.00	0.0%	
537 80 42 010 Postage	0.00	0.00	0.00	0.0%	
537 80 42 020 Telephone	0.00	0.00	0.00	0.0%	
537 80 42 025 Cell Phones	0.00	0.00	0.00	0.0%	
537 80 43 000 Meals/Travel	2,000.00	2,000.00	0.00	100.0%	
537 80 44 001 Taxes & Assessments	0.00	170,000.00	170,000.00	0.0%	2025 totaled $169,743.
537 80 44 020 Utility Tax - Municipal	400,000.00	400,000.00	0.00	100.0%	
537 80 45 000 Equipment Rental	5,000.00	5,000.00	0.00	100.0%	
537 80 46 000 Insurance	74,348.00	74,348.00	0.00	100.0%	
537 80 47 000 Public Utilities	0.00	0.00	0.00	0.0%	
537 80 48 000 Repair/Maintenance	2,000.00	2,000.00	0.00	100.0%	
537 80 49 000 Misc-Laundry	500.00	500.00	0.00	100.0%	
537 80 49 010 Misc-Dues/Subs & Tuitn/Reg	500.00	500.00	0.00	100.0%	
537 80 49 015 Training	4,000.00	4,000.00	0.00	100.0%	
537 80 49 020 Misc-Filing Fees/Lien Exp	0.00	0.00	0.00	0.0%	
537 80 49 030 CDL/Drug & Alcohol Testing	0.00	0.00	0.00	0.0%	
537 80 49 090 ICA-Support Allocation	297,612.19	297,612.19	0.00	100.0%	
040 Services & Charges	790,960.19	960,960.19	170,000.00	121.5%	
594 37 61 000 Other Improvements	0.00	0.00	0.00	0.0%	
594 37 64 000 Machinery & Equipment	40,000.00	40,000.00	0.00	100.0%	
900 Capital Expenditures	40,000.00	40,000.00	0.00	100.0%	
597 00 00 412 General Fund Trf-IDCA	0.00	0.00	0.00	0.0%	
597 00 02 412 Reserve Fund	126,000.00	126,000.00	0.00	100.0%	
597 90 00 412 Equipment Replacement Fund 501	377,520.00	377,520.00	0.00	100.0%	

412 Solid Waste Operations Fund

Expenditures	Original	Proposed	Difference		Remarks
537 Garbage & Solid Waste					
950 Transfers	503,520.00	503,520.00	0.00	100.0%	
537 Garbage & Solid Waste	4,089,500.19	4,292,500.19	203,000.00	105.0%	
580 Non Expeditures					
582 10 00 412 Dumpster Deposit Refund	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment					
591 80 70 412 Leases + Subscription IT (SBITA) - Solid Waste Dept.	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 00 01 505 Transfers-Out - PW Facility Fund 505	50,430.00	50,430.00	0.00	100.0%	
597 Interfund Transfers	50,430.00	50,430.00	0.00	100.0%	
Fund Expenditures:	4,139,930.19	4,342,930.19	203,000.00	104.9%	
Fund Excess/(Deficit):	435,669.81	232,669.81			

413 Solid Waste Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 413 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 413 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 012 Operations Transfer	126,000.00	126,000.00	0.00	100.0%	
397 Interfund Transfers	126,000.00	126,000.00	0.00	100.0%	
Fund Revenues:	126,000.00	126,000.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 01 412 S-W Operations Transfer	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	126,000.00	126,000.00			

425 Stormwater Operations

Revenues	Original	Proposed	Difference		Remarks
310 Taxes					
311 10 00 000 Real & Personal Property Taxes	0.00	0.00	0.00	0.0%	
310 Taxes	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues					
334 03 10 000 Ecology Capacity Grant	0.00	0.00	0.00	0.0%	
334 06 90 425 L&I Stay At Work Grant	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services					
343 10 00 000 Stormwater Fees	1,041,803.00	1,085,000.00	43,197.00	104.1%	YTD 5/31/2026 $451,876, average $90,375 per month x 12 months = $1,084,503.
343 10 00 001 BY Creek Subflood Zone	0.00	0.00	0.00	0.0%	
343 10 00 002 Penalties On Accounts	500.00	500.00	0.00	100.0%	
343 10 00 010 Utility Tax Collected	103,000.00	115,000.00	12,000.00	111.7%	YTD 5/31/2026 $47,609.92, divided by 5 months for average x 12 months in 2026 = $114,263.81. Same amount for 343.10.00.010, 531.50.44.020 and 316.49.31.000.
343 18 00 000 Collection Recoveries	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	1,145,303.00	1,200,500.00	55,197.00	104.8%	
360 Interest & Other Earnings					
361 11 00 425 Investment Interest	1,200.00	1,200.00	0.00	100.0%	
361 30 00 425 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
361 40 00 425 Interest On Accounts	0.00	0.00	0.00	0.0%	
362 50 00 425 Land Rents, Leases	0.00	0.00	0.00	0.0%	
369 10 00 425 Sale Of Surplus	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	1,200.00	1,200.00	0.00	100.0%	
390 Other Financing Sources					
395 10 01 000 Sales Of Trees	0.00	0.00	0.00	0.0%	
395 20 00 425 Insurance Recoveries	0.00	0.00	0.00	0.0%	

425 Stormwater Operations

Revenues	Original	Proposed	Difference		Remarks
390 Other Financing Sources					
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 01 426 Transfer From Reserve	0.00	0.00	0.00	0.0%	
397 00 10 425 Transfer From Art Streets	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	1,146,503.00	1,201,700.00	55,197.00	104.8%	

Expenditures	Original	Proposed	Difference		Remarks
531 Storm Water Services					
531 80 28 000 Employee Wellness	500.00	500.00	0.00	100.0%	
531 50 11 000 Salaries	341,000.00	330,000.00	(11,000.00)	96.8%	
531 50 12 000 Extra Help	20,000.00	20,000.00	0.00	100.0%	
531 50 13 000 Overtime	3,000.00	15,000.00	12,000.00	500.0%	
531 50 21 001 Industrial Insurance	6,000.00	6,000.00	0.00	100.0%	
531 50 22 001 Social Security	28,000.00	28,000.00	0.00	100.0%	
531 50 23 001 PERS Retirement	20,000.00	20,000.00	0.00	100.0%	
531 50 24 001 Unemployment	800.00	800.00	0.00	100.0%	
531 50 25 001 Medical/Dental/Vision	115,000.00	106,000.00	(9,000.00)	92.2%	
531 50 26 050 Washington Sick Leave	600.00	2,000.00	1,400.00	333.3%	
010 Stormwater Services	534,400.00	527,800.00	(6,600.00)	98.8%	
531 50 31 000 Operating Supplies	18,040.00	18,040.00	0.00	100.0%	
531 50 32 000 Vehicle Fuel	16,320.00	16,320.00	0.00	100.0%	
030 Supplies	34,360.00	34,360.00	0.00	100.0%	
531 50 41 000 Professional Services	8,000.00	8,000.00	0.00	100.0%	
531 50 41 002 Contracted Services	52,000.00	52,000.00	0.00	100.0%	
531 50 41 003 Collection Services	5,000.00	5,000.00	0.00	100.0%	
531 50 41 005 Vector Waste Disposal	10,000.00	10,000.00	0.00	100.0%	
531 50 41 010 DOE NPDES Permit	5,356.00	5,356.00	0.00	100.0%	

425 Stormwater Operations

Expenditures	Original	Proposed	Difference		Remarks
531 Storm Water Services					
531 50 41 020 DOE NPDES Monitoring	7,850.00	7,850.00	0.00	100.0%	
531 50 42 010 Postage	1,300.00	1,300.00	0.00	100.0%	
531 50 44 000 Taxes & Assessments	16,714.00	16,714.00	0.00	100.0%	
531 50 44 020 Storm Drainage Utility Tax-Municipal	103,000.00	115,000.00	12,000.00	111.7%	YTD 5/31/2026 $47,609.92, divided by 5 months for average x 12 months in 2026 = $114,263.81. Same amount for 343.10.00.010, 531.50.44.020 and 316.49.31.000.
531 50 45 000 Rental Equipment	2,300.00	2,300.00	0.00	100.0%	
531 50 46 000 Insurance	55,387.00	55,387.00	0.00	100.0%	
531 50 47 000 Public Utilities	3,516.00	3,516.00	0.00	100.0%	
531 50 48 000 Repairs/Maintenance	26,010.00	26,010.00	0.00	100.0%	
531 50 48 425 M&O Fund 501	29,768.00	29,768.00	0.00	100.0%	
531 50 49 000 Tuition/Training	2,500.00	2,500.00	0.00	100.0%	
531 50 49 001 Filing & Lien Fees	700.00	700.00	0.00	100.0%	
531 50 49 010 CDL/Drug & Alcohol Testing	200.00	200.00	0.00	100.0%	
531 50 49 090 ICA-Support Allocation	13,114.96	131,184.96	118,070.00	*****%	Originally misentered as $13,114.96, should be 131,184.96.
040 Goods & Services	342,715.96	472,785.96	130,070.00	138.0%	
581 20 00 425 Interfund Loan - Sewer Fund	0.00	0.00	0.00	0.0%	
592 39 82 000 Interfund Loan Interest	0.00	0.00	0.00	0.0%	
800 Debt Service	0.00	0.00	0.00	0.0%	
594 31 63 000 Collection System	50,000.00	50,000.00	0.00	100.0%	
900 Capital Expenditures	50,000.00	50,000.00	0.00	100.0%	
597 00 00 425 General Fund Trf-IDCA	0.00	0.00	0.00	0.0%	
597 00 25 426 Stormwater Reserve	0.00	0.00	0.00	0.0%	
597 00 26 425 Equipment Replacement Fund 501	109,868.00	109,868.00	0.00	100.0%	
950 Transfers	109,868.00	109,868.00	0.00	100.0%	
531 Storm Water Services	1,071,843.96	1,195,313.96	123,470.00	111.5%	

425 Stormwater Operations

Expenditures	Original	Proposed	Difference		Remarks
580 Non Expeditures					
588 10 00 425 Prior Period Adjustment	0.00	0.00	0.00	0.0%	
580 Non Expeditures	0.00	0.00	0.00	0.0%	
591 Debt Service - Principal Repayment					
591 50 70 425 Leases + Subscription IT (SBITA) - Stormwater Dept.	500.00	500.00	0.00	100.0%	
591 Debt Service - Principal Repayment	500.00	500.00	0.00	100.0%	
597 Interfund Transfers					
597 00 02 505 Transfers-Out - PW Facility Fund 505	19,300.00	19,300.00	0.00	100.0%	
597 Interfund Transfers	19,300.00	19,300.00	0.00	100.0%	
Fund Expenditures:	1,091,643.96	1,215,113.96	123,470.00	111.3%	
Fund Excess/(Deficit):	54,859.04	(13,413.96)			

426 Stormwater Reserve Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 426 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 426 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 426 Stormwater Operations Transf	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	

Expenditures	Original	Proposed	Difference		Remarks
597 Interfund Transfers					
597 00 00 000 Transfer To Stormwater Operations	0.00	0.00	0.00	0.0%	
597 00 01 104 Transfer To Arterial Streets	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

501 Equipment Replacement Fund

Revenues	Original	Proposed	Difference		Remarks
330 Intergovernmental Revenues					
332 92 10 501 COVID-19 Non-grant Assistance	0.00	0.00	0.00	0.0%	
337 20 00 501 Skagit County EMS	0.00	0.00	0.00	0.0%	
337 31 00 501 Skagit County Equipment Contribution	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services					
348 00 00 001 M&O General Fund 001	4,741.00	4,741.00	0.00	100.0%	
348 00 00 101 M&O Parks Fund 101	6,064.00	6,064.00	0.00	100.0%	
348 00 00 102 M&O Cemetery Fund 102	4,079.00	4,079.00	0.00	100.0%	
348 00 00 103 M&O Street Fund 103	29,327.00	29,327.00	0.00	100.0%	
348 00 00 401 M&O Sewer Fund 401	36,713.00	36,713.00	0.00	100.0%	
348 00 00 412 M&O Solid Waste Fund 412	97,020.00	97,020.00	0.00	100.0%	
348 00 00 425 M&O Storm Water Fund	29,768.00	29,768.00	0.00	100.0%	
348 00 00 520 M&O Engineering	0.00	0.00	0.00	0.0%	
348 00 00 521 M&O Law Enforcement	0.00	0.00	0.00	0.0%	
348 00 00 522 M&O Fire	0.00	0.00	0.00	0.0%	
340 Charges For Goods & Services	207,712.00	207,712.00	0.00	100.0%	
360 Interest & Other Earnings					
361 11 00 501 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 501 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
369 10 00 501 Sale Of Surplus	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
370 Capital Contributions					
395 10 00 501 Sale Of Assets	0.00	0.00	0.00	0.0%	
370 Capital Contributions	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					

501 Equipment Replacement Fund

Revenues	Original	Proposed	Difference		Remarks
397 Interfund Transfers					
397 00 01 312 Equipment Transfer - Fire Impact Fee	0.00	0.00	0.00	0.0%	
397 00 00 021 Equipment Transfer - Police (Public Safety)	325,000.00	325,000.00	0.00	100.0%	
397 00 00 022 Equipment Transfer - Fire (Public Safety 522)	509,410.00	509,410.00	0.00	100.0%	
397 00 00 023 Equipment Transfer - GF 001 EMS (522)	217,800.00	217,800.00	0.00	100.0%	
397 00 00 112 Equipment Transfer - Police (Public Safety)	0.00	0.00	0.00	0.0%	
397 00 00 313 Equipment Transfer - Public Safety Sales Tax Fund 313	0.00	0.00	0.00	0.0%	
397 00 00 501 Equipment Transfer - GF 001 (Admin)	35,764.00	35,764.00	0.00	100.0%	
397 00 01 501 Equipment Transfer - Parks Fund 101	22,264.00	22,264.00	0.00	100.0%	
397 00 02 501 Equipment Transfer - Cemetery Fund 102	14,762.00	14,762.00	0.00	100.0%	
397 00 03 501 Equipment Transfer - Streets Fund 103	108,658.00	108,658.00	0.00	100.0%	
397 00 41 501 Equipment Transfer - Sewer Fund 401	135,762.00	135,762.00	0.00	100.0%	
397 00 42 501 Equipment Transfer - Solid Waste Fund 412	377,520.00	377,520.00	0.00	100.0%	
397 00 45 501 Equipment Transfer - Stormwater Fund 425	109,868.00	109,868.00	0.00	100.0%	
300 Transfer - Equipment Replacement	1,856,808.00	1,856,808.00	0.00	100.0%	
397 Interfund Transfers	1,856,808.00	1,856,808.00	0.00	100.0%	
Fund Revenues:	2,064,520.00	2,064,520.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference	Remarks

501 Equipment Replacement Fund

Expenditures	Original	Proposed	Difference		Remarks
548 Public Works - Centralized Services					
548 30 41 000 Public Auction Charges	0.00	0.00	0.00	0.0%	
548 30 11 000 Salaries	86,000.00	86,000.00	0.00	100.0%	
548 30 13 000 Overtime	0.00	0.00	0.00	0.0%	
548 30 21 001 Industrial Insurance	600.00	600.00	0.00	100.0%	
548 30 22 001 Social Security	7,000.00	7,000.00	0.00	100.0%	
548 30 23 001 PERS Retirement	5,000.00	5,000.00	0.00	100.0%	
548 30 24 001 Unemployment	200.00	200.00	0.00	100.0%	
548 30 25 001 Medical/Dental/Vision	15,000.00	15,000.00	0.00	100.0%	
548 30 26 050 Washington Sick Leave	200.00	300.00	100.00	150.0%	
010 Centralized Services	114,000.00	114,100.00	100.00	100.1%	
548 30 31 000 Operating Supplies	0.00	10,000.00	10,000.00	0.0%	
548 30 31 001 Auto Fuel	0.00	2,000.00	2,000.00	0.0%	
591 30 70 501 Lease + Subscription IT (SBITA) - ER&R	0.00	5,000.00	5,000.00	0.0%	
030 Supplies	0.00	17,000.00	17,000.00	0.0%	
548 Public Works - Centralized Services	114,000.00	131,100.00	17,100.00	115.0%	
594 Capital Expenditures					
594 21 65 501 Equipment	0.00	0.00	0.00	0.0%	
594 18 64 501 Vehicles - Admin	9,500.00	66,000.00	56,500.00	694.7%	Replace 1999 Ford Taurus and 2008 Ford Escape for Finance and IT Departments, also used as general city vehicles.
594 21 64 501 Equip & Vehicles - Police	0.00	299,250.00	299,250.00	0.0%	$299,250 original planned, but mistakenly excluded from data entry.
594 22 64 501 Vehicles - Fire	240,000.00	280,000.00	40,000.00	116.7%	Per discussion with Chief Wagner on 2/11/2026, replacement of Zoll monitors has gone up from $240,000 estimated to $280,000.
594 31 64 501 Equip & Vehicles - Storm	0.00	0.00	0.00	0.0%	
594 35 64 501 Equip & Vehicles - Sewer	170,000.00	170,000.00	0.00	100.0%	
594 36 64 000 Equip & Vehicles - Cem	9,000.00	9,000.00	0.00	100.0%	
594 37 64 501 Equip & Vehicles - Solid Waste	0.00	0.00	0.00	0.0%	
594 42 64 000 Equip & Vehicles - Streets	173,200.00	173,200.00	0.00	100.0%	
594 76 64 000 Equip & Vehicles - Park	126,000.00	126,000.00	0.00	100.0%	

501 Equipment Replacement Fund

Expenditures	Original	Proposed	Difference		Remarks
594 Capital Expenditures					
900 Capital Expenditures	727,700.00	1,123,450.00	395,750.00	154.4%	
594 Capital Expenditures	727,700.00	1,123,450.00	395,750.00	154.4%	
597 Interfund Transfers					
597 00 06 505 Transfers-Out - PW Facility Fund 505	20,520.00	20,520.00	0.00	100.0%	
597 Interfund Transfers	20,520.00	20,520.00	0.00	100.0%	
Fund Expenditures:	862,220.00	1,275,070.00	412,850.00	147.9%	
Fund Excess/(Deficit):	1,202,300.00	789,450.00			

505 Public Works Facility Fund

Revenues	Original	Proposed	Difference		Remarks
360 Interest & Other Earnings					
361 11 00 505 Investment Interest	0.00	0.00	0.00	0.0%	
361 30 00 505 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
390 Other Financing Sources					
391 90 00 505 LOCAL Program - PW Building	0.00	0.00	0.00	0.0%	
392 00 00 505 LOCAL Program -Premium	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 97 00 001 Operating Transfer In - General Fund 001	0.00	0.00	0.00	0.0%	
397 97 00 101 Operating Transfer In - Parks 101	52,470.00	52,470.00	0.00	100.0%	
397 97 00 103 Operating Transfers In - Streets 103	20,750.00	20,750.00	0.00	100.0%	
397 97 00 401 Operating Transfer In - Sewer Fund 401	91,570.00	91,570.00	0.00	100.0%	
397 97 00 412 Operating Transfer In - Solid Waste Fund 412	50,430.00	50,430.00	0.00	100.0%	
397 97 00 425 Operating Transfer In - Stormwater Fund 425	19,300.00	19,300.00	0.00	100.0%	
397 97 00 501 Operating Transfers In - ER&R 501	20,520.00	20,520.00	0.00	100.0%	
397 97 00 505 Transfer In - Sewer Capital Projects	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	255,040.00	255,040.00	0.00	100.0%	
Fund Revenues:	255,040.00	255,040.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference	Remarks
591 Debt Service - Principal Repayment				

505 Public Works Facility Fund

Expenditures	Original	Proposed	Difference		Remarks
591 Debt Service - Principal Repayment					
591 00 00 505 LOCAL Redemption of Debt Principal	115,000.00	115,000.00	0.00	100.0%	
591 Debt Service - Principal Repayment	115,000.00	115,000.00	0.00	100.0%	
592 Debt Service - Interest Costs					
592 48 00 505 Bond Issuance Costs	137,750.00	137,750.00	0.00	100.0%	
592 Debt Service - Interest Costs	137,750.00	137,750.00	0.00	100.0%	
594 Capital Expenditures					
594 00 00 000 Capital Expenditures/Expenses - Other Costs Allocations	0.00	0.00	0.00	0.0%	
594 35 60 010 Const - WWTP Lab/Ops Bldg	0.00	0.00	0.00	0.0%	
594 48 60 000 Eng - PW Building	0.00	0.00	0.00	0.0%	
594 48 60 010 Const - PW Building	0.00	0.00	0.00	0.0%	
594 48 60 020 Eng - PW Veh Storage Bldg	0.00	0.00	0.00	0.0%	
594 48 60 021 Const - PW Veh Storage Bldg	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
Fund Expenditures:	252,750.00	252,750.00	0.00	100.0%	
Fund Excess/(Deficit):	2,290.00	2,290.00			

631 Suspense Fund

Revenues	Original	Proposed	Difference		Remarks
380 Non Revenues					
389 90 01 631 Unapplied Cash - Suspense	0.00	0.00	0.00	0.0%	
389 90 02 631 Unapplied Cash - Court	0.00	0.00	0.00	0.0%	
389 90 03 631 Unapplied Park and Facility Reservations, and PRR Payments	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

635 Custodial Fund

Revenues	Original	Proposed	Difference		Remarks
380 Non Revenues					
386 00 00 635 State Court Receipts	50,000.00	50,000.00	0.00	100.0%	
386 00 01 635 Court Deposits	8,000.00	8,000.00	0.00	100.0%	
386 60 00 635 State Court Receipts	0.00	0.00	0.00	0.0%	
389 30 01 635 Sales Tax Collected	10,000.00	10,000.00	0.00	100.0%	
389 30 02 635 Leasehold Excise Tax Collected	3,000.00	3,000.00	0.00	100.0%	
389 30 03 635 10% Net Proceeds Forfeited Property	0.00	0.00	0.00	0.0%	
389 30 04 635 State Surcharge/Building Code Fees Collected	1,500.00	1,500.00	0.00	100.0%	
389 30 05 635 County Crime Victim Witness Program	1,000.00	1,000.00	0.00	100.0%	
389 30 06 635 GMA School Impact Fees Collected	130,000.00	130,000.00	0.00	100.0%	
380 Non Revenues	203,500.00	203,500.00	0.00	100.0%	
Fund Revenues:	203,500.00	203,500.00	0.00	100.0%	

Expenditures	Original	Proposed	Difference		Remarks
580 Non Expeditures					
586 00 01 635 Court Disbursements	8,000.00	8,000.00	0.00	100.0%	
586 30 00 635 State Court Fees Remittance	50,000.00	50,000.00	0.00	100.0%	
589 30 01 635 Sales Tax Remittance	10,000.00	10,000.00	0.00	100.0%	
589 30 02 635 Leasehold Excise Tax Remittance	3,000.00	3,000.00	0.00	100.0%	
589 30 03 635 10% Net Proceeds Forfeited Property Remittance	0.00	0.00	0.00	0.0%	
589 30 04 635 State Surcharge/Building Code Fees Collected	1,500.00	1,500.00	0.00	100.0%	
589 30 05 635 County Crime Victim Witness Program Remittance	1,000.00	1,000.00	0.00	100.0%	
589 30 06 635 GMA School Impact Fees Remittance	130,000.00	130,000.00	0.00	100.0%	

635 Custodial Fund

Expenditures	Original	Proposed	Difference		Remarks
580 Non Expeditures					
580 Non Expeditures	203,500.00	203,500.00	0.00	100.0%	
Fund Expenditures:	203,500.00	203,500.00	0.00	100.0%	
Fund Excess/(Deficit):	0.00	0.00			

Fund	Revenues				Expenditures			
	Original	Proposed	Difference		Original	Proposed	Difference	
001 Current Expense Fund	14,992,235.00	16,807,618.29	1,815,383.29	112.1%	15,031,066.16	16,075,617.16	1,044,551.00	106.9%
002 Fire Proposition 1 Reserve	226,819.00	226,819.00	0.00	100.0%	0.00	0.00	0.00	0.0%
003 Special Projects Fund	0.00	260,000.00	260,000.00	0.0%	179,000.00	293,664.00	114,664.00	164.1%
101 Parks & Facilities Fund	1,460,386.00	2,790,567.00	1,330,181.00	191.1%	1,459,881.00	2,784,265.25	1,324,384.25	190.7%
102 Cemetery Fund	340,050.00	360,050.00	20,000.00	105.9%	339,834.00	361,684.00	21,850.00	106.4%
103 Street Fund	1,453,100.00	1,530,100.00	77,000.00	105.3%	1,452,746.00	1,553,646.00	100,900.00	106.9%
104 Arterial Street Fund	2,906,724.00	3,050,413.00	143,689.00	104.9%	2,906,250.00	2,982,546.00	76,296.00	102.6%
105 Library Fund	440,631.17	495,918.00	55,286.83	112.5%	440,130.00	497,916.00	57,786.00	113.1%
106 Cemetery Endowment Fund	1,500.00	1,500.00	0.00	100.0%	0.00	0.00	0.00	0.0%
107 Parks Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
108 Lodging Tax Fund	60,000.00	60,000.00	0.00	100.0%	60,000.00	73,000.00	13,000.00	121.7%
109 Special Investigation Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
112 Code Enforcement Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
113 Paths And Trails Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
114 Law Enforcement Sales Tax	800,000.00	800,000.00	0.00	100.0%	800,000.00	800,000.00	0.00	100.0%
115 Strategic Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
116 Affordable Housing - HB 1406	14,000.00	14,000.00	0.00	100.0%	20,000.00	20,000.00	0.00	100.0%
117 Housing and Related Services	300,000.00	300,000.00	0.00	100.0%	631,000.00	631,000.00	0.00	100.0%
118 National Opioid Settlement Fund	5,000.00	5,000.00	0.00	100.0%	7,000.00	7,000.00	0.00	100.0%
119 Municipal Arts Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
189 American Rescue Plan Act Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
205 2008 G/O Bond Fund	148,000.00	148,000.00	0.00	100.0%	153,779.00	153,779.00	0.00	100.0%
230 1996 G/O Bond Redemption Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
301 1st 1/4% Real Estate Excise Tax Fund	305,000.00	305,000.00	0.00	100.0%	570,637.00	829,700.00	259,063.00	145.4%
302 2nd 1/4% Real Estate Excise Tax Func	305,000.00	305,000.00	0.00	100.0%	691,052.00	814,200.00	123,148.00	117.8%
303 Building Maintenance Reserve	2,200.00	2,200.00	0.00	100.0%	0.00	0.00	0.00	0.0%
304 Transportation Benefit District	225,000.00	225,000.00	0.00	100.0%	321,900.00	340,000.00	18,100.00	105.6%
305 Library Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
310 Police Mitigation Reserve Fund	12,000.00	12,000.00	0.00	100.0%	0.00	0.00	0.00	0.0%
311 Parks Impact Fee Reserve Fund	215,000.00	215,000.00	0.00	100.0%	45,500.00	235,011.00	189,511.00	516.5%
312 Fire Impact Fee Reserve Fund	45,000.00	45,000.00	0.00	100.0%	0.00	0.00	0.00	0.0%
313 Public Safety Sales Tax Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
314 Transportation Impact Fee Reserve Fi	145,000.00	145,000.00	0.00	100.0%	241,350.00	157,000.00	(84,350.00)	65.1%
401 Sewer Operations Fund	6,982,230.00	7,774,220.00	791,990.00	111.3%	6,944,643.96	7,322,633.96	377,990.00	105.4%
402 Sewer Facilities Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
407 1998 Sewer Revenue Bond Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
410 Sewer Capital Projects Reserve	973,900.00	973,900.00	0.00	100.0%	1,006,863.00	1,556,863.00	550,000.00	154.6%
411 1998 Sewer Rev Bond Res Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
412 Solid Waste Operations Fund	4,575,600.00	4,575,600.00	0.00	100.0%	4,139,930.19	4,342,930.19	203,000.00	104.9%
413 Solid Waste Reserve Fund	126,000.00	126,000.00	0.00	100.0%	0.00	0.00	0.00	0.0%
425 Stormwater Operations	1,146,503.00	1,201,700.00	55,197.00	104.8%	1,091,643.96	1,215,113.96	123,470.00	111.3%
426 Stormwater Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%

Fund	Revenues Original	Revenues Proposed	Revenues Difference		Expenditures Original	Expenditures Proposed	Expenditures Difference	
501 Equipment Replacement Fund	2,064,520.00	2,064,520.00	0.00	100.0%	862,220.00	1,275,070.00	412,850.00	147.9%
505 Public Works Facility Fund	255,040.00	255,040.00	0.00	100.0%	252,750.00	252,750.00	0.00	100.0%
631 Suspense Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
635 Custodial Fund	203,500.00	203,500.00	0.00	100.0%	203,500.00	203,500.00	0.00	100.0%
Excess/(Deficit):	40,729,938.17	45,278,665.29	4,548,727.12	111.2%	39,852,676.27	44,778,889.52	4,926,213.25	112.4%

City Council Agenda Item

Agenda Item No.: l.1.

Date: June 24, 2026

From: Charlie Bush, City Administrator

Subject: 2027-2028 City Strategic Plan (City Council Goals) Final Draft

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RECOMMENDED ACTION:

I move to approve the 2027-2028 City Strategic Plan.

BACKGROUND/SUMMARY INFORMATION:

Attached is a final clean draft of the City's 2027-2028 Strategic Plan with changes incorporated from the prior meeting.

FISCAL IMPACT, IF APPROPRIATE:

N/A

ATTACHMENTS:

1. 2027-2028 City Council Goals Final

City of Sedro-Woolley Strategic Plan: 2027-2028

Goal 1: Increase parks and recreation usage by residents and tourists.

Strategies:

1.1 Enhance outreach and program/event coordination, including through a parks and recreation-focused website upgrade.

- 1.1.1 Modernize/update parks webpage content, including additional training for staff on conducting website updates.
- 1.1.2 Make parks more visible on the City's main page
- 1.1.3 Provide interactive content specific to parks (future)
- 1.1.4 Utilize QR Codes to link content
- 1.1.5 Conduct additional outreach, including working with the School District and other partners to share information, and/or co-sponsor events at City parks.
- 1.1.6 Hire a website professional, on staff or by contract, to implement website enhancements.
- 1.1.7 Invest in additional local information sources such as a downtown kiosk, reader boards, banners, etc. to promote restaurants, green spaces, parks, events, and other City amenities.

1.2 Explore traditional and non-traditional funding opportunities that support parks improvements.

- 1.2.1 Advance concept to sell non-strategic properties to help fund parks capital facilities.

1.2.2 Continue to pursue traditional grant opportunities (federal, state, non-profit, and/or community organizations). Utilize grants first and then city funds.

1.2.3 Explore revenue generating opportunities in City parks in town, including more outdoor eating options that do not take away from existing businesses and consider additional user fees.

1.3 Complete the Parks, Recreation, Open Space Plan (PROS) to advance strategic improvement needs, including adding additional ballfields whenever possible.

1.3.1 Adopt the PROS Plan into the Comprehensive Plan and incorporate implementing tasks and activities into an annual work plan, including developing a plan for a pump track for mountain biking in Sedro-Woolley.

1.3.2 Develop planning/design for funding improvements to Reed Street Park

1.3.3 Implement a plan to relocate the Riverfront Park baseball fields to remove them from the flood plain, with a focus on Northern State Recreation Area as the first option. Where possible, seek mitigation funding for this project.

1.3.4 Build Olmsted Park Phase III (playground equipment or other possible improvements), after seeking funding for playground.

1.3.5 Coordinate with WDFW to improve facilities at Riverfront Park Boat Launch.

1.4 Outdoor Recreation Gateway - Position Sedro-Woolley as a gateway to the North Cascades by strengthening parks, trails, outdoor recreation, youth recreation, river access, events, visitor wayfinding, and connections to the Central Business District.

1.4.1 Goal E3 of the City's new Comprehensive Plan: Realize Sedro-Woolley's image as the "Gateway to the North Cascades" and begin implementation of Goal E3's 17 policies.

1.4.2 For future consideration, hire a Parks and Recreation Manager (staff) to actively manage events and programs. This position would be separate from parks maintenance.

Goal 2: Improve the City's multimodal transportation network. Accomplishing meaningful improvements to the transportation network that focus on safety and mobility such as: safe routes to schools and other trip generators, closing sidewalk gaps, crossings, trail connections, transit access, bike access, freight movement, and emergency response.

Strategies:

2.1 Enhance transportation related outreach.

2.1.1 Modernize/update Public Works website content
2.1.2 Enhance notification content
2.1.3 Provide additional interactive content for specific projects
2.1.4 Utilize QR codes to link content. Distribute QR codes with utility bills and through other distribution methods. Place QR codes around the community.

2.2 Coordinate with partner jurisdictions (i.e. Skagit Count and WSDOT) to support and advance projects impactful to the city and the region. This includes data collection and building relationships to support the community vision.

2.2.1 Work with the County and WSDOT to improve the SR20/Minkler intersection.
2.2.2 Develop project planning for the Minkler/Railroad/ Jameson Multi-modal Corridor (southern connection).

2.3 Develop a Small Works Priorities Plan (updated annually) to prioritize and resolve deficiencies that fall between maintenance and the TIP. Use a data-based, strategic approach.

2.3.1 Develop a Small Works Priorities Plan that identifies small scale impactful projects not typically eligible for grant funding. Plan capital project categories will include transportation, parks, facilities, stormwater, sidewalks, and other infrastructure, and then reframe those projects and seek funding, where appropriate.

2.3.2 Identify eligible funding program remnants, excess general fund reserves, or other sources. Consider Local Improvement Districts to fund projects.

2.3.3 Implement prioritized improvements that do not fall under maintenance repairs. Emphasize completing gaps in pedestrian facilities, including both sidewalks and trails.

2.3.4 Develop a report regarding repair/replacement and estimated project costs for the City's concrete streets. Maintain a focus on school safety as improvements are made.

2.4 Implement major transportation projects identified in the Comprehensive Plan, and in the TIP (updated annually); maximizing available federal, state, and local sources. Coordinate with partners to develop multimodal improvements to concrete streets and consider adding those improvements to the TIP.

2.4.1 Continue to design projects with a Complete Streets focus. Consider dedicated bike lanes.

2.4.2 Address deferred maintenance to sidewalks/local roads utilizing an updated Pavement Condition Program and a Complete Streets model.

2.4.3 Continue to develop the Jones/John Liner Transportation Corridor.

2.4.4 Develop a plan for the Jameson/Railroad/Minkler Transportation Corridor. Continue work on the Cascade Trail to support commuters and other users.

2.4.5 Adjust/update Federal Functional Classifications to identify current transportation connectivity.

2.4.6 Continue completion of the Jones/Jones Liner/Trail Road Corridor projects to support city growth and alleviate congestion on Highway 20.

2.4.7 Provide funding, as available, for maintenance of local streets, sidewalks and bike paths.

2.4.8 Implement LRTP/TIP, including the Cascade Trail improvements/extension, and the Jones/John Liner corridor project. This should be in the multimodal streets section.

Goal 3: Continue accountable leadership that is fair, accessible, and transparent, both in reality and perception. Maintain high fiscal responsibility.

Strategies:

3.1 Recapture our fair share of state and federal funds

3.1.1 Strengthen the City's ER&R program to ensure stability, avoid tax increases, and to maximize the use of state and federal funding.

3.1.2 Develop a grant writer partnership where the City would partner with area agencies to share the costs of a full-time grant writer. The grant writer would be shared between each partner agency on an as-needed basis. A steering committee would oversee the grant writer and monitor equity of the partnership.

3.2 Prioritize public safety, emergency management/response, and code enforcement

3.2.1 Update IT policies to bolster cybersecurity. Update/create policies to safeguard the use of new tools

3.2.2 Hire a communications staff person (to include parks & recreation, general public outreach for the city)

3.3 Work with the City's partners to ensure community needs are met – including services to youth and seniors.

3.3.1 Ensure a smooth transition of Senior Center programming, including Meals on Wheels/congregate meals and Senior Center Coordinator role.

3.4 Engage in practices that lead to a fair allocation of resources

3.4.1 Conduct a community budget survey prior to City Council goal setting for the 2029-2030 budget cycle. The survey would be scientifically valid and would occur in late 2028 or early 2029.

3.4.2 Using the City's communication staff person and the City's facilitation team, further engage the whole community, including the City's underserved communities, in the budget process.

3.4.3 Complete a comprehensive review of the City Council Governance Handbook.

3.5 Fiscal Resilience - Strengthen fiscal resilience by aligning goals with long-term operating costs, maintenance obligations, reserves, debt capacity, grant match requirements, and future replacement costs.

3.5.1 Update the City's financial and purchasing policies to meet the most recent statutory requirements

3.5.2 Strengthen the ERR Program (equipment replacement) by adding additional appropriate assets and improving management strategies.

3.5.3 Further analyze the City's maintenance costs and consider adopting metrics to guide staffing levels based on balancing span of control and workload management to ensure resources are being utilized effectively and achieve the values of a High Performance Organization.

3.6 Technology and Data Governance - Adopt a citywide technology and data-governance approach that supports cybersecurity, privacy, public records compliance, responsible use of artificial intelligence, public safety technology, financial systems, and resident-facing digital services.

3.6.1 I.T. will gather up the existing policies and work with a group of individuals to ensure we are meeting all the points listed above. After which we can present to council for input before adopting implementing. Some of these may be different policies that we can combine into one for easier tracking.

3.7 Local Voice in Regional Systems - Ensure Sedro-Woolley has an active, prepared, and accountable voice in regional systems that affect City residents, including transit, library service, flood planning, housing, behavioral health, economic development, emergency management, and transportation funding.

3.7.1 The Executive Department will work with the Mayor and Council to maintain a complete list of regional assignments and opportunities.

3.7.2 The Mayor will make timely regional assignments according to State law, while conferring with the City Council, where practicable or required. They will aim to fill any eligible vacancies in 3 months or less.

3.7.3 Staff will develop an intergovernmental agenda for City Council consideration that includes regional issues.

Goal 4: Support smart, stable growth that benefits all who call Sedro-Woolley home. Enhance the local economy, public safety, and overall well-being of the city of Sedro-Woolley.

Strategies:

4.1 Implement the goals and policies of the City's Comprehensive Plan.

4.1.1 Enter the Comprehensive Plan into Envisio

4.1.2 Develop an annual work plan to support implementation of the goals and policies of the Plan, to include funding if applicable.

4.1.3 Provide quarterly reports through Envisio regarding Plan implementation progress.

4.1.4 Provide an annual Comprehensive Plan update presentation to the City Council

4.1.5 Per State requirement, provide a five-year report of progress made toward implementation of the Comprehensive Plan.

