

CITY COUNCIL STUDY SESSION AGENDA

March 6, 2024

6:00 PM

**Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street**

- a. Call to Order**
- b. Pledge of Allegiance**
- c. Roll Call**
- d. Introduction of Special Guests and Presentation**
- e. Unfinished Business**
- f. New Business**
 - 1. School Resource Officer (SRO)
 - 2. Community Development Grant Program Update

g. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment.'

h. Adjournment

Next Meeting(s) City Council - Public Safety Committee and City Council - March 13, 2024

The City of Sedro-Woolley complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, limited English proficiency, age, disability, or sex. The City of Sedro-Woolley doesn't exclude people or treat them differently because of race, color, national origin, limited English proficiency, age, disability, or sex.

The City of Sedro-Woolley also complies with applicable state laws and doesn't discriminate on the basis of creed, gender, gender expression or identity, sexual orientation, marital status, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.

Join Zoom Meeting:

City of Sedro-Woolley

City Council - March 6, 2024

<https://zoom.us/j/91786850179?pwd=Vys0Y29XalZmQTRmemJBM2txVDlUQT09>

or dial by location at:

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

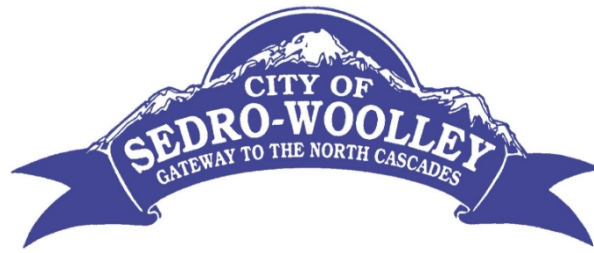
+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 917 8685 0179

Passcode: 091845



City Council Agenda Item

Agenda Item No.: f.1.

Date: March 6, 2024

From: Charlie Bush, City Administrator, Dan McIlraith, Police Chief

Subject: School Resource Officer (SRO)

RECOMMENDED ACTION:

This item is for discussion only this evening. Our intention is to bring it back to Council at a future meeting for action. At that time, we will recommend approval.

ISSUE:

Should the City Council authorize the Mayor to sign an Interlocal Agreement to establish and support a School Resource Officer position within the Sedro-Woolley School District?

BACKGROUND/SUMMARY INFORMATION:

The City's Proposition 1 Levy Lid Lift, approved in 2019 to support the Police Department, included a provision funding the City's portion of a School Resource Officer (SRO). Prior to this vote, the City and the School District had discussed a split of the cost of an SRO at 25 percent for the City and 75 percent for the School District. The amounts from the City's Proposition 1 align with this ratio. The District also had a levy approved by the voters that included their portion of the SRO position.

We will have a lot more background to share and discuss at the meeting. A draft interlocal agreement (ILA) is attached, along with its Exhibit A. Authorizing the Mayor to sign the ILA would be the initiating action for this program to begin. We plan to bring that to you for action in the coming weeks. In addition, a PowerPoint presentation about the program and an information flier from the 2019 Police Proposition 1 election is also included. We will cover these items at the work session and look forward to your questions.

FISCAL IMPACT, IF APPROPRIATE:

The City's impact would be twenty-five percent of the cost of the salary/benefits for the SRO position, plus 100 percent of the equipment costs of an SRO and 25% of the academy costs. The total amount, minus the training costs for both (they are estimates, the City at about \$1,200 one time and the District at about \$7,200, with \$5,200 being one time and \$2,000 ongoing), would be \$49,500 for the City and \$126,523 for the District in 2024 if the program was fully implemented for the entire year. This amount would increase for 2025, minus some of the training costs that are one-time costs. The earliest year that this program could realistically be implemented is 2025, given the timeline for hiring and training a new officer to fill the patrol position vacated by the person selected to be the SRO. The SRO will not be placed with the School District until our newly hired officer is trained and in service.

