



Next Ord:2095-25
Next Res:1156-25

CITY COUNCIL AGENDA

January 22, 2025

6:00 PM

**Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street**

- a. Call to Order**
- b. Pledge of Allegiance**
- c. Roll Call**
- d. Approval of Agenda**
- e. Consent Agenda**

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

- 1. Minutes - Regular City Council Meeting - January 8, 2025
- 2. Check Register - Regular
- 3. Check Register - Off-Cycle
- 4. Check Register - 13th Month
- 5. Surplus Maintenance Operation – Resolution 1156-25
- 6. Change Order - Fisher Construction Group, Inc. - Waste Water Treatment Plant and Sewer Lift Station
- 7. Renew Licensing Agreement - Microsoft Enterprise - Insight

- f. Introduction of Special Guests and Presentation**

- g. City Administrator Report**

- 1. HB 1299 - Residential Parking Standards

- h. Councilmember and Mayor's Report**

- i. Proclamation(s)**

- j. Public Hearing(s)**

- k. Public Comments**

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment' until 4:30pm the day before the meeting.

- l. Unfinished Business**

m. New Business

1. Professional Services Agreement - Facet NW Inc - SR20/Cascade Trail West Extension Phase 2A
2. SWMC 2.16.060 "Judges Pro Tem/Court Commissioners" - Ordinance 2084-25 - 1st Read
3. Professional Services Agreement - Quality Controls Corporation

n. Information Only Items

1. December Permit Report

o. Executive Session

p. Adjournment

Next Meeting(s) Joint City Council Study Session and Planning Commission- February 5, 2025

The City of Sedro-Woolley complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, limited English proficiency, age, disability, or sex. The City of Sedro-Woolley doesn't exclude people or treat them differently because of race, color, national origin, limited English proficiency, age, disability, or sex.

The City of Sedro-Woolley also complies with applicable state laws and doesn't discriminate on the basis of creed, gender, gender expression or identity, sexual orientation, marital status, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.

Join Zoom Meeting:

<https://zoom.us/j/91786850179?pwd=Vys0Y29XalZmQTRmemJBM2txVDIUQT09>

or dial by location at:

- +1 253 215 8782 US (Tacoma)
- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 917 8685 0179

Passcode: 091845



City Council Agenda Item

Agenda Item No.: e.1.

Date: January 22, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Minutes - Regular City Council Meeting - January 8, 2025

RECOMMENDED ACTION:

Motion to approve City Council meeting minutes for the regular meeting held on January 8, 2025.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

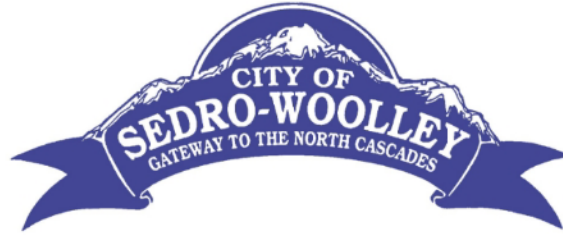
Minutes recorded for regular City Council Meeting, held on January 8, 2025.

FISCAL IMPACT, IF APPROPRIATE:

None.

ATTACHMENTS:

1. January 8, 2025 City Council minutes



Regular Meeting of the City Council
January 8, 2025 - 6:00 PM Hybrid Meeting

a. Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

b. Pledge of Allegiance

c. Roll Call

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Paul Cocke, Kevin Loy, Joe Burns, Allan Henderson, and Nick Lavacca. Councilmember Diamond had an excused absence.

d. Approval of Agenda

Motion made by Councilmember Henderson and seconded by Councilmember Kesti to approve the agenda. Motion carried (6-0).

e. Consent Agenda

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

Motion made by Councilmember Lavacca and seconded by Councilmember Henderson to approve items 1 through 7 on the consent agenda. Motion carried (6-0).

Motion made by Councilmember Kesti and seconded by Councilmember Lavacca to approve item 8, council committees as presented. Motion carried (5-1). Councilmember Burns opposed.

1. Minutes - Regular City Council Meeting - November 26, 2024
2. Minutes - Study Session City Council Meeting - December 4, 2024
3. Minutes - Regular City Council Meeting - December 11, 2024
4. Check Register - Regular
5. Out of State Travel – Public Works Director William Bullock
6. Surplus IT Equipment - Resolution 1157-25
7. Program Application - WWTP Upgrade Facility Plan and Initial Design

8. Council Committees

f. Introduction of Special Guests and Presentation

g. City Administrator Report

City Administrator Charlie Bush had nothing to report.

h. Councilmember and Mayor's Report

Councilmember Loy had nothing to report.

Councilmember Kesti had nothing to report.

Councilmember Diamond was absent.

Councilmember Henderson had nothing to report.

Councilmember Cocke shared information on BESS and gave an update about public comment acceptance through Sunday.

Councilmember Burns gave a report on the Public Works Committee and announced his appointment to the Skagit Transit Commission.

Councilmember Lavacca welcomed the new year, with lots of opportunity and growth.

Mayor Julia Johnson shared Alysnn Everbeck began her assignment in December as Executive Director for the 911 Board and thanked Chief McIlraith and Chief Wagner for their participation in the hiring process.

Mayor Julia Johnson shared information about the Skagit Transit being awarded a 19.5 million dollar grant through the (RAISE) Rebuilding American Structure with Sustainability and Equity.

Mayor Julia Johnson announced current Librarian Rachel McDonald gave her resignation, and shared she had been offered another wonderful opportunity and wished her well.

Mayor Julia Johnson welcomed new hires Raul Gonzales, Nathaniel Davis, Noah Cook, Chad Roberts and Cleo Felix.

Mayor Julia Johnson congratulated Councilmember Joe Burns for earning his Advanced Municipal Leadership Certificate.

Mayor Julia Johnson had a request from committee member Susan Robarge involved with NCFCA Christian Speech and Debate requesting two Council volunteers for January 18, 2025.

i. Proclamation(s)

j. Public Hearing(s)

1. Amendments to Chapters 12.40 and 17.50 SWMC, Street Tree Regulations - Ordinance No. 2093-24 - 2nd Read

Assistant Planner Ashton Sandoval Oaks presented Ordinance 2093-24 amendments to chapters 12.40 and 17.50 updating street tree regulations.

Motion to approve Ordinance 2093-24 adopting amendments to chapters 12.40 and 17.50 to update street tree regulations made by Councilmember Henderson and seconded by Councilmember Kesti, Motion carried (6-0).

k. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment' until 4:30pm the day before the meeting.

A public comment period was held.

Public comment was made by Denise Bateman.

l. Unfinished Business

1. Amendments to Chapter 2.90 and Title 17 SWMC, Murals and Signs - Ordinance 2091-24 - 2nd Read

Assistant Planner Ashton Sandoval Oaks presented Ordinance 2091-24 amendments to chapters 2.80 and title SWMC, murals and signs.

Ordinance 2091-24 amendments to chapters 2.80 and title SWMC, mural and signs will be brought to Planning and Business Development Committee for review.

No action was taken.

m. New Business

1. Appointment of the Mayor Pro Tempore

Mayor Julia Johnson requested council nominations for Mayor Pro Tempore, the two nominees were Councilmember Henderson and Councilmember Loy.

Motion to appoint Councilmember Henderson to serve as Mayor Pro Tempore for the calendar year 2025. Motion carried (4-2). Councilmember Burns and Cocke opposed.

2. Zoom Bombing - Discussion

A discussion was held.

No action taken.

n. Information Only Items

1. November Permit Report

o. Executive Session

p. Adjournment

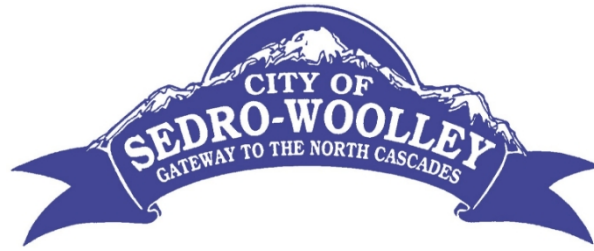
The meeting adjourned at 7:15 P.M.

ATTEST:

APPROVED:

Kelly Kohnken, City Clerk

Julia Johnson, Mayor



City Council Agenda Item

Agenda Item No.: e.2.

Date: January 22, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Check Register - Regular

RECOMMENDED ACTION:

Motion to approve check register, EFTs, and payroll as described.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

Claims checks #203621 through #203681, plus EFTs. Payroll ACHs including associated benefit checks #61317 through #61326.

FISCAL IMPACT, IF APPROPRIATE:

Claims checks, plus EFTs, totaling \$192,003.05

Payroll totaling \$612,490.67

ATTACHMENTS:

1. 2025 - 01-22 Check Register

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
372	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	130.39	
					101 - 576 80 47 052 - Bingham Caretaker	130.39	
373	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	642.88	
					001 - 522 50 47 000 - Public Utilities	642.88	
374	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	15.52	
					104 - 559 30 01 105 - Utility Payments on Redevelop	15.52	
375	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	623.72	
					412 - 537 80 47 000 - Public Utilities	623.72	
376	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	21.81	
					401 - 535 80 47 000 - Public Utilities	21.81	
377	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	559.74	
					103 - 542 63 47 000 - Public Utilities	559.74	
378	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	114.43	
					101 - 576 80 47 050 - Hammer Square	114.43	
379	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	725.92	
					101 - 576 80 47 020 - Senior Center	725.92	
380	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	1,427.53	
					101 - 576 80 47 070 - City Hall	1,427.53	
381	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	106.43	
					001 - 521 20 47 000 - Public Utilities	106.43	
382	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	17.03	
					401 - 535 80 47 000 - Public Utilities	17.03	
383	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	216.71	
					101 - 576 80 47 053 - Other Utilities	216.71	
384	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	384.24	
					101 - 576 80 47 010 - Community Center	384.24	
385	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	1,541.88	
					101 - 576 80 47 070 - City Hall	1,541.88	
386	01/22/2025	Claims	2	EFT	Cascade Natural Gas Corp	1,091.88	
					401 - 535 80 47 000 - Public Utilities	1,091.88	
387	01/22/2025	Claims	2	EFT	City of Sedro-Woolley	14.55	
					101 - 576 80 47 053 - Other Utilities	14.55	
388	01/22/2025	Claims	2	EFT	City of Sedro-Woolley	147.66	
					104 - 559 30 01 104 - Utility Payments on Redevelop	147.66	
389	01/22/2025	Claims	2	EFT	City of Sedro-Woolley	14.55	
					104 - 595 20 63 082 - RW Trail Road Extension	14.55	
390	01/22/2025	Claims	2	EFT	City of Sedro-Woolley	14.55	
					104 - 595 20 63 082 - RW Trail Road Extension	14.55	
391	01/22/2025	Claims	2	EFT	City of Sedro-Woolley	162.55	
					104 - 559 30 01 105 - Utility Payments on Redevelop	162.55	
392	01/22/2025	Claims	2	EFT	City of Sedro-Woolley	96.48	
					101 - 576 80 47 025 - Olmsted Park	96.48	
393	01/22/2025	Claims	2	EFT	City of Sedro-Woolley	40.88	
					001 - 558 60 49 041 - Miscellaneous - Planning And	40.88	
394	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 47 000 - Riverfront			43.29	
395	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	57.49	
			102 - 536 20 47 000 - Public Utilities			57.49	
396	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			101 - 576 80 47 000 - Riverfront			43.29	
397	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	300.58	
			101 - 576 80 47 000 - Riverfront			300.58	
398	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	79.19	
			412 - 537 80 47 000 - Public Utilities			79.19	
399	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	250.87	
			401 - 535 80 47 000 - Public Utilities			250.87	
400	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	407.10	
			101 - 576 80 47 070 - City Hall			407.10	
401	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	192.80	
			101 - 576 80 47 051 - Bingham / Memorial			192.80	
402	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			101 - 576 80 47 040 - Train			43.29	
403	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	39.33	
			101 - 576 80 47 070 - City Hall			39.33	
404	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	199.91	
			101 - 576 80 47 050 - Hammer Square			199.91	
405	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			401 - 535 80 47 000 - Public Utilities			43.29	
406	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			001 - 521 20 47 000 - Public Utilities			43.29	
407	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	72.08	
			401 - 535 80 47 000 - Public Utilities			72.08	
408	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			401 - 535 80 47 000 - Public Utilities			43.29	
409	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	200.20	5
			101 - 576 80 47 010 - Community Center			200.20	
410	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	372.71	
			101 - 576 80 47 020 - Senior Center			372.71	
411	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	229.57	
			101 - 576 80 47 000 - Riverfront			229.57	
412	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	458.79	
			401 - 535 80 47 000 - Public Utilities			458.79	
413	01/22/2025	Claims	2	EFT	Cnty of Skagit Public Utility	242.51	
			101 - 576 80 47 053 - Other Utilities			242.51	
414	01/22/2025	Claims	2	EFT	Comcast Holdings Corp	71.95	
			101 - 576 80 47 020 - Senior Center			71.95	
415	01/22/2025	Claims	2	EFT	US Bank -- Purchase Cards	8,142.48	
			631 - 389 90 01 631 - Unapplied Cash - Suspense			-570.28	
			001 - 511 60 49 000 - Training			250.00	
			001 - 514 23 49 030 - Misc-Tuition/Registration			149.00	
			001 - 517 90 43 001 - Employee Recognition			206.63	
			001 - 517 90 43 001 - Employee Recognition			181.53	

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 517 90 43 001 - Employee Recognition			25.98	
			001 - 521 20 26 000 - Uniforms/Accessories			304.08	
			001 - 521 20 26 000 - Uniforms/Accessories			121.03	
			001 - 521 20 31 002 - Office/Operating Supplies			91.92	
			001 - 521 20 31 002 - Office/Operating Supplies			108.58	
			001 - 521 20 31 002 - Office/Operating Supplies			172.63	
			001 - 521 20 41 001 - Professional Services			100.00	
			001 - 521 20 41 023 - Canine			990.70	
			001 - 521 20 41 023 - Canine			146.77	
			001 - 521 20 41 023 - Canine			508.18	
			001 - 521 20 41 023 - Canine			410.76	
			001 - 521 20 49 010 - Dues/Subscriptions			50.00	
			001 - 521 20 49 010 - Dues/Subscriptions			50.00	
			001 - 521 20 49 010 - Dues/Subscriptions			50.00	
			001 - 521 40 43 000 - Travel			1,277.96	
			001 - 522 45 31 000 - Supplies & Books			114.00	
			001 - 522 45 43 000 - Travel & Meals			600.00	
			001 - 524 20 49 010 - Misc-Dues			165.00	
			103 - 542 30 49 030 - Misc-Tuition/Registration			385.00	
			101 - 576 80 49 000 - Misc-Tuition/Registration			325.00	
			001 - 591 80 70 517 - Leases + Subscription IT (SBITA			107.52	
			001 - 591 80 70 517 - Leases + Subscription IT (SBITA			255.30	
			501 - 594 21 64 501 - Equip & Vehicles - Police			64.00	
			001 - 594 24 64 000 - Office Equipment			120.20	
			001 - 594 32 64 000 - Office Equipment			120.23	
			001 - 594 58 64 000 - Office Equipment			120.20	
416	01/22/2025	Claims	2	EFT	WA St Dept of Revenue	23,580.55	
			001 - 512 50 31 000 - Supplies			5.25	
			001 - 512 50 31 000 - Supplies			17.98	
			425 - 531 50 44 000 - Taxes & Assessments			1,517.14	
			401 - 535 80 44 010 - Taxes & Assessments			9,248.00	
			102 - 536 20 44 010 - Taxes And Assessments			117.80	
			106 - 536 30 44 010 - Taxes and Assessments			5.25	
			412 - 537 80 44 001 - Taxes & Assessments			12,521.83	
			101 - 576 80 44 010 - Taxes And Assessments			89.24	
			102 - 589 30 11 102 - DO NOT USE - Sales Tax Remitt			58.06	
417	01/22/2025	Claims	2	EFT	WA St Dept of Revenue	566.32	
			635 - 589 30 02 635 - Leasehold Excise Tax Remittanc			566.32	
418	01/22/2025	Claims	2	EFT	NW Fiber LLC, dba Ziply Fiber	866.82	
			001 - 512 50 42 020 - Telephone			52.01	
			001 - 513 10 42 020 - Telephone			78.01	
			001 - 514 23 42 020 - Telephone			78.01	
			001 - 515 31 42 001 - Telephone			34.67	
			001 - 518 80 42 020 - Telephone			26.00	
			001 - 521 20 42 020 - Telephone			260.05	
			001 - 522 20 42 020 - Telephone			95.35	
			001 - 524 20 42 020 - Telephone			26.00	
			401 - 535 80 42 020 - Telephone			69.36	
			412 - 537 80 42 020 - Telephone			34.67	
			103 - 542 30 42 020 - Telephone			8.67	
			001 - 558 60 42 020 - Telephone			26.00	
			101 - 576 80 42 020 - Telephone			17.34	
			001 - 595 10 42 020 - Telephone			60.68	
419	01/22/2025	Claims	2	203621	A-1 Shredding	279.00	
			001 - 512 50 31 000 - Supplies			60.00	
			001 - 514 23 31 000 - Supplies			60.00	
			001 - 521 20 41 001 - Professional Services			114.00	
			001 - 524 20 41 000 - Professional Services			15.00	
			001 - 558 60 41 000 - Professional Services			15.00	
			001 - 595 10 41 000 - Professional Services			15.00	

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
420	01/22/2025	Claims	2	203622	AWC	10,661.00	
		001 - 514 23 49 040 - AWC Dues				10,661.00	
421	01/22/2025	Claims	2	203623	Amazon Capital Svcs, Inc	422.90	
		001 - 514 23 31 000 - Supplies				26.44	
		001 - 514 23 31 000 - Supplies				7.74	
		001 - 514 23 31 000 - Supplies				19.59	
		001 - 521 20 26 000 - Uniforms/Accessories				48.82	
		001 - 521 20 31 002 - Office/Operating Supplies				157.23	
		001 - 521 20 31 002 - Office/Operating Supplies				42.12	
		001 - 521 20 31 002 - Office/Operating Supplies				23.30	
		001 - 521 20 31 002 - Office/Operating Supplies				35.83	
		401 - 535 80 31 000 - Office Supplies				61.83	
422	01/22/2025	Claims	2	203624	Kyle Anderson	143.40	
		401 - 535 80 43 000 - Meals/Travel				143.40	
423	01/22/2025	Claims	2	203625	Ayon, Joseph & Kara	1,000.00	
		101 - 582 10 01 101 - Community Center Deposit Ref				1,000.00	
424	01/22/2025	Claims	2	203626	Ben-Ko-Matic Co	1,090.74	
		425 - 531 50 48 000 - Repairs/Maintenance				1,090.74	
425	01/22/2025	Claims	2	203627	Berg Vault Company	3,220.47	
		425 - 531 50 31 000 - Operating Supplies				129.47	
		102 - 536 20 34 000 - Liners				3,091.00	
426	01/22/2025	Claims	2	203628	Birch Equipment Co Inc	586.80	
		101 - 576 80 48 016 - City Hall				501.09	
		101 - 576 80 48 016 - City Hall				85.71	
427	01/22/2025	Claims	2	203629	Carl's Towing	496.30	
		001 - 521 20 41 001 - Professional Services				322.54	
		401 - 535 50 48 040 - Maintenance Of Vehicles				173.76	
428	01/22/2025	Claims	2	203630	Sandra Johnson dba Channel View Farms	5,820.80	
		101 - 576 80 31 013 - Operating Sup - Flowers-Holid				5,820.80	
429	01/22/2025	Claims	2	203631	Contech Eng Solns LLC	921.86	
		425 - 531 50 31 000 - Operating Supplies				921.86	
430	01/22/2025	Claims	2	203632	Cues, Inc,	1,661.58	
		401 - 535 50 48 000 - Maintenance Contracts				1,661.58	
431	01/22/2025	Claims	2	203633	DS Services of America, Inc.	64.56	
		103 - 542 30 31 000 - Operating Supplies				64.56	
432	01/22/2025	Claims	2	203634	Databar, Inc	2,932.12	
		425 - 531 50 42 010 - Postage				117.28	
		401 - 535 80 42 015 - Postage				1,905.88	
		412 - 537 80 42 010 - Postage				908.96	
433	01/22/2025	Claims	2	203635	Day Mgmt Corp, dba	597.30	
		001 - 521 10 48 000 - Repair/Maintenance-Equip				597.30	
434	01/22/2025	Claims	2	203636	Gregory Dixon	926.50	
		001 - 515 93 41 001 - Indigent Defense Conflict Cour				926.50	
435	01/22/2025	Claims	2	203637	E & E Lumber, Inc.	388.47	
		102 - 536 20 31 000 - Office Supplies				45.04	
		102 - 536 20 35 000 - Small Tools/Minor Equip				66.70	
		103 - 542 30 31 000 - Operating Supplies				18.72	
		103 - 542 64 31 004 - Street Sign Materials				28.08	
		101 - 576 80 48 001 - Riverfront				85.97	
		101 - 576 80 48 001 - Riverfront				10.86	

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 48 004 - Community Center			65.57	
			101 - 576 80 48 004 - Community Center			12.50	
			101 - 576 80 48 007 - Bingham Park			47.99	
			101 - 576 80 48 016 - City Hall			7.04	
436	01/22/2025	Claims	2	203638	Epic Land Solutions Inc	376.56	
			104 - 595 20 63 084 - RW - SR20 Cascade Trail - Phas			376.56	
437	01/22/2025	Claims	2	203639	Eurofins Enviro Testing	190.00	
			401 - 535 80 41 000 - Professional Services			190.00	
438	01/22/2025	Claims	2	203640	Family Promise of Skagit Valley	10,694.41	
			116 - 551 00 00 116 - Public Housing Services			6,161.15	
			117 - 551 00 00 117 - Affordable Housing - Operatio			4,533.26	
439	01/22/2025	Claims	2	203641	Angellyn Fierro	100.00	
			101 - 582 10 01 101 - Community Center Deposit Ref			100.00	
440	01/22/2025	Claims	2	203642	Gray & Osborne Inc	4,945.33	
			425 - 531 50 41 000 - Professional Services			4,945.33	
441	01/22/2025	Claims	2	203643	ICONIX Waterworks (US) Inc	2,693.75	
			401 - 535 50 48 010 - Maintenance Of Lines			2,693.75	
442	01/22/2025	Claims	2	203644	IWorQ Systems Inc.	4,200.00	
			001 - 524 20 41 000 - Professional Services			1,400.00	
			001 - 558 60 41 000 - Professional Services			1,400.00	
			001 - 595 10 41 000 - Professional Services			1,400.00	
443	01/22/2025	Claims	2	203645	KCDA Purchasing Cooperative	4,584.14	
			001 - 594 24 64 000 - Office Equipment			270.46	
			001 - 594 32 64 000 - Office Equipment			270.46	
			401 - 594 35 64 001 - Portable Equipment			3,772.76	
			001 - 594 58 64 000 - Office Equipment			270.46	
444	01/22/2025	Claims	2	203646	L N Curtis & Sons	788.31	
			001 - 521 20 26 000 - Uniforms/Accessories			604.21	
			001 - 521 20 26 000 - Uniforms/Accessories			184.10	
445	01/22/2025	Claims	2	203647	The Language Exchange, Inc	910.00	
			001 - 512 50 41 040 - Language Interpreter			300.00	
			001 - 512 50 41 040 - Language Interpreter			610.00	
446	01/22/2025	Claims	2	203648	Lauts Inc dba Lautenbach Industries	1,822.50	
			412 - 537 60 47 015 - Construction Demolition Land I			295.00	Byk bucko
			412 - 537 60 47 015 - Construction Demolition Land I			292.50	206 puget
			412 - 537 60 47 015 - Construction Demolition Land I			760.00	Faber, brickyard park
			412 - 537 60 47 015 - Construction Demolition Land I			475.00	206 Puget & Faber
447	01/22/2025	Claims	2	203649	Les Schwab Tire Center	2,036.73	
			001 - 521 20 48 010 - Repair & Maint - Auto			1,755.46	Veh 276 Bass
			412 - 537 60 47 011 - Site Recycling Disposal			281.27	Site recycle tires
448	01/22/2025	Claims	2	203650	Mark Christ, Architect	1,016.78	
			101 - 594 76 63 025 - Olmsted Park			1,016.78	
449	01/22/2025	Claims	2	203651	McLoughlin & Eardley Corp	2,849.48	
			501 - 594 21 64 501 - Equip & Vehicles - Police			2,849.48	
450	01/22/2025	Claims	2	203652	Mountain Law, PLLC	8,156.00	
			001 - 512 50 41 040 - Language Interpreter			240.00	
			001 - 515 93 41 000 - Indigent Defender			7,916.00	
451	01/22/2025	Claims	2	203653	Northwest Clean Air Agency	6,837.00	
			001 - 553 70 41 000 - NW Air Pollution			6,837.00	

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
452	01/22/2025	Claims	2	203654	Oliver-Hammer, Inc	1,674.04	
					401 - 535 80 35 010 - Safety Equipment	831.59	
					401 - 535 80 35 010 - Safety Equipment	842.45	
453	01/22/2025	Claims	2	203655	Parker Corporate Svcs, Inc.	125.00	
					103 - 542 30 49 010 - Misc-Dues/Subscriptions	125.00	
454	01/22/2025	Claims	2	203656	Public Safety Testing, Inc	186.00	
					001 - 521 20 41 001 - Professional Services	186.00	
455	01/22/2025	Claims	2	203657	RH2 Engineering Inc	5,872.28	
					401 - 594 35 63 000 - Engineering Services	5,872.28	
456	01/22/2025	Claims	2	203658	Ramaker & Associates, Inc	2,125.00	
					001 - 591 80 70 517 - Leases + Subscription IT (SBITA	2,125.00	
457	01/22/2025	Claims	2	203659	Red's Mobile 24-Hour Truck & Equip Repai	656.33	
					412 - 537 50 48 000 - Repairs/maint-equip	656.33	Unit 526
458	01/22/2025	Claims	2	203660	Ricoh USA, Inc	126.66	
					001 - 514 23 45 000 - Operating Rentals/Leases	101.63	
					101 - 576 80 48 010 - Office Equip	25.03	
459	01/22/2025	Claims	2	203661	Ricoh USA, Inc	924.32	
					001 - 514 23 45 000 - Operating Rentals/Leases	462.16	
					001 - 591 10 70 520 - Leases + Subscription IT (SBITA	154.05	
					001 - 591 20 70 524 - Leases + Subscription IT (SBITA	154.06	
					001 - 591 60 70 519 - Leases + Subscription IT (SBITA	154.05	
460	01/22/2025	Claims	2	203662	Kevin Rogerson	200.00	
					001 - 512 50 41 010 - Municipal Court Judge	200.00	
461	01/22/2025	Claims	2	203663	Kassandra Salas	100.00	
					101 - 582 10 01 101 - Community Center Deposit Ref	100.00	
462	01/22/2025	Claims	2	203664	Sedro-Woolley Auto Parts Inc	122.43	
					401 - 535 50 48 040 - Maintenance Of Vehicles	71.35	
					103 - 542 30 31 000 - Operating Supplies	39.14	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	11.94	
463	01/22/2025	Claims	2	203665	Skagit Cnty Treasurer	25.50	
					635 - 589 30 05 635 - County Crime Victim Witness P	25.50	
464	01/22/2025	Claims	2	203666	Skagit Council Of Governments	10,702.00	
					001 - 558 60 41 050 - SCOG	10,702.00	
465	01/22/2025	Claims	2	203667	Skagit Farmers Supply	89.81	
					001 - 521 20 31 002 - Office/Operating Supplies	0.50	
					001 - 521 20 31 002 - Office/Operating Supplies	10.85	
					401 - 535 50 48 010 - Maintenance Of Lines	48.86	
					401 - 535 80 35 000 - Small Tools & Minor Equip	29.60	
466	01/22/2025	Claims	2	203668	Skagit Regional Health	110.00	
					412 - 537 80 31 000 - Operating Supplies	110.00	Kallio physical
467	01/22/2025	Claims	2	203669	State Auditor's Office	1,050.50	
					001 - 514 23 41 000 - State Auditing	1,050.50	
468	01/22/2025	Claims	2	203670	Stiles & Lehr Law Inc., PS	4,530.50	
					001 - 512 50 41 010 - Municipal Court Judge	4,530.50	
469	01/22/2025	Claims	2	203671	Systems Design West, LLC	4,086.89	
					001 - 522 21 41 000 - EMS Professional Services-Sys I	4,086.89	
470	01/22/2025	Claims	2	203672	Paul Taylor	1,775.00	

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 7

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 521 20 27 000 - Retired Medical			1,775.00	
471	01/22/2025	Claims	2	203673	Thompson, Guildner & Assoc, Inc P.S.	15,829.10	
			001 - 515 41 41 000 - Ext Legal-City Attorney			14,569.05	
			001 - 515 45 41 000 - Legal - Litigation			1,260.05	
472	01/22/2025	Claims	2	203674	Town of La Conner	2,441.67	
			412 - 537 60 47 021 - Curbside Yard Waste Disposal			2,441.67	
473	01/22/2025	Claims	2	203675	Traffic Safety Supply Co, Inc	6,048.25	
			101 - 594 76 63 025 - Olmsted Park			6,048.25	
474	01/22/2025	Claims	2	203676	Vestis Group, Inc	20.40	
			401 - 535 80 49 000 - Laundry			6.64	
			412 - 537 80 49 000 - Misc-Laundry			8.76	
			103 - 542 30 49 000 - Misc-Laundry			5.00	
475	01/22/2025	Claims	2	203677	WA Assoc Of Building Off	870.00	
			001 - 524 20 49 010 - Misc-Dues			580.00	
			001 - 524 20 49 010 - Misc-Dues			290.00	
476	01/22/2025	Claims	2	203678	WA Assoc Of Sheriffs &	320.00	
			001 - 521 20 49 010 - Dues/Subscriptions			245.00	
			001 - 521 20 49 010 - Dues/Subscriptions			75.00	
477	01/22/2025	Claims	2	203679	WA St Off of Treasurer	1,955.09	
			635 - 586 30 00 635 - State Court Fees Remittance			1,955.09	
478	01/22/2025	Claims	2	203680	WA St Patrol	53.00	
			001 - 521 20 41 040 - Intergov Svc-Gun Permits			53.00	
479	01/22/2025	Claims	2	203681	World Kinect Energy Services, dba	1,866.17	
			412 - 537 80 32 000 - Auto Fuel/Diesel			1,866.17	
			001 Current Expense Fund			87,762.54	
			101 Parks & Facilities Fund			22,397.83	
			102 Cemetery Fund			3,436.09	
			103 Street Fund			1,245.85	
			104 Arterial Street Fund			731.39	
			106 Cemetery Endowment Fund			5.25	
			116 Affordable Housing - HB 1406			6,161.15	
			117 Housing and Related Services			4,533.26	
			401 Sewer Operations Fund			29,622.13	
			412 Solid Waste Operations Fund			21,355.07	
			425 Stormwater Operations			8,721.82	
			501 Equipment Replacement Fund			2,913.48	
			631 Suspense Fund			570.28	
			635 Custodial Fund			2,546.91	
							Claims:
							192,003.05

CHECK REGISTER

City Of Sedro-Woolley

Time: 13:02:08 Date: 01/14/2025

01/22/2025 To: 01/22/2025

Page: 8

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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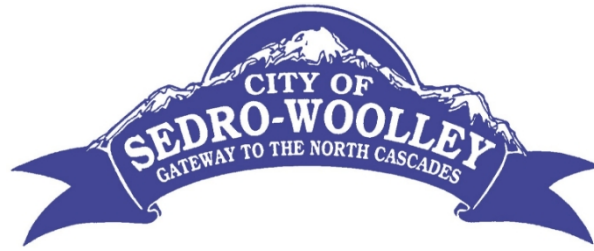
CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

_____ Finance Director	_____ Date
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_____ Finance Committee Member	_____ Date
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_____ Finance Committee Member	_____ Date
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_____ Finance Committee Member	_____ Date
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City Council Agenda Item

Agenda Item No.: e.3.