4.2 Develop approaches to encourage affordable housing in Sedro-Woolley. Work with area private-sector developers and housing providers to address the housing crisis from all angles until Sedro-Woolley has viable options for every budget.

4.2.1 Review and update the City's development code to foster more affordable housing in the city.

4.2.2 Complete proposed code amendments stared prior to the adoption of the Comprehensive Plan that support the City's effort to encourage the development of affordable housing.

4.3 Encourage economic development, including fostering new businesses and job creation. Support partnerships with local and regional business and economic development organizations to promote economic development that puts people first, supporting local jobs, entrepreneurs and small businesses. Promote and enhance small businesses in Sedro-Woolley.

4.3.1 Assist the Port of Skagit in completing the restoration of the Hub building at Northern State.

4.3.2 Work with economic development partners to recruit new businesses to locate at the SWIFT Center.

4.3.3 Maintain the City's support for Job Corps at the SWIFT Center, an important training facility for disadvantaged young people.

4.3.4 Collaborate with economic development partners to showcase the city as a great place to open a small business, including participating in annual business education events and updating and clarifying information on the City's website.

4.3.5 Work with economic development partners to support downtown businesses, and the historic welcoming nature of the downtown. Support could include additional community development grant funding, public works projects, grant funding secured by the city, educational events for businesses, or special events.

4.3.6 Secure grant funding for additional economic development projects downtown.

4.3.7 Update and implement the SWIFT Center Subarea Plan. Review the SWIFT Center Subarea Plan of the City's Comprehensive Plan for opportunities to enhance business and economic development opportunities there, including enhancing outdoor recreation resources, supporting education and job/skills training facilities, small-scale art production facilities, and to pursue on-campus housing development initiatives that support these activities.

4.3.8 Implement the City portions of the Comprehensive Economic Development Strategy (CEDS) and the Sedro-Woolley Economic Development Action Plan, which is now incorporated into the Economic Element of the City's Comprehensive Plan. Provide timely updates.

4.4 Enhance public safety and health.

4.4.1 Place a Police School Resource officer in the high school/middle school.

4.4.2 Study the pros and cons of a regional fire district.

4.4.3 Study future needs regarding staffing, training and fire marshal duties.

4.4.4 Evaluate available land or purchase land land for a new Police station, begin the design process, and develop a funding plan.

4.4.5 Assess the need for additional police staffing, develop a strategy for how to fund those positions in future budgets, and enhance efforts regarding law enforcement personnel retention and wellness.

4.4.6 Implement additional technology that would assist overall public safety by reducing/solving crime activity or improving traffic safety. Examples include more cameras, speed warning signage areas and drones.

4.5 Invest in future-ready, accessible infrastructure to keep pace with growth.

4.5.1 Harden wastewater treatment plant against Skagit River flooding.

4.5.2 Increase collaboration with county regarding river flooding and other disaster/emergency responses to advocate for the best interests of the city.

4.5.3 Update the capital facilities plan annually

4.5.4 Approve and implement the Stormwater Plan, including hiring stormwater staff

4.6 Celebrate the livability and diversity of our city - tidy, community-centered, walkable/rollable city, with vibrant historical center, fun community events, thriving arts community, access to our beautiful, peaceful, regional environment.

4.6.1 Support local events utilizing the City's new communications staff person and enhanced partnerships.

4.7 Recognizable Growth - Sedro-Woolley should grow in a way that keeps the city recognizable to the people who already call it home while creating practical housing, transportation, parks, public safety, and economic opportunities for the people who will call it home in the future.

4.7.1 Work with Skagit County and the City of Burlington to clearly establish a defined buffer between the cities of Sedro-Woolley and Burlington, either through the establishment of a green belt or open space area, or some

other mechanism. Central Business District First - Prioritize the Central Business District as Sedro-Woolley's civic, commercial, historic, and small-business core.

4.8 Central Business District First - Prioritize the Central Business District as Sedro-Woolley's civic, commercial, historic, and small-business core.

4.8.1 Building on previous actions, work with the community to develop a downtown activation plan to detail legislative, programmatic, and place-making efforts to foster economic development, increase living wage job opportunities, and provide a more vibrant downtown hub for residents, workers, and visitors.

4.9 Housing for Life Stages - Create a housing-for-life-stages strategy that supports starter homes, ADUs, duplexes, triplexes, apartments near services, senior-friendly housing, workforce housing, and ownership opportunities where practical.

4.9.1 Explore a targeted inclusionary zoning program and associated development regulations for the mixed-use and multifamily zones aimed at very low-income households.

4.10 City Edge and Urban Growth Area Discipline - Establish a city-edge and Urban Growth Area strategy that directs urban growth where urban services can be provided, protects rural and resource lands from accidental urbanization, and coordinates City and County decisions on roads, utilities, stormwater, housing, and emergency response.

4.10.1 Coordinate with the County to establish and maintain an urban growth area (UGA) of sufficient size to accommodate 20-year population and employment projections and to include existing and future urban land uses.

4.11 Improve WWTP capacity and lifecycle to modernize and continue to discharge clean water to the Skagit River.

4.11.1 Complete WWTP Upgrade design. Target – shovel ready be 2028.
4.11.2 Begin WWTP Upgrade construction in 2028 with. Target – construction complete in 2030.

4.12 Continue to modernize and repair collection system infrastructure to increase reliability and reduce infiltration and inflow risk.

4.12.1 Continue to modernize and repair collection system infrastructure to increase reliability and reduce infiltration and inflow risk.
4.12.2 Develop a plan for the next series of collection system replacement/lining upgrades for the next five years

4.13 Develop a plan to address flood resiliency.

4.13.1 Incorporate flood resiliency into new facility infrastructure and enhance resiliency in existing WWTP facilities individually.
4.13.2 Develop planning for flood protection for the entire Public Works compound that includes resulting protection for southwest Sedro-Woolley.

City Council Agenda Item

Agenda Item No.: m.1.

Date: June 24, 2026

From: Dan Curtis, City Attorney, JoEllen Kesti, Mayor, Charlie Bush, City Administrator

Subject: Resolution 1187-26 - Approving Joint Letter in Opposition to Goldeneye BESS siting - Action Requested

RECOMMENDED ACTION:

Motion to approve Resolution 1187-26 authorizing transmittal of a joint letter to the governor, EFSEC, and Applicant opposing the proposed Goldeneye BESS site on the Hansen Creek floodplain.

BACKGROUND/SUMMARY INFORMATION:

The attached letter was jointly drafted by the Sedro-Woolley City Attorney, Skagit County, and the Upper Skagit Tribe to signal joint and resolute opposition to the proposed degradation of historic farmland, natural and cultural resources by the proposed BESS siting at Hansen Creek.

As of now, the Goldeneye Battery Storage project remains in EFSEC's environmental review stage, with land use/adjudication, and the final recommendation and governor's decision still pending.

EFSEC staff are continuing to assess the potential impacts from the project as required by the State Environmental Policy Act and coordinating with representatives with the Department of Archaeological and Historic Preservation and the Governor's Office of Indian Affairs. on May 8th EFSEC sent a letter to the Upper Skagit Tribe seeking feedback on the cultural resources survey. The Upper Skagit Tribe responded by notifying EFSEC that it opposes the siting because it encroaches upon Tribal Cultural Property. The archaeological survey and communication with the Tribe is ongoing. — From EFSEC Council meeting minutes

EFSEC is accepting general comments for this facility by email at comments@efsec.wa.gov, and written comments may also be mailed to Washington State Energy Facility Site Evaluation Council, PO Box 43172, Olympia, WA 98503-3172, while comments to the Governor may be mailed to Governor Bob Ferguson, Office of the Governor, PO Box 40002, Olympia, WA 98504-0002.

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. Resolution 1187-26 Approving Joint Opposition Letter
2. Goldeneye Bess Joint Opposition Letter

RESOLUTION NO 1187-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AUTHORIZING TRANSMITTAL OF A JOINT LETTER TO THE GOVERNOR, EFSEC, AND APPLICANT OPPOSING THE PROPOSED GOLDENEYE BATTERY ENERGY STORAGE SYSTEM (BESS) SITE ON THE HANSEN CREEK FLOODPLAIN

WHEREAS, the City Council of the City of Sedro-Woolley has reviewed a proposed letter, jointly prepared with Skagit County and the Upper Skagit Indian Tribe, addressed to Governor Bob Ferguson, the Washington State Energy Facility Site Evaluation Council (EFSEC), and Goldeneye Battery Storage LLC / Goldfinch Energy Storage, LLC (the Joint Letter), expressing opposition to the proposed Goldeneye Battery Energy Storage System (BESS) siting on the Hansen Creek floodplain; and,

WHEREAS, the City recognizes the importance of Washington's clean energy transition and the value of grid reliability, while also recognizing the need to protect designated farmland, floodplains, and salmon-bearing waters within the City's region; and,

WHEREAS, the City has an interest in protecting Hansen Creek, its associated floodplain, and in ensuring that public investments in salmon recovery and floodplain restoration are not undermined by incompatible development; and,

WHEREAS, the City Council finds that the Joint Letter accurately and appropriately articulates the City's concerns regarding siting a large BESS facility within a sensitive floodplain and salmon-bearing corridor and requests that Goldeneye withdraw its application, that EFSEC require a rigorous alternatives analysis and that the Governor deny site certification for the proposed location if EFSEC proceeds; and,

WHEREAS, the City Council desires to authorize the Mayor and City Clerk to transmit the Joint Letter on behalf of the City of Sedro-Woolley and to take such further actions as are necessary to effectuate the transmittal;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AS FOLLOWS:

1. **Approval of Joint Letter.** The City Council hereby approves the Joint Letter, in substantially the form attached hereto as Exhibit A, and finds that the Joint Letter reflects the City's official position regarding the proposed Goldeneye BESS siting on the Hansen Creek floodplain.

2. **Authorization to Transmit.** The City Council hereby authorize**s** the Mayor, or the Mayor's designee, and the City Clerk to transmit the Joint Letter to:
    - Governor Bob Ferguson, Office of the Governor;
    - Washington State Energy Facility Site Evaluation Council (EFSEC); and

- Goldeneye Battery Storage LLC / Goldfinch Energy Storage, LLC; in the form approved by this Resolution and to deliver copies to other appropriate state and local officials and tribal representatives as the Mayor deems appropriate.

3. **Further Actions.** The Mayor, City Clerk, and City Attorney are each authorized to take such further actions, execute such documents, and provide such additional information as may be necessary or appropriate to carry out the intent and purposes of this Resolution, including minor non-substantive edits to the Joint Letter for clarity, formatting, or to correct typographical errors, provided such edits do not alter the substantive content or policy positions expressed therein.

PASSED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 24th DAY OF JUNE, 2026.

APPROVED:

_____
JoEllen Kesti, Mayor

ATTEST:

_____
Kelly Kohnken, Finance Director/City Clerk

APPROVED AS TO FORM:

_____
Dan Curtis, City Attorney

To:

Governor Bob Ferguson
Office of the Governor
PO Box 40002
Olympia, WA 98504-0002

Washington State Energy Facility Site Evaluation Council (EFSEC)
PO Box 43172
Olympia, WA 98503-3172

Goldeneye Battery Storage LLC
Goldfinch Energy Storage, LLC
412 W 15th Street
15th Fl
New York, NY 10011

From:

Skagit County
County Commissioners Office
1800 Continental Place, Suite 100
Mount Vernon, WA 98273

City of Sedro-Woolley
City Council
325 Metcalf St
Sedro-Woolley, WA 98284

Upper Skagit Indian Tribe
25944 Community Plaza Way,
Sedro-Woolley, WA 98284

Regarding:

Opposition to Goldeneye BESS Siting on Hansen Creek Floodplain

SKAGIT COUNTY **CITY OF SEDRO-WOOLLEY**

UPPER SKAGIT INDIAN TRIBE

Opposition to Goldeneye BESS Siting on Hansen Creek Floodplain

The City of Sedro-Woolley, the Upper Skagit Indian Tribe and Skagit County jointly submit this letter in opposition to the Goldeneye Battery Energy Storage System ("BESS"), proposed just east of Sedro-Woolley in rural Skagit County. The proposed site is both designated farmland and floodplain, spanning both sides of Hansen Creek, a critical salmon stream. We support Washington's clean energy transition and recognize the value of grid reliability. However, for the reasons discussed below, this site is fundamentally incompatible with our community's values.

We ask that EFSEC require a rigorous alternatives analysis that acknowledges the availability of suitable industrial-zoned sites away from sensitive floodplain, farmland and salmon-bearing waters. The current location is simply not an appropriate BESS site, and we respectfully request that Governor Ferguson deny Site Certification at this location.

Hansen Creek is an important Skagit River tributary, supporting four different salmon species as well as trout. It has also been designated as critical habitat for Puget Sound Chinook salmon and Puget Sound Steelhead, both of which are listed as threatened under the U.S. Endangered Species Act.

Hansen Creek is the heart of the Upper Skagit Indian Tribe's homeland ceded under the Treaty of Point Elliott. The Upper Skagit Indian Tribe's reservation is located in the Hansen Creek drainage, upstream of the proposed Goldeneye BESS facility.

For more than two decades, Hansen Creek has been a focus of sustained salmon recovery and floodplain restoration by Skagit local and tribal governments working in partnership. These efforts were undertaken precisely because past development simplified habitat, increased sediment and flooding problems, and reduced the creek's ability to support salmon across life stages.

In response, the Upper Skagit Tribe and Skagit County—working with regional partners including the Swinomish Indian Tribal Community and others—have advanced a phased, science-based restoration program intended to reestablish natural processes, improve water quality, and restore access to complex floodplain habitats throughout the Hansen Creek watershed.

A cornerstone of this work was the Hansen Creek Alluvial Fan and Wetland Restoration Project, led by the Upper Skagit Tribe, on Skagit County-owned land just east of Sedro-Woolley, which is less than a mile upstream from the proposed Goldeneye BESS site. This collaborative Upper Skagit-County habitat project alone restored over 140 acres of pasture and depressional wetlands into an alluvial fan and flow-through wetland/riparian forest complex. The design reintroduced floodplain connectivity and habitat-forming processes through side-channel construction, large woody debris placement, grade control structures, and approximately 100,000 native plants. The project improved juvenile salmonid rearing habitat, sediment storage, groundwater recharge, and more resilient seasonal flows.

The restoration of Hansen Creek has involved significant investment of public funds, particularly state salmon recovery funds. For example, Washington's Recreation and Conservation Office reports at least $4.9 million invested in Hansen Creek recovery - exclusive of other grants, additional partner match, in-kind contributions, ongoing monitoring, and long-term stewardship.

Along with habitat restoration by others, Skagit tribal and local government's Hansen Creek restoration efforts cumulatively reflect our community's deliberate, long-term commitment to Hansen Creek's restoration and protection.

The proposed site for the Goldeneye BESS project immediately adjacent to Hansen Creek is glaringly and uniquely unsuited for a BESS facility. The proposed project footprint spans both sides of Hansen Creek and includes construction activities that would occur adjacent to the channel, with subsurface work and tunneling underneath Hansen Creek that would introduce short- and long-term risks to stream stability, sediment dynamics, and water quality.

Even under normal operations, large paved and graveled industrial surfaces, equipment pads, and transformer infrastructure increase polluted stormwater risk unless designed and maintained to a very high standard over the life of the facility.

Under foreseeable exigent conditions like fire, flooding, earthquake, equipment failure or vehicle collision, the potential for contaminants to enter Hansen Creek rises sharply. Because this is a fish-bearing stream in a highly connected floodplain system, the pathway from an on-site incident to downstream habitat is short, fast, and difficult to intercept.

Skagit County has demonstrated that battery storage systems can be evaluated and appropriately sited in our community. For example, Skagit County recently approved a utility-scale BESS proposed within the Bayview Ridge Heavy Industrial zone near Burlington, adjacent to existing transmission infrastructure including the Puget Sound Energy Fredonia substation. EFSEC should not approve a large BESS in a sensitive floodplain and salmon bearing corridor when feasible locations clearly exist in established industrial areas. For this reason, as Skagit tribal and local governments, we respectfully urge the applicant to voluntarily withdraw its application and seek approval at an appropriate location within Skagit County.

Requested action

Given the environmental and public safety risks described above and the extraordinary public and tribal investment in Hansen Creek recovery, we respectfully request the following:

1. We request that Goldeneye voluntarily withdraw this proposal from the EFSEC process and pursue future battery storage development at a suitable location.
2. Should the applicant decline to withdraw this application, EFSEC must require a rigorous, transparent alternatives analysis that evaluates feasible industrial-zoned and previously disturbed sites, including locations co-located with existing substations/transmission, demonstrating why the Hansen Creek site is necessary.
3. If EFSEC proceeds to a recommendation on this application, we request that the Governor deny any Site Certification Agreement for the Goldeneye BESS at Hansen Creek.

The Skagit Valley hosts two major West Coast refineries, five major hydroelectric dams, major pipelines, and other significant energy infrastructure. Our community has amply demonstrated that energy, agriculture, and salmon recovery can successfully coexist when projects are sited responsibly and developed in a manner consistent with our community's plans and values.

The Goldeneye BESS proposal clearly fails to meet this standard.

We ask EFSEC and Governor Ferguson to protect Treaty-reserved resources and the substantial public investments made in Hansen Creek by denying this application at this specific location.

[See Following Pages for Signatures]

City Council
City of Sedro-Woolley, Washington

_____
JoEllen Kesti, Mayor

_____
Councilmember Kevin Loy

_____
Councilmember James Cox

_____
Councilmember Nora Pederson

_____
Councilmember Allan Henderson

_____
Councilmember Paul Cocke

_____
Councilmember Karl de Jong

_____
Councilmember Nick Lavacca

Board of County Commissioners
Skagit County, Washington

_____
Ron Wesen, Chair

_____
Peter Browning, Commissioner

_____
Joe Burns, Commissioner

Upper Skagit Indian Tribe

_____

Scott Schuyler
Policy Director Upper Skagit Cultural & Natural Resources

City Council Agenda Item

Agenda Item No.: m.2.

Date: June 24, 2026

From: Bill Bullock, Public Works Director

Subject: Contract Supplement No. 4 - DGK Inc. - Cascade Trail Phase 2A

RECOMMENDED ACTION:

Motion to authorize the Mayor or designee to amend the professional services agreement with DGK Inc. to cover environmental permitting required for the Cascade Trail Phase 2A; supplement not to exceed $15,682.76.

BACKGROUND/SUMMARY INFORMATION:

Cascade Trail Phase 2A is partially federally funded, which triggers National Environmental Policy Act (NEPA) review, along with other permits. DGK Inc (doing business as Widener & Associates) completed the original NEPA in 2021. The NEPA is required to be updated to account for changes in design and permitting regulations that occurred up to the City resuming design in 2025.

The amended scope will include updated NEPA, updated Biological Assessment (BA) and Section 106 Historic and Cultural Resources Report.

The City continues to make progress on the project. In late 2025, the City obtained a $915K grant from the Transportation Improvement Board (TIB) to add to the Federal funding to cover design and construction. A new consultant is proposed to be hired later in 2026 to finalize design and provide Construction Engineering support with a focus on the high Federal requirements. Right of way activities will take place in 2027 with construction scheduled for 2028.

FISCAL IMPACT, IF APPROPRIATE:

This supplement of $15,682.76 will be funded by the Federal grant with the City's match of $2,117.17 to be funded out of REET I or II.

ATTACHMENTS:

1. 2018-PS-28 DGK Inc-Widener Supplemental Agreement No 4

Washington State Department of Transportation

Supplemental Agreement Number 4	Organization and Address City of Sedro-Woolley 325 Metcalf Street Sedro-Woolley, WA 98284 Phone:	
Original Agreement Number 2018-PS-28		
Project Number STPUS-0020(200)	Execution Date	Completion Date 12/31/2028
Project Title SR20/Cascade Trail West Extension Phase 2A Holtcamp Road to Hodgin Stre	New Maximum Amount Payable $27,122.76	
Description of Work Task 1 Design Phase Services Task 2 Construction Phase Support Services (at the discretion of the Agency: cost to be determined after the completion of the design phase).		

The Local Agency of Sedro-Woolley
desires to supplement the agreement entered in to with DGK Inc.
and executed on 11/15/2018 and identified as Agreement No. 2018-PS-28
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
Per Exhibit B

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: No Change

III

Section V, PAYMENT, shall be amended as follows:
Original $11,440.00 + Supplement #4 $15,682.76 = Total $27,122.76
Supplement #4 updates scope and rates
See Exhibit A

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: _____ By: William Bullock, PE

Consultant Signature

Approving Authority Signature

Date

DOT Form 140-063
Revised 09/2005

Exhibit "A"
Summary of Payments

	Basic Agreement	Supplement #1	Supplement #2	Supplement #3	Supplement #4	Total
Direct Salary Cost	$ 3,100.00	$ -	$ -	$ -	$ 5,535.00	$ 8,635.00
Overhead (including Payroll Additives)	$ 3,410.00	$ -	$ -	$ -	$ 7,837.26	$ 11,247.26
Direct Non-Salary Costs	$ 930.00	$ -	$ -	$ -	$ 650.00	$ 1,580.00
Fixed Fee	$ 4,000.00	$ -	$ -	$ -	$ 1,660.50	$ 5,660.50
Total	$ 11,440.00	$ -	$ -	$ -	$ 15,682.76	$ 27,122.76

Exhibit A

Design and Construction Phase Environmental Svcs

Project Name **SR 20/Cascade Trail West Extension Phase 2A**

Client **City of Sedro-Woolley Public Works**

Location **City of Sedro-Woolley** **Date** **1/26/2026**

	Project Manager	Senior Biologist	Project Biologist		
	Hours	**Hours**	**Hours**		
Biological Assessment (ESA Update Memo)					
Draft	4	4	12		
Final	2	4	2		
Section 106 Consultation					
APE Update Assessment	2		4		
NEPA CE					
Draft	8	9	15		
Final	4	6	5		
Total hours	20	23	38		
Summary	**Hours**	**Rate**	**Cost**		
Project Manager	20	$80.00	$1,600.00		
Senior Biologist	23	$65.00	$1,495.00		
Project Biologist	38	$35.00	$1,330.00		
			Direct Salary Cost		$4,425.00
			Overhead	149.52%	$6,616.26
			Profit	30%	$1,327.50
Total Labor Costs					**$12,368.76**
Invoice 207838					**$2,664.00**
Expenses					**$500.00**
Mileage					**$150.00**
TOTAL ESTIMATED COST					**$15,682.76**

WIDENER & ASSOCIATES

Washington State Department of Transportation

Actuals Not To Exceed Table (ANTE)

WSDOT Agreement:
Cowling & Co. LLC DBA Widener & Associates
1902 120th Pl SE STE. 203
Everett, WA 98208
Effective 2026

Job Classifications	Direct Labor Hourly Billing Rate NTE	Overhead NTE 149.52%	Fixed Fee NTE 30.00%	All Inclusive Hourly Billing Rate NTE
Project Manager	$80.00	$119.62	$24.00	$223.62
Senior Specialist/Contract Administrator	$65.00	$97.19	$19.50	$181.69
Senior Specialist/ Biologist	$65.00	$97.19	$19.50	$181.69
Project Specialist/Biologist	$42.00	$62.80	$12.60	$117.40
Wetland Specialist/Biologist	$35.00	$52.33	$10.50	$97.83
Business Manager	$50.00	$74.76	$15.00	$139.76
Clerical	$35.00	$52.33	$10.50	$97.83
		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00
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		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00

Washington State Department of Transportation

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

June 5, 2025

Cowling & Co., LLC
1902 120th Pl SE STE. 202
Everett, WA 98208

Subject: Acceptance FYE 2024 ICR – Risk Assessment Review

Dear Bryant Widener:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2024 ICR of 149.52% of direct labor. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 704-6397** or via email **consultantrates@wsdot.wa.gov**.

Regards,

Schatzie Harvey
Schatzie Harvey (Jun 5, 2025 09:49 PDT)
SCHATZIE HARVEY, CPA
Contract Services Manager

SH: kb

Task 1: Environmental Documentation and Permitting Updating

The following tasks are intended to provide the environmental coordination, analysis and documentation necessary to implement the project per federal and state requirements.

1.1 Biological Assessment (BA)

- The consultant will prepare a reevaluation of the existing ESA documentation and submit to WSDOT for approval. It is anticipated the effect determination will not change the BA.

1.2 Section 106 Historic and Cultural Resources Report

- The consultant will complete a review of the Area of Potential Effect (APE), assess and provide any changes if needed. This assessment will be submitted for review and approval by WSDOT.
- additional technical information when requested from COE.

1.3 NEPA Categorical Exclusion (CE)

- Collect updated information based on site visits, technical studies, and review of existing literature.
- Summarize the potential changes to impacts on the biological, cultural, economic, and land use in of the preferred alternative in the appropriate section of the CE.
- Provide the City with a draft CE updates and incorporate all comments into a final draft document.
- Respond to WSDOT comments and request for additional information as necessary.
- Prepare the final document and provide the appropriate number of copies to the WSDOT for approval.

Délivrables

The following is a list of the deliverables from the preceding tasks:

- Updated Biological Assessment (BA)
- Section 106 Historic and Cultural Resources Assessment.
- NEPA CE update

City Council Agenda Item

Agenda Item No.: m.3.

Date: June 24, 2026

From: Dan Curtis, City Attorney

Subject: Ordinance 2122-26 - Amending Chapter 2.36 "Housing Authority" - 1st Read

RECOMMENDED ACTION:

First read, no recommended action.

BACKGROUND/SUMMARY INFORMATION:

When the state acts to regulate an entire field, a City may not pass contradictory legislation pertaining to the same field. In codifying RCW 35.82 related to Housing Authorities, specifically RCW 35.82.040 and RCW 35.82.060, the State of Washington regulated the field of eligibility for and removal from the office of Housing Authority Commissioner. In the event that a city code contradicts the state in a field regulated by the state in its entirety, the state law controls. SWMC 2.36.010 contradicts the state law on the subject of eligibility for and removal from the office of Housing Authority Commissioner in two key areas. First, it allows commissioners to be members of the City Council, which is prohibited by the RCW. Secondly, it requires Council approval for removal of a commissioner from office for cause, which is a power reserved for the Mayor by the RCW. To ensure validity of decisions made by the Housing Authority and to ensure the viability of the SWMC on the subject of removal from office for cause, it is most prudent to update the code such that it is consistent with state law on the subject.

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. Ordinance No. 2122-26 Amending Ch. 2.36 City Housing Authority

ORDINANCE NO. 2122-26
AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AMENDING CHAPTER 2.36 "CITY HOUSING AUTHORITY" OF THE SEDRO-WOOLLEY MUNICIPAL CODE (SWMC)

WHEREAS, the City Council of the City of Sedro-Woolley has authority under state law to establish and amend municipal code provisions governing the creation, composition, and operation of local housing authorities; and,

WHEREAS, Municipal housing authorities in Washington operate under RCW Chapter 35.82 and because the state has preempted the field regarding how commissioners are appointed, disciplined, and removed, local code cities cannot operate pursuant to conflicting code.

WHEREAS, SWMC Chapter 2.36 currently provides that "Not more than one-third of its members shall be selected from among the city council or from other elected officers of the city and they shall remain as members of the commission during their incumbency on the city council or other municipal office," a restriction that governs the eligibility and continued service of commissioners; and,

WHEREAS, the City has reviewed the statutory framework governing municipal housing authorities and finds that RCW 35.82.040 provides a clear eligibility rule for commissioners, stating: "No commissioner of an authority may be an officer or employee of the city or county for which the authority is created"; and,

WHEREAS, to ensure the City's municipal code is consistent with state law, to avoid potential conflicts or ambiguity between local ordinance and RCW, and to promote clear, uniform eligibility standards for appointment to the City Housing Authority, the City Council finds it is necessary and appropriate to amend Chapter 2.36 of the SWMC to remove the above-referenced one-third incumbency provision and to incorporate the eligibility language of RCW 35.82.040; and,

WHEREAS, SWMC Chapter 2.36 currently provides that "Members may be removed after public hearing by the mayor with the approval of the city council for inefficiency, neglect of duty or malfeasance in office." a restriction that governs the mayoral removal power set by the state; and,

WHEREAS, the City has reviewed the statutory framework governing municipal housing authorities and finds that RCW 35.82.060 Removal of Commissioners which states in its entirety:

"For inefficiency or neglect of duty or misconduct in office, a commissioner of an authority may be removed by the mayor (or in the case of an authority for a county, by the governing body of said county), but a commissioner shall be removed only after he or she shall have been given a copy of the charges at least ten days prior to the hearing thereon and had an opportunity to be heard in person or by counsel. In the event of the removal of any commissioner, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the clerk."

and,

WHEREAS, to ensure the City's municipal code is consistent with state law, to avoid potential conflicts or ambiguity between local ordinance and RCW, and to promote clear, uniform eligibility standards for removal from the City Housing Authority, the City Council finds it is necessary and appropriate to amend Chapter 2.36 of the SWMC to remove the above referenced council approval requirement which is preempted by state law on the subject; and,

WHEREAS, the City Council further finds that adopting the state statutory eligibility language will promote independent governance of the Housing Authority, avoid dual-office conflicts, and better align local practice with the public policy reflected in state law; and,

WHEREAS, the City Council desires to amend the SWMC accordingly to remove the local incumbency limitation and to expressly provide that no commissioner of the Housing Authority may be an officer or employee of the City or County for which the authority is created, consistent with RCW 35.82.040;

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section One. Chapter 2.36 "City Housing Authority" of the Sedro-Woolley Municipal Code, last modified by Ord. 680 in 1968, is hereby amended to read as follows:

Sections:
2.36.010 Created—Membership.
2.36.020 Powers and duties.
2.36.030 Reports to council.
2.36.040 Secretary.
2.36.050 Quorum.
2.36.060 Final report.

2.36.010 Created—Membership.

Pursuant to the authority conferred by RCW Chapter 35.82 there is hereby created a city housing authority consisting of five members to be selected by the mayor and confirmed by the city council. ~~Not more than one third of its members shall be selected from among the city council or from other elected officers of the city and they shall remain as members of the commission during their incumbency on the city council or other municipal office.~~ Per RCW 35.82.040 as now in effect or hereafter amended, no commissioner of an authority may be an officer or employee of the City. Terms of office of the members shall be five years.

Vacancies occurring otherwise than through the expiration of terms shall be filled for the unexpired term. Members may be removed by the mayor following a~~after~~ public hearing ~~by the mayor with the approval of the city council~~ for inefficiency, neglect of duty or malfeasance in office pursuant to RCW 35.82.060. The members shall be selected without respect to political affiliations and they shall serve without compensation.

2.36.020 Powers and duties.

The housing authority shall have all the powers and perform each and all the duties specified by RCW Chapter 35.82 together with any other duties or authority which may hereafter be conferred upon them by the laws of the state of Washington or by ordinance or resolution of the city council of the city of Sedro Woolley, and the performance of such duties and the exercise of such authorities shall be subject to each and all of the limitations expressed in such legislative enactments or ordinance or resolution of the city of Sedro Woolley.

2.36.030 Reports to council.

The city council may refer to the housing authority for its recommendation and report any ordinance, resolution or other proposal relating to the matters and subjects referred to in RCW Chapter 35.82 and the authority shall promptly report to the council thereon making such recommendations and giving such counsel as they may deem proper in the premises.

2.36.040 Secretary.

The housing authority may designate one of its members to act as secretary without salary or if requested by the authority, the mayor may designate a member of the paid staff of the city to serve as such secretary who shall serve without additional compensation.

2.36.050 Quorum.

A majority of the membership of the housing authority shall constitute a quorum for the transaction of business. Any action taken by majority of those present when those present constitute a quorum at any regular or special meeting of the housing authority shall be deemed and taken as the action of the housing authority.

2.36.060 Final report.

The housing authority at or before its first regular meeting in February of each year shall make a final report in writing to the city council of its transactions, expenditures, if any, for the preceding year with such general recommendations as to matters covered by its prescribed duties and authority as may to it seem proper.

Section Two. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances is not affected.

Section Three. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers, and any references thereto.

Section Four. Effective Date. This Ordinance shall be in full force and effect five days after publication.

PASSED AND ADOPTED by the City Council of the City of Sedro-Woolley, Washington, on this ____ day of _____, 2026.

_____
JoEllen Kesti, Mayor

ATTEST:

_____
Kelly Kohnken, City Clerk

APPROVED AS TO FORM:

_____
Dan Curtis, City Attorney

City Council Agenda Item

Agenda Item No.: m.4.

Date: June 24, 2026

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Resolution 1184-26 - Master Fee Schedule Update - 1st Read

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RECOMMENDED ACTION:

First read, no action required.
Motion to approve Resolution 1184-26 updating the master fee schedule.

BACKGROUND/SUMMARY INFORMATION:

The city has updated the Master Fee Schedule with an effective date January 1, 2026. Two updates are requested.

1. Credit Card Processing Fee: The City does not currently have a fee for credit card processing when making an in-person credit card payment. The city is charged a fee for all credit card processing. The attached update to the Master Fee Schedule proposes a 3% credit card fee for transactions over $2,000. The fee cannot be avoided by breaking up the payment int multiple credit card transactions.
2. Addressing and Street Naming: See information in council item for Ordinance 2118-26.

A second read of this resolution is planned for July 8, 2026.

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. 0. Resolution 1184-27 - Master Fee Schedule
2. 1. 2026 Master Fee Schedule wAttachments_DRAFT

RESOLUTION 1186-26

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, UPDATING THE MASTER FEE SCHEDULE

WHEREAS, the City of Sedro-Woolley established the use of a Master Fee Schedule via Ordinance No. 2013-22 adopted August 24, 2022; and,

WHEREAS, the City Council's most recent updated to the Master Fee Schedule occurred on November 25, 2025, by passage of Resolution 1171-25; and,

WHEREAS, certain updates are needed to bring the Master Fee Schedule up-to-date; and,

WHEREAS, fees related to addressing and street naming have been added; and,

WHEREAS, fees related to credit cards transactions over $2,000 have been added; and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

1. Updating the Master Fee Schedule. The City hereby adopts by reference and incorporated herein attached Exhibit "A" entitled the "Master Fee Schedule", including Attachment A Schedule of Traffic Impact Fees and Attachment B Building, Planning, & Engineering Fees updating the fees, rates, deposits, and other charges of the City.

2. Severability. If any provision of this Resolution or its application to any person or circumstance is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances is not affected.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 8th day of July, 2026.

_____
JoEllen Kesti, Mayor

Attest:

_____
Kelly Kohnken, Finance Director

Approved as to form:

_____
Dan Curtis, City Attorney

CITY of SEDRO-WOOLLEY

MASTER FEE SCHEDULE

Effective January 1, 2026

Updated July 8, 2026

Effective January 1, 2026
Updated July 8, 2026

DRAFT

2026 SOLID WASTE RATES

RESIDENTIAL GARBAGE RATES

ITEM	RATE	ADD'T INFO
20 Gallon Toter	$16.11	Customer with existing 20 gallon toter only
32 Gallon Toter	$26.71	
65 Gallon Toter	$37.47	
95 Gallon Toter	$48.22	
LOW INCOME - 20 Gallon Toter	$12.89	
LOW INCOME - 32 Gallon Toter	$21.36	Low Income - 80% of regular rate
LOW INCOME - 65 Gallon Toter	$29.98	
LOW INCOME - 95 Gallon Toter	$38.58	
OPTIONAL: Food and Yard Waste	$13.25 per Unit	

RESIDENTIAL RECYCLING RATES

ITEM	RATE	ADD'T INFO
Curbside Recycling	$9.54 per Unit	single family + multifamily
LOW INCOME - Curbside Recycling	$7.63 per Unit	80% of regular rate

FUEL SURCHARGE

ITEM	RATE	ADD'T INFO
Diesel over $3.00 per Gallon	$2.15	Flat fee when diesel is over $3.00, $4.00, or $5.00 per gallon. Amount is charged per month for each account. Rates include $1.00 base rate plus garbage and recycling.
Diesel over $4.00 per Gallon	$2.70	
Diesel over $5.00 per Gallon	$3.27	

COMMERCIAL GARBAGE RATES (PERMANENT)

ITEM	RATE	ADD'T INFO
32 Gallon Toter	$28.08	
65 Gallon Toter	$37.47	
95 Gallon Toter	$50.39	
1 Yard Dumpster	$121.46	
2 Yard Dumpster	$160.57	
3 Yard Dumpster	$239.16	
4 Yard Dumpster	$314.94	
6 Yard Dumpster	$464.68	
8 Yard Dumpster	$621.21	
20, 30 & 40 Yard Roll-Off	$133.00 a Ton	

DUMPSTER RENTALS (TEMPORARY)

ITEM	DUMPING FEE	RENTAL FEE	ADD'T INFO
1 Yard Dumpsters	$40.39	$3.96 per Day	
2 Yard Dumpsters	$71.44	$3.96 per Day	
3 Yard Dumpsters	$110.24	$3.96 per Day	
4 Yard Dumpsters	$125.81	$7.93 per Day	
6 Yard Dumpsters	$187.88	$7.93 per Day	
8 Yard Dumpsters	$250.03	$7.93 per Day	
20, 30 & 40 Yard Roll-Off	$133.00 a Ton	$7.93 per Day	or $75.61 per month for permanent containers Haul fee of $249.07
Delivery + Pick Up: 1-8 Yard Dumpster	$25.83		

Delivery + Pick Up: 20, 30 & 40 Yard Dumpsters	$75.61	

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EXTRA CHARGE ITEMS

ITEM	RATE	ADD'T INFO
Recliner	$17.00	
Refrigerators /freezers	$27.00	
Other Appliances	$17.00	
Mattress	$17.00	
Couch	$17.00	
Tires	$6.00	
Wood Waste-Residential	$12.71 per Yard	We Haul - $12.71 per yard + $249.07 haul fee
Wood Waste-Commercial	$12.71 per Yard	
Yard Waste - Commercial	$12.71 per Yard	We Haul - $12.71 per yard + $105.88 haul fee
Construction and Demo - Recycling	varies	20-40 yard roll-off = varies based on materials recycling + $7.93 per day (or $75.61 per month if over 1 month) + $249.07 haul fee
Cement - Residential	$11.65 per Ton	We Haul - $11.65 per yard + $249.07 haul fee
Cement - Commerial	$11.65 per Ton	
Chain & Lock (one-time fee) - All Dumpsters	$15.90	
Toter Replacement	$117.20	
Liner Replacement	$104.87	
Re-Trip Fee	$20.00	

COMMERCIAL RECYCLING

ITEM	MIXED PAPER	CARDBOARD	MIXED RECYCLING
95 Gallon Container	$74.19	Not available	$74.19
2 Yard Dumpster	$84.79	$42.39	$84.79
3 Yard Dumpster	$116.59	$47.70	$116.59
4 Yard Dumpster	$137.78	$52.99	$137.78
6 Yard Dumpster	$172.76	$58.30	$172.76
8 Yard Dumpster	$227.88	$63.59	$227.88

UTILITY TAX

ITEM	RATE	ADD'T INFO
Utility Tax	10.50%	

SPECIAL PERMIT RATES

ITEM	RATE PER YEAR	PER CART, CONTAINER OR VEHCILE
Source Separated Recycling Companies and Non-Profts	$636	$0.00
Mixed Recycling Companies	$2,544	$21.20
Junk Collector Companies	$2,544	$21.20
Penalties for Non-Compliance with Above Special Permits	$0	$530 per Violation
Solid Waste Truck Advertising	$1,272	$55.51 per Vehicle per Side per Month
Hourly Charge for Solid Waste Department to Handle Improve Disposal	$105.88 per Hour with Minimum of $105.88, or cost of services	

LATE CHARGES

Sanitation service charges shall be delinquent if not paid in full within twenty-five days after the date of billing. Delinquent charges shall bear interest at the rate of eight percent per annum beginning on the first day of the month following delinquency until paid in full. A late penalty of ten dollars shall be charged for any solid waste account that is delinquent for more than sixty days.

