



Next Ord:2107-25
Next Res:1168-25

JOINT CITY COUNCIL AND PLANNING COMMISSION

September 24, 2025

6:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- a. **Call to Order**
- b. **Pledge of Allegiance**
- c. **Roll Call**
- d. **Consent Agenda**
 1. Check Register - Regular
 2. Check Register - Off-Cycle
 3. Minutes - Regular City Council Meeting - August 27, 2025
 4. Minutes - City Council Study Session - September 3, 2025
 5. Minutes - Regular City Council Meeting - September 10, 2025
 6. Ordinance 2106-25 - Donation Acceptance - 16 Picnic Table from Sedro-Woolley Rotary Club
- e. **Introduction of Special Guests and Presentation**
 1. Helping Hands Food Bank Chief Executive Officer Rebecca Skrinde
- f. **Unfinished Business**
- g. **New Business**
 1. Comprehensive Plan - GMHB Update
- h. **Public Comments**

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment' until 4:30pm the day before the meeting.
- i. **Adjournment**

Next Meeting - City Council Study Session and Finance and IT Committee - October 1, 2025

The City of Sedro-Woolley complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, limited English proficiency, age, disability, or sex. The City of Sedro-Woolley doesn't exclude people or treat them differently because of race, color, national origin, limited English proficiency, age, disability, or sex.

The City of Sedro-Woolley also complies with applicable state laws and doesn't discriminate on the basis of creed, gender, gender expression or identity, sexual orientation, marital status, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.

Join Zoom Meeting:

<https://zoom.us/j/91786850179?pwd=Vys0Y29XalZmQTRmemJBM2txVDIUQT09>

or dial by location at:

- +1 253 215 8782 US (Tacoma)
- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 917 8685 0179

Passcode: 091845



City Council Agenda Item

Agenda Item No.: d.1.

Date: September 24, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Check Register - Regular

RECOMMENDED ACTION:

Motion to approve check register, EFTs, and payroll as described.

BACKGROUND/SUMMARY INFORMATION:

Claims checks #205182 through #205269, plus EFTs. Payroll ACHs including associated benefit checks #61461 through #61466.

FISCAL IMPACT, IF APPROPRIATE:

Claims checks, plus EFTs, totaling \$1,744,858.33

Payroll totaling \$432,640.02

ATTACHMENTS:

1. 2025-09-24 Check Register

CHECK REGISTER

City Of Sedro-Woolley

Time: 14:01:15 Date: 09/19/2025

09/24/2025 To: 09/24/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
9639	09/24/2025	Claims	2	EFT	Pitney Bowes	1,200.00	
		001 - 512 50 42 010 - Postage				366.75	
		001 - 514 23 42 010 - Postage				480.15	
		001 - 521 20 42 010 - Postage				277.48	
		001 - 522 20 42 010 - Postage				1.88	
		001 - 522 20 42 010 - Postage				6.13	
		425 - 531 50 42 010 - Postage				1.17	
		401 - 535 80 42 015 - Postage				15.02	
		102 - 536 20 42 010 - Postage				3.18	
		412 - 537 80 42 010 - Postage				6.93	
		001 - 558 60 42 010 - Postage				20.52	
		001 - 595 10 42 000 - Postage				20.79	
9640	09/24/2025	Claims	2	EFT	Cellco Partnership dba Verizon Wireless	4,125.00	
		001 - 513 10 42 020 - Telephone				211.55	
		001 - 514 23 42 020 - Telephone				107.36	
		001 - 518 80 42 020 - Telephone				107.36	
		001 - 521 20 42 020 - Telephone				1,306.15	
		001 - 524 20 42 020 - Telephone				147.37	
		401 - 535 80 42 030 - Cell Phones				759.71	
		102 - 536 20 42 020 - Telephone				108.17	
		412 - 537 80 42 025 - Cell Phones				420.96	
		103 - 542 30 42 020 - Telephone				250.75	
		001 - 558 60 42 020 - Telephone				68.16	
		101 - 576 80 42 020 - Telephone				354.13	
		001 - 595 10 42 025 - Cell Phones				283.33	
9641	09/24/2025	Claims	2	205182	A-1 Mobile Lock & Key	781.92	
		001 - 522 20 35 000 - Small Tools & Minor Equip				259.32	
		412 - 537 80 31 000 - Operating Supplies				435.72	
		103 - 542 30 31 000 - Operating Supplies				86.88	
9642	09/24/2025	Claims	2	205183	AWC - Employee Benefit Trust	3,424.40	
		001 - 521 20 27 000 - Retired Medical				3,424.40	
9643	09/24/2025	Claims	2	205184	Amazon Capital Svcs, Inc	3,259.43	
		001 - 512 50 31 000 - Supplies				398.18	
		001 - 514 23 31 000 - Supplies				17.35	
		001 - 518 80 31 001 - Repair & Maintenance Sup				190.04	
		001 - 521 20 26 000 - Uniforms/Accessories				217.20	
		001 - 521 20 31 002 - Office/Operating Supplies				205.20	
		001 - 521 20 31 002 - Office/Operating Supplies				36.44	
		001 - 521 20 31 002 - Office/Operating Supplies				80.48	
		001 - 521 20 31 002 - Office/Operating Supplies				15.18	
		001 - 522 20 31 001 - Flags				442.86	
		001 - 522 21 31 000 - Operating Supplies - Medical				10.84	
		001 - 522 21 31 010 - Office Supplies				16.28	
		001 - 524 20 31 000 - Off/Oper Supps & Books				17.38	
		401 - 535 80 31 000 - Office Supplies				770.64	
		401 - 535 80 35 000 - Small Tools & Minor Equip				51.25	
		103 - 542 30 31 000 - Operating Supplies				81.37	
		001 - 558 60 31 000 - Supplies/Books				17.37	
		101 - 576 80 48 001 - Riverfront				136.71	
		101 - 576 80 48 013 - Tesarik Park				15.19	
		101 - 576 80 48 022 - Evidence Garage				332.09	
		401 - 594 35 64 001 - Portable Equipment				141.16	
		001 - 595 10 31 000 - Supplies				48.85	
		001 - 595 10 31 000 - Supplies				17.37	
9644	09/24/2025	Claims	2	205185	Angel Armor LLC	2,124.85	
		001 - 521 20 26 020 - Ballistic Vests				2,124.85	
9645	09/24/2025	Claims	2	205186	Blythe Mechanical Inc	254.39	