ATTACHMENTS:

1. Draft SRO ILA COSW and SWSD
2. Exhibit A SRO white paper 2-28-24
3. School Resource Officer (SRO) Presentation
4. 2019 Police Proposition 1 Flier

SCHOOL RESOURCE OFFICER

INTERLOCAL AGREEMENT

This agreement is made and entered into this ____ day of _____, 2024, by and between the SEDRO-WOOLLEY SCHOOL DISTRICT (“DISTRICT”), and the CITY OF SEDRO-WOOLLEY (“CITY”).

WITNESS

WHEREAS, the City possesses authority to provide law enforcement services pursuant to RCW 35A.11.020 and Sedro-Woolley Municipal Code Chapter 2.20; and

WHEREAS, it is the intent and desire of the City and School District under Chapter 39.34 RCW, the Interlocal Cooperation Act, to provide for the services of a full-time School Resource Officer through the City of Sedro-Woolley Police Department to the Sedro-Woolley School District High School Campus; and

NOW THEREFORE, in consideration of the foregoing and the mutual agreements as set forth herein below, it is hereby agreed by and between the School District and the City as follows:

ARTICLE I

It is the intent and provision of this Agreement to provide for the full-time services of a School Resource Officer, with such services to be rendered at Sedro-Woolley High School, as more fully described herein below for a term commencing on January 1, 2025 and expiring on December 31, 2025. The agreement will automatically renew for an unlimited number of subsequent one-year terms, unless terminated by either party according to the provisions of Section VII.

ARTICLE II

Rights and Duties of the City

The City shall provide a School Resource Officer ("SRO") and SRO services as follows:

(A) Training

The City agrees to provide all law enforcement related training and equipment necessary to support the SRO consistent with that provided to regular patrol officers. The City also commits the SRO to completing the School District's New Employee process. While the SRO will not be a School District employee, the purpose of the SRO attending this training would be to become more familiar with the School District's policies.

(B) Assignment of School Resource Officer

(1) Under the direction of the Chief of Police, the City shall assign one (1) regularly employed Police Officer to serve as SRO who shall serve Sedro-Woolley High School pursuant to a schedule to be determined in conjunction with the Principal of the school, the Superintendent of the School District, the Mayor, the City Administrator, and the Chief of Police, which will allow for the regular provision of services at said school.

(2) The SRO shall report directly to the dayshift supervisor within the Police Department, who, as the SRO's supervisor, will work with the school administration of the School District in providing for SRO services as set forth herein.

(3) The Chief of Police will select the SRO after taking into consideration input from the District.

(4) The parties agree that the City will maintain supervisory and operational control over the SRO at all times, and that the City may call the SRO away from assigned duties for mandatory training, emergency, scheduled vacation, legal summons/subpoena, or as deemed necessary for public safety by the on-duty supervisor.

(C) Regular Duty Hours of School Resource Officer

The SRO shall perform a regular workweek of hours with such hours and pay to be based on duties and pay equivalent to a regular Police Officer. It is agreed and understood that pursuant to clause (D) (2) (d) below, the SRO will from time to time be expected to attend meetings of parents/faculty and school functions on request of a principal.

(D) Duties of School Resource Officer

(1) Instructional responsibilities/duties of SRO

The SRO shall work in conjunction with principals of the aforementioned school and certified instructors to assist in the delivery of instruction in a variety of subject areas, including but not limited to: police and their role in society; laws; juvenile and adult criminal justice systems; career opportunities in law enforcement; drug education; gang resistance education and training; teens, crime, and community; conflict resolution; and other classes as permitted by scheduling and as determined to be appropriate by the police department, respective principals and school staffs. It is agreed and understood that the SRO will perform services on a "guest lecturer" basis and shall do so in conjunction with and under the direction of appropriately certified teaching personnel or shall provide such services on a co-curricular or extracurricular basis as scheduling permits.

(2) Additional Duties and Responsibilities of the SRO

(a) The SRO shall coordinate his or her instructional activities with principals and staff members so as to allow for the orderly educational process within the school served.

(b) The SRO shall have or develop expertise in presenting various subjects to the students. Such subjects shall include basic understanding of the laws, the role of the police officer and the police mission.

(c) The SRO shall encourage individual and small group discussions with students based upon material presented in class to further establish rapport with students.

(d) When requested by the Principal, the SRO shall attend parent/faculty meetings to solicit support and understanding of the program.