Sedro-Woolley Municipal Code Chapter / Section References: 8.04

Effective January 1, 2026
Updated July 8, 2026

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2026 SEWER AND STORMWATER RATES

SEWER CONNECTION FEES		*SWMC 13.16.035*
ITEM	RATE	ADD'T INFO
Connection or Commencement of Use per ERU	$ 10,202.29	for single family residential, duplexes, triplexes, mobile home unit or condominium, multiple residential greater than 4 units
Plumbing Fixture	$ 423.95	per each equivalent fixture unit, applies to all non-residential users
Uses other than plumbing fixtures	$ 423.95	per 234 gallons water consumption per month, for non-residentail users not using equivalent fixture unit counts
Credit for Disconnecting Septic System	$ 3,025.92	

SEWER UTILITY SPECIAL CONNECTION FEES		*SWMC 13.16.037, 13.16.038, 13.16.039, 13.16.039.1, 13.16.039.2*
ITEM	Rate	
North Reed Street	$ 1,152.00	per each residential unit or per each ERU for non residential properties
Cook Road-Trail Road	$ 3,426.00	per each residential unit or per each ERU for non residential properties
Fruitdale Road	$ 3,450.00	per each residential unit or per each ERU for non residential properties
North Township Street	$ 725.00	per each residential unit or per each ERU for non residential properties
West Bennet, West Nelson, Batey Robinson and Borseth Street	$ 3,450.00	per each residential unit or per each ERU for non residential properties

SEWER RATES		*SWMC 13.30.020, 13.30.030, 13.30.040, 13.30.130*
ITEM	RATE	ADD'T INFO
Residential	$ 78.07	Base rate
multi residential	$ 78.07	Base rate per unit for duplexes, triplexes and multifamily with 4 or more units
Nonresidential	$ 78.07	Base rate
and	$ 7.22	per 100 cubic feet of water greater than 750cu.ft per month measured by PUD water meter
credit for BOD less than 120mg/liter	1%	reduction of volume charge for each ten mg/liter BOD less than 120 mg/liter
surcharge for BOD greater than 360mg/liter	1%	increase of volume charge fro each ten mg/liter BOD greater than 360 mg/liter
Low Income Residential Household	$ 62.46	
Outside City Limit	150%	

STORM AND SURFACE WATER			*SWMC 2.46.090, 2.46.100*
ITEM	RATE		ADD'T INFO
Class 1 Single-Family/Multifamily/Condo with 1 unit	$	14.16	per month per parcel
Class 2 Multifamily/condos with 2or more units	$	7.08	per month per unit
Class 3 Commercial/Industrial	$	14.16	per 10,000 sq. ft of land per parcel
or	$	28.32	per 10,000 sq. ft of impervious surface per parcel
Class 4 Public Use Customer (Schools, Government Builings)	$	14.16	per 10,000 sq. ft of land per parcel
or	$	28.32	per 10,000 sq. ft of impervious surface per parcel
Class 5 Mixed Use facilities	$	14.16	$13.08 Per Month per Commercial Unit for Every 10,000 Sq. Ft. of Land and $13.08 per Month per Unit, Unless 3+ Residential, the fee Shall be 50% of the Class 1 per-Unit Basis
Low Income Single Family	$	11.33	per month per parcel (80% of Class 1 rate)

Updated annual by August to August CPI-U.

Effective January 1, 2026
Updated July 8, 2026

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2026 PARK FEES

ATHLETIC FIELD USER FEES		
Facility	Weekly Rate	Daily Rate
Riverfront 1 - East	$90.00	$25.00
Riverfront 2 - West	$90.00	$25.00
Riverfront - Rookie - South	$50.00	$15.00
Riverfront - T-Ball - North	$50.00	$15.00
Tesarik	$90.00	$25.00
Winnie Houser	$200.00	$60.00
Denny Engberg	$150.00	$45.00

COMMUNITY CENTER RENTAL FEES			
	Group		
Day of the Week	Resident	Community Group	All Others
Monday through Thursday	$250	$175	$400
Friday through Sunday	$300	$175	$475

COMMUNITY CENTER RENTAL FEES CONTINUED					
Group	Security Deposit			Facility Monitor	Audio / Visual
Day of the Week	NO Alcohol	WITH Alcohol	Non-Resident	WITH Alcohol	Audio / Visual Equipment
Monday through Sunday	$100	$1,000	$1,000	$280 flat fee	$50

Additional Cleanup Required	$75 per hour
Annual Users	$200 per use
Storage Closet - Large	$15 per month
Storage Closet - Small	$10 per month

SENIOR CENTER RENTAL FEES				
Day of the Week	Resident	Community Group	All Others	Deposit
Monday through Thursday	$50	$25	$200	$100
Friday through Sunday	$100	$25	$250	$100

RECREATIONAL VEHICLE PARK FEES	
Location	Fee
Riverfront RV Park (Without Full Sewer Hook-Ups)	$40 per Night
Bingham RV Park (with Full Sewer Hook-Ups)	$50 per Night

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OTHER FACILITY RENTALS		
	Group	
Location	Resident	Nonresident
Olmsted Park - Small Shelter	$50	$75
Olmsted Park - Large Shelter	$100	$150
Memorial Park - Covered Shelter	$25	$35
Bingham Park Shelter	$100	$150
Hammer Heritage Square	$100	$200
Riverfront - Small Covered Shelter	$125	$150
Riverfront - Large Covered Shelter	$175	$250
Riverfront - Amphitheatre - Nonprofits, City Sanctioned Festivals, Private Users and For-Profit	$400	$650

Credit Card Processing Fee for Reservations Paid Online Through the Reservation System	3%

Sedro-Woolley Municipal Code Chapter / Section References:

12.36.020
12.36.030
12.36.040
12.36.050
12.36.090

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Updated July 8, 2026

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2026 BUILDING AND CONSTRUCTION

Building and Construction	
Description	Fee
Building Code Fees	See attached Building, Planning & Engineering Fee Schedule
Administrative Fee	$750
Transportation Fee Schedule and Established of Service Area	Attachment A
Park Impact Fee and Establishment of Service Area	Attachment B
Fire Department Impact Fee and Establishment of Service Area	Attachment C
School Impact Fees and Administrative Fees	$35
Independent Fee Calculations - Deposit	$500
School Impact Fees - Single Family Units: per single-family residential unit or mobile or manufactured home (whether on a single lot, condominium unit or mobile park)	$4,461
School Impact Fees - Multifamily Units: per residential unit in a multifamily structure	$2,888
School Impact Fees - Accessary Dwelling Unit Between the Minimum Allowed Size ADU and 450 Square Feet	$1,338.30 30% of a standard school impact fee
School Impact Fees - Accessory Dwelling Unit Greater than 450 Square Fee and Below the Maximum Size Allowed ADU	$2,230 50% of a standard school impact fee

Attachment A – Schedule of Traffic Impact Fees
See attached schedule. SWMC 15.60.050 B. "The impact fee schedule of costs out, a set out in in Attachment A, shall be updated annually at a rate adjusted in accordance with the Federal Highway Administration's National Highway Construction Cost Index (NHCCI), using an annual measure to establish revised fee schedule effective January 1st of each year."

Attachment B - Building, Planning & Engineering Fee Schedule
See attached schedule.

Schedule of Park Impact Fees per Unit	
Structure	Fee
Single-Family Resident	$2,455
Manufactured Home	$2,455
Units in a Duplex or Multifamily Unit	$2,455
Dependent Relative Cottage	$2,455
Accessary Dwelling Unit Between the Minimum Allowed Size ADU and 450 Square Feet	$736.51 30% of a standard park impact fee
Accessory Dwelling Unit Greater than 450 Square Fee and Below the Maximum Size Allowed ADU	$1,227.53 50% of a standard park impact fee
All Units Not Specifically Identified in the Above	$2,456

Annual increase by Seattle-Tacoma-Bellevue June to June CPI-U

Schedule of Fire Department Impact Fees	
Structure	Fee
Residential structures, including single-family and multifamily structures	$0.28 per square foot of structure, including garage, outbuildings and attached porches
Accessary Dwelling Unit Between the Minimum Allowed Size ADU and 450 Square Feet	$0.08 per square foot of structure 30% of a standard fire impact fee
Accessory Dwelling Unit Greater than 450 Square Fee and Below the Maximum Size Allowed ADU	$0.14 per square foot of structure 50% of a standard fire impact fee

Nonresidential structures	$0.28 per square foot of structure, including garage, outbuildings and attached porches; provided, that the fee for nonresidential structures shall receive an adjustment, in an amount determined by the responsible official, equal to forty percent reduction for buildings equipped with an approved sprinkler system, and ten percent reduction for buildings equipped with an alarm system
Nonresidential construction and development activity which requires fire protection but is not a traditional structure, such as a bulk fuel storage facility or a fuel pipeline	shall be assessed an impact fee in an amount determined by the responsible official pursuant to Section 15.60.100.

Sedro-Woolley Municipal Code Chapter / Section References:

15.04
15.52.1220
15.60.050
15.60.070
15.60.90
15.664.130
15.64.150

Effective January 1, 2026
Updated July 8, 2026

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2026 CEMETERY

BURIAL SPACE	
Description	Amount
Burial Space (includes space at $1,000; endowment at $100)	$1,100
Double Burial Single Space (1 full body and 1 cremains or 2 cremains) Requires purchase of burial space; fee for each additional burial	$300 Additional
Triple Burial Single Space (1 full body and 2 cremains) Requires purchase of burial space; fee for each additional burial	$300 additional
Opening/Closing (Includes tent, chairs, greens and equipment)	$1,000
Standard Size Concrete Liner (Includes purchase price and handling) (Oversize liner price on request)	$675 + Sales Tax
Concrete Vault (Handling fee only)	$200
Headstone Reset Fee	$50
Headstone Setting	$200
Additional folding chairs (up to 20) $2.00 per additional chair	$2.00 per additional chair

URN SPACE	
Description	Amount
Urn Space (Includes space at $425.00; endowment at $100.00)	$525.00
Double Burial Single Space Requires Purchase of Burial Space; Fee for Each Addition Burial	$300 Additional
Opening/Closing (Includes tent, chairs and greens)	$400
Opening/Closing (No tent, chairs or greens)	$200
Urn Vault (Includes purchase price and handling)	$175 + Sales Tax
Headstone Setting	$200

BABY SPACE	
Description	Amount
Baby Space (Includes space at $300.00; endowment at $100.00)	$400
Opening/Closing (Includes tent, chairs and greens)	$300
Opening/Closing (No tent, chairs or greens)	$275
Concrete Baby Liner (Includes purchase price and handling)	$225 + Sales Tax
Combo (Liner/Casket) (Handling fee only)	$75
Headstone Setting	$200

COLUMBARIUM NICHE WALL (SINGLE INURNMENTS ONLY)	
Description	Amount
Niche Space (Includes space at variable price by location; and endowment at $100.00)*	Niche Space (Includes space at variable price by location; and endowment at $100)* Row 1 (top) $850 Row 2 $800 Row 3 $750 Row 4 $700
Opening/Closing (Includes tent, chairs and greens)	$300
Opening/Closing (No tent, chairs or greens)	$250
Inscription (Single shutter inscription)	$275 + Sales Tax

COLUMBARIUM NICHEL WALL "ESTATE UNITY' (SINGLE INURNMENTS ONLY)	
Description	Amount
Niche space* (11-7/8" x 11-7/8" x 15-1/2") (Includes space and endowment at $100)	
Niches 1 through 4	$1,450 Each
Niches 5 through 10	$1,400 Each
Niches 11 and 12	$1,300 Each
Niches 13 and 14	$1,200 Each
2 plus cremains per niche	1-1/2 times single unit price
Opening/Closing (Includes tent, chairs and greens)	$300

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Opening/Closing (Includes tent, chairs and greens)	$300
Opening/Closing (No tent, chairs or greens)	$250
Inscription (Single shutter inscription) each cremains $175.00 + Sales Tax	$275 + Sales Tax

ADDITIONAL LABOR CHARGES (MAXIMUM OF TWO HEADSTSONES PER GRAVE SPACE)	
Description	Amount
Saturday Service (Standard Burial)	$500
Saturday Service (Cremation)	$300
Sunday/Holiday Service (Standard Burial)	$600
Sunday/Holiday Service (Cremation)	$350
Additional Headstone on Existing Grave Space	$200
Setting of Headstone Flower Vase	$25
Chapel Services at 3:00 p.m. or Later	$200

DISINTERNMENT	
Description	Amount
Casket/any removal	$1,200
Casket/Relocation within Union Cemetery	$1,600
Urn/any removal	$250
Urn/Relocation within Union Cemetery	$310

Sedro-Woolley Municipal Code Chapter / Section References:
2.80.040

Effective January 1, 2026
Updated July 8, 2026

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2026 PUBLIC RECORDS REQUESTS

PUBLIC RECORDS ACT - RELATED FEES		
Item	Rate	Description
Electronic Files	$0.01	For each electronic file. Files refers to the number of responsive items. Files may include Word documents, PDFs, PowerPoints, audio files, or emails. The City will charge $0.01 per file regardless if the individual files are provided to the requester in a combined PDF or one zip file.
First 200 Electronic Files	Waived	The City has determined it is overly burdensome to track invoicing and payment for requests of 200 electronic files or less ($2.00). Therefore, the $0.01 electronic files fee will be waiver for the first 200 electronic files.
Printed Copies	$0.15	Fifteen cents per page for photocopies of public records, printed copies of electronic public records when requested by the person requesting records, or for the use of agency equipment of photocopy public records.
Printed Copies - Plotter Paper	$0.06	Six cents per square foot for plotter paper.
Scanning	$0.10	Ten cents per page for public records scanned into an electronic format or for the use of agency equipment to scan the records.
First 100 Scanned Pages	Waived	The City has determined it is overly burdensome to track invoicing and payment for requests of 100 scanned pages or less ($10.00). Therefore, the $0.10 scanning fee per page will be waiver for the first 100 scanned pages.
Storage Devices		The actual cost of any digital storage media or device provided by the agency, the actual cost of any container or envelope used to mail the copies to the requester, and the actual postage or delivery charge.
Customized Electronic Access or Data		A customized service charge to recover actual costs for requests that require information technology expertise to prepare data or provide customized electronic access when such compilations and customized access services are not used by the agency for other agency purposes.

Body Worn Camera Records Requests	$54.30	$54.30 per hour redaction fee in accordance with RCW 42.56.240(14). The hourly rate may be prorated in 15 minute intervals. Plus, any additional costs permitted and identified in this fee schedule, including the cost of video copying. Charges will not be levied if the request comes from: •A person directly involved in a recorded incident and their attorney; •A person or his or her attorney who request a body worn camera recording relevant to a criminal case involving that person; •Executive Directors from the Washington State Commission on African American Affairs, Asian-Pacific Affairs or Hispanic Affairs; • Attorneys who represent a person in a potential or existing civil cause of action involving the denial of civil rights under the federal or state constitution or a violation of a United States Department of Justice settlement agreement and explain the relevancy of the requested video.
Postage		Actual Cost

Sedro-Woolley Municipal Code Chapter / Section References: 1.24.060

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2026 OTHER

ANIMAL	
Fee Type	Amount
Impound Fees	$25 + $10 Day After 2 Days
Animal Control Infractions	$150
Potentially Dangerous Dog - Registration Fee	$250 + $50 Annually
Dangerous Dog - Registration Fee	$500 + $100 Annually
Potentially Dangerous Dog - Fail to Register or Renew Penalty	$250
Dangerous Dog - Fail to Register or Renew Penalty	$500
Animal Control Civil Penalty	$150 + $10 Day + Care Cost
Animal Control Civil Penalty for Animal Destruction	$250
Hearings	$15 per Day
Animal Control Civil Penalty for Animal Destruction- Failure to Pick Up After 10 days	$50

FESS FOR POLICE AND FIRE REPORTS OR SERVICE FEES TABLE	
Description	Amount
Fingerprint Cards (including applicants for concealed weapons permits)	$10 (Up to 2)+ $3 for Additional

BUSINESS LICENSES AND REGULATIONS		FAILURE TO PAY		
Description	Amount	11-60 days late	60-90 days late	90+ days late
Business License Fee - General Business	$35 annually	$3.50	$7.00	$10.50
Business License Fee - Selling and Beveraging Alcohol or Cannibis	$250 annually	$25.00	$50.00	$75.00
Business License Fee- Pawnbroker	$135 annually	$13.50	$27.00	$40.50
Business License Fee- Mobile Vending	$75 annually	$7.50	$15.00	$22.50
Business License Fee - Taxicabs	$135 annually	$13.50	$27.00	$40.50
Business License Fee - Extension Vendors	$200 annually per location	$20.00	$40.00	$60.00

Failure to pay fees may be waivered at the Finance Director's discretion on a case by case basis.

CITY RIGHTS-OF-WAY	
Description	Amount
Utility Relocation - Enforcement	$250 Per Day
Cable Communications - Cable System Evaluation - Non-Compliance Fee	Up to $3,500 Per Evaluation - To Adjusted from 1997 Inflation

ZONING	
Description	Amount
Enforcement of the Critical Areas Regulations - Violations Civil Penalty	$75 Per Day
Model Homes - Application Requirements	$300 Per Model
Temporary Homeless Encampment Permit Application	$1,500

CODE ENFORCEMENT	
Description	Amount
Notice of Violation and Order/Administrative Proceeding - Appeal Procedure	$300 filing fee plus actual cost of hearing examiner (if appellant is successful, hearing examiner cost is waived)
Civil Fines and Civil Penalties - Civil Penalty - Critical Areas	$50,000

Attachment C - Sedro-Woolley Fire Department Training Facility Fees
See attachment.

OTHER	
Description	Amount
Fireworks - Public Display - Permit Fees	$50
Smoking in Public Places and Places of Employment - Penalties - Person	Up to $100
Smoking in Public Places and Places of Employment - Penalties - Owner Obligations	Up to $100
Violation - Penalty	Class 1 civil infraction $250.00 Class 2 civil infraction $125.00
Tree Standards - Inspection and Appeal - Penalty	$250 Each Day

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Credit Card Processing Fee for Credit Card Payments Greater than $2,000 In-Person at City Hall (fees cannot be avoided by breaking up the payment into multiple credit card transactions)	3%

EMPLOYEE RECOGNITION	
Description	Amount
Employee Recognition Program Token Appreciation Award	Up to $100
Years of Service - Value of Item	Example of Type of Item
1 year - $15	City logo hat or mug
5 years - $35	City logo polo shirt / sweater
10 years - $65	City logo jacket / coat / vest
20 years - $100	City logo article

AMBULANCE SERVICE FEES	
Description	Fee
BLS - Non-Emergency	$1,109.05
BLS Emergency	$1,174.30
ALS 1 Non-Emergency	$1,517.45
ALS 1 Emergency	$1,523.97
ALS 2	$1,604.87
Mileage	$23.49

FIRE DEPARTMENT TRAINING FACILITY FEE SCHEDULE	
Description	Amount
Non-Fire Use (Mutual Aid) - Facility	$110 / Hour
Non-Fire Use (Non-Mutual Aid) - Facility	$135 / Hour
Fire Use (Mutual Aid) - Facility	$135 / Hour
Fire Use (Non-Mutual Aid) - Facility	$185 / Hour
Additional Instruction	Average Hourly Rate (calculated by City Finance Department)
Propane	Market Value per Gallon
Pallet	Market Value of Pallet
Cancellations	$100 Under Two day Notice

See Fire Department for further detail.

Utility Taxes	
Description	Rate
Domestic Water	6.00%
Cellular Telephone	6.00%
Cable Television	6.50%
Electricity and Electrical Energy	6.00%
Natural Gas	6.00%

Sedro-Woolley Municipal Code Chapter / Section References:
3.60.010
5.04.030
5.04.060
8.28.060
8.36.040
8.50.160
12.40.120
17.65.760
17.98.040
17.110.020
18.15.040
18.35.030
2.100.040
8.40.120

Effective January 1, 2026

Attachment A - Traffic Impact Fees

Traffic Impact Rate Schedule - Residential					
ITE Code[1]	ITE Land Use Category[1]	ITE Trip Rate[2]	Rate per Unit[3]	Impact Fee per Unit by District	
				Non-CBD	CBD
210	Single-Family Detached Housing	0.94	DU	$4,783	$2,660
215	Single-Family Attached Housing (Duplex/Townhome)	0.57	DU	$2,901	$1,614
220	Multifamily Housing (1-3 floors)	0.51	DU	$2,595	$1,443
221	Multifamily Housing (4-10 floors)	0.39	DU	$1,984	$1,104
230	Low-Rise Residential w/ 1st Floor Commercial	0.36	DU	$1,832	$1,019
240	Mobile Home Park	0.58	DU	$2,952	$1,641
251	Senior Adult Housing - Single-Family	0.30	DU	$1,527	$850
252	Senior Adult Housing - Multifamily	0.25	DU	$1,272	$707
253	Congregate Care Facility	0.18	DU	$916	$509
254	Assisted Living	0.24	bed	$1,221	$679
255	Continuing Care Retirement Community	0.19	DU	$967	$538
260	Recreational Home	0.29	DU	$1,476	$821
-	Accessory Dwelling Unit (≥ 450 sf)[5]	0.61	DU	$3,105	$1,726
-	Accessory Dwelling Unit (< 450 sf)[5]	0.30	DU	$1,527	$850

1 Institute of Transportation Engineers, Trip Generation Manual (11th Edition)

2 Trip generation rate per development unit for PM peak hour of the adjacent street traffic (4-6 PM)

3 DU = Dwelling Unit

[4]No ITE rate exists for ADUs. ADU trip rates modeled consistent with "Clackamas County Residential TSDC Analysis" (2019)

*Traffic impact fees for PRDs will be based on the type of dwellings

Effective January 1, 2026

Attachment A - Traffic Impact Fees

Traffic Impact Fee Rate Schedule – Non-Residential LUC 1-799							
ITE Code[1]	ITE Land Use Category[1]	Base Trip Rate[2]	% Primary Trips	Net Trip Rate	Rate per Unit[3]	Impact Fee per Unit by District	
						Non-CBD	CBD
PORT AND TERMINAL							
30	Intermodal Truck Terminal	1.87	*	1.870	ksf	$9,516	$5,292
90	Park and Ride with Bus Service	0.49	*	0.490	space	$2,493	$1,387
110	General Light Industrial	0.65	*	0.650	KSF	$3,307	$1,839
130	Industrial Park	0.34	*	0.340	KSF	$1,731	$962
140	Manufacturing	0.74	*	0.740	KSF	$3,765	$2,094
150	Warehousing	0.18	*	0.180	KSF	$916	$509
151	Mini Warehouse	0.15	*	0.150	KSF	$763	$425
170	Utilities	2.16	*	2.160	KSF	$10,991	$6,113
180	Speciality Trade Contractor	1.93	*	1.930	KSF	$9,821	$5,462
LODGING							
310	Hotel	0.59	*	0.590	room	$3,003	$1,670
311	All Suites Hotel	0.36	*	0.360	room	$1,832	$1,019
312	Business Hotel	0.31	*	0.310	room	$1,578	$877
320	Motel	0.36	*	0.360	room	$1,832	$1,019
RECREATIONAL							
411	Public Park	0.11	*	0.110	acre	$560	$311
416	Campground/RV Park	0.27	*	0.270	site	$1,374	$764
430	Golf Course	0.28	*	0.280	acre	$1,425	$793
432	Golf Driving Range	1.25	*	1.250	tee	$6,361	$3,537
433	Batting Cages	2.22	*	2.220	cage	$11,296	$6,283
434	Rock Climbing Gym	1.64	*	1.640	KSF	$8,345	$4,642
435	Multi-Purpose Recreational Facility	3.58	*	3.580	KSF	$18,217	$10,132
437	Bowling Alley	1.16	*	1.160	KSF	$5,902	$3,283
445	Movie Theater	13.96	*	13.960	screen	$71,036	$39,509
488	Soccer Complex	16.43	*	16.430	field	$83,604	$46,499
490	Tennis Courts	4.21	*	4.210	court	$21,422	$11,914
491	Racquet/Tennis Club	3.82	*	3.820	court	$19,438	$10,811
492	Health Fitness Club	3.45	*	3.450	KSF	$17,555	$9,764
493	Athletic Club	6.29	*	6.290	KSF	$32,007	$17,802
495	Recreational Community Center	2.50	*	2.500	KSF	$12,721	$7,076
INSTITUTIONAL							
520	Elementary School	0.16	*	0.160	student	$814	$453
522	Middle/Junior High School	0.15	*	0.150	student	$763	$425
525	High School	0.14	*	0.140	student	$712	$396
528	School District Office	2.04	*	2.040	student	$10,381	$5,774
536	Charter Elementary School	0.16	*	0.160	student	$814	$453
540	Junior / Community College	0.11	*	0.110	student	$560	$311
560	Church	0.49	*	0.490	KSF	$2,493	$1,387
565	Day Care Center	11.12	44%	4.893	KSF	$24,897	$13,848
566	Cemetery	0.46	*	0.460	acre	$2,341	$1,302
571	Adult Detention Facility	0.08	*	0.080	bed	$407	$227
575	Fire & Rescue Station	0.48	*	0.480	KSF	$2,442	$1,359
590	Library	8.16	*	8.160	KSF	$41,522	$23,094

MEDICAL							
610	Hospital	0.86	*	0.860	KSF	$4,377	$2,434
620	Nursing Home	0.14	*	0.140	bed	$712	$396
630	Clinic	3.69	*	3.690	KSF	$18,776	$10,443
640	Animal Hospital / Veterinary Clinic	3.53	*	3.530	KSF	$17,963	$9,991
650	Freestanding Emergency Room	1.52	*	1.520	KSF	$7,735	$4,301
OFFICE							
710	General Office	1.44	*	1.440	KSF	$7,327	$4,076
712	Small Office Bldg (<10,000 sf)	2.16	*	2.160	KSF	$10,991	$6,113
714	Corporate Headquarters Building	1.30	*	1.300	KSF	$6,615	$3,680
715	Single Tenant Office (≥10,000 sf)	1.76	*	1.760	KSF	$8,956	$4,981
720	Medical/Dental Office (Stand-Alone)	3.93	*	3.930	KSF	$19,998	$11,123
730	Government Office Building	1.71	*	1.710	KSF	$8,701	$4,840
732	US Post Office	11.21	*	11.210	KSF	$57,042	$31,726
750	Office Park	1.30	*	1.300	KSF	$6,615	$3,680
760	Research and Development Center	0.98	*	0.980	KSF	$4,987	$2,773
770	Business Park	1.22	*	1.220	KSF	$6,208	$3,453

Institute of Transportation Engineers, Trip Generation Manual (11th Edition)
Trip generation rate per development unit, for PM Peak Hour of the adjacent street traffic (4-6 pm).
3 DU = Dwelling Unit; KSF = 1,000 square feet; VSP = Vehicle servicing position
* Pass-by and diverted trip rate data not available. Primary trip rates may be applied based on local data, development context, and engineering judgment

Effective January 1, 2026

Attachment A - Traffic Impact Fees

Traffic Impact Fee Rate Schedule – Non-Residential LUC 800-999							
ITE Code[1]	ITE Land Use Category[1]	Base Trip	% Prim	Net Trip Rate	Rate per Unit[4]	Impact Fee per Unit	
						Non-CBD	CBD
	RETAIL						
810	Tractor Supply Store	1.40	66%	0.924	KSF	$4,702	$2,615
811	Construction Equipment Rental Store	0.99	74%	0.733	KSF	$3,728	$2,073
812	Building Materials and Lumber Store	2.25	74%	1.665	KSF	$8,472	$4,712
813	Free-Standing Discount Superstore (w/ Grocery)	4.33	71%	3.074	KSF	$15,644	$8,701
814	Variety Store	6.70	66%	4.422	KSF	$22,501	$12,515
815	Free Standing Discount Store (w/o Grocery)	4.86	83%	4.034	KSF	$20,527	$11,417
816	Hardware/Paint Store	2.98	74%	2.205	KSF	$11,221	$6,241
817	Nursery (Garden Center)	6.94	74%	5.136	KSF	$26,132	$14,535
818	Nursery (Wholesale)	5.24	74%	3.878	KSF	$19,731	$10,975
820	Shopping Center (>150k)	3.40	66%	2.244	KSF	$11,419	$6,351
821	Shopping Plaza (40-150k) w/ Supermarket	9.03	66%	5.960	KSF	$30,326	$16,868
821	Shopping Plaza (40-150k) w/o Supermarket	5.19	66%	3.425	KSF	$17,430	$9,694
822	Strip Retail Plaza (<40k)	6.59	66%	4.349	KSF	$22,132	$12,309
823	Factory Outlet Center	2.29	66%	1.511	KSF	$7,691	$4,277
840	Automobile Sales (New)	2.42	100%	2.420	KSF	$12,314	$6,849
841	Automobile Sales (Used)	3.75	100%	3.750	KSF	$19,082	$10,613
842	Recreational Vehicle Sales	0.77	100%	0.770	KSF	$3,918	$2,180
843	Automobile Parts Sales	4.90	44%	2.156	KSF	$10,971	$6,101
848	Tire Store	3.75	72%	2.700	KSF	$13,739	$7,642
849	Tire Superstore	2.11	72%	1.519	KSF	$7,730	$4,299
850	Supermarket	8.95	64%	5.728	KSF	$29,147	$16,211
851	Convenience Store	49.11	49%	24.064	KSF	$122,450	$68,105
857	Discount Club	4.19	63%	2.640	KSF	$13,432	$7,471
861	Sporting Goods Superstore	2.14	66%	1.412	KSF	$7,187	$3,997
862	Home Improvement Superstore	2.29	58%	1.328	KSF	$6,759	$3,759
863	Electronics Superstore	4.25	60%	2.550	KSF	$12,976	$7,217
866	Pet Supply Superstore	3.55	66%	2.343	KSF	$11,923	$6,632
867	Office Supply Superstore	2.77	66%	1.828	KSF	$9,303	$5,174
875	Department Store	1.95	66%	1.287	KSF	$6,549	$3,643
876	Apparel Store	4.12	66%	2.719	KSF	$13,837	$7,695
879	Arts and Crafts Store	6.21	66%	4.099	KSF	$20,855	$11,600
880	Pharmacy/Drug Store w/o Drive-Thru	8.51	47%	4.000	KSF	$20,353	$11,320
881	Pharmacy/Drug Store w/ Drive-Thru	10.25	38%	3.895	KSF	$19,819	$11,023
882	Marijuana Dispensery	18.92	100%	18.920	KSF	$96,274	$53,546
890	Furniture Store	0.52	47%	0.244	KSF	$1,243	$692
899	Liquor Store	16.62	64%	10.637	KSF	$54,125	$30,104
	SERVICES						
911	Walk-in Bank	12.13	65%	7.885	KSF	$40,120	$22,315
912	Drive-in Bank	21.01	65%	13.657	KSF	$69,491	$38,650
918	Hair Salon	1.45	65%	0.943	KSF	$4,796	$2,667
920	Copy, Print, and Express Ship Store	7.42	66%	4.897	KSF	$24,919	$13,860
930	Fast Casual Restaurant	12.55	57%	7.154	KSF	$36,401	$20,245
931	Fine Dining Restaurant	7.80	56%	4.368	KSF	$22,227	$12,362
932	High Turnover (Sit-Down) Restaurant	9.05	57%	5.159	KSF	$26,249	$14,600
933	Fast Food w/o Drive-Thru	33.21	57%	18.930	KSF	$96,324	$53,574
934	Fast Food w/ Drive-Thru	33.03	50%	16.515	KSF	$84,037	$46,740
935	Fast Food Restaurant w/ Drive-Thru w/o Indoor Seating	59.50	50%	29.750	lane	$151,383	$84,198

936	Coffee/Donut Shop w/o Drive-Thru	32.29	57%	18.405	KSF	$93,656	$52,090
937	Coffee/Donut Shop w/ Drive-Thru	38.99	50%	19.495	KSF	$99,201	$55,174
938	Coffee/Donut Shop w/ Drive-Thru w/o Indoor Seating (Espresso Stand)	15.08	11%	1.659	lane	$8,441	$4,695
941	Quick Lubrication Vehicle Stop	8.70	72%	6.264	VSP	$31,875	$17,728
942	Automobile Care Center	3.11	72%	2.239	KSF	$11,395	$6,337
943	Automobile Parts and Service Center	2.06	72%	1.483	KSF	$7,547	$4,197
944	Gasoline/Service Station	13.91	58%	8.068	VFP	$41,053	$22,834
945	Convenience Store/Gas Station (<4,000 sf)	18.42	12%	2.210	VFP	$11,248	$6,255
945	Convenience Store/Gas Station (4,000 sf -- 5,500 sf)	22.76	12%	2.731	VFP	$13,897	$7,730
945	Convenience Store/Gas Station (>5,500 sf)	26.90	12%	3.228	VFP	$16,425	$9,135
947	Self-Serve Car Wash	5.54	58%	3.213	stall	$16,350	$9,094
948	Automated Car Wash	77.50	58%	44.950	stall	$228,729	$127,216
950	Truck Stop (Truck Trips Only)	15.42	58%	8.944	VFP	$45,510	$25,312
970	Winery	7.31	100%	7.310	KSF	$37,197	$20,689
971	Brewery Taproom	9.83	100%	9.830	KSF	$50,021	$27,820
975	Drinking Place	11.36	100%	11.360	KSF	$57,806	$32,150

Institute of Transportation Engineers, Trip Generation Manual (11th Edition)
Trip generation rate per development unit, for PM Peak Hour of the adjacent street traffic (4-6 pm).
3 Average primary trip rates, per Trip Generation Handbook (3rd Edition), 2017. Additional primary rates based on similar land use and engineering judgment

Pass-by rates should be used with caution and refined using local data whenever possible. [4] DU = Dwelling Unit; KSF = 1,000 square feet; VSP = Vehicle servicing position

CITY OF SEDRO-WOOLLEY
BUILDING, PLANNING & ENGINEERING
FEE SCHEDULE

The fees described below are the minimum fees specific to the identified activities. Other fees may apply and will be added to the minimum fee. Plan Review and Application Fees are due at time of application. All fees must be paid before Permit Issuance or City Action.

SECTION 1. BUILDING PERMIT FEES

To calculate building permit fees, valuation is established by using the current building valuation data published by the International Code Council (ICC). Permit fees are then calculated from the City of Sedro-Woolley BPE Fee Schedule Table 1. Valuation information for structures/improvements not designated by ICC is as shown in this schedule. The plan check fees for projects reviewed by the City of Sedro-Woolley shall be 65 percent of the building permit fee.