Date: January 22, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Check Register - Off-Cycle

RECOMMENDED ACTION:

Motion to approve check register, EFTs, and payroll as described.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

Claims EFT for CPL remittance to the WA State Dept of Professional Licenses.

FISCAL IMPACT, IF APPROPRIATE:

Claims EFT, totaling \$273.00

ATTACHMENTS:

1. 2025-01-10 Check Register

CHECK REGISTER

City Of Sedro-Woolley

Time: 09:48:15 Date: 01/10/2025

01/10/2025 To: 01/10/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
297	01/10/2025	Claims	2	EFT	WA St Dept of Prof Licen	273.00	
			001 - 521 20 41 040 - Intergov Svc-Gun Permits			273.00	
			001 Current Expense Fund			273.00	
						273.00	Claims: 273.00

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

Finance Director

Date

Finance Committee Member

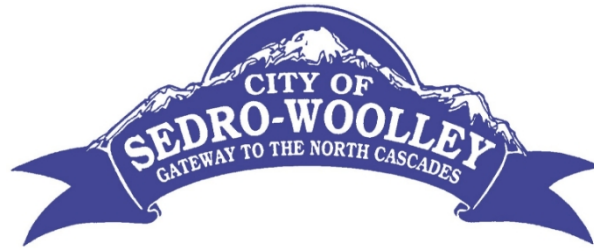
Date

Finance Committee Member

Date

Finance Committee Member

Date



City Council Agenda Item

Agenda Item No.: e.4.

Date: January 22, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Check Register - 13th Month

RECOMMENDED ACTION:

Motion to approve check register, EFTs and payroll as described.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

Claims checks #203682 through #203741, plus EFTs. Last payments associated with the 2024 budget.

FISCAL IMPACT, IF APPROPRIATE:

Claims checks, plus EFTs, totaling \$455,932.22

ATTACHMENTS:

1. 2024-12-31 Check Register (13th mo)

CHECK REGISTER

City Of Sedro-Woolley

Time: 14:57:35 Date: 00/00/0000

12/31/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
13330	12/31/2024	Claims	2	EFT	City of Sedro-Woolley	14.45	
					101 - 576 80 47 053 - Other Utilities	14.45	
13331	12/31/2024	Claims	2	EFT	City of Sedro-Woolley	14.45	
					104 - 595 20 63 082 - RW Trail Road Extension	14.45	
13332	12/31/2024	Claims	2	EFT	City of Sedro-Woolley	14.45	
					104 - 595 20 63 082 - RW Trail Road Extension	14.45	
13333	12/31/2024	Claims	2	EFT	City of Sedro-Woolley	95.84	
					101 - 576 80 47 025 - Olmsted Park	95.84	
13334	12/31/2024	Claims	2	EFT	City of Sedro-Woolley	40.61	
					001 - 558 60 49 041 - Miscellaneous - Planning And	40.61	
13335	12/31/2024	Claims	2	EFT	WEX Bank	142.52	
					102 - 536 20 32 000 - Auto Fuel/Diesel	142.52	
13336	12/31/2024	Claims	2	EFT	WEX Bank	47.46	
					001 - 518 20 32 000 - Auto Fuel	47.46	
13337	12/31/2024	Claims	2	EFT	WEX Bank	353.82	
					101 - 576 80 32 000 - Auto Fuel/Diesel	353.82	
13338	12/31/2024	Claims	2	EFT	WEX Bank	34.67	
					001 - 518 20 32 000 - Auto Fuel	34.67	
13339	12/31/2024	Claims	2	EFT	WEX Bank	5,641.68	
					001 - 521 20 32 000 - Auto Fuel	5,641.68	
13340	12/31/2024	Claims	2	EFT	WEX Bank	253.70	
					412 - 537 80 32 000 - Auto Fuel/Diesel	253.70	Fuel 514
13341	12/31/2024	Claims	2	EFT	WEX Bank	98.07	
					425 - 531 50 32 000 - Vehicle Fuel	98.07	
13342	12/31/2024	Claims	2	EFT	WEX Bank	429.97	
					103 - 542 30 32 000 - Auto Fuel/Diesel	429.97	
13343	12/31/2024	Claims	2	EFT	WEX Bank	177.59	
					401 - 535 80 32 000 - Auto Fuel/Diesel	177.59	
13344	12/31/2024	Claims	2	EFT	WEX Bank	3,658.50	
					001 - 522 20 32 000 - Auto Fuel/Diesel	3,658.50	
13345	12/31/2024	Claims	2	EFT	NW Fiber LLC, dba Ziply Fiber	236.30	
					001 - 518 80 42 021 - Internet Services	236.30	
13346	12/31/2024	Claims	2	EFT	NW Fiber LLC, dba Ziply Fiber	459.99	
					401 - 535 80 42 020 - Telephone	459.99	
13347	12/31/2024	Claims	2	203682	5 Star Services Inc	23,131.80	
					101 - 594 76 31 000 - Buildings & Structures	23,131.80	
13348	12/31/2024	Claims	2	203683	911 Circuits LLC	1,750.50	
					501 - 594 21 64 501 - Equip & Vehicles - Police	1,750.50	
13349	12/31/2024	Claims	2	203684	Amazon Capital Svcs, Inc	97.27	
					001 - 524 20 31 000 - Off/Oper Supps & Books	11.29	
					401 - 535 80 31 000 - Office Supplies	16.84	
					001 - 558 60 31 000 - Supplies/Books	11.28	
					101 - 576 80 48 005 - Senior Center	15.15	
					101 - 576 80 48 016 - City Hall	31.43	
					001 - 595 10 31 000 - Supplies	11.28	
13350	12/31/2024	Claims	2	203685	Angel Armor LLC	5,657.95	
					001 - 521 20 26 020 - Ballistic Vests	5,657.95	

CHECK REGISTER

City Of Sedro-Woolley

Time: 14:57:35 Date: 00/00/0000

12/31/2024 To: 12/31/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
13351	12/31/2024	Claims	2	203686	Beaver Lake Quarry	2,453.56	
					103 - 542 30 48 002 - Crushed Aggregate	2,453.56	
13352	12/31/2024	Claims	2	203687	Bonner Electrical Contracting LLC	1,688.25	
					101 - 576 80 48 016 - City Hall	1,688.25	
13353	12/31/2024	Claims	2	203688	Boulder Park Inc	18,209.75	
					401 - 535 80 35 020 - Solids Handling	18,209.75	
13354	12/31/2024	Claims	2	203689	Carl's Towing	322.54	
					001 - 521 20 41 001 - Professional Services	322.54	
13355	12/31/2024	Claims	2	203690	City of Sedro-Woolley	161.47	
					104 - 559 30 01 105 - Utility Payment on Redeveloprr	161.47	
13356	12/31/2024	Claims	2	203691	Cowling & Co. LLC	47,076.10	
					505 - 594 48 60 020 - Eng - PW Veh Storage Bldg	853.50	
					101 - 594 76 63 025 - Olmsted Park	44,782.60	
					101 - 594 76 63 025 - Olmsted Park	1,440.00	
13357	12/31/2024	Claims	2	203692	Daily Journal Of Commerce	140.30	
					104 - 595 10 63 078 - Eng - Jones/John Liner BNSF U	140.30	
13358	12/31/2024	Claims	2	203693	Dwayne Lanes Skagit, Inc	1,611.40	
					001 - 521 20 48 010 - Repair & Maint - Auto	1,611.40	Veh 276 Bass
13359	12/31/2024	Claims	2	203694	E & E Lumber, Inc.	33.72	
					401 - 535 80 35 000 - Small Tools & Minor Equip	10.38	
					103 - 542 30 31 000 - Operating Supplies	23.34	
13360	12/31/2024	Claims	2	203695	Envisio Solutions Inc.	20,975.00	
					001 - 591 90 70 513 - Leases + Subscription IT (SBITA	20,975.00	
13361	12/31/2024	Claims	2	203696	Facet NW, Inc	13,555.98	
					001 - 558 60 41 000 - Professional Services	13,555.98	
13362	12/31/2024	Claims	2	203697	Cleotilde Felix	1,651.72	
					001 - 512 50 41 000 - Professional Services	1,651.72	
13363	12/31/2024	Claims	2	203698	Angellyn Fierro	100.00	
					101 - 582 10 01 101 - Community Center Deposit Ref	100.00	
13364	12/31/2024	Claims	2	203699	Ruben Fortuna	727.89	
					001 - 521 20 28 000 - Employee Wellness	727.89	
13365	12/31/2024	Claims	2	203700	Keira G. Foster	98.34	
					001 - 521 20 28 000 - Employee Wellness	98.34	
13366	12/31/2024	Claims	2	203701	Brent Frisbee	707.40	
					412 - 537 80 31 000 - Operating Supplies	407.40	
					412 - 537 80 31 000 - Operating Supplies	300.00	
13367	12/31/2024	Claims	2	203702	Good to Go!	3.00	
					001 - 521 40 43 000 - Travel	3.00	
13368	12/31/2024	Claims	2	203703	Jim Gutierrez	501.70	
					101 - 576 80 28 000 - Employee Wellness	501.70	
13369	12/31/2024	Claims	2	203704	Humane Society Of Skagit	528.00	
					001 - 521 20 41 021 - Humane Society	528.00	
13370	12/31/2024	Claims	2	203705	Alan F Jongsma	6,170.00	
					001 - 524 20 41 000 - Professional Services	6,170.00	
13371	12/31/2024	Claims	2	203706	Kevin Kesti	758.56	
					101 - 576 80 28 000 - Employee Wellness	758.56	

CHECK REGISTER

City Of Sedro-Woolley

Time: 14:57:35 Date: 00/00/0000

12/31/2024 To: 12/31/2024

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
13372	12/31/2024	Claims	2	203707	LTi, Inc.	6,720.81	
					103 - 542 66 31 000 - Operating Supplies	6,720.81	
13373	12/31/2024	Claims	2	203708	Harrison McGaughey	600.00	
					001 - 521 20 28 000 - Employee Wellness	600.00	
13374	12/31/2024	Claims	2	203709	Miles Sand & Gravel Co.	1,672.44	
					103 - 542 66 31 000 - Operating Supplies	1,672.44	
13375	12/31/2024	Claims	2	203710	Walter E Nelson Co. of N. WA	393.87	
					401 - 535 80 31 010 - Operating Supplies	393.87	
13376	12/31/2024	Claims	2	203711	Nelson Dist, Inc. dba Nelson-Reisner	913.66	
					001 - 522 20 32 000 - Auto Fuel/Diesel	17.15	
					401 - 535 80 31 010 - Operating Supplies	626.66	
					412 - 537 80 32 000 - Auto Fuel/Diesel	269.85	
13377	12/31/2024	Claims	2	203712	Oliver-Hammer, Inc	716.66	
					412 - 537 80 31 000 - Operating Supplies	168.31	
					412 - 537 80 31 000 - Operating Supplies	92.29	
					103 - 542 30 35 010 - Safety Equipment	119.44	
					101 - 576 80 35 010 - Safety Equipment	336.62	
13378	12/31/2024	Claims	2	203713	PROCUM LLC	78.00	
					401 - 535 80 41 000 - Professional Services	78.00	
13379	12/31/2024	Claims	2	203714	Reichhardt & Ebe	2,063.73	
					104 - 595 10 63 081 - Eng - John Line Rd. Bike/Ped	305.16	
					104 - 595 10 63 081 - Eng - John Line Rd. Bike/Ped	333.54	
					104 - 595 10 63 089 - Eng - John Liner Rd Arterial	1,425.03	
13380	12/31/2024	Claims	2	203715	Ricoh USA, Inc	114.48	
					103 - 542 30 31 000 - Operating Supplies	114.48	
13381	12/31/2024	Claims	2	203716	Brent Schiefelbein	322.85	
					101 - 576 80 28 000 - Employee Wellness	322.85	
13382	12/31/2024	Claims	2	203717	Sedro-Woolley Auto Parts Inc	92.52	
					412 - 537 80 31 000 - Operating Supplies	92.52	
13383	12/31/2024	Claims	2	203718	Sedro-Woolley Farmers Mkt	2,500.00	
					108 - 557 30 41 014 - S-W Farmers Market	2,500.00	
13384	12/31/2024	Claims	2	203719	Sedro-Woolley School Dist	13,383.00	
					001 - 518 65 40 001 - Impact Fee Distribution (school	13,383.00	
13385	12/31/2024	Claims	2	203720	Skagit 911	69,947.22	
					001 - 521 20 41 055 - 911 Contracted Services	65,038.13	
					001 - 522 20 41 020 - Central Dispatch	4,909.09	
13386	12/31/2024	Claims	2	203721	Skagit Cnty Auditor	12,507.71	
					001 - 514 90 41 000 - Voter Registration Costs	12,507.71	
13387	12/31/2024	Claims	2	203722	Skagit Cnty Public Works	97,294.24	
					412 - 537 60 47 000 - Solid Waste Disposal	97,294.24	
13388	12/31/2024	Claims	2	203723	Skagit Cnty Sheriff Office	313.12	
					001 - 523 60 41 010 - Prisoner Transport	313.12	
13389	12/31/2024	Claims	2	203724	Skagit Conservation District	822.07	
					425 - 531 50 41 002 - Contracted Services	822.07	
13390	12/31/2024	Claims	2	203725	PNG Media LLC, dba Skagit Publishing	306.66	
					001 - 558 60 41 010 - Advertising	96.84	
					104 - 595 10 63 078 - Eng - Jones/John Liner BNSF U	209.82	

CHECK REGISTER

City Of Sedro-Woolley

Time: 14:57:35 Date: 00/00/0000

12/31/2024 To: 12/31/2024

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
13391	12/31/2024	Claims	2	203726	Skagit Valley Family YMCA	7,700.00	
					117 - 551 00 00 117 - Affordable Housing	7,700.00	
13392	12/31/2024	Claims	2	203727	Smarsh Inc.	168.69	
					001 - 591 80 70 517 - Leases + Subscription IT (SBITA	168.69	
13393	12/31/2024	Claims	2	203728	Stericycle	65.75	
					001 - 521 20 41 001 - Professional Services	65.75	
13394	12/31/2024	Claims	2	203729	Thompson, Guildner & Assoc, Inc P.S.	15,576.45	
					001 - 515 41 41 000 - Ext Legal-City Attorney	13,636.90	
					001 - 515 45 41 000 - Legal - Litigation	1,939.55	
13395	12/31/2024	Claims	2	203730	Tracy Buckham	8,681.07	
					001 - 521 20 41 023 - Canine	3,717.75	
					425 - 531 50 48 000 - Repairs/Maintenance	1,981.66	
					412 - 537 50 48 010 - Repairs/Maint-Building	2,231.66	
					101 - 576 80 48 000 - Repairs/Maintenance	250.00	
					101 - 576 80 48 001 - Riverfront	500.00	
13396	12/31/2024	Claims	2	203731	Trico Companies LLC	8,886.80	
					401 - 594 35 64 401 - Machinery & Equip	8,886.80	
13397	12/31/2024	Claims	2	203732	Util Underground Loc Ctr	75.36	
					401 - 535 80 31 010 - Operating Supplies	75.36	
13398	12/31/2024	Claims	2	203733	Vestis Group, Inc	81.60	
					401 - 535 80 49 000 - Laundry	6.64	
					401 - 535 80 49 000 - Laundry	6.64	
					401 - 535 80 49 000 - Laundry	6.64	
					401 - 535 80 49 000 - Laundry	6.64	
					412 - 537 80 49 000 - Misc-Laundry	8.91	
					412 - 537 80 49 000 - Misc-Laundry	8.91	
					412 - 537 80 49 000 - Misc-Laundry	8.91	
					412 - 537 80 49 000 - Misc-Laundry	8.76	
					103 - 542 30 49 000 - Misc-Laundry	4.85	
					103 - 542 30 49 000 - Misc-Laundry	4.85	
					103 - 542 30 49 000 - Misc-Laundry	4.85	
					103 - 542 30 49 000 - Misc-Laundry	5.00	
13399	12/31/2024	Claims	2	203734	WWCPA	80.00	
					401 - 535 80 49 030 - Misc-Tuition/Registration	25.00	
					401 - 535 80 49 030 - Misc-Tuition/Registration	55.00	
13400	12/31/2024	Claims	2	203735	Whitney Equipment Co.	30,491.51	
					425 - 594 31 63 000 - Collection System	30,491.51	
13401	12/31/2024	Claims	2	203736	Wilbur Ellis Holdings Inc.	181.00	
					101 - 576 80 31 100 - Fertilizer/Herbicide	181.00	
13402	12/31/2024	Claims	2	203737	Woods Acquisition Corp	125.63	
					401 - 535 50 48 060 - Maintenance Of Buildings	64.51	
					401 - 535 80 31 010 - Operating Supplies	33.99	
					001 - 595 10 31 000 - Supplies	27.13	
13403	12/31/2024	Claims	2	203738	Woolley Fiber Quilters	100.00	
					101 - 582 10 02 101 - Senior Center Deposit Refund	100.00	
13404	12/31/2024	Claims	2	203739	World Kinect Energy Services, dba	1,917.23	
					412 - 537 80 32 000 - Auto Fuel/Diesel	1,917.23	
13405	12/31/2024	Claims	2	203740	Zachor, Stock & Krepps, Inc PS	8,840.00	
					001 - 515 41 41 001 - Ext Legal-Prosecutor	8,840.00	

CHECK REGISTER

City Of Sedro-Woolley

Time: 14:57:35 Date: 00/00/0000

12/31/2024 To: 12/31/2024

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
13406	12/31/2024	Claims	2	203741	Zoll Medical Corporation	2,371.82	
		001 - 522 20 35 000 - Small Tools & Minor Equip				488.70	
		001 - 522 20 35 000 - Small Tools & Minor Equip				1,883.12	
		001 Current Expense Fund				188,627.52	
		101 Parks & Facilities Fund				74,604.07	
		102 Cemetery Fund				142.52	
		103 Street Fund				11,553.59	
		104 Arterial Street Fund				2,604.22	
		108 Lodging Tax Fund				2,500.00	
		117 Housing and Related Services				7,700.00	
		401 Sewer Operations Fund				29,140.30	
		412 Solid Waste Operations Fund				103,062.69	
		425 Stormwater Operations				33,393.31	
		501 Equipment Replacement Fund				1,750.50	
		505 Public Works Facility Fund				853.50	
							Claims: 455,932.22
						455,932.22	

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

Finance Director

Date

Finance Committee Member

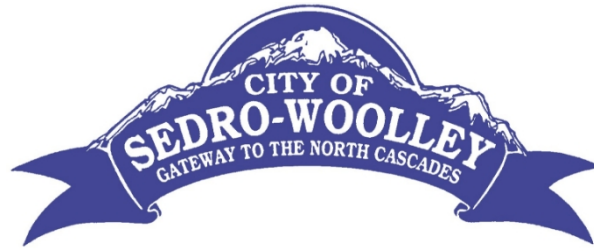
Date

Finance Committee Member

Date

Finance Committee Member

Date



City Council Agenda Item

Agenda Item No.: e.5.

Date: January 22, 2025

From: Nathan Salseina, Maintenance Operations Supervisor

Subject: Surplus Maintenance Operation – Resolution 1156-25

RECOMMENDED ACTION:

Motion to approve Resolution 1156-25 declaring certain maintenance operation division property as surplus and authorizing its disposition.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

All items on this list or no longer needed by the City and have been replaced as required.

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. Resolution 1156-25 Surplus Resolution

**A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY DECLARING CERTAIN
PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION**

WHEREAS, the equipment identified and listed below has been determined by the City's Public Works Maintenance & Operations Supervisor to no longer be critical to the City of Sedro-Woolley's needs or operational use, are obsolete or nonfunctional, and

WHEREAS, the City Council of the City of Sedro-Woolley has determined that it is in the best interest of City to declare as surplus the equipment, and

WHEREAS, The City Council is authorized to declare as surplus those items no longer deemed to be necessary to the City's service requirements under RCW 35.22.280 (B), and

WHEREAS, the City Council delegates to the Public Works Maintenance & Operations Supervisor the authority to dispose of the property by auction, private sale, sealed bid, through a broker or agent, or other lawful means.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS
FOLLOWS:**

Section 1. The City Council does hereby declare the following to be surplus:

ITEM		Quantity
1. Dewalt Battery Powered Sawzall	Tag #0870PW	1
2. Dewalt Battery Powered Drill	Tag # 0869PW & 3422	2
3. Dewalt Battery Powered Skillsaw	Tag #0118PW	1
4. Dewalt Battery Powered Drills	Tag #3250 & 3251	2
5. Dewalt Battery Powered Imp Gun	No Tag #	2
6. Dewalt Battery Impact Wrench	No Tag #	1
7. Makita Power Drill	Tag #3272	1
8. Hitachi Battery Powered Drills	Tag #3274 & 3492	2
9. Billy Goat Vacuum	Tag #3218	1
10. Makita Belt Sander	Tag #0750	1
11. Makita Orbital Sander	Tag #3400	1
12. Pro Lift Bench Grinder	Tag#0750	1
13. Numatic Backpack Vacuum	Tag#3222	1
14. Hitachi Chop Saw	Tag# 3244	1

PASSED by majority vote of the members of the Sedro-Woolley City Council this 22nd
day of January, 2025

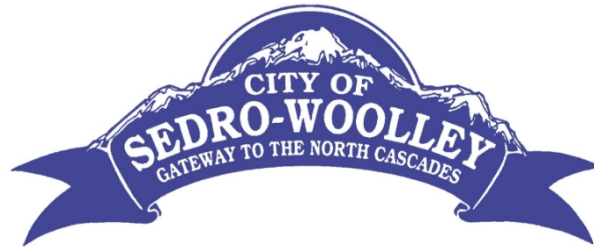
Julia Johnson, Mayor

Attest:

Kelly Kohnken, Finance Director

Approved as to form:

Nikki Thompson, City Attorney



City Council Agenda Item

Agenda Item No.: e.6.

Date: January 22, 2025

From: Kyle Anderson, Assistant Engineer

Subject: Change Order - Fisher Construction Group, Inc. - Waste Water Treatment Plant and Sewer Lift Station

RECOMMENDED ACTION:

Motion to approve change order with Fisher Construction Group, Inc. and authorization for the Public Works Director to execute a change order with Fisher Construction Group, Inc. for associated service repairs for the Waste Water Treatment Plant and Sewer Lift Station Equipment, not to exceed \$100,000.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

The Sedro-Woolley WWTP was originally constructed in 1956 with major upgrades in 1973, 1993, 1999, and 2000. As the current plant is reaching the end of its life cycle, maintenance efforts and repairs are intermittently necessary to keep the plant up and running.

The City currently has a contract in place with Fisher Construction Group for repair services to the Waste Water Treatment Plant Facility and Sewer Lift Station Equipment. The original contract began on May 25, 2023 and is set to expire on May 31, 2025. The original contract amount was \$50,000.00 and was signed by the City Administrator per the City's Procurement Policy.

As several task orders have been issued and completed for equipment repairs at the Waste Water Treatment Plant, the remaining balance left on the original contract is \$3,367.66.

In anticipation of additional necessary repairs (which can come in the form of emergency repairs on short notice), this change order would continue to give the City the opportunity to conduct these repairs.

Total value of the amendment is \$50,000 which brings the new contract total to a not exceed limit of \$100,000.

Staff recommends authorization to execute the contract modification.

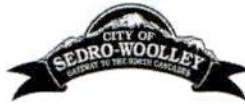
FISCAL IMPACT, IF APPROPRIATE:

As presented the contract modification is an increase of \$50,000.00. There is sufficient budget available

to make this modification.

ATTACHMENTS:

1. Signed_2023-PW-28 Fisher Construction Group Inc PW Agreement
2. CO 1



SMALL PUBLIC WORKS AGREEMENT NO. 2023-PW-28 (For Projects Under \$350,000)

THIS SMALL PUBLIC WORKS AGREEMENT ("Contract") is made and entered into this **25th** day of **May 2023**, by and between the City of Sedro-Woolley, a Washington State municipal corporation ("City"), and **Fisher Construction Group Inc.**, a Washington Incorporated ("Contractor")

WHEREAS, the City desires to accomplish certain public works entitled **2023 Unit Priced Wastewater Treatment Plant and Sewer Lift Station Equipment Repairs** ("the Project") having an estimated cost \$350,000 or less; and

WHEREAS, the City solicited written Bid Proposals for the Project.