CHECK REGISTER

City Of Sedro-Woolley

Time: 14:01:15 Date: 09/19/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					101 - 576 80 48 000 - Repairs/Maintenance	254.39	
9646	09/24/2025	Claims	2	205187	Bonner Electrical Contracting LLC	1,425.95	
					001 - 522 50 48 020 - Repair/Maint-Garage	1,425.95	
9647	09/24/2025	Claims	2	205188	C.Hlth130, dba Cardinal Health 112 LLC	519.76	
					001 - 522 21 31 000 - Operating Supplies - Medical	56.18	
					001 - 522 21 31 000 - Operating Supplies - Medical	249.42	
					001 - 522 21 31 000 - Operating Supplies - Medical	214.16	
9648	09/24/2025	Claims	2	205189	Central Welding Supply	175.23	
					001 - 522 21 31 000 - Operating Supplies - Medical	175.23	
9649	09/24/2025	Claims	2	205190	Cities Insurance Assoc	397.12	
					103 - 543 30 46 000 - Insurance	397.12	
9650	09/24/2025	Claims	2	205191	Dalco Inc	181.20	
					401 - 535 80 35 000 - Small Tools & Minor Equip	181.20	
9651	09/24/2025	Claims	2	205192	Databar, Inc	352.53	
					001 - 514 23 31 000 - Supplies	352.53	
9652	09/24/2025	Claims	2	205193	David Evans & Assoc Inc	81,858.47	
					104 - 595 10 63 078 - Eng - Jones/John Liner BNSF U	54,905.03	
					104 - 595 10 63 078 - Eng - Jones/John Liner BNSF U	26,953.44	
9653	09/24/2025	Claims	2	205194	Gregory Dixon	1,720.00	
					001 - 515 93 41 001 - Indigent Defense Conflict Cour	1,720.00	
9654	09/24/2025	Claims	2	205195	E & E Lumber, Inc.	1,902.56	
					401 - 535 80 35 000 - Small Tools & Minor Equip	111.56	
					103 - 542 30 31 000 - Operating Supplies	11.98	
					103 - 542 30 31 000 - Operating Supplies	18.68	
					103 - 542 30 31 000 - Operating Supplies	4.78	
					101 - 576 80 31 006 - Operating Sup - City Hall	84.68	
					101 - 576 80 35 000 - Small Tools & Minor Equip	25.01	
					101 - 576 80 48 001 - Riverfront	10.72	
					101 - 576 80 48 003 - Bingham Caretaker	4.05	
					101 - 576 80 48 004 - Community Center	8.23	
					101 - 576 80 48 004 - Community Center	55.22	
					101 - 576 80 48 005 - Senior Center	93.01	
					101 - 576 80 48 007 - Bingham Park	41.69	
					101 - 576 80 48 012 - Harry Osborne	782.38	
					101 - 576 80 48 012 - Harry Osborne	15.19	
					101 - 576 80 48 012 - Harry Osborne	44.72	
					101 - 576 80 48 022 - Evidence Garage	590.66	
9655	09/24/2025	Claims	2	205196	Dale Engel	27.15	
					101 - 576 80 48 012 - Harry Osborne	27.15	
9656	09/24/2025	Claims	2	205197	Eurofins Enviro Testing	69.00	
					401 - 535 80 41 000 - Professional Services	69.00	
9657	09/24/2025	Claims	2	205198	Ewing Irrigation Prod Inc.	79.85	
					401 - 535 50 48 020 - Maint Of Pumping Equip	79.85	
9658	09/24/2025	Claims	2	205199	Excavation West Inc	1,235,318.26	
					101 - 594 76 63 025 - Olmsted Park	477,865.87	
					104 - 595 62 63 081 - Const - Sch A 2025 Pvt & Ped	111,288.21	
					104 - 595 62 63 081 - Const - Sch A 2025 Pvt & Ped	106,360.18	
					104 - 595 62 63 082 - Const - Sch B 2025 Pvt & Ped	126,728.05	
					104 - 595 62 63 082 - Const - Sch B 2025 Pvt & Ped	248,005.37	
					104 - 595 62 63 083 - Const - Sch C 2025 Pvt & Ped	47,973.02	
					104 - 595 62 63 083 - Const - Sch C 2025 Pvt & Ped	51,374.82	