TABLE 1—BUILDING PERMIT FEES

TOTAL VALUATION	FEE
$501.00 to $2,000.00	$23.50 for the first $500.00 plus $3.05 for each additional $100.00, or fraction thereof, to and including $2,000.00
$1.00 to $500.00	$23.50
$2,001.00 to $25,000.00	$69.25 for the first $2,000.00 plus $14.00 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001.00 to $50,000.00	$391.75 for the first $25,000.00 plus $10.10 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$643.75 for the first $50,000.00 plus $7.00 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$993.75 for the first $100,000.00 plus $5.60 for each additional $1,000.00. or fraction thereof, to and including $500,000.00
$500,001.00 to $1,000,000.00	$3,233.75 for the first $500,000.00 plus $4.75 for each additional $1,000.00, or fraction thereof, to and including $1,000,000.00
$1,000,001.00 and up	$5,608.75 for the first $1,000,000.00 plus $3.65 for each additional $1,000.00, or fraction thereof

Attachment B: Building, Planning & Engineering Fee Schedule

Structure or Improvement	Valuation
Uninsulated, Unheated Basement	50% of finished space
Open Carport	$16.10 per Square foot
Foundations	$35.00 per linear foot
Fences greater than 6' in height	$12.84 per linear foot
Decks	$12.84 per Square foot
Post Frame Building	$16.10 per Square foot
Commercial Signs	$25.00 Surface mounted $25.00 Replacement of insert to existing sign cabinet $200.00 Monument $300.00 Pole-mounted

Other Building Related Fees	
Plans Examination Review Fee	65% of assessed building permit fee
Projects not specified in schedule	Valuation based on contractor's estimate
Inspections outside of normal business hours, if granted	$100.00/hour plus administrative overhead 2 hour minimum[1]
Inspections for which no fee is specifically indicated	$50.00 per hour[1] ½ hour minimum
Re-inspection fees (due prior to second re-inspection of written correction notice)	$50.00/hour plus administrative costs 1 hour minimum[1]
Expedited Inspection – for inspection requests received after 8:30 AM (due prior to subsequent inspection)	$50.00
Additional plan review fee or inspection required by changes, additions, or revisions to plans	$50.00/hour 1/2 hour minimum
Pre-review of Building Plans Fee – for review of building plans prior to the submittal of a complete building permit application.	10% of the projected Plans Examination Review Fee (based on building size and valuation). The Pre-review Fee does not count towards the Plans Examination Review Fee.
For use of outside consultants for plan checking, inspections, environmental, stormwater, landscape & other related reviews	$50.00/hour administrative costs plus the resulting consultant fees
Demolition Permits	$100.00 SFR Demolition Permit $125.00 Commercial Demolition Permit
Temporary Certificate of Occupancy	$250.00
~~Address Sign~~	~~$25.00~~
Change of Use permit	$100.00
Building Decision Appeal	$300.00 Plus $50.00/hour for staff time plus resulting consultant fees plus resulting attorney fees.
Washington State Building Code Council Fee – building permit fee	$4.50 per building permit
Washington State Building Code Council Fee – multi-family unit fee	$2.00 per unit for each unit after the first unit
Adult Family Home Application Review Adult Family Home Inspection	$50.00 $50.00

Solar panel permit for buildings regulated by the International Residential Code (IRC)	$50.00
Solar panel permit for buildings regulated by the International Building Code (IBC)	$50.00 plus building plan review fee based in project valuation of the structural components and labor only
Residential re-roofing permit for roofing projects that require structural modification	$75.00
Commercial re-roofing permit	$75.00
Administration fee for processing deferred impact fees	$100.00

[1] Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Manufactured Homes	
Manufactured Home	$500.00
Modular Homes	$750.00 plus foundation and/or basement permit fee

Mechanical Permits	
Permit Administration	
1. For the issuance of each mechanical permit	$25.00
Unit Fees	
1. Furnaces	
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 Btu/h (29.3 kW)	$20.00
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)	$40.00
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	$14.80
2. Appliance Vents	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	$ 7.25
3. Repairs or Additions	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	$13.70
4. Boilers, Compressors and Absorption Systems	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	$14.70

For the installation or relocation of each boiler or compressor over three horsepower (10.6kw) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6kw)	$27.15
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	$37.25
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	$55.45
For the installation or relocation of each boiler or compressor over 50 horsepower (176kw), or each absorption system over 1,750,000 Bin/h (512.9 kW)	$92.65
5. Air Handlers	
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	$10.65
For each air-handling unit over 10,000 cfm (4719 L/s)	$18.10
6. Evaporative Coolers.	
For each evaporative cooler other than portable type	$10.65
7. Ventilation and Exhaust	
For each ventilation fan connected to a single duct	$ 7.25
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	$10.65
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	$10.65
8. Incinerators	
For the installation or relocation of each domestic-type incinerator	$18.20
For the installation or relocation of each commercial or industrial-type incinerator	$14.50
9. Miscellaneous	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	$10.65
10. Range hoods	
Residential	$9.50
Commercial –plan review --inspection (does not include Fire Suppression)	$50.00/hour $50.00/hour
11. Wood/gas/pellet stove or insert	$20.00
Dryer vent	$7.50
Gas Range	$7.50
Other Inspections and Fees:	
1. Inspections outside of normal business hours, per hour (minimum charge—two hours)	$50.00*
2. Re-inspection fees assessed under provisions of Section 116.6, per inspection	$50.00*

3. Inspections for which no fee is specifically indicated, per hour (minimum charge—one-half hour)	$50.00*
4. Additional plan review required by changes, additions or revisions to plans or top for which an initial review has been completed (minimum charge—one-half hour)	$50.00*
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	

Plumbing Permits	
Permit Administration – See Appendix A for Equivalent Fixture Units table	
1. For issuing each permit	$ 25.00
Unit Fee Schedule	
1. For each plumbing fixture on one trap or a set of fixtures on one trap	$ 10.00
2. Rainwater systems - per drain (inside building)	
3. For each water heater and/or vent	$ 7.00
4. For each gas-piping system of one to five outlets	$ 7.00
5. For each additional gas piping system outlet, per outlet	$ 5.00
6. For each industrial waste pretreatment interceptor including Its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	$ 2.00
7. For each installation, alteration or repair of water piping and/or water treating equipment, each	$ 7.00
8. For each repair or alteration of drainage or vent piping, each fixture	$ 7.00
9. For each lawn sprinkler system on any one meter including backflow protection devices	$ 7.00
10. For atmospheric-type vacuum breakers not included in item 12: 1 to 5 over 5, each	$ 7.00
10. For atmospheric-type vacuum breakers not included in item 12: 1 to 5 over 5, each 11. For each backflow protective device other than atmospheric type vacuum breakers: 2 inch (51 mm) diameter and smaller over 2 inch (51 mm) diameter	$ 7.00 $ 1.00
11. For each backflow protective device other than atmospheric type vacuum breakers: 2 inch (51 mm) diameter and smaller over 2 inch (51 mm) diameter 12. For initial installation and testing for a reclaimed water system	$ 7.00 $ 15.00
13. For each annual cross-connection testing of a reclaimed water system (excluding initial test)	$30.00*
14. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	$30.00*
15. For each additional medical gas inlet(s)/outlet(s)	$50.00
Other Inspections and Fees	
1. Inspections outside of normal business hours	$50.00*

2. Re-inspection fee	$50.00*
3. Inspections for which no fee is specifically indicated	$50.00*
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge — one-half hour)	$50.00*
*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved.	$50.00*

SECTION 2. PLANNING PERMIT FEES

Planning	
Pre-Application Meeting Fee	$60.00 Planning Review $60.00 Engineering Review
Comprehensive Plan Amendment	$600.00 For projects that require more than 10 hours of staff time, the applicant will be billed at $60.00/hour plus any consultant fees.
Zoning Ordinance Amendment	$500.00
Rezone	See Comprehensive Plan Amendment
Long Plat - Preliminary	$2,000.00 plus $150/lot. For projects that require more than 30 hours of staff time, the applicant will be billed at $60.00/hour.
Long Plat - Final	$500.00
Short Plat	$1,000.00
Planned Residential Development (in addition to Long Plat fees)	$2000.00 plus $15/lot
Conditional Use Permit (does not include Hearing Examiner Fees)	$300.00 Residential $1,000.00 Commercial
Essential Public Facility review (in addition to the Conditional Use Permit fee)	$500.00
Zoning Waiver	$200.00
Zoning Variance - Residential	$400.00
Zoning Variance - Commercial	$1,000.00
Home Occupation Permit	$25.00
Boundary Line adjustment	$150.00
Binding Site Plan - Preliminary	$1,000.00 plus $150/lot
Binding Site Plan - Final	$300.00
Binding Site Plan - Amended	$500.00
Design Review	$25.00
Design Review for projects using the UVMU Overlay regulations	$100 base plus $0.005 per square foot of gross building area

Attachment B: Building, Planning & Engineering Fee Schedule

Annexation	$1,200.00
Temporary Permit per SWMC 17.64	$300.00
Planned Action – review of applications for projects within the boundaries of an approved Planned Action Ordinance	$300.00
Accessory Dwelling Unit (ADU) Permit	$250.00
Request for letter of interpretation	$250.00
Non-conforming use certificate	$500.00
Zoning Compliance letter	$150.00
Planning Decision Appeal	$200.00 by Permit Applicant $100.00 by non-permit applicant residing greater than 500 ft from the project. $30.00 by non-permit applicant residing less than 500 ft from the project Plus all resultant consultant fees, hearing examiner fees and/or attorney fees
Planning Review of site & construction plans for new buildings (not additions to an existing building) - Single-family (including manufactured home) & duplex building permits - Small Commercial & Industrial building permits without SEPA - All other building permits including multi-family	 $70.00 $110.00 10% of Building Permit fee or $2,500.00 (whichever is less)
Planning Review Fee for Excavation & Grading permits w/SEPA	$150.00
Planning Review for activities not listed specifically above.	$60.00/hour
Hearing Examiner Fees	 Actual cost Prepayment fees taken at time of application
Hearing Examiner - Prepayment of fees	Type I & II - $2,200 Type III - $2,200 Type IV - $3,000
Public Notification - Legal Notice in newspaper	Actual cost
Public Notification - Postage	Actual cost
Public Notification - Prepayment of publication costs	$350.00
Notice of Land Use Action sign	$25.00

Environmental Fees	
Critical Areas Review Fee	$10.00 Checklist review and site visit, if req. for building permits $20.00 Checklist review and site visit, if req. for projects requiring land disturbance, plats, and boundary line adjustments $380.00 Request and review applicant submitted reports
Shoreline Permit	$200.00
Shoreline Conditional Use/Variance	$250.00
Floodplain Permit	$60.00
For use of outside consultants for specialty plan checking and inspections	$60.00/hour administrative fee plus the resulting consultant fees
SEPA- State Environmental Policy Act Checklist Review	$150.00 (up to 10,000 sq. ft. disturbed area) $300.00 (10,000-50,000 sq. ft. disturbed area) $500.00 (50,000 sq. ft. and over disturbed area)
SEPA- Site Visit	$100.00
Environmental Impact Statement (E.I.S.) Review	$500.00 (included 10 hours of staff time) For projects that require more than 10 hours of staff time, applicant will be billed at $50.00/hour plus consultant fees
Appeal of SEPA determinations	$1000 plus consultant fees and attorney fees.

SECTION 3. ENGINEERING PERMIT FEES

ENGINEERING DEPARTMENT FEES Permits/Review/Inspection/Misc	Fee
Street Vacation Request	$1,000.00
Modification of Public Works Standards (PW Variance) Request (SW PWDS 1.3.9)	$250.00 plus Additional Engineering Plan Review fee for every hour over 3 hours of staff time to process request
Access Permit (new driveways accessing city streets)	$50.00
Oversize/Overweight Vehicles Permit (SWMC Ch. 10.20.025)	$30.00
Waiver, Deferral or Modification of Frontage Improvements (SWPWDS 1.3.10 and 3.2.7.E)	$50.00 for Single Family Residences $250.00 for all others
Right of Way Permit (any work within city right of way including street cuts, utility extension, driveway construction, sidewalks, etc.; includes initial inspection). One work location per permit	$70.00
Sewer Service Permit (includes initial inspection)	$75.00
Decommissioning Septic System Inspection Fee	$70.00

Clearing & Grading Permit (when not a part of an Engineering Plan Review project; includes TESC review and inspection)	$50.00 - Up to 50 CYS $100.00 plus $25.00 per Acre – 50 CYS and over
Re-inspection for ROW Permits & Sewer Service Permits, per each	$75.00
Engineering Plan Review – Simple Site Plan (up to two lots)	$95.00/hour; minimum ½ hour
Engineering Plan Review (on and off site civil improvements – see SWPWDS Ch. 2.2)	0.5% approved Engineer's Project Cost Estimate; $600.00 minimum
Additional Engineering Plan Review (see SWPWDS Ch. 2.2)	$95.00/hour; minimum ½ hour
Consultant Plan Review where required (Traffic Signals, Traffic Impact Analysis, Stormwater etc.)	Consultant Cost plus 5%
Construction Inspection (on and off site civil improvements; may be reduced up to 50% if Developer provides full time independent inspection services)	$500.00 plus 1.5% approved Engineers Estimate
Additional Construction Inspection (if required)	$75.00/hour; minimum ½ hour
Consultant Specialty Inspection & Testing (SWPWDS Ch. 2.1.10)	Consultant Cost plus 5%
Pavement Repair Performance Bond (cuts 100 sf or less - refundable on satisfactory completion of work – SWPWDS Ch. 2.3 and 3.2.15.G.6)	$750.00 (cash deposit)
Performance and Maintenance Bonds (all civil-related work)	See SWPWDS Chapters 1.4.8.B and 2.3
~~Address Signs (SWPWDS 1.3.2.P.1)~~	~~$30.00/each – installation by others~~

For Impact Fees, see Master Fee Schedule Title 15.

SECTION 4. OTHER FEES

Fire Code Fees	
Administrative fee	$60.00
Fire Code Operations Permit (pursuant to IFC 105.6)	$250.00 plus $60.00/hr plan review fee plus consultant fees.
Fire Code Construction Permit (pursuant to IFC 105.7)	$250.00 plus $60.00/hr plan review fee plus consultant fees.
Fire suppression – building sprinklers	$300.00 plus Fire Plan Review Fees
Fire suppression – tenant space sprinklers	$125.00 plus Fire Plan Review Fees
Fire suppression – commercial hood sprinklers	$77.00 plus Fire Plan Review Fees
Fire alarm system when required	$125.00 plus Fire Plan Review Fees
Fire alarm panel	$50 replaced / $75 new plus Fire Plan Review Fees
Fire Code Violation Investigation Fee	$60.00/hr minimum 1 hour
Fire Code Violation Fine	$60.00 - $200.00 per violation per day
Fire Code Compliance Review Fee and Report	$100.00 plus consultant fees
Fire Investigation Fee	$60.00/hr plus consultant fees.
Above/Underground fuel tank installation	$100

Attachment B: Building, Planning & Engineering Fee Schedule

Underground fuel tank removal	$75
Underground fuel tank decommission – fill in place	$100
Compressed gas	$50.00 plus Fire Plan Review Fees
Install/Remove LP fuel tank	$35.00
Fire Plan Review Fee	$60.00/hr – one hour minimum
Fire inspection Fee	$60.00/hr – one hour minimum
Marijuana Operations Permit	$275.00 (annual fee)
Carbon Dioxide System Permit	$275.00 (annual fee)
Extraction Process Permit	$275.00 (annual fee)

Enforcement Fees	
Work without a permit investigation fee	$50.00/hour plus consultant fees plus attorney fees plus applicable fines.
Permit violation investigation fee	$50.00/hour plus consultant fees plus attorney fees plus applicable fines.
Permit compliance monitoring fee (for permits that require temporary monitoring)	$50.00/hour plus consultant fees
Building Permit Violation Fine	Add 100% of the building fee
Planning/Zoning Violation Fine	Add 100% of resulting planning fees
Legal action	$50.00/hour administrative fee plus attorney fees and consultant fees.

Computer Mapping Services	
8½ x 11	1-5 copies $2.50 (20% discount after five copies)
11 x 17	1-5 copies $5.00 (20% discount after five copies)
17 X 20 to 18 x 24	1-5 copies $10.00 (20% discount after five copies)
22 X 34 to 24 x 36	1-5 copies $15.00 (20% discount after five copies)
34 X 44 to 36 x 48	1-5 copies $20.00 (20% discount after five copies)
A $60/hour charge will be applied to all custom map request plus actual cost for maps produced and reproduced by outside sources.	

Address & Street Name Fees (SWMC 15.24)	
Standard Address Sign (12" x 6")	$30.00 / sign
Oversize Address Sign (Larger than 12" x 6")	Actual Cost of Materials and Labor as invoiced by Manufacturer. Prepayment fees taken at time of application.
Oversize Address Sign (Larger than 12" x 6") – Prepayment of Fees	$30.00 / sign
Street Name Petition – Planning Review	$60.00/hour; minimum ½ hour
Street Name Petition – Fire Review	$60.00/hour; minimum ½ hour
Street Name Petition – Engineering Review	$60.00/hour; minimum ½ hour
Street Name Petition – Replacement of Street Name Signage	Actual Cost of Materials and Labor to order and install replacement signage as invoiced by the City of Sedro-Woolley. Prepayment fees taken at time of petition.
Street Name Petition – Replacement of Street Name Signage – Prepayment of Fees	$250.00

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Attachment B: Building, Planning & Engineering Fee Schedule

Administrative And Misc. Fees	
Copies	$0.15/single-page $0.25/double-page Actual cost for multi-media materials such as computer diskettes and CD's.
Color Copies	8.5x11/$0.50 8.5x14/$0.75 11x17/$1.00
Copies of recorded public hearings	Free on City website or $15.00/disk

FEE REFUNDS: The Building Official may authorize a refund of fees in accordance with IRC R108.5 and IBC 108.6

BUILDING PERMIT EXPIRATION: Every building permit issued by the City of Sedro-Woolley under the provisions of the Building Code shall expire by limitation and become null and void if the building or work authorized by such permit is not completed per the permitted requirements within two (2) years of the date of issuance.

RENEWAL OF EXPIRED BUILDING PERMITS: To renew action on a permit after expiration, the permittee shall pay a renewal fee of one half of the amount of the building permit fee that would be required for a new permit (not plan review fee), provided no changes have been made or will be made in the original plans and specifications for such work. A new permit – including plan review fees – will be required where expiration has been more than six months. Expired non-commercial projects requiring only final inspections shall pay a minimum fee of $100.00.

Any permittee holding an unexpired permit may apply for a six-month extension in order to complete the authorized work. The Building Official may grant one free 180 day extension of time upon a written request from the permittee showing that circumstances beyond the control of the permittee have prevented the authorized work from being completed. No permit may be extended more than once.

Appendix A - Equivalent Fixture Units

For calculation of Commercial General Facility Charge

Kinds of Fixtures	Units
Bathtubs	2
Bidets	2
Clothes washers, private	2
Clothes washers, commercial	6
Dental units or cuspidors	1
Drinking fountains	1
Floor drains	2
Interceptors for grease, oil, solids, etc.	3
Interceptors for sand, auto wash, etc.	6
Laundry tubs	2
Receptors (floor sinks), indirect waste receptors for refrigerators, coffee urns, water stations, etc.	1
Receptors, indirect waste receptors for commercial sinks, dishwashers, air-washers, etc.	3
Showers, single stalls	2
Showers, gang (per head)	1
Sinks, and/or dishwashers (residential) (2" min. waste)	2
Sinks, bar, commercial	2
Sinks, bar, private	1
Sinks, commercial or industrial, schools, etc., including dishwashers, wash up sinks and wash fountains	3
Sinks, flushing rim, clinic	6
Sinks, service	3
Sinks, service (3" trap)	6
Urinals, pedestal, trap arm only	6
Urinals, stall, separate trap	2
Urinals, wall-mounted, blowout, integral trap 2" trap arm only	3
Urinals, wall-mounted, blowout, integral trap 3" trap arm only	6
Urinals, wall-mounted, washdown or siphon jet, integral trap, trap arm only	2
Urinals, wall-mounted, washdown, separate trap (2" min. waste)	2
Wash basins, in sets	2
Wash basins (lavatories) single	1
Water closet, private installation	4
Water closet, public installation	6

City Council Agenda Item

Agenda Item No.: m.5.

Date: June 24, 2026

From: Kyle Anderson, Assistant Engineer

Subject: Authorization to Award - Northern State Hospital Cemetery Improvements Project

RECOMMENDED ACTION:

Move to award the Northern State Hospital Cemetery Improvement project, contract 2026-PW-02, to Janicki General Contracting, LLC of Sedro-Woolley, WA, in the amount of $139,842.55 (including sales tax).

BACKGROUND/SUMMARY INFORMATION:

The Northern State Cemetery was formerly owned and operated by the State of Washington until the City of Sedro-Woolley acquired the property in 2018. The site has been a cemetery since 1912. There is a public perception that the government agencies responsible for maintenance of the cemetery have been neglectful and somewhat disrespectful with regard to the care of the site.

Since August 13, 2020, the City and Skagit County have an interlocal agreement in place for the City to perform all project design, construction, management, use, and ongoing maintenance and operations associated with the property (Skagit County Auditor File No. 202009100078).

In May, 2025, the City applied for a grant through the Department of Commerce to install improvements at the Northern State Hospital Cemetery through the Historic Cemetery Grant Program. The proposed improvements are removal of historically inaccurate fencing, installation of a new memorial plaza, and the addition of a new hedge and brick pillars to correctly mark the outer boundary of the cemetery. The memorial plaza will include benches, sidewalk, lawn restorations, and plantings. A memorial obelisk containing all of the names of the people interred at the site is proposed as an alternate to the project bid. It is estimated that approximately 1,700 names will be inscribed on this obelisk.

On July 21, 2025, the City was awarded a net grant reward from the Department of Commerce in the amount of $25,000.00 for Architecture and Engineering and $144,750.00 for Construction with a total grant amount of $169,750.00.

The Department of Archaeological and Historic Preservation (DAHP) has reviewed the project and given consent for construction to proceed. Any affected Tribes of Washington State have also reviewed the project details and no comments were submitted during the thirty-day comment period (per

Governor's Executive Order 21-02). An archaeologist has already been procured by the City and will monitor excavation during construction. All required permits have been acquired for this project.

Bids closed on June 16, 2026, with Janicki General Contracting, LLC being the apparent low bidder out of twelve bids received. Their bid submittal is in the amount of $138,842.55. This amount is $32,011.61(19%) under the Engineer's Estimate of $171,854.16 for the project. The bid tabulation is attached.

Design work for this contract was completed by Pacific Landscape Architecture. Construction management and construction inspection will be done by City staff.

The construction contractor will have 30 working days to complete the project, and this has been planned to take place during the summer to accommodate wet ground conditions. Procurement of the memorial obelisk is expected to take six months.

FISCAL IMPACT, IF APPROPRIATE:

Total project cost

Construction: $139,842.55

Grant

Department of Commerce Grant:

Construction - $144,750.00.

ATTACHMENTS:

1. Final Bid Results

Northern State Hospital Cemetery Improvements 2026-PW-02
Prepared by: Kyle Anderson, Capital Projects & Construction Manager
Bid Date: June 16, 2026, 2:00 PM
FINAL BID RESULTS

Bid Tabualtion

ITEM NO.	ITEM	UNIT	QUANTITY	Engineer's Opinion of Probable Construction Cost		Janicki General Contracting LLC, Sedro-Woolley, WA		Mammoth Construction LLC, Sedro-Woolley, WA		SummitX Contractors Inc., Anacortes, WA		I.M.A.C. Inc, Mount Vernon, WA		P&P Excavating LLC, Bellingham, WA		Stremler Gravel Inc, Lynden, WA		Valdez Construction Inc, Oak Harbor, WA		Lowell's Cornerstone Construction LLC, Ellensburg, WA		Colaccurcio Brothers Inc, Blaine, WA		SRV Construction Inc, Anacortes, WA		Soco Construction LLC, Mukilteo, WA		Good Works Contracting, Sedro-Woolley, WA	
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
SCHEDULE A- BINGHAM PLACE IMPROVEMENTS																													
1	Erosion Control and Water Pollution Prevention	LS	1	$1,100.00	$1,100.00	500.00	500.00	7,744.00	7,744.00	2,000.00	2,000.00	1,314.47	1,314.47	2,345.00	2,345.00	1,400.00	1,400.00	4,255.48	4,255.48	500.00	500.00	3,000.00	3,000.00	5,500.00	5,500.00	3,000.00	3,000.00	15,000.00	15,000.00
2	Mobilization	LS	1	$14,000.00	$14,000.00	4,520.00	4,520.00	19,570.00	19,570.00	5,000.00	5,000.00	4,068.43	4,068.43	9,460.00	9,460.00	21,900.00	21,900.00	4,033.24	4,033.24	24,000.00	24,000.00	15,000.00	15,000.00	34,000.00	34,000.00	12,000.00	12,000.00	13,000.00	13,000.00
3	Clearing and Grubbing	LS	1	$880.00	$880.00	2,750.00	2,750.00	3,870.00	3,870.00	4,500.00	4,500.00	4,254.75	4,254.75	1,385.00	1,385.00	2,800.00	2,800.00	9,712.75	9,712.75	17,000.00	17,000.00	20,000.00	20,000.00	4,185.00	4,185.00	4,500.00	4,500.00	5,000.00	5,000.00
4	Removal of Structures and Obstructions - Concrete	TON	30	$110.00	$3,300.00	30.00	900.00	125.66	3,769.80	50.00	1,500.00	228.32	6,849.60	180.00	5,400.00	132.00	3,960.00	516.96	15,508.80	90.00	2,700.00	70.00	2,100.00	2,080.00	62,400.00	110.00	3,300.00	950.00	28,500.00
5	Removal of Structures and Obstructions - General	LS	1	$1,100.00	$1,100.00	1,500.00	1,500.00	7,431.00	7,431.00	5,000.00	5,000.00	3,122.19	3,122.19	5,950.00	5,950.00	7,400.00	7,400.00	8,089.41	8,089.41	8,000.00	8,000.00	6,000.00	6,000.00	11,600.00	11,600.00	3,500.00	3,500.00	3,500.00	3,500.00
6	Unsuitable Foundation Excavation, Not Including Haul	CY	5	$44.00	$220.00	30.00	150.00	242.80	1,214.00	50.00	250.00	375.13	1,875.65	175.00	875.00	100.00	500.00	126.53	632.65	100.00	500.00	80.00	400.00	96.00	480.00	65.00	325.00	2,000.00	10,000.00
7	Roadway Excavation, Not Including Haul	CY	22	$22.00	$484.00	20.00	440.00	189.54	4,169.88	40.00	880.00	37.83	832.26	130.00	2,860.00	181.00	3,982.00	47.93	1,054.46	100.00	2,200.00	80.00	1,760.00	167.00	3,674.00	50.00	1,100.00	1,000.00	22,000.00
8	Grading	CY	50	$22.00	$1,100.00	10.00	500.00	53.40	2,670.00	50.00	2,500.00	79.38	3,969.00	52.95	2,647.50	235.00	11,750.00	55.37	2,768.50	110.00	5,500.00	25.00	1,250.00	32.50	1,625.00	28.00	1,400.00	400.00	20,000.00
9	Crushed Surfacing Top Course	TON	15	$55.00	$825.00	70.00	1,050.00	244.66	3,669.90	45.00	675.00	185.05	2,775.75	105.00	1,575.00	155.00	2,325.00	253.78	3,806.70	120.00	1,800.00	110.00	1,650.00	106.00	1,590.00	55.00	825.00	333.33	4,999.95
10	Cement Sidewalk - 4-Inch Depth	SY	65	$85.00	$5,525.00	70.00	4,550.00	84.00	5,460.00	120.00	7,800.00	118.79	7,721.35	181.40	11,791.00	161.00	10,465.00	268.93	17,480.45	135.00	8,775.00	130.00	8,450.00	140.00	9,100.00	110.00	7,150.00	384.62	25,000.30
11	Cement Sidewalk - 6-Inch Depth	SY	34	$99.00	$3,366.00	90.00	3,060.00	131.41	4,467.94	130.00	4,420.00	55.17	1,875.78	200.00	6,800.00	199.00	6,766.00	351.63	11,955.42	150.00	5,100.00	180.00	6,120.00	152.75	5,193.50	135.00	4,590.00	544.12	18,500.08
12	Corrugated 18-Inch Diameter Storm Sewer Pipe, Including Drain Rock	LF	15	$16.50	$247.50	30.00	450.00	314.26	4,713.90	120.00	1,800.00	145.13	2,176.95	213.55	3,203.25	126.00	1,890.00	239.63	3,594.45	300.00	4,500.00	100.00	1,500.00	196.00	2,940.00	125.00	1,875.00	850.00	12,750.00
13	18-Inch Yard Drain	EA	1	$550.00	$550.00	500.00	500.00	1,100.00	1,100.00	1,500.00	1,500.00	1,625.75	1,625.75	775.00	775.00	1,100.00	1,100.00	3,041.16	3,041.16	2,000.00	2,000.00	2,000.00	2,000.00	1,050.00	1,050.00	1,800.00	1,800.00	5,000.00	5,000.00
14	4-Inch Storm Sewer Pipe, Including Drain Rock	LF	40	$27.00	$1,080.00	20.00	800.00	37.37	1,494.80	35.00	1,400.00	97.91	3,916.40	54.00	2,160.00	37.00	1,480.00	105.22	4,208.80	200.00	8,000.00	60.00	2,400.00	46.00	1,840.00	45.00	1,800.00	817.00	32,680.00
15	Install Owner-Furnished Gate	EA	1	$330.00	$330.00	500.00	500.00	4,539.00	4,539.00	2,000.00	2,000.00	1,368.28	1,368.28	1,500.00	1,500.00	3,800.00	3,800.00	3,734.45	3,734.45	4,500.00	4,500.00	3,000.00	3,000.00	4,070.00	4,070.00	2,500.00	2,500.00	3,000.00	3,000.00
16	Column, Including Concrete Footing	EA	6	$3,300.00	$19,800.00	2,400.00	14,400.00	1,714.66	10,287.96	2,000.00	12,000.00	2,519.87	15,119.22	3,855.00	23,130.00	4,700.00	28,200.00	8,069.97	48,419.82	5,500.00	33,000.00	6,500.00	39,000.00	6,255.00	37,530.00	2,800.00	16,800.00	1,000.00	6,000.00
17	Removable Bollard	EA	1	$660.00	$660.00	500.00	500.00	1,030.00	1,030.00	800.00	800.00	927.65	927.65	520.00	520.00	1,400.00	1,400.00	1,719.76	1,719.76	3,500.00	3,500.00	2,700.00	2,700.00	2,145.00	2,145.00	1,000.00	1,000.00	1,600.00	1,600.00
18	3-Man Rock	EA	1	$440.00	$440.00	500.00	500.00	456.00	456.00	950.00	950.00	760.60	760.60	1,285.00	1,285.00	2,100.00	2,100.00	1,452.42	1,452.42	3,000.00	3,000.00	500.00	500.00	877.50	877.50	500.00	500.00	750.00	750.00
19	Relocate Existing Signs	LS	1	$550.00	$550.00	200.00	200.00	630.00	630.00	1,000.00	1,000.00	648.31	648.31	570.00	570.00	870.00	870.00	1,927.22	1,927.22	3,000.00	3,000.00	3,000.00	3,000.00	1,530.00	1,530.00	1,200.00	1,200.00	500.00	500.00
20	Cement Concrete Memorial Foundation	LS	1	$220.00	$220.00	800.00	800.00	5,560.00	5,560.00	10,000.00	10,000.00	4,933.40	4,933.40	2,075.00	2,075.00	4,300.00	4,300.00	1,730.66	1,730.66	10,000.00	10,000.00	6,000.00	6,000.00	4,160.00	4,160.00	4,000.00	4,000.00	8,000.00	8,000.00
21	Plant Selection, Boxwood, 5 gal.	EA	17	$77.00	$1,309.00	100.00	1,700.00	370.00	6,290.00	150.00	2,550.00	241.53	4,106.01	495.00	8,415.00	89.50	1,521.50	54.59	928.03	350.00	5,950.00	60.00	1,020.00	52.00	884.00	80.00	1,360.00	100.00	1,700.00
22	Plant Selection, Oregon Oak, 1-1/2-Inch cal.	EA	6	$440.00	$2,640.00	600.00	3,600.00	673.50	4,041.00	400.00	2,400.00	1,174.25	7,045.50	1,160.00	6,960.00	520.00	3,120.00	431.26	2,587.56	300.00	1,800.00	1,500.00	9,000.00	1,027.00	6,162.00	475.00	2,850.00	200.00	1,200.00
23	Sod	SY	86	$36.00	$3,096.00	30.00	2,580.00	41.80	3,594.80	25.00	2,150.00	23.27	2,001.22	29.50	2,537.00	20.00	1,720.00	35.78	3,077.08	30.00	2,580.00	30.00	2,580.00	41.00	3,526.00	16.00	1,376.00	162.79	13,999.94
24	Seeding, Fertilizing, and Mulching	SY	230	$0.80	$184.00	15.00	3,450.00	7.24	1,665.20	20.00	4,600.00	41.01	9,432.30	6.15	1,414.50	6.70	1,541.00	5.46	1,255.80	20.00	4,600.00	7.00	1,610.00	11.70	2,691.00	4.00	920.00	86.00	19,780.00
25	Wood Chip Mulch	SY	50	$16.50	$825.00	20.00	1,000.00	19.10	955.00	20.00	1,000.00	44.47	2,223.50	25.40	1,270.00	16.75	837.50	16.38	819.00	20.00	1,000.00	23.00	1,150.00	37.50	1,875.00	10.00	500.00	160.00	8,000.00
26	Fine Grading	Acre	0.1	$2,200.00	$220.00	5,000.00	500.00	1,490.00	149.00	10,000.00	1,000.00	1,666.37	166.64	13,450.00	1,345.00	32,200.00	3,220.00	2,768.21	276.82	3,000.00	300.00	40,000.00	4,000.00	25,200.00	2,520.00	5,000.00	500.00	6,500.00	650.00
27	Topsoil, Type A	CY	70	$82.50	$5,775.00	140.00	9,800.00	140.74	9,851.80	55.00	3,850.00	188.97	13,227.90	79.85	5,589.50	104.00	7,280.00	96.08	6,725.60	100.00	7,000.00	100.00	7,000.00	112.00	7,840.00	58.00	4,060.00	84.00	5,880.00
28	Topsoil, Type B	CY	27	$33.00	$891.00	50.00	1,350.00	105.88	2,858.76	55.00	1,485.00	168.29	4,543.83	32.60	880.20	24.00	648.00	85.16	2,299.32	100.00	2,700.00	67.00	1,809.00	99.00	2,673.00	52.00	1,404.00	93.00	2,511.00
29	Slow-Release Watering Bag	EA	6	$77.00	$462.00	100.00	600.00	4,561.50	27,369.00	200.00	1,200.00	170.65	1,023.90	1,055.00	6,330.00	72.50	435.00	307.09	1,842.54	180.00	1,080.00	60.00	360.00	96.00	576.00	38.00	228.00	657.00	3,942.00
30	Force Account - Unanticipated Site Improvements	EST	EST	$1,500.00	$1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
31	ADA Parking Sign and Channelization Improvements	LS	1	$2,000.00	$2,000.00	1,000.00	1,000.00	4,300.00	4,300.00	2,500.00	2,500.00	9,197.15	9,197.15	1,760.00	1,760.00	900.00	900.00	2,587.76	2,587.76	10,000.00	10,000.00	3,500.00	3,500.00	3,000.00	3,000.00	2,500.00	2,500.00	6,500.00	6,500.00
32	ADA Parking Sign and Channelization Improvements	EA	2	$1,500.00	$3,000.00	3,000.00	6,000.00	1,765.00	3,530.00	2,200.00	4,400.00	2,016.18	4,032.36	2,380.00	4,760.00	3,100.00	6,200.00	2,102.03	4,204.06	3,500.00	7,000.00	2,500.00	5,000.00	3,080.00	6,160.00	1,800.00	3,600.00	3,000.00	6,000.00
	Base Bid Amount Sub-Total				**$77,679.50**		**71,650.00**		**159,952.74**		**94,610.00**		**128,636.10**		**129,067.95**		**147,311.00**		**177,230.17**		**193,085.00**		**164,359.00**		**229,397.00**		**93,963.00**		**307,443.27**
	Sales Tax at 8.7%				$6,758.12		6,233.55		13,915.89		8,231.07		11,191.34		11,228.91		12,816.06		15,419.02		16,798.40		14,299.23		19,957.54		8,174.78		26,747.56
	Base Bid Amount Total				**$84,437.62**		**77,883.55**		**173,868.63**		**102,841.07**		**139,827.44**		**140,296.86**		**160,127.06**		**192,649.20**		**209,883.40**		**178,658.23**		**249,354.54**		**102,137.78**		**334,190.83**
Alt-1	Memorial Obelisk	EA	1	$80,420.00	$80,420.00	57,000.00	57,000.00	1,490.00	1,490.00	83,141.80	83,141.80	58,601.21	58,601.21	69,510.00	69,510.00	62,000.00	62,000.00	60,670.33	60,670.33	59,000.00	59,000.00	125,000.00	125,000.00	99,225.00	99,225.00	12,000.00	12,000.00	54,871.09	54,871.09
	Sales Tax at 8.7%				$6,996.54		4,959.00		129.63		7,233.34		5,098.31		6,047.37		5,394.00		5,278.32		5,133.00		10,875.00		8,632.58		1,044.00		4,773.78
	Alternate Bid Total				**$87,416.54**		**61,959.00**		**1,619.63**		**90,375.14**		**63,699.52**		**75,557.37**		**67,394.00**		**65,948.65**		**64,133.00**		**135,875.00**		**107,857.58**		**13,044.00**		**59,644.87**
	TOTAL SCHEDULES				**$171,854.16**		**139,842.55**		**175,488.26**		**193,216.21**		**203,526.95**		**215,854.23**		**227,521.06**		**258,597.84**		**274,016.40**		**314,533.23**		**357,212.11**		**115,181.78**		**393,835.71**

BID POSITION	1	2	3	4	5	6	7	8	9	10	Non-Responsive	Non-Responsive
Supplemental Bidder Responsibility Criteria (Included with bid)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Incomplete
Certificate of Compliance with Wage Payment Statutes (included with bid)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Public Works Training Requirement Complete (prior to bid submittal)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No
MRSC Small Works Roster (registered prior to solicitation)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
Addendums Acknowledged	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Indicates Revised Totals Due to Math Errors	No	Yes	No	Yes	No	No	No	Yes	Yes	Yes	No	Yes

City Council Agenda Item

Agenda Item No.: m.6.

Date: June 24, 2026

From: Charlie Bush, City Administrator

Subject: 2024-177-ILA - Skagit County - Amendment 1 Senior Services

RECOMMENDED ACTION:

Motion to authorize the Mayor or her designee to execute Amendment 1 to 2024-177-ILA, an interlocal agreement amendment with Skagit County.

BACKGROUND/SUMMARY INFORMATION:

The City Council directed staff at its June 10th meeting to move ahead immediately with the provision of senior services out of the Sedro-Woolley Senior Center. In doing so, the Council's direction was to seek funding for 2026 from Skagit County. City staff drafted an amendment (a copy of the original agreement is also attached) and sent it to the County on June 16th, receiving a response on June 18th. The County drafted a new amendment, which incorporates previously approved amendment 1, which the County did not execute, with the new concept per the City Council's direction.

Given all the steps involved, the soonest practical date that the City could begin providing these services is August 1. As a result, the amendment is written to have the County cease providing services at the end of July.

Separately on this agenda is a budget amendment that creates the Senior Center Coordinator position, allowing for the City to take on these services. While unorthodox, if approved, City staff will move forward to begin the hiring process assuming that this amendment will also be approved between the parties, with a target start date for the Senior Center Coordinator by the second or third week of July. No offer will be made until an amendment is executed between the parties.

FISCAL IMPACT, IF APPROPRIATE:

If approved by the County and the City, this amendment would result in an additional $36,564 of revenue in 2026. The City would also be obligated to pay Skagit County for nutrition services through June 30, 2026, and Senior Center operations through July 31, 2026, totaling $12,592 ($11,623 + $969). The City would pay for nutrition services from July 1, 2026, through December 31, 2026, $5,812 to Skagit Council on Aging. The City would also be obligated to hire a Senior Center Coordinator and On-Call Coordinators. The estimated City expense for these employees for August through December 2026 is $53,000. The City intends to pay the Senior Center Coordinator position more than the County did.

The net fiscal impact of 2026 Senior Services would be $34,840.

The City's original expenditure budget was $26,000.

