



Finance and Information Technology Committee
February 28, 2024 - 5:00 PM

a. Call to Order

Committee Chair Paul Cocke called the meeting to order at 5:01PM.

b. Roll Call

Present: Mayor Julia Johnson, Committee Chair Paul Cocke, Committee members JoEllen Kesti and Nick Lavacca. Also present was City Administrator Charlie Bush, Finance Director Kelly Kohnken, and Information Technology Director Woody Tovar.

c. Unfinished Business

d. New Business

1. Information Technology Update

Information Technology Director Woody Tovar provided an IT update. In addition to the items included in the packet, committee members and staff discussed cameras near the Senior Center, a request for the IT Director to prepare an IT security report for the City Council, and inclusion of additional park photos on the City website.

2. 2024 Municipal Budgeting Check-Up

Finance Director Kelly Kohnken solicited questions from committee members on the Municipal Budgeting Introduction information session held on January 3, 2024.

3. 2023 Financial Update

Due to time limitations, the committee was unable to discuss the 2023 financial summary directly. Detailed information was included in the committee packet.

4. Financial Policies and Preliminary 2024 Budget Schedule

Finance Director Kelly Kohnken provided a summary the City's current financial statement policies and goals for further development of those policies in the next two years. Kelly also presented the preliminary budget schedule for the year, including 2024 budget amendments and the adoption of the 2025-2026 biennial budget. Committee members commented that the funding of and future expenditures from the City Council Strategic Reserve Fund would be a good topic for the Council Retreat scheduled for March 15, 2024.

e. Adjournment

Committee Chair Paul Cocke adjourned the meeting at 5:48PM.

ATTEST:

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Kelly Kohnken

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Staff Liaison Kelly Kohnken

APPROVED:

DocuSigned by:

Paul Cocke

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Chair Paul Cocke