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			104 - 595 62 63 084		Const - Sch D 2025 Pvt & Ped	13,482.30	
			104 - 595 62 63 084		Const - Sch D 2025 Pvt & Ped	52,240.44	
9659	09/24/2025	Claims	2	205200	Facet NW, Inc	7,620.10	
			104 - 595 10 63 077		Eng-SR20 Cascade Trail Phase :	7,620.10	
9660	09/24/2025	Claims	2	205201	Family Promise of Skagit Valley	7,567.71	
			117 - 551 00 00 117		Affordable Housing - Operatio	7,567.71	
9661	09/24/2025	Claims	2	205202	Fastenal Company	553.55	
			401 - 535 80 35 000		Small Tools & Minor Equip	153.73	
			103 - 542 30 31 000		Operating Supplies	399.82	
9662	09/24/2025	Claims	2	205203	Ferguson US Holdings, Inc	43.44	
			101 - 594 76 61 003		Miscellaneous Park Upgrades	43.44	
9663	09/24/2025	Claims	2	205204	Galls Parent Holdings, LLC	7,602.00	
			001 - 522 20 26 000		Uniforms	7,602.00	
9664	09/24/2025	Claims	2	205205	Hose Shop Inc (the)	105.28	
			401 - 535 50 48 010		Maintenance Of Lines	12.63	
			401 - 535 50 48 050		Maint Of General Equip	92.65	
9665	09/24/2025	Claims	2	205206	Hughes Fire Equip Inc	1,406.92	
			001 - 522 20 48 000		Repairs/Maint-Equip	392.26	
			001 - 522 20 48 000		Repairs/Maint-Equip	1,014.66	
9666	09/24/2025	Claims	2	205207	Humane Society Of Skagit	314.00	
			001 - 521 20 41 021		Humane Society	314.00	
9667	09/24/2025	Claims	2	205208	IS Squared, Inc	1,048.15	
			001 - 591 80 70 517		Leases + Subscription IT (SBIT)	1,048.15	
9668	09/24/2025	Claims	2	205209	Insight Direct USA, Inc.	823.71	
			001 - 591 80 70 517		Leases + Subscription IT (SBIT)	823.71	
9669	09/24/2025	Claims	2	205210	Kent D Bruce Co., LLC	435.59	
			501 - 594 22 64 501		Vehicles - Fire	435.59	
9670	09/24/2025	Claims	2	205211	Mina Kua	375.00	
			631 - 389 90 03 631		Unapplied Park and Facility Res	-275.00	
			631 - 389 90 03 631		Unapplied Park and Facility Res	-100.00	
9671	09/24/2025	Claims	2	205212	L N Curtis & Sons	482.24	
			001 - 521 20 26 000		Uniforms/Accessories	482.24	
9672	09/24/2025	Claims	2	205213	Peregrin Sorter dba Laminar Law PLLC	3,000.00	
			001 - 558 60 41 001		Professional Svcs-Reimb	3,000.00	
9673	09/24/2025	Claims	2	205214	Language Exchange, Inc	677.10	
			001 - 512 50 41 040		Language Interpreter	677.10	
9674	09/24/2025	Claims	2	205215	Nickolas S Lavacca	183.51	
			001 - 513 10 31 000		Supplies	183.51	
9675	09/24/2025	Claims	2	205216	Les Schwab Tire Center	832.14	
			412 - 537 50 48 000		Repairs/maint-equip	691.50	
			412 - 537 60 47 011		Site Recycling Disposal	140.64	
9676	09/24/2025	Claims	2	205217	Life Assist Inc.	174.85	
			001 - 522 21 31 000		Operating Supplies - Medical	174.85	
9677	09/24/2025	Claims	2	205218	Mark Christ, Architect	3,321.50	
			101 - 594 76 63 025		Olmsted Park	3,321.50	
9678	09/24/2025	Claims	2	205219	McLoughlin & Eardley Corp	14,162.32	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			501 - 594 21 64 501		Equip & Vehicles - Police	7,196.17	
			501 - 594 22 64 501		Vehicles - Fire	4,453.87	
			501 - 594 22 64 501		Vehicles - Fire	427.10	
			501 - 594 22 64 501		Vehicles - Fire	122.12	
			501 - 594 22 64 501		Vehicles - Fire	1,963.06	
9679	09/24/2025	Claims	2	205220	Mettler Toledo, LLC	9,754.61	
			401 - 535 80 31 010		Operating Supplies	9,754.61	
9680	09/24/2025	Claims	2	205221	Motorola Solutions	8,519.22	
			501 - 594 22 64 501		Vehicles - Fire	8,519.22	
9681	09/24/2025	Claims	2	205222	Municipal Emergency Services Inc	244.36	
			001 - 522 20 48 000		Repairs/Maint-Equip	244.36	
9682	09/24/2025	Claims	2	205223	Nelson Dist, Inc. dba Nelson-Reisner	91.82	
			401 - 535 50 48 050		Maint Of General Equip	91.82	
9683	09/24/2025	Claims	2	205224	North Hill Resources Inc	40.22	
			101 - 576 80 48 014		Winnie Houser Park	40.22	
9684	09/24/2025	Claims	2	205225	Novus Auto Glass	751.47	
			101 - 576 80 46 000		Insurance	751.47	
9685	09/24/2025	Claims	2	205226	Pacific Landscape Architecture LLC	3,292.50	
			102 - 594 36 61 050		Northern State Cemetery Capit	3,292.50	
9686	09/24/2025	Claims	2	205227	Pape' Group, dba Pape' Machinery Inc.	24.61	Unit 325
			103 - 542 30 48 010		Repair/Maintenance-Equip	24.61	
9687	09/24/2025	Claims	2	205228	Parker Corporate Svcs, Inc.	125.00	
			103 - 542 30 41 000		Professional Services	125.00	
9688	09/24/2025	Claims	2	205229	Proforce Marketing, Inc	844.31	
			001 - 594 21 64 000		Machinery & Equipment	844.31	
9689	09/24/2025	Claims	2	205230	LEPS-PSS PLLC dba Public Safety Psych	800.00	
			001 - 521 20 41 001		Professional Services	800.00	
9690	09/24/2025	Claims	2	205231	Public Works 1 Inc.	285.00	
			425 - 531 50 41 002		Contracted Services	102.60	
			401 - 535 80 41 000		Professional Services	102.60	
			103 - 542 30 41 000		Professional Services	79.80	
9691	09/24/2025	Claims	2	205232	RH2 Engineering Inc	121,516.35	
			401 - 594 35 63 000		Engineering Services	87,715.82	
			401 - 594 35 63 000		Engineering Services	17,881.77	
			401 - 594 35 63 000		Engineering Services	15,918.76	
9692	09/24/2025	Claims	2	205233	Reichhardt & Ebe	75,716.87	
			104 - 595 10 63 089		Eng - John Liner Rd Arterial	1,729.87	
			104 - 595 30 63 083		Const-SR 9-John Liner-McGariç	73,987.00	
9693	09/24/2025	Claims	2	205234	Rick's Refrigeration Inc	648.00	
			412 - 537 60 47 011		Site Recycling Disposal	648.00	
9694	09/24/2025	Claims	2	205235	Ricoh USA, Inc	1,257.91	
			001 - 514 23 31 000		Supplies	105.93	
			001 - 521 20 48 000		Repairs & Maintenance	406.23	
			001 - 524 20 31 000		Off/Oper Supps & Books	83.19	
			401 - 535 80 31 000		Office Supplies	89.84	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 558 60 31 000		Supplies/Books	83.19	
			001 - 591 20 70 522		Leases + Subscription IT (SBITA)	406.34	