Here is a calculation of how the amount included in the amendment was determined:

Time Period	Payment	Service	Total Owed	Payment as of 6/18/2026	Total Outstanding
January 1, 2026 - June 30, 2026	City to County	Senior Center operations and nutrition services	11,623.00	5,811.50	5,811.50
July 1, 2026 - July 31, 2026	City to County	Senior Center operations	969.00		969.00
August 1, 2026 - December 31, 2026	County to City	Senior Center operations	(36,564.00)		(36,564.00)
Net Amount (Due to the City from the County)			(23,972.00)	5,811.50	(29,783.50)
July 1, 2026 - December 31, 2026	City to Skagit Council on Aging	Nutrition services	5,812.00	-	5,812.00
August 1, 2026 - December 31, 2026	City Expenditures	Senior Center operations	53,000.00		53,000.00
Net Amount - expenditures greater than revenues			34,840.00		29,028.50

As of the date of publication of this packet, these numbers are still under review by City and County staff. A lot of quick work was done on both sides to get to this point in the discussion at this early date. If available and relevant, updated numbers will be provided prior to the meeting.

ATTACHMENTS:

1. 2024-177-ILA - Sedro-Woolley and SC Agmt - Senior Services
2. ILA SW Senior Services 25-26 Amd 1 Version 2

DocuSign Envelope ID: D1F85C60-9574-4346-8B99-8E367004D5CB

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

Skagit County
AND
The City of Sedro-Woolley

SKAGIT COUNTY
Contract # C20240714

THIS AGREEMENT is made and entered into by and between City of Sedro-Woolley ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. PURPOSE: The County operates a Senior Services Program, within the Skagit County Public Health Department, and employs a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to seniors. For the purpose of this Agreement, a senior will be defined as any person 55 years of age or older. As a result of other contractual Agreements, some services may be limited to those over 60 years of age.

The City desires to enter into an Agreement whereby the County will provide to the City certain administrative and professional services and the City will pay for the services so performed. This Agreement is general in nature and reflects the broad responsibilities the County has for the provision of services to seniors.

2. RESPONSIBILITIES: It is agreed between the parties during the effective term of this Agreement, the County will provide administrative and professional services to the City; said services to consist primarily of the following Program Services for seniors:

A. Nutritional Services

1. Congregate meals: Hot, nutritionally balanced noon-time meals are served at the Senior Center.

2. Home-delivered meals: Individuals over the age of 60 who are homebound and unable to prepare meals for themselves or attend a Senior Center congregate meal service may have meals delivered to their homes. Volunteers deliver hot and frozen meals to homebound seniors on weekdays. Meal delivery can be a temporary or an on-going service especially helpful to individuals with disabilities or individuals recovering from illnesses. Staff members from the Skagit Nutrition Program make initial home visits to assess the extent of the need for home-delivered meal service, along with providing nutrition intervention when applicable. Meal delivery can be a temporary or on-going service, based on individual client needs. Annual assessments are conducted to re-evaluate eligibility.

3. Liquid Meal Supplement: The Skagit Nutrition Program has Ensure Plus available at the Skagit County Senior Centers available to older adults. Ensure Plus is a high-calorie liquid food for use when extra calories and nutrients, but a normal concentration of protein, are needed. A prescription or written statement of need from a physician, registered nurse, or registered dietitian is required. Prescriptions will be kept on file with the nutrition program and must be renewed every 6 months.

B. Senior Center Program Services

1. The County provides comprehensive Senior Service programs at community focal points where older adults can conveniently access services and activities which support their independence, enhance their dignity, and encourage their involvement in and with their community. As part of a comprehensive community strategy to meet the needs of older persons, coordinated Senior Services programs will take place within and emanate from this facility. The Coordinator shall utilize local Senior Advisory Boards to assess needs and interests of local senior citizens in the formulation of programs.

C. Senior Center Operating Hours: 8:00 a.m. - 4:00 p.m. (Monday - Friday)

3. TERM OF AGREEMENT: The term of this Agreement shall be from January 1st, 2025 through December 31st, 2026.

4. MANNER OF FINANCING: **For the fiscal year 2025**, the City shall pay for the services provided in this Agreement the sum of **twenty-two thousand, seven hundred and ninety-one dollars ($22,791.00). For the fiscal year 2026**, the City shall pay for the services provided in this Agreement the sum of **twenty-three thousand, two hundred and forty-six dollars ($23,246.00).** The County has established the following GL code(s) 118-various, and any other GL codes necessary, which shall be included on all billings or correspondence in connection therewith. One-fourth of the amount shall be due at the end of each quarter, that being March 31, June 30, September 30, December 31, and payable after submission of a voucher and processing in the manner provided by the City for processing voucher and issuing warrants thereon. The total amount may be paid at the first quarter as desired by the City.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be the Senior Program Manager.
5.2 City's representative shall be Charlie Bush.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.

8. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

12. OTHER PROVISIONS:

A. REPORTS: County reports will be provided to the City on a quarterly basis. These reports will contain statistical information regarding the participation levels in senior service programs.

B. AUDITS: The City may audit the records to assure that it will receive full value in services for the consideration of services recited herein.

City of Sedro-Woolley:

DocuSigned by:
Julia Johnson
E8820A0D1582408...

Julia Johnson, Mayor

Date November 26th, 2024

Julia Johnson

Print Name

Mailing Address:

City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

DATED this 26th day of November, 2024.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Peter Browning, Chair

ABSENT

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

Attest:

Clerk of the Board

For contracts under $5,000:
Authorization per Resolution R20030146

County Administrator

Recommended:

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director

AMENDMENT # 1
ORIGINAL AGREEMENT # C20240714

The City of Sedro-Woolley, hereinafter called "Contractor", and Skagit County, hereinafter called "County", agree to amend Agreement No. C20240714, as set forth below under "Terms of Amendment".

TERMS OF AMENDMENT:

1. **Item #2 "RESPONSIBILITIES" shall be removed and replaced as follows:**

RESPONSIBILITIES: It is agreed between the parties that during the effective term of this Agreement, Senior Center operations and Senior Nutrition services shall be provided as follows:

A. January 1, 2025 – June 30, 2026

The County shall provide both Senior Center operations and Senior Nutrition Program services, consisting primarily of the following:

1. Senior Nutrition Services

a. **Congregate Meals:** Hot, nutritionally balanced noon-time meals shall be served at the Senior Center.

b. **Home-Delivered Meals:** Individuals age 60 and older who are homebound and unable to prepare meals for themselves or attend congregate meal services may receive meals delivered to their homes. Meal delivery may be temporary or ongoing based on individual needs. Initial assessments and annual reassessments shall be conducted to determine eligibility and service needs.

c. **Nutrition Supplements:** Nutritional supplements may be made available to eligible older adults in accordance with program requirements and applicable medical authorization procedures.

2. Senior Center Program Services

The County shall provide comprehensive senior services and activities designed to support the independence, dignity, health, and community involvement of older adults. The Senior Center Coordinator shall work with local Senior Advisory Boards and community stakeholders to assess needs and develop programs and activities responsive to local seniors.

B. July 1, 2026 – July 31, 2026

The County shall continue to provide Senior Center staffing and operations during this transition period. Senior Nutrition services, including congregate meals and home-delivered meals, shall transfer to Skagit Council on Aging effective July 1, 2026. During this period, the County's responsibilities shall be limited to operation of the Senior Center facility, coordination of center activities and programs, and staffing necessary to support Senior Center operations. Services under this Agreement shall promote social engagement, health and wellness, independence, and access to community resources.

C. August 1, 2026 – December 31, 2026

The City shall assume Senior Center staffing and operations, including management of center activities, programming, facility oversight, and staffing. The County shall have no responsibility for Senior Center operations during this period. The City will provide social, educational, and

enrichment opportunities designed to enhance the quality of life of older adults and support healthy aging

D. Senior Center Operating Hours
Unless otherwise agreed by the parties, Senior Center operating hours shall be:
Monday through Friday, 8:00 a.m. to 4:00 p.m.

2. **Item #4 "MANNER OF FINANCING" shall be removed and replaced as follows:**

MANNER OF FINANCING:

1. **For calendar year 2025,** the County shall provide Senior Center operations and Senior Nutrition services in accordance with this Agreement. In consideration of these services, the City shall pay the County Twenty-Two Thousand Seven Hundred Ninety-One Dollars ($22,791.00). The City may remit payment in quarterly installments or may pay the full annual amount at the beginning of the year.

2. **For calendar year 2026**, the parties acknowledge that responsibility for Senior Center operations and Senior Nutrition services will transition during the year as described in this Agreement.

From January 1, 2026, through July 31, 2026, the City shall pay the County the sum of Twelve Thousand Five Hundred Ninety-Two Dollars ($12,592.00), consisting of:

1. Eleven Thousand Six Hundred Twenty-Three Dollars ($11,623.00) for Senior Center and nutrition services provided from January 1, 2026, through June 30, 2026; and
2. Nine Hundred Sixty-Nine Dollars ($969.00) for Senior Center operations provided during July 2026.

Effective August 1, 2026, the City shall assume responsibility for Senior Center staffing and operations through December 31, 2026. The parties agree that:

1. The County will provide funding to the City at the level the County would have expended if the County were providing staffing and programming.
    a. The County would have funded a full-time Senior Center Coordinator and on-call staff for Coordinator leave LESS the city contribution to the County for senior center staffing and programming.
    b. The County would have expended **Forty-One Thousand Four Hundred Seven Dollars ($41,407.00)** for Senior Center staffing and operations from August 1 through December 31, 2026.
    c. The City would have paid the County **Four Thousand Eight Hundred Forty-Three Dollars ($4,843.00)** as a contribution to the cost of Senior Center operations provided from August 1 through December 31, 2026.

d. Net County contribution to the City for Senior Center staffing and operations August 1 - December 31, 2026 is **Thirty-Six Thousand Five Hundred Sixty-Four Dollars ($36,564).**

2. The County will pay the City **Thirty-Six Thousand Five Hundred Sixty-Four Dollars ($36,564) for Senior Center staffing and operations from August 1 through December 31, 2026.**

The parties acknowledge that the City has already remitted payment to the County for the first quarter of 2026 in the amount of Five Thousand Eight Hundred Eleven dollars and Fifty Cents ($5,811.50.) Rather than requiring separate payments for 2026, the parties agree to offset these amounts. After applying the offset, the County shall pay the City the net amount of **Twenty-Nine Thousand Seven Hundred Eighty-Three Dollars and Fifty Cents ($29,783.50).**

The County shall issue payment of the net amount due to the City within thirty (30) days following execution of this Agreement, or within thirty (30) days of receiving an invoice from the City, whichever occurs later.

The County has established GL Code(s) 118-Various, and any other GL codes necessary, which shall be included on all billings, invoices, and correspondence associated with this Agreement.

All other terms and conditions of the original contract shall remain in effect.

Date: _____, 2026.

City of Sedro-Woolley

_____
JoEllen Kesti, Mayor

Mailing Address:

City of Sedro-Woolley
325 Metcalf St.
Sedro-Woolley, WA 98284

DATED this _____ day of _____, 2026.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

_____
Ron Wesen, Chair

_____
Peter Browning, Commissioner

Attest:

_____
Joe Burns, Commissioner

_____
Clerk of the Board

For contracts under $5,000:
Authorization per Resolution R20030146

Recommended:

_____
County Administrator

_____
Department Head

Approved as to form:

_____
Civil Deputy Prosecuting Attorney

Approved as to indemnification:

_____
Risk Manager

Approved as to budget:

_____
Budget & Finance Director

City Council Agenda Item

Agenda Item No.: m.7.

Date: June 24, 2026

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Resolution 1188-26 - 2026 AFSCME and Non-Represented Salary Schedule - Action Requested

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RECOMMENDED ACTION:

Motion to approve Resolution 1188-26 updating the 2026 AFSCME and non-represented staff salary schedules.

BACKGROUND/SUMMARY INFORMATION:

This update to the 2026 AFSCME and non-represented staff salary schedules includes the below.

- Activating the Associate Planner position and deactivating the Assistant Planner position
- Add a Senior Center Coordinator position and part-time Senior Center Support positions
- Deactivated the Wastewater Administrative Assistant Position

All three items have been included in the 2026 budget amendment no. 2, Ordinance 2123-26.
As note in the staff report for Ordinance 2123-26:

- The Assistant Planner promotion to Associated Planning is included in the budget with a 5% promotional increase consistent with the AFSCME collective bargaining agreement (and the draft Personnel Policy Manual).
- Effective August 1, 2026, the City is responsible for Senior Center operations, 9 pay period (8/20/2026-12/20/2026) for a Senior Service Coordinator and On-Call Coordinator is approximately $53,000.
- The Wastewater Administrative Assistant position is vacant. The division will fill the 1.0 FTE with an operator position.

FISCAL IMPACT, IF APPROPRIATE:

See 2026 budget amendment no. 2

ATTACHMENTS:

1. Resolution 1188-26_AFSCME + Non-Rep Salary Schedule
2. 2026_MasterSchedule_AFSCME+Non-Reps_2026.06.24

3. 2026_MasterSchedule_Non-Reps_2026.06.24
4. Senior Center Coordinator_06.12.2026_Accepted Changes

RESOLUTION NO. 1188-26

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY UPDATING THE 2026 MASTER SALARY SCHEDULES FOR AFSCME AND NON-REPRESENTED STAFF

WHEREAS, it is necessary and appropriate to establish the City organizational structure and salary schedule for employees of the City of Sedro-Woolley by resolution of the City Council, and

WHEREAS, the 2026 AFSCME and non-represented salary schedules were approved by Resolution 1172-25 on December 17, 2025, and the non-represented schedule was updated by Resolution 1178-26 on January 28, 2026, and by Resolution 1182-26 on April 22, 2026, and

WHEREAS, the City wishes to activate the Associate Planner position and deactivate the Assistant Planner Position, and

WHEREAS, the City wishes to add the Senior Center Coordinator position and part-time Senior Center Support positions, and

WHEREAS, the City wishes to deactivate the Wastewater Administrative Assistant position, in lieu of an additional operator position.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

The attached updated 2026 Master Salary Schedule for AFSCME and Non-Represented Staff and the 2026 Master Salary Schedule for Non-Represented Staff be effective May 1, 2026.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 24th day of June 2026.

_____
JoEllen Kesti, Mayor

Attest:

_____
Kelly Kohnken, Finance Director

Approved as to form:

_____
Dan Curtis, City Attorney

2026 AFSCME and Non-Represented Staff

New / Updated
Placeholder Positions
Non-Represented

Master Schedule for AFSCME and Non-Represented Staff
Approved by Council on June 24, 2026

Grade/Step	Position	1	2	3	4	5	6	7	8	9
104	INTERN - ADMIN SUPPORT	20.70	21.32	21.96	22.62	23.07	23.53	23.89	24.24	24.61
		1,794.00	1,847.83	1,903.29	1,960.33	1,999.58	2,039.54	2,070.17	2,101.21	2,132.75
		3,588.00	3,695.67	3,806.58	3,920.67	3,999.17	4,079.08	4,140.33	4,202.42	4,265.50
		43,056.00	44,348.00	45,679.00	47,048.00	47,990.00	48,949.00	49,684.00	50,429.00	51,186.00
105		21.37	22.02	22.68	23.36	23.82	24.30	24.66	25.03	25.41
		1,852.38	1,908.00	1,965.21	2,024.17	2,064.63	2,105.92	2,137.54	2,169.63	2,202.13
		3,704.75	3,816.00	3,930.42	4,048.33	4,129.25	4,211.83	4,275.08	4,339.25	4,404.25
		44,457.00	45,792.00	47,165.00	48,580.00	49,551.00	50,542.00	51,301.00	52,071.00	52,851.00
106	INTERN - TECHNICAL SUPPORT	22.09	22.76	23.44	24.14	24.62	25.12	25.49	25.88	26.26
		1,914.67	1,972.13	2,031.29	2,092.21	2,134.08	2,176.75	2,209.42	2,242.50	2,276.17
		3,829.33	3,944.25	4,062.58	4,184.42	4,268.17	4,353.50	4,418.83	4,485.00	4,552.33
		45,952.00	47,331.00	48,751.00	50,213.00	51,218.00	52,242.00	53,026.00	53,820.00	54,628.00
107	RECEPTIONIST	22.84	23.53	24.23	24.96	25.46	25.97	26.36	26.75	27.15
		1,979.58	2,038.92	2,100.13	2,163.08	2,206.38	2,250.54	2,284.29	2,318.50	2,353.33
		3,959.17	4,077.83	4,200.25	4,326.17	4,412.75	4,501.08	4,568.58	4,637.00	4,706.67
		47,510.00	48,934.00	50,403.00	51,914.00	52,953.00	54,013.00	54,823.00	55,644.00	56,480.00
108	MUNICIPAL COURT JUDGE	23.63	24.34	25.07	25.83	26.34	26.87	27.27	27.68	28.10
		2,048.29	2,109.79	2,173.04	2,238.25	2,283.04	2,328.71	2,363.63	2,399.08	2,435.04
		4,096.58	4,219.58	4,346.08	4,476.50	4,566.08	4,657.42	4,727.25	4,798.17	4,870.08
		49,159.00	50,635.00	52,153.00	53,718.00	54,793.00	55,889.00	56,727.00	57,578.00	58,441.00
109		24.47	25.21	25.96	26.74	27.28	27.82	28.24	28.66	29.09
		2,121.00	2,184.63	2,250.17	2,317.67	2,364.00	2,411.29	2,447.46	2,484.17	2,521.42
		4,242.00	4,369.25	4,500.33	4,635.33	4,728.00	4,822.58	4,894.92	4,968.33	5,042.83
		50,904.00	52,431.00	54,004.00	55,624.00	56,736.00	57,871.00	58,739.00	59,620.00	60,514.00
110	CUSTODIAN	25.36	26.12	26.90	27.71	28.26	28.83	29.26	29.70	30.14
	YARD WASTE ATTENDANT	2,197.54	2,263.46	2,331.33	2,401.29	2,449.33	2,498.33	2,535.79	2,573.83	2,612.42
	SENIOR CENTER ON-CALL	4,395.08	4,526.92	4,662.67	4,802.58	4,898.67	4,996.67	5,071.58	5,147.67	5,224.83
	COORDINATOR	52,741.00	54,323.00	55,952.00	57,631.00	58,784.00	59,960.00	60,859.00	61,772.00	62,698.00
111	ADMINISTRATIVE CLERK I	26.28	27.07	27.89	28.72	29.30	29.88	30.33	30.79	31.25
	GRAD INTERN	2,277.96	2,346.29	2,416.71	2,489.21	2,539.00	2,589.71	2,628.63	2,668.08	2,708.08
		4,555.92	4,692.58	4,833.42	4,978.42	5,078.00	5,179.42	5,257.25	5,336.17	5,416.17
		54,671.00	56,311.00	58,001.00	59,741.00	60,936.00	62,153.00	63,087.00	64,034.00	64,994.00
112	MAINTENANCE CUSTODIAN	27.27	28.09	28.93	29.80	30.40	31.01	31.47	31.94	32.42
		2,363.63	2,434.54	2,507.58	2,582.79	2,634.46	2,687.13	2,727.42	2,768.33	2,809.83
		4,727.25	4,869.08	5,015.17	5,165.58	5,268.92	5,374.25	5,454.83	5,536.67	5,619.67
		56,727.00	58,429.00	60,182.00	61,987.00	63,227.00	64,491.00	65,458.00	66,440.00	67,436.00
113	ACCOUNTING CLERK	28.31	29.15	30.03	30.93	31.55	32.18	32.66	33.15	33.65
	ADMINISTRATIVE CLERK II	2,453.17	2,526.75	2,602.54	2,680.58	2,734.25	2,788.92	2,830.71	2,873.21	2,916.33
	PERMIT TECHNICIAN	4,906.33	5,053.50	5,205.08	5,361.17	5,468.50	5,577.83	5,661.42	5,746.42	5,832.67
		58,876.00	60,642.00	62,461.00	64,334.00	65,622.00	66,934.00	67,937.00	68,957.00	69,992.00
114	IT WORKSTATION SUPPORT SPEC	29.40	30.28	31.19	32.12	32.77	33.42	33.92	34.43	34.95
	MAINTENANCE OPERATOR I	2,547.83	2,624.29	2,702.96	2,784.08	2,839.75	2,896.58	2,940.04	2,984.13	3,028.88
	COLLECTIONS SPECIALIST I	5,095.67	5,248.58	5,405.92	5,568.17	5,679.50	5,793.17	5,880.08	5,968.25	6,057.75
		61,148.00	62,983.00	64,871.00	66,818.00	68,154.00	69,518.00	70,561.00	71,619.00	72,693.00
115	VEHICLE SERVICING MECHANIC	30.55	31.47	32.41	33.38	34.05	34.73	35.25	35.78	36.32
	PLANNING TECHNICIAN	2,647.75	2,727.17	2,809.04	2,893.29	2,951.13	3,010.13	3,055.33	3,101.13	3,147.67
	WW OPERATOR IN TRAINING	5,295.50	5,454.33	5,618.08	5,786.58	5,902.25	6,020.25	6,110.67	6,202.25	6,295.33
		63,546.00	65,452.00	67,417.00	69,439.00	70,827.00	72,243.00	73,328.00	74,427.00	75,544.00
116	WW ADMINISTRATIVE ASSISTANT	31.78	32.73	33.71	34.73	35.42	36.13	36.67	37.22	37.78
	ENGINEERING TECHNICIAN I	2,754.13	2,836.75	2,921.83	3,009.54	3,069.71	3,131.13	3,178.08	3,225.75	3,274.17
	PERMIT TECHNICIAN - SENIOR	5,508.25	5,673.50	5,843.67	6,019.08	6,139.42	6,262.25	6,356.17	6,451.50	6,548.33
	WW TREATMENT OPERATOR I	66,099.00	68,082.00	70,124.00	72,229.00	73,673.00	75,147.00	76,274.00	77,418.00	78,580.00
117	MAINTENANCE OPERATOR II									
	COLLECTIONS SPECIALIST II	33.07	34.06	35.08	36.13	36.85	37.59	38.16	38.73	39.31
	IT USER SUPPORT TECHNICIAN	2,865.75	2,951.71	3,040.25	3,131.50	3,194.04	3,257.96	3,306.83	3,356.46	3,406.75
	ACCOUNTING TECHNICIAN	5,731.50	5,903.42	6,080.50	6,263.00	6,388.08	6,515.92	6,613.67	6,712.92	6,813.50
	PUBLIC RECORDS OFFICER	68,778.00	70,841.00	72,966.00	75,156.00	76,657.00	78,191.00	79,364.00	80,555.00	81,762.00
118	ENGINEERING TECHNICIAN II	34.43	35.46	36.53	37.62	38.37	39.14	39.73	40.32	40.93
	EMS BILLING CLERK	2,983.79	3,073.29	3,165.54	3,260.50	3,325.67	3,392.21	3,443.08	3,494.75	3,547.13
	INFRASTRUCTURE & MAPPING SPEC	5,967.58	6,146.58	6,331.08	6,521.00	6,651.33	6,784.42	6,886.17	6,989.50	7,094.25
		71,611.00	73,759.00	75,973.00	78,252.00	79,816.00	81,413.00	82,634.00	83,874.00	85,131.00
119	DEPUTY CITY CLERK	35.87	36.94	38.05	39.19	39.98	40.77	41.39	42.01	42.64
	VEHICLE TECHNICAL MECHANIC	3,108.33	3,201.63	3,297.67	3,396.58	3,464.50	3,533.75	3,586.79	3,640.58	3,695.21
	WW TREATMENT OPERATOR II	6,216.67	6,403.25	6,595.33	6,793.17	6,929.00	7,067.50	7,173.58	7,281.17	7,390.42
	COURT CLERK	74,600.00	76,839.00	79,144.00	81,518.00	83,148.00	84,810.00	86,083.00	87,374.00	88,685.00
120	MAINTENANCE OPERATOR LEAD	37.38	38.50	39.65	40.84	41.66	42.49	43.13	43.78	44.43
	ADMINISTRATIVE ANALYST	3,239.38	3,336.58	3,436.67	3,539.75	3,610.63	3,682.79	3,738.00	3,794.08	3,851.00
	SENIOR CENTER COORDINATOR	6,478.75	6,673.17	6,873.33	7,079.50	7,221.25	7,365.58	7,476.00	7,588.17	7,702.00
		77,745.00	80,078.00	82,480.00	84,954.00	86,655.00	88,387.00	89,712.00	91,058.00	92,424.00
121	BUILDING INSPECTOR I									
	LEAD MECHANIC									
	DATA SYSTEMS SPECIALIST	38.98	40.15	41.35	42.59	43.45	44.31	44.98	45.65	46.34
	ENGINEER I (GRADUATE)	3,378.25	3,479.58	3,583.96	3,691.50	3,765.33	3,840.63	3,898.25	3,956.71	4,016.04
	WW TREATMENT OPERATOR III	6,756.50	6,959.17	7,167.92	7,383.00	7,530.67	7,681.25	7,796.50	7,913.42	8,032.08
	ASSISTANT MAINT. OPNS. SUPERVISOR	81,078.00	83,510.00	86,015.00	88,596.00	90,368.00	92,175.00	93,558.00	94,961.00	96,385.00

Master Schedule for AFSCME and Non-Represented Staff
Approved by Council on June 24, 2026

Grade/Step	Position	1	2	3	4	5	6	7	8	9
122	ASSISTANT PLANNER	40.66	41.88	43.13	44.43	45.31	46.22	46.91	47.62	48.33
	HUMAN RESOURCE ANALYST	3,523.54	3,629.25	3,738.13	3,850.29	3,927.29	4,005.79	4,065.88	4,126.92	4,188.83
	WW TREATMENT OPERATOR LEAD	7,047.08	7,258.50	7,476.25	7,700.58	7,854.58	8,011.58	8,131.75	8,253.83	8,377.67
		84,565.00	87,102.00	89,715.00	92,407.00	94,255.00	96,139.00	97,581.00	99,046.00	100,532.00
123	BUILDING INSPECTOR II	42.44	43.71	45.02	46.37	47.30	48.25	48.97	49.70	50.45
	SOLID WASTE SUPERVISOR	3,677.96	3,788.29	3,901.96	4,019.00	4,099.38	4,181.38	4,244.08	4,307.75	4,372.38
	ASSOCIATE PLANNER	7,355.92	7,576.58	7,803.92	8,038.00	8,198.75	8,362.75	8,488.17	8,615.50	8,744.75
		88,271.00	90,919.00	93,647.00	96,456.00	98,385.00	100,353.00	101,858.00	103,386.00	104,937.00
124	WW TREATMENT SUPERVISOR									
	ENGINEER (EIT)	44.58	45.92	47.29	48.71	49.69	50.68	51.44	52.21	53.00
	MAINTENANCE OPNS SUPERVISOR	3,863.58	3,979.46	4,098.88	4,221.79	4,306.25	4,392.38	4,458.29	4,525.21	4,593.04
	IT SYSTEM INTEGRATION ANALYST	7,727.17	7,958.92	8,197.75	8,443.58	8,612.50	8,784.75	8,916.58	9,050.42	9,186.08
		92,726.00	95,507.00	98,373.00	101,323.00	103,350.00	105,417.00	106,999.00	108,605.00	110,233.00
125	PLANNER	46.69	48.09	49.53	51.02	52.04	53.08	53.87	54.68	55.50
		4,046.29	4,167.63	4,292.67	4,421.46	4,509.92	4,600.08	4,669.08	4,739.08	4,810.21
		8,092.58	8,335.25	8,585.33	8,842.92	9,019.83	9,200.17	9,338.17	9,478.17	9,620.42
		97,111.00	100,023.00	103,024.00	106,115.00	108,238.00	110,402.00	112,058.00	113,738.00	115,445.00
126	BUILDING OFFICIAL (CMML INSP)	48.91	50.37	51.89	53.44	54.51	55.60	56.44	57.28	58.14
	CAPITAL PROJECTS / CONSTRUCTION	4,238.63	4,365.75	4,496.75	4,631.67	4,724.33	4,818.75	4,891.08	4,964.42	5,038.88
	MANAGER	8,477.25	8,731.50	8,993.50	9,263.33	9,448.67	9,637.50	9,782.17	9,928.83	10,077.75
		101,727.00	104,778.00	107,922.00	111,160.00	113,384.00	115,650.00	117,386.00	119,146.00	120,933.00
127	HUMAN RESOURCE MANAGER	51.25	52.79	54.38	56.01	57.13	58.27	59.14	60.03	60.93
	ASSISTANT CITY ENGINEER	4,442.08	4,575.33	4,712.58	4,854.00	4,951.04	5,050.08	5,125.83	5,202.67	5,280.71
		8,884.17	9,150.67	9,425.17	9,708.00	9,902.08	10,100.17	10,251.67	10,405.33	10,561.42
		106,610.00	109,808.00	113,102.00	116,496.00	118,825.00	121,202.00	123,020.00	124,864.00	126,737.00
128	SENIOR PLANNER	53.73	55.34	57.00	58.71	59.89	61.08	62.00	62.93	63.87
		4,656.58	4,796.29	4,940.21	5,088.42	5,190.17	5,293.92	5,373.33	5,453.96	5,535.79
		9,313.17	9,592.58	9,880.42	10,176.83	10,380.33	10,587.83	10,746.67	10,907.92	11,071.58
		111,758.00	115,111.00	118,565.00	122,122.00	124,564.00	127,054.00	128,960.00	130,895.00	132,859.00
129	ASSISTANT FIRE CHIEF	56.35	58.04	59.78	61.57	62.81	64.06	65.02	66.00	66.99
		4,883.58	5,030.08	5,180.96	5,336.42	5,443.17	5,552.00	5,635.25	5,719.83	5,805.58
		9,767.17	10,060.17	10,361.92	10,672.83	10,886.33	11,104.00	11,270.50	11,439.67	11,611.17
		117,206.00	120,722.00	124,343.00	128,074.00	130,636.00	133,248.00	135,246.00	137,276.00	139,334.00
130	DIRECTOR, INFO TECHNOLOGIES	59.11	60.89	62.71	64.59	65.88	67.20	68.21	69.23	70.27
	CITY ENGINEER	5,122.96	5,276.71	5,434.96	5,598.04	5,709.96	5,824.21	5,911.54	6,000.25	6,090.25
	POLICE LIEUTENANT	10,245.92	10,553.42	10,869.92	11,196.08	11,419.92	11,648.42	11,823.08	12,000.50	12,180.50
		122,951.00	126,641.00	130,439.00	134,353.00	137,039.00	139,781.00	141,877.00	144,006.00	146,166.00
131	DIRECTOR, FINANCE	62.02	63.88	65.79	67.77	69.12	70.51	71.56	72.64	73.73
		5,374.88	5,536.13	5,702.21	5,873.25	5,990.75	6,110.58	6,202.21	6,295.25	6,389.63
		10,749.75	11,072.25	11,404.42	11,746.50	11,981.50	12,221.17	12,404.42	12,590.50	12,779.25
		128,997.00	132,867.00	136,853.00	140,958.00	143,778.00	146,654.00	148,853.00	151,086.00	153,351.00
132	DIRECTOR, COMMUNITY DEVEL	65.08	67.04	69.05	71.12	72.54	73.99	75.10	76.23	77.37
		5,640.63	5,809.79	5,984.13	6,163.67	6,286.88	6,412.63	6,508.79	6,606.46	6,705.54
		11,281.25	11,619.58	11,968.25	12,327.33	12,573.75	12,825.25	13,017.58	13,212.92	13,411.08
		135,375.00	139,435.00	143,619.00	147,928.00	150,885.00	153,903.00	156,211.00	158,555.00	160,933.00
133	DIRECTOR, PUBLIC WORKS	68.33	70.38	72.49	74.66	76.15	77.68	78.84	80.03	81.23
	FIRE CHIEF	5,921.54	6,099.21	6,282.17	6,470.58	6,600.04	6,732.04	6,833.04	6,935.54	7,039.54
	POLICE CHIEF	11,843.08	12,198.42	12,564.33	12,941.17	13,200.08	13,464.08	13,666.08	13,871.08	14,079.08
		142,117.00	146,381.00	150,772.00	155,294.00	158,401.00	161,569.00	163,993.00	166,453.00	168,949.00
134		71.74	73.90	76.11	78.40	79.96	81.56	82.79	84.03	85.29
		6,217.71	6,404.25	6,596.42	6,794.25	6,930.17	7,068.75	7,174.79	7,282.38	7,391.63
		12,435.42	12,808.50	13,192.83	13,588.50	13,860.33	14,137.50	14,349.58	14,564.75	14,783.25
		149,225.00	153,702.00	158,314.00	163,062.00	166,324.00	169,650.00	172,195.00	174,777.00	177,399.00
135		75.35	77.61	79.94	82.34	83.99	85.67	86.95	88.25	89.58
		6,530.46	6,726.42	6,928.21	7,136.04	7,278.79	7,424.33	7,535.75	7,648.75	7,763.46
		13,060.92	13,452.83	13,856.42	14,272.08	14,557.58	14,848.67	15,071.50	15,297.50	15,526.92
		156,731.00	161,434.00	166,277.00	171,265.00	174,691.00	178,184.00	180,858.00	183,570.00	186,323.00
136	CITY ADMINISTRATOR	83.16	85.66	88.23	90.87	92.69	94.54	95.96	97.40	98.86
		7,207.25	7,423.46	7,646.21	7,875.58	8,033.08	8,193.75	8,316.67	8,441.42	8,568.00
		14,414.50	14,846.92	15,292.42	15,751.17	16,066.17	16,387.50	16,633.33	16,882.83	17,136.00
		172,974.00	178,163.00	183,509.00	189,014.00	192,794.00	196,650.00	199,600.00	202,594.00	205,632.00
OTHER	PARK CARETAKER (annual)									1,200.00
	SEASONAL (hourly)									$17.13 - $22.00
	FACILITY MONITOR (hourly)									$25.00 - $28.00
	WASTE DISPOSAL (hourly)									$17.13
	PART-TIME FIREFIGHTER (hourly)									20.00
	PART-TIME POLICE RECORDS CLERK									Consistent with the Public Safety Guild Support Employee contract, full-time Records Clerk hourly rate.

Per AFSCME contract "Seasonal employees may become members of the bargaining unit after successful completion of their first seasonal period, an upon the first day of work of the second consecutive season."

Amounts Displayed: Hourly, Pay Period, Monthly, Annual Wage

Actual amounts may vary due to rounding.

