

Regular Meeting of the City Council  
February 28, 2024 - 6:00 PM Hybrid Meeting

**a. Call to Order**

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

**b. Pledge of Allegiance**

**c. Roll Call**

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Paul Cocke, Kevin Loy, Joe Burns, Sarah Diamond and Nick Lavacca. Councilmember Allan Henderson joined via zoom.

**d. Approval of Agenda**

Motion made by Councilmember Lavacca and seconded by Councilmember Cocke to approve the agenda. Motion carried (7-0).

**e. Consent Agenda**

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

Councilmember Henderson made a request to pull items 7, 8 and 9 from the consent agenda. There was a brief discussion about items 7, 8 and 9, which then were included in the consent agenda.

Motion made by Councilmember Burns and seconded by Councilmember Cocke to approve the consent agenda items 1 through 11. Motion carried (7-0).

1. Check Register - Regular
2. Minutes - Joint City Council Study Session and Planning Commission Meeting - February 7, 2024
3. Minutes - Regular Meeting - February 14, 2024
4. Sole Source and Award for Sidewalk Trip Hazard Removal - Resolution 1135-24
5. Professional Service Agreement - PACE Engineers, Inc. - Update Comprehensive Plan Chapter 7.08 Sewer System

6. Agreement - Transportation Solutions, Inc. - Update Comprehensive Plan Chapter 3 Transportations Element
7. Memorandum of Understanding - AFSCME Bargaining Unit - Wastewater Collections Specialist II Position
8. Memorandum of Understanding - AFSCME Bargaining Unit - Regrading Lead and Vehicle Technical Mechanic Positions
9. Memorandum of Understanding - AFSCME Bargaining Unit - Social Media Specialty Pay
10. Grant Application Approval - TIB Complete Streets Early Opportunity
11. Information Technology Surplus Equipment - Resolution 1137-24

**f. Introduction of Special Guests and Presentation**

1. Puget Sound Energy Robert Knoll

Robert Knoll of Puget Sound Energy presented a PowerPoint and spoke about safety moments, storm preparedness and infrastructure readiness. He shared information on how the power gets restored, and spoke about safety and preparedness resources that are available at [pse.com/storm](https://pse.com/storm).

2. Skagit County EMS Director Josh Pelonio

The Skagit County EMS Director, Josh Pelonio, presented a PowerPoint and spoke about the EMS levy renewal and what the EMS levy will fund, what it will cost and how the levy funds will be distributed. Skagit County EMS serves 1,731 miles and 132,000 residents across the county.

**g. City Administrator Report**

City Administrator Charlie Bush shared he would be joining Police Chief Dan Mcilraith at the School Resource Officer meeting at the Central Skagit District Library. He shared House Bill 2296 with both houses and the legislature had passed, which means the city would have an extension to the end of the year to complete the comprehensive plan instead of the June deadline.

**h. Councilmember and Mayor's Report**

Councilmember Loy spoke about the skateboard challenge on August 17, 2024.

Councilmember Kesti shared concerns from constituents about speeding on N. Reed St.

Councilmember Diamond shared requests from constituents about a traffic watch on 7th and Jameson St and shared concerns about continued speeding on Ferry and State St. She also spoke about concerns from residents about high-density housing.

Councilmember Cocke gave an update on the Finance and Information Technology

Committee meeting.

Councilmember Burns spoke about the May 11, 2024, Swing at Diabetes Golf Tournament.

Councilmember Lavacca announced he was stepping away from the Finance and Information Technology Committee and stated Councilmember Burns would be stepping in. His hope is to pursue refinancing the council strategic fund and looking into the website to conduct what they originally set out to do in 2022.

Councilmember Lavacca shared concern about the safety of Northern State Park. He also spoke about the excitement of Olmstead Park.

Councilmember Henderson gave a big shout out to the Police Department.

Mayor Julia Johnson announced the City Council retreat is scheduled for Friday, March 15, 2024 and gave an update on a possible sister city in the Country of Georgia.