WHEREAS, whereas the City received and reviewed written Bid Proposals for the Project, and has determined that Contractor is the lowest responsible bidder; and

WHEREAS, the Contractor and the City desire to enter into this Contract for the Project in accordance with the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the terms, conditions and agreements contained herein, the City and Contractor agree as follows:

1. Scope of Work—the Project.

The Contractor shall perform, carry out and complete the **2023 Unit Priced Wastewater Treatment Plant and Sewer Lift Station Equipment Repairs** ("Project") in accordance with this Contract and the incorporated Contract Documents specified in Section 2.

The Project shall be completed no later than **May 31, 2025**.

2. Contract Documents.

The following documents are incorporated into the Contract by this reference:

- A. Invitation for Bid
- B. Plans and Contract Drawings.
- C. Scope of Work.
- D. Proposal/Bid Submittal (attached).
- E. Current Standard Specifications for Road, Bridge, and Municipal Construction (WSDOT/APWA) ("Standard Specifications") (referenced but not attached).
- F. WSDOT Amendments to the Standard Specifications (referenced but not attached)
- G. Current APWA Supplement General Special Provisions (referenced but not attached).
- H. City Engineering Standards (referenced but not attached)
- I. Addenda (**if any**)
- J. Payment and Performance Bond (attached if applicable).
- K. Retainage Bond (optional-see Section 5).

In the event of any inconsistencies or conflicts between the language of this Contract and these incorporated documents, the language of the Contract shall prevail over the language of the documents.

3. Commencement of Work.

Work shall not proceed under this Contract until the Contractor has met following conditions:

- A. Contract has been signed and fully executed by the parties.
- B. The Contractor has provided the City with the certificates of insurance required under Section 22.
- C. The Contractor has obtained a license to do business in the project location.

- D. The Contractor has provided the City with satisfactory documentation that Contractor is licensed and bonded as a contractor in the Washington State.

These conditions shall be satisfied within ten (10) calendar days of the City's Notice of Award of the Contract to the Contractor. Upon satisfaction of these conditions, the City shall issue a Notice to Proceed and Contractor shall commence work within five (5) calendar days of the date of said Notice.

4. Time is of the Essence/Liquidated Damages.

Time is of the essence in the performance of this Contract. The Contractor shall diligently pursue the Project work to physical completion by the date specified in Section 1. If said work is not completed within the time specified, the Contractor agrees to pay the City as liquidated damages the sum set forth in Section 1-08.9 of the Standard Specifications for each and every calendar day said work remains uncompleted after expiration of the specified time.

5. Payment for Project.

A. **Total Contract Sum for Project.** Excluding approved changes orders, the City shall pay the Contractor for satisfactory completion of task ordered work under the Contract a total Contract Sum not to exceed **\$50,000.00** (Fifty thousand dollars and no/100) in accordance with the Contractors rate schedule, bid price in the bid Proposal or proposal price in the Proposal and including all applicable Washington State Sales Tax. The total Contract Sum includes all expenses and costs incurred in planning, designing and constructing the Project, including, but not limited to, applicable sales and use taxes, costs and expenses for overhead, profit, labor, materials, supplies, permits, subcontractors, consultants, and professional services necessary to construct and complete the Project.

B. **Payments shall be for Performance of Project Work.** Payments for work provided hereunder shall be made following the performance of such work, unless otherwise permitted by law and approved in writing by the City. No payment shall be made for any work rendered by the Contractor except as identified and set forth in this Contract.

C. **Right to Withhold Payments if Work is Unsatisfactory.** If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract.

D. **Payments.** Subject to F below, progress payments shall be based on the timely submittal by the Contractor of the City's standard payment request form. The form shall be appropriately completed and signed by the Contractor. Applications for payment not signed and/or completed shall be considered incomplete and ineligible for payment consideration. The City shall initiate authorization for payment after receipt of a satisfactorily completed payment request form and shall make payment to the Contractor within approximately thirty (30) calendar days thereafter.

E. **Payments for Alterations and/or Additions.** Requests for changes orders and/or payments for any alterations in or additions to the work provided under this Contract shall be in accordance with the change order process set forth in Section 1-04.4 of the Standard Specifications.

F. **Final Payment.** Pursuant to RCW Chapter 60.28, a sum equal to five percent (5%) of the monies earned by the Contractor will be retained from payments made by the City to the Contractor under this Contract when payment and performance bonds are required. For Small Works Roster projects under \$150,000; payment and performance bonds may be waived and the sum equal to ten percent (10%) of the monies earned by the Contractor will be retained from payments made by the City to the Contractor. This retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to RCW Title 82 and (2) the claims of any person arising under the Contract.

For Small Works Roster projects under \$50,000 the City may waive the payment and performance bond requirements of RCW Chapter 39.08 and the retainage requirements of RCW Chapter 60.28.011(1) (a) for contracts solicited and awarded through the limited public works process as outlined in RCW Chapter 39.04.155(3).

Monies retained under the provisions of RCW Chapter 60.28 shall, at the option of the Contractor, be:

1. Retained in a fund by the City; or
2. Deposited by the City in an escrow (interest-bearing) account in a bank, mutual saving bank, or savings and loan association (interest on monies so retained shall be paid to the Contractor). Deposits are to be in the name of the City and are not to be allowed to be withdrawn without the City's written authorization. The City will issue a check representing

the sum of the monies reserved, payable to the bank or trust company. Such check shall be converted into bonds and securities chosen by the Contractor as the interest accrues.

At or before the time the Contract is executed, the Contractor shall designate the option desired. The Contractor in choosing option (2) agrees to assume full responsibility to pay all costs that may accrue from escrow services, brokerage charges or both, and further agrees to assume all risks in connection with the investment of the retained percentages in securities. The City may also, at its option, accept a bond in lieu of retainage.

Release of the retainage will be made sixty (60) calendar days following the Final Acceptance of the Project provided the following conditions are met:

1. Affidavits of Wages Paid for the Contractor and all Subcontractors are on file with the Contracting Agency (RCW 39.12.040).
2. A release has been obtained from the Washington State Department of Revenue.
3. A certificate of Payment of Contributions Penalties and Interest on Public Works Contract is received from the Washington State Employment Security Department.
4. A release has been obtained from the Washington State Department of Labor and Industries.
5. All claims, as provided by law, filed against the retainage have been resolved.
6. If requested by the City, the Contractor shall provide the City with proof that insurance required under Section 22 remains in effect.

G. **Final Acceptance.** Final Acceptance of the Project occurs when the Public Works Director has determined that the Project is one hundred percent (100%) complete and has been constructed in accordance with the Plans and Specifications.

H. **Payment in the Event of Termination.** In the event this Contract is terminated by the either party, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by the reason of such refusal, neglect, failure or discontinuance of Contractor performing the work, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, Contractor and his surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all reasonable legal expenses and costs incurred by the City to protect the rights and interests of the City under the Contract.

I. **Maintenance and Inspection of Financial Records.** The Contractor and its subcontractors shall maintain reasonable books, accounts, records, documents and other evidence pertaining to the costs and expenses allowable, and the consideration paid under this Contract, in accordance with reasonable and customary accepted accounting practices. All such books of account and records required to be maintained by this Contract shall be subject to inspection and audit by representatives of City and/or of the Washington State Auditor at all reasonable times, and the Contractor shall afford the proper facilities for such inspection and audit to the extent such books and records are under control of the Contractor, and all Project Contracts shall similarly provide for such inspection and audit rights. Such books of account and records may be copied by representatives of City and/or of the Washington State Auditor where necessary to conduct or document an audit. The Contractor shall preserve and make available all such books of account and records in its control for a period of three (3) years after final payment under this Contract, and subcontracts shall impose similar duties on the subcontractors.

6. **Term of Contract.**

The term of this Contract shall commence upon full execution of this Contract by the City and Contractor and shall terminate upon final payment by the City to the Contractor, unless sooner terminated by either party under Section 7 or applicable provision of the Contract.

7. **Termination of Contract.**

A. Except as otherwise provided under this Contract, either party may terminate this Contract upon ten (10) working days' written notice to the other party in the event that said other party is in default and fails to cure such default within that ten-day period, or such longer period as provided by the non-defaulting party. The notice of termination shall state the reasons therefore and the effective date of the termination.

B. The City may also terminate this Contract in accordance with the provisions of Section 1-08.10 of the Standard Specifications.

8. Status of Contractor.

The Contractor is a licensed, bonded and insured contractor as required and in accordance with the laws of the State of Washington. Contractor is acting as an independent contractor in the performance of each and every part of this Contract. No officer, employee, volunteer, and/or agent of either party shall act on behalf of or represent him or herself as an agent or representative of the City. Contractor and its officers, employees, volunteers, agents, contractors and/or subcontractors shall make no claim of City employment nor shall claim against the City any related employment benefits, social security, and/or retirement benefits. Nothing contained herein shall be interpreted as creating a relationship of servant, employee, partnership or agency between Contractor and the City.

9. Permits.

The Contractor will apply for, pay for and obtain any and all City, county, state and federal permits necessary to commence, construct and complete the Project. All required permits and associated costs shall be included in the Total Contract Sum for Project.

10. Business License Required.

The Contractor shall obtain a Sedro-Woolley business license prior to commencement of work under this Contract.

11. Work Ethic.

The Contractor shall perform all work and services under and pursuant to this Contract in timely, professional and workmanlike manner.

12. City Ownership of Work Products.

All work products (reports, maps, designs, specifications, etc.) prepared by or at the request of Contractor regarding the planning, design and construction of the Project shall be the property of the City. Contractor shall provide the City with paper and electronic copies of all work products in possession or control of Contractor at the request of final payment from Contractor or upon written request from the City.

13. Job Safety.

A. **General Job Safety.** Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state and local regulations, ordinances and codes. Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

B. **Trench Safety Systems.** The Contractor shall ensure that all trenches are provided with adequate safety systems as required by RCW Chapter 49.17 and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

14. Prevailing Wages.

Contractor shall pay its employees, and shall require its subcontractors to pay their employees, prevailing wages as required by and in compliance with applicable state and/or federal law and/or regulations, including but not limited to RCW Chapter 39.12 and RCW Chapter 49.28. Prior to final payment under this Contract, Contractor shall certify in writing that prevailing wages have been paid for all work on the Project as required and in accordance with applicable law and/or regulations.

15. Taxes and Assessments.

The Contractor shall be solely responsible for compensating its employees, agents, and/or subcontractors and for paying all related taxes, deductions, and assessments, including, but not limited to, applicable use and sales taxes, federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and

other deductions from income which may be required by law or assessed against either party as a result of this Contract.

16. Nondiscrimination Provision.

During the performance of this Contract, the Contractor shall comply with all applicable equal opportunity laws and/or regulations and shall not discriminate on the basis of race, age, color, sex, sexual orientation, religion, national origin, creed, veteran status, marital status, political affiliation, or the presence of any sensory, mental or physical handicap. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of work and services under this Contract. The Contractor further agrees to maintain notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Contractor understands that violation of this provision shall be cause for immediate termination of this Contract and the Contractor may be barred from performing any services or work for the City in the future unless the Contractor demonstrates to the satisfaction of the City that discriminatory practices have been eliminated and that recurrence of such discriminatory practices is unlikely.

17. The Americans with Disabilities Act.

The Contractor shall comply, and shall require its subcontractors to comply, with the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq. (ADA), and its implementing regulations, and Washington State's anti-discrimination law as contained in RCW Chapter 49.60 and its implementing regulations, with regard to the work and services provided pursuant to this Contract. The ADA provides comprehensive civil rights to individuals with disabilities in the area of employment, public accommodations, public transportation, state and local government services, and telecommunications.

18. Compliance With Law.

The Contractors shall perform all work and services under and pursuant to this Contract in full compliance with any and all applicable laws, rules, and regulations adopted or promulgated by any governmental agency or regulatory body, whether federal, state, local, or otherwise.

19. Guarantee of Work.

A. The Contractor guarantees and warrants all of its work, materials, and equipment provided and utilized for this Project to be free from defects for a period of one (1) year from the date of final acceptance of the Project work. The Contractor shall remedy any defects in its Project work, and the materials, and equipment utilized in the Project and pay for any damages resulting therefrom which shall appear within a period of one (1) year from the date of final acceptance of the Project work unless a longer period is specified. The City will give notice of observed defects with reasonable promptness.

B. The guarantee/warranty period shall be suspended from the time a significant defect is first documented by the City until the work or equipment is repaired or replaced by the Contractor and accepted by the City. In the event that fewer than ninety (90) calendar days remain in the guarantee period after acceptance of such repair or replacement (after deducting the period of suspension above), the guarantee period shall be extended to allow for at least ninety (90) calendar days guarantee of the work from the date of acceptance of such repair or equipment.

C. The Contractor shall also provide the City with manufacturer's warranties for all components, materials and equipment installed as part of the Project.

D. Any repairs or replacement required during the warranty period shall be performed within 30 calendar days following notification by the City.

20. Contractor's Risk of Loss.

It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that he or she has familiarized himself or herself with all existing conditions and other contingencies likely to affect the work, and has made his or her bid accordingly, and that he or she shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

21. Indemnification and Hold Harmless.

A. The Contractor shall indemnify, defend and hold the City, its elected officials, agents, officers and/or employees and volunteers harmless from and against any and all claims, demands, liabilities,

losses, costs, damages or expenses of any nature whatsoever (including all costs and attorneys' fees) to or by third parties arising from, resulting from or connected with the work and services performed or to be performed under this Contract by the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors to the fullest extent permitted by law and subject to the limitations provided below.

B. The Contractor's duty to indemnify the City shall not apply to liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its elected officials, agents, officers and/or employees.

C. The Contractor's duty to indemnify the City for liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of (a) the City and/or its elected officials, agents, officers and/or employees, and (b) the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors, shall apply only to the extent of negligence of Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors.

D. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

E. Nothing contained in this section or Contract shall be construed to create a liability or a right of indemnification by any third party.

F. The provisions of this section shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination.

22. Insurance.

A. Insurance Term.

The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise, as required in this Section, without interruption from or in connection with the performance commencement of the Contractor's work through the term of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. No Limitation.

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance.

Contractors required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on at least as broad as Insurance Services Office (ISO) form CA Automobile 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement There shall be no e exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured- Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad of coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington

4. ☐ Required. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-contractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders

Risk insurance shall include coverage for temporary buildings, debris removal and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until final acceptance of the work by the City.

5. ☐ Required. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the Public Entity under this paragraph must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000.

Pollution Liability coverage at least as broad as that provided under ISO Pollution Liability-Broadened Coverage for Covered Autos Endorsement CA 99 48 shall be provided, and the Motor Carrier Act Endorsement (MCS 90) shall be attached.

D. Minimum Amounts of Insurance.

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.
3. ☐ Required. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.
4. ☐ Required. Contractors Pollution Liability shall be written in the amounts set forth above.

E. City Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provisions.

The Contractor's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

H. Verification of Coverage.

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile

Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Throughout the term of this Contract, upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

☐ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

☐ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Pollution Liability insurance that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

I. **Contractor's Insurance for Other Losses.**

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or subcontractors as well as to any temporary structures, scaffolding and protective fences.

J. **Subcontractors.**

The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

K. **Waiver of Subrogation.**

The Contractor and the City waive all rights against each other, any of their subcontractors, lower tier subcontractors, agents and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

L. **Notice of Cancellation of Insurance.**

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

M. **Failure to Maintain Insurance**

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

23. Assignment and Subcontractors.

A. The Contractor shall not assign this Contract or any interest herein, nor any money due to or to become due hereunder, without first obtaining the written consent of the City.

B. The Contractor shall not subcontract any part of the services to be performed hereunder without first obtaining the consent of the City and complying with the provisions of this section.

C. In the event the Contractor does assign this Contract or employ any subcontractor, the Contractor agrees specifically to meet Standard Specification 1-08.1, performing at least thirty percent (30%) of the contract work and to bind in writing every assignee and subcontractor to the applicable terms and conditions of the Contract documents.

D. The Contractor shall, before commencing any work, notify the City in writing of the names of any proposed subcontractors. The Contractor shall not employ any subcontractor or other person or organization (including those who are to furnish the principal items or materials or equipment), whether initially or as a substitute, against whom the City may have reasonable objection. Each subcontractor or other person or organization shall be identified in writing to the City by the Contractor prior to the date this Contract is signed by the Contractor. Acceptance of any subcontractor or assignee by the City shall not constitute a waiver of any right of the City to reject defective work or work not in conformance with the contract documents. If the City, at any time, has reasonable objection to a subcontractor or assignee, the Contractor shall submit an acceptable substitute.

E. The Contractor shall be fully responsible for all acts and omissions of its assignees, subcontractors and of persons and organization directly or indirectly employed by it and of persons and organizations for

whose acts any of them may be liable to the same extent that it is responsible for the acts and omissions of person directly employed by it.

F. The Contract does not and shall not create or be construed to create any relationship, contractual or otherwise, between the City and any subcontractor or assignee. Nothing in the Contract shall create any obligation on the part of the City to pay or to assure payment of any monies due any subcontractor or assignee.

24. Severability.

A. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.

B. If any provision of this Contract is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

25. Integration and Supersession.

This Contract sets forth all of the terms, conditions, and Contracts of the parties relative to the Project, and supersedes any and all such former Contracts which are hereby declared terminated and of no further force and effect upon the execution and delivery hereof. There are no terms, conditions, or Contracts with respect thereto except as provided herein, and no amendment or modification of this Contract shall be effective unless reduced to writing and executed by the parties. In the event of any conflicts or inconsistencies between this Contract and the Declaration, the terms of this Contract shall control in all cases.

26. Non-Waiver.

A waiver by either party hereto of a breach of the other party hereto of any covenant or condition of this Contract shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any Contract, covenant or condition of this Contract, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such Contract, covenant, condition or right.

27. Survival.

Any provision of this Contract which imposes an obligation after termination or expiration of this Contract shall survive the term or expiration of this Contract and shall be binding on the parties to this Contract.

28. Contract Representatives and Notices.

This Contract shall be administered for the City by **Nathan Salseina, Maintenance and Operations Supervisor** and shall be administered for the Contractor by the Contractor's Contract Representative, **Dan Radder**. Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To City:

Director of Public Works
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284
Telephone Number: 360-855-0771

To Contractor:

Dan Radder
Fisher Construction Group Inc.
625 Fisher Lane
Burlington, WA 98233
Telephone Number: 360-757-4094

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

29. Third Parties.

The City and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

30. Governing Law.

This Contract shall be governed by and construed in accordance with the laws of the State of Washington.

31. Venue.

The venue for any action to enforce or interpret this Contract shall lie in the Superior Court of Washington for Skagit County, Washington.

32. Attorney Fees

Should either the City or the Contractor commence any legal action relating to the provisions of this Contract or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses, and reasonable attorney fees.

33. Authority

The person executing this Agreement on behalf of Contractor represents and warrants that he or she has been fully authorized by Contractor to execute this Agreement on its behalf and to legally bind Contractor to all the terms, performances and provisions of this Agreement. The person executing this Contractor on behalf of the City represents and warrants that he or she has been fully authorized by the City to execute this Contractor on its behalf and to legally bind the City to all the terms, performances and provisions of this Contractor.

34. Counterparts.

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Contract.

35. Debarment and Uniform Guidance. If this contract involves the use, in whole or in part, of federal award(s), the Contractor must certify that it, and its subcontractors, have not been and are not currently on the Federal or the Washington State Debarment List and if the Contractor or its subcontractors become listed on the Federal or State Debarment List, the City will be notified immediately. Additionally, if this contract involves the use, in whole or in part, of federal award(s), provisions (A)-(K) in Appendix II to Part 200 of the Uniform Guidance (2 CFR Ch. 11 (1-1-14 edition) are hereby incorporated, as applicable, as if fully set forth herein. See attached Exhibit , if applicable.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first hereinabove written.

City of Sedro-Woolley

Fisher Construction Group Inc.

DocuSigned by:

By Charlie Bush
33DF143BFB08499...
City Administrator

By Robert C. Fisher

Acknowledgement of Waiver of Contractor's Industrial Insurance Immunity (See Part 21. D. above):

By Charlie Bush
33DF143BFB08499...
City Administrator

Robert C. Fisher
Fisher Construction Group Inc.

ATTACHMENTS:

Retainage Investment Option
Contractors Bid Proposal
Contractors Labor Rate Schedule
Contractors Equipment Rate Schedule

RETAINAGE INVESTMENT OPTION

CONTRACTOR: FISHER CONSTRUCTION GROUP INC.PROJECT NAME: 2023 UNIT PRICED WASTEWATER TREATMENT PLANT AND
SEWER LIFT STATION EQUIPMENT REPAIRSDATE: MAY 25, 2023

Pursuant to Chapter 60.28 RCW, you may choose how your retainage under this contract will be held and invested. Please complete and sign this form indicating your preference. If you fail to do so, the City of Sedro-Woolley (City) will hold your retainage as described in "Current Expense", option 1 below.

yh 1.

Current Expense: The City will retain your money in its Current Expense Fund Account until thirty days following final acceptance of the improvement or work as completed. You will not receive interest earned on this money.

_____ 2.

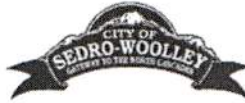
Interest Bearing Account: The City will deposit retainage checks in an interest-bearing account in a bank, mutual savings bank, or savings and loan association, not subject to withdrawal until after the final acceptance of the improvement or work as completed or until agreed to by both parties. Interest on the account will be paid to you.

_____ 3.

Bond-in-Lieu: With the consent of the City, the contractor may submit a bond for all or any portion of the amount of funds retained by the City in a form acceptable to the City and from a bonding company meeting standards established by the City, if any. Unless otherwise indicated, the contractor elects to submit a bond for the entire 5% or 10% retainage amount. Such bond and any proceeds there from shall be made subject to all claims and liens and in the same manner and priority as set forth for retained percentages in Chapter 60.28 RCW. Whenever the City accepts a bond-in-lieu of retained funds from a contractor, the contractor shall accept like bonds from any subcontractors or suppliers from which the contractor has retained funds. The contractor shall then release the funds retained from the subcontractor or supplier, to the subcontractor or supplier, within thirty days of the contractor's receipt of the retained funds from the City.

Retainage is normally released 30 - 45 days after final acceptance of work by the City, or following receipt of Labor and Industries / Department of Revenue / Employment Security Department clearance, whichever takes longer.

(Contractor's Signature)_____
Date_____
Title



2023 Unit Priced Wastewater Treatment Plant and Sewer Lift Station Equipment Repairs

PROPOSAL

Proposals due by 2pm, Tuesday, May 9, 2023

Bids may be submitted in person or by U.S. Mail, facsimile or email to: City of Sedro-Woolley, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email jrosario@sedro-woolley.gov

We, the undersigned, hereby agree to bid the following per the "Invitation for Bid – 2023 Unit Priced Wastewater Treatment Plant and Sewer Lift Station Equipment Repairs":

Item	Description	Quantity	Unit Price	Total
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SCHEDULE 1: One Day Lift Station Repair Project for Bid Comparison (Typical call out):

1.	Foreman	16 HRS	\$ 120 /HR	\$ 1,920
2.	Equipment Operator	16 HRS	\$ 110 /HR	\$ 1,760
3.	Millwright/Mechanic	32 HRS	\$ 95 /HR	\$ 3,040
4.	Pickup with Tools	16 HRS	\$ 25 /HR	\$ 400
5.	Service Vehicle & Tools, per hour	16 HRS	\$ 75 /HR	\$ 1,200
6.	23-ton Hydraulic Boom Truck with rigging (or equal)	16 HRS	\$ 215 /HR	\$ 3,440
7.	Mobilization/Demobilization – Crew	1 EA	\$ 250 /EA	\$ 250
8.	Mobilization/Demobilization – Boom Truck	1 EA	\$ 500 /EA	\$ 500

SUBTOTAL SCHEDULE 1

\$ 12,510

WA STATE SALES TAX AT 8.6%

\$ 1,088.37 *1,075.86*

TOTAL BID

\$ 13,598.37 *\$ 13,585.86*

Markup on Materials 10 %

BIDDER COMPANY NAME: Fisher Construction Group, Inc

ADDRESS: 625 Fisher Ln

Burlington, WA 98233

CONTACT: Dan Radder

TELEPHONE: 360-757-4094

EMAIL: dlr@fishercgi.com

UBI NUMBER: 600-170-606

ADDENDUM(S) ACKNOWLEDGED None

Notes:

- 1: Project assumes a two-day repair of a sewer lift station with 20' to 30' depth within the City of Sedro-Woolley.
2. Confined Space entry equipment (if required) shall be included in the cost of Service Truck and Tools.
3. Mobilization/Demobilization will be paid per project/task order; unit price shall be full compensation for furnishing all mobilization service.

LABOR BILLING RATES**PROJECT ADMINISTRATION**

	Rate /hour
Senior Project Manager	\$130.00
Project Manager	\$105.00
Safety Manager	\$100.00
Senior Project Engineer	\$100.00
Project Engineer	\$90.00
Contracts Administration / Clerical	\$65.00

ARCHITECTURAL & ENGINEERING, IF REQUIRED

	Rate /hour
Principal Architect / Principal Engineer / Principal MEP Process Engineer	\$200.00
BIM Manager	\$145.00
Architect III / Engineer III / Senior MEP Process Engineer	\$140.00
Architect II / Engineer II / MEP Process Engineer / BIM Operator	\$115.00
Architect I / Engineer I / MEP Process Designer	\$100.00
Intern Architect / Engineer in Training	\$90.00
Clerical / Document Control	\$65.00
Consultants	Cost + 10%
Travel, Subsistence	Cost
Design / Engineering Materials	Cost + 10%
Large Format Printing	\$0.33 / SF

FIELD RATES:**PROJECT SUPERVISION***Effective 06/01/2022 through 05/31/2023*

	Regular	Overtime	Double Time
1 LEADMAN	\$127.48	\$176.79	\$226.09
2 SUPERINTENDENT 1	\$137.86	\$192.36	\$246.85
3 SUPERINTENDENT 2	\$146.96	\$206.01	\$265.05
4 SUPERINTENDENT 3	\$162.77	\$229.73	\$296.68

THERMAL / ROOFING / CIVIL CREWS

	Regular	Overtime	Double Time
Door Technician	\$85.00	N/A	N/A
Civil / Thermal / Roofing Laborer	\$85.00	N/A	N/A
Civil / Thermal/Roofing Foreman or Supt.	\$100.00	N/A	N/A

LABOR BILLING RATES

FIELD RATES:

NOTE: Union rates may be subject to change for those jurisdictions under negotiation.