(e) The SRO shall make him/herself available for conferences with students, parents, and faculty members in order to assist them with problems of law enforcement or of a crime prevention nature.

(f) The SRO shall be familiar with all community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc. The SRO shall make referrals to such agencies when necessary thereby acting as a resource person to the students, faculty, and staff of the school.

(g) The SRO shall assist the Principal in developing plans and strategies to prevent and/or minimize dangerous situations that may result from student unrest and actual or suspected criminal activity at or near the school.

(h) If an SRO plans to interview suspects or victims of a crime, the SRO, to the extent practicable, will advise and work with the Principal to minimize disruptions to the school and other students. The SRO is responsible for compliance with RCW 13.40.740. District employees will be responsible for making parental notifications of such interviews in accordance with District policies and procedures and applicable laws. The SRO may request that the Principal, or a designee, be present during the interview of a student. The presence of a District employee at an interview of a student regarding a criminal matter shall make the employee subject to subpoena as a witness thereto. In the event an SRO arrests a District student, the SRO shall notify the Principal, or the Principal's designee, as soon thereafter as practical. In the event that the arrested student is a juvenile, the Police Department shall notify the parent or legal guardian pursuant to Police Department policies and procedures. The District may also make notification as necessary under its own policies and procedures.

(i) The SRO may, by way of the exercise of his/her discretion as a commissioned police officer, take law enforcement action as required. As soon as practical, the SRO shall make the Principal of the school aware of such action. At the Principal's request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and related school functions, to the extent that the SRO may do so under the authority of law. Whenever practical, the SRO will advise the Principal before requesting additional police assistance on campus.

(j) The SRO shall give assistance to the law enforcement officers in matters regarding his/her school assignment, whenever necessary.

(k) The SRO shall, whenever possible, participate in and/or attend school functions.

(l) The SRO may be assigned investigations relating to runaways, thefts, or any crime relating to the students attending the school that the SRO serves.

(m) The SRO shall maintain detailed and accurate records of the operation of the School Resource Officer Program, and shall submit reports of an instructional nature as required by the Principal or school staff.

(n) The SRO shall not act as a school disciplinarian, as disciplining students is a school responsibility. It is agreed and understood that the Principal and appropriate school staff shall be responsible for investigating and determining, in their discretion, whether a student has violated school and/or board disciplinary codes or standards and the appropriate administrative action to take. However, this shall not be construed to prevent the SRO from sharing information with school administration/staff which may aid in the determination of whether a disciplinary offense occurred. Upon assignment, the SRO will be provided with copies of Board disciplinary policies and codes and the discipline codes of each school. The SRO shall become familiar with district/school disciplinary codes and standards.

(o) The Principal, school administration, or staff may advise the SRO of incidents or activities possibly giving rise to criminal or juvenile violations. The SRO shall then determine whether law enforcement action is appropriate with respect to those activities occurring on school property or at school sponsored functions, and of those consisting of conduct occurring on school premises or school sponsored events which are believed to constitute a misdemeanor or violation or offense relating to deadly weapons, use, possession, or sale of controlled substances, or a felony offense, it is agreed and understood that the SRO, as an employee of the Police Department, is authorized to receive and appropriately act on any of such foregoing reports.

(p) The SRO is not to be used for regularly assigned lunchroom duties, as hall monitors, or other monitoring duties. If there is a problem in such areas, the SRO may assist the school until the problem is resolved.

(q) The SRO will interact with students, primarily during lunch, recess, and passing times. Overall, the SRO will be visible.

(r) The SRO will also spend time at Cascade Middle School, coordinating with the Principal of Cascade Middle School in the same manner as the Principal of Sedro-Woolley High School when there, and will occasionally visit elementary schools to build relationships.-

ARTICLE III

Rights and Duties of the School District

The School District shall provide the full-time SRO the following materials and facilities deemed necessary for the performance of the SRO's duties with Sedro-Woolley High School to be considered the SRO's office facilities as outlined below to be provided at such school:

- (A) Access to a properly lighted private office, which shall contain a telephone that may be used for general business purposes, and
- (B) A location for files and records which can be properly locked and secured, and
- (C) A desk with drawers, a chair, work table, filing cabinet, and office supplies.
- (D) Updated copies of District Policies and Procedures

ARTICLE IV

Financial Costs of the School Resource Officer Program

The financing costs of the SRO Program will be as follows:

The District is to fund 75% of salary and benefits of the City's total contract costs for a Police Officer Position, and these costs are shown on **Exhibit A**.