Increase from 2025 102.80%

2026 Non-Represented Staff

New / Updated
Placeholder Positions
Non-Represented

Master Schedule of Non-Represented Staff
Approved by Council on June 24, 2026

Grade/Step	Position	1	2	3	4	5	6	7	8	9
108	MUNICIPAL COURT JUDGE	23.63	24.34	25.07	25.83	26.34	26.87	27.27	27.68	28.10
		2,048.29	2,109.79	2,173.04	2,238.25	2,283.04	2,328.71	2,363.63	2,399.08	2,435.04
		4,096.58	4,219.58	4,346.08	4,476.50	4,566.08	4,657.42	4,727.25	4,798.17	4,870.08
		49,159.00	50,635.00	52,153.00	53,718.00	54,793.00	55,889.00	56,727.00	57,578.00	58,441.00
116	ENGINEERING TECHNICIAN I	31.78	32.73	33.71	34.73	35.42	36.13	36.67	37.22	37.78
		2,754.13	2,836.75	2,921.83	3,009.54	3,069.71	3,131.13	3,178.08	3,225.75	3,274.17
		5,508.25	5,673.50	5,843.67	6,019.08	6,139.42	6,262.25	6,356.17	6,451.50	6,548.33
		66,099.00	68,082.00	70,124.00	72,229.00	73,673.00	75,147.00	76,274.00	77,418.00	78,580.00
117	IT USER SUPPORT TECHNICIAN									
		33.07	34.06	35.08	36.13	36.85	37.59	38.16	38.73	39.31
		2,865.75	2,951.71	3,040.25	3,131.50	3,194.04	3,257.96	3,306.83	3,356.46	3,406.75
		5,731.50	5,903.42	6,080.50	6,263.00	6,388.08	6,515.92	6,613.67	6,712.92	6,813.50
		68,778.00	70,841.00	72,966.00	75,156.00	76,657.00	78,191.00	79,364.00	80,555.00	81,762.00
118		34.43	35.46	36.53	37.62	38.37	39.14	39.73	40.32	40.93
		2,983.79	3,073.29	3,165.54	3,260.50	3,325.67	3,392.21	3,443.08	3,494.75	3,547.13
		5,967.58	6,146.58	6,331.08	6,521.00	6,651.33	6,784.42	6,886.17	6,989.50	7,094.25
		71,611.00	73,759.00	75,973.00	78,252.00	79,816.00	81,413.00	82,634.00	83,874.00	85,131.00
119	COURT CLERK	35.87	36.94	38.05	39.19	39.98	40.77	41.39	42.01	42.64
		3,108.33	3,201.63	3,297.67	3,396.58	3,464.50	3,533.75	3,586.79	3,640.58	3,695.21
		6,216.67	6,403.25	6,595.33	6,793.17	6,929.00	7,067.50	7,173.58	7,281.17	7,390.42
		74,600.00	76,839.00	79,144.00	81,518.00	83,148.00	84,810.00	86,083.00	87,374.00	88,685.00
120		37.38	38.50	39.65	40.84	41.66	42.49	43.13	43.78	44.43
		3,239.38	3,336.58	3,436.67	3,539.75	3,610.63	3,682.79	3,738.00	3,794.08	3,851.00
		6,478.75	6,673.17	6,873.33	7,079.50	7,221.25	7,365.58	7,476.00	7,588.17	7,702.00
		77,745.00	80,078.00	82,480.00	84,954.00	86,655.00	88,387.00	89,712.00	91,058.00	92,424.00
121	ENGINEER I (GRADUATE)	38.98	40.15	41.35	42.59	43.45	44.31	44.98	45.65	46.34
		3,378.25	3,479.58	3,583.96	3,691.50	3,765.33	3,840.63	3,898.25	3,956.71	4,016.04
		6,756.50	6,959.17	7,167.92	7,383.00	7,530.67	7,681.25	7,796.50	7,913.42	8,032.08
		81,078.00	83,510.00	86,015.00	88,596.00	90,368.00	92,175.00	93,558.00	94,961.00	96,385.00
122	ASSISTANT PLANNER HUMAN RESOURCE ANALYST	40.66	41.88	43.13	44.43	45.31	46.22	46.91	47.62	48.33
		3,523.54	3,629.25	3,738.13	3,850.29	3,927.29	4,005.79	4,065.88	4,126.92	4,188.83
		7,047.08	7,258.50	7,476.25	7,700.58	7,854.58	8,011.58	8,131.75	8,253.83	8,377.67
		84,565.00	87,102.00	89,715.00	92,407.00	94,255.00	96,139.00	97,581.00	99,046.00	100,532.00
123	ASSOCIATE PLANNER	42.44	43.71	45.02	46.37	47.30	48.25	48.97	49.70	50.45
		3,677.96	3,788.29	3,901.96	4,019.00	4,099.38	4,181.38	4,244.08	4,307.75	4,372.38
		7,355.92	7,576.58	7,803.92	8,038.00	8,198.75	8,362.75	8,488.17	8,615.50	8,744.75
		88,271.00	90,919.00	93,647.00	96,456.00	98,385.00	100,353.00	101,858.00	103,386.00	104,937.00
124	ENGINEER (EIT) IT SYSTEM INTEGRATION ANALYST	44.58	45.92	47.29	48.71	49.69	50.68	51.44	52.21	53.00
		3,863.58	3,979.46	4,098.88	4,221.79	4,306.25	4,392.38	4,458.29	4,525.21	4,593.04
		7,727.17	7,958.92	8,197.75	8,443.58	8,612.50	8,784.75	8,916.58	9,050.42	9,186.08
		92,726.00	95,507.00	98,373.00	101,323.00	103,350.00	105,417.00	106,999.00	108,605.00	110,233.00
125	PLANNER	46.69	48.09	49.53	51.02	52.04	53.08	53.87	54.68	55.50
		4,046.29	4,167.63	4,292.67	4,421.46	4,509.92	4,600.08	4,669.08	4,739.08	4,810.21
		8,092.58	8,335.25	8,585.33	8,842.92	9,019.83	9,200.17	9,338.17	9,478.17	9,620.42
		97,111.00	100,023.00	103,024.00	106,115.00	108,238.00	110,402.00	112,058.00	113,738.00	115,445.00
126	BUILDING OFFICIAL (CMML INSP) CAPITAL PROJECTS / CONSTRUCTION MANAGER	48.91	50.37	51.89	53.44	54.51	55.60	56.44	57.28	58.14
		4,238.63	4,365.75	4,496.75	4,631.67	4,724.33	4,818.75	4,891.08	4,964.42	5,038.88
		8,477.25	8,731.50	8,993.50	9,263.33	9,448.67	9,637.50	9,782.17	9,928.83	10,077.75
		101,727.00	104,778.00	107,922.00	111,160.00	113,384.00	115,650.00	117,386.00	119,146.00	120,933.00
127	HUMAN RESOURCE MANAGER ASSISTANT CITY ENGINEER	51.25	52.79	54.38	56.01	57.13	58.27	59.14	60.03	60.93
		4,442.08	4,575.33	4,712.58	4,854.00	4,951.04	5,050.08	5,125.83	5,202.67	5,280.71
		8,884.17	9,150.67	9,425.17	9,708.00	9,902.08	10,100.17	10,251.67	10,405.33	10,561.42
		106,610.00	109,808.00	113,102.00	116,496.00	118,825.00	121,202.00	123,020.00	124,864.00	126,737.00
128	SENIOR PLANNER	53.73	55.34	57.00	58.71	59.89	61.08	62.00	62.93	63.87
		4,656.58	4,796.29	4,940.21	5,088.42	5,190.17	5,293.92	5,373.33	5,453.96	5,535.79
		9,313.17	9,592.58	9,880.42	10,176.83	10,380.33	10,587.83	10,746.67	10,907.92	11,071.58
		111,758.00	115,111.00	118,565.00	122,122.00	124,564.00	127,054.00	128,960.00	130,895.00	132,859.00
129	ASSISTANT FIRE CHIEF	56.35	58.04	59.78	61.57	62.81	64.06	65.02	66.00	66.99
		4,883.58	5,030.08	5,180.96	5,336.42	5,443.17	5,552.00	5,635.25	5,719.83	5,805.58
		9,767.17	10,060.17	10,361.92	10,672.83	10,886.33	11,104.00	11,270.50	11,439.67	11,611.17
		117,206.00	120,722.00	124,343.00	128,074.00	130,636.00	133,248.00	135,246.00	137,276.00	139,334.00
130	DIRECTOR, INFO TECHNOLOGIES CITY ENGINEER POLICE LIEUTENANT	59.11	60.89	62.71	64.59	65.88	67.20	68.21	69.23	70.27
		5,122.96	5,276.71	5,434.96	5,598.04	5,709.96	5,824.21	5,911.54	6,000.25	6,090.25
		10,245.92	10,553.42	10,869.92	11,196.08	11,419.92	11,648.42	11,823.08	12,000.50	12,180.50
		122,951.00	126,641.00	130,439.00	134,353.00	137,039.00	139,781.00	141,877.00	144,006.00	146,166.00
131	DIRECTOR, FINANCE	62.02	63.88	65.79	67.77	69.12	70.51	71.56	72.64	73.73
		5,374.88	5,536.13	5,702.21	5,873.25	5,990.75	6,110.58	6,202.21	6,295.25	6,389.63
		10,749.75	11,072.25	11,404.42	11,746.50	11,981.50	12,221.17	12,404.42	12,590.50	12,779.25
		128,997.00	132,867.00	136,853.00	140,958.00	143,778.00	146,654.00	148,853.00	151,086.00	153,351.00
132	DIRECTOR, COMMUNITY DEVEL	65.08	67.04	69.05	71.12	72.54	73.99	75.10	76.23	77.37
		5,640.63	5,809.79	5,984.13	6,163.67	6,286.88	6,412.63	6,508.79	6,606.46	6,705.54
		11,281.25	11,619.58	11,968.25	12,327.33	12,573.75	12,825.25	13,017.58	13,212.92	13,411.08
		135,375.00	139,435.00	143,619.00	147,928.00	150,885.00	153,903.00	156,211.00	158,555.00	160,933.00
133	DIRECTOR, PUBLIC WORKS FIRE CHIEF	68.33	70.38	72.49	74.66	76.15	77.68	78.84	80.03	81.23
		5,921.54	6,099.21	6,282.17	6,470.58	6,600.04	6,732.04	6,833.04	6,935.54	7,039.54

Master Schedule of Non-Represented Staff
Approved by Council on June 24, 2026

Grade/Step	Position	1	2	3	4	5	6	7	8	9
	POLICE CHIEF	11,843.08	12,198.42	12,564.33	12,941.17	13,200.08	13,464.08	13,666.08	13,871.08	14,079.08
		142,117.00	146,381.00	150,772.00	155,294.00	158,401.00	161,569.00	163,993.00	166,453.00	168,949.00
134		71.74	73.90	76.11	78.40	79.96	81.56	82.79	84.03	85.29
		6,217.71	6,404.25	6,596.42	6,794.25	6,930.17	7,068.75	7,174.79	7,282.38	7,391.63
		12,435.42	12,808.50	13,192.83	13,588.50	13,860.33	14,137.50	14,349.58	14,564.75	14,783.25
		149,225.00	153,702.00	158,314.00	163,062.00	166,324.00	169,650.00	172,195.00	174,777.00	177,399.00
135		75.35	77.61	79.94	82.34	83.99	85.67	86.95	88.25	89.58
		6,530.46	6,726.42	6,928.21	7,136.04	7,278.79	7,424.33	7,535.75	7,648.75	7,763.46
		13,060.92	13,452.83	13,856.42	14,272.08	14,557.58	14,848.67	15,071.50	15,297.50	15,526.92
		156,731.00	161,434.00	166,277.00	171,265.00	174,691.00	178,184.00	180,858.00	183,570.00	186,323.00
136	CITY ADMINISTRATOR	83.16	85.66	88.23	90.87	92.69	94.54	95.96	97.40	98.86
		7,207.25	7,423.46	7,646.21	7,875.58	8,033.08	8,193.75	8,316.67	8,441.42	8,568.00
		14,414.50	14,846.92	15,292.42	15,751.17	16,066.17	16,387.50	16,633.33	16,882.83	17,136.00
		172,974.00	178,163.00	183,509.00	189,014.00	192,794.00	196,650.00	199,600.00	202,594.00	205,632.00
OTHER	PARK CARETAKER (annual)									1,200.00
	FACILITY MONITOR (hourly)									$25.00 - $22.00
	WASTE DISPOSAL (hourly)									$17.13
	PART-TIME FIREFIGHTER (hourly)									20.00
	PART-TIME POLICE RECORDS CLERK									Consistent with the Public Safety Guild Support Employee contract, full-time Records Clerk hourly rate.

Per AFSCME contract "Seasonal employees may become members of the bargaining unit after successful completion of their first seasonal period, an upon the first day of work of the second consecutive season."

Amounts Displayed: Hourly, Pay Period, Monthly, Annual Wage

Actual amounts may vary due to rounding.

Increase from 2025 102.80%

Position Description

Position: Senior Center Coordinator

FLSA: Non-Exempt

Department/Site: Public Works / Parks & Facilities

Salary Grade: 120

Union: AFSCME

Position Summary

Under general supervision, the Senior Center Coordinator oversees day-to-day operations and programming of the Senior Center, including planning, organizing, scheduling, and directing activities and services. Responsibilities include program development, community partnerships, volunteer coordination, and ensuring services reflect participant and community needs. The Coordinator must be nimble and creative in adapting programs and developing innovative solutions that support an engaging, inclusive, and responsive Senior Center environment.

Level of Authority

This position works with general independence within established City policies and procedures, exercising judgment in resolving programmatic and operational issues. It leads volunteer, staff and collaborates with community partners to ensure effective, safe, and high-quality service delivery.

Essential Duties and Responsibilities

- Plan, organize and implement a broad range of Senior Center programs and activities, applying creative and flexible approaches to ensure programming remains engaging and responsive to participant needs.
- Oversee daily center operations, including facility scheduling, program calendars, and maintaining a welcoming, inclusive environment.
- Recruit, schedule, assign, train, and supervise center volunteers; provide guidance to ensure effective support for program.
- Build and maintain collaborative relationships with community groups, departments, and partner organizations, using innovative problem-solving to enhance services and resource utilization.
- Conduct outreach and public relations activities, including presentations, newsletters, and public information distribution.
- Evaluate center programs and services; monitor compliance with applicable regulations; adjust programming using nimble, responsive decision-making.
- Prepare program participation reports, progress summaries, and required documentation.
- Count, deposit, and record donations received daily according to established procedures.
- Make referrals to community services and resources.

- Assists SCOA with coordination of congregate meal service.
- Work with City Parks & Facilities Division regarding maintenance needs for the Senior Center and grounds.
- Support fundraising activities and special events, including occasional evenings and weekend.

Qualifications

Knowledge and Skills

- Principles of program planning, development, and evaluation.
- Creative program development techniques and approaches to fostering innovation in community services.
- Volunteer coordination, supervision, and community engagement practices.
- Conflict resolution, de-escalation, and customer service methods.
- Regulations relevant to senior services, nutrition operations, and community center activities.
- Basic office technology including Microsoft Office and standard office equipment.

Abilities

- Work cooperatively and collaboratively with community organizations, volunteers, and participants.
- Demonstrate the capacity to think and problem-solve in an innovative and solution-focused manner.
- Analyze operational issues and apply sound judgment, including developing creative responses to unexpected challenges.
- Communicate effectively, both orally and in writing; prepare promotional and informational materials.
- Maintain confidentiality of participant and organizational information.
- Respond tactfully and effectively to public inquiries and concerns.
- Record, organize, and file relevant information and data.
- Recruit, train, schedule, and supervise volunteers.

Education and Experience

- Bachelor's Degree; and
- Two (2) years of direct experience in senior citizen provision;
  Or any combination of training and experience providing the required knowledge, skills, and abilities.

Licenses and Certificates

- Valid Washington State Driver's license.
- Valid First Aid and CPR cards or ability to obtain within three months of hire.

Physical Abilities

- Ability to lift up to 50 pounds.
- Frequent standing and active movement during program activities.
- May work alone within the facility during portions of the workday.

Working Conditions

- Work occurs primarily within the Senior Center with approximately 10% off-site activities.
- Exposure to general public interaction, standard cleaning chemicals, and normal community center environmental conditions.

This job/class description describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.

City Council Agenda Item

Agenda Item No.: m.8.

Date: June 24, 2026

From: Bill Bullock, Public Works Director

Subject: Resolution 1189-26 - Skagit County Hazard Mitigation Plan

RECOMMENDED ACTION:

Motion to approve Resolution 1189-26 adopting the 2026 Skagit County Hazard Mitigation Plan including Annex 8 Sedro-Woolley.

BACKGROUND/SUMMARY INFORMATION:

The Skagit Hazard Mitigation Plan is a joint, multi-jurisdictional, countywide planning document intended to compressively address resiliency, response, and reduce risk to a range disaster related events. The Plan contains two volumes. Volume 1 outlines the general county wide plan and Volume 2 (Executive Summary attached) contains the plan elements specific to each partner jurisdiction (cities, towns, and tribes) identified in Annex 1-10. Annex 8 (attached) is the section that covers Sedro-Woolley. Each volume contains approximately 250 pages and will be available on the Skagit DEM website.

This document, adopted by all of the partnering jurisdictions, is an eligibility requirement for BRIC funding application (staff intends to apply for 2026 BRIC funding in July).

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. Skagit HMP Exec Summary
2. Annex 8 - Sedro-Woolley
3. Resolution 1189-26 Hazard Mitigation Plan

Skagit County Multi-Jurisdictional Hazard Mitigation Plan 2026 Update

Volume 2 – Municipal and Tribal Jurisdiction Annexes

Nature's Fury created by Chat GPT

Adopted: DATE

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Record of Changes

Location	Change	Person	Date

Executive Summary

Hazard mitigation is the short- and long-term strategies that aim to reduce or alleviate the loss of life, personal injury, and property damage that can result from a disaster. It involves strategies such as planning, policy changes, programs, projects, and other activities that can mitigate the impacts of hazards. Mitigation planning provides a basis for risk reduction investments that increase community resilience to future hazard events. The planning process involves various stakeholders and public involvement, including property owners, business owners, and local, state, and federal agencies representatives to guide planning for resilience, land use, and economic development.

A planning partnership made up of Skagit County, local government, Tribes, Fire Districts, Dike and Drainage Districts, and a few special districts worked together to complete this plan. We appreciate their time and effort to make this plan usable as a guide for current and future projects to increase our community resilience. Each of the partner agencies has an Annex with analysis and mitigation actions for their jurisdiction.

Updates from the 2020 Natural Hazard Mitigation Plan include adding man-made disasters, making this an all-hazards plan, and expanding the planning partners to include Fire Districts.

Information regarding hazard history was already completed by mid 2025. Events happening after that (including the flooding event in December 2025), while influencing some jurisdiction Annex mitigation actions, were not included in this update.

Volume 1 is hazard descriptions, county-wide goals and County mitigation actions. Volume 2 is municipal and tribal governments. None of the jurisdictions in Volume 3 have National Flood Insurance Program or land use code authority.

Skagit County and its planning partners thank and acknowledge the Washington Military Department's Emergency Management Division and the Federal Emergency Management Agency (FEMA) for financial support of the plan development through the Hazard Mitigation Grant Program.

Annex 8 City of Sedro-Woolley

Introduction

This Annex details the hazard mitigation planning elements specific to the City of Sedro-Woolley, a participating jurisdiction to the Skagit County Hazard Mitigation Plan Update. This Annex is not intended to be a standalone document, but rather appends to and supplements the information contained in the base plan document. As such, all sections of the base plan, including the planning process and other procedural requirements apply to and were met by the City of Sedro-Woolley. For planning purposes, this Annex provides additional information specific to the jurisdiction, with a focus on providing greater details on the risk assessment and mitigation strategy for this community only. This document serves as an update to the previously completed plan. All relevant data has been carried over and updated with new information as appropriate and as identified within the planning process discussed in Volume 1.

Hazard Mitigation Planning Team Points of Contact

The City of Sedro-Woolley followed the planning process detailed in Section 2 of the Base Plan. In addition to providing representation on the County's Planning Team, the City of Sedro-Woolley also formulated their own internal planning team to support the broader planning process. Individuals assisting in this Annex development are identified in **Table 1** below, along with a brief description of how they participated.

Table 83. Local Planning Team Members

Name	Position, Title	Planning Tasks
Charlie Bush Phone: 360-855-9921 Email: cbush@sedro-woolley.gov	City Administrator	Coordinate functions throughout jurisdiction
Nicole McGowan Phone: 360-855-0771 Email: nmcgowan@sedro-woolley.gov	Planner	Review, comment, and update
Ashton Sandoval Oaks Phone: 360-855-0771 Email: asandovaloaks@sedro-woolley.gov	Assistant Planner	Review, comment, and update
William Bullock Phone: 360-855-0771	Public Works Director	Plan and/or attend planning meetings

Email: bbullock@sedro-woolley.gov		

Public Engagement

The City of Sedro-Woolley engaged the public through the following means:

- Public workshop held at Central Skagit Library in Sedro-Woolley on August 26, 2025.
- Responses from local respondents to the County's public survey collected between July 2025 to September 2025.
- Responses from local respondents to the County's second round of the public survey collected from 23rd of October 2025 to 7th of November 2025.

Suggestions and responses from the engagement activities were taken into consideration in the preparation of this Plan. Specific examples include:

- At the August 26, 2025 public workshop, community members voted on the goals most important to them. The following were identified as the top priorities, with the first being the highest priority:
    - Developing a dam break response and recovery plan.
    - Assisting vulnerable populations by identifying areas of greater need and seeking grant funding for necessary preparedness and improvement programs.
    - Producing and distributing family and traveler emergency preparedness information about severe winter weather and earthquake hazards.
    - Reinforcing downtown buildings for earthquake safety.
    - Developing and implementing a multi-hazard public awareness program.
    - Determining necessity to retrofit City-owned facilities to better withstand damage from flood, wildfire, or earthquake events. Once need is determined, implementing tax levy and seeking grant funding to retrofit structures.

Review of Existing Documents

Key documents and past events that informed current planning efforts include:

- City of Sedro-Woolley Comprehensive Plan
- City of Sedro-Woolley Emergency Management Plan
- Skagit County Natural Hazards Mitigation Plan
- FEMA Flood Insurance Rate Map (FIRM)
- Previous disasters
- Draft Skagit River Modelling provided by SC2 and SRSC

Community Profile

The following is a summary of key information about the jurisdiction and its history:

Date of Incorporation— December 19, 1898

Current Population—13,360 as of April 1, 2025

Population Growth— Based on the data tracked by the Washington Office of Financial Management, the City of Sedro-Woolley has seen roughly a 21% increase in population over the last 10 years.

Location and Description— Sedro-Woolley is known as the "Gateway to the North Cascades" because it is located on the western edge of the Cascade Mountain Range in northwest Washington State. It is situated north of Seattle, Washington and south of Bellingham, Washington on Highway 20, along the banks of the Skagit River.

Brief History— Sedro-Woolley was originally two separate towns called “Sedro” and “Woolley” that merged together in 1889. Key to the development of the area were the three railroads serving the towns of Sedro and Woolley. The railroads and the logging industry contributed to the area's prosperity as local merchants catered to the needs of travelers visiting the area on the trains. Later on, when economics forced a slow-down in logging and related activities and in the closure of the manufacturing site, the city faced severe economic impacts. Likewise, the closure of the former Northern State Hospital heavily impacted the city with its loss of employment opportunities. The city is now attempting to develop a more diversified economic base along with an increase in the number of job opportunities. The Skagit Plant is now a vibrant industrial park, renting out portions of the facility to smaller, independent businesses.

Climate— In Sedro-Woolley, the summers are short, comfortable, and partly cloudy and the winters are cold, wet, and overcast. Over the course of the year, the temperature typically varies from 35°F to 76°F and is rarely below 23°F or above 85°F.

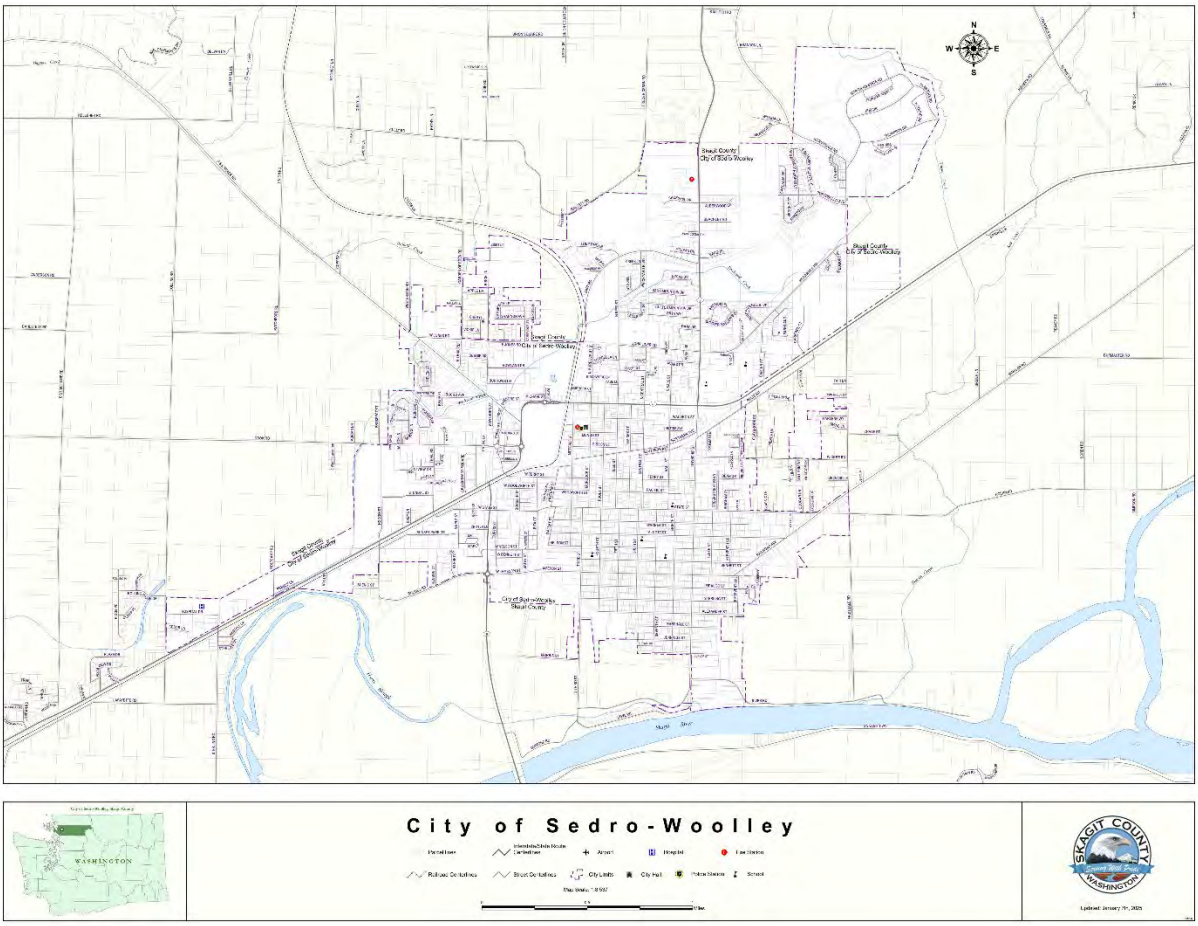
Governing Body Format— The City of Sedro-Woolley has a Mayor-Council form of government. The City Council consists of seven members, with six elected from wards and a seventh at large. The city consists of seven departments: Executive, Finance, Information Technology, Community Development, Public Works, Fire, and Police.

Development Trends— Anticipated development levels for Sedro-Woolley are moderate, consisting primarily of residential subdivisions, infill, and mixed-use development. The City of Sedro-Woolley has maintained the status quo for hazard vulnerability with respect to new development. Larger developments of over 30 units are required to provide at least two access points to meet Fire and Public Works department standards, and minimal development has occurred within the floodplain. Development that has occurred within the floodplain is strictly regulated by Chapter 17.66 SWMC – *Flood Damage Prevention*.

The City of Sedro-Woolley adopted its original comprehensive plan in 1977, most recently updated its plan in 2016, and is currently updating its plan again. The plan focuses on the issues of greatest concern to the community. City decisions and actions, such as those relating to land use allocations, annexation, zoning, subdivision, design review, development, re-development, and capital improvements, must be consistent with the comprehensive plan. Future growth and development in the city will be managed as identified in the comprehensive plan. The City has experienced no increase in vulnerability as a result of its growth and construction since completion of its last plan.

Economy – The City of Sedro-Woolley's economic base consists primarily of retail, commercial sales, and professional services. The largest employer is Janicki Industries, with over 1,250 employees-- the region's largest aerospace and technology firm. Other significant employers include the Sedro-Woolley School District, with over 600 employees, and the PeaceHealth United General Hospital Medical Center, with more than 300 employees.

The jurisdiction boundaries are identified in the map below.



Hazard Event History

Within the Base Plan, the Planning Team identified all hazard events which have occurred within the City of Sedro-Woolley. In the context of the planning region, it was determined that there are no additional hazards unique to the jurisdiction. **Table 2** lists all past occurrences of hazards within the jurisdiction. If available, dollar loss data is also included.

Table 84. Previous Hazard Occurrences			
Type of Event	FEMA Disaster # (if available)	Date	Dollar Losses (if available)
Severe Winter Storms, Snowstorms, Straight-line Winds, Flooding	4650	12/26/2021	Unknown
Flooding and Mudslides	4635	11/25/2021	$261,386.76
Pandemic	4481	3/23/2020	$3,610,460
Severe Storms, Flooding, Landslides, and Mudslides	4539	1/20/2020	Unknown
Flood	1817	2009	$1,978.25
Flood		2006	Unknown
Flood		2003	$10,583.00
Earthquake		2001	Unknown
Flood		1995	Unknown
Flood		1990	Unknown

The recorded history of hazard events, as mentioned above, can indicate what the likelihood would be of a hazard occurring in the future. **Table 3** below is the rating for probability of hazards according to the parameters described in Volume 1.

Table 85. Probability of Future Hazards Occurrence		
Hazard	Impact Factor	Impact ID
Coastal Hazards	Unlikely	1
Drought	Medium	3
Earthquake	Low	2
Flooding	Medium	3
Landslides	Low	2
Severe Weather	High	4
Tsunami	Low	2
Volcano	Low	2
Wildfire	Low	2
Acts of Violence	Medium	3
Hazardous Material Spill or Release	Medium	3
Disease	Low	2
Bridge/Road Failure	Low	2
Power/Water System Failure	Medium	3
Dam Failure	Low	2
Other hazards		

Hazard Area Extent and Location

This section describes the type, location, and extent of all hazards that can affect the jurisdiction (NR = Not Rated).

Table 86. Geographic Extent		
Hazard Type	Impact Factor	Impact ID
Coastal Hazards	NR	0
Drought	Extensive	4
Earthquake	Extensive	4
Flooding	Moderate	2
Landslides	Limited	1
Severe Weather	Extensive	4
Tsunami	Limited	1
Volcano	Extensive	4
Wildfire	Significant	3
Acts of Violence	Limited	1
Hazardous Material Spill or Release	Moderate	2
Disease	Extensive	4
Bridge/Road Failure	Limited	1
Power/Water System Failure	Significant	3
Dam Failure	Extensive	4
Other hazards		

Hazard Risk and Vulnerability Ranking

The jurisdiction's Planning Team reviewed the hazard list identified within the Base Plan and identified hazards that are most likely to have the highest impact within the City of Sedro-Woolley. **Table 5** presents the ranking of the hazards of concern based on their CPRI score. A qualitative vulnerability ranking was then assigned based on a summary of potential impact determined by: past occurrences, extent, damage, casualties, and continuity of government. The assessment is categorized into the following classifications:

- **Extremely Low** – No or very limited impact. The occurrence and potential cost of damage to life and property is very minimal-to-nonexistent. No impact to government functions with no disruption to essential services.

- **Low (Negligible)** – Minimal potential impact. The occurrence and potential cost of damage to life and property is minimal. Government functions are at 90% with limited disruption to essential services.
- **Medium (Limited)** – Moderate potential impact. This ranking carries a moderate threat level to the general population and /or built environment. The potential damage is more isolated, and less costly than a more widespread disaster. Government functions are at 80% with limited impact to essential services.
- **High (Critical)** – Widespread potential impact. This ranking carries a high threat to the general population and/or built environment. The potential for damage is widespread. Hazards in this category may have occurred in the past. Government functions are at ~50% operations with limited delivery of essential services.
- **Extremely High (Catastrophic)** – Very widespread with catastrophic impact. Government functions are significantly impacted for more than one month.

Table 87. Vulnerability Ranking by Hazard Type

Hazard Rank	Hazard Type	CPRI Score	Vulnerability Rank
1	Severe Weather	3.10	Low
2	Dam Failure	3.10	Extremely High
3	Earthquake	3.05	Extremely High
4	Volcano	2.80	Medium
5	Power/Water System Failure	2.65	Low
6	Hazardous Materials Spill or Release	2.55	Medium
7	Drought	2.50	Low
8	Wildfire	2.50	Medium
9	Disease	2.45	Medium
10	Flooding	2.30	Low
11	Acts of Violence	2.15	Low
12	Landslides	1.80	Low
13	Bridge/Road Failure	1.70	Low
14	Tsunami	1.65	Low
15	Coastal Hazards	0.40	Extremely Low
16	Other Hazards		

National Flood Insurance Information (NFIP)

This section identifies the number of repetitive loss or severe repetitive loss properties which have occurred within the City of Sedro-Woolley as specified in 44 CFR 201.6(c)(3)(ii). A repetitive loss (RL) property is defined as a structure covered by a contract for flood insurance made available under the NFIP that:

(xv) Has incurred flood-related damage on two occasions, in which the cost of the repair, on the average, equaled or exceeded 25 percent of the market value of the structure at the time of each such flood event; and

(xvi) At the time of the second incidence of flood-related damage, the contract for flood insurance contains increased cost of compliance coverage.

A severe repetitive loss (SRL) property is a structure that:

(xv) Is covered under a contract for flood insurance made available under the NFIP; and

(xvi) Has incurred flood related damage for which:

a. Four or more separate claims payments (includes building and contents) have been made under flood insurance coverage with the amount of each such claim exceeding $5,000, and with the cumulative amount of such claims payments exceeding $20,000, or

b. At least two separate claims payments (includes only building) have been made under such coverage, with the cumulative amount of such claims exceeding the market value of the insured structure.

The City of Sedro-Woolley entered the NFIP on July 5, 1982. The effective date for the current countywide FIRM is December 1, 1981. There are five Letter of Map Amendments issued by FEMA for removal of properties erroneously identified as being within the floodplain.

Since the time of the last Natural Hazard Mitigation Plan approval, there have been no permits granted for permanent structures that increase flood risk and no known outstanding compliance violations at the time of this writing. By complying with the NFIP standards, risk in the City of Sedro-Woolley has been reduced.

Management of the NFIP program for the City of Sedro-Woolley falls on many shoulders. The City of Sedro-Woolley does not have a floodplain manager per se, but the Community Development Director serves as the floodplain administrator. The City of Sedro-Woolley may contract with the County floodplain manager for permitting and inspection assistance as needed.

As a brief overview, the only development currently permitted in the floodplain is not allowed to raise ground levels and cannot increase the amount of water on neighbors during flood events. Developing property, all or a portion of which is in a regulated floodplain, requires the applicant to demonstrate all plans submitted with a building permit are in compliance with the requirements of the Flood Ordinance codified under Chapter 17.66 of the Sedro-Woolley Municipal Code (SWMC). For purposes of development, development includes, but is not limited to: buildings, homes, manufactured and mobile homes, other structures, bridges, culverts, dredging, filling, grading, paving, excavation, docks, etc. Structures may also require floodproofing under the ordinance, which requires that residential homes be elevated above the level of the base flood elevation (BFE) and commercial structures have the

option to flood proof above the BFE. A registered professional engineer or architect must design the flood proofing. The flood ordinance also requires Elevation Certificates. The purpose for an Elevation Certificate is to document compliance with permit conditions as Elevation Certificates are the only official document used by FEMA to determine whether a structure is inside or outside a floodplain, and are also used to determine the proper rate when purchasing flood insurance. Elevation Certificates must be completed and stamped by a surveyor licensed in the State of Washington. Properties that fall out of compliance with NFIP standards are dealt with using the same process as nuisance violations, which are administered by code enforcement.

Additional information on the community's National Flood Insurance Program (NFIP) compliance is presented in Table 6. This identifies the current status of the jurisdiction's involvement with the NFIP. Repetitive flood loss records are as follows:

- Number of FEMA-Identified Repetitive Loss Properties: 3 (residential)
- Number of FEMA-Identified Severe Repetitive Loss Properties: 0
- Number of Repetitive Flood Loss/Severe Repetitive Loss Properties That Have Been Mitigated: 0
- Total FEMA payments: $ unknown

Table 88. National Flood Insurance Compliance	
What department is responsible for floodplain management in your community?	Sedro-Woolley Planning Department
Who is your community's floodplain administrator? (department/position)	Tom Glover, Community Development Director
Do you have any certified floodplain managers on staff in your community?	No
What is the date of adoption of your flood damage prevention ordinance?	July 10, 1989 (Ord. #1080)
When was the most recent Community Assistance Visit or Community Assistance Contact?	May 23, 2024
To the best of your knowledge, does your community have any outstanding NFIP compliance violations that need to be addressed? If so, please state what they are.	No
Do your flood hazard maps adequately address the flood risk within your community? (If no, please state why)	Yes
Does your floodplain management staff need any assistance or training to support its floodplain management program? If so, what type of assistance/training is needed?	Yes, training in floodplain development permitting & inspections
Does your community participate in the Community Rating System (CRS)? If so, is your community seeking to improve its CRS Classification? If not, is your community interested in joining the CRS program?	No
Source: Federal Emergency Management Agency	

Capability Assessment

Coordination with other community planning efforts is paramount to the successful implementation of this plan. This section provides information on how planning mechanisms, policies, and programs are integrated into other on-going efforts. It also identifies the jurisdiction's capabilities with respect to preparing and planning for, responding to, recovering from, and mitigating the impacts of hazard events and incidents.

Capabilities include the programs, policies and plans currently in use to reduce hazard impacts or that could be used to implement hazard mitigation activities. The capabilities are divided into the following sections: National Flood Insurance Information; regulatory capabilities which influence mitigation; administrative and technical mitigation capabilities, including education and outreach, partnerships, and other on-going mitigation efforts; fiscal capabilities which support mitigation, and classifications under various community programs.

Regulatory Capability Assessment

The assessment of the jurisdiction's legal and regulatory capabilities is presented in **Table 7**. This includes planning and land management tools, typically used by local jurisdictions to implement hazard mitigation activities and indicates those that are currently in place.

Table 89. Legal and Regulatory Capability

	Local Authority	Other Jurisdictional Authority	State Mandated	Comments
Codes, Ordinances & Requirements				
Building Code Version Year	Yes 2021	Yes	Yes	Ch. 15.04 SWMC adopted by reference
Zoning Ordinance	Yes		Yes	Title 17 SWMC; Ord. 1013 adopted May 13, 1985, and as subsequently amended
Subdivision Ordinance	Yes		Yes	Title 16 SWMC; Ord. 1104 adopted October 8, 1990, and as subsequently amended
Floodplain Ordinance	Yes		Yes	Ch. 17.66 SWMC; Ord. 976 adopted June 14, 1982, and as subsequently amended
Stormwater Management	Yes		Yes	Title 13, Div. II SWMC; Ord. 952 adopted February 9, 1981, and as subsequently amended

Table 89. Legal and Regulatory Capability				
	Local Authority	Other Jurisdictional Authority	State Mandated	Comments
Post Disaster Recovery				Ch. 2.40 SWMC; Ord. 1563-06 adopted December 13, 2006, and as subsequently amended
Real Estate Disclosure				RCW 64.06.020
Growth Management	Yes		Yes	Ord. 1311-98 adopted October 14, 1998, and as subsequently amended
Site Plan Review	Yes			Ch. 2.90 SWMC; Ord. 1449-03 adopted June 25, 2003, and as subsequently amended
Public Health and Safety	Yes			Title 8 SWMC; Ord. 1003 adopted May 14, 1984, and as subsequently amended
Climate Change Adaptation	Yes, in progress		Yes	Ch. 9 Comp Plan (Pending adoption)
Natural Hazard Specific Ordinance (stormwater, steep slope, wildfire, etc.)	Yes		Yes	Ch. 17.65 SWMC; Ord. 1523-05 adopted November 9, 2005, and as subsequently amended
Environmental Protection	Yes		Yes	Ch. 17.65 SWMC; Ord. 1523-05 adopted November 9, 2005, and as subsequently amended
Planning Documents				
General or Comprehensive Plan	Yes		Yes	Anticipated adoption December 2025
Is the plan equipped to provide linkage to this mitigation plan?				Yes
Floodplain or Basin Plan	Yes		Yes	Comp Plan Ch.2, Land Use Element
Stormwater Plan	Yes	Yes	Yes	Dept. of Ecology Stormwater Management Plan adopted 2024
Capital Improvement Plan	Yes		Yes	Comp Plan Ch. 7, Capital Facilities Element
Habitat Conservation Plan	Yes		Yes	Comp Plan Ch. 2, Land Use Element
Economic Development Plan	Yes		Yes	Comp Plan Ch. 8, Economic Development Element

Table 89. Legal and Regulatory Capability				
	Local Authority	Other Jurisdictional Authority	State Mandated	Comments
Shoreline Management Plan	Yes		Yes	Ord. 1847-16 adopted May 12, 2016
Community Wildfire Protection Plan		Yes		Wildfire Chapter of the County's HMP
Transportation Plan	Yes		Yes	Comp Plan Ch. 3, Transportation Element
Response/Recovery Planning				
Comprehensive Emergency Management Plan	Yes		Yes	City of Sedro-Woolley Emergency Operations Plan adopted April 10, 2019
Threat and Hazard Identification and Risk Assessment		Yes	Yes	Skagit County Natural Hazards Mitigation Plan adopted May, 2020
Terrorism Plan	Yes			City of Sedro-Woolley Emergency Operations Plan adopted April 10, 2019
Post-Disaster Recovery Plan		Yes		Skagit County Comprehensive Emergency Management Plan adopted August 8, 2022
Continuity of Operations Plan		Yes		Skagit County Comprehensive Emergency Management Plan adopted August 8, 2022
Public Health Plans		Yes		Skagit County Public Health Department and hospital districts
Boards and Commission				
Planning Commission	Yes			Ord. 1024 adopted April 14, 1986
Mitigation Planning Committee	Yes			The City served as part of the County's 2015, 2020, and 2025 HMP Committee
Maintenance programs to reduce risk (e.g., tree trimming, clearing drainage systems, chipping, etc.)		Yes		Skagit County Comprehensive Emergency Management Plan adopted August 8, 2022
Mutual Aid Agreements / Memorandums of Understanding	Yes			Ch. 2.40 SWMC; Ord. 1563-06 adopted December 13, 2006, and as subsequently amended
Other				

Administrative and Technical Capabilities Assessment

The assessment of the jurisdiction's administrative and technical capabilities, including educational and outreach efforts, and on-going programmatic efforts are presented in **Table 8**. These are elements which support not only mitigation, but all phases of emergency management already in place that are used to implement mitigation activities and communicate hazard-related information.

