



PUBLIC WORKS COMMITTEE AGENDA

January 8, 2025

5:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- a. Call to Order**
- b. Roll Call**
- c. Unfinished Business**
- d. New Business**
 - 1. Outline
 - 2. 2025 Active Capital Project Summary
 - 3. Proposed Code Changes
- e. Adjournment**

Next Meeting(s) Public Works Committee - April 9, 2025

The City of Sedro-Woolley complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, limited English proficiency, age, disability, or sex. The City of Sedro-Woolley doesn't exclude people or treat them differently because of race, color, national origin, limited English proficiency, age, disability, or sex.

The City of Sedro-Woolley also complies with applicable state laws and doesn't discriminate on the basis of creed, gender, gender expression or identity, sexual orientation, marital status, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.



Public Works Committee Agenda Item

Agenda Item No.: d.1.

Date: January 8, 2025

From: Bill Bullock, Public Works Director

Subject: Outline

RECOMMENDED ACTION:

None

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

Public Works Committee Agenda Topics 1/8/2025

1. 2025 Active Capital Project Summary
2. Proposed Code Changes
 1. Short Platting Requirements
 2. Impact/GFC Payment Schedule
 3. Private Street Classification
3. Procurement Policy: Grant applications - Council approval on award

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

None



Public Works Committee Agenda Item

Agenda Item No.: d.2.

Date: January 8, 2025

From: Bill Bullock, Public Works Director

Subject: 2025 Active Capital Project Summary

RECOMMENDED ACTION:

Discussion. No action required.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

RECOMMENDED ACTION:

Discussion.

No action required.

ISSUE:

Brief Update on the upcoming major 2025 City Projects.

BACKGROUND/SUMMARY INFORMATION:

Construction Projects:

2025 Olmsted Park Site Improvements and Structures

Construction Bid Advertisement: January 7, 2025

Construction Start: March 31, 2025

Est Cost: \$2,500,000

Public Works Vehicle Storage Building

Construction Bid Advertisement: January 7, 2025

Construction Start: March 31, 2025

Est Cost: \$750,000

SR 9/John Liner Roundabout

Construction Bid Advertisement: March 3, 2025

Construction Start: June 15, 2025

Est Cost: \$2,100,000

2025 Street Improvement Program

Construction Bid Advertisement: March 3, 2025
Construction Start: May/July 2025
Est Cost: \$868,136

Preliminary Engineering:

John Liner Arterial Improvements Project

Engineering Firm: Reichhardt & Ebe
PE Start: August 2024
Est Completion: January 2027
PE/ROW Cost: \$261,400 (ROW TBD)

Jone/John Liner RR Undercrossing Project

Engineering Firm: TBD
PE Start: March 2025
Est Completion: January 2026
PE/ROW Cost: \$ 445,000

SR 20 Cascade Trail West Extension Phase 2A

Engineer Firm: Facet Engineering
PE Start: February 2025
Est Completion: July 2025
PE/ROW Cost: \$ 315,500

2025 WWTP Facility Plan/Engineer Report

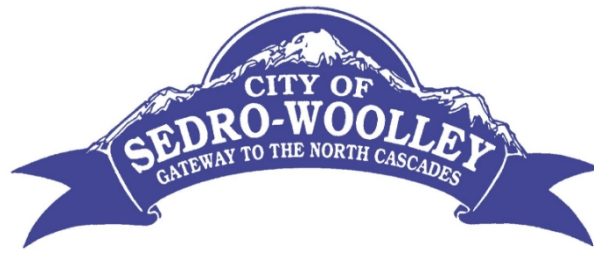
Engineer Firm: RH2 Engineering
PE Start: February/March 2025
Est Completion: January 2026
PE/ROW Cost: \$ 500,000

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

None



Public Works Committee Agenda Item

Agenda Item No.: d.3.

Date: January 8, 2025

From: Bill Bullock, Public Works Director

Subject: Proposed Code Changes

RECOMMENDED ACTION:

Discussion. No action required.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

Over the past 3-4 months as the Planning and Public Works Departments have processed a number of development review applications, along with other departmental business, and we have found a number of code changes or clarifications that would benefit administrative consistency. These include:

1. Short Platting Requirements SWMC 16.12
2. Impact/GFC Payment Schedule SWMC 13.16.150
3. Private Street Classification SWMC 15.40.040 E

Short Platting Requirements:

Short Plats are small subdivisions, typically limited to 2-4 units, that have abbreviated or simplified platting requirements to reduce the burden of full development amenities due to the smaller economy of scale. These simplified requirements commonly include street widths that only serve street parking on one side instead of two, sidewalks on one side, lessened or no street tree requirements, simplified collector street access, etc. Short Plats are commonly required to dedicate full width right-of-way to allow for future improvements and utilities in lieu of full improvements.

Current Sedro-Woolley code substantially requires short plats to develop to the same standards as long plats. However, the required level of development on short plat approvals has administratively not followed this more stringent code language and required only the abbreviated standard typical in past practice. We are essential give most if not all such applications a variance through 16.12.060 of the code.

Staff would propose one of two options as part of the discussion.

One, change the Short Plat Code 16.12 to meet the expectations of this level of development.

Or

Two, delete Short Plat code from the chapter and classify all development as standard subdivisions.

Discussion

Impact/GFC Payment Schedule:

The City collects a variety of development fees to cover impacts to a variety services ranging from police and fire, schools, utilities, transportation, and others. Focusing on primarily utilities and transportation, these services are not typically impacted or in-service until the time of occupancy.

Current code requires the payment of these impact fees (i.e. General Facility Charges) and utility billing to be paid or commence at the time of permit application rather than at time of occupancy.

Staff would propose to amend the code to make fee that impact the systems they mitigate as a result of occupancy due as a condition of occupancy approval instead of at time of permit.

Discussion

Private Street Classification:

The City has a private street code that allows for a variety of streets to be classified as “private”. All of these streets, but a few, are not in a gated community and open to the public. This makes them public streets that are privately maintained, not exclusive private streets such as exists in a gated community.

This poses a significant challenge when private individuals, companies, or HOAs are responsible for the maintenance and operations of these public facilities and are unfamiliar with the statutory obligations that come with that responsibility. Further the impetus for designating a street as private under the current code is to construct facilities to a lesser design standard than is acceptable by the City. When a party desires to turn such a street over to the City for maintenance, the city requires any deficiencies to be brought up to the current City standards which is often unaffordable to the owners without an LID process.

Staff would propose to amend the code to limit private streets to gated communities and better define and clarify the status of privately maintained public streets.

Discussion

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

None