			001 - 595 10 31 000		Supplies	83.19	
9695	09/24/2025	Claims	2	205236	Ricoh USA, Inc		114.48
			103 - 591 30 70 103		Subscription IT (SBITA) - Street	114.48	
9696	09/24/2025	Claims	2	205237	Rodda Paint Co		1,017.96
			103 - 542 64 31 001		Painting & Striping Supplies	172.12	
			101 - 576 80 48 022		Evidence Garage	845.84	
9697	09/24/2025	Claims	2	205238	Nohemi Rodriquez		1,000.00
			101 - 382 10 01 101		Community Center Deposits	-1,000.00	
9698	09/24/2025	Claims	2	205239	SBA Structures, LLC		639.75
			001 - 591 28 70 001		Lease + Subscription IT (SBITA)	319.88	
			401 - 591 28 70 401		Leases + Subscription IT (SBITA)	319.87	
9699	09/24/2025	Claims	2	205240	Sea-Western, Inc.		16,574.99
			001 - 522 45 49 010		Tuition/Registration	16,574.99	
9700	09/24/2025	Claims	2	205241	Sedro-Woolley Auto Parts Inc		843.78
			001 - 522 20 48 000		Repairs/Maint-Equip	132.36	
			001 - 522 20 48 000		Repairs/Maint-Equip	42.14	
			001 - 522 20 48 000		Repairs/Maint-Equip	119.21	
			401 - 535 50 48 040		Maintenance Of Vehicles	25.03	
			412 - 537 50 48 000		Repairs/maint-equip	266.85	
			412 - 537 80 31 000		Operating Supplies	31.75	
			103 - 542 30 31 000		Operating Supplies	36.32	
			103 - 542 30 48 010		Repair/Maintenance-Equip	230.32	
			103 - 542 30 48 010		Repair/Maintenance-Equip	-70.59	
			103 - 542 30 48 010		Repair/Maintenance-Equip	30.39	
9701	09/24/2025	Claims	2	205242	M.T. Gehring dba Sedro-Woolley Auto		389.28
			001 - 521 20 48 010		Repair & Maint - Auto	87.10	
			001 - 521 20 48 010		Repair & Maint - Auto	104.13	
			001 - 521 20 48 010		Repair & Maint - Auto	91.48	
			001 - 521 20 48 010		Repair & Maint - Auto	106.57	
9702	09/24/2025	Claims	2	205243	Semrau Engineering & Surveying		807.38
			104 - 595 10 63 077		Eng-SR20 Cascade Trail Phase :	567.38	
			104 - 595 10 63 077		Eng-SR20 Cascade Trail Phase :	240.00	
9703	09/24/2025	Claims	2	205244	Skagit Cnty Treasurer		115.59
			635 - 589 30 05 635		County Crime Victim Witness P	115.59	
9704	09/24/2025	Claims	2	205245	Skagit Farmers Supply		1,376.53
			401 - 535 50 48 010		Maintenance Of Lines	28.23	
			401 - 535 50 48 050		Maint Of General Equip	100.87	
			401 - 535 80 31 000		Office Supplies	64.04	
			401 - 535 80 35 000		Small Tools & Minor Equip	282.38	
			401 - 535 80 35 000		Small Tools & Minor Equip	100.87	
			401 - 535 80 35 000		Small Tools & Minor Equip	18.98	
			401 - 535 80 35 000		Small Tools & Minor Equip	282.38	
			103 - 542 30 31 010		Operating Supplies-Propane	57.32	
			103 - 542 30 31 010		Operating Supplies-Propane	19.74	
			103 - 542 30 31 020		Operating Supplies - Herbicide	98.80	
			101 - 576 80 31 001		Operating Sup - Riverfront	72.16	
			101 - 576 80 31 001		Operating Sup - Riverfront	9.76	
			101 - 576 80 31 004		Operating Sup - Comm Center	10.85	
			101 - 576 80 31 005		Operating Sup - Senior Ctr	39.07	
			101 - 576 80 48 014		Winnie Houser Park	28.23	
			101 - 576 80 48 014		Winnie Houser Park	39.07	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 48 014		Winnie Houser Park	123.78	
9705	09/24/2025	Claims	2	205246	PNG Media LLC, dba Skagit Publishing	1,382.66	
			001 - 511 60 31 001		Legal Publications	172.16	
			001 - 558 60 41 011		Advertising Reimbuseable	618.70	
			001 - 558 60 41 011		Advertising Reimbuseable	591.80	
9706	09/24/2025	Claims	2	205247	Skagit Valley Family YMCA	7,700.00	
			117 - 551 00 00 117		Affordable Housing - Operatio	7,700.00	
9707	09/24/2025	Claims	2	205248	Smarsh Inc.	372.76	
			001 - 591 80 70 517		Leases + Subscription IT (SBIT)	372.76	
9708	09/24/2025	Claims	2	205249	State Auditor's Office	3,435.77	
			001 - 514 23 41 000		State Auditing	3,435.77	
9709	09/24/2025	Claims	2	205250	Stiles & Lehr Law Inc., PS	4,530.50	
			001 - 512 50 41 010		Municipal Court Judge	4,530.50	
9710	09/24/2025	Claims	2	205251	Systems Design West, LLC	3,646.30	
			001 - 522 21 41 000		EMS Professional Services-Sys I	3,646.30	
9711	09/24/2025	Claims	2	205252	T-Mobile USA Inc.	100.00	
			001 - 521 20 41 001		Professional Services	100.00	
9712	09/24/2025	Claims	2	205253	Teleflex LLC	665.00	
			001 - 522 21 31 000		Operating Supplies - Medical	665.00	
9713	09/24/2025	Claims	2	205254	Thermo Fluids Inc.	284.58	
			412 - 537 60 47 011		Site Recycling Disposal	284.58	
9714	09/24/2025	Claims	2	205255	Thompson, Guildner & Assoc, Inc P.S.	13,403.96	
			001 - 515 41 41 000		Ext Legal-City Attorney	10,123.60	
			001 - 515 45 41 000		Legal - Litigation	3,280.36	
9715	09/24/2025	Claims	2	205256	Town of La Conner	2,441.67	
			412 - 537 60 47 021		Curbside Yard Waste Disposal	2,441.67	
9716	09/24/2025	Claims	2	205257	Tri-Tec Communications Inc	477.84	
			001 - 591 80 70 517		Leases + Subscription IT (SBIT)	477.84	
9717	09/24/2025	Claims	2	205258	John Green, dba Trimline Design	6,470.87	
			001 - 521 20 48 010		Repair & Maint - Auto	1,400.07	
			501 - 594 21 64 501		Equip & Vehicles - Police	2,535.40	
			501 - 594 21 64 501		Equip & Vehicles - Police	2,535.40	
9718	09/24/2025	Claims	2	205259	Takiley B Tripp	174.14	
			631 - 389 90 01 631		Unapplied Cash - Suspense	-174.14	
9719	09/24/2025	Claims	2	205260	HD Supply Inc, dba USA BlueBook	1,040.48	
			401 - 535 50 48 010		Maintenance Of Lines	103.31	
			401 - 535 50 48 050		Maint Of General Equip	937.17	
9720	09/24/2025	Claims	2	205261	UV Sales LLC	5,669.65	
			401 - 535 50 48 050		Maint Of General Equip	5,669.65	
9721	09/24/2025	Claims	2	205262	FA Bartlett Tree dba Urban Forestry Svcs	1,575.00	
			103 - 542 61 48 000		Repair/Maint Sidewalk (REET)	1,575.00	
9722	09/24/2025	Claims	2	205263	Util Underground Loc Ctr	123.20	
			401 - 535 80 31 010		Operating Supplies	123.20	