The District is to fund start-up costs and ongoing SRO-specific training costs associated with the appointment of the Police Officer to the SRO position. ~~These costs are shown on Exhibit A.~~ The District and the City will split the cost of the Academy by 75% and 25% respectively. The District will cover 100% of the Basic SRO training for the officer selected and their ongoing SRO training. These estimated costs are shown on Exhibit A.

The annual costs for contracted services shall be increased by an amount to be determined annually, based upon the annual recalculation of ongoing costs included in Exhibit A. The District and City shall hold an Annual Meeting each year prior to October 15 to discuss updated costs for the agreement and any other contract issues that may need attention. The City shall present updated numbers to the District for funding the SRO Program for the following calendar year.

Once the SRO is in service with the District, the City will bill the District in April and October, based upon the amounts agreed upon from Exhibit A for year one and from its successor documents for future years, as costs are updated. In December of each year, the City shall revise these amounts to reflect actual amounts for the year, and shall issue a refund, or an additional invoice, to the District, as needed, along with an accounting for the determination.

Any materials or equipment purchased by the District or the City in order to implement the program shall remain the property of the purchasing entity.

ARTICLE V

Employment Status of the School Resource Officer

The SRO shall remain an employee of the City of Sedro-Woolley, and shall not be an employee of the School District. The School District and the City acknowledge that the SRO shall operate under the supervision, direction and control of the City of Sedro-Woolley's Police Department.

ARTICLE VI

Dismissal of School Resource Officer: Replacement

(A) In the event the high school Principal determines that the SRO is not effectively performing his or her duties and responsibilities, the Principal shall recommend to the Superintendent or designee that the SRO assignment be reviewed in the program at the school and shall state the reasons therefore in writing. Within ten (10) working days of receiving the recommendation from the Principal, the Superintendent or his/her designee shall advise the Mayor and Police Chief of the Principal's request. In the event the Superintendent determines the SRO is not performing his or her duties effectively, the Superintendent shall so advise the Mayor and Police Chief. If the Mayor and Police Chief so desire, the Superintendent and Chief of Police, or their designees, shall meet with the SRO to mediate or resolve any problems which may exist. At such meeting, specified members of the staff of the school to which the SRO is assigned may be required to be present. If, within the ten (10) working days referenced above, the problem cannot be resolved or mediated or in the event mediation is not sought by the Chief of Police, then the SRO shall be removed from the program at the school and a replacement shall be assigned.

(B) The Chief of Police may dismiss or reassign an SRO based upon Police Department Rules, Regulations, and/or General Orders and when it is deemed by the City Administrator and Chief of Police in the best interest of the citizens of the City of Sedro-Woolley.

(C) In the event of the resignation, dismissal, or reassignment of an SRO, the City shall not bill the District for the costs of the SRO during the vacancy until a replacement SRO, temporary or otherwise, is provided. Should this issue develop, it will be addressed in Article IV's provision of an annual December review of actual costs, with a refund provided to the District at that time for the time the SRO position was vacant. As soon as practicable, the Police Chief shall recommend a permanent replacement for the SRO position. Provided however, that any temporary replacement shall have the required training and qualifications as outlined in Article II (A) and Article VI (B), above.

ARTICLE VII

Termination of Agreement

Either party may terminate this agreement at any time for any reason upon 30 days written notice.

ARTICLE VIII

Notices

Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States postal service as regular mail, postage prepaid and addressed as follows:

Superintendent
Sedro-Woolley School District
801 Trail Road
Sedro-Woolley, WA 98284

City Administrator
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

ARTICLE IX

Good Faith

The School District, the Mayor, their agents, and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent and the Mayor, or their designees.

ARTICLE X

Modification

This document constitutes the full understanding of the parties and no terms, conditions, understandings, or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the parties.

