

Regular Meeting of the Finance and Information Technology Committee
February 26, 2025 - 5:00 PM Hybrid Meeting

a. Call to Order

Chair Henderson called the meeting to order at 5:01pm.

b. Roll Call

Present: Chair Allan Henderson, Councilmembers Joe Burns and Sarah Diamond, Mayor Julia Johnson, City Administrator Charlie Bush, Finance Director Kelly Kohnken, and IT Director Woody Tovar.

c. New Business

1. IT User Support Technician

IT Director Woody Tovar gave a brief overview that the department is struggling to both make the necessary improvements to the city's network and server infrastructure, while addressing the day to day needs of the organization. There was discussion on adding an IT position to the city's FTE count and to the first 2025 budget amendment.

2. Park and Facility Reservations

Finance Director Kelly Kohnken gave an overview of the new park and facility reservation system through CivicRec. She also summarized potential changes in the Sedro-Woolley Municipal Code related to removing unnecessary language, revising the Community Center and Large Shelter / Amphitheater payment requirements, and replacing the definition of community groups with charitable non-profits.

Motion by Councilmember Diamond and seconded by Councilmember Burns to bring changes in the Sedro-Woolley Municipal Code 12.36 City Park, Recreational Vehicle Facilities and Community Center to the full City Council. Motion carried (3-0).

d. Unfinished Business

1. Business Licenses

Finance Director Kelly Kohnken requested guidance on potential changes to the Sedro-Woolley Municipal Code Chapter 5.04 Business Licensing. The Committee discussed the definition of a mobile vendor. The Committee came to the consensus that the definition of

mobile vendor should be limited to a business that both solicits sales and provides the goods or service in a transient mobile vehicle.

Changes to the SWMC Chapter 5.04 will be brought back to the Committee at the May 28, 2025 Committee meeting.

e. Information Only Items

1. 2024 4th Quarter Financial Summary

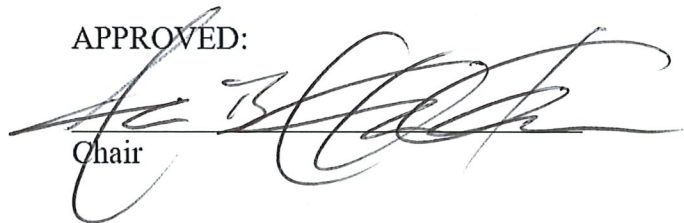
f. Adjournment

The meeting adjourned at 5:55pm.

ATTEST:


Clerk

APPROVED:


Chair