CHECK REGISTER

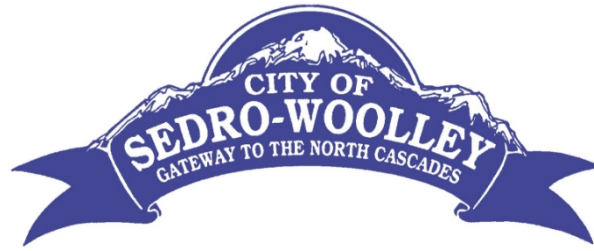
City Of Sedro-Woolley

Time: 14:01:15 Date: 09/19/2025

09/24/2025 To: 09/24/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
9723	09/24/2025	Claims	2	205264	Vestis Group, Inc	21.58	
					401 - 535 80 49 000 - Laundry	7.82	
					412 - 537 80 49 000 - Misc-Laundry	8.91	
					103 - 542 30 49 000 - Misc-Laundry	4.85	
9724	09/24/2025	Claims	2	205265	WA St Dept of Revenue	23,299.25	
					425 - 531 50 44 000 - Taxes & Assessments	1,512.59	
					401 - 535 80 44 010 - Taxes & Assessments	8,517.72	
					102 - 536 20 44 010 - Taxes And Assessments	73.79	
					412 - 537 80 44 001 - Taxes & Assessments	13,092.41	
					101 - 576 80 44 010 - Taxes And Assessments	57.58	
					102 - 589 30 11 102 - DO NOT USE - Sales Tax Remit	45.16	
9725	09/24/2025	Claims	2	205266	WA St Off of Treasurer	3,497.63	
					635 - 586 30 00 635 - State Court Fees Remittance	3,497.63	
9726	09/24/2025	Claims	2	205267	Waste Management of WA Inc.	15,831.77	
					412 - 537 60 47 010 - Curbside Recycling Disposal	15,831.77	
9727	09/24/2025	Claims	2	205268	Woods Acquisition Corp	266.61	
					401 - 535 50 48 060 - Maintenance Of Buildings	168.88	
					401 - 535 80 32 000 - Auto Fuel/Diesel	97.73	
9728	09/24/2025	Claims	2	205269	World Kinect Energy Services, dba	11,728.94	
					425 - 531 50 32 000 - Vehicle Fuel	146.54	
					425 - 531 50 32 000 - Vehicle Fuel	172.43	
					425 - 531 50 32 000 - Vehicle Fuel	224.33	
					425 - 531 50 32 000 - Vehicle Fuel	272.96	
					425 - 531 50 32 000 - Vehicle Fuel	132.32	
					401 - 535 80 32 000 - Auto Fuel/Diesel	319.80	
					401 - 535 80 32 000 - Auto Fuel/Diesel	91.27	
					102 - 536 20 32 000 - Auto Fuel/Diesel	215.77	
					412 - 537 80 32 000 - Auto Fuel/Diesel	1,920.95	
					412 - 537 80 32 000 - Auto Fuel/Diesel	2,883.34	
					412 - 537 80 32 000 - Auto Fuel/Diesel	2,673.30	
					412 - 537 80 32 000 - Auto Fuel/Diesel	2,368.62	
					103 - 542 30 32 000 - Auto Fuel/Diesel	55.59	
					103 - 542 30 32 000 - Auto Fuel/Diesel	26.31	
					103 - 542 30 32 000 - Auto Fuel/Diesel	130.11	
					101 - 576 80 32 000 - Auto Fuel/Diesel	27.94	
					101 - 576 80 32 000 - Auto Fuel/Diesel	67.36	
					001 Current Expense Fund	80,899.98	
					101 Parks & Facilities Fund	487,219.36	
					102 Cemetery Fund	3,738.57	
					103 Street Fund	3,961.55	
					104 Arterial Street Fund	923,455.21	
					117 Housing and Related Services	15,267.71	
					401 Sewer Operations Fund	151,252.82	
					412 Solid Waste Operations Fund	44,147.90	
					425 Stormwater Operations	2,564.94	
					501 Equipment Replacement Fund	28,187.93	
					631 Suspense Fund	549.14	
					635 Custodial Fund	3,613.22	
					* Transaction Has Mixed Revenue And Expense Accounts	1,744,858.33	
						Claims:	1,744,858.33



City Council Agenda Item

Agenda Item No.: d.2.

Date: September 24, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Check Register - Off-Cycle

RECOMMENDED ACTION:

Motion to approve check register and EFTs as described.

BACKGROUND/SUMMARY INFORMATION:

Claims checks #205180 through #205181, plus EFTs.

FISCAL IMPACT, IF APPROPRIATE:

Claims checks, plus EFTs, totaling \$57,423.24

ATTACHMENTS:

1. 2025-09-15 Check Register

CHECK REGISTER

City Of Sedro-Woolley

Time: 12:31:29 Date: 09/15/2025

09/15/2025 To: 09/15/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
9396	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	37.46	
					101 - 576 80 47 052 - Bingham Caretaker	37.46	
9397	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	94.07	
					001 - 522 50 47 000 - Public Utilities	94.07	
9398	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	21.28	
					412 - 537 80 47 000 - Public Utilities	21.28	
9399	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	21.28	
					103 - 542 63 47 000 - Public Utilities	21.28	
9400	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	26.14	
					101 - 576 80 47 050 - Hammer Square	26.14	
9401	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	97.32	
					101 - 576 80 47 020 - Senior Center	97.32	
9402	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	119.96	
					101 - 576 80 47 070 - City Hall	119.96	
9403	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	21.28	
					001 - 521 20 47 000 - Public Utilities	21.28	
9404	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	24.50	
					401 - 535 80 47 000 - Public Utilities	24.50	
9405	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	21.28	
					101 - 576 80 47 053 - Other Utilities	21.28	
9406	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	89.49	
					101 - 576 80 47 010 - Community Center	89.49	
9407	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	32.61	
					101 - 576 80 47 070 - City Hall	32.61	
9408	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	30.98	
					401 - 535 80 47 000 - Public Utilities	30.98	
9409	09/15/2025	Claims	2	EFT	Cascade Natural Gas Corp	27.74	
					401 - 535 80 47 000 - Public Utilities	27.74	
9410	09/15/2025	Claims	2	EFT	City of Sedro-Woolley	14.91	
					101 - 576 80 47 053 - Other Utilities	14.91	
9411	09/15/2025	Claims	2	EFT	City of Sedro-Woolley	98.82	
					104 - 559 30 01 104 - Utility Payments on Redevelop	98.82	
9412	09/15/2025	Claims	2	EFT	City of Sedro-Woolley	14.91	
					104 - 595 20 63 082 - RW Trail Road Extension	14.91	
9413	09/15/2025	Claims	2	EFT	City of Sedro-Woolley	14.91	
					104 - 595 20 63 082 - RW Trail Road Extension	14.91	
9414	09/15/2025	Claims	2	EFT	City of Sedro-Woolley	98.82	
					104 - 559 30 01 105 - Utility Payments on Redevelop	98.82	
9415	09/15/2025	Claims	2	EFT	City of Sedro-Woolley	98.82	
					101 - 576 80 47 025 - Olmsted Park	98.82	
9416	09/15/2025	Claims	2	EFT	City of Sedro-Woolley	41.27	
					001 - 558 60 49 041 - Miscellaneous - Planning And	41.27	
9417	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	64.59	
					101 - 576 80 47 000 - Riverfront	64.59	
9418	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	