ARTICLE XI

Non-Assignment

This Agreement, and each and every covenant herein, shall not be capable of assignment, unless the express written consent of the School District and City is obtained.

ARTICLE XII

Merger

This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

ARTICLE XIII

Insurance/Hold Harmless

It is understood and agreed that during the term of this Agreement the each party hereto shall maintain errors and omissions and general liability insurance coverage (or self insurance) for all acts, omissions, and services performed by each party pursuant to this agreement including insurance coverage for claims, suits, damages, fees, or expenses (including cost of defense) arising out of any such acts, omissions, and services.

ARTICLE XIV

Authority/Recording/Posting

The Agreement shall not become effective until the governing bodies for each party shall authorize execution hereof. This Agreement shall be filed as required by RCW 39.34.040.

ARTICLE XV

Severability

The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement.

IN WITNESS WHEREOF, the parties have caused duplicate originals of this Agreement to be signed by their duly authorized officers.

CITY OF SEDRO-WOOLLEY

SEDRO-WOOLLEY SCHOOL DISTRICT

Julia Johnson, Mayor

Dr. Miriam Mickelson, Superintendent

ATTEST:

Kelly Kohnken, City Clerk

APPROVED AS TO FORM:

Nikki Thompson, City Attorney

DRAFT

Interlocal Agreement Exhibit A:

City of Sedro-Woolley & Sedro-Woolley School District

District Resource Office (DRO) working paper

UPDATED February 28, 2024

SRO Costs (annual) Salary and Benefits: \$168,698

75%/25% total share= School District \$126,523/City of SW \$42,175 + Equipment

Salary: \$8151/mo + longevity, specialty pay \$ 103,680

Benefits: \$ 65018

Medical: \$ 30,245 (Assumes full family)

SSC/Medicare: \$ 9076

LEOFF 2: \$ 6288

L&I: \$ 3168

Unemployment: \$ 237

Wa Sick Leave: \$ 190

Holiday pay: \$ 5,982

Gym/Wellness: \$ 860

Overtime: (120 hrs) \$ 8972

Equipment: This will be at the cost of SWPD

Equipment/Training/Service \$ 49,500

Car (ERR/7-year service): \$ 12,500

Car fuel & maintenance (\$105,000): \$ 5,250

Ammo & range fees (\$22,000): \$ 1,050

Equipment Essential \$ 9700

Spillman & 911 services \$15,000

Annual Training \$ 6,000

Equipment/Training/Services

City Cost: \$49,500

Essential Equipment: Firearm, Rifle, Taser, Bodycam, Laptop, Ballistic vest, PBT, Uniform.

City proposal (based on 2024 proposal)

Implementation Assumption: September 1st, 2024-Reality is 2025

Cost Share: 75%/25%

***Police Guild CBA will be up for negotiation in 2024 for years 2025 and 2026, Base Salary will increase**

Breakdown of Equipment/Training/Service Costs

Axon Body Cameras

(\$1876.18 AT+ \$13518.00 contract) \$769.73/Ofc Annual

Tasers (\$16,172.18/yr Contract) \$808.61/Ofc Annual

Ammunition/Range (\$22,000 Budget) \$1050/Ofc Annual or Actual cost

Uniform/Equipment (CBL incl firearms) \$9760/Ofc One-time actual cost

Patrol Vehicle \$87,000/Ofc One-time Actual Cost

ERR Annual payments \$12,500 for 7-year replacement cycle

Fuel/Maintenance (\$105,000 budget) \$5250/Ofc Annual or Actual Cost

Skagit 911 Services (\$243,600 budget) \$12,180/Ofc Annual

Skagit County IS (\$47,000 budget) \$2350/Ofc Annual

Training

Academy \$4947/Ofc One-time actual cost – to be split 75/25% between the School District and the City

Basic SRO/Lodging/Travel \$1500 - to be covered by the School District

Additional SRO Training Plan for \$2000/annual – to be covered by the School District

School Resource Officer (SRO)

PARTNERSHIP BETWEEN SEDRO-WOOLLEY SCHOOL DISTRICT AND THE SEDRO- WOOLLEY POLICE DEPT



School Resource Officer (SRO)

**WHY ARE WE HERE
TODAY?**

SCHOOL SAFETY!