Mayor Julia Johnson mentioned the city received from Peace Health Community Health Council an approval of a \$200,000 grant for a Joint Mobile Integrated Health Program with the city of Burlington.

**i. Proclamation(s)**

**j. Public Comments**

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at [finance@sedro-woolley.gov](mailto:finance@sedro-woolley.gov) Attn: 'Public Comment.'

A public comment period was held.

**k. Public Hearing(s)**

**l. Unfinished Business**

**m. New Business**

**1. Grant Contract - WA Department of Commerce - Comprehensive Plan Update**

Interim Community Development Director Hiller West shared a brief update on the Washington Department of Commerce, Comprehensive Plan grant.

Motion to approve the Grant Contract - WA Department of Commerce - Comprehensive Plan Update.

Motion made by Councilmember Diamond and seconded by Councilmember Lavacca.  
Motion carried (7-0).

2. Grant Contract - WA Department of Commerce - Climate Element

Interim Community Development Director Hiller West shared an update on the Washington Department of Commerce, Climate Element grant.

Motion to approve the Grant Contract - WA Department of Commerce - Climate Element.

Motion made by Councilmember Cocke and seconded by Councilmember Burns. Motion carried (6-1). Councilmember Lavacca opposed.

3. Adopting Updated Salary Grid - Community Development Director Position

City Administrator Charlie Bush provided an update on the adoption of an updated salary grid for the Community Development Director position.

Motion made to adopt the updated salary grid for the Community Development Director position, moving from grade 131 to 132.

Motion made by Councilmember Lavacca and seconded by Councilmember Loy. Motion carried (7-0).

4. Grant Application for Olmsted Park Playground and Sports Courts Project - Resolution 1138-24 - 1st Read

Maintenance Operations Supervisor Nathan Salseina presented the Grant Application for Olmstead Park Playground and Sports Court Project, Resolution 1138-24.

Motion to authorize Mayor Julia Johnson to sign the Grant Application for Olmstead Park Playground and Sports Courts Project, Resolution 1138-24.

Motion made by Councilmember Kesti and seconded by Councilmember Cocke. Motion carried (7-0).

5. Amendments to Title 13 Stormwater SWMC - Ordinance 2068-24 – 1<sup>st</sup> Read

Public Works Director Mark Freiburger shared information about the amendments to Title 13 Stormwater SWMC, Ordinance 2068-24.

No action was taken.

6. Amend Chapter 17.24 SWMC Minimum Commercial/Retail Floor Area in CBD - Ordinance 2067-24 - 1st Read

Planner Nicole McGowan shared information to amend Chapter 17.24 SWMC minimum commercial/retail floor area CBD, Ordinance 2067-24.

No action was taken.

7. Ratification and Confirmation - Public Works Emergency Declaration for Emergency WWTP SCADA System

Public Works Director Mark Freiburger requested action regarding the ratification and confirmation of the Public Works Emergency Declaration for Emergency Wastewater Treatment Plant SCADA System Repair. He shared with the City Council a correction to the Public Works Emergency Declaration being Seacom Common Cable Incorporation.

A motion to approve the ratification and confirmation of the Public Works Emergency Declaration for Emergency WWTP SCADA System.

Motion made by Councilmember Cocke and seconded by Councilmember Lavacca.  
Motion carried (7-0).

**n. Information Only Items**

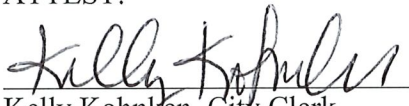
1. January 24, 2024 City Council Strategic Planning Committee Meeting Minutes

**o. Executive Session**

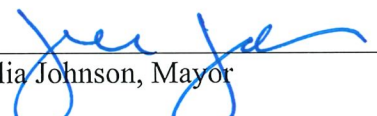
**p. Adjournment**

The meeting adjourned at 8:08 P.M.

ATTEST:

  
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Kelly Kohnken, City Clerk

APPROVED:

  
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Julia Johnson, Mayor