CHECK REGISTER

City Of Sedro-Woolley

Time: 12:31:29 Date: 09/15/2025

09/15/2025 To: 09/15/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 47 000 - Riverfront			43.29	
9419	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	78.79	
			102 - 536 20 47 000 - Public Utilities			78.79	
9420	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			101 - 576 80 47 000 - Riverfront			43.29	
9421	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	357.39	
			001 - 517 90 49 001 - Employee Wellness (educ)			357.39	
9422	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	72.08	
			412 - 537 80 47 000 - Public Utilities			72.08	
9423	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	293.48	
			401 - 535 80 47 000 - Public Utilities			293.48	
9424	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	577.53	
			101 - 576 80 47 070 - City Hall			577.53	
9425	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	235.42	
			101 - 576 80 47 053 - Other Utilities			235.42	
9426	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	199.91	
			101 - 576 80 47 051 - Bingham / Memorial			199.91	
9427	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			101 - 576 80 47 040 - Train			43.29	
9428	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	39.33	
			101 - 576 80 47 070 - City Hall			39.33	
9429	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	278.03	
			101 - 576 80 47 050 - Hammer Square			278.03	
9430	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			401 - 535 80 47 000 - Public Utilities			43.29	
9431	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			001 - 521 20 47 000 - Public Utilities			43.29	
9432	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	72.08	
			401 - 535 80 47 000 - Public Utilities			72.08	
9433	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	43.29	
			401 - 535 80 47 000 - Public Utilities			43.29	
9434	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	228.61	
			101 - 576 80 47 010 - Community Center			228.61	
9435	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	5,178.94	
			101 - 576 80 47 020 - Senior Center			5,178.94	
9436	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	2,894.45	
			101 - 576 80 47 000 - Riverfront			2,894.45	
9437	09/15/2025	Claims	2	EFT	Cnty of Skagit Public Utility	143.74	
			101 - 576 80 47 053 - Other Utilities			143.74	
9438	09/15/2025	Claims	2	EFT	Comcast Holdings Corp	674.46	
			001 - 518 80 42 021 - Internet Services			674.46	
9439	09/15/2025	Claims	2	EFT	US Bank -- Purchase Cards	22,216.80	
			631 - 389 90 01 631 - Unapplied Cash - Suspense			47.50	
			631 - 389 90 01 631 - Unapplied Cash - Suspense			-299.00	
			001 - 512 50 42 010 - Postage			24.18	
			001 - 513 10 43 000 - Meals/Travel			21.00	
			001 - 513 10 43 000 - Meals/Travel			571.26	

CHECK REGISTER

City Of Sedro-Woolley

Time: 12:31:29 Date: 09/15/2025

09/15/2025 To: 09/15/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 513 10 49 000 - Tuition/Registration				150.00	
		001 - 513 10 49 000 - Tuition/Registration				45.00	
		001 - 513 10 49 000 - Tuition/Registration				1,000.00	
		001 - 514 23 41 010 - Bank Fees				15.00	
		001 - 518 80 35 000 - Small Tools/Minor Equip				69.56	
		001 - 521 20 26 000 - Uniforms/Accessories				100.68	
		001 - 521 20 26 000 - Uniforms/Accessories				225.44	
		001 - 521 20 26 000 - Uniforms/Accessories				72.47	
		001 - 521 20 26 000 - Uniforms/Accessories				129.99	
		001 - 521 20 26 000 - Uniforms/Accessories				94.96	
		001 - 521 20 26 000 - Uniforms/Accessories				89.00	
		001 - 521 20 26 000 - Uniforms/Accessories				534.50	
		001 - 521 20 26 000 - Uniforms/Accessories				406.47	
		001 - 521 20 26 000 - Uniforms/Accessories				38.49	
		001 - 521 20 26 000 - Uniforms/Accessories				392.50	
		001 - 521 20 26 000 - Uniforms/Accessories				634.50	
		001 - 521 20 31 002 - Office/Operating Supplies				272.00	
		001 - 521 20 31 002 - Office/Operating Supplies				138.99	
		001 - 521 20 31 002 - Office/Operating Supplies				69.50	
		001 - 521 20 31 002 - Office/Operating Supplies				57.54	
		001 - 521 20 31 002 - Office/Operating Supplies				57.54	
		001 - 521 20 42 010 - Postage				15.80	
		001 - 521 40 43 000 - Travel				340.90	
		001 - 521 40 43 000 - Travel				920.66	
		001 - 521 40 49 000 - Tuition/Registration				179.00	
		001 - 521 40 49 000 - Tuition/Registration				1,050.00	
		001 - 522 20 31 010 - Office Supplies				77.96	
		001 - 522 20 31 010 - Office Supplies				64.00	
		001 - 522 20 41 030 - Investigation				55.00	
		001 - 522 21 49 020 - Tuition & Registration				60.00	
		001 - 524 20 49 010 - Misc-Dues				23.34	
		001 - 524 20 49 030 - Misc-Tuition/Registration				17.34	
		401 - 535 80 31 010 - Operating Supplies				371.49	
		401 - 535 80 35 000 - Small Tools & Minor Equip				366.64	
		401 - 535 80 41 020 - Collection Services				19.00	
		401 - 535 80 42 015 - Postage				372.98	
		401 - 535 80 49 010 - Misc-Dues/Subscriptions				60.25	
		401 - 535 80 49 030 - Misc-Tuition/Registration				17.46	
		401 - 535 80 49 030 - Misc-Tuition/Registration				15.28	
		401 - 535 80 49 030 - Misc-Tuition/Registration				17.50	
		401 - 535 80 49 030 - Misc-Tuition/Registration				15.88	
		401 - 535 80 49 030 - Misc-Tuition/Registration				19.25	
		401 - 535 80 49 030 - Misc-Tuition/Registration				29.32	
		401 - 535 80 49 030 - Misc-Tuition/Registration				21.94	
		401 - 535 80 49 030 - Misc-Tuition/Registration				23.03	
		401 - 535 80 49 030 - Misc-Tuition/Registration				17.09	
		401 - 535 80 49 030 - Misc-Tuition/Registration				21.59	
		401 - 535 80 49 030 - Misc-Tuition/Registration				23.50	
		401 - 535 80 49 030 - Misc-Tuition/Registration				19.85	
		412 - 537 80 41 020 - Collection Services				19.00	
		103 - 542 30 35 000 - Small Tools/Minor Equip				38.07	
		103 - 542 64 31 001 - Painting & Striping Supplies				1,144.52	
		001 - 558 60 49 010 - Dues/Subscribe/Membership				23.33	
		001 - 558 60 49 020 - Filing/Recording Fees				317.21	
		001 - 558 60 49 030 - Tuition/Registration				450.00	
		001 - 558 60 49 030 - Tuition/Registration				225.00	
		001 - 558 60 49 030 - Tuition/Registration				17.33	
		101 - 576 80 48 021 - Equipment				186.38	
		001 - 591 80 70 517 - Leases + Subscription IT (SBITA				255.30	
		109 - 594 21 64 109 - Equipment				551.69	
		501 - 594 21 64 501 - Equip & Vehicles - Police				127.21	
		501 - 594 22 64 501 - Vehicles - Fire				683.51	
		501 - 594 22 64 501 - Vehicles - Fire				193.00	
		501 - 594 42 64 000 - Equip & Vehicles - Streets				64.00	