School Resource Officer (SRO) Objectives

- BACKGROUND
- BENEFITS, PURPOSE AND FUNCTIONS OF AN SRO
- EVENTS NATIONWIDE/LOCAL
- ASSOCIATED COSTS OF SRO
- IMPLEMENTATION
- TRAINING
- QUESTIONS



School Resource Officer (SRO) Background

- CONVERSATIONS CAME UP SEVERAL TIMES OVER THE PAST 8 YEARS.
- NEITHER PARTY HAS BEEN READY TO IMPLEMENT AT THE SAME TIME. (BUDGET AND STAFFING).
- PROP 1 FOR PUBLIC SAFETY LEVY LID LIFT PASSED IN 2019. PART OF THIS INCLUDED 25% OF AN SRO SALARY.
- PROP 1 REPLACEMENT SW SCHOOL DIST 101 LEVY FOR OPERATIONS AND EDUCATION PASSED IN 2022.
- SHARED INTEREST IN MAKING THIS HAPPEN TO IMPROVE OVERALL SCHOOL SAFETY.



School Resource Officer (SRO) Benefits/Purpose

- PROMOTE SAFETY ON CAMPUS BY PROVIDING UNIFORMED POLICE PRESENCE
- DISCOURAGE DRUG ABUSE AND CRIMINAL ACTIVITY
- BRIDGE THE GAP BETWEEN POLICE OFFICERS AND YOUTH BY TAKING A PERSONAL INTEREST IN STUDENTS
- PROVIDE PROBLEM SOLVING, MEDIATION AND SUPPORT TO STUDENTS, PARENTS, TEACHERS AND NEIGHBORING RESIDENTS
- AID IN THE REDUCTION OF JUVENILE CRIME THROUGH COUNSELING, TEACHING ABOUT THE CRIMINAL JUSTICE SYSTEM
- PROVIDE LAW ENFORCEMENT SERVICES TO THE DISTRICT AS APPROPRIATE



School Resource Officer (SRO) Primary Functions

- COMMUNITY PROBLEM SOLVING, SAFETY EDUCATION, AND PROVIDING A LAW ENFORCEMENT-RELATED CONSULTING RESOURCE
- A LIASON WITH SCHOOL STAFF, FACULTY AND STUDENTS
- WORK WITH SCHOOL STAFF AND FACULTY TO PREVENT JUVENILE DELINQUENCY AND ENHANCE SCHOOL SAFETY
- ENFORCEMENT OF FEDERAL, STATE AND LOCAL LAWS AS NEEDED
- PROVIDE INVESTIGATIVE RESOURCES REGARDING CRIME ON OR ADJACENT SCHOOL TO PROPERTY



School Resource Officer (SRO) Primary Functions

- ASSIST IN PROVIDING STUDENTS WITH SOCIAL SERVICE RESOURCES
- PARTICIPATE IN MEETING AND SCHOOL ACTIVITIES APPROPRIATE TO THE SRO ROLE
- ENHANCE THE TRUST RELATIONSHIP BETWEEN SCHOOLS, PARENTS AND POLICE
- OCCASSIONALLY ACT IN AN INSTRUCTIONAL ROLE FOR STUDENTS WITH LEGAL AND SAFETY INFORMATION
- REPORT TO DISTRICT AND POLICE SUPERVISOR PERIODICALLY OUTLINING ACTIVITIES



School Resource Officer (SRO) USA

SCHOOL SHOOTING INCIDENTS @ EDUCATIONAL FACILITIES IN U.S.

- 2021 – 73
- 2022 – 79
- 2023 – 82
- WASHINGTON STATE
 - 14 SINCE 2008

*Source CNN School Shooting Database



School Resource Officer (SRO)

SWPD CALLS FOR SERVICE TO SCHOOLS WITHIN
THE CITY OF SEDRO-WOOLLEY



Schools	2018	2019	2020	2021	2022	2023	6-YR Total
SWHS	152	153	72	89	144	111	721
CASCADE MS	79	66	32	42	73	74	366
STATE ST HS	20	18	15	15	22	10	100
CENTRAL	22	16	18	20	13	22	111
MARY PURCELL	27	18	17	17	34	20	133
EVERGREEN	19	35	22	11	21	13	121
TOTAL	319	306	176	194	307	250	1552