WESTERN WASHINGTON CARPENTERS

Effective 06/01/2022 through 05/31/2023

	BASE RATE	OVERTIME	DOUBLE TIME
1 60% APPRENTICE	\$61.79	\$84.93	\$108.06
2 65% APPRENTICE	\$79.00	\$104.06	\$129.12
3 70% APPRENTICE	\$82.85	\$109.84	\$136.83
4 75% APPRENTICE	\$86.71	\$115.63	\$144.54
5 80% APPRENTICE	\$90.56	\$121.41	\$152.26
6 85% APPRENTICE	\$94.42	\$127.19	\$159.97
7 90% APPRENTICE	\$98.28	\$132.98	\$167.68
8 95% APPRENTICE	\$102.13	\$138.76	\$175.39
JOURNEYMAN	\$105.99	\$144.54	\$183.10
FOREMAN	\$113.70	\$156.11	\$198.52

EASTERN WASHINGTON / NORTHERN IDAHO CARPENTERS RATES

**Effective 06/01/2022 through 05/31/2023*

	BASE RATE	OVERTIME	DOUBLE TIME
CARPENTER HELPER 63%	\$43.68	\$66.28	\$85.06
1 60% APPRENTICE	\$49.75	\$64.87	\$82.76
2 65% APPRENTICE	\$62.39	\$69.34	\$88.72
3 70% APPRENTICE	\$65.38	\$86.25	\$107.12
4 75% APPRENTICE	\$68.36	\$90.72	\$113.08
5 80% APPRENTICE	\$71.34	\$95.19	\$119.04
6 85% APPRENTICE	\$74.32	\$99.66	\$125.00
7 90% APPRENTICE	\$77.30	\$104.13	\$130.97
8 95% APPRENTICE	\$80.28	\$108.61	\$136.93
JOURNEYMAN	\$83.26	\$113.08	\$142.89
FOREMAN	\$87.44	\$119.34	\$151.24

LABOR BILLING RATES**OREGON / SOUTHWEST WASHINGTON CARPENTERS***Effective 06/01/2022 through 05/31/2023*

	BASE RATE	OVERTIME	DOUBLE TIME
1 60% APPRENTICE	\$54.76	\$71.37	\$90.75
2 65% APPRENTICE	\$57.99	\$66.13	\$97.21
3 70% APPRENTICE	\$72.96	\$95.56	\$118.17
4 75% APPRENTICE	\$76.19	\$100.41	\$124.63
5 80% APPRENTICE	\$79.42	\$105.25	\$131.08
6 85% APPRENTICE	\$82.64	\$110.09	\$137.54
7 90% APPRENTICE	\$85.87	\$114.94	\$144.00
8 95% APPRENTICE	\$89.10	\$119.78	\$150.46
JOURNEYMAN I	\$92.33	\$124.63	\$156.92
JOURNEYMAN II	\$92.58	\$124.99	\$157.41
FOREMAN A	\$97.49	\$132.37	\$167.24
FOREMAN B	\$98.79	\$134.31	\$169.84

GENERAL CONSTRUCTION LABORER RATES

	BASE RATE	OVERTIME	DOUBLE TIME
General Laborer 1	\$46.90	\$63.82	\$80.73
General Laborer 2	\$50.28	\$68.89	\$87.50
General Laborer 3	\$53.67	\$73.96	\$94.26
General Laborer 4	\$60.43	\$84.11	\$107.79

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: CIVIL CIVIL EQUIPMENT					
Category: CIV - CIVIL EQUIPMENT					
1002	MINI EXCAVATOR	65.00	610.00	1,800.00	4,090.00
1003	2019 CAT 323 EXCAVATOR	100.00	770.00	3,080.00	9,350.00
1004	JD LOADER 544		900.00	1,940.00	5,750.00
1005	2022 CAT 313 EXCAVATOR	95.00	550.00	1,850.00	5,500.00
1007	JOHN DEERE 310 SG BACKHOE	60.00	250.00	1,000.00	2,800.00
1009	JOHN DEERE 650J XLT DOZER	80.00	350.00	1,400.00	4,200.00
1010	SAKAI ROLLING COMPACTOR	80.00	300.00	1,200.00	3,600.00
1012	JOHN DEERE JD 310 SJ BACKHOE	60.00	250.00	1,000.00	2,800.00
1013	2014 JOHN DEERE MINI EXCAVATOR	75.00	300.00	1,100.00	3,600.00
1014	HYUNDAI WHEEL LOADER	75.00	375.00	1,500.00	4,500.00
1015	2014 JOHN DEERE MINI EXCAVATOR	75.00	300.00	1,100.00	3,600.00
1016	2014 CATERPILLAR D6-DOZER	225.00	750.00	2,200.00	7,000.00
1017	615C SCRAPER	200.00	1,200.00	5,500.00	15,000.00
1018	50G EXCAVATOR	75.00	300.00	1,100.00	3,600.00
1019	HITACHI ZX290-5 EXCAVATOR	210.00	150.00	4,200.00	10,500.00
1020	HYUNDAI ROLLER	250.00	622.00	1,926.00	4,975.00
1023	2014 BOMAG 84" COMPACTOR/ROLLER		653.00	1,868.00	4,980.00
1024	2013 JD 700 DOZER		846.00	2,538.00	6,768.00
1025	JD 323E SKID STEER	75.00	370.00	1,100.00	3,300.00
1026	2017 JD 210G EXCAVATOR	590.00	590.00	2,090.00	6,165.00
1027	2016 JD 160G EXCAVATOR	150.00	785.00	2,120.00	5,595.00
1028	2017 JD 50G MINI EXCAVATOR	75.00	300.00	1,100.00	3,600.00
1029	2012 HITACHI 350LC EXCAVATOR	210.00	1,404.00	4,320.00	12,500.00
1030	2012 JD 350G EXCAVATOR	210.00	1,404.00	4,212.00	11,232.00
1202	HOE COMPACTOR	45.00	150.00	300.00	900.00
1207	HOE COMPACTOR	40.00	150.00	300.00	900.00
1208	EXCAVATOR HOE PACK W/ HOSE	50.00	200.00	400.00	1,000.00
1209	SM. EXCAVATOR COMPACTOR	40.00	150.00	300.00	900.00
1210	"1"" STEEL ROAD PLATES"	10.00	50.00	200.00	400.00
1211	"1"" STEEL ROAD PLATES"	10.00	50.00	200.00	400.00
1212	"1"" STEEL ROAD PLATE 4 X 10"	10.00	50.00	200.00	400.00
1213	"1"" STEEL ROAD PLATE 4 X 10"	10.00	50.00	200.00	400.00
1214	"1"" STEEL ROAD PLATE 4 X 10"	8.00	40.00	175.00	350.00
1215	"1"" STEEL ROAD PLATE 4 X 10"	8.00	40.00	175.00	350.00
1216	BTI TC92 PLATE COMPACTOR	10.00	50.00	150.00	400.00
1219	MAN TRENCH BOX	40.00	150.00	395.00	1,056.00
1603	JUMPING JACK	25.00	85.00	275.00	600.00
1610	JUMPING JACK	30.00	65.00	195.00	375.00
1616	PLATE COMPACTOR	10.00	50.00	150.00	400.00
1618	SMALL PLATE COMPACTOR	8.00	40.00	140.00	310.00
1631	"30"" PINWHEEL COMPACTOR"	10.00	50.00	100.00	250.00
1632	WACKER PLATE COMPACTOR	8.00	40.00	140.00	310.00
1633	JUMPING JACK	8.00	40.00	140.00	310.00
1634	PLATE COMPACTOR	8.00	40.00	140.00	310.00
1636	PLATE COMPACTOR	8.00	40.00	140.00	310.00
1638	PLATE COMPACTOR	8.00	40.00	140.00	310.00
1644	LARGE PLATE COMPACTOR	75.00	200.00	500.00	1,500.00
1648	JUMPING JACK ON TRUCK 9323 (Tim E)	8.00	40.00	140.00	310.00
2255	LASER DOSZER RECEIVER	7.50	25.00	55.00	150.00
2612	ELECTRIC REBAR BENDER	75.00	100.00	210.00	716.00
4101	PIPE LASER		69.00	206.00	617.00
4102	TRIMBLE NAVIGATION LIMIMODEL		350.00	1,200.00	3,500.00
4113	GPR SYSTEM	75.00	275.00	1,000.00	3,000.00
4120	GPR	75.00	275.00	1,000.00	3,000.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: CIVIL CIVIL EQUIPMENT					- Continued
Category: CIV - CIVIL EQUIPMENT					- Continued
4124	TRIMBLE NAVIGATION	100.00	350.00	1,200.00	3,500.00
4127	UTILITY LOCATOR			125.00	500.00
4128	UTILITY LOCATOR			125.00	500.00
4129	UTILITY LOCATOR			125.00	500.00
4130	UTILITY LOCATOR			125.00	500.00
4131	UTILITY LOCATOR				
4132	TRIMBLE NAVIGATION		160.00	1,200.00	4,500.00
4180	TRIMBLE ROVER / DATA COLLECTOR		350.00	1,200.00	3,500.00
5323	FIRE HYDRANT TESTING FLOW RATE		40.00	100.00	250.00
8415	FUEL TANK - 360 GALLON	6.00	30.00	100.00	250.00
8433	6'X10' UTILITY TRAILER	50.00	145.00	250.00	350.00
9310	2002 Ford F550 Civil 1 -Ton		225.00	990.00	2,250.00
9312	'99 KENWORTH DUMP TRUCK	45.00	385.00	1,650.00	4,500.00
9317	FORD F450	80.00	250.00	735.00	2,100.00
9318	CIVIL 1 TON	90.00	225.00	990.00	2,250.00
9319	CIVIL 1 TON	90.00	225.00	990.00	2,250.00
9320	2,000 GALLON WATER TRUCK	75.00	350.00	1,300.00	3,000.00
9322	4,000 GALLON WATER TRUCK	95.00	425.00	1,700.00	5,500.00
9326	KENWORTH DUMP TRUCK	150.00	585.00	1,800.00	7,500.00
9327	DUMP TRUCK (WHITE)	100.00	450.00	2,200.00	4,500.00
9330	BLUE WATER TRUCK	95.00	425.00	1,700.00	5,500.00
9335	F-550 CIVIL TRUCK	45.00	90.00	275.00	850.00
9508	FORD TRANSIT T-350	10.00	75.00	300.00	800.00
9509	FORD F250	75.00	100.00	300.00	900.00
Department: EQUIPMENT SHOP EQUIPMENT					
Category: CIV - CIVIL EQUIPMENT					
9334	FIRE TRUCK	150.00	365.00	650.00	1,500.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: CIVIL CIVIL EQUIPMENT					
Category: CON - CONSTRUCTION EQUIPMENT					
4255	TRANSIT DIGITAL	15.00	65.00	145.00	215.00
6077	CUT OFF SAW	7.50	30.00	90.00	210.00
6078	CHAIN SAW	7.50	20.00	30.00	95.00
Department: EQUIPMENT SHOP EQUIPMENT					
Category: CON - CONSTRUCTION EQUIPMENT					
122	RADIOS - LOT OF 5				64.00
123	RADIOS- LOT OF 5				64.00
124	PORTABLE RADIOS - LOT OF 5				64.00
125	RADIOS				64.00
126	RADIOS - LOT OF 5 EA				320.00
127	RADIOS- LOT OF 5 EA				320.00
128	RADIOS- LOT OF 5 EA			90.00	320.00
129	RADIOS- LOT OF 10 EA				640.00
130	RADIOS - LOT OF 10 EA				640.00
131	RADIOS - LOT OF 10 EA				640.00
132	RADIOS - LOT OF 10 EA				640.00
133	RADIOS - LOT OF 20 EA				1,280.00
134	RADIOS - LOT OF 20 EA				1,280.00
135	RADIOS- LOT OF 20 EA				1,280.00
136	PORTABLE RADIOS - LOT OF 5				64.00
137	PORTABLE RADIOS - LOT OF 5				64.00
138	RADIOS - LOT OF 12				640.00
139	RADIOS - LOT OF 10				640.00
329	FORM ALIGNER				
1-10	PORTABLE RADIO				68.00
1-11	PORTABLE RADIO				68.00
1-12	PORTABLE RADIO				68.00
1-13	PORTABLE RADIO				68.00
1-14	PORTABLE RADIO				68.00
1-15	PORTABLE RADIO				68.00
1-16	PORTABLE RADIO				68.00
1-17	PORTABLE RADIO				68.00
1201	MINI EXCAVATOR COMPACTOR	40.00	150.00	300.00	900.00
1203	ROAD PLATE 6' X 8'	50.00	225.00	900.00	2,700.00
1221	4X8 STEEL ROAD PLATE	25.00	50.00	200.00	300.00
1224	STOKES BASKET STRETCHER	7.50	15.00	55.00	120.00
1225	STOKES BASKET STRETCHER	7.50	15.00	55.00	120.00
1226	TREAD CLEANING PLATES	90.00	90.00	190.00	595.00
1227	TREAD CLEANING PLATES	90.00	90.00	190.00	595.00
1228	SKID STEER BROOM ASSEMBLY	100.00	125.00	185.00	400.00
1229	6' X 8' ROAD PLATE	10.00	50.00	200.00	400.00
1604	JUMPING JACK	25.00	85.00	275.00	600.00
1605	JUMPING JACK COMPACTOR	15.00	40.00	140.00	310.00
1606	JUMPING JACK	20.00	80.00	240.00	410.00
1607	JUMPING JACK	8.00	40.00	140.00	310.00
1615	JUMPING JACK	25.00	40.00	140.00	310.00
1625	JUMPING JACK	30.00	65.00	195.00	375.00
1626	PALLET JACK		45.00	90.00	200.00
1640	PLATE COMPACTOR	8.00	40.00	140.00	310.00
1641	PLATE COMPACTOR	8.00	40.00	140.00	310.00
1642	PLATE COMPACTOR	8.00	40.00	140.00	310.00
1645	PLATE COMPACTOR ON TRUCK 9323 (Tim E)	8.00	40.00	140.00	310.00
1646	JUMPING JACK	8.00	40.00	140.00	310.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
1649	JUMPING JACK	20.00	80.00	240.00	410.00
1650	JUMPING JACK	20.00	80.00	240.00	410.00
1651	PLATE COMPACTOR	20.00	80.00	240.00	410.00
1652	PLATE COMPACTOR	20.00	80.00	240.00	410.00
1653	PLATE COMPACTOR	8.00	40.00	140.00	310.00
1654	PLATE COMPACTOR	10.00	50.00	150.00	400.00
1655	JUMPING JACK	20.00	80.00	240.00	410.00
1690	ELECTRIC JACK HAMMER	35.00	85.00	350.00	950.00
1902	PANCAKE COMPRESSOR	7.00	15.00	75.00	125.00
1903	COMPRESSOR 185 CFM		100.00	300.00	600.00
1905	GAS AIR COMPRESSOR		100.00	300.00	550.00
1908	Electric Compressor	7.00	15.00	75.00	200.00
1909	COMPRESSOR	15.00	45.00	125.00	210.00
1910	Portable Air Compressor	7.00	15.00	75.00	200.00
1911	AIR COMPRESSOR	100.00	175.00	750.00	1,400.00
1912	AIR COMPRESSOR	35.00	35.00	135.00	250.00
1914	PLASMA CUTTER		55.00	150.00	475.00
1918	Portable Air Compressor				
1920	COMPRESSOR 2 GALLON TANKS				
1921	AIR COMPRESSOR	7.00	15.00	75.00	125.00
1922	AIR COMPRESSOR	7.00	15.00	75.00	125.00
1923	AIR COMPRESSOR	7.00	15.00	75.00	125.00
1924	Portable Air Compressor 25 Gallon				
1955	COMPRESSOR	10.00	35.00	85.00	285.00
1956	AIR COMPRESSOR	7.00	15.00	75.00	200.00
2000	CONCRETE MIXER	40.00	100.00	140.00	300.00
2193	PLAN BOX	10.00	35.00	85.00	285.00
2194	PLAN KNACK BOX	10.00	35.00	85.00	285.00
2195	WORKSTATION	10.00	35.00	85.00	285.00
2196	KNAACK BOX FIELD STATION	10.00	35.00	85.00	285.00
2197	PLAN BOX	10.00	35.00	85.00	285.00
2242	FORKLIFT ATTACHMENT BUCKET	70.00	75.00	150.00	350.00
2245	FORK MOUNTED HOOK	15.00	50.00	175.00	300.00
2247	LIFTING EYE	15.00	50.00	175.00	300.00
2250	CRAINE PALLET FORKS	75.00	175.00	275.00	650.00
2251	JOB CONTAINER	15.00	30.00	90.00	175.00
2252	JOB CONTAINER	15.00	30.00	90.00	175.00
2253	CONTAINER/OFFICE 8x20	75.00	100.00	175.00	635.00
2254	20' CONTAINER W/ DOUBLE DOORS	10.00	55.00	155.00	355.00
2256	40' CONTAINER		15.00	85.00	200.00
2257	20' CONTAINER	10.00	55.00	155.00	355.00
2258	Container	15.00	55.00	155.00	355.00
2259	CONTAINER	15.00	55.00	155.00	355.00
2260	INSULATED 8X20 CONTAINER	15.00	55.00	155.00	355.00
2261	10X10 CONTAINER	15.00	30.00	90.00	175.00
2264	10'X10' CONTAINER	75.00	150.00	180.00	300.00
2266	FORK BOOM LIFT HOOK	25.00	50.00	175.00	300.00
2267	CONTAINER DOUBLE	10.00	55.00	155.00	355.00
2268	CONTAINER	15.00	30.00	165.00	250.00
2269	CONTAINER	15.00	30.00	90.00	175.00
2270	YARD CONTAINER				
2500	WASH CUBE	10.00	50.00	100.00	200.00
2501	WASH CUBE	10.00	50.00	100.00	200.00
2609	ELECTRIC REBAR BENDER	55.00	75.00	210.00	600.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
2611	OSHA REBAR CAPS				
2613	ELECTRIC REBAR BENDER	55.00	75.00	210.00	600.00
2701	TORQUE WRENCH		20.00	80.00	140.00
2702	TORQUE WRENCH		20.00	80.00	140.00
2703	TORQUE WRENCH 1/2"	15.00	20.00	80.00	140.00
2704	TORQUE WRENCH 1/2"	15.00	20.00	80.00	140.00
2708	WATER PRESS TOOL	100.00	250.00	1,000.00	3,000.00
2709	TRISTAND CHAIN VISE	10.00	15.00	20.00	100.00
2710	HOT AIR BLOWER/WELDER		40.00	90.00	185.00
2712	CORE DRILL HILTI DD-130		15.00	35.00	120.00
2714	CORE DRILL		50.00	200.00	400.00
2715	BANDING MACHINE		6.00	18.00	40.00
2716	BANDING MACHINE		6.00	18.00	40.00
2717	CORE DRILL	30.00	50.00	200.00	400.00
2719	BANDING MACHINE		6.00	18.00	40.00
2723	AED LIFELINE	7.50	15.00	35.00	100.00
2725	AED LIFELINE	7.50	15.00	35.00	100.00
2727	TURBITY POCKET TESTER		40.00	125.00	285.00
2728	TURBIDITY POCKET TESTER		40.00	125.00	285.00
2740	BLUE FAN	10.00	15.00	60.00	100.00
2741	TORQUE WRENCH		20.00	80.00	140.00
2742	TORQUE WRENCH		20.00	80.00	140.00
2743	TORQUE WRENCH		20.00	80.00	140.00
2744	MAG DRILL		20.00	80.00	140.00
2745	MAG DRILL		20.00	80.00	140.00
2746	JANCY MAG DRILL		20.00	80.00	140.00
2747	GAS POWERED BLOWER		18.00	44.00	125.00
2748	BACKPACK BLOWER		18.00	44.00	125.00
2749	Blue Fan				
2750	DEK KING PUNCH		45.00	160.00	360.00
2751	POWER DECK PUNCH		45.00	160.00	360.00
2752	JANCY MAG DRILL		20.00	80.00	140.00
2755	PALLET JACK		20.00	45.00	90.00
2757	PALLET JACK		20.00	45.00	90.00
2760	PALLET JACK	20.00	45.00	90.00	240.00
2762	LIGHT STAND		25.00	70.00	145.00
2763	HALIDE METAL WORK LIGHTS (LOT OF 15)	15.00	85.00	375.00	1,350.00
2764	HALIDE METAL WORK LIGHTS (LOT OF 5)	5.00	28.50	125.00	450.00
2765	HALIDE METAL WORK LIGHTS (LOT OF 5)	5.00	28.50	125.00	450.00
2766	MAG DRILL		20.00	80.00	140.00
2767	DIESEL LIGHT STAND				
2768	MAG DRILL	18.00	20.00	95.00	165.00
2796	CONFINED SPACE SNIFFER	15.00	45.00	145.00	245.00
2799	SNIFFER	15.00	45.00	145.00	245.00
2800	SNIFFER	15.00	45.00	145.00	245.00
2801	GAS SNIFFER	15.00	45.00	145.00	245.00
2828	42" DRUM FAN	15.00	30.00	85.00	215.00
2829	42" DRUM FAN	15.00	30.00	85.00	215.00
2840	PALLET JACK	20.00	20.00	80.00	140.00
2841	PALLET JACK	20.00	45.00	90.00	190.00
2850	TURBIDITY POCKET TESTER		40.00	125.00	285.00
2880	SHEET METAL NIBBLER	10.00	15.00	40.00	135.00
2881	SHEET METAL NIBBLER	10.00	15.00	40.00	135.00
2882	SHEET METAL NIBBLER	10.00	15.00	40.00	135.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
2883	SHEET METAL NIBBLER	10.00	15.00	40.00	135.00
2884	NIBBLER	10.00	15.00	40.00	135.00
2900	10' Rolling Magnet	7.50	25.00	125.00	225.00
2911	STIHL BACKPACK BLOWER		18.00	44.00	125.00
2913	ECHO BACKPACK BLOWER		18.00	44.00	125.00
2914	STIHL BACKPACK BLOWER		44.00	125.00	18.00
2916	STIHL BACKPACK BLOWER		18.00	44.00	125.00
2917	Stihl Weedeater		18.00	44.00	125.00
2918	Stihl Weedeater		18.00	44.00	125.00
2919	OREGON 40V CORDLESS BLOWER	10.00	18.00	44.00	125.00
2920	LEAF BLOWER		18.00	44.00	125.00
2921	BACK PACK BLOWER	10.00	18.00	44.00	125.00
2922	BACK PACK BLOWER	20.00	30.00	60.00	240.00
2923	BACKPACK BLOWER	20.00	30.00	60.00	240.00
2924	BACKPACK BLOWER	20.00	30.00	60.00	240.00
2925	BACK PACK LEAF BLOWER	20.00	30.00	60.00	240.00
2926	BACK PACK BLOWER	10.00	18.00	44.00	125.00
2927	GAS POWERED BACKPACK BLOWER	60.00	70.00	210.00	460.00
2928	BACKPACK BLOWER		18.00	44.00	125.00
2930	BACK PACK BLOWER	20.00	35.00	65.00	240.00
2951	PORTABLE TURBIDIMETER		40.00	125.00	285.00
2952	TURBIDIMETER	25.00	40.00	125.00	285.00
3007	EARTH CAM	60.00	160.00	400.00	900.00
3141	POWER SKID	100.00	175.00	650.00	1,200.00
3201	FORK LIFT		125.00	488.00	1,250.00
3202	REACH LIFT	125.00	425.00	1,600.00	3,500.00
3219	REACH LIFT	150.00	300.00	800.00	2,500.00
3221	REACH LIFT	150.00	300.00	800.00	2,500.00
3222	REACH LIFT		300.00	835.00	2,500.00
3224	SCISSOR LIFT	45.00	175.00	300.00	430.00
3230	24' ALUMINUM PLANK		25.00	75.00	188.00
3231	26' ALUMINUM PLANK		25.00	75.00	188.00
3232	BAKER SCAFFOLDING	9.00	12.00	30.00	130.00
3233	BAKER SCAFFOLDING	9.00	12.00	30.00	130.00
3234	POWER SKID	100.00	175.00	650.00	1,200.00
3235	POWER SKID	100.00	175.00	650.00	1,200.00
3236	POWER SKID	100.00	175.00	650.00	1,200.00
3237	POWER SKID	100.00	175.00	650.00	1,200.00
3238	POWER SKID	100.00	175.00	650.00	1,200.00
3239	POWER SKID	50.00	150.00	350.00	850.00
3410	HONDA GENERATOR	15.00	30.00	150.00	362.00
3452	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3453	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3454	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3455	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3456	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3457	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3458	GENERAC LIGHT TOWER				600.00
3459	GENERAC LIGHT TOWER				600.00
3460	GENERAC LIGHT TOWER				600.00
3461	GENERAC LIGHT TOWER			200.00	600.00
3462	GENERAC LIGHT TOWER			200.00	600.00
3463	400W TIGER HID TEMP LIGHT (HANGING LIGHTS) LC	200.00	400.00	800.00	1,600.00
3464	LOT OF 10 HANGING LIGHTS	50.00	100.00	200.00	400.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
3465	GENERATOR	15.00	30.00	150.00	362.00
3466	GENERATOR	15.00	30.00	150.00	362.00
3467	HONDA GENERATOR	15.00	30.00	150.00	362.00
3468	HONDA GENERATOR	15.00	30.00	150.00	362.00
3469	DIESEL LIGHT PLANT	50.00	140.00	395.00	575.00
3470	Light Tower	100.00	140.00	395.00	575.00
3471	TOWER LIGHT	30.00	75.00	200.00	600.00
3472	TOWER LIGHT	30.00	75.00	200.00	600.00
3473	TOWER LIGHT	30.00	75.00	200.00	600.00
3474	TOWER LIGHT	30.00	75.00	200.00	600.00
3475	TOWER LIGHT	30.00	75.00	200.00	600.00
3476	TOWER LIGHT	30.00	75.00	200.00	600.00
3478	GENERATOR		40.00	90.00	270.00
3479	GENERATOR	10.00	40.00	90.00	250.00
3481	LIGHT TOWER	30.00	75.00	200.00	600.00
3482	LIGHT TOWER	30.00	75.00	200.00	600.00
3483	LIGHT TOWER	30.00	75.00	200.00	600.00
3484	LIGHT TOWER	30.00	75.00	200.00	600.00
3485	POWER SKID VOLT	100.00	175.00	650.00	1,200.00
3489	GENERATOR	15.00	30.00	150.00	362.00
3490	GENERATOR	15.00	30.00	150.00	362.00
3491	GENERATOR	35.00	50.00	190.00	370.00
3493	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3494	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3495	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3497	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3498	GENERAC LIGHT TOWER LINK TOWER	30.00	75.00	200.00	600.00
3499	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3500	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3501	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3502	GENERAC LIGHT TOWER	30.00	75.00	200.00	600.00
3882	FOSTORIA HEATER - #5	15.00	70.00	210.00	490.00
3883	FOSTORIA HEATER - #4	15.00	70.00	210.00	490.00
3887	BLOWER	25.00	75.00	90.00	210.00
3888	42" FAN	15.00	30.00	85.00	215.00
3894	DIESEL HEATER	186.00	186.00	557.00	1,115.00
3895	DIESEL HEATER	186.00	186.00	557.00	1,115.00
3896	DIESEL HEATER	186.00	186.00	557.00	1,115.00
3927	JUMP START BOX	15.00	45.00	65.00	140.00
4016	POCKET LASER	7.00	15.00	50.00	90.00
4024	THEODOLITE	45.00	50.00	180.00	360.00
4049	Pocket Laser	7.00	18.00	44.00	90.00
4061	SLOPE LASER				
4246	POCKET LASER	7.00	15.00	50.00	90.00
4615	HILTI NAILER		35.00	75.00	175.00
4616	NAIL GUN		35.00	75.00	175.00
4617	NAIL GUN		35.00	75.00	175.00
4618	TRAKFAST PIN NAILER		35.00	75.00	175.00
4619	HILTI DUST COLLECTION SYSTEM	55.00	100.00	180.00	280.00
4801	PLANER		20.00	55.00	130.00
4802	CONCRETE PLANER		20.00	55.00	130.00
4803	2X4 1/8 CONCRETE PANEL	55.00	55.00	55.00	55.00
4807	CONCRETE PLANER		20.00	55.00	130.00
4808	CONCRETE PLANER		20.00	55.00	130.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
4809	"CONCRETE PLANER 5""		20.00	55.00	130.00
4846	VIBRATOR	50.00	70.00	210.00	460.00
4847	ELECTRIC BACKPACK VIBRATOR	60.00	70.00	210.00	460.00
4848	ELECTRIC BACKPACK VIBRATOR	60.00	70.00	210.00	460.00
4849	CORDLESS BACKPACK VIBRATOR	60.00	75.00	235.00	510.00
4851	CONCRETE VIBRATOR	40.00	70.00	210.00	460.00
4856	OZTEC BACKPACK VIBRATOR	60.00	70.00	210.00	460.00
4857	OZTEC BACKPACK VIBRATOR		70.00	210.00	460.00
4858	OZTEC BACKPACK VIBRATOR		70.00	210.00	460.00
4859	OZTEC 20' VIBRATOR		70.00	210.00	460.00
4860	OZTEC 20' VIBRATOR		70.00	210.00	460.00
4861	OZTEC 20' VIBRATOR		70.00	210.00	460.00
4862	CORDLESS VIBRATOR		20.00	100.00	210.00
4863	20' VIBRATOR	15.00	60.00	190.00	375.00
4864	BACKPACK VIBRATOR	15.00	70.00	210.00	460.00
4865	BACK PACK VIBRATOR	30.00	70.00	210.00	460.00
4866	ELECTRIC CONCRETE VIBRATOR	50.00	70.00	210.00	460.00
4867	ELECTRIC CONCRETE VIBRATOR	50.00	70.00	210.00	460.00
4868	ELECTRIC VIBRATOR	15.00	60.00	190.00	375.00
4869	BACK PACK VIBRATOR		70.00	210.00	460.00
4870	2' DOUBLE CHECK	10.00	55.00	110.00	150.00
4872	BACKFLOW PREVENTER				
4873	DBL CHECK VALVE	10.00	55.00	110.00	150.00
4874	BACK PACK VIBRATOR	110.00	170.00	240.00	560.00
4875	BACK PACK VIBRATOR	110.00	170.00	240.00	560.00
4876	BACK PACK VIBRATOR	110.00	170.00	240.00	560.00
4877	BACK PACK VIBRATOR	110.00	170.00	240.00	560.00
4878	GAS POWERED CONCRETE FINISHER	100.00	210.00	245.00	758.00
4879	ELECTRIC VIBRATOR	50.00	70.00	210.00	460.00
4880	GAS POWERED CONCRETE FINISHER	100.00	210.00	245.00	758.00
4881	BACK PACK VIBRATOR		70.00	210.00	460.00
4882	ELECTRIC VIBRATOR	50.00	70.00	210.00	460.00
4883	ELECTRIC VIBRATOR	50.00	70.00	210.00	460.00
4884	ELECTRIC VIBRATOR	7.00	15.00	50.00	90.00
4885	ELECTRIC VIBRATOR	7.00	15.00	50.00	90.00
4886	CONCRETE FIBRATOR	15.00	60.00	190.00	375.00
5001	HOT HIGH PRESSURE WASHER	25.00	60.00	190.00	375.00
5002	PRESSURE WASHER	25.00	60.00	90.00	375.00
5004	KARCHER COLD PRESSURE WASHER		60.00	190.00	375.00
5005	PRESSURE WASHER	25.00	60.00	90.00	375.00
5008	ROTARY CLEANER	10.00	40.00	125.00	210.00
5009	PRESSURE WASHER	25.00	60.00	190.00	375.00
5101	PIPE CLAMP	10.00	27.00	50.00	100.00
5102	FEED TAP	55.00	140.00	833.00	2,500.00
5301	UTILITY PUMP 1"	10.00	40.00	90.00	175.00
5303	TRASH PUMP	25.00	40.00	90.00	175.00
5304	TRASH PUMP	25.00	40.00	90.00	175.00
5306	2" ELECTRIC TRASH PUMP	10.00	40.00	90.00	275.00
5307	TRASH PUMP		40.00	90.00	175.00
5308	2" WATER TRASH PUMP	15.00	40.00	90.00	175.00
5309	2" TRASH PUMP	15.00	40.00	90.00	175.00
5310	2" TRASH PUMP	15.00	40.00	90.00	175.00
5311	2' TRASH PUMP	15.00	40.00	90.00	175.00
5312	"3"" PUMP"		40.00	90.00	175.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
5314	2" Electric Pump	10.00	40.00	90.00	275.00
5320	"KOSHIN 2"" PUMP"		40.00	90.00	175.00
5321	"KOSHIN 2"" PUMP"		40.00	90.00	175.00
5322	"WACKER 3""		40.00	90.00	175.00
5324	HONDA 3" TRASH PUMP		40.00	90.00	175.00
5325	DIAPHRAGM PUMP		32.00	160.00	480.00
5326	2" Submersible Pump	7.00	40.00	90.00	120.00
5327	2" Submersible Pump	7.00	40.00	90.00	120.00
5328	TEST PUMP WATER LINE	75.00	75.00	250.00	500.00
5329	2" Pump	5.00	15.00	35.00	155.00
5330	ELECTRIC 2" SUBMERSIBLE PUMP	7.00	40.00	90.00	120.00
5331	ELECTRIC 2" SUBMERSIBLE PUMP	7.00	40.00	90.00	120.00
5332	SUBMERSIBLE PUMP	7.00	40.00	90.00	120.00
5333	SUBMERSIBLE 2" PUMP	7.00	40.00	90.00	120.00
5334	HYDRANT MANIFOLD	10.00	25.00	125.00	200.00
5335	HYDRANT MANIFOLD	10.00	25.00	125.00	200.00
5336	HYDRO TESTER	40.00	75.00	250.00	310.00
5337	ELECTRIC VIBRATOR				
5338	GAS TRASH PUMP	35.00	40.00	90.00	175.00
5339	GAS TRASH PUMP	35.00	40.00	90.00	175.00
5340	2" ELECTRIC PUMP	7.00	40.00	90.00	120.00
5341	2" ELECTRIC PUMP	7.00	40.00	90.00	120.00
5342	2" Trash Pump				
5343	DEFF FLUID PUMP	15.00	30.00	95.00	145.00
5344	PORTA TANK	50.00	150.00	300.00	500.00
5534	TE5 ROTOHAMMER	7.50	25.00	50.00	135.00
5604	ROTO HAMMER				
5605	ROTOHAMMER	15.00	30.00	95.00	145.00
5606	SMALL ROTO HAMMER	10.00	25.00	50.00	135.00
5615	ROTO HAMMER	15.00	25.00	50.00	145.00
5616	ROTO HAMMER	15.00	25.00	50.00	145.00
5617	ROTO HAMMER	15.00	25.00	50.00	145.00
5620	SMALL ROTO HAMMER	15.00	25.00	50.00	145.00
5621	SMALL ROTO HAMMER	15.00	25.00	50.00	145.00
5622	CORDLESS SMALL ROTO	15.00	25.00	50.00	145.00
5623	CORDLESS SMALL ROTO	15.00	25.00	50.00	145.00
5627	ROTOHAMMER	7.50	25.00	50.00	135.00
5629	ROTOHAMMER	7.50	25.00	50.00	135.00
5634	ROTOHAMMER		25.00	50.00	135.00
5635	ROTOHAMMER		25.00	50.00	135.00
5647	ROTOHAMMER		25.00	50.00	135.00
5650	ROTOHAMMER		25.00	50.00	135.00
5651	LARGE ROTO HAMMER	10.00	25.00	50.00	135.00
5653	HILTI LARGE ROTOHAMMER	15.00	25.00	50.00	135.00
5654	SMALL ROTO HAMMER	15.00	25.00	50.00	125.00
5656	SHEAR WRENCH		25.00	50.00	135.00
5659	HILTI TE-76 ROTOHAMMER		20.00	55.00	135.00
5660	SHEAR WRENCH		25.00	50.00	135.00
5672	HILTI CORDLESS DISPENSOR		25.00	50.00	135.00
5676	D.W. ROTO LARGE		25.00	50.00	135.00
5680	LARGE ROTO HAMMER		25.00	50.00	135.00
5683	JACK HAMMER	20.00	75.00	350.00	890.00
5685	ROTOHAMMER	7.50	20.00	50.00	135.00
5686	ROTOHAMMER	7.50	20.00	50.00	135.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
5687	LARGE ROTOHAMMER	10.00	25.00	50.00	135.00
5688	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5689	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5690	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5691	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5692	HILTI ROTOHAMMER	10.00	25.00	50.00	135.00
5693	HILTI ROTOHAMMER	10.00	25.00	50.00	135.00
5694	HILTI ROTOHAMMER	10.00	25.00	50.00	135.00
5695	HILTI ROTOHAMMER	10.00	25.00	50.00	135.00
5697	LARGE ROTO HAMMER	15.00	25.00	50.00	125.00
5698	HEPA VAC	55.00	100.00	180.00	280.00
5699	CORDLESS LARGE ROTO	10.00	25.00	50.00	155.00
5857	Self Retracting 60'	10.00	25.00	60.00	125.00
5863	LIFE REEL	25.00	35.00	105.00	245.00
5864	LIFE REEL	25.00	35.00	105.00	245.00
5880	ROOF WARNING LINE (50 EACH)	30.00	75.00	175.00	250.00
5900	"3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5901	"3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5902	"3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5903	"3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5904	"MAKITA 3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5905	"MAKITA 3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5906	"MAKITA 3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5907	"MAKITA 3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5908	"MAKITA 3/4"" IMPACT DRIVE"		35.00	90.00	175.00
5912	"1"" MAKITA IMPACT"		35.00	90.00	175.00
5913	"1"" MAKITA IMPACT"		35.00	90.00	175.00
5914	"1"" MAKITA IMPACT"		35.00	90.00	175.00
5915	MAG DRILL	20.00	35.00	80.00	140.00
5928	LARGE ROTOHAMMER	10.00	25.00	50.00	135.00
5929	LARGE ROTOHAMMER	10.00	25.00	50.00	135.00
5930	LARGE ROTOHAMMER	10.00	25.00	50.00	135.00
5931	LARGE HILTI ROTOHAMMER	10.00	25.00	50.00	135.00
5932	SMALL ROTO	10.00	25.00	50.00	135.00
5933	SMALL ROTO	10.00	25.00	50.00	135.00
5934	SMALL ROTO	10.00	25.00	50.00	135.00
5935	SMALL ROTO	10.00	25.00	50.00	135.00
5936	SMALL ROTO	10.00	25.00	50.00	135.00
5937	SMALL ROTO	10.00	25.00	50.00	135.00
5938	LARGE ROTO	10.00	25.00	50.00	175.00
5940	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5941	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5942	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5943	LARGE ROTOHAMMER	10.00	25.00	50.00	135.00
5944	LARGE ROTOMMER	10.00	25.00	50.00	135.00
5945	SMALL ROTOHAMMER	7.50	25.00	75.00	210.00
5946	ROTO HAMMER - CORDLESS	7.50	15.00	25.00	100.00
5947	LARGE ROTO HAMMER	10.00	25.00	50.00	175.00
5948	LARGE ROTO HAMMER	10.00	25.00	50.00	175.00
5949	LARGE ROTO HAMMER	10.00	25.00	50.00	175.00
5950	SMALL ROTOHAMMER	10.00	25.00	50.00	135.00
5951	LARGE ROTO HAMMER	10.00	25.00	75.00	155.00
5952	LARGE ROTO HAMMER	10.00	25.00	75.00	155.00
5953	LARGE ROTOHAMMER	10.00	25.00	75.00	155.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
5954	SMALL ROTOHAMMER	35.00	50.00	55.00	145.00
5955	SMALL ROTOHAMMER	35.00	50.00	55.00	145.00
5956	SMALL ROTOHAMMER	35.00	50.00	55.00	145.00
5957	SMALL ROTOHAMMER	35.00	50.00	55.00	145.00
5958	LARGE ROTO HAMMER	10.00	25.00	50.00	135.00
5959	ROTO HAMMER	15.00	25.00	50.00	135.00
5960	CORDLESS ROTO HAMMER	15.00	25.00	50.00	100.00
5961	CORDLESS ROTO HAMMER	15.00	25.00	50.00	100.00
5962	CORDLESS ROTO HAMMER	15.00	25.00	50.00	100.00
6013	CONC. SAW		30.00	90.00	210.00
6014	CONC SAW		30.00	90.00	210.00
6027	CONCRETE CHAIN SAW	30.00	125.00	475.00	1,125.00
6028	CUTOFF SAW		30.00	90.00	210.00
6029	DEMO SAW		30.00	90.00	210.00
6030	DEMO SAW		30.00	90.00	210.00
6031	20" CONCRETE SAW		30.00	90.00	210.00
6034	DEMO SAW		30.00	90.00	210.00
6035	DEMO SAW		30.00	90.00	210.00
6037	14" CUT OFF SAW	15.00	30.00	60.00	210.00
6039	WALK BEHIND CONCRETE SAW	20.00	120.00	330.00	765.00
6044	STIHL DEMO SAW		30.00	90.00	210.00
6045	"STIHL 14"" DEMO SAW"		30.00	90.00	210.00
6047	WALK BEHIND CONCRETE SAW	25.00	120.00	330.00	765.00
6049	20' SCREED ROD	15.00	35.00	60.00	100.00
6050	GAS CHAIN SAW	5.00	8.00	33.00	125.00
6052	STIHL DEMO SAW		30.00	90.00	210.00
6054	"STIHL 14"" DEMO SAW"		30.00	90.00	210.00
6055	"STIHL 14"" DEMO SAW"		30.00	90.00	210.00
6056	"STIHL 14"" DEMO SAW"		30.00	90.00	210.00
6057	"14"" CUT OFF SAW"		30.00	90.00	210.00
6058	"14"" CUT OFF SAW"		30.00	90.00	210.00
6059	"14"" CUT OFF SAW"		30.00	90.00	210.00
6060	STIHL CUT OFF SAW		30.00	90.00	210.00
6062	STIHL CUTOFF SAW		30.00	60.00	210.00
6063	STIHL CUTOFF SAW		30.00	60.00	210.00
6064	CUT OFF SAW		30.00	60.00	210.00
6065	CUT OFF SAW		30.00	60.00	210.00
6066	CUT OFF SAW		30.00	60.00	210.00
6067	CUT OFF SAW	10.00	30.00	90.00	210.00
6068	CUT OFF SAW	10.00	30.00	90.00	210.00
6069	CUT OFF SAW	10.00	30.00	90.00	210.00
6070	14" CUT OFF SAW	15.00	30.00	90.00	210.00
6071	14" GAS CUTO OFF SAW	15.00	30.00	90.00	210.00
6073	12" CHOP SAW	5.00	8.00	33.00	125.00
6074	ELECTRIC CHAIN SAW	35.00	50.00	125.00	225.00
6075	ELECTRIC CHAIN SAW	35.00	50.00	125.00	225.00
6076	ELECTRIC CHAIN SAW	35.00	50.00	125.00	225.00
6079	HOT SAW	15.00	30.00	90.00	210.00
6081	GAS CUT OFF SAW	15.00	30.00	90.00	210.00
6082	HOT SAW	10.00	30.00	90.00	210.00
6083	HOT SAW	10.00	30.00	90.00	210.00
6084	DEMO SAW	5.00	30.00	90.00	210.00
6085	HOT SAW	15.00	35.00	65.00	250.00
6086	HOT SAW	15.00	35.00	65.00	250.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
6087	HOT SAW	15.00	35.00	65.00	250.00
6088	HOT SAW	15.00	35.00	65.00	250.00
6089	WALK BEHIND SAW	25.00	120.00	330.00	765.00
6090	HOT SAW	15.00	35.00	90.00	210.00
6091	HOT SAW	15.00	30.00	90.00	210.00
6092	HOT SAW	15.00	35.00	90.00	210.00
6153	MILWAUKEE CHOP SAW	10.00	15.00	60.00	100.00
6404	CUT OFF SAW	15.00	30.00	60.00	210.00
6405	CUT OFF SAW	15.00	30.00	60.00	210.00
6533	PLATE COMPACTOR	8.00	40.00	140.00	310.00
6598	ELECTRIC HAND SAW				
6701	BIG FOOT SAW		8.00	33.00	100.00
6702	BIG FOOT SAW		8.00	33.00	100.00
6703	BIG FOOT SAW		8.00	33.00	100.00
6704	BIG FOOT SAW		8.00	33.00	100.00
6705	BIG FOOT SAW		8.00	33.00	100.00
6707	BIG FOOT SAW		8.00	33.00	100.00
6708	BIG FOOT SAW		8.00	33.00	100.00
6709	BIG FOOT SAW		8.00	33.00	100.00
6710	16" BEAM SAW		8.00	33.00	100.00
6711	MAKITA 16" BEAMSAW		8.00	33.00	100.00
6808	TABLE SAW		25.00	50.00	135.00
6809	TABLE SAW		8.00	33.00	100.00
6810	12" CHOP SAW (WOOD)	15.00	25.00	50.00	135.00
6819	12" CHOP SAW (WOOD)	15.00	25.00	50.00	135.00
6822	DEWALT 12" COMPOUND MITER SAW	5.00	8.00	33.00	125.00
6829	CUT OFF SAW	10.00	30.00	90.00	210.00
6830	CUT OFF SAW	10.00	30.00	90.00	210.00
6831	CUT OFF SAW	5.00	8.00	33.00	175.00
6832	12' Chop Saw	10.00	30.00	90.00	210.00
6833	TABLE SAW	5.00	8.00	33.00	100.00
6834	10" CHOP SAW	15.00	28.00	50.00	175.00
6835	10" CHOP SAW	15.00	28.00	50.00	175.00
6836	12" CHOP SAW	15.00	28.00	50.00	175.00
6837	12" CHOP SAW	15.00	28.00	50.00	175.00
6838	SMALL ROTOHAMMER	17.00	25.00	50.00	135.00
6843	CHOP SAW	15.00	28.00	50.00	175.00
6844	CHOP SAW	15.00	28.00	50.00	175.00
6866	1 MM BTU HEATER	150.00	350.00	950.00	3,500.00
8429	FUEL TANK	55.00	75.00	175.00	190.00
8430	SLIP FUEL TANK	55.00	75.00	175.00	190.00
8431	SLIP FUEL TANK	55.00	75.00	175.00	190.00
8432	SLIP FUEL TANK	55.00	75.00	175.00	190.00
8434	WELDING TRAILER		30.00	100.00	250.00
8460	FUEL TANK/SLIP TANK	55.00	75.00	175.00	190.00
8461	FUEL CUBE	40.00	68.00	205.00	446.00
8750	TORQ WRENCH		20.00	80.00	140.00
8751	BUTTON PUNCH		20.00	80.00	140.00
8800	GREEN RANGER		130.00	345.00	625.00
8801	RED RANGER		130.00	345.00	625.00
8802	Kubota Utility Vehicle	25.00	210.00	300.00	900.00
8803	KUBOTA UTILITY VEHICLE	25.00	210.00	300.00	900.00
8804	KUBOTA UTILITY VEHICLE	25.00	210.00	300.00	900.00
8805	POWER BUGGY	165.00	250.00	300.00	800.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: EQUIPMENT SHOP EQUIPMENT					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
8806	POWER BUGGY	165.00	250.00	300.00	800.00
8807	KUBOTA UTILITY VEHICLE	25.00	210.00	300.00	900.00
9063	HOT SAW	15.00	30.00	90.00	210.00
9229	HEPA VAC	45.00	175.00	210.00	500.00
9231	HEPA VAC	5.00	40.00	200.00	400.00
9232	HEPA VAC	5.00	40.00	200.00	400.00
9233	HEPA VAC	5.00	40.00	200.00	400.00
9236	HEPA VACUUM	15.00	40.00	200.00	400.00
9803	WELDER		55.00	150.00	475.00
9804	WELDER		55.00	150.00	475.00
9807	WIRE FEED WELDER	15.00	55.00	150.00	475.00
9808	SUITCASE WELDER	40.00	55.00	150.00	475.00
9810	GAS WELDER	55.00	95.00	215.00	475.00
9815	MILLER DIESEL PRO WELDER		70.00	280.00	770.00
9816	LINCOLN POWERMIG 140C WELDER		55.00	150.00	475.00
9818	LINCOLN SUITCASE WELDER		55.00	150.00	475.00
9821	SUITCASE WELDER	10.00	55.00	150.00	475.00
9822	WIRE FEED	15.00	55.00	150.00	475.00
9823	MILLER WIRE FEED				
9824	WIRE FEED WELDER	10.00	55.00	150.00	475.00
9825	WELDER WIRE FEED	10.00	55.00	150.00	475.00
9826	WIRE FEED WELDER	40.00	55.00	150.00	475.00
9827	COMBO WELDER	40.00	55.00	150.00	475.00
9828	TIG WELDER	75.00	115.00	255.00	485.00
9829	TIG WELDER	75.00	115.00	255.00	485.00
9870	GENERATOR	15.00	30.00	150.00	362.00
9931	JOB BOX				40.00
9934	ALLTHREAD CUTTER	35.00	60.00	125.00	250.00
9979	YELLOWSTONE STAND LIGHT		35.00	80.00	180.00
9989	ELECTRIC COMPRESSOR	35.00	35.00	135.00	250.00
9990	COMPRESSOR	15.00	25.00	80.00	175.00
9999	MULTITOOL	15.00	100.00	150.00	300.00
10100	CONCRETE BLANKETS 10K SF	40.00	150.00	350.00	1,025.00
10101	CONCRETE BLANKETS 10K SF	40.00	150.00	350.00	1,025.00
10102	CONCRETE BALNKETS 10K SF	40.00	150.00	350.00	1,025.00
10103	CONCRETE BLANKETS 10K SF	40.00	150.00	350.00	1,025.00
10104	CONCRETE BLANKETS 12X24	40.00	150.00	350.00	1,025.00
10105	CONCRETE BLANKETS	40.00	150.00	350.00	1,025.00
10106	CONCRETE BLANKETS	40.00	150.00	350.00	1,025.00
10107	CONCRETE BLANKETS (LOT OF 30)	40.00	150.00	350.00	1,025.00
10108	BLANKETS	40.00	150.00	350.00	1,025.00
S1600	JUMPING JACK				
S2041	ELECTRIC FORKLIFT	50.00	225.00	900.00	2,700.00
V1600	JUMPING JACK	25.00	85.00	275.00	600.00
Department: THERMAL THERMAL					
Category: CON - CONSTRUCTION EQUIPMENT					
2720	TRIM BENDER	25.00	75.00	150.00	400.00
2797	REA SNIFFER 02 MONITOR	15.00	45.00	145.00	245.00
2798	REA SNIFFER 02 MONITOR	15.00	45.00	145.00	245.00
3206	5K FORKLIFT	100.00	210.00	475.00	1,300.00
3207	5K FORKLIFT	100.00	210.00	475.00	1,300.00
3240	POWER SKID	100.00	175.00	650.00	1,200.00
4621	HEPI VAC	5.00	40.00	200.00	400.00