CHECK REGISTER

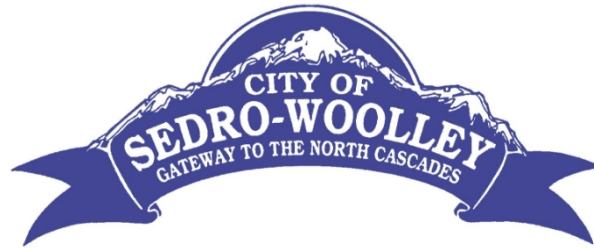
City Of Sedro-Woolley

Time: 12:31:29 Date: 09/15/2025

09/15/2025 To: 09/15/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 595 10 43 000		Travel	600.00	
			001 - 595 10 49 000		Dues/Memberships	23.33	
			001 - 595 10 49 010		Tuition/Registration	45.00	
			001 - 595 10 49 010		Tuition/Registration	17.33	
			401 - 597 00 02 401		Equipment Replacement Fund	7,537.47	
9440	09/15/2025	Claims	2	EFT	Ubiquiti Inc	5,579.55	
			412 - 537 80 35 000		Small Tools & Minor Equip	5,579.55	
9441	09/15/2025	Claims	2	EFT	WEX Bank	13,273.18	
			001 - 518 20 32 000		Auto Fuel	364.93	
			001 - 521 20 32 000		Auto Fuel	6,973.53	
			001 - 522 20 32 000		Auto Fuel/Diesel	3,502.91	
			425 - 531 50 32 000		Vehicle Fuel	90.08	
			401 - 535 80 32 000		Auto Fuel/Diesel	292.51	
			102 - 536 20 32 000		Auto Fuel/Diesel	319.64	
			102 - 536 20 32 001		Propane	147.49	
			412 - 537 80 32 000		Auto Fuel/Diesel	270.05	
			103 - 542 30 32 000		Auto Fuel/Diesel	444.49	
			101 - 576 80 32 000		Auto Fuel/Diesel	867.55	
9442	09/15/2025	Claims	2	EFT	NW Fiber LLC, dba Ziplly Fiber	154.36	
			101 - 576 80 47 070		City Hall	154.36	
9443	09/15/2025	Claims	2	EFT	NW Fiber LLC, dba Ziplly Fiber	236.30	
			001 - 518 80 42 021		Internet Services	236.30	
9444	09/15/2025	Claims	2	EFT	NW Fiber LLC, dba Ziplly Fiber	900.55	
			001 - 512 50 42 020		Telephone	54.03	
			001 - 513 10 42 020		Telephone	81.05	
			001 - 514 23 42 020		Telephone	81.05	
			001 - 515 31 42 001		Telephone	36.02	
			001 - 518 80 42 020		Telephone	27.02	
			001 - 521 20 42 020		Telephone	270.17	
			001 - 522 20 42 020		Telephone	99.06	
			001 - 524 20 42 020		Telephone	27.02	
			401 - 535 80 42 020		Telephone	72.03	
			412 - 537 80 42 020		Telephone	36.02	
			103 - 542 30 42 020		Telephone	9.01	
			001 - 558 60 42 020		Telephone	27.02	
			101 - 576 80 42 020		Telephone	18.01	
			001 - 595 10 42 020		Telephone	63.04	
9445	09/15/2025	Claims	2	205180	Public Works 1 Inc.	285.00	
			103 - 542 30 41 000		Professional Services	285.00	
9446	09/15/2025	Claims	2	205181	M.T. Gehring dba Sedro-Woolley Auto	2,081.08	
			001 - 521 20 48 010		Repair & Maint - Auto	2,081.08	
			001 Current Expense Fund			25,144.39	
			101 Parks & Facilities Fund			11,734.71	
			102 Cemetery Fund			545.92	
			103 Street Fund			1,942.37	
			104 Arterial Street Fund			227.46	
			109 Special Investigation Fund			551.69	
			401 Sewer Operations Fund			9,869.42	
			412 Solid Waste Operations Fund			5,997.98	
			425 Stormwater Operations			90.08	
			501 Equipment Replacement Fund			1,067.72	
			631 Suspense Fund			251.50	
						57,423.24	Claims:
			* Transaction Has Mixed Revenue And Expense Accounts			57,423.24	



City Council Agenda Item

Agenda Item No.: d.3.

Date: September 24, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Minutes - Regular City Council Meeting - August 27, 2025

RECOMMENDED ACTION:

Motion to approve City Council meeting minutes for the regular meeting held on August 27, 2025.

BACKGROUND/SUMMARY INFORMATION:

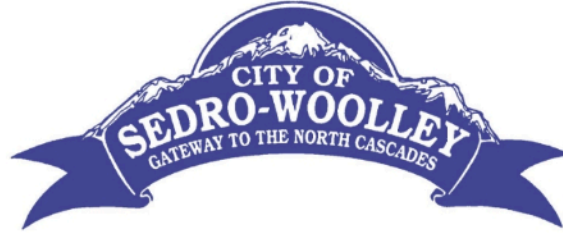
Minutes recorded from the Regular City Council Meeting held on August 27, 2025.