School Resource Officer (SRO)

SWPD CALLS FOR SERVICE TO SCHOOLS WITHIN THE CITY OF SEDRO-WOOLLEY

TYPES OF CONCERNING CALLS @ SWHS 2023 THAT RESULTED IN REFERRAL OF CHARGES

- 7 Fights
- 8 Threats of violence
- 1 Bomb Threat
- 1 Weapon Offense
- 1 Gang Related Incident



School Resource Officer (SRO)

SWPD CALLS FOR SERVICE TO SCHOOLS WITHIN THE CITY OF SEDRO-WOOLLEY

TYPES OF CONCERNING CALLS @ CMS 2023 THAT RESULTED IN REFERRAL OF CHARGES

- **1 Assault**
- **14 Threats of Violence (9 were charged)**
- **1 Bomb Threat**



School Resource Officer (SRO) Local Jurisdictions

Local Jurisdictions that have an SRO Program

Mount Vernon PD

- Interlocal Agreement 2003 with School District
- (2) SRO Positions
- One at the High School and one at the Middle School
- 75/25 Partnership

Anacortes PD

- Interlocal Agreement 2015 with School District
- (1) SRO Position
- Mainly at the High School
- 50/50 Partnership



School Resource Officer (SRO) Cost

- Sedro-Woolley Police Dept is at the 75%/25% shared cost of Officer salary and benefits with the Sedro-Woolley School District.
- 2024 cost of a top step officer with benefits is \$168,698.
- 2024 projected share of Officer Salary and benefits if implemented this year.
 - School District \$126,523
 - Police Dept \$42,175
- Officers Guild contract expires end of 2024. Negotiations for contract years 2025 and 2026 coming up. Expect that base salary will go up on annual basis.



School Resource Officer (SRO) Cost

- Additional request to School District to cover:
 - One-time 75/25 shared cost of Basic Law Enforcement Academy. (\$4947)
 - Training specific to the SRO position.
 - Basic SRO, Advanced SRO, SRO Supervisors and Management, Project UNITE (School Violence Prevention), Adolescent Mental Health Training.
- <https://www.nasro.org/training/training-courses/>
- All essential police officer equipment will be purchased by the City. \$49,500
 - Any equipment purchased would remain property of the purchaser.



School Resource Officer (SRO) Requirements

- Minimum 3-years experience as a police officer
- Letter of Interest and Resume
- Officer commitment to position for 5 years
- The City will involve the Sedro-Woolley School District in the hiring process
- Selection and assignment will be the responsibility of the Sedro-Woolley Police Dept



School Resource Officer (SRO) Necessary Items

- **Interlocal Agreement needed**
 - **Main Priority**
 - **Sets expectations, policies, standards**
- **Start hiring for a new officer (this would backfill the experienced officer who would be selected)**
- **Current Police Academies are booked through May**
- **Start sending potential interested officers to SRO training**



School Resource Officer (SRO) Hiring

Timeline of Hiring:

- Currently hiring for our vacancy
- Started establishing lists in September 2023 from existing applicants.
- Position still not filled, but I believe we are close. (February 2024)
- Could be 3-5 months average to hire.
- Academy is booked through May, so this hire would likely go to the academy July 2024.
- Academy length is 4 months.
- November 2024 is projected when this officer would be back to department and on field training.
- Current hiring conditions 9 months to a year process.
- Probably looking at timeline of 2025.



School Resource Officer (SRO)

QUESTIONS?



Proposition 1 Information



ITS ALL ABOUT SAFETY!



ABOUT PROPOSITION 1

The City Council began discussions about staffing concerns at the police department in the fall of 2018, while planning for the budgeting process for 2019. Throughout a deliberate and thoughtful process, it was decided that additional resources were necessary to address and invest in the City of Sedro-Woolley's public safety services.