Equipment Rate Schedule

Equipment and Components

Equipment		Hourly	Daily	Weekly	Monthly
Department: THERMAL THERMAL					- Continued
Category: CON - CONSTRUCTION EQUIPMENT					- Continued
6712	16" BEAM SAW	8.00	33.00	75.00	210.00
6839	DEWALT ALL THREAD THREDDERS	35.00	60.00	125.00	250.00
6840	DEWALT ALL THREAD THREDDERS	35.00	60.00	125.00	250.00
6841	DEWALT ALL THREAD THREDDERS	35.00	60.00	125.00	250.00
6842	DEWALT ALL THREAD CUTTER	35.00	60.00	125.00	250.00
9194	COOL BOY UNIT	75.00	200.00	1,045.00	1,250.00
9195	COOL BOX UNIT	75.00	200.00	1,045.00	1,250.00
Department: VEHICLES VEHICLES					
Category: CON - CONSTRUCTION EQUIPMENT					
8428	YARD TRAILER	75.00	85.00	225.00	600.00
9529	SUPERINTENDENT TRUCK	10.00	75.00	375.00	850.00
9530	SUPERINTENDENT TRUCK	10.00	75.00	375.00	850.00



Change Order

Contract Number	Contract Title	Federal Aid Number
Change Order Number	Change Description	Date
Prime Contractor / Design-Builder		

Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications

Change proposed by Contractor / Design-Builder

Change Description

Verbal Approval Given By

Verbal Approval Date

Working Days +/-

Original Contract Amount

Current Contract Amount

Est. Net Change This C.O.

Est. Contract Amount

Approval Recommended

Approved

Approved

Project Engineer

Approving Authority per C.A. Agreement

Date

Date

Approval Recommended

Other Approval As Required

By Prime Contractor

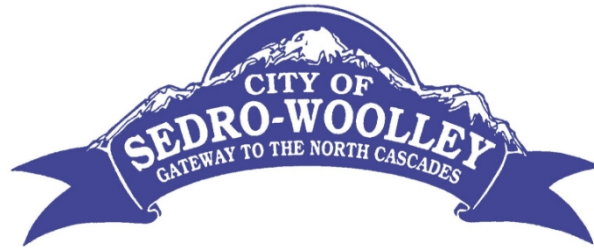
Signature

Date

Date

Representing

Contract Number	Contract Title	Change Order Number
Change Description Cont.		



City Council Agenda Item

Agenda Item No.: e.7.

Date: January 22, 2025

From: Woody Tovar Cano, IT Director

Subject: Renew Licensing Agreement - Microsoft Enterprise - Insight

RECOMMENDED ACTION:

Motion to authorize Mayor Johnson to sign the Microsoft Enterprise Agreement contract with Insight for \$156,096.63.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

The city's current enterprise agreement with Insight will expire on January 31, 2025. A renewal is required for the city to continue to utilize the Microsoft Office 365 suite and email exchange servers. Insight already has a valid state contract with the Department of Enterprise Services.

FISCAL IMPACT, IF APPROPRIATE:

This is a 3 year contract for city's servers software assurance, Microsoft Office 365, Exchange Online, Visio and Project Planner licensing. Cost for this contract is spread out to 3 payments of \$52,032.31 once every year. Having this contract lapse would result in the city no longer having access to Microsoft Office software (Word, Excel, PowerPoint, Outlook, etc) including Exchange services (email communication).

ATTACHMENTS:

1. City of Sedro Wooley Prelim Renewal

City of Sedro-Wooley

Quotation: 0125-City of Sedro-WooleyV7-MSEA-DSG

Date: January 16, 2025

Enrollment: 75579732

Contract: CTR060025 / 14922-03 (State of Washington - NASPO ValuePoint Software VAR)

Insight Team

Racki, Derek

(505) 318-3191

<http://www.insight.com/azureterms>

Customer understands and acknowledges that it is obtaining the software Products directly from Microsoft Corporation and that Insight provides no warranty to Customer covering the Products purchased hereunder. All warranties relating to such Products are granted solely by Microsoft Corporation.



City of Sedro-Wooley

Quotation: 0125-City of Sedro-WooleyV7-MSEA-DSG
Date: January 16, 2025
Enrollment: 75579732
Contract: CTR060025 / 14922-03 (State of Washington - NASPO ValuePoint Software VAR)

Part Number	Item Name	Level	Purchase Period	Pool	Product Type	Quantity	Unit Price	Extended Price
Additional Products								
9EA-00274	Win Server DC Core ALng SASU 16L Win Server Std	D	Added at Signing	Servers	SA Step Up	4	\$ 2,199.90	\$ 8,799.60
9EM-00267	Win Server Standard Core ALng SA 16L	D	Added at Signing	Servers	Software Assurance	4	\$ 169.48	\$ 677.92
Annual Total:							\$	9,477.52
Three Year Total:							\$	28,432.56
Year 1 w/Monthly Subs Total:							\$	52,032.21
Year 2 w/Monthly Subs Total:							\$	52,032.21
Year 3 w/Monthly Subs Total:							\$	52,032.21
Grand Total:							\$	156,096.63

City of Sedro-Wooley

Quotation: 0125-City of Sedro-WooleyV7-MSEA-DSG
Date: January 16, 2025
Enrollment: 75579732
Contract: CTR060025 / 14922-03 (State of Washington - NASPO ValuePoint Software VAR)

Subscription Start Date: **2/1/2025**
 Subscription End Date: **1/31/2028**

Year One: 12 Months

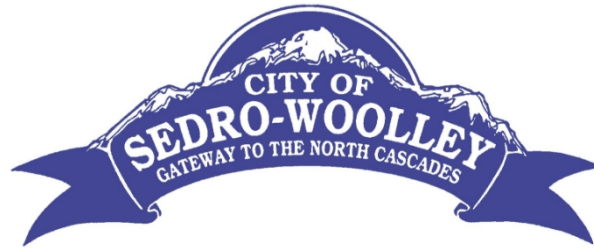
Part Number	Item Name	Level	Purchase Period	Pool	Product Type	Quantity	Term Price	Extended Price
Enterprise Products								
AAD-34700	M365 G3 Unified FSA Renewal GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	87	\$329.30	\$ 28,649.10
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	14	\$387.38	\$ 5,423.32
Additional Products								
3NS-00003	Exchange Online P2 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	20	\$73.12	\$ 1,462.40
8QL-00005	M365 G5 IP & Governance GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	101	\$64.07	\$ 6,471.07
7MS-00001	Planner & Project P3 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	1	\$274.40	\$ 274.40
P3U-00001	Visio P2 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	2	\$137.20	\$ 274.40
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	101	\$0.00	\$ -
12 Month Total:							\$	42,554.69

Year Two: 12 Months

Enterprise Products								
AAD-34700	M365 G3 Unified FSA Renewal GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	87	\$329.30	\$ 28,649.10
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	14	\$387.38	\$ 5,423.32
Additional Products								
3NS-00003	Exchange Online P2 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	20	\$73.12	\$ 1,462.40
8QL-00005	M365 G5 IP & Governance GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	101	\$64.07	\$ 6,471.07
7MS-00001	Planner & Project P3 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	1	\$274.40	\$ 274.40
P3U-00001	Visio P2 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	2	\$137.20	\$ 274.40
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	101	\$0.00	\$ -
12 Month Total:							\$	42,554.69

Year Three: 12 Months

Enterprise Products								
AAD-34700	M365 G3 Unified FSA Renewal GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	87	\$329.30	\$ 28,649.10
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	14	\$387.38	\$ 5,423.32
Additional Products								
3NS-00003	Exchange Online P2 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	20	\$73.12	\$ 1,462.40
8QL-00005	M365 G5 IP & Governance GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	101	\$64.07	\$ 6,471.07
7MS-00001	Planner & Project P3 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	1	\$274.40	\$ 274.40
P3U-00001	Visio P2 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	2	\$137.20	\$ 274.40
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	101	\$0.00	\$ -
12 Month Total:							\$	42,554.69
36 Month Total:							\$	127,664.07



City Council Agenda Item

Agenda Item No.: g.1.