Table 90. Administrative and Technical Capability

Staff/Personnel Resources	Available (Yes/No)	Department/Agency/Position
Planners or engineers with knowledge of land development and land management practices	Yes	Planning and Engineering Departments
Professionals trained in building or infrastructure construction practices (building officials, fire inspectors, etc.)	Yes	Building Department
Engineers specializing in construction practices?	Yes	Engineering Department
Planners or engineers with an understanding of natural hazards	Yes	Planning and Engineering Departments
Staff with training in benefit/cost analysis	Yes	Finance Department
Surveyors	Yes	Contracted with Third Party
Personnel skilled or trained in GIS applications	Yes	Engineering Department
Personnel skilled or trained in Hazus use	No	
Scientist familiar with natural hazards in local area	Yes	Contracted with Third Party
Emergency Manager	Yes	Administrative Department
Floodplain Manager (NFIP compliance)	Yes	Planning Department
Grant writers	Yes	Engineering and Fire Departments
Warning Systems/Services (Reverse 9-1-1, outdoor warning signs or signals, flood or fire warning program, etc.?)	Yes	Police and Fire Departments
Hazard data and information available to public	Yes	Planning and Engineering Departments
Maintain Elevation Certificates	Yes	Planning Department
Education and Outreach		
Local citizen groups or non-profit organizations focused on emergency preparedness?	Yes	The County provides training to citizens wishing to become CERT members

Table 90. Administrative and Technical Capability		
Staff/Personnel Resources	Available (Yes/No)	Department/Agency/Position
Local citizen groups or non-profit organizations focused on environmental protection?	Yes	The County provides an extensive public outreach campaign that includes focus on environmental protection. The City works with the County to ensure its citizens are fully aware.
Organization focused on individuals with access and functional needs populations	Yes	Public outreach efforts include those with access and functional needs populations.
Ongoing public education or information program (e.g., responsible water use, fire safety, household preparedness, environmental education)	Yes	The County provides an extensive public outreach campaign for all hazards of concerns. The City works with the County to ensure its citizens are fully aware.
Natural disaster or safety related school programs?	Yes	The school district provides this service to students and families
Public-private partnership initiatives addressing disaster-related issues?	Yes	Provided by the County
Multi-seasonal public awareness program?	Yes	Provided by the County
Other		
On-Going Mitigation Efforts		
Hazardous Vegetation Abatement Program	No	
Noxious Weed Eradication Program or other vegetation management	Yes	Skagit County Noxious Weed Program
Fire Safe Councils	No	
Chipper program	No	
Defensible space inspections program	No	
Creek, stream, culvert or storm drain maintenance or cleaning program	Yes	Public Works Department
Stream restoration program	Yes	Public Works Department
Erosion or sediment control program	Yes	Public Works Department
Address signage for property addresses	Yes	Planning and Public Works Departments
Other		

Fiscal Capability Assessment

The assessment of the jurisdiction's fiscal capabilities is presented in **Table 9**. These are the financial tools or resources that could potentially be used to help fund mitigation activities.

Table 91. Fiscal Capability	
Financial Resources	Accessible or Eligible to Use?
Community Development Block Grants	Yes
Capital Improvements Project Funding	Yes
Authority to Levy Taxes for Specific Purposes	Yes
User Fees for Water, Sewer, Gas or Electric Service	Yes
Incur Debt through General Obligation Bonds	Yes
Incur Debt through Special Tax Bonds	Yes
Incur Debt through Private Activity Bonds	Yes
Withhold Public Expenditures in Hazard-Prone Areas	No
State Sponsored Grant Programs	Yes
Development Impact Fees for Homebuyers or Developers	Yes
Other	

Community Classifications

The jurisdiction's classifications under various hazard mitigation programs are presented in **Table 10Error! Reference source not found.**. Each of the classifications identified establishes requirements which, when met, are known to increase the resilience of a community.

Table 92. Community Classifications		
	Participating (Yes/No)	Date Enrolled
Community Rating System	No	
Building Code Effectiveness Grading Schedule	Yes	9/2018
Storm Ready	No	
Firewise	No	
Tsunami Ready (if applicable)	No	

Mitigation Goals and Objectives

This section identifies the mitigation goals and policies for the updated HMP. The measures described below aims to identify, prioritize, and act to reduce risk. They are visions for reducing or avoiding losses from the identified hazards over a broad, long-term time frame.

The City of Sedro-Woolley adopts the hazard mitigation goals and objectives developed by the Planning Team described in Volume 1.

Hazard Mitigation Action Plan

The Planning Team for the jurisdiction identified and prioritized a wide range of actions based on the risk assessment, and their knowledge of the jurisdiction's assets and hazards of concern. **Table 11** below lists the action items or strategies that make up the jurisdiction's hazard mitigation plan. Background information and information on how each action item will be administered, responsible agency/office (including outside the district), potential funding sources, the timeframe, who will benefit from the activity, and the type of initiative associated with each item are also identified.

Table 11.
Hazard Mitigation Action Plan Matrix

Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost (High/ Medium/ Low) or $ Figure if Known	Sources of Funding (List Grant type, General Fund, etc.)	Timeline (Long-Term, Short-Term)	Included in Previous Plan? Yes/No	Initiative Type: Public Information, Preventive Activities, Structural Projects, Property Protection, Emergency Services, Response & Recovery, Natural Resource Protection	Who or What Benefits? Facility, Local, County, Region
INITIATIVE #1: Develop a dam break response and recovery plan.									
Existing	DF	1, 4, 7, 8, 9	Skagit County	High	General Fund, PDM Grant	Long-Term	No	Response & Recovery Planning	Local/County
INITIATIVE #2: Assist vulnerable populations by identifying areas of greater need and seek grant funding for necessary preparedness and improvement programs.									
New	F, SW, F, E, L	1, 2, 3, 4	Community Action	Medium	PDM Grant	Long-Term	Yes	Public Information/Preventive Activities/Property Protection	Local
INITIATIVE #3: Produce and distribute family and traveler emergency preparedness information about severe winter weather and earthquake hazards									

Table 11. Hazard Mitigation Action Plan Matrix									
Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost (High/ Medium/ Low) or $ Figure if Known	Sources of Funding (List Grant type, General Fund, etc.)	Timeline (Long-Term, Short-Term)	Included in Previous Plan? Yes/No	Initiative Type: Public Information, Preventive Activities, Structural Projects, Property Protection, Emergency Services, Response & Recovery, Natural Resource Protection	Who or What Benefits? Facility, Local, County, Region
Existing	SW, E	1, 2, 3, 4, 5	County DEM	Low	General Fund, PDM Grant	Short-Term	No	Public Information / Preventive Activities / Property Protection	Local
INITIATIVE #4: Reinforce downtown buildings for earthquake safety.									
Existing	E	1, 4	City of Sedro-Woolley Council	High	General Fund, PDM Grant	Long-Term	No	Preventive Activities/Structural/Property Protection	Local
INITIATIVE #5: Develop and implement a multi-hazard public awareness program.									
Existing	F, SW, F, E, L	2, 3, 4, 5, 6, 8	Fire & Planning	Low	General fund, PDM Grant	Long-Term	Yes	Public Information/Preventive Activities/Property Protection	Local
INITIATIVE #6: Determine necessity to retrofit City-owned facilities to better withstand damage from flood, wildfire, or earthquake events. Once need is determined, implement tax levy and seek grant funding to retrofit structures.									
Existing	F, WF, E	1, 8, 9	City of Sedro-Woolley Council	High	Tax Levy, Capital Improvements Project Fund	Short-Term	Yes	Protection Planning/Mitigation/Structural	Facility / Local

Table 11. Hazard Mitigation Action Plan Matrix									
Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost (High/ Medium/ Low) or $ Figure if Known	Sources of Funding (List Grant type, General Fund, etc.)	Timeline (Long-Term, Short-Term)	Included in Previous Plan? Yes/No	Initiative Type: Public Information, Preventive Activities, Structural Projects, Property Protection, Emergency Services, Response & Recovery, Natural Resource Protection	Who or What Benefits? Facility, Local, County, Region
INITIATIVE #7: Make Public Works shops and offices more resilient to floods.									
Existing	F	1, 4	Public Works	High	Capital Improvements Project Fund	Long-Term	No	Preventive Activities/Property Protection	Facility
INITIATIVE #8: Construct a ring dike around the hospital as part of a settlement with Dike District 12.									
Existing	F	1, 2, 7, 8	Public Works	High	Dike District 12 to fund project as settlement	Short-Term	Yes	Preventive Activities/Property Protection/Emergency Services/Structural Project	Facility/ Local/Region
INITIATIVE #9: Map and assess vulnerability to wildfire. Seek FEMA or State technical assistance.									
Existing	F	1, 2, 3, 4, 5, 8, 9	Fire	Medium	PDM Grant	Long-Term	Yes	Public Information/Preventive Activities/Property Protection	Facility/ Local

Prioritization of Mitigation Initiatives

Once the mitigation initiatives items were identified, the Planning Team followed the same process outlined within Volume 1 to prioritize their initiatives. **Table 11** identifies each initiative based on priority, where the highest priority initiative is listed at the top.

Table 12. Mitigation Strategy and Priority Schedule									
Priority No.	# of Objectives met	Hazards Mitigated[1]	Lead Agency	Can project be funded under existing programs/ budgets?	Estimated Cost	Is Project Grant Eligible? Yes/No	Timeframe	Included in Previous Plan? Yes/No	Who or What Benefits
[1]Hazards: Coastal Hazard-CZ/ Drought-D/ Earthquake-EQ/ Flooding-Fl/ Landslide-LS/ Severe Weather-SW / Volcano-Vol/ Wildfire-WF/ Tsunami-T/ Acts of Violence-AV/ Hazardous Sites or Materials Spill-HazMat/ Disease-D/ Dam Failure-DF/ Infrastructure Failure-IF									
Initiative #1: Develop a dam break response and recovery plan									
1	5	DF	Skagit County	Yes	High	Yes	Long-Term	No	Skagit County
Initiative #2: Assist vulnerable populations by identifying areas of greater need and seek grant funding for necessary preparedness and improvement programs.									
2	4	F, SW, F, E, L	Community Action	Yes	Medium	Yes	Long-Term	Yes	Local
Initiative #3: Produce and distribute family and traveler emergency preparedness information about severe winter weather and earthquake hazards.									
3	5	SW, E	County DEM	Yes	Low	Yes	Short-Term	No	Local
INITIATIVE #4: Reinforce downtown buildings for earthquake safety.									
4	2	E	City of Sedro-Woolley Council	Yes	High	Yes	Long-Term	No	Local
INITIATIVE #5: Develop and implement a multi-hazard public awareness program.									
5	6	F, SW, F, E, L	Fire & Planning	Yes	Low	Yes	Long-Term	Yes	Local
INITIATIVE #6: Determine necessity to retrofit City-owned facilities to better withstand damage and operate during significant disaster events such as flood, wildfire, earthquake and other events. Once needs are determined (such as backup generator power), implement tax levy and seek grant funding to retrofit structures.									

6	3	F, WF, E	City of Sedro-Woolley Council	Yes	High	Yes	Short-Term	Yes	Local/Skagit County
INITIATIVE #7: Make Public Works shops and offices more resilient to floods.									
7	2	F	Public Works	Yes	High	Yes	Long-Term	No	Local/Regional
INITIATIVE #8: Construct a ring dike around the hospital as part of a settlement with Dike District 12.									
8	4	F	Public Works	No	High	No	Short-Term	Yes	Local/Skagit County/Regional
INITIATIVE #9: Map and assess vulnerability to wildfire. Seek FEMA or State technical assistance.									
9	7	F	Fire	Yes	Medium	Yes	Long-Term	Yes	Local

Status of Previous Plan Initiatives

Table 13 summarizes the initiatives that were recommended in the previous version of the hazard mitigation plan and their implementation status at the time this update was prepared.

Table 93.
Current Status of Previous Hazard Mitigation Action Plan

Mitigation Strategy	Project Status	Completed	Continual/ On-Going Nature	Removed/ No Longer Relevant/ No Action	Carried Over
Determine necessity to retrofit City-owned facilities to better withstand damage and operate during significant disaster events such as flood, wildfire, earthquake and other events. Once needs are determined (such as backup generator power), implement tax levy and seek grant funding to retrofit structures	Investigating feasibility and funding of providing generator power to key facilities. Carried over as Initiative #6.	☐	☐	☐	☒
Relocate Public Works Shops and Offices.	Relocating Public Works shops and offices is infeasible. Redirecting efforts toward retrofitting existing buildings as part of Initiative #7. The wastewater treatment plant is planned to be upgraded in 2028. Looking into feasibility of including a sheet-pile flood wall as part of that project to protect from 100-year flood elevation plus 3 feet of freeboard.	☐	☐	☒	☐
Produce and distribute family and traveler emergency preparedness information about severe winter weather and earthquake hazards.	No action. Carried over as Initiative #3.	☐	☐	☐	☒
Assist vulnerable populations by identifying areas of greater need and seek grant funding for necessary	No action. Carried over as Initiative #2.	☐	☒	☐	☒

preparedness and improvement programs.					
Map and assess vulnerability to wildfire, seek FEMA or State technical assistance.	No action. Carried over as Initiative #9.	☐	☐	☐	☒
Construct a ring dike around the hospital as part of a settlement with Dike District 12.	Carried over as Initiative #8. Project design phase is nearing completion. Construction start anticipated for 2027.	☐	☒	☐	☒
Develop and implement a multi-hazard public awareness program.	No action. Carried over as Initiative #5.	☐	☐	☐	☒

Plan Maintenance

The City of Sedro-Woolley continues to seek feedback from members of the public, even after the plan has been approved. Written comments or questions specific to the Sedro-Woolley Annex may be directed to any of the points of contact listed in Table 1. As projects implementing mitigation measures move forward, progress will be shared with City Council and community members through public meetings and other outreach channels. Mitigation actions will be incorporated into the City's planning mechanisms and community processes to ensure they become part of regular operations and long-term decision-making.

The City generally follows the plan maintenance procedures identified in Section I of the Base Plan but will also implement a localized tracking system specific to Sedro-Woolley's mitigation strategy. Each initiative will be assigned to a lead department responsible for reporting progress annually. These reports will include status updates (not started, in progress, completed, or deferred), key milestones, and barriers to implementation. Staff will compile these updates into an annual Hazard Mitigation Progress Report that will be reviewed by City leadership and will be made available to the public prior to the Skagit Natural Hazards Mitigation Planning Committee's annual evaluation.

Plan Update

The City of Sedro-Woolley has not experienced changes in development in hazard-prone areas, therefore, overall vulnerability has remained relatively stable. While vulnerabilities remain in already developed areas, continued enforcement of zoning and development regulations helps to limit exposure to natural hazards.

Future Needs/Additional Comments

The City recognizes the need for additional training and support related to natural hazards mitigation planning. In recent years, the department has experienced significant staff turnover, and many of our newer team members are not yet familiar with the requirements, processes, and best practices associated with hazard mitigation planning. This knowledge gap creates challenges in ensuring

continuity of work and in integrating hazard mitigation considerations into long-range planning, capital improvements, and daily permitting activities.

Keeping up with evolving hazard data, mapping tools, and risk modeling—such as updated floodplain maps, wildfire risk assessments, and landslide susceptibility studies—also presents an ongoing challenge. With staff transitions, it can be difficult to maintain the technical expertise necessary to interpret and apply this information effectively. Training opportunities, technical assistance, and guidance from state or federal partners would help build staff capacity, but equally important is the opportunity to partner with agencies, consultants, and organizations that specialize in hazard mitigation planning. These partnerships would allow staff to stay better informed on emerging data and best practices, strengthen collaboration with regional stakeholders, and ensure that the City's hazard mitigation efforts remain current and actionable.

Support in this area would not only strengthen our ability to maintain compliance with state and federal standards, but also improve our capacity to pursue grant funding, engage the community more effectively, and enhance overall community resilience in the face of natural hazards.

Plan Adoption

The City of Sedro-Woolley provides proof of documentation that the City Council/Board of Commissioners has formally adopted the plan under Resolution XX pursuant to 44 CFR § 201.6(c)(5).

Annex 9 Samish Indian Nation

Introduction

This Annex details the hazard mitigation planning elements specific to the Samish Indian Nation, a participating jurisdiction to the Skagit County Hazard Mitigation Plan Update. This Annex is not intended to be a standalone document but rather appends to and supplements the information contained in the base plan document. As such, all sections of the base plan, including the planning process and other procedural requirements apply to and were met by the Samish Indian Nation. For planning purposes, this Annex provides additional information specific to the jurisdiction, with a focus on providing greater details on the risk assessment and mitigation strategy for this community only. This document serves as an update to the previously completed plan. All relevant data has been carried over and updated with new information as appropriate and as identified within the planning process discussed in Volume 1.

Hazard Mitigation Planning Team Point/s of Contact

The Samish Indian Nation followed the planning process detailed in Volume 1 Section 2 of the Base Plan. In addition to providing representation on the County's Planning Team, the Samish Indian Nation also formulated their own internal planning team to support the broader planning process. Individuals assisting in this Annex development are identified in 2.1 below, along with a brief description of how they participated.

Table 2.1 Local Planning Team Members

Name	Position, Title	Planning Tasks
Randy Storms	Emergency Management Specialist	Review, comment, and update
		Coordinate functions throughout jurisdiction
		Plan and/or attend planning meetings
Todd Woodard	Infrastructure & Resources Executive Director	Review, comment, and update
		Assist with developing mitigation strategies
		Plan and/or attend planning meetings
		Present to city council for adoption

RESOLUTION NO. 1189-26

A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE ADOPTION OF THE SKAGIT COUNTY HAZARD MITIGATION PLAN

WHEREAS, all of Skagit County has exposure to hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, the Skagit County Hazard Mitigation Plan was originally adopted in 2003 as a multi-jurisdictional plan in accordance with the Disaster Mitigation Act of 2000 (Public Law I 06-390) pursuant to Skagit County Resolution # R20030274, and was subsequently updated pursuant to Skagit County Resolution Numbers R20090138, R20150028, and R20200082; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established requirements for pre and post disaster hazard mitigation programs requiring that local and tribal government applicants for sub-grants must have an approved local mitigation plan in accordance with 44 CFR 201.6 prior to receipt of a Hazard Mitigation Grant Program sub-grant funding, and the purpose of such local mitigation plan is to represent the Jurisdiction's commitment to reduce risks from natural and man-made hazards; and

WHEREAS, pursuant to 44 CFR 201.6, a coalition of Skagit County stakeholders with like-planning objectives was formed to pool resources and create consistent mitigation strategies to be implemented within each partner's identified capabilities within the Skagit County Planning Area; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy; and

WHEREAS, pursuant to 44 CFR 201.6 and 44 CFR 201.7, the Skagit County Hazard Mitigation Plan has been reviewed and found to meet the regulatory criteria, and following adoption by participating jurisdictions, will be approved by FEMA, making all adopting jurisdictions eligible for mitigation project grants; and

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section1. The Skagit County Hazard Mitigation Plan update, dated April 2026, is hereby adopted in its entirety, including the Sedro-Wooley Annex 8, which represents Sedro-Woolley's commitment to reduce risks from natural and human-caused hazards.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 24th day of June, 2026.

_____
MAYOR JOELLEN KESTI

ATTEST:

_____
CLERK

APPROVED AS TO FORM:

_____
CITY ATTORNEY DAN CURTIS

City Council Agenda Item

Agenda Item No.: m.9.

Date: June 24, 2026

From: Bill Bullock, Public Works Director

Subject: Sewer Connection - Fire Protection District No. 8

RECOMMENDED ACTION:

A motion to approve a sewer connection for the new Fire Protection District No. 8 fire station, with conditions as required by the Public Works Director.

BACKGROUND/SUMMARY INFORMATION:

Sedro-Woolley Municipal Code 13.16.040 requires City Council approval for all sewer connections outside City limits.

The connection is a private force line from the proposed new Fire Protection District #8 fire station off Fair Lane within Sedro-Woolley's Urban Growth Area (UGA). The private force main will go through the Sedro-Woolley Riding Club rodeo grounds. A permanent sewer easement from the Sedro-Woolley Riding Club will be required, a preliminary letter of permission is attached.

The private force line will also need to cross SR-20 with WSDOT approval required. The line will be bored underneath the highway to minimize traffic interruptions. WSDOT requires City approval of the connection prior to WSDOT approval.

Design reviews and other conditions will be required for final permit. Public Works will work with Fire District #8 and their engineer during the design.

FISCAL IMPACT, IF APPROPRIATE:

None. Connections outside City limits pay the standard General Facility Charge, but monthly charges are 150% of the in-City rates.

ATTACHMENTS:

1. Fire District 8 letter for Sewer with att

SKAGIT COUNTY FIRE PROTECTION DISTRICT #8
20464 Prairie Rd.
Sedro-Woolley, WA 98284-8107
Office: 360-724-4703

June 3, 2026

City of Sedro-Woolley Development Services
325 Metcalf Street
Sedro-Woolley, W 98284
Regarding: Sedro-Woolley UGA Sanitary Sewer Connection

Dear Peter Lane,

This letter and accompanying information is to describe a proposed sanitary sewer service for Skagit County Fire District 8. This proposal will be managed as an Urban Reserve Development Permit, SEPA, and public Hearing Examiner, administered by Skagit County. The processing of this application comprises an application submittal to the City by June 16th, with a City Council discussion on June 24th.

Project Background and timeline-
The subject property encompasses 3.47 primarily undeveloped acres at 24632 Fair Lane in Sedro-Woolley, WA. The proposed project is to construct a 19,100 SF Fire Station for Fire District 8 surrounded by approximately 48,376 SF of hard surface. Adjoining offsite properties west, south, and east are residential with the Sedro-Woolley Riding Club north. This site is located in the City's UGA with an underlying R5 Zoning. Access to the site is from Fair Lane/Fruitdale Road 14 mile south of Highway 20. Please refer to the accompanying aerial photo exhibit and Vicinity Map. This project's initial task is to complete SEPA processing, and to conduct a Special Use Permit, SUP, as managed by Skagit County. Approval of this project's Special Use Permit is planned for October 2026, which will include an Urban Reserve Development Permit, URDP. Barring any delays in this project's URDP, SEPA, and SUP, the next phase in the Fire Station development will be to prepare construction documents for permitting, bidding, and construction. Occupancy is tentatively planned for the second half of 2027.

Justification, impact of septic-
The proposed, 19,100 SF building is supported by 48,376 SF of impervious surface to accommodate drive lanes and parking. The remaining property will be landscaped. This landscaping will not impede any underlying infiltration facilities. The management for stormwater runoff at this site is preferably utilizing infiltration. Due to the limited infiltration rate within the underlying soils, the footprint area of a stormwater infiltration bed consumes much of the remaining landscaped property. The design and construction of a residential grade sewage septic system together with its equal reserve area would likely consume more land than what the Fire Station will be needing for the management of stormwater runoff. As such, pumping all effluent northerly to the City sewer on the north side of Highway 20

SKAGIT COUNTY FIRE PROTECTION DISTRICT #8
20464 Prairie Rd.
Sedro-Woolley, WA 98284-8107
Office: 360-724-4703

protects the Fire Station's remaining onsite land for an infiltration facility and the potential for a future maintenance building and building expansion per this project's Phasing Plan.

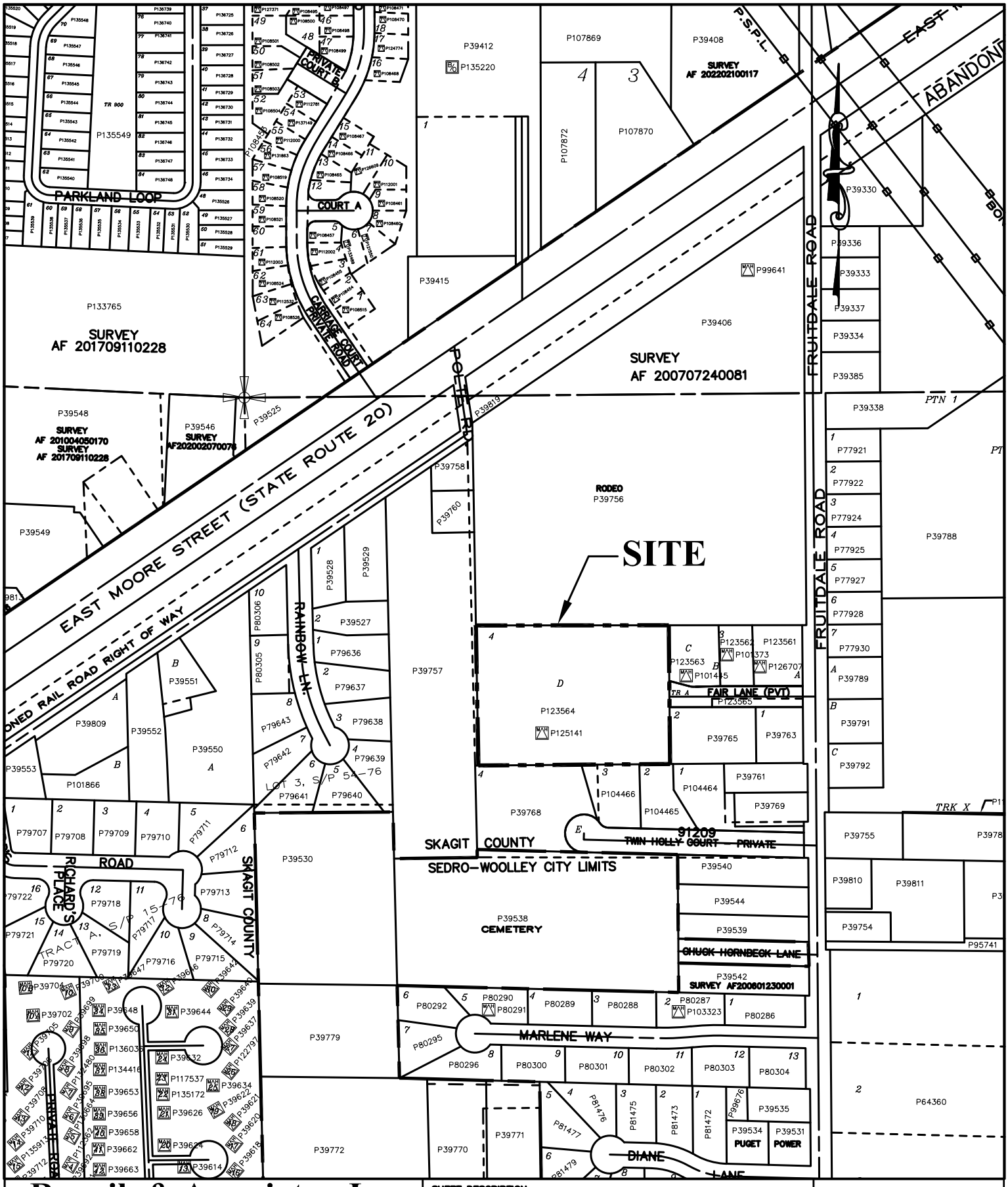
Benefits of proposed fire station location-
The proposed Fire station on Fair Lane will be in a location that will shorten response times to the surrounding areas served by the Fire District. Fire District 8 and surrounding community will benefit with the new fire station centrally located between the Hickson Fire Station north and the Lyman Fire Station east. A Fire District 8 locations map is attached, illustrating the existing and proposed District 8 Fire Stations.

Location inside the UGA-
The subject property encompassing 3.47 acres is located on the east edge of the SedroWoolley UGA. The property is south of Highway 20 and west of Fruitdale Road at the west end of Fair Lane. An accompanying Zoning Map and Vicinity Map is attached with this letter.

Coordination done with Sedro-Woolley Riding Club-
An agreement letter from the Sedro-Woolley Riding Club is attached expressing their approval and support of this project.

Sincerely,
James A Kennett
Fire District 8 Commissioner

Accompanying Documents:
Vicinity Map
Aerial Photo Exhibit
Fire District 8 Stations
Zoning Map
Support letter from Sedro-Woolley Riding Club



Ravnik & Associates, Inc.

CIVIL ENGINEERING & LAND-USE PLANNING

1633 LINDAMOOD LANE/P.O. BOX 361
BURLINGTON, WA 98233
PH: (360) 707-2048 FAX: (360) 707-2216

SHEET DESCRIPTION:

VICINITY MAP

SCALE: N.T.S.

DRAWN BY: D. REMSEN

JOB NO. 25010

DATE: 02.18.2026

Ravnik & Associates, Inc.
CIVIL ENGINEERING & LAND-USE PLANNING
1633 LINDAMOOD LANE/P.O. BOX 361
BURLINGTON, WA 98233
PH: (360) 707-2048 FAX: (360) 707-2216

SCALE: 1"=100'
DRAWN BY: D. REMSEN
CHECKED BY: J. RAVNIK
DATE: 08.18.2025

SHEET TITLE:
AERIAL PHOTO EXISTING CONDITIONS

DRAWING NO. 25010.AERIAL.DWG
JOB NO. 25010
SHEET NO. 1 OF 1

SHEET DESCRIPTION:
FIRE DISTRICT #8
SECTION 19, TWP 35 N, RGE 5 E., W.M.

SANITARY SEWER FORCE MAIN (SSFM) INSTALLATION PROPOSES OPEN TRENCH EXCAVATION FROM THE FIRE DISTRICT PROPERTY TO CROSS POULTE ROAD AND THE CASCADE TRAIL. AT THE CROSSING OF STATE ROUTE 20, INSTALLATION OF THE 2" SSFM BORE OR PUSH. THE SSFM CROSSING EXISTING GRAVEL SHALL RESTORE THE EXCAVATED TRENCH TO EQUAL OR BETTER CONDITION.

PROPOSED 2" TEE CONNECTION AT 198 LF SOUTHWEST OF EXISITNG SSMH.
IE 8"=59.50

EX. 8" PVC GRAVITY SS PIPE, MH-MH.
436' LF AT S=0.0025

EX. SSMH #2124
TOP=65.6
IE 8" PVC SW=58.9
IE 8" PVC NE=58.9
IE 8" PVC NW=59.0

EX. SSMH #2040
TOP=67.2
IE 8" PVC SW=59.7
IE 8" PVC NE=59.7
IE 8" PVC NW=60.0

APPROXIMATE BORE LENGTH=140'

HWY 20 ROW

STATE ROUTE 20

CARRIAGE COURT

CASCADE TRAIL

POULTE ROAD

ABANDONED BNRR

SKAGIT COUNTY PARKS DEPARTMENT

SKAGIT COUNTY RODEO GROUNDS

FORCE MAIN LENGTH TO CONNECTION ON THE CITY'S PUBLIC GRAVITY SANITARY SEWER SERVICE IS APPROXIMATELY 998 LF.

2" SCHEDULE 40 PVC FORCE MAIN LENGTH TO CONNECTION ON THE CITY'S PUBLIC GRAVITY SANITARY SEWER SERVICE IS APPROXIMATELY 998 LF.

FENCE AP TO SUBD LINE = 550' +/-
DISC = 550' (33' RODS)
S24°53'E

AREA OF CONFUSION SEE SURVEYOR'S NOTE

BOUNDARY LINES PER SHORT PLAT NO. PL05-0168.

CALC'D SW COR P39756

CALCULATED SUBDIVISION LINE

MATCHLINE "A" SEE SHEET 2

MATCHLINE "B" SEE VIEW HEREON

S54°12'05"W 392.77'

S1°28'29"E 25.85'

N88°10'41"E 1352.78'

N88°10'4 328.61

SCALE: 1" = 30'
0 15 30 60

CALL TWO BUSINESS DAYS BEFORE YOU DIG '811'

REV. NO.	REVISION	DATE	BY	APPROVED

Ravnik & Associates, Inc.
CIVIL ENGINEERING & LAND-USE PLANNING
1633 LINDAMOOD LANE/P.O. BOX 361
BURLINGTON, WA 98233
PH: (360) 707-2048 FAX: (360) 707-2216

SHEET DESCRIPTION:

SANITARY SEWER FORCE MAIN PLAN

SCALE: 1" = 30'

DRAWN BY: D. REMSEN

CHECKED BY: J. RAVNIK

DATE: 05.20.2026

PLAN STATUS: URDP PERMIT

SHEET TITLE:

SITE DEVELOPMENT FOR FIRE DISTRICT #8

NE 1/4 OF SECTION 19, T. 35 N., R. 5 E., W.M.
SE 1/4 OF SECTION 18, T. 35 N., R. 5 E., W.M.

DRAWING NO. 25010.SEPA.dwg

JOB NO. 25010

SHEET NO. 1 OF 2

SKAGIT COUNTY RODEO GROUNDS

EX. CB #1004
TOP=62.8
IE 12" CPP SOUTH=59.7
IE 12" CPP WEST=59.6

EX. SDMH #1063
TOP=63.0
IE 12" CPP WEST=58.6
IE 8" PVC SOUTHEAST=58.6
IE 4" CPP SOUTHWEST=59.6

EX. CB #1064
TOP=62.3
IE 12" CPP EAST=58.6
IE 12" CPP NORTH=58.6
IE 8" PVC NORTHWEST=58.8

EX. CB #1065
TOP=62.7
IE 12" CPP WEST=57.1
IE 8" CPP EAST=58.1
IE 18" CPP NORTH=58.2
IE 18" CPP SOUTH=58.2

EX. CB #1066
TOP=62.1
IE 8" CPP SOUTH=59.2
IE 2" DI NORTH=60.6

EX. CB #1067
TOP=61.3
IE 8" CPP WEST=59.6

EX. CB #1150
TOP=61.9
IE 12" CPP SOUTH=57.0

EX. CB #1155
TOP= 61.8'
IE 12" CPP NORTH=58.7
IE 12" CPP SOUTH=58.6

EX. SDMH #1245
TOP=62.2
IE 12" CPP EAST=58.7
IE 12" CPP NORTH=58.8
IE 12" CPP WEST=58.8
IE 4" PVC SOUTHWEST=59.5

CONDUIT #1 CONDUIT BANK APPROXIMATELY 240 LF OUTSIDE OF THE PROPOSED FIRE STATION TO CONTAIN THREE 4" CONDUITS FOR ELECTRICAL SERVICE TO BUILDING, THREE 2" CONDUITS FOR TELEPHONE/DATA, FIBER OPTIC, THREE 1" CONDUITS FOR RPBA ELECTRICAL SERVICE DCDA ELECTRICAL SERVICE AND ALARM CIRCUITRY. INCLUDE TWO 2" AND TWO 4" AS SPARE CONDUITS. INCLUDE 4" YELLOW PVC CONDUIT FOR GAS SLEEVE.

CB #1
TYPE–I
TOP=66.40
IE 6" PERF–SD OUT–W=65.40

CB #2
TYPE–I
TOP=66.40
IE 6" PERF–SD OUT–W=65.40

CB #3
TYPE–I
TOP=66.60
IE 6" PERF–SD OUT–W=65.40

CB #4
EMERGENCY OVERFLOW CONTROL STRUCTURE
TYPE–II, 48" SOLID TOP
TOP=67.0±
IE 6" PERF–SD IN–NW=64.25
IE 8" SD OUT–E=64.20

CB #5
TYPE–I SOLID TOP
TOP=_____
IE 8" SD IN–W=64.20
IE 8" SD OUT–NE=64.20

CB #6
TYPE–I SOLID TOP
TOP=_____
IE 8" SD IN–SW=60.6
IE 8" SD OUT–E=60.6

PROPOSED OIL/WATER SEPARATOR VAULT:
UTILITY VAULT PRODUCT #660–CPS 450 GALLON CAPACITY
MAX FLOW THRU VAULT = 415 GPM
MAX TREATMENT FLOW RATE = 110 GPM TO RECEIVE AND TREAT ALL WATERS COLLECTED BY THE INTERNAL FLOOR DRAINS.
LIQUIDS IN THE INTERIOR TRENCH DRAIN WILL BE CONVEYED TO, AND TREATED BY THE 660–CPS, HAVING A 4" PVC OUTLET PIPE.
GRAVITY FLOW IN 4" DOWNSTREAM OF 660–CPS TO THE SINGLE CHAMBER EFFLUENT GRINDER PUMP. GRINDER EFFLUENT PUMP (3 PHASE) TO PUMP ALL LIQUID NORTH TO CITY'S GRAVITY SS PIPE AT THE NORTH SIDE OF HWY 20.

