

Regular Meeting of the City Council
April 24, 2024 - 6:00 PM Hybrid Meeting

a. Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

b. Pledge of Allegiance

c. Roll Call

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Paul Cocke, Kevin Loy, Joe Burns, Sarah Diamond and Allan Henderson. Councilmember Nick Lavacca had an excused absence.

d. Approval of Agenda

Motion made by Councilmember Kesti and seconded by Councilmember Henderson to approve the agenda. Motion carried (6-0).

Mayor Julia Johnson announced that public comment would be moved to after new business.

e. Consent Agenda

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

Councilmember Diamond recused herself from item number 4 on the consent agenda.

Motion to approve the consent agenda made by Councilmember Burns and seconded by Councilmember Cocke. Motion carried (5-0).

1. Minutes - City Council Study Session Meeting - April 3, 2024
2. Minutes - City Council Meeting - April 10, 2024
3. Check Register - Regular
4. Re-approving Hansen Annexation - Resolution 1132-24
5. Grant Application for Olmsted Park Playground and Sports Courts Project - Resolution 1138-24 - Ratify

6. Advertise for Bid - 2024 Pavement & Pedestrian Improvements Project
7. Out of State Travel - Solid Waste Supervisor Leo Jacobs

f. Introduction of Special Guests and Presentation

1. Skagit Valley Tulip Festival Executive Director Nicole Roozen - 2024 Tulip Festival Poster

Skagit Valley Tulip Executive Director Nicole Roozen, shared a PowerPoint of the Tulip Festival.

2. Skagit County Public Health, George Kosovich - HB 1590 Funding, NOFA

George Kosovich of the Skagit County Public Health Department presented information about the homeless funding programs and shared the results of the programs.

g. City Administrator Report

1. Community Development Grant Program Update

City Administrator Charlie Bush gave an update on the Community Development Grant Program and applications received.

2. IT Surplus Procedures

Information Technology Director Eulises (Woody) Tovar-Cano shared the procedures of IT surplus with the City Council.

h. Councilmember and Mayor's Report

Councilmember Loy announced there would be a new park in Skagit County and shared a picture of a waterfall located at the park, and said that it would be opening in approximately 2 years due to permitting requirements.

Councilmember Kesti had nothing to report.

Councilmember Diamond attended the AWC Seminar on GMA background to better understand the process and shared that Sedro-Woolley Little League held a Memorial for Bob Hickman at the Janicki fields and was pleased with the fantastic turnout. She also thanked the Police and Fire Association for their support.

Councilmember Diamond shared updates on the Strategic Planning Committee meeting.

Councilmember Henderson spoke about the Community Development Grant work that is starting to flourish around town, and was happy to see the progress. He also mentioned that the Blast from the Past is coming up quickly from early June to July.

Councilmember Cocke attended via zoom the AWC at the AD HOC Committee meeting concerning the composition of the organization regarding the size of all cities. He shared

the discussion with the Council about upcoming listening sessions. Councilmember Cocke also attended the ribbon cutting for the Sedro-Woolley Flowers and shared that there had been a noticeable amount of speeding on Fruitdale Rd and McGargile.

Councilmember Burns wanted to thank everyone for their participation in the Helping Hands Food Bank-Sponsored Event.

Mayor Julia Johnson had nothing to report.

i. Proclamation(s)

j. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment.'

A public comment period was held.

k. Public Hearing(s)

l. Unfinished Business

m. New Business

1. Professional Services Agreement - Facet, Inc. - Comprehensive Plan Update and Climate Element Projects

Interim Community Development Director Hiller West spoke about the comprehensive plan update and climate element projects.

A representative of the firm Facet, Donna Keeler, shared information about Facet and their experience regarding comprehensive plans and climate element projects.

Motion to approve the Professional Services Agreement with Facet, Inc made by Councilmember Burns and seconded by Councilmember Diamond. Motion carried (6-0).

2. Interlocal Agreement - Sedro-Woolley School District - School Resource Officer (SRO)

City Administrator Charlie Bush, Superintendent Miriam Mickelson and Police Chief Dan McIlraith spoke about a minor changes in the Interlocal Agreement regarding School Resource Officer.

Motion to approve Interlocal Agreement Sedro-Woolley School District, School Resource Officer.

Motion made by Councilmember Burns and seconded by Councilmember Kesti. Motion

carried (6-0).

3. List of Authorized Positions - Create a Part-Time HR Analyst Position and Expand an Accounting Technician Position to Full-Time

City Administrator Charlie Bush and Finance Director Kelly Kohnken gave an explanation regarding the request of a part-time HR Analyst and full-time Accounting Technician. This item will be brought back to the May 8, 2024, City Council meeting.

No action taken.

4. Community Development Grant - Ultimate Physiques Inc. and a Revised Budget for Community Development Grant - Cascade Fabrics

Motion to deny as written, however, hold Cascade Fabrics place in line for revise grants to perform some of the projects on original application.

Motion made by Councilmember Henderson and seconded by Councilmember Diamond. Motion carried (6-0).

5. Community Development Grant - Livewire MMA & Fitness

Motion to deny the Community Development Grant for Livewire MMA and Fitness.

Motion to deny made by Councilmember Diamond and seconded by Councilmember Henderson. Motion carried (6-0).

6. Community Development Grant - Bonnie Jo's Cafe

Motion to approve the Community Development Grant for Bonnie Jo's Café.

Motion made by Councilmember Henderson and seconded by Councilmember Cocke, Motion Carried (6-0).

7. Community Development Grant - Boys & Girls Club of Skagit County

City Administrator Charlie Bush shared information regarding the Community Development Grant for the Boys and Girls Club of Skagit County.

Motion to approve the Community Development Grant for the Boys and Girls Club of Skagit County.

Motion made by Councilmember Burns and seconded by Councilmember Cocke. Motion carried (6-0).

8. Community Development Grant - Cascade Learning

City Administrator Charlie Bush shared information about the Community Development

Grant for Cascade Learning.

Motion to approve the Community Development Grant for Cascade Learning.

Motion made by Councilmember Henderson and seconded by Councilmember Diamond.
Motion carried (6-0).

9. Community Development Grant - Integrity Stonework

Motion to deny Community Development Grant for Integrity Stonework.

Motion to deny made by Councilmember Diamond and seconded by Councilmember Henderson. Motion carried (6-0).

10. Community Development Grant - Sedro Woolley Flowers

Motion to approve the Sedro-Woolley Flowers Community Development Grant. Motion made by Councilmember Cocke and seconded by Councilmember Burns. Motion carried (6-0).

11. Community Development Grant - Sedro Woolley Youth Football & Cheer

City Administrator Charlie Bush spoke about the Sedro-Woolley Youth Football and Cheer Community Development Grant.

Motion to approve the Community Development Grant for Sedro-Woolley Youth Football Cheer made by Councilmember Henderson and seconded by Councilmember Cocke. Motion carried (6-0).

n. Information Only Items

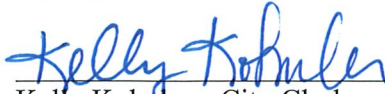
1. Director of Public Works Signing Authority Record

o. Executive Session

p. Adjournment

The meeting adjourned at 7:51 P.M.

ATTEST:



Kelly Kohlen, City Clerk

APPROVED:



Julia Johnson, Mayor