Date: January 22, 2025

From: Thomas Glover, Community Development Director

Subject: HB 1299 - Residential Parking Standards

RECOMMENDED ACTION:

Discussion

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

At present, the City's Municipal Code pertaining to residential parking standards is under review by the City's Planning Commission. The next meeting of the Commission where draft amendments will be presented is set for Tuesday, January 21st.

Meanwhile, HB 1299 was introduced to the State Legislature this past Wednesday. It is unfortunate timing as the City has not yet completed the review of its parking standards. The Commission needs to finish its work on the amendments, and provide a recommendation to City Council for consideration.

What this new bill does is call for stricter standards for parking above what the City currently has on the books, and stricter standards (generally speaking) than what the Planning Commission is considering.

This bill is only just now introduced. It has a long way to go before a decision is made about it. There is the chance it would be amended before being adopted. As well, it might not make it through the legislative process (sometimes bills die on the table).

Excerpt from HB 1299. I included this into my weekly update, with both sections 1 and 2 included. This is just the introduction, and the first section.

"AN ACT Relating to minimum parking requirements; amending RCW 136.70A.620; adding a new section to chapter 35.21 RCW; adding a new section to chapter 35A.21 RCW; adding a new section to chapter 36.01 3RCW; and creating new sections.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON: 5NEW SECTION. Sec. 1. The legislature finds that predetermined on-site parking requirements needlessly drive up the cost of development, particularly housing; discourage walking and multimodal transit usage; and encourage excessive reliance of automobiles with attendant impacts on human health and greenhouse gas emissions. The legislature further finds that the amount of parking that a project actually needs should

be determined on a case-by-case basis by permit applicants sensitive to actual market conditions rather than a one-size-fits-all regulation."

FISCAL IMPACT, IF APPROPRIATE:

Unknown at this time.

ATTACHMENTS:

1. HB 1299

HOUSE BILL 1299

State of Washington

69th Legislature

2025 Regular Session

By Representatives Peterson, Fitzgibbon, Berry, Street, Simmons, Reed, Macri, Ramel, Nance, and Doglio

Read first time 01/15/25. Referred to Committee on Local Government.

1 AN ACT Relating to minimum parking requirements; amending RCW
2 36.70A.620; adding a new section to chapter 35.21 RCW; adding a new
3 section to chapter 35A.21 RCW; adding a new section to chapter 36.01
4 RCW; and creating new sections.

5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

6 NEW SECTION. **Sec. 1.** The legislature finds that predetermined
7 on-site parking requirements needlessly drive up the cost of
8 development, particularly housing; discourage walking and multimodal
9 transit usage; and encourage excessive reliance of automobiles with
10 attendant impacts on human health and greenhouse gas emissions. The
11 legislature further finds that the amount of parking that a project
12 actually needs should be determined on a case-by-case basis by permit
13 applicants sensitive to actual market conditions rather than a one-
14 size-fits-all regulation.

15 NEW SECTION. **Sec. 2.** A new section is added to chapter 35.21
16 RCW to read as follows:

17 (1) A city may not require more than 0.5 parking space per
18 residential dwelling unit.

19 (2) A city may not require more than one parking space per 1,000
20 feet of commercial space.

(3) A city may not require any minimum parking requirements for:

- (a) Existing buildings undergoing change of use, including vacant buildings;
- (b) Residences under 1,200 square feet;
- (c) Commercial spaces under 5,000 square feet;
- (d) Affordable housing;
- (e) Senior housing;
- (f) Housing for people with disabilities;
- (g) Facilities that serve alcohol;
- (h) Child care facilities;
- (i) Commercial spaces in mixed-use projects.

(4) For purposes of this section, "affordable housing" has the same meaning as in RCW 36.70A.030.

(5) This section does not apply to accessible parking spaces in compliance with the Americans with disabilities act.

NEW SECTION. **Sec. 3.** A new section is added to chapter 35A.21 RCW to read as follows:

(1) A code city may not require more than one parking space per residential dwelling unit.

(2) A code city may not require more than one parking space per 1,000 feet of commercial space.

(3) A code city may not require any minimum parking requirements for:

- (a) Existing buildings undergoing change of use, including vacant buildings;

- (b) Residences under 1,200 square feet;

- (c) Commercial spaces under 5,000 square feet;

- (d) Affordable housing;

- (e) Senior housing;

- (f) Housing for people with disabilities;

- (g) Facilities that serve alcohol;

- (h) Child care facilities;

- (i) Commercial spaces in mixed-use projects.

(4) For purposes of this section, "affordable housing" has the same meaning as in RCW 36.70A.030.

(5) This section does not apply to accessible parking spaces in compliance with the Americans with disabilities act.

1 NEW SECTION. **Sec. 4.** A new section is added to chapter 36.01
2 RCW to read as follows:

3 (1) A county may not require more than 0.5 parking space per
4 residential dwelling unit.

5 (2) A county may not require more than one parking space per
6 1,000 feet of commercial space.

7 (3) A county may not require any minimum parking requirements
8 for:

9 (a) Existing buildings undergoing change of use, including vacant
10 buildings;

11 (b) Residences under 1,200 square feet;

12 (c) Commercial spaces under 5,000 square feet;

13 (d) Affordable housing;

14 (e) Senior housing;

15 (f) Housing for people with disabilities;

16 (g) Facilities that serve alcohol;

17 (h) Child care facilities;

18 (i) Commercial spaces in mixed-use projects.

19 (4) For purposes of this section, "affordable housing" has the
20 same meaning as in RCW 36.70A.030.

21 (5) This section does not apply to accessible parking spaces in
22 compliance with the Americans with disabilities act.

23 **Sec. 5.** RCW 36.70A.620 and 2020 c 173 s 3 are each amended to
24 read as follows:

25 In counties and cities planning under RCW 36.70A.040, minimum
26 residential parking requirements mandated by municipal zoning
27 ordinances for housing units constructed after July 1, 2019, are
28 subject to the following ((requirements)):

29 ~~((1) For housing units that are affordable to very low-income or~~
30 ~~extremely low-income individuals and that are located within one-~~
31 ~~quarter mile of a transit stop that receives transit service at least~~
32 ~~two times per hour for twelve or more hours per day, minimum~~
33 ~~residential parking requirements may be no greater than one parking~~
34 ~~space per bedroom or .75 space per unit. A city may require a~~
35 ~~developer to record a covenant that prohibits the rental of a unit~~
36 ~~subject to this parking restriction for any purpose other than~~
37 ~~providing for housing for very low-income or extremely low-income~~
38 ~~individuals. The covenant must address price restrictions and~~
39 ~~household income limits and policies if the property is converted to~~

1 a use other than for low-income housing. A city may establish a
2 requirement for the provision of more than one parking space per
3 bedroom or .75 space per unit if the jurisdiction has determined a
4 particular housing unit to be in an area with a lack of access to
5 street parking capacity, physical space impediments, or other reasons
6 supported by evidence that would make on-street parking infeasible
7 for the unit.

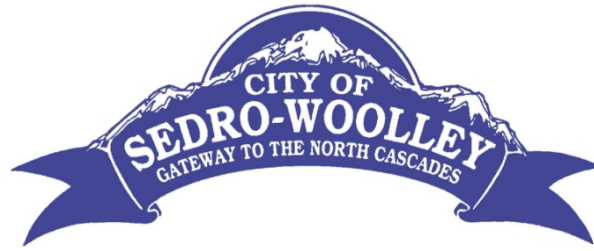
8 (2) For housing units that are specifically for seniors or people
9 with disabilities, that are located within one-quarter mile of a
10 transit stop that receives transit service at least four times per
11 hour for twelve or more hours per day, a city may not impose minimum
12 residential parking requirements for the residents of such housing
13 units, subject to the exceptions provided in this subsection. A city
14 may establish parking requirements for staff and visitors of such
15 housing units. A city may establish a requirement for the provision
16 of one or more parking space per bedroom if the jurisdiction has
17 determined a particular housing unit to be in an area with a lack of
18 access to street parking capacity, physical space impediments, or
19 other reasons supported by evidence that would make on-street parking
20 infeasible for the unit. A city may require a developer to record a
21 covenant that prohibits the rental of a unit subject to this parking
22 restriction for any purpose other than providing for housing for
23 seniors or people with disabilities.

24 (3) For market rate multifamily housing units that are located
25 within one-quarter mile of a transit stop that receives transit
26 service from at least one route that provides service at least four
27 times per hour for twelve or more hours per day, minimum residential
28 parking requirements may be no greater than one parking space per
29 bedroom or .75 space per unit. A city or county may establish a
30 requirement for the provision of more than one parking space per
31 bedroom or .75 space per unit if the jurisdiction has determined a
32 particular housing unit to be in an area with a lack of access to
33 street parking capacity, physical space impediments, or other reasons
34 supported by evidence that would make on-street parking infeasible
35 for the unit)) Cities with a population of at least 10,000 that are
36 within a county with a population density exceeding 100 people per
37 square mile may not require off-street parking as a condition of
38 permitting development of multifamily, middle housing, or accessory
39 dwelling units that are located within one-half mile walking distance
40 of transit service. For the purposes of this section, transit service

1 means at least one route that provides service at least four times
2 per hour for 12 or more hours per day. Nothing in this section
3 precludes a city from adopting maximum parking limits or requiring
4 frontage improvements to provide on-street parking.

5 NEW SECTION. **Sec. 6.** This act may be known and cited as the
6 parking reform and modernization act.

--- END ---



City Council Agenda Item

Agenda Item No.: m.1.

Date: January 22, 2025

From: Bill Bullock, Public Works Director

Subject: Professional Services Agreement - Facet NW Inc - SR20/Cascade Trail West Extension Phase 2A

RECOMMENDED ACTION:

Motion to approve authorization for the Mayor to execute a contract with Facet NW Inc for engineering, design, and right of way services for the SR20/Cascade Trail West Extension Phase 2A project in the amount not to exceed \$186,128.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

The City conducted an interview selection process between five engineering firms on November 12, 2024. The firms submitted excellent proposals, the interview team selected Facet NW as the preferred candidate.

This project was originally under design in-house by City Engineer David Lee. Approximately 60% of the design was completed as David retired in August of 2024. Public Works is electing to hire an engineering consultant, Facet NW, to finish the design before the end of 2025 for potential construction in 2026. Additional funding, \$150,000 was awarded to the project in August 2024 to cover the cost of hiring a consultant to finalize this work.

Current project funding:

PE = \$231,000/\$31,185 match

R/W= \$84,500/\$11,407 match

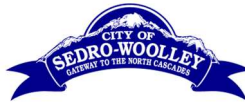
Cons= TBD – April 2025 future application

FISCAL IMPACT, IF APPROPRIATE:

This PSA contract will be for an amount not exceed \$186,128.00 federally funded with \$31,185 of matching funds from Fund 104

ATTACHMENTS:

1. 2025-PS-05_PSA_Facet NW



PROFESSIONAL SERVICES AGREEMENT NO. 2025-PS-05

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of Sedro-Woolley, a Washington State municipal corporation ("City"), and Facet NW, Inc., a Washington Corporation ("Consultant").

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

ARTICLE I. PURPOSE

The purpose of this Agreement is to provide the City with consultant services regarding SR20-CASCADE TRAIL WEST PHASE 2A engineering design services as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

ARTICLE II. SCOPE OF SERVICES

The Scope of Services is attached hereto as **Exhibit "A"** and incorporated herein by this reference ("Scope of Services"). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant's profession.

ARTICLE III. OBLIGATIONS OF THE CONSULTANT

III.1 MINOR CHANGES IN SCOPE. The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

Extra Work. The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no cost to the City. Work under a supplemental agreement shall not proceed until executed in writing by the parties.

III.2 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the work, even though the work has been accepted by the City.

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the

written authorization of Consultant.

III.3 TERM. The term of this Agreement shall commence on January 23, 2025, and shall terminate at midnight, December 31, 2025. The parties may extend the term of this Agreement by written mutual agreement.

III.4 NON-ASSIGNABLE. The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

III.5 EMPLOYMENT.

- a. The term "employee" or "employees" as used herein shall mean any officers, agents, or employee of the of the Consultant.
- b. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.
- c. Consultant represents, unless otherwise indicated below, that all employees of Consultant that will provide any of the work under this Agreement have not ever been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below)*

_____ No employees supplying work have ever been retired from a Washington state retirement system.

_____ Yes employees supplying work have been retired from a Washington state retirement system.

In the event the Consultant indicates "no", but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, Consultant hereby agrees to save, indemnify, defend and hold City harmless from and against all expenses and costs, including reasonable attorney's fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event Consultant affirms that an employee providing work has ever retired from a Washington State retirement system, said employee shall be identified by Consultant, and such retirees shall provide City with all information required by City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

III.6 INDEMNITY.

- a. Indemnification / Hold Harmless. Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

- b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.
- c. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.
- d. Public Records Requests. In addition to Paragraph IV.3 b, when the City provides the Consultant with notice of a public records request per Paragraph IV. 3 b, Consultant agrees to save, hold harmless, indemnify and defend the City its officers, agents, employees and elected officials from and against all claims, lawsuits, fees, penalties and costs resulting from the consultants violation of the Public Records Act RCW 42.56, or consultant's failure to produce public records as required under the Public Records Act.
- e. The provisions of this section III.6 shall survive the expiration or termination of this agreement.

III.7 INSURANCE.

- a. Insurance Term. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.
- b. No Limitation. Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- c. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 - (1) Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
 - (2) Commercial General Liability insurance shall be written at least as broad on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 - (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 - (4) Professional Liability insurance appropriate to the Consultant's profession.
- d. Minimum Insurance Limits. Consultant shall maintain the following insurance limits:
 - (1) Comprehensive General Liability. \$2,000,000 combined single limit per occurrence for bodily injury personal injury and property damage; \$2,000,000 general aggregate.

- (2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.
 - (3) Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.
 - (4) Professional Liability/Consultant's Errors and Omissions Liability. \$2,000,000 per claim and \$2,000,000 as an annual aggregate.
- e. Notice of Cancellation. In the event that the Consultant receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Consultant shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.
- f. Acceptability of Insurers. Insurance to be provided by Consultant shall be with insurers with a current A.M.Best rating of no less than A:VII, or if not rated by Best, with minimum surpluses the equivalent of Best VII rating.
- g. Verification of Coverage. In signing this agreement, the Consultant is acknowledging and representing that required insurance is active and current. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. Further, throughout the term of this Agreement, the Consultant shall provide the City with proof of insurance upon request by the City.
- h. Insurance shall be Primary - Other Insurance Provision. The Consultant's insurance coverage shall be primary insurance as respect the City. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- i. Claims-Made Basis. Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy.
- j. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.
- k. Public Entity Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.
- l. Subcontractors' Insurance. The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The

Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

III.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated, and that recurrence of such action is unlikely.

III.9 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

III.10 LEGAL RELATIONS. The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified-and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Snohomish County Superior Court.

III.11 INDEPENDENT CONTRACTOR.

- a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.
- b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.
- c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.
- d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

III.12 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential

conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

III.13 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided to the City.

III.14 SUBCONTRACTORS/SUBCONSULTANTS.

- a. The Consultant shall be responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.
- b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit ____:

- c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.
- d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

ARTICLE IV. OBLIGATIONS OF THE CITY.

IV.1 PAYMENTS.

- a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services **Exhibit A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **one hundred eighty-six thousand one hundred twenty-eight dollars (\$186,128.00)** without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work per the Fee Schedule **Exhibit B**. In the event the City elects to expand the scope of services from that set forth in **Exhibit A**, the City shall pay Consultant a mutually agreed amount.
- b. The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

IV.2 CITY APPROVAL. Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

IV.3 MAINTENANCE/INSPECTION OF RECORDS.

- a. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.
- b. Public Records. The parties agree that this Agreement and records related to the performance of the Agreement are with limited exception, public records subject to disclosure under the Public Records Act RCW 42.56. Further, in the event of a Public Records Request to the City, the City may provide the Consultant with a copy of the Records Request and the Consultant shall provide copies of any City records in Consultant's possession, necessary to fulfill that Public Records Request. If the Public Records Request is large the Consultant will provide the City with an estimate of reasonable time needed to fulfill the records request.

ARTICLE V. GENERAL.

V.1 NOTICES. Notices to the City shall be sent to the following address:

Kyle Anderson
Assistant City Engineer
325 Metcalf Street
Sedro-Woolley, WA 98284
360.855.0771
kanderson@sedro-woolley.gov

Notices to the Consultant shall be sent to the following address:

Selina Stanley
Project Engineer
2210 Riverside Dr. #110
Mount Vernon, WA 98273
360.899.1110, ext. 208
sstanley@facetnw.com

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

V.2 TERMINATION. The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section IV.1.

V.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

- V.4 EXTENT OF AGREEMENT/MODIFICATION.** This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.
- V.5 SEVERABILITY.**
- a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
 - b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.
- V.6 NONWAIVER.** A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.
- V.7 FAIR MEANING.** The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.
- V.8 GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.
- V.9 VENUE.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.
- V.10 COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.
- V.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

Signature page to follow.

DATED this _____ day of January 2025

CITY OF SEDRO-WOOLLEY

FACET NW, INC.
A Washington Corporation

By _____
Julia Johnson, Mayor
Mayor
Date: _____

By _____
Quin Clements, Executive Vice President, Principal
Title:
Date: _____

APPROVED AS TO FORM:

By _____
Nikki Thompson, City Attorney

Exhibit A Scope of Services

January 15, 2025

City of Sedro-Woolley Public Works Department
Kyle Anderson, Assistant City Engineer
kanderson@sedro-woolley.gov
360.855.0771

Proposal for Civil Engineering Services

SR-20 Cascade Trail Phase 2A – STPUS 0020(200)

PROJECT UNDERSTANDING

The project consists of a 0.57-mile multi-modal pedestrian trail system roughly parallel to SR20 as part of the Cascade Trail System. The trail will comprise of a 10-foot-wide paved pathway with driveway crossings, one creek crossing, pedestrian crossings, drainage, lighting and appurtenant features.

SCOPE OF SERVICES

Phase 1- Project Management/Administration

Task 1.1: Project Administration and Correspondence

We have budgeted time for correspondence with the City of Sedro-Woolley, sub consultants, and the design team.

Task 1.2: Project Meetings/Site Visits

We have budgeted time for meetings and site visits with the City of Sedro-Woolley, sub consultants, and the design team. Estimated meetings include but are not limited to:

- (2) general site visits including one at project kickoff and one at project closeout (1 hr each)
- (2) design meetings at the 90% and prior to 100% level (1 hr each)
- (2) meetings accompanying the City to coordinate with property owners if needed (1 hr each)

Phase 2 – Topography Survey/Base Mapping

Task 2.1: Coordination with Project Surveyor

We have budgeted time to coordinate with the Project Surveyor.

Task 2.2: Review/Verify of Topographic Survey and Base Map Coordination

We have budgeted time to review the Topographic Survey and prepare the survey to be included as the Base Map of the civil drawings. This includes a site visit from the Facet team (1 hr).

Task 2.3: Initial Plan & Profile Sheet Layout

We have budgeted time for our drafters to prepare the Initial Plan and Profile Sheet Layout.

Phase 3 – Geotechnical & ROW Subconsultant Coordination

Task 3.1: Geotechnical Project Administration & Correspondence

We have budgeted time to reach out to local Geotechs. We have budgeted time to review proposals and discuss with the City of Sedro-Woolley to get a Geotech on the project team.

Task 3.2: Geotechnical Design Coordination

We have budgeted time for both our Civil team and Structural team to coordinate with the Geotechnical Subconsultant.

Task 3.3: ROW Subconsultant Coordination

We have budgeted limited time to coordinate with the ROW Subconsultant.

Phase 4 – Structural Design & Coordination

Task 4.1: Coordination and Correspondence

We have budgeted time to coordinate and correspond with the City of Sedro-Woolley.

Task 4.2: Site Visit

We have budgeted time for the structural team to visit the site.

Task 4.3: Review of Existing Materials

We have budgeted time to review all existing relevant materials including 50% draft CAD with survey and bridge detail.

Task 4.4: Alternatives Analysis

We have budgeted time to prepare an alternative analysis including 2 options and 1 recommendation for the City of Sedro-Woolley.

Task 4.5: Design/Structural Analysis

We have budgeted time to design and perform a structural analysis on the preferred design.

Task 4.6: Bridge Detail Drawing

We have budgeted time to finalize the Bridge Detail in accordance with the City of Sedro-Woolley.

Phase 5- Project Engineering

Task 5.1: Hydrologic/Hydraulic Modeling

We have budgeted time to model preexisting and mitigated site conditions using WWHM.

Task 5.2: Prepare Preliminary Drainage Report

We have budgeted time to prepare the Preliminary Drainage Report meeting the requirements of the Manual addressing Minimum Requirements #1-9.

Task 5.3: Prepare Final Drainage Report

We have budgeted time to prepare the Final Drainage Report meeting the requirements of the Manual addressing Minimum Requirements #1-9.

Phase 6 – 90% Construction Documents

Task 6.1: Prepare 90% Preliminary Plans

We have budgeted time to prepare Preliminary Plans in accordance with the City of Sedro-Woolley.

Anticipated sheets needed in the civil plan include:

1. Cover Sheet
2. Notes Sheet
3. Notes Sheet
4. Existing Conditions, TESC, & Demo
5. Existing Conditions, TESC, & Demo
6. Existing Conditions, TESC, & Demo
7. Grading & Drainage (Plan & Profile)
8. Grading & Drainage (Plan & Profile)
9. Grading & Drainage (Plan & Profile)
10. Grading & Drainage (Plan & Profile)
11. Grading & Drainage (Plan & Profile)
12. Grading & Drainage (Plan & Profile)
13. Details
14. Details
15. Details

Task 6.2: Prepare 90% Project Specifications

We have budgeted time to provide preliminary specifications as necessary to support the Preliminary Plans. Project specifications shall follow templates provided by the City of Sedro-Woolley.

Task 6.3: Prepare 90% Construction Cost Estimate

We have budgeted time to prepare the Construction Cost Estimate.

Task 6.4: 90% Review & City Coordination

We have budgeted time to review the Construction Documents and coordinate with the City of Sedro-Woolley. This includes a meeting with the City of Sedro-Woolley either virtual or in person (1 hour).

Phase 7 – 100% Construction Documents

Task 7.1: Prepare Final Construction Plans

We have budgeted time to finalize the Construction Plans in accordance with City of Sedro-Woolley requirements and meet the requirements of the Manual.

Task 7.2: Prepare Final Project Specifications & Bid Package

We have budgeted time to finalize the Final Project Specifications and Bid Package.

Task 7.3: Prepare Final Construction Cost Estimate

We have budgeted time to finalize the Construction Cost Estimate.

Phase 8 – Bid Support

Task 8.1: Attend Pre-Bid Meeting

We have budgeted time to prepare for and attend a Pre-Bid Meeting (1 hour).

Task 8.2: Respond to Bidders Questions

We have budgeted time to respond to questions from Bidders.

Task 8.3: Prepare Bid Addendums

We have budgeted time to prepare Bid Addendums.

Task 8.4: Bid Tab Review and Award

We have budgeted time to review Bid Tab and Award.

Phase 9 – Permitting

Task 9.1: Permitting Support

We have budgeted time to prepare and submit the following permits:

- SEPA
- HPA
- Local
- City
- Additional permit support if necessary

Phase 10 – Add Services

We have included this task for additional services beyond those tasks and/or estimated hours described in the Engineering Fee Estimate. Hours included in our Fee Estimate are estimates based on initial coordination with the City of Sedro-Woolley and existing project documentation. Any additional work beyond the indicated hours listed in the Fee Estimate can be completed by Facet at the current year hourly rates.

DELIVERABLES

Facet will submit the following Deliverables:

Description	COPIES	Description/Size/Format
Bridge Detail	As Required	AutoCAD drawings, PDF, black and white, 22"x34" max size
Structural Alternatives Analysis Memo	1	PDF, black and white, 8 ½"x11"
90% Civil Plans for Client Review	1	PDF, black and white, 22"x34" max size
90% Project Specifications	1	PDF, black and white, 8 ½"x11"
90% Drainage Report for Client Review	1	PDF, black and white, 8 ½"x11"
90% Construction Cost Estimate	1	PDF, black and white, 8 ½"x11"
Final Civil Plans (Construction Documents) for Submittal to City	As Required	AutoCAD drawings, 22"x34" max size, e-signed
Final Drainage Report for Submittal to City	As Required	PDF, color, 8 ½"x11", e-signed
Final Specs and Bid Package	As Required	PDF, black and white, 8 ½"x11"
Final Construction Cost Estimate	As Required	PDF, black and white, 8 ½"x11"
Bid Addendums	As Required	PDF, black and white, 8 ½"x11"
SEPA	As Required	PDF, black and white, 8 ½"x11"
HPA	As Required	PDF, black and white, 8 ½"x11"

*Note: Facet has provided a budget for expenses including printing/copying costs. If the Client requests printing/copying resulting in costs higher than the budget amount, then additional expenses will apply at the rates shown on the attached 2024 Facet In-House Photocopy Rates (Attachment 3).

ASSUMPTIONS

The following assumptions apply for Facet:

1. **THE FOLLOWING ASSUMPTIONS AND EXCLUSIONS OUTLINED BELOW ARE PREPARED WITH BEST AVAILABLE INFORMATION AT THE TIME OF THE PROPOSAL. FACET RESERVES THE RIGHT TO AMEND THE CONTRACT IF ADDITIONAL TASKS NOT INCLUDED WITHIN THIS SCOPE ARE REQUIRED BY EITHER THE CLIENT OR THE REVIEWING AGENCY.**
2. Any additional survey required information (if needed for design, permitting or documentation of as-built conditions) will be paid for by others and provided to Facet.
3. Geotechnical information is to be completed and paid for by others and information provided to Facet. Note that The Manual may require infiltration testing to prove the infeasibility of Low Impact Development Facilities. **Infiltration investigation for the project site to be completed by others and provided to FACET as soon as possible during design review phase. It is important to note that test results will play a critical role in early preliminary site drainage design and delay in receipt of said information can cause project schedule delays for 90% submittal.**
4. Environmentally Critical Area Reports if required shall be completed by others and provided to Facet. Any ECA's defined within the project site or adjacent ROW improvements shall be shown on the survey and provided to Facet.
5. Arborist and environmental services, if required, to be provided by and paid for by others.
6. Facet assumes no known floodplain issues associated with the site.
7. Estimate does not include any time budgeted for appeals or design variance applications. If appeals/variances are warranted, additional fees are required for the preparation of the appeal materials.
8. The offsite analysis, if required, including the downstream conveyance system capacity determination, shall use existing hydrologic modeling to determine capacity available. It is assumed that modeling of the City's system is not required, and if required along with offsite analysis, additional fees shall apply.
9. Work does not include additional submittals or design associated with contaminated sites or critical areas; for example, this scope does not include an excavation plan for contaminated soil removal (if required).
10. 2024 Department of Ecology Stormwater Management Manual for Western Washington be the basis of design for improvements.
11. Work does not include onsite utility design other than water, sewer, storm service. Electrical/gas/telecom service design will be completed by others.
12. Landscape Plans not included within Scope of Work and to be provided by others.
13. Transportation studies and submittals not included within Scope of Work and to be provided by others. Traffic Control Plans, if required, to be prepared by contractor/client.
14. Assumes that Facet will be packaging, coordinating and submitting all permit applications.
15. New Traffic signals, while not anticipated per preliminary site plan, will be designed by others if required.
16. Preparation of any easement or ROW dedication exhibits will be prepared by the project surveyor. Facet will provide CAD linework associated with said easements for Exhibit recordation.