THE COST OF PROPOSITION 1

The annual cost of Proposition 1 on a residential home:

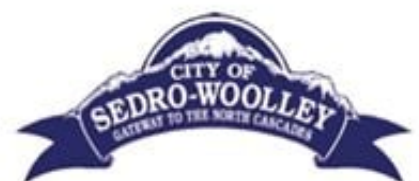
ASSESSED VALUE	INCREASED TAX
\$200,000	\$112
\$250,000	\$140
\$300,000	\$168
\$350,000	\$196

What is on the November 5, 2019 ballot for Sedro-Woolley Public Safety Services?

- The City of Sedro-Woolley will ask voters to consider increasing the property tax levy-lid to fund public safety officers and services.
- Proposition 1 asks the voters to increase the property tax levy lid by \$.56 per \$1,000 assessed value. Proposition 1 will raise an estimated

total amount of \$557,706.33 to support vitally needed public safety services.

- These additional resources will be used to:
 - ⇒ Hire three additional police officers
 - ⇒ Fund a share of a School District Resource Officer
 - ⇒ Expand a public safety administration position.

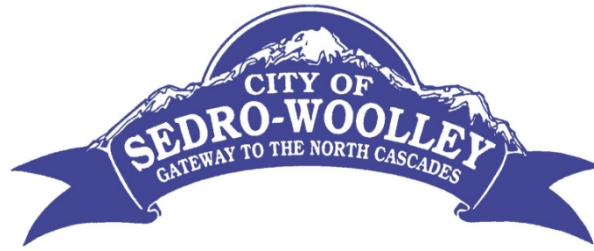


CITY OF SEDRO-WOOLLEY

325 Metcalf Street, Sedro-Woolley, WA 98284 www.ci.sedro-woolley.wa.us

QUESTIONS?

Contact Eron Berg, City Supervisor/Attorney
(360) 855-9921 (direct) | eberg@ci.sedro-woolley.wa.us



City Council Agenda Item

Agenda Item No.: f.2.

Date: March 6, 2024

From: Charlie Bush, City Administrator

Subject: Community Development Grant Program Update

RECOMMENDED ACTION:

This item is for information and discussion.

ISSUE:

N/A

BACKGROUND/SUMMARY INFORMATION:

Staff will provide an update to Council on the status of the City's Community Development Grant Program. A tracking spreadsheet that will serve as the focus of the conversation is attached.

FISCAL IMPACT, IF APPROPRIATE:

N/A

ATTACHMENTS:

1. SWCDGP Tracking Sheet

Sedro-Woolley Community Development Grant Program - Tracking Sheet

3/1/24 Update

Applicant #	Applicant	Request	Potential Remaining	Awarded	Running Total After Council	Contract Provided	Contract Executed	Constructed (Amt. Spent)	Running Total Remaining After Construction	Notes
1	Shaffner Pharm.	10,000	130,000	10,000	130,000	Yes	Yes	0	140,000	
2	Double Barrel BBQ	10,000	120,000	10,000	120,000	Yes	Yes	0	140,000	
3	Happiest Tees	8,500	111,500	8,500	111,500	Yes	Yes	0	140,000	Completing final contract details.
4	SW Museum	5,000	106,500	5,000	106,500	Yes	Yes	0	140,000	
5	Tight Lies	9,231	97,269	9,231	97,269	Yes	Yes	0	140,000	
6	Cascade Fabrics	10,000	87,269	10,000	87,269			0	140,000	Looking to partner with another business, project on hold.
7	Trinky Busiu	10,000	77,269	10,000	77,269	Yes	Yes	0	140,000	
8	Loggerodeo	5,000	72,269	5,000	72,269	Yes	Yes	0	140,000	
9	Howmac Dimensional Graphics	10,000	62,269	10,000	62,269	Yes	Yes	0	140,000	
10	El Patron	10,000	52,269	10,000	52,269	Yes	Yes	0	140,000	
11	Old Mill LLC	10,000	42,269	10,000	42,269	Yes	Yes	0	140,000	Processing contract documents
12	Low Auto Sales	10,000	32,269	10,000	32,269	Yes		0	140,000	2/14 to Council
13	Chamber of Commerce of Sedro-Woolley	5,000	27,269					0	140,000	3/13 to Council, painting of window frames and window sills, new light fixtures and cameras, plants and planter box, outdoor umbrella, donating \$2,500 for downtown flower baskets.