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. August 27, 2025 Regular City Council Meeting Minutes



Regular Meeting of the City Council
August 27, 2025 - 6:00 PM Hybrid Meeting

a. Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

b. Pledge of Allegiance

c. Roll Call

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Paul Cocke, Kevin Loy, Joe Burns, Sarah Diamond, Allan Henderson, and Nick Lavacca.

d. Approval of Agenda

Motion to approve the agenda with the addition of an executive session and to move the Stormwater Management Plan from information only to unfinished business made by Councilmember Lavacca and seconded by Councilmember Diamond. Motion carried (7-0).

e. Consent Agenda

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

Motion to approve the consent agenda made by Councilmember Lavacca and seconded by Councilmember Cocke. Motion carried (7-0).

1. Minutes - Regular City Council Meeting - July 23, 2025
2. Minutes - Regular City Council Meeting - August 13, 2025
3. Check Register - Regular
4. 2025-211-SA - Purdue/Sackler, Alvogen, Inc. Amneal Pharmaceuticals, Inc., Apotex Inc., Hikma Pharmaceuticals USA Inc., Indivior Inc., Mylan Pharmaceuticals Inc., Sun Pharmaceuticals Industries, Inc., Zydus Pharmaceuticals (USA), Inc. - Opioid Settlement Agreement
5. Appointment to Sedro-Woolley Housing Authority Commission - Danielle Fontaine
6. Grant Application Approval - WA Ecology – SR 9 Water Quality Improvements

f. Introduction of Special Guests and Presentation

1. Swearing in Officer Noah Cook

Mayor Julia Johnson swore in Officer Noah Cook.

2. Children of the Valley - Jessica Rodriguez, Star Torres, and Renata Maybruck

Jessica Rodriguez, Star Torres, and Renata Maybruck shared a PowerPoint about the Children of the Valley.

3. Skateboard Competition Recap

Former Councilmember Karl DeJong shared a PowerPoint and gave updates on the recent Skateboard Competition. He sent thanks to all the participants and volunteers for their efforts, and then thanked Councilmember Loy, the co-producer of the Skateboard Competition Event.

g. City Administrator Report

1. SR9 Roundabout Project – Project Update

City Administrator Charlie Bush passed the report to Public Works Director Bill Bullock, City Engineer Peter Lane, and Assistant Engineer Kyle Anderson to give updates on the SR9 Roundabout Project.

h. Councilmember and Mayor's Report

Councilmember Loy mentioned his interest in getting an American Flag placed at Hammer Heritage Square and congratulated Councilmember Burns on his new job at Sedro-Woolley High School.

Councilmember Cocke suggested our code needs to be brought back to include some of these new motorized devices, such as scooters and electric bikes. He also attended the Business and Planning Development meeting. There was discussion regarding mobile food vendors and how to improve the code to protect our existing business and promote new businesses and discussion about murals at the committee meeting.

Councilmember Cocke passed around a press release that Janicki would be opening a new plant in Hamilton to hire 350 new people, providing well-paid, stable jobs. He also gave kudos to the positive stories in the Skagit Valley Herald regarding the new Public Works Building, then mentioned the fire command vehicle.

Councilmember Kesti spoke about the Joint City Council Study Session and Planning Commission held on August 19, 2025, and requested information about the comp plan, what is required to be in it and what is elective, regarding the land acknowledgment in support of the Upper Skagit Tribal Community, and with the light agendas she requests we discuss the closure of the Community Center sooner than later.

Councilmember Henderson reviewed the comp plan in greater detail and has requested any requirements by the GMA remain and that optional items be brought back to the council for further discussion.

Councilmember Henderson made a comment on the electric scooters and electric bikes seen on the road and asked if they must follow the same road laws as vehicles, and encouraged council to see the progress of the pavement projects on Township St.

Councilmember Diamond attended the Planning and Business Development Committee Meeting. There was good discussion on mobile food vendors.

Councilmember Diamond spoke about the social media requests that parents should not take their children to school on the first day due to traffic issues, although she received comments and understanding of the long-term goal, to alleviate traffic.

Councilmember Diamond thanked the directors for the update of the Reed St traffic control, and made note that, about the proposed BESS project, she wanted to speak publicly and stated that she is not in support of this project and has not received any new information that would change her or the council's viewpoint.

Councilmember Burns thanked Councilmember Loy for the congratulations regarding his new position at Sedro-Woolley High School as the new auto shop teacher, shared a positive call that wanted to thank the city for the crosswalks on Township and Ferry St.

Councilmember Lavacca shared the positive feedback received for Township Street and the new paint for the crosswalks and also mentioned the new building. Janicki is building a new shop in Hamilton to employ people in a destitute community and shared great comments about our new parks, including the Olmsted Park offered to the community.

Councilmember Lavacca continues to request information about the Community Center shooting and is looking forward to hearing about that and has been asked when we will be getting the SRO Officer in there. Councilmember Lavacca will be mentioning these items for discussion at the Safety Committee Meeting.

Mayor Julia Johnson mentioned safety concerns regarding electric motorcycles, bikes, and scooters on the roadway.

Mayor Julia Johnson shared the completion of our audit results and complimented Finance Director Kelly Kohnken for her hard work and due diligence in getting the auditors the information requested in a timely fashion. The report came back with no deficiencies, considerations, or any weaknesses, with lots of positive feedback, and the city received a letter from the auditors stating how well the report was written.

Mayor Julia Johnson shared an update regarding the comp plan, which is scheduled for September 24, 2025, with a Joint City Council and Planning Commission. The next step for the council will be setting up a day and time for a public open house to present the draft to the residents with a formal public hearing with the Planning Commission.

Mayor Julia Johnson shared the city is moving toward completion of Olmsted Park, with a ribbon cutting scheduled for October or November with Representative Larsen.

Mayor Julia Johnson shared that the Jones and BNFS undercrossing is set for completion in February 2026 and then reminded the council of the building and future housing crisis, a thriving community forum and the Mount Vernon Library Commons with Paul, the previous speaker, from the Summit and hoped the entire council could attend that forum.

Mayor Julia Johnson reminded the council of the next joint meeting with other cities and commissioners scheduled for Tuesday, September 30th, 2025, from 6pm to 8 pm and Thursday, November 6th, 2025.

i. Proclamation(s)

j. Public Hearing(s)

k. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment' until 4:30pm the day before the meeting.

A public comment period was held.

l. Unfinished Business

m. New Business

1. Ordinance 2102-25 - CHIP Grant Reimbursement for Eligible Fees - 1st Read

City Administrator Charlie Bush shared information about the Chip Grant reimbursement for eligible fees, Ordinance 2102-25.

No action was taken.

n. Information Only Items

1. Stormwater Management Plan Update

Assistant City Engineer Kyle Anderson introduced the presenters of the Stormwater Management Plan