17. The State Environmental Policy Act (SEPA) checklist will be prepared by Facet.
18. Scope does not include work associated with applications for a Right of Way dedication, vacation or easement, however it includes time for coordination with Right of Way subconsultant.
19. Scope assumes Facet will be putting together 90% and 100% project specifications. It is assumed the City of Sedro-Woolley will be providing the specification template they would like to use. Facet is not anticipating preparing "boiler" plate documents for Bid Package but rather just technical project specifications. Facet can assist with additional specification help if needed beyond the estimated hours at the current year hourly rate.
20. Structural design of drainage facilities (such as a detention vault, if required) is not part of this scope however Facet can assist at the current year hourly rates if required.
21. Scope assumes bridge foundations are standard shallow foundations.

The following assumptions apply for Nelson Geotechnical Associates, Inc. (Nelson):

1. Initial project setup and coordination including meeting with the design team, coordinating utility locates, utility plan review, subcontracting a private locator service and coordinating with subcontracted driller. Acquiring permission from property owners will be the responsibility of the city representative.
2. Performing 8-10 drilled borings along the proposed trail alignment which would include at least one boring at each creek bridge abutment.
3. Consultation with design team to discuss findings and confirm design approach. Prepare a geotechnical report documenting our findings and geotechnical recommendations.
4. City to provide any known documentation on existing utilities in the proposed trail alignment.
5. Due to the utilities within the alignment, there may be some additional unforeseen costs that might be needed to facilitate explorations and avoid impacting utilities. Such as the need for additional site visits to understand utility locations or need for utilizing a vac truck to pothole for utilities. If additional unforeseen items are determined to be needed to safely explore the subsurface conditions within the trail alignment, we can have a further discussion and provide cost estimates at that time for these additional services.
6. Scope does not include additional consultation during the design phase of the project after our initial report has been submitted or construction monitoring services.

ADDITIONAL SERVICES

The work noted above is for a one-time performance only. Additional work, meeting times beyond the contract limit or redesign occasioned by others shall constitute change of scope and fee and are to be reimbursed on an hourly basis at the rates specified on the attached rate sheet /Fee Estimate (Attachment 1). Additional services shall not be performed without prior client notification.

SCHEDULE

Facet will begin work following authorization to proceed and payment of the deposit.

We should complete the 90% Civil Plans within 6 to 10 weeks after receiving the signed contract and electronic version of all applicable survey, site plan, infiltration investigation, and geotechnical report (if required).

We should complete the Final Civil Plans within 4-6 weeks of receipt of comments from the design review.

PAYMENT

The cost of Facet work shall be billed on a time and materials basis, with a not-to-exceed figure of \$155,128. We invoice monthly and accept payment by check, credit card or Automated Clearing House (ACH). Please refer to our website for details on electronic payments.

Task 1 – Project Management/Administration	\$17,594
Task 2 – Topographic Survey/Base Mapping	\$6,820
Task 3 – Geotechnical & ROW Subconsultant Coordination	\$8,394
Task 4 – Structural Design & Coordination	\$31,812
Task 5 – Project Engineering	\$7,494
Task 6 – 90% Construction Documents	\$35,332
Task 7 – 100% Construction Documents	\$17,690
Task 8 – Bid Support	\$7,890
Task 9 – Permitting	\$21,852
Task 10 – Add Services	(Hourly Rate)
Expenses:	\$250
Facet Total Fee:	\$155,128
Nelson Approx. Fee:	\$31,000
Total Design Fee:	\$186,128

TERMS AND CONDITIONS

The terms and conditions of this proposal are attached. Acknowledgement of these terms shall be indicated by signature of this proposal.

Please sign below and return this proposal to authorize this work and proceed. We appreciate the opportunity and look forward to working with you towards the successful completion of the project. Please do not hesitate to contact us if you have any questions.

Sincerely,

Danny Ochoa, PE
Principal Engineer

Proposal approved by:

Danny Ochoa, PE
Principal Engineer



Facet Reference: 2409.0350.00

Authorization to Proceed:

Name/Title

Signature

Date

Client Billing Address:

Address

City

State

ZIP

Email Address

Phone Number

Enclosures

- Task and Labor Summary
- Staff Hourly Rate Schedule
- In-House Expense Rates
- Terms and Conditions



Facet
2024 In-House Expense Rates
Effective: 4/1/2024

Description	Rate
Water Quality Samples (DR900)	\$5 per analyte
Photocopies - In House B&W 8.5x11	\$0.18 per page
Photocopies - In-House B&W 11x17	\$0.38 per page
Photocopies - In-House B&W 22x34	\$1.47 per page
Photocopies - In-House B&W 24x36	\$1.70 per page
Photocopies - In-House B&W 30x42	\$2.48 per page
Photocopies - In-House B&W 36x48	\$2.72 per page
Photocopies - In House Color 8.5x11	\$0.74 per page
Photocopies - In-House Color 11x17	\$1.51 per page
Photocopies - In-House Color 22x34	\$5.90 per page
Photocopies - In-House Color 24x36	\$7.44 per page
Photocopies - In-House Color 30x42	\$10.67 per page
Photocopies - In-House Color 36x48	\$10.78 per page
Photocopies - In-House Digital Mylar 22x34	\$26.25 per page
Photocopies - In-House Digital Mylar 24x36	\$31.50 per page



Terms and Conditions

Facet, Inc., a Washington State corporation (the "Company"), and the client (the "Client") named on the scope of services document (the "Scope"), enter into these Terms and Conditions (the "Agreement") for the project named on the Scope (the "Project"), and agree as follows:

ARTICLE I—Work, Assumptions, and Deliverables. The Company's scope of services to be performed (the "Work"), assumptions, and deliverables for the Project are specified in the Scope. Company shall perform its Work with the same degree of care and skill ordinarily used by members of the engineering and environmental services profession practicing under similar conditions at the same time and in the same locality of the Project. The Company shall perform its Work as expeditiously as is consistent with the applicable professional standard of care. Work identified in the Scope as future work, excluded from the Scope or Project, or performed by others is the responsibility of the Client. Unless specifically included within the Scope, managing work by others, including third-party consultants and contractors, is the responsibility of the Client. The Client may terminate the Work at any time by notifying the Company in writing. However, the Company is entitled to all fees and expenses consistent with this Agreement before notice of such termination, and Client agrees to promptly pay the Company for the Work, services, expenses, and disbursements of the Company through the date of termination, together with reasonable fees necessary to transfer or close Client's file.

ARTICLE II—Payment Conditions. The Company's fees are specified in the Scope. Hourly rates or time and material fees shall be billed at the rate schedule in effect at the time of invoicing. Fixed fees shall be billed incrementally during the period of performance and in full at the completion of all Work. All charges shall be deemed to include all taxes and all other charges levied by any government agency on the Company relating to the Work. All reimbursable expenses and subconsultant fees will be marked up at 10%. Unless otherwise specified, the frequency of invoicing shall be monthly. The Company agrees to provide such supporting documentation for each invoice as Client may reasonably require. Client shall pay each invoice properly submitted by the Company within 30 days of the date of invoice or as required by law. Client shall notify the Company of any disputed amount within 15 days from the date of invoice, provide reasons for the objection, and promptly pay the undisputed amount. Client shall pay an additional charge of one and one-half percent (1.5%) per month or the maximum percentage allowed by law, whichever is the lesser, for any past due amount. Final payment shall be made upon completion and acceptance of the Work by Client. In the event of a sale of the Project, the Client will notify the Company of a new owner. If Client fails to provide such information, then the Client is responsible for all charges accrued past the Project sale date.

ARTICLE III—Notice to Proceed, Schedule, and Delays. The offer of this unsigned Agreement will be valid for a minimum of 30 days, or the period stated in the Scope, whichever is greater. Unless otherwise specified by Client in writing, the notice to proceed shall be the date the Agreement is signed by the Client. If applicable, the Company will complete the Work in accordance with the schedule specified in the Scope ("Schedule"), except to the extent modified by Article IX herein. The Company shall notify Client immediately by telephone, e-mail, facsimile, or in writing of any event or condition impairing its

ability to meet the Schedule, together with proposed revisions to the Schedule. If applicable, the Agreement end date shall be as specified on the Scope. The Company reserves the right to escalate total fee amounts for Work conducted on any Scope or Project extending 12 months beyond the original Schedule and/or for delays in the stated Project Schedule beyond the Company's control.

ARTICLE IV—Changes and Additional Compensation. The Client, by written request, may propose changes in the Work including, but not limited to, increasing, or decreasing the Work or directing acceleration in the performance of the Work and/or Schedule. Client and Company shall negotiate prior to the issuance of a Change Order the amount of any charge or Schedule change related to the Change Order, however, the Company has sole discretion to establish the charges due as a result of a Change Order.

ARTICLE V—Insurance. The Company agrees that it now carries, and will continue to carry during the performance of this Agreement, the applicable insurance policies indicated below with limits not less than those specified. Any insurance on a "claims made" basis shall be maintained for at least one year after completion of the Work.

(1) General Liability	\$1,000,000 per occurrence
(2) Professional Liability	\$ 2,000,000 per occurrence
(3) Additional Liability	\$ 5,000,000 per occurrence

ARTICLE VI—Limitation of Liability. The liability of the Company, including its employees, agents, and subcontractors, for Client's claims of loss, injury, death, damages, or expenses, including, without limitation, Client's claims of contribution and indemnification, express or implied, with respect to third party claims relating to services rendered or obligations imposed under this Agreement, shall not exceed in aggregate the total sum of \$50,000 or the Company's total fees received under the Agreement and/or Scope, whichever is less, for claims in which the Company has any legal liability.

ARTICLE VII—Disputes. After first attempting to resolve disputes through good faith negotiations, the parties may pursue their respective remedies at law or equity for any claim, controversy, or dispute relating to this Agreement. Jurisdiction and venue for any claim or dispute between the parties shall be either King or Island County Superior Court and any dispute shall be determined by immediate reference of the matter to mandatory arbitration as provided by RCW 7.06 et seq., the Superior Court Mandatory Arbitration Rules and the applicable Local Rules of the King or Island County Superior Court. The fact that the amount in controversy may exceed the maximum otherwise subject to arbitration will not divest the arbitrator of the power to hear and determine the issues and any such limitations are waived. Neither party shall have the right to trial de novo, and the parties agree that the arbitrator's decision will be final and binding.

ARTICLE VIII—Ownership of Documents, Patents, and Copyrights. All intellectual property developed in the performance of the Work, and all records relating to the Work, including, without limitation, all drawings, specifications, reports, summaries, samples, photographs, memoranda, notes, calculations, and other documents shall be deemed equal property of Company and the Client. The Company will retain possession of the originals and the Client shall have the right to obtain copies or

reproduction at Client's cost. Client agrees that the Company will not have any liability to Client, or to any third party, for any revision or addition to, alteration, or deviation from Company's deliverables occurring subsequent to Company's completion of the Work under this Agreement or earlier termination of this Agreement, or for the use of Company's deliverables on a subsequent project by or on behalf of Client, and Client shall defend, indemnify, and hold the Company harmless from and against all liability, loss, damages, costs, and expenses, including reasonable attorneys' fees and disbursements, which the Company may at any time sustain or incur by reason of any such use, revision, addition, alteration, or deviation. Notwithstanding the transfer of ownership set forth above, the Company shall retain ownership rights to its standard, non-Project specific details, designs, and specifications.

ARTICLE IX—Force Majeure. Neither party shall be responsible for damages or delays caused by Force Majeure or other events beyond the control of the party and which could not have reasonably been anticipated or prevented. For purposes of this Agreement, Force Majeure includes, but is not limited to, adverse weather conditions, floods, epidemics, wars, riots, strikes, lockouts, and other industrial disturbances, unknown site conditions, accidents, sabotage, fire, loss of or failure to obtain permits, unavailability of labor, materials, fuel, or services, court orders, acts of God, acts, orders, laws, or regulations of the government of the United States or any foreign country, or any governmental agency. Should such a Force Majeure occur, the parties shall negotiate in good faith to mutually agree on the terms and conditions upon which the Work may be continued.

ARTICLE X—Notices. Notices shall be deemed to have been sufficiently given if in writing and delivered either personally or by mail to the authorized representative of the other party; notices given by mail shall also be transmitted by facsimile or email at the time of mailing. In the absence of specifically designated authorized representatives, the signatories to this Agreement shall be authorized representatives. Each party shall have the sole responsibility to provide written notice of a change in its authorized representative.

ARTICLE XI—Integrated Writing. This Agreement, together with a Scope, constitutes the entire agreement between Client and the Company and supersedes all prior or contemporaneous communications, representations, or agreements, oral or written, with respect to its subject matter. No agreement hereafter made between the parties shall be binding on either party unless reduced to writing and signed by the parties' authorized representatives. There shall be no oral modification of this clause.

ARTICLE XII—Collections. In the event of legal action for invoice amounts not paid, attorneys' fees, court costs, and other related expenses shall be paid by the prevailing party. A delay in payment may affect the Project Schedule; if invoices become delinquent beyond 60 days from the date due, the Company has the right to place a stop on all Work and/or hold deliverables associated with the Project until all outstanding invoices are paid in full. A retainer may be requested for future Work to bill against in the event of delinquent accounts up to the amount of the remaining fees listed in the Scope. The Client is hereby notified that the Company, by statute, has the right to place a lien on real property for services performed on and for the benefit of real property for nonpayment of fees within 90 days following work stoppage.



**NELSON GEOTECHNICAL
ASSOCIATES, INC.**

**17311-135th Ave. N.E. Suite A-500
Woodinville, WA 98072
(425) 486-1669
www.nelsongeotech.com**

January 15, 2025

Ms. Selina Stanley
Facet NW
Via Email: sstanley@facetnw.com

Proposal for Geotechnical Engineering Services
Sedro-Woolley Cascade Trail Extension
State Route 20 between Hodgin Street and Holt Camp Road
Sedro-Woolley, Washington
NGA File No. 1573025

Dear Ms. Stanley:

NELSON GEOTECHNICAL ASSOCIATES, INC. (NGA) is pleased to submit this proposal for subsurface exploration and geotechnical engineering services for the planned trail extension project located along the **north side of State Route 20 between Hodgin Street and Holt Camp Road in Sedro-Woolley, Washington.**

INTRODUCTION

We visited the site on January 10, 2025, to observe the existing site conditions. The proposed trail alignment is located to the north of State Route 20 and extends to the southwest from Hodgin Street to Holt Camp Road. The proposed trail extension will include a bridge crossing over Brickyard Creek. We have been requested to provide this proposal for a subsurface exploration of the trail alignment, as well as our geotechnical opinions and recommendations regarding the proposed trail extension and bridge construction.

SCOPE

We propose to explore the site subsurface conditions with drilled borings using a limited access drill rig. The drill rig is to be subcontracted by NGA. The exploration locations will be located in the field by an engineer or geologist from NGA who will examine and classify the soil encountered, log the explorations, and obtain soil samples. **NGA will restore the areas to the best of our ability, but some disturbance should be expected in the planned testing locations.** We expect that the information that will be obtained from the explorations should be sufficient to allow us to complete the geotechnical evaluation.

Based on our understanding of the planned development and site conditions, the services to be provided by NGA are to:

1. Review available geologic maps of the area and other pertinent documents as provided.
2. Explore the subsurface conditions within the trail extension alignment with up to 10 geotechnical borings, ranging between 10 to 20 feet in depth.
3. Map the surficial conditions within the trail alignment and the overall vicinity.
4. Provide recommendations for trail grading, including subgrade preparation, fill placement, and compaction.
5. Provide analysis and recommendations for stability conditions of any permanent embankments/cuts associated with the trail.
6. Provide design and construction recommendations for the bridge planned over Brickyard Creek.
7. Provide recommendations for site drainage and erosion control.
8. Document our explorations, observations, conclusions, and recommendations in a written geotechnical engineering report.

TERMS AND SCHEDULE

The professional services listed above will be performed in accordance with our **GENERAL CONDITIONS**, which is attached to this proposal. Our charges for the above scope of work will be a lump sum of **\$31,000, including the cost of the subcontracted driller and private utility locator.** We require a down payment of **\$15,000** at the time our services are authorized to retain the drilling contractor. Please note, we accept credit card payment (VISA/MC/AMX) over the phone at **(866) 676-0816**, or online at www.nelsongeotech.com/payments.

Additional services beyond the above scope that are authorized by you will be completed on a time-and-materials basis in accordance with our **STANDARD FEE SCHEDULE**, which is also attached to this proposal.

This proposal does not include costs related to services, meetings, specific design, interaction with any governing jurisdiction, or construction monitoring services after the geotechnical report has been issued. We can provide separate cost estimates for any additional services, if requested.

We will contact the toll-free underground locating service. This service does not locate utilities within **private** property. *However, due to the density of underground utilities that exist within the project area, we will also subcontract a private on-site locating service to locate utilities in the vicinity of the boring locations prior to drilling. The cost for the private locate is included in the above lump sum cost.*

We recommend any information or records regarding underground utility locations that you may have be shared with us prior to our field explorations. We use our best judgement in the field and the available resources to avoid utilities; however, *NGA is not responsible for damage to underground utilities as a result of the subsurface explorations.* Currently it appears that numerous utilities such as sewer and gas lines are present within the proposed trail extension footprint. We will work with the design team and utility companies to better understand the exact location of utilities within the proposed boring locations and trail alignment. Depending on the location of the utilities, we may need to do additional investigations to avoid impacting utilities. These measures may include additional site visits to understand utility locations or the need for utilizing a vac truck to pothole for utilities. If additional unforeseen items are determined to be needed to safely explore the subsurface conditions within the trail alignment, we will further discuss with the design team and provide cost estimates at that time for these additional services.

We expect to perform our fieldwork about three weeks after your authorization to proceed, **depending on the availability of the subcontracted drill rig.** The geotechnical report should be available to you approximately four weeks after the fieldwork has been completed.

Please note, interest at the rate of 1.5% per calendar month shall be assessed on accounts unpaid 30 days after invoice.

O-O-O

AUTHORIZATION TO PROCEED

We appreciate the opportunity to submit this proposal and are looking forward to working with you on this project. If this proposal meets with your approval, **please sign the spaces provided below and return one signed copy along with down payment** to serve as your authorization for us to proceed.

Sincerely,

NELSON GEOTECHNICAL ASSOCIATES, INC.



Khaled M. Shawish, PE
Principal

Private Locate: Yes____ No____
(No, if neither checked)

Client/Owner Authorized Signature:

(typed or printed name)

Billing Address:

Phone:_____

Fax:_____

E-mail:_____

Date:_____

LSB:KMS:dy

Attachments: **GENERAL CONDITIONS** and **STANDARD FEE SCHEDULE**

GENERAL CONDITIONS

Right of Entry

Unless otherwise agreed upon in writing, CLIENT will furnish right of entry and locate utilities on the land for NGA to perform borings, surveys and other explorations. NGA will take reasonable precautions to minimize damage to the land or utilities from use of equipment, but CLIENT understands that use of exploratory equipment may cause some damage and that correction of such damage is not part of this AGREEMENT. CLIENT also understands that NGA's discovery of certain conditions and/or taking preventative measures relative to such conditions could impact the property's value.

The contract amount does not include the cost of, and CLIENT will not hold NGA responsible for, nominal land damage which may result from NGA's operations or for repair or replacement of utilities. Accordingly, to the fullest extent permitted by law, CLIENT waives any claim against NGA, and agrees to indemnify, defend, and hold NGA harmless from any claim or liability for injury or loss arising from exploratory procedures or discovery of materials believed to be regulated contaminants. CLIENT agrees to compensate NGA for any time spent or expenses incurred in defense of any such claim under NGA's normal fee and expense reimbursement schedule.

Samples

All soil, rock, water and other samples obtained from the project site are CLIENT's property. Unless other arrangements are mutually agreed upon in writing, or unless otherwise required, NGA will preserve such samples for no longer than 45 calendar days following the issuance of NGA's report to the CLIENT or the specific phase relating to the samples has been deemed as concluded. Upon request, NGA will deliver samples to CLIENT with shipping charges collected on delivery or NGA will store them for the CLIENT for an agreed upon charge. If in NGA's opinion any of these samples are or may be affected by a regulated contaminant, NGA will package such samples in accordance with applicable law, and CLIENT will arrange for lawful disposal procedures, that is, procedures to remove the samples from NGA's custody and transport them to a disposal site. NGA will not under this AGREEMENT arrange for or otherwise dispose of substances affected by regulated contaminants. NGA will, at CLIENT's request, help CLIENT identify appropriate alternatives for off-site treatment, storage, or disposal of such substances, but NGA will not make any independent determination about the selection of a treatment, storage, or disposal facility, nor will NGA subcontract such activities through transporters or others. CLIENT must sign all manifests for the disposal of substances affected by regulatory contaminants.

Easement Procurement

Securing permission for installing soldier piles, tieback anchors or soil nails into adjoining properties of the project site will be the CLIENT's responsibility. The client will also be responsible for obtaining permission to cross property lines with an open excavation cut.

Termination of Agreement

In the event that CLIENT requests termination of this agreement prior to completion of work, NGA reserves the right to complete such analyses and records as may be necessary to protect NGA's professional reputation, and to complete a report of work performed to-date. A termination fee to cover the costs incurred thereof may be made at NGA's discretion up to 10% of the charges incurred up to the date of termination in addition to the current work in progress.

Ownership of Documents

All reports, field data, laboratory test data, calculations, drawings, and other work prepared by NGA (other than samples) will remain the property of NGA. CLIENT agrees that all reports and other work furnished to CLIENT or assignees, which are not paid for, will be returned upon demand and not used by CLIENT or its assignees for any purpose whatsoever. NGA will retain all pertinent summaries and reports relating to services performed for the CLIENT on project for a period of five years following submission of NGA's report, during which time the records will be made available to CLIENT at any reasonable time.

Public and Professional Liability Insurance

NGA maintains Vehicle and Public Liability Insurance for bodily injury or property damage of \$1,000,000 each occurrence, with an aggregate limit of \$2,000,000. If CLIENT requires further insurance coverage, NGA will obtain this additional insurance (if procurable) with the additional cost borne by CLIENT. NGA will not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. In addition to the public liability insurance as indicated above, NGA maintains professional liability insurance for errors and omissions of \$2,000,000 per claim, with an aggregate limit of \$2,000,000.

Limitation of Liability

The total cumulative liability of NGA, its shareholders, directors, officers, employees and agents, to CLIENT for claims, losses or damages arising from NGA's Services is limited to 100% of NGA's gross compensation received under this AGREEMENT or \$50,000, whichever is greater. This limitation applies regardless of whether such claim, loss or damage is based on a legal theory of contract, indemnity, contribution, tort or otherwise, and includes reasonable attorneys' fees.

~ O V E R ~

In addition, NGA is not liable to CLIENT for any special, consequential, incidental or penal losses or damages including but not limited to losses, damages or claims related to the unavailability of CLIENT's property or facility, shutdowns or service interruptions, loss of use, profits or revenue, inventory or use charges or cost of capital or claims of CLIENT's customers.

Indemnification

Subject to the limitations in this AGREEMENT, NGA agrees to indemnify and hold harmless CLIENT, and its officers, directors, and employees from and against any and all claims, suits, liability, damages, expenses, including attorney's fees or other loss to the extent caused by NGA's negligent performance of its Services under this AGREEMENT.

Standard of Performance; Disclaimer of Warranties

Subject to the limitations inherent in the agreed scope of work as to the degree of care, amount of time and expenses to be incurred, and subject to any other limitations contained in this AGREEMENT, NGA will perform its Services consistent with that level of care and skill ordinarily exercised by other professional geotechnical engineers under similar circumstances at the time the Services are performed. No warranty, express or implied, is included or intended by this AGREEMENT. NGA offers different levels of geotechnical engineering services to suit the desires and needs of different clients. Although the possibility of an error can never be eliminated, more detailed and extensive services yield more information and reduce the probability of error, but at increased cost. CLIENT must determine the level of service adequate for its purposes. CLIENT warrants that it has reviewed the scope of work and has determined that it does not need or want a greater level of services than that being provided.

Unanticipated Conditions, Hazardous Materials

Subsurface conditions may vary from those encountered at the locations where surveys or explorations are made by NGA. Because the data, interpretations and recommendations of NGA are based solely on the information available to NGA, limitations on available data will result in some level of uncertainty, and therefore risk, with respect to the interpretation of environmental, geological and geotechnical conditions, despite the use of due professional care.

During the performance of NGA's field services, if any unforeseen hazardous waste substances or elements are encountered, which in NGA's judgment may significantly affect the scope of NGA's services or present a risk to the health of its personnel in providing the service, NGA will promptly notify CLIENT.

CLIENT understands that NGA's services under this AGREEMENT are limited to geotechnical engineering\engineering geology and that NGA has no responsibility to locate, identify, evaluate, treat or otherwise consider or deal with hazardous materials. CLIENT is solely responsible for notifying all appropriate federal, state, municipal or other governmental agencies, including the potentially affected public, of the existence of any hazardous materials located on or in the project site, or located during the performance of this AGREEMENT. The existence or discovery of hazardous materials constitutes a Changed Condition under this AGREEMENT. CLIENT agrees to indemnify and hold harmless NGA, its employees and agents against any and all claims, suits, liability, damages, injunctive or equitable relief, expenses, including attorney's fees or other loss which arise from, or which is related to the existence, disposal, release, discharge, treatment or transportation of hazardous materials, or the exposure of any person to hazardous materials, or the degradation of the environment due to the presence, discharge, disposal, release of or exposure to hazardous material.

Third Party Reliance Upon Reports

All Documents are prepared solely for use by CLIENT and may not be provided to any other person or entity without NGA's written consent, nor may they be mentioned, communicated, disclosed or referred to in any offering circular, securities offering, loan application, real estate sales documentation, or similar promotional material, without the express written authorization of NGA. CLIENT agrees to defend, indemnify and hold harmless NGA, its officers, shareholders and employees, from and against any action or proceeding brought by any person or entity claiming to rely upon information or opinions contained in reports or other documents provided to such person or entity, published, disclosed or referred to without NGA's written consent.

No other party other than CLIENT may rely, and CLIENT agrees it will make no representations to any party that such party may rely, on Documents without NGA's express written authorization.

Dispute Resolution

All disputes between NGA and CLIENT will be subject to mediation. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within forty-five (45) days of service of notice. The mediation will be administered by the American Arbitration Association in accordance with their most recent Construction Mediation Rules, or by such other person or organization as the parties agree upon.

No action or suit may be commenced unless the mediation did not occur within forty-five (45) days after the service of notice, the mediation occurred but did not resolve the dispute, or a statute of limitation would elapse if suit was not filed prior to forty-five (45) days after the service of notice.

Exhibit B Fee Schedule

See attached Consultants Hourly **Schedule of Rates**

2025-PS-05 - Exhibit B

ATTACHMENT A
Date: 1/15/2025

FACET
PROFESSIONAL ENGINEERING SERVICES ESTIMATE

Project: SR-20 Cascade Trail Phase 2A - STPUS 0020(200)
Client: City of Sedro-Woolley, Kyle Anderson
Facet PM: Danny Ochoa, P.E.