SCALE: 1" = 30'
0 15 30 60

EX. WOOD FENCE
EX. IRRIGATION CONTROL VALVE
FENCE AT TO SUBD. LINE = 530' +/- DESC = S50°43'38"E S=44°35"E
EX. BLDG
EX. HOSE BIB
EX. HOUSE
DECK
P39757 24498
P39756 24538
EX. WIRE FENCE
EX. PROPANE TANK
EX. CYCLONE FENCE
EX. ELECTRIC FENCE
2" SCHEDULE 40 PVC FORCE MAIN LENGTH TO CONNECTION ON THE CITY'S PUBLIC GRAVITY SANITARY SEWER SERVICE IS APPROXIMATELY 998 LF.
PROPOSED CONCRETE ROLLED CURB OR DEPRESSED CURB SECTION TO CONVEY/DIRECT RUNOFF FROM PROPOSED ASPHALT TO PROPOSED RUNOFF TREATMENT AND INFILTRATION FACILITIES.
MATCHLINE "A" SEE SHEET 1
PROPOSED FENCE
TYPICAL 6' HIGH CHAINLINK FENCE WITH EPOXY COATED SLATS.
PROPOSED 16' MANUAL SWING GATE
N88°34'27"E 459.25'
PROPOSED LAWN AREA
RESERVE DRAINFIELD EASEMENT TO LOT B
EX. CONC BORDER FOR LANDSCAPING
EX. HOUSE
EX. WOOD BORDER
EX. 10" DECID
EX. 8" DECID
EX. 12" FIR
EX. 10" FIR
EX. METER SETTER
EX. 36" FIR
EX. 2" BLOW–OFF
EX. WM
EX. 12" DECID
EASEMENT FOR INSTALLATION, OPERATION, AND MAINTENANCE OF SEPTIC LINES TO LOT A AND LOT B
N70°23'40"W
W–2
DCDA
W–3
WM
RPBA
EX. 2" PVC STUB
EX. POWER METER
F–1
N13°49'15"W 130.65'
N13°49'15"W 135.00'
N13°49'15"W 145.01'
N88°34'27"E 121.33'
N88°34'27"E 80.00'
N88°34'27"E 115.86'
N13°49'15"W 145.01'
EX. 15' UTILITY AND PUD EASEMENT
EMERGENCY VEHICLE TURN AROUND EASEMENT
EX. PED
EX. POWER TRANSFORMER
PROPOSED ___" GASLINE
EX. 8" CL 50 DI
EX. GRAVEL DRIVE
EX. RC/G
EX. CB #1150
EX. MAILBOX
EX. FH AT 315' EAST FROM FIRE STATION PROPERTY
EX. 12" CPP SD
EX. CB #1155
EX. SIGN "STOP"
EX. SDMH #1245
EX. WOOD FENCE
EX. 4" PVC SD
EX. 6" WATER VALVE TO FH TOP NUT ELEV=59.7 IE 6" VALVE=57.9
EX. 6" WATER VALVE TOP NUT ELEV=59.3
EX. 6" WATER VALVE TOP NUT ELEV=59.2
EX. W–1
EX. TEE ASSEMBLY:
6" VALVE NORTH
IE 6" VALVE=_____
6" VALVE SOUTH
IE 6" VALVE=_____
6" VALVE EAST
IE 8" VALVE=_____
EX. 6" AC C02442 1974 (3)
EX. 12" DI C03113 1986 (4)
EX. CB #1067
EX. MAILBOXES
EX. PP
EX. PED
PROJECT BENCHMARK NAIL/WASHER "LISSER 20123169" ELEV=63.01
EX. GRAVEL DRIVE
EX. RR TIE BORDER
EX. ASPHALT DRIVE
EX. 18" CPP SD
EX. CB #1066
EX. CB #1065
EX. 18" CPP SD
EX. 12" CPP SD
EX. 12" CMP CULVERT=61.2
EX. 12" CMP CULVERT=61.1
EX. 6" AC C02442 1974 (3)
EX. 12" DI C03113 1986 (4)
EX. MAILBOX
EX. BARB WIRE FENCE
EX. GRAVEL DRIVE
EX. EDGE OF GRAVEL
EX. 12" CPP SD
EX. CB #1004
EX. MAILBOXES
APPROXIMATE LOCATION EX. 2" GASLINE
EX. PED
EX. PP
APPROX. PROP LINE FOR P39756
FRUITDALE ROAD
LOT 5
LOT 6
LOT 7 PLAT OF FRUITDALE VIEW DIV. NO. 1 AF. NO. 772693
SHORT PLAT AF.
LOT A SHORT PLAT NO. PL03–0168 P123561 24681
LOT B P123562 24665
LOT C P123563 24641
TRACT A SHORT PLAT NO. PL03–0168
FAIR LANE
TRACT B
TRACT C
LOT 1 SHORT PLAT NO. 59–89 P39763 24682
LOT 2 SHORT PLAT NO. 59–89 AF. NO. 9002060018 P39765 24648
LOT 1 SHORT PLAT NO. 93–037 AF. NO. 9311170073 P104464 24705
LOT 2 SHORT PLAT NO. 93–037 AF. NO. 9311170073 P104465 24695
LOT 3 SHORT PLAT NO. 93–037 AF. NO. 9311170073 P104466 24667
LOT 4 SHORT PLAT NO. 93–037 AF. NO. 9311170073 P39768 24639
P39761 9170
N88°34'27"W 205.00'
N88°34'27"W 112.19'
N88°34'27"E 111.93'
N88°34'27"E 205.00'
S88°34'27"W 80.00'
S88°34'27"W 205.00'
N13°49'15"W 330.00'
N13°49'15"W 135.00'
N13°49'15"W 134.99'
50.00'
134.99'
15.86'
65.53'
3.00'
10'
12.00'
456.35'
N88°34'27"E
GRINDER PUMP
O/W SEPARATOR VAULT SEE NOTE HEREON
SHALLOW PERMEABLE PAVEMENT INFILTRATION FACILITY
FOOTPRINT = 15,381 SQ.FT.
BOTTOM ELEVATION = 64.25
TOP ELEVATION = 66.25
INFILTRATION SECTION FROM BOTTOM UP: GEOTEXTILE SEPARATION FABRIC, 24" THICK CRUSHED BALLAST ROCK, GEOTEXTILE SEPARATION FABRIC, 4"–8" DEPTH OF TOPSOIL, GRASS SEEDED (OWNER OPTION)
PERMEABLE PAVEMENT FACILITY
142 LF 6" PERF–SD IE 6" PERF–SD=64.30
26 LF 6" PERF–SD
14 LF 6" SD
28 LF 8" PERF–SD
14 LF 6" SD
6" DI WATERLINE
8"x6" REDUCER
6" DI PIPE TO FH
8" DI WATERLINE
61 LF 6" PERF–SD
71 LF 6" PERF–SD
32 LF 6" PERF–SD
14 LF 6" SD
135 LF 8" SD S=0.000
174 LF 8" SD S=0.0200
87 LF 8" SD S=
50' DOMESTIC WATER PIPE
8" DI WATERLINE
ROOF DRAIN NOTE: ROOF DRAIN PIPING TO CONVEY ROOF RUNOFF TO INFILTRATION BED.
RISER ROOM
FDC
CONDUIT #1
END C/G
C/G
YD–HYD
FH
SS–FH
SD
W
G
OHP
EX. SHED
EX. SEPTIC LIDS
EX. BARB WIRE FENCE
EX. LAWN AREA
EX. 6" MONKEY TREE
EX. 14" DECID
EX. WOOD BORDER
EX. GRAVEL DRIVE
EX. 14" FIR
EX. POWER METER
EX. ARBORVITAE
EX. WOOD FENCE
EX. 4" PVC SD
EX. SDMH #1063
EX. 8" PVC SD
EX. CB #1064
EX. 6" AC C02442 1974
EX. 12" DI C03113 1986
EX. TEE ASSEMBLY:
6" VALVE NORTH
IE 6" VALVE=_____
6" VALVE SOUTH
IE 6" VALVE=_____
6" VALVE EAST
IE 8" VALVE=_____
EX. W–1
TOP ELEV=62.8
IE=58.8± (NOT SURVEYED)
W–2 PROPOSED 1" WATER METER SERVING 2" DIAMETER PIPE TO A 1.5" RPBA. AVAILABLE FLOW CAPACITY THROUGH A 1" WATER METER WITH 2" PIPE IS 85 F.U. PROJECT NEED IS APPROXIMATELY 61 F.U.
W–3 PROPOSED 8" DCDA AS BACKFLOW PROTECTION TO ONSITE WATER SYSTEM COMPONENTS, I.E. ONSITE FIRE HYDRANTS, FIRE DEPARTMENT CONNECTION AND BUILDING SPRINKLERS. FDC TO BE INSTALLED ADJACENT TO THE SOUTHEAST BUILDING CORNER.
F–1 PROPOSED AUTOMATED GATE WITH TWO 15' GATE ARMS ON ROLLERS

① EXISTING 4" AC WATERLINE TO REMAIN IN OPERATION.
② EXISTING 4" AC TO BE ABANDONED IN PLACE.
③ EXISTING 6" AC TO REMAIN IN OPERATION.
④ EXISTING 12" DI HIGH PRESSURE WATERLINE. DO NOT DISTURB. DO NOT CONNECT ANY NEW WATERLINES TO THIS EXISTING 12" DI.
⑤ EXISTING 4" PVC WATERLINE TO BE REPLACED BY NEW 8" DI.

CALL TWO BUSINESS DAYS BEFORE YOU DIG '811'

PLAN STATUS: URDP PERMIT

REV. NO.	REVISION	DATE	BY	APPROVED

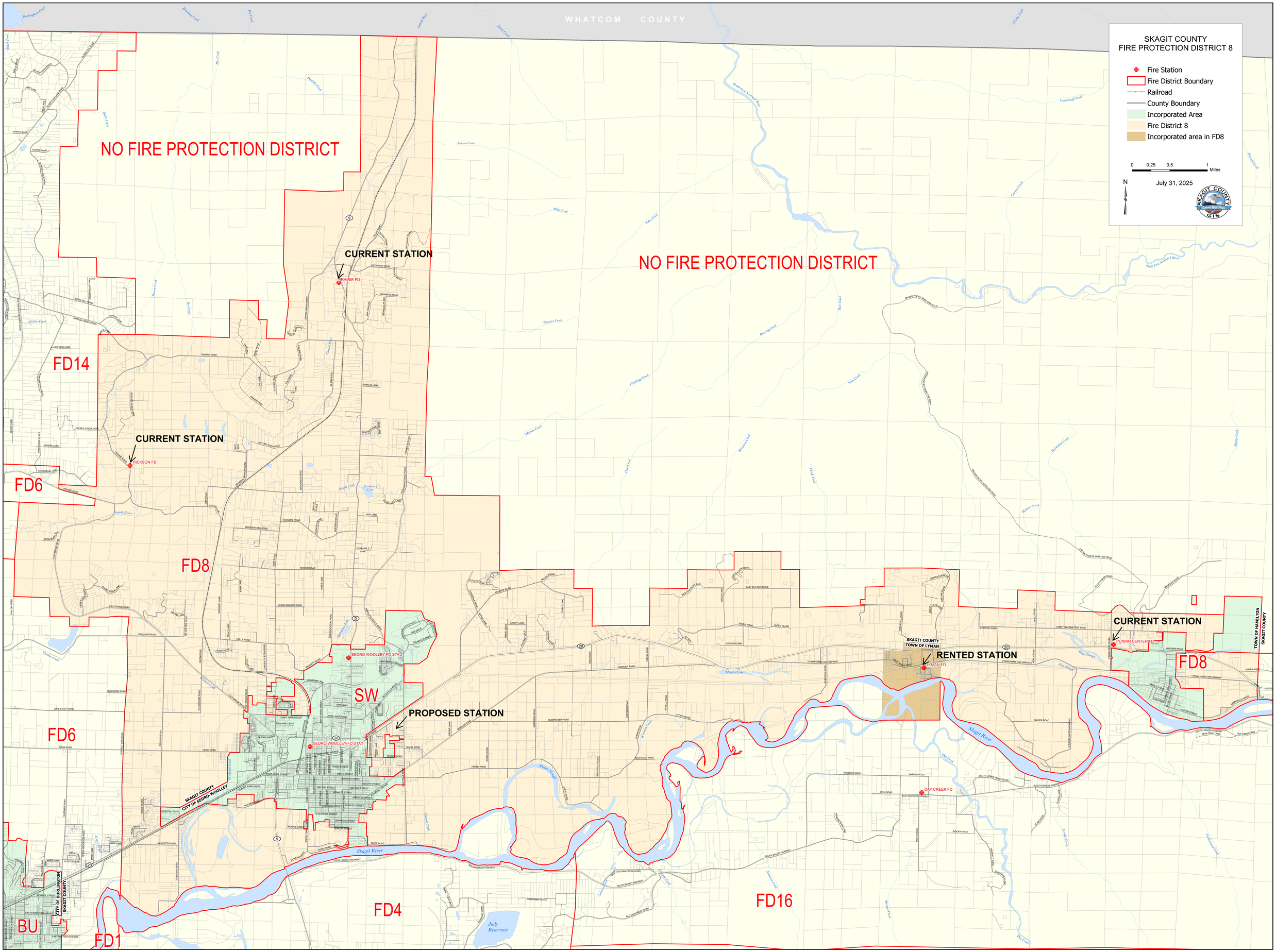
Ravnik & Associates, Inc.
CIVIL ENGINEERING & LAND-USE PLANNING
1633 LINDAMOOD LANE/P.O. BOX 361
BURLINGTON, WA 98233
PH: (360) 707-2048 FAX: (360) 707-2216

SHEET DESCRIPTION:
SITE PLAN

SCALE: 1" = 30'
DRAWN BY: D. REMSEN
CHECKED BY: J. RAVNIK
DATE: 05.20.2026

SHEET TITLE:
SITE DEVELOPMENT FOR FIRE DISTRICT #8
NE 1/4 OF SECTION 19, T. 35 N., R. 5 E., W.M.
SE 1/4 OF SECTION 18, T. 35 N., R. 5 E., W.M.

DRAWING NO. 25010.SEPA.dwg
JOB NO. 25010
SHEET NO. 2 OF 2


WHATCOM COUNTY
NO FIRE PROTECTION DISTRICT
NO FIRE PROTECTION DISTRICT
FD14
FD6
FD8
FD6
SW
FD4
FD16
BU
FD1
FD8
CURRENT STATION
PRAIRIE FD
CURRENT STATION
HICKSON FD
SEDRO WOOLLEY-FD STA 2
SEDRO WOOLLEY-FD STA 1
PROPOSED STATION
SKAGIT COUNTY
CITY OF SEDRO-WOOLLEY
CITY OF BURLINGTON
SKAGIT COUNTY
SKAGIT COUNTY
TOWN OF LYMAN
RENTED STATION
LYMAN FD
CURRENT STATION
PUNKIN CENTER FD
DAY CREEK FD
TOWN OF HAMILTON
SKAGIT COUNTY
Skagit River
Judy Reservoir
Lake Shannon
Cranberry Lake
Big Lake
Clear Lake
Silver Lake
Baker Creek
Dry Creek
Jackson Creek
Mills Creek
Fisher Creek
Thunder Creek
Bowting Creek
Day Creek
Jones Creek
Hansen Creek
Wiseman Creek
Clark Creek
Meadow Lake
Nookachamps Creek
Samish River
Alder Creek
Carnation Creek
Cedar Creek
Hansford Creek
Lyman Hamilton Highway
South Skagit Highway
Cook Road
Prairie Road
Bow Hill Road
Josh Wilson Road
Old Day Creek Road
Cascade Trail
Burlington Blvd
Fruitdale Road
Chuckanut Creek
Lyman-Hamilton Highway
Page 350 of 372
SKAGIT COUNTY
FIRE PROTECTION DISTRICT 8
Fire Station
Fire District Boundary
Railroad
County Boundary
Incorporated Area
Fire District 8
Incorporated area in FD8
0 0.25 0.5 1 Miles
N
July 31, 2025
SKAGIT COUNTY GIS

Sedro-Woolley Riding Club
24538 Polte Rd
Sedro Woolley, WA 98284
www.sedrowoolleyrodeo.com

May 22nd, 2026

RE: Letter of Permission for Sewer Line Installation Across SWRC Property

To Whom It May Concern,

On behalf of the Sedro-Woolley Riding Club, this letter serves as official written permission for the proposed sewer line and easement associated with the Skagit County Fire District 8 project to be installed across the Sedro-Woolley Riding Club property located at:

24538 Polte Rd, Sedro Woolley

The Sedro-Woolley Riding Club acknowledges and agrees to the proposed sewer line route through the property as required for the permit application and related construction activities. This permission is granted for the purpose of allowing the necessary review, permitting, installation, and maintenance access related to the sewer line, provided all work is coordinated with the Sedro-Woolley Riding Club and completed in a manner that minimizes disruption to club operations, events, grounds, and existing improvements.

Any disturbed areas shall be restored to equal or better condition upon completion of the work, unless otherwise agreed upon in writing.

Please accept this letter as the Sedro-Woolley Riding Club's formal approval for the sewer line to be included with the permit application submitted to the City of Sedro-Woolley and Skagit County.

Shelby Hurley

Shelby Hurley
SWRC President

City Council Agenda Item

Agenda Item No.: m.10.

Date: June 24, 2026

From: Dan McIlraith, Police Chief, Woody Tovar Cano, IT Director

Subject: Resolution 1185-26 - CCTV Policy - 1st Read

RECOMMENDED ACTION:
Motion to approve Resolution 1185-26 CCTV (Closed Circuit Television) Video Security Policy

BACKGROUND/SUMMARY INFORMATION:
This policy is established to set parameters restricting the non-court-ordered use of CCTV in public places and to enhance public safety and security in a manner consistent with accepted rights of privacy.

The City of Sedro-Woolley recognizes that improvements and changes in technology can greatly enhance public safety and law enforcement efforts. The City is implementing this method of crime deterrence by strategic placement of closed-circuit television cameras (CCTV) in the City of Sedro-Woolley. Past U.S. Supreme Court and lower court decisions strongly suggest that this type of recording is a valid exercise of a government's police power. Under current interpretations of the First and Fourth Amendments, CCTV represents a valid use of the state's power to protect its citizens. It does not intrude upon an individual's sphere of privacy but rather records events occurring in public space for which individuals do not possess a reasonable expectation of privacy.

The use of cameras has been and will continue to be an asset to increase solvability of reported crimes. Cameras serve as a potential deterrence and are designed to protect city-owned properties and public areas. These cameras will not be actively monitored by city personnel, merely a resource should the footage be needed for an investigation.

This policy also provides safeguards on the procedures for requesting the installation of cameras, assessing where the cameras should be located in public areas and establishes the ability to have cameras in the plans of any new city-owned building or parks included in the planning phase of development.

FISCAL IMPACT, IF APPROPRIATE:
N/A

ATTACHMENTS:
1. 1185-26 CCTV Policy

RESOLUTION NO. 1185-26

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY ADOPTING A VIDEO SECURITY POLICY FOR THE CITY OF SEDRO-WOOLLEY

WHEREAS, the purpose of this policy is to govern the use of the city's closed-circuit television (CCTV) cameras and overt electronic recording; and

WHEREAS, this policy applies to all use of the city's CCTV recording; and

WHEREAS, this policy is established to set parameters restricting the non-court ordered use of CCTV in public places and to enhance public safety and security in a manner consistent with accepted rights of privacy.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Sedro-Woolley as follows:

1. Adoption of the City of Sedro-Woolley Video Security Policy. The City hereby adopts by reference and incorporates herein the attached Video Security Policy for the City of Sedro-Woolley.
2. Severability. If any provision of this Resolution or its application to any person or circumstances is not affected.
3. Effective Date. This resolution shall be in full force and effect immediately.

Passed by the City Council and approved by its Mayor this _____day of _____, 2026.

City of Sedro-Woolley

_____
JoEllen Kesti, Mayor

Attest:

_____
Kelly Kohnken, City Clerk/Finance Director

Approved as to form:

_____

Dan Curtis, City Attorney

City of Sedro-Woolley
VIDEO SECURITY POLICY
Issued:

1.0 PURPOSE

The purpose of this policy is to govern the use of the City's closed-circuit television (CCTV) cameras and overt electronic recording. This policy applies to all use of the City's CCTV recording. This policy is established to set parameters restricting the non-court ordered use of CCTV in public places and to enhance public safety and security in a manner consistent with accepted rights of privacy.

2.0 SCOPE/BACKGROUND

The City of Sedro-Woolley recognizes that improvements and changes in technology can greatly enhance public safety and law enforcement efforts. The City is implementing this method of crime deterrence by strategic placement of closed-circuit television cameras (CCTV) in the City of Sedro-Woolley. Past U.S. Supreme Court and lower court decisions strongly suggest that this type of recording is a valid exercise of a governments police power. Under current interpretations of the First and Fourth Amendments, CCTV represents a valid use of the state's power to protect its citizens. It does not intrude upon an individual's sphere of privacy but rather records events occurring in public space for which individuals do not possess a reasonable expectation of privacy.

This policy applies to systems that enable continuous or periodic routine video recording on a sustained basis. Legitimate uses of this technology are covered by this policy and applicable state and federal law.

3.0 DEFINITIONS

3.1 "Extracting" means copying images from the hard drive or Internet site to some other media (CD ROM, video tape, etc.)
3.2 "Personnel" means authorized police officers or non-sworn police personnel, and authorized public works personnel.
3.3 "Recording" means capturing images on a computer disk or drive, Internet storage site, CD-ROM, or videotape.

4.0 GENERAL PRINCIPLES

The City is committed to enhancing the quality of life in Sedro-Woolley by integrating professional community care-taking practices with available technology. A critical component of security and safety through technology is CCTV in public areas. The principle objectives of CCTV recording in public areas include:

4.1 Promote a safe environment by preventing/deterring acts of theft, vandalism, harassment, and/or assault.
4.2 Assist in identification of individuals involved in criminal activity on City owned or managed property.
4.3 Assist in the safe daily operation of City parks and related facilities.
4.4 Assist law enforcement agencies in investigating criminal activity.

To assure there is no violation of a person's reasonable expectation of privacy, CCTV cameras shall be focused on public areas and the images shall not be used or disseminated improperly. Safeguards will ensure that the technology is not abused.

The City shall comply with all local, federal and state case law applicable to the use of security cameras in public spaces.

Generally speaking, unless there is a business need, CCTV security cameras will not be actively monitored by city personnel. The CCTV cameras will be set to record in designated locations.

CCTV recording will be conducted in a professional, ethical, and legal manner. Personnel using the CCTV camera system will be appropriately trained and supervised in the responsible use of this system. Violations of this policy and procedures may result in disciplinary action and may subject those involved to criminal and/or civil liability under applicable state and federal law.

Information obtained through video recording will be used exclusively for safety, security, and other legitimate purposes. Information obtained through recording will only be released in accordance with this policy or as required by law. [See RCW 42.56 and RCW 10.97].

CCTV recording of public areas will be conducted in a manner consistent with all City policies, including the Sexual Harassment Policy and other relevant policies. Except for police investigations involving person(s) whose description is known, this policy prohibits recording based solely on characteristics and classifications (e.g., race, gender, sexual orientation, national origin, disability, etc.).

To maintain an informed community, the City will list on its web page information describing the purpose of CCTV cameras and the policy for its use.

At no time will persons other than those designated by the relevant Department Director have access to the recordings made.

All recording of public areas for security and safety purposes by City authorized cameras is limited exclusively to practices that will not violate the standards of a reasonable expectation of privacy as defined by law.

5.0 RESPONSIBILITIES

City of Sedro-Woolley Police Department (SWPD):

The SWPD is responsible for collaborating with IT as it oversees and coordinates the use of public cameras in the City. SWPD and IT jointly control cameras and will have the responsibility for ensuring adherence to this policy and for disseminating the policy to persons requesting information on the policy and procedures.

The SWPD and legal department are responsible for following new developments in the relevant laws and in security industry practices to ensure that CCTV or recording in the City is consistent with high standards and protections.

The Chief of SWPD and IT Director will collaborate and ultimately authorize all CCTV recording for safety and security purposes in the City. Additionally, the Chief of SWPD and IT Director have the authority to review any installation, recording, procedures, audits or other details as outlined in this policy, regarding CCTV systems.

The SWPD and IT are responsible for reviewing request(s) for installation and or placement of security cameras, making a recommendation on the request(s), and forwarding that recommendation to the requesting department to present to the City Administrator. The SWPD and IT departments will assist in aiming and focusing the cameras during the installation phase and will view and manage data from the cameras.

Information Technology

IT holds the primary responsibility for the CCTV system, including but not limited to camera installation, maintenance, recording, audits, and data retrieval. IT is responsible for assisting with any necessary technical training to City staff.

City Attorney

Provides training to designated staff related to the legal parameters of camera use.

The SWPD and legal department are responsible for following new developments in the relevant laws and in security industry practices to ensure that CCTV or recording in the City is consistent with high standards and protections.

All Departments

Individual City Departments will bear primary financial responsibility for insuring that security cameras installed on a City facility specific to a particular Department are properly installed and maintained. For example: a security camera placed to record the Fire Department parking lot would become the primary responsibility of the Fire Department. Other City Departments would contribute expertise as necessary to ensure the proper operation of the camera.

City Departments who wish to implement a CCTV will need to complete a proposal for the placement and coordinate with IT and SWPD during planning stages for any new camera placement, prior to purchasing or placing cameras. IT and SWPD should be consulted as early as possible on public works projects that involve new construction of buildings or installation of parks to ensure that provisions can be made within the plans to accommodate camera installation.

All departments will receive a copy of this policy and will sign a form that acknowledges their receipt of this policy their understanding of its contents and their agreement to perform their respective duties in accordance with this policy.

6.0 INSTALLATION APPROVAL

Placement at City facilities or buildings, such as City Hall, other City properties, public parks, open space areas, public streets or other public locations, requires approval by the City Administrator.

When seeking approval, Department Heads will address the following issues and concerns in supporting their request:

6.1 Objectives for implementing the system.
6.2 Use of equipment, including:

- 6.2.1 Location of cameras.
- 6.2.2 Location of equipment.
- 6.2.3 Personnel authorized to operate the system.

6.3 Other deterrence or detection measures that were considered, and why video recording is the best solution.
6.4 Any specific, verifiable reports of incidents of crime or significant safety concerns that have occurred in the location to be placed under video recording.
6.5 Possible effects of the proposed video security system on personal privacy, if any, and how they will be mitigated.
6.6 Appropriate consultation with stakeholders, including the public or reasons why this is not necessary.
6.7 Signage strategy advising the public that video recording is occurring.
6.8 Approach to installing and maintaining the system.
6.9 Fiscal impact and availability of funding.

7.0 PROCEDURES

7.1 Training and Oversight

7.1.1 All personnel operating the CCTV system will be trained by the Department Director or his/her designee in the technical, legal, and ethical parameters of appropriate camera use within their department.

7.1.1.1 Personnel will receive a copy of this policy and provide written acknowledgement that they have read and understood its contents.

7.1.1.2 Personnel will receive update training on this policy as needed.

7.1.2 The Department Directors will ensure that responsible and proper camera recording practices by personnel are followed by conducting periodic audits of the CCTV camera system.

7.2 Operating Procedures

Nothing in this policy is intended to limit the reasonable and legal use of CCTV cameras by law enforcement or during exigent circumstances involving matters of public and/or officer safety.

7.2.1 CCTV cameras shall be used to observe locations that are in public view and where there is no reasonable expectation of privacy.

7.2.2 Personnel shall not record individuals based on characteristics of race, gender, ethnicity, sexual orientation, disability, or classification such as national origin, etc. protected by state and federal laws. Personnel will record based on suspicious behavior, not individual characteristics. EXCEPTION: Police investigations involving person(s) whose description is known.

7.2.3 The security equipment will be configured to prevent personnel from tampering or duplicating recorded information without authorization.

7.2.4 Personnel shall not disseminate information learned from security CCTV public cameras unless such release complies with the law, this policy or other information release laws or policies.

7.2.5 Camera positions and views of residential housing shall be limited. The view of a residential housing facility must not violate the standard of "reasonable expectation of privacy."

7.3 Location and Direction of Video Security

Permanent, fixed-mounted cameras will not be placed in areas where a reasonable expectation of privacy is standard, such as inside restrooms.

7.3.1 Cameras will not be intentionally directed to look into adjacent, non-City

owned buildings

7.3.2 Placement of cameras will also take into consideration physical limitations such as availability of power, cell reception and reasonable mounting facilities.

7.4 Notification Procedures

7.4.1 As far as practical, clearly written signs will be displayed at the perimeter of video security areas advising the public that video recording is occurring.

7.4.2 The Parks Department will post signage at appropriate locations. Signage will state:

THIS AREA IS SUBJECT TO VIDEO RECORDING BY THE CITY OF Sedro-Woolley

7.5 Retention, Extraction and Storage Procedures

Recorded video records will be retained for 30 days, or until it is determined that no incident has occurred, whichever is sooner, after which it will be overwritten with new records, unless retained as part of a criminal investigation or court proceedings (criminal or civil), or other bona fide use as approved by the Chief of Police or IT Director. (Disposition Authority Number (DAN) GS50-06B-18 Rev.2)

Images obtained through video camera recording must be retained for a length of time deemed appropriate for the lawful purpose of recording pursuant to the current Secretary of State record retention schedule, unless such images need to be retained longer for the final resolution of a case.

Video recorded images will be stored in a secure location with access by authorized personnel only.

Only trained Staff authorized by the Chief of Police shall be authorized to extract video from footage in order to upload to the Internet, a computer disk, or other drive.

Any video footage extracted for investigation purposes shall be stored in a manner that will exclude access by unauthorized personnel. Video footage, which is evidence, will be processed and stored in the evidence room with access by authorized personnel only.

Records will be securely and permanently disposed of in a manner appropriate to their storage media by the department maintaining them.

7.6 Exclusions

This policy does not apply to the use of surveillance, or to the conduct of surveillance monitoring or recording by a law enforcement agency engaged in a legitimate criminal investigation.

This policy does not apply to the use of hand-held video cameras.

City Council Agenda Item

Agenda Item No.: n.1.

Date: June 24, 2026

From: Thomas Glover, Community Development Director

Subject: May 2026 Permit Report Summary

RECOMMENDED ACTION:

No recommended action.

BACKGROUND/SUMMARY INFORMATION:

As attached.

FISCAL IMPACT, IF APPROPRIATE:

Not Applicable.

ATTACHMENTS:

1. May 2026 Permit Report

Permit Report

05/01/2026 - 05/31/2026

Permit #	Permit Date	Issued Date	Type of Application	Permit Type	Site Address	Parcel #	Status	Total Square Footage
2025243	7/21/2025	5/27/2026	ADU	Accessory Dwelling Unit Permit	625 Nelson Street	P75297	Approved	480
2026142	4/28/2026	5/13/2026	Building-Commercial	Building-Commercial	487 Metcalf St	P77544	Issued	1200
2026158	5/4/2026	5/19/2026	Commercial-Remodel	Building-Commercial	725 Sapp Rd	P36486	Finaled	144
2026125	4/13/2026	5/19/2026	Change of Use	Building-Mixed Use	107 Abbotts Alley	P77549	Issued	
2026122	4/9/2026	5/13/2026	Excavating & Grading	Clear and Grade	2196 State Route 20	P37841	Issued	
2026185	5/22/2026	5/22/2026	Excavating & Grading	Clear and Grade	703 Jameson	P75475	Issued	
2026077	3/3/2026	5/20/2026	Modular Building	Manufactured Home/Modular Home	1013 Polte Rd BLDG 2	P39453	Issued	880
2026143	4/28/2026	5/29/2026	Temporary Permit	Temporary	1236 Independence BLVD	P80668	Approved	
2026135	4/22/2026	5/26/2026	Zoning Waiver	Zoning Waiver	740 Prospector Place	P137406	Approved	

6/8/2026

City Council Agenda Item

Agenda Item No.: n.2.

Date: June 24, 2026

From: Charlie Bush, City Administrator

Subject: Family Promise - Funding Report and Sleepless in Skagit

RECOMMENDED ACTION:

BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. Family Promise - Funding Report + Sleepless in Skagit

FamilyPromise of Skagit Valley

P.O.Box 335
Sedro Woolley, WA 98284
Phone: 360-854-0743
www.familypromiseskagit.com
Audrea@familypromiseskagit.org

City of Sedro-Woolley Funding Report

Family Promise of Skagit Valley Reporting Period: November 1, 2025 – April 30, 2026

Overview: Family Promise of Skagit Valley is grateful for the City of Sedro-Woolley's investment of $40,000 to support families experiencing homelessness or at risk of homelessness. Funding was awarded as follows:

- $20,000 – Homeless Prevention
- $20,000 – Housing Programs (Shelter and Transitional Housing)

These funds have allowed Family Promise to provide housing stability services, emergency shelter, housing navigation, and transitional housing support to families with children living in Sedro-Woolley and throughout Skagit County.

Program Outcomes

Homeless Prevention: During the reporting period, Family Promise provided homeless prevention services to Sedro-Woolley residents by preventing them from becoming homeless. In total, we served 14 families, with 48 individuals and 30 children.

Of the 14 families served through prevention programming:

- 13 families (93%) successfully maintained permanent housing
- 1 family remains actively enrolled and receiving services

Homeless prevention remains one of the most effective and cost-efficient tools available to prevent families from entering homelessness and the shelter system.

Housing Programs: During the reporting period, Family Promise provided housing services to the below Sedro-Woolley residents. In total we served 5 families, 16 individuals and 9 children.

Of those housing outcomes:

- 1 family moved from shelter to permanent housing
- 1 family transitioned into other temporary housing that lead to permanent housing
- 1 family moved from shelter into a higher level of Transitional housing
- 2 families still remain actively enrolled in shelter services

Shelter Diversion: Outside of this funding source we were able to also serve an additional family through our Shelter Diversion funding.

Across all programs, Family Promise served approximately:

- 20 Sedro-Woolley families
- 65 Sedro-Woolley individuals
- 43 Sedro-Woolley children

The city's investment allowed Family Promise to intervene at multiple points along the housing continuum from preventing homelessness before it occurs to helping families access shelter and move into permanent housing.

These services not only improve outcomes for families but also reduce pressure on emergency systems, schools, healthcare providers, and other community resources.

Financial Status: As of April 30, 2026, Family Promise has expended approximately $31,918 of the City's $40,000 award, leaving a remaining balance of $8,082.

Based on current program enrollment, anticipated housing assistance needs, and projected service utilization through the summer months, Family Promise fully expects to expend the remaining funds prior to the end of the contract period in September 2026.

Looking Ahead: Family Promise continues to see strong demand for both homeless prevention and housing stabilization services. As housing costs remain high and families continue to face economic challenges, the need for early intervention, shelter, and housing support remains critical.

We are grateful for the City of Sedro-Woolley's partnership and commitment to ensuring that children and families have a safe, stable place to call home. Together, we are helping families avoid homelessness, regain stability, and build stronger futures.

Thank you for your continued support.

Submitted by:

Audrea Woll
Chief Executive Officer
Family Promise of Skagit Valley
360-854-0743 ext. 201
www.familypromiseskagit.org

FamilyPromise
of Skagit Valley

Save the Date!

SLEEPLESS IN SKAGIT

A Community Event for Awareness, Connection & Family Fun

Friday, July 24, 2026
5:30 PM - 8:00 PM

Bethlehem Lutheran Church
1006 Wicker Rd.
Sedro-Woolley, WA 98284

EVENT HIGHLIGHTS

- Family-Friendly Community Event
- Tour Our New Cottages
- Suprise Announcement About the Future of Family Promise of Skagit Valley

GRAND RE-OPENING CELEBRATION
& Multi-Chamber Ribbon Cutting

Celebrating our **Capital Campaign** and the **Cottage Village Initiative**

A reimagined Sleepless in Skagit experience—bringing our community together to learn, connect, and take part in the solutions supporting families experiencing homelessness.

Because every child deserves a home ♡

VISIT US
familypromiseskagit.org

EMAIL US
fundraising@
familypromiseskagit.org

CALL US
(360)854-0743

What is Sleepless in Skagit?

Imagine sleeping in your car and having to get ready for school or work or moving from one motel to another to have a roof overhead. These are just some of the realities faced by families experiencing homelessness.

- **During the 24/25 school year, Skagit County had approximately 1,222 homeless children.**
- **Lack of stable housing starts to impact reading, writing and math skills by one to two grade levels.**
- *The number one cause of family homelessness is a lack of affordable housing*. ***In Skagit County we currently have a 3.6% vacancy rate****, meaning there is a significant shortage of housing available in our community.*
- Children who experience homelessness are **more likely to experience depression, social anxiety and are 7x more likely to commit suicide.**
- **Almost 60% of homeless children do not graduate** or receive their GED furthering generational cycles of poverty.

WHAT IS SLEEPLESS IN SKAGIT? It's a peer-to-peer fundraiser run by Family Promise that also raises awareness about family homelessness; a crisis that affects more than 2 million children in this country every year.

Please join us for our event and make a difference in a family's life.
For more information, see the attached flier!

Building community, strengthening lives
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Join us!

Family Promise of Skagit Valley is excited to host a reimagined **Sleepless in Skagit** on **Friday, July 24, 2026, from 5:30 PM to 8:00 PM at Bethlehem Lutheran Church in Sedro-Woolley.**

This year's event is more than a fundraiser, it's a community celebration of progress, hope, and the future of Family Promise. Guests will enjoy a family-friendly evening featuring:

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- Dinner and family activities
- A multi-chamber ribbon cutting ceremony
- Tours of our new Cottage Village homes
- Updates on our Capital Campaign and Cottage Village Initiative
- A special announcement about the future of Family Promise of Skagit Valley
- Opportunities to learn how our community is working together to prevent and end family homelessness

Sleepless in Skagit continues to raise awareness about the realities families face when they lack stable housing. Participants are encouraged to spend the night anywhere but their own bed and collect pledges from friends, family, coworkers, and neighbors to support Family Promise's homeless prevention, shelter, housing navigation, and stabilization programs.

Registration information and event details can be found using the QR code or event link provided.
https://secure.qgiv.com/for/sleeplessinskagit/event/sleeplessinskagit26/

Can't Join Us?

You can still support families experiencing housing instability by participating in Sleepless in Skagit from wherever you are. Spend the night somewhere other than your bed—a couch, living room floor, backyard tent, RV, or other alternative sleeping space—and ask friends and family to sponsor your participation.

Share your experience on social media and help raise awareness about the challenges families face when they don't have a safe and stable place to call home. **#sleeplessinskagit26**

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Cottage Village & Capital Campaign

As part of this year's celebration, guests will have the opportunity to tour Family Promise's new Cottage Village development and learn more about our Capital Campaign.

The Cottage Village will provide short-term affordable housing for families transitioning from homelessness to stability. This innovative community will offer families a safe place to live while they work toward long-term housing solutions and self-sufficiency.

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Join us as we celebrate this exciting milestone with a multi-chamber ribbon cutting ceremony and get a firsthand look at how community support is helping create lasting solutions for families in Skagit County.

https://secure.qgiv.com/for/impactcapitalcampaign/

Learn more about the Cottage Village project, Capital Campaign progress, and ways you can help bring additional cottages online for local families. To learn more, visit **www.familypromiseskagit.org/about-3** or contact **Amber Lang at impact@familypromiseskagit.org**

Community Challenge

We challenge local businesses, churches, civic groups, schools, and community organizations to participate in Sleepless in Skagit together.

Create a team, collect pledges, sponsor a participant, or make a donation to support local families working toward housing stability. Every dollar raised helps provide shelter, prevention services, housing navigation, and stabilization support for families in our community.For sponsorship opportunities or additional information, please contact Lauren at lauren@familypromiseskagit.org.

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Pledge Sheet

Invite your friends, family, co-workers and neighbors to support and sponsor you as you participate in **Family Promise of Skagit Valley's Sleepless in Skagit** at Bethlehem Lutheran Church on Friday, July 24th from 5:30 PM to 8:30 PM. Add your donor information below and let them know that any contribution is appreciated! FPSV is a 501(c)(3)non-profit. All donations are tax deductible. Please make checks payable to FPSV.

Your name:_____ Phone #:_____

Address:_____ Email:_____

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