		FACET LABOR CATEGORIES														
Task No.	Task Description	Principal Engineer - Civil	Principal Engineer - Structural	Principal Engineer - Marine	Engineer Tech V III - Civil	Engineer IV Civil	Ecologist IV Marine	Engineer IV Structural	Engineer III Structural	Engineer Tech IV - Structural	Engineer Tech III - Civil	Engineer II - Civil	Project Coordinator	Total Hours	Facet Total Each Task	
1	Project Management/Administration	26	0	0	0	46	0	0	0	0	0	0	8	80	\$17,594	
1.1	Project Administration and Correspondence	20				40							8			
1.2	Project Meetings/Site Visits	6				6										
2	Topographic Survey/Base Mapping	5	0	0	12	12	0	0	0	0	4	0	0	33	\$6,820	
2.1	Coordination with Project Surveyor	4			2	8										
2.2	Review/Verify of Topographic Surey and Base Map Coordination	1			8	4										
2.3	Initial Plan & Profile Sheet Layout				2						4					
3	Geotechnical & ROW Subconsultant Coordination	10	4	0	0	14	0	8	0	0	0	0	0	36	\$8,394	
3.1	Geotechnical Project Administration & Coorespondence	4				4										
3.2	Geotechnical Design Coordination	4	4			8		8								
3.3	ROW Subconsultant Coordination	2				2										
4	Structural Design & Coordination	0	16	0	0	0	0	44	96	16	0	0	0	172	\$31,812	
4.1	Coordination and Correspondence		4					8								
4.2	Site Visit		2					4	4							
4.3	Review of Existing Materials		2					4	4							
4.4	Alternatives Analysis		4					16	40							
4.5	Design/Structural Analysis		2					8	40							
4.6	Bridge Detail Drawing		2					4	8	16						
5	Project Engineering	2	0	0	0	10	0	0	0	0	0	36	0	48	\$7,494	
5.1	Hydrologic/Hydraulic Modeling	1				6						14				
5.2	Prepare Preliminary Drainage Report					2						16				
5.3	Prepare Final Drainage Report	1				2						6				
6	90% Construction Documents	13	0	0	42	56	0	0	0	0	16	72	0	199	\$35,332	
6.1	Prepare 90% Preliminary Plans	6			40	20					16	32				
6.2	Prepare 90% Project Specifications	4				24						24				
6.3	Prepare 90% Construction Cost Estimate	2				8						16				
6.4	90% Review & City Coordination	1			2	4										
7	100% Construction Documents	10	0	0	16	22	0	0	0	0	8	44	0	100	\$17,690	
7.1	Prepare Final Construction Plans	4			16	10					8	20				
7.2	Prepare Final Project Specifications & Bid Package	4				8						16				
7.3	Prepare Final Construction Cost Estimate	2				4						8				
8	Bid Support	7	0	0	0	22	0	0	0	0	0	12	0	41	\$7,890	
8.1	Attend Pre-Bid Meeting	2				4										
8.2	Respond to Bidders Questions	2				6						4				
8.3	Prepare Bid Addendums	2				8						4				
8.4	Bid Tab Review and Award	1				4						4				
9	Permitting	4	0	30	0	8	60	0	0	0	0	0	0	102	\$21,852	
9.1	Permitting Support	4		30		8	60									
10	Add Services	Hourly Rate Per This ESE														
		77	20	30	70	190	60	52	96	16	28	164	8	811	\$154,878	
		\$312.00	\$312.00	\$312.00	\$218.00	\$183.00	\$163.00	\$183.00	\$173.00	\$135.00	\$112.00	\$140.00	\$133.00			
		\$24,024	\$6,240	\$9,360	\$15,260	\$34,770	\$9,780	\$9,516	\$16,608	\$2,160	\$0	\$22,960	\$1,064			

FEE ESTIMATE SUMMARY

Facet Labor Fees: \$154,878.00

Facet Expenses & Mileage: \$250.00

TOTAL ESTIMATED MAXIMUM FEES: \$155,128.00



STANDARD FEE SCHEDULE

FEE SCHEDULE

Staff Support	\$75.00/hr
Field/Lab Technician I	\$75.00/hr
Field/Lab Technician II	\$85.00/hr
Drafting	\$95.00/hr
Staff Engineer/Geologist I	\$90.00/hr
Staff Engineer/Geologist II	\$105.00/hr
Project Engineer/Geologist	\$125.00/hr
Project Manager	\$145.00/hr
Senior Engineer or Geologist	\$160.00/hr
Associate	\$190.00/hr
Principal	\$210.00/hr
Legal Testimony and Preparation (Principal, Associate, and Senior Engineer/Geologist)	\$350.00/hr
Legal Testimony and Preparation (Project Manager and Project Engineer/Geologist)	\$280.00/hr
Vehicle Mileage Reimbursement	\$0.81/mile

FIELD AND LABORATORY TESTING:

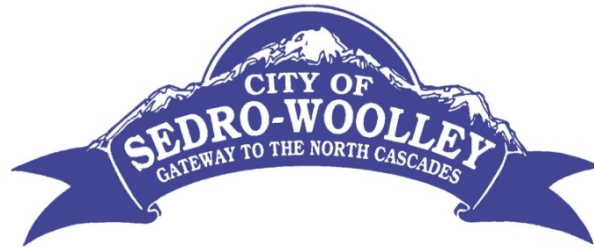
Moisture-Density Relationship Curves (Proctor):			
1 - 2 Point	\$180.00/ea	3 - 4 Point.....	\$250.00/ea
Sieve Analyses (Gradations)			
Dry Sieve	\$120.00/ea	Wet Sieve	\$150.00/ea
Hydrometer Analysis.....			\$250.00/ea
Falling Head Permeability			\$400.00/ea
Sand Equivalent			\$120.00/ea
Atterberg Limits			\$200.00/ea
Moisture Content.....			\$35.00/ea
Turbidity Meter (Day of Use)			\$100.00/day
Inclinometer and Data Logger (Day of Use).....			\$550.00/day
Direct Shear Test.....			\$430.00/ea
Consolidation Test			\$650.00/ea

Notes:

1. Above fees include nuclear densometer use for fill compaction testing.
2. Portal-to-portal travel time is charged at the above hourly rates.
3. Subcontractor services and expenses will be billed to CLIENT at cost plus 15% handling charge.

TERMS OF PAYMENT

The contract amount or the compensation for additional work will be billed by NELSON GEOTECHNICAL ASSOCIATES (NGA) on a monthly basis as work progresses, and the amount of each invoice must be paid in full by CLIENT upon presentation. The payment will be considered past due 30 days after the date of such billing. A service charge of 1.5% per month will be charged to CLIENT on past-due billing. Accounts 70 days past due will be subject to lien, unless other arrangements are made. The CLIENT will compensate NGA according to the standard fee schedule herein for any additional work requested by CLIENT beyond NGA's scope of work, such as consultation during design phase, meetings, plan review, responding to municipal building department's comments, etc. All expenses incurred for liens or collection of any delinquent amount, including but not limited to reasonable attorney fees, witness fees, charges at current billing rates for time spent by NGA's personnel, document duplication, and court costs, must be paid to NGA in addition to the delinquent amount.



City Council Agenda Item

Agenda Item No.: m.2.

Date: January 22, 2025

From: Nikki Thompson, City Attorney

Subject: SWMC 2.16.060 “Judges Pro Tem/Court Commissioners” - Ordinance 2084-25 -
1st Read

RECOMMENDED ACTION:

A motion to adopt Ordinance No. 2084-25 amending Sedro-Woolley Municipal Code (SWMC) Section 2.16.060 “Judges pro tem/court commissioners”.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

The City’s Municipal Court is governed by RCW Chapter 3.50. RCW 3.50.090 addresses judges pro tempore and states that presiding municipal court judges appoints judges pro tempore. The current Sedro-Woolley Municipal Code (SWMC) does not align with the RCWs or other municipal codes in that it provides the Mayor authority to appoint instead of the Judge. Where the Sedro-Woolley Municipal Code (SWMC) may deviate from State law, State law trumps the SWMC. This Ordinance amends Section 2.16.060 “Judges pro tem/court commissioners” to bring it into compliance with the RCWs and other local municipal court practices.

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. 04899Sedro - Ordinance No. 2084-25 Amending SWMC Sec 2.16.060 Judges pro tem
2. RCW 3.50.090

ORDINANCE NO. 2084-25
AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AMENDING
SECTION 2.16.060 ‘JUDGES PRO TEM/COURT COMMISSIONERS’ OF THE SEDRO-
WOOLLEY MUNICIPAL CODE (SWMC)

WHEREAS, the Sedro-Woolley Municipal Court is governed by Chapter 3.50 RCW “Municipal Courts—Alternate Provision”; and,

WHEREAS, Section 3.50.090 RCW “Judges pro tem” specifically addresses the appointment of judges pro tempore; and,

WHEREAS, SWMC Section 2.16.060 “Judges pro tem/court commissioners” was last modified in 1987 and is not in compliance with Chapter 3.50 RCW; and,

WHEREAS, SWMC Section 2.16.060 “Judges pro tem/court commissioners” should be amended to bring the process for appointing Municipal Court Judges pro tem into compliance with State law;

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section One. Section 2.16.060 “Judges pro tem/court commissioners” of the Sedro-Woolley Municipal Code, last modified by Ord. 1047 § 2 (part) in 1987, is hereby amended to read as follows:

Section 2.16.060 Judges pro tem/~~court commissioners.~~

~~A.——The mayor shall, in writing, appoint judges pro tem who shall act in the absence or disability of the regular judge of the municipal court or subsequent to the filing of an affidavit of prejudice. The judge pro tem shall receive such compensation as shall be fixed by ordinance. The term of the appointment shall be specified in writing but in any event shall not extend beyond the term of the appointing mayor.~~

~~B.——The municipal court judge may appoint one or more municipal court commissioners, who shall hold office at the pleasure of the municipal court judge. Each municipal court commissioner shall have such power, authority and jurisdiction in civil and criminal matters as the municipal court judge shall prescribe by court order.~~

The Municipal Judge shall, in writing, appoint Judges pro tem who shall serve in the absence, disability, or disqualification of the regular Municipal Judge, subsequent to the filing of an affidavit of prejudice, or when the administration of justice and the accomplishment of the work of the Municipal Court make it necessary; provided, however that the compensation of all Judges pro tem shall be within the Municipal Court budget adopted by the City Council. A pro tem Judge’s term of appointment shall also be specified in writing. The Judges pro tem shall receive such compensation as is received on an hourly basis by the Municipal Judge, or as otherwise fixed by resolution or by ordinance. The pro tem Judge shall meet the qualifications required for the position of Municipal Court Judge as provided herein. Before entering upon judicial duties, the pro tem

Judge shall take, subscribe and file an oath in the same form as that of the duly appointed Municipal Judge and thereafter shall have all the powers of the appointed Municipal Judge. When deemed necessary by the Municipal Judge, he/she may make a temporary appointment of a Judge pro tem, to preserve an individual's rights according to law or to respond to emergency circumstances, effective for up to one (1) week.

Section Five. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances is not affected.

Section Six. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers, and any references thereto.

Section Seven. Effective Date. This Ordinance shall be in full force and effect five days after publication.

PASSED AND ADOPTED by the City Council of the City of Sedro-Woolley, Washington, on this ____ day of _____, 2025.

Julia Johnson, Mayor

ATTEST:

Kelly Kohnken, City Clerk

APPROVED AS TO FORM:

Nikki Thompson, City Attorney

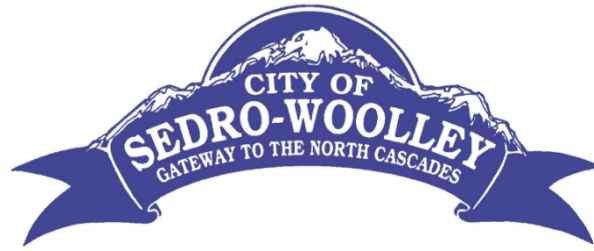
RCW 3.50.090 Judges pro tem. (1) In addition to the designation of a presiding judge pro tempore for a single judge court as provided in RCW 3.50.090(2) [subsection (2) of this section], the presiding municipal court judge may designate one or more persons as judges pro tem to serve in the absence or disability of the elected or duly appointed judges of the court, subsequent to the filing of an affidavit of prejudice, or in addition to the elected or duly appointed judges when the administration of justice and the accomplishment of the work of the court make it necessary. The qualifications of a judge pro tempore shall be the same as for judges as provided under RCW 3.50.040 except that a judge pro tempore need not be a resident of the city or county in which the municipal court is located. Judges pro tempore shall have all of the powers of the duly appointed or elected judges when serving as judges pro tempore of the court. Before entering on his or her duties, each judge pro tempore shall take, subscribe, and file an oath as is taken by a duly appointed or elected judge. Such pro tempore judges shall receive such compensation as shall be fixed by ordinance by the municipality in which the court is located and such compensation shall be paid by the municipality.

(2) If a presiding municipal court judge is the single judge of the court, then pursuant to court rule or RCW 2.56.040(2), a presiding judge pro tempore may be predesignated or appointed to fulfill presiding judge duties in case of the illness, incapacity, resignation, death, or unavailability of the presiding judge. In such circumstances, the authority of the predesignated or appointed presiding judge pro tempore endures until the chief justice appoints someone else to fulfill the presiding judge duties pursuant to RCW 2.56.040(2)(b), or the period of such illness, incapacity, or unavailability ends, or until a vacancy in the position is filled as provided by law, whichever occurs first. [2022 c 74 s 11; 2000 c 55 s 1; 1984 c 258 s 112; 1961 c 299 s 58.]

Court Improvement Act of 1984—Effective dates—Severability—Short title—1984 c 258: See notes following RCW 3.30.010.

Application—1984 c 258 ss 101-139: See note following RCW 3.50.005.

Judges pro tempore appointments: RCW 3.02.060.



City Council Agenda Item

Agenda Item No.: m.3.

Date: January 22, 2025

From: Bill Bullock, Public Works Director

Subject: Professional Services Agreement - Quality Controls Corporation

RECOMMENDED ACTION:

A motion to execute Professional Service Agreement with Quality Controls Corporation (QCC) to provide technical systems support to, primarily, the Wastewater Treatment Plant (WWTP) SCADA and control systems not to exceed \$150,000 over 3 years.

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

QCC has been the primary service provider and technical support for the WWTP SCADA (Supervisory Control and Data Acquisition) and control systems and Public Works wishes to continue what has been a very productive relationship critical to the maintenance to the WWTP. QCC will provide technical support for both the WWTP and the sewage pump stations operating throughout the City. These services typically include:

- Preventive Maintenance
- Minor Upgrades
- System Troubleshooting
- Emergency Repairs and Replacements
- PLC and Telemetry System Support

This is a task-order based contract covering up to \$150,000 of services over three years.

FISCAL IMPACT, IF APPROPRIATE:

Fund 401 Sanitary Sewer: Up to \$150,000 over 3 years

ATTACHMENTS:

1. 2025-PS-06 - QCC
2. QCC Scope
3. Quality Controls Corporation Labor Rates 2025



PROFESSIONAL SERVICES AGREEMENT NO. 2025-PS-06

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of Sedro-Woolley, a Washington State municipal corporation ("City"), and Quality Controls Corporation (QCC), a Washington Corporation ("Consultant"), whose address is 5015 208th Street SW, Suite 1B, Lynnwood, WA 98036.

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

ARTICLE I. PURPOSE

The purpose of this Agreement is to provide the City with consultant services primarily regarding technical systems support to SCADA and control systems for the WWTP and pump stations as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

ARTICLE II. SCOPE OF SERVICES

The Scope of Services is attached hereto as **Exhibit "A"** and incorporated herein by this reference ("Scope of Services"). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant's profession.

ARTICLE III. OBLIGATIONS OF THE CONSULTANT

III.1 MINOR CHANGES IN SCOPE. The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

Extra Work. The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no cost to the City. Work under a supplemental agreement shall not proceed until executed in writing by the parties.

III.2 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the work, even though the work has been accepted by the City.

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or

PROFESSIONAL SERVICES AGREEMENT Page 1 of 11

modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of Consultant.

III.3 TERM. The term of this Agreement shall commence on January 1, 2025 and shall terminate at midnight, December 31, 2028. The parties may extend the term of this Agreement by written mutual agreement.

III.4 NON-ASSIGNABLE. The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

III.5 EMPLOYMENT.

- a. The term "employee" or "employees" as used herein shall mean any officers, agents, or employee of the of the Consultant.
- b. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.
- c. Consultant represents, unless otherwise indicated below, that all employees of Consultant that will provide any of the work under this Agreement have not ever been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below)*

_____ No employees supplying work have ever been retired from a Washington state retirement system.

_____ Yes employees supplying work have been retired from a Washington state retirement system.

In the event the Consultant indicates "no", but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, Consultant hereby agrees to save, indemnify, defend and hold City harmless from and against all expenses and costs, including reasonable attorney's fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event Consultant affirms that an employee providing work has ever retired from a Washington State retirement system, said employee shall be identified by Consultant, and such retirees shall provide City with all information required by City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

III.6 INDEMNITY.

- a. Indemnification / Hold Harmless. Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and

damages caused by the sole negligence of the City.

- b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.
- c. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.
- d. Public Records Requests. In addition to Paragraph IV.3 b, when the City provides the Consultant with notice of a public records request per Paragraph IV. 3 b, Consultant agrees to save, hold harmless, indemnify and defend the City its officers, agents, employees and elected officials from and against all claims, lawsuits, fees, penalties and costs resulting from the consultants violation of the Public Records Act RCW 42.56, or consultant's failure to produce public records as required under the Public Records Act.
- e. The provisions of this section III.6 shall survive the expiration or termination of this agreement.

III.7 INSURANCE.

- a. Insurance Term. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.
- b. No Limitation. Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- c. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 - (1) Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
 - (2) Commercial General Liability insurance shall be written at least as broad on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 - (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 - (4) Professional Liability insurance appropriate to the Consultant's profession.
- d. Minimum Insurance Limits. Consultant shall maintain the following insurance limits:
 - (1) Comprehensive General Liability. \$2,000,000 combined single limit per occurrence for bodily injury personal injury and property damage; \$2,000,000 general aggregate.

- (2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.
 - (3) Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.
 - (4) Professional Liability/Consultant's Errors and Omissions Liability. \$2,000,000 per claim and \$2,000,000 as an annual aggregate.
- e. Notice of Cancellation. In the event that the Consultant receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Consultant shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.
 - f. Acceptability of Insurers. Insurance to be provided by Consultant shall be with insurers with a current A.M.Best rating of no less than A:VII, or if not rated by Best, with minimum surpluses the equivalent of Best VII rating.
 - g. Verification of Coverage. In signing this agreement, the Consultant is acknowledging and representing that required insurance is active and current. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. Further, throughout the term of this Agreement, the Consultant shall provide the City with proof of insurance upon request by the City.
 - h. Insurance shall be Primary - Other Insurance Provision. The Consultant's insurance coverage shall be primary insurance as respect the City. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
 - i. Claims-Made Basis. Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy.
 - j. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.
 - k. Public Entity Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.
 - l. Subcontractors' Insurance. The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility

for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

III.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

III.9 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

III.10 LEGAL RELATIONS. The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Snohomish County Superior Court.

III.11 INDEPENDENT CONTRACTOR.

- a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.
- b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.
- c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.
- d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

III.12 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

III.13 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided to the City.

III.14 SUBCONTRACTORS/SUBCONSULTANTS.

- a. The Consultant shall be responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.
- b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit ____:

- c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.
- d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

ARTICLE IV. OBLIGATIONS OF THE CITY.

IV.1 PAYMENTS.

- a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services **Exhibit A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed One Hundred Fifty Thousand dollars (\$150,000) without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work per the Fee Schedule **Exhibit B**. In the event the City elects to expand the scope of services from that set forth in **Exhibit A**, the City shall pay Consultant a mutually agreed amount.
- b. The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

IV.2 CITY APPROVAL. Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

IV.3 MAINTENANCE/INSPECTION OF RECORDS.

- a. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.
- b. Public Records. The parties agree that this Agreement and records related to the performance of the Agreement are with limited exception, public records subject to disclosure under the Public Records Act RCW 42.56. Further, in the event of a Public Records Request to the City, the City may provide the Consultant with a copy of the Records Request and the Consultant shall provide copies of any City records in Consultant's possession, necessary to fulfill that Public Records Request. If the Public Records Request is large the Consultant will provide the City with an estimate of reasonable time needed to fulfill the records request.

ARTICLE V. GENERAL.

V.1 NOTICES. Notices to the City shall be sent to the following address:

William Bullock, PE, MPA
Public Works Director
(Alternate: Ralph Kennedy – WWTP Supervisor)
325 Metcalf Street
Sedro-Woolley, WA 98284
360-855-0771
bbullock@sedro-woolley.gov

Notices to the Consultant shall be sent to the following address:

James Cross
Vice President
5015 208th Street SW, Suite 1B
Lynnwood, WA 98036
(425) 778-8280
jamesc@quality-controls.com

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

V.2 TERMINATION. The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section IV.1.

V.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon

alternative dispute resolution of arbitration or mediation.

V.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

V.5 SEVERABILITY.

- a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

V.6 NONWAIVER. A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

V.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

V.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

V.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

V.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

V.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

Signature page to follow.

DATED this 22nd day of January, 2025

CITY OF SEDRO-WOOLLEY

Quality Controls Corporation
A Washington Corporation

By _____
Julia Johnson, Mayor

By _____
James Cross, Vice President

Date: _____

Date: _____

APPROVED AS TO FORM:

By _____
Nikki Thompson, City Attorney

Exhibit A

Scope of Services

Exhibit B Fee Schedule

See attached Consultants Hourly **Schedule of Rates**

Exhibit A

Scope of Services

The Consultant agrees to perform in a satisfactory and proper manner, as determined by the city, as **On-Call Engineering Support Services** related to the city's wastewater treatment plant (WWTP) and pump station Supervisory Control and Data Acquisition (SCADA) systems **as assigned by task order** and requested by the City of Sedro-Woolley.

The Consultant shall troubleshoot, repair, modify and/or restore function of the automated instrumentation and control system at the customer's facilities.

Consultant services may consist of preventive maintenance, minor upgrades, troubleshooting, and emergency repairs and replacements as necessary of the City's WWTP utilities control and telemetry systems. The control systems in operation at WWTP are Supervisory Control and Data Acquisition (SCADA) and Programmable Logic Controllers (PLCs).

Emergency situations could include assistance in activating the back-up server. For purposes of this Agreement, emergency is defined as unforeseen circumstances beyond the control of the city that either: (a) present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. In addition, the city may declare an emergency if data acquisition and/or reporting functions are malfunctioning if the situation precludes the city from meeting strict adherence to reporting requirements set forth by the Department of Ecology. The City Project Manager or designee will declare whether an emergency situation exists.

The Consultant shall provide a response within four (4) hours to emergency situations and if on site personnel are required, such personnel shall be on site no later than 24-hours from the time the City places the call. It is understood that remote support is effective in many instances; but if not, on-site support is expected. If the Contractor does not meet these terms in support of emergency situations the applicable service fees shall be significantly discounted (See Exhibit B).

Normal working hours are 7 a.m. to 5:00p.m. It is expected that non-emergency work shall be provided during normal working hours.



2025 Labor and Services Rates

Standard Service Rates:

Project Manager:	\$190.00 / hr.
Senior Controls Engineer:	\$210.00/ hr.
Controls Engineer:	\$190.00 / hr.
Sr. Controls Technician:	\$145.00 / hr.
Instrument/Controls Technician:	\$120.00 / hr.
Panel Fabricator:	\$105.00 / hr.
Documentation & Clerical:	\$75.00 / hr.

The above Rates apply during normal business hours:

- Monday through Friday 7:00 a.m. to 5:00 p.m.

Time-and-a-half rates (1.5 x Standard Rate) apply when:

- Service hours are provided by an employee exceeding 8 hours worked within a normal business day, or
- Service hours are provided by an employee exceeding 40 hours worked within the normal business week

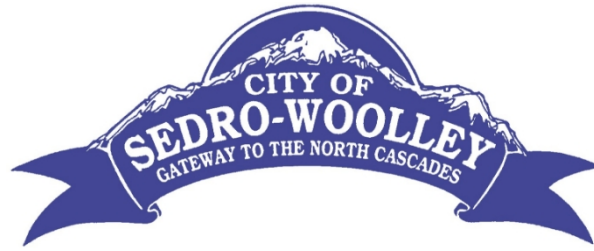
Double time rates (2.0 x Rate) applies when:

- Service hours are worked on weekends and holidays, or
- Emergency Service is requested to be performed within 24 hours or outside of normal business hours.
 - Note: Emergency Services are subject to a 3-hour minimum service charge.

Other Expenses:

Travel time is billed portal-to-portal at the rate in effect at the time of travel. Mileage and meal expenses are included in the hourly rate. Hotel, and non-mileage related travel expenses are billed at cost. Materials shall be invoiced at actual costs plus 17% markup.

Contact our emergency hotline at 425-778-8280 if your primary support contact is unavailable. A service representative will be dispatched to return your call as soon as possible.



City Council Agenda Item

Agenda Item No.: n.1.

Date: January 22, 2025

From:

Subject: December Permit Report

RECOMMENDED ACTION:

ISSUE:

BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. December Permit Report 2024



Permit Report

12/1/2024 - 12/31/2024

Permit Date	Parcel #	Permit #	Permit Type	Type of Application	Status	Issued Date
8/15/2024	P39546	2024301	Building-Commercial	Building-Commercial	Issued	12/23/2024
10/10/2024	P116514	2024362	Building-Commercial	Building-Commercial	Issued	12/6/2024
12/27/2024	P77504	2024435	Building-Commercial		Issued	12/27/2024
12/9/2024	P75860	2024409	Building-Residential	Sewer Permit-Fix	Issued	12/10/2024
2/6/2024	P134450	2024066	Building-Residential	Single Family-New	Issued	12/10/2024
2/21/2024	136886	2024102	Building-Residential	Single Family-New	Issued	12/12/2024
4/11/2024	P37251	2024180	Excavating & Grading	Engineering Permit	Issued	12/19/2024
10/28/2024	P137111	2024374	Manufactured Home/Modular Home	Manufactured Home	Finaled	12/30/2024
5/7/2024	P37828	2024208	Mechanical & Plumbing	Mechanical	Issued	12/10/2024
11/1/2024	P39546	2024382	Mechanical & Plumbing	Commercial	Issued	12/23/2024
11/26/2024	P79660	2024401	Mechanical & Plumbing	Mechanical	Issued	12/2/2024
12/3/2024	P36513	2024405	Mechanical & Plumbing	Plumbing	Issued	12/4/2024
12/3/2024	P102122	2024406	Mechanical & Plumbing	Mechanical	Finaled	12/4/2024
12/3/2024	P110764	2024407	Mechanical & Plumbing	Mechanical	Finaled	12/5/2024
12/9/2024	P64051	2024410	Mechanical & Plumbing	Plumbing	Finaled	12/11/2024
12/11/2024	P40364	2024411	Mechanical & Plumbing	Mechanical	Finaled	12/12/2024
12/12/2024	P90666	2024414	Mechanical & Plumbing	Mechanical	Finaled	12/23/2024
12/12/2024	P77424	2024415	Mechanical & Plumbing	Mechanical	Applied	12/13/2024
12/16/2024	P37371	2024420	Mechanical & Plumbing	Mechanical	Finaled	12/17/2024
12/18/2024	P77189	2024425	Mechanical & Plumbing	Mechanical	Issued	12/23/2024
12/27/2024	P77189	2024433	Mechanical & Plumbing	Mechanical	Issued	12/31/2024
12/16/2024	P76593	2024421	Residential Roof	Roof-Repair	Issued	12/26/2024
12/13/2024	P114862	2024416	Residential Roof	Roof-Repair	Issued	12/13/2024
12/16/2024	P105129	2024419	Right-of-Way	Right of Way-Utility	Issued	12/23/2024
12/10/2024	P37548	2024412	Right-of-Way	Right of Way-Utility	Issued	12/31/2024
11/13/2024		2024393	Right-of-Way	Right of Way	Issued	12/19/2024
11/13/2024	P76331	2024394	Right-of-Way	Right of Way	Finaled	12/2/2024
10/30/2024		2024378	Right-of-Way	Right of Way	Issued	12/2/2024
10/1/2024	P77488	2024350	Sign	Facade Sign	Finaled	12/5/2024
11/13/2024	P37344	2024395	Sign	Facade Sign	Issued	12/12/2024

Total Records: 30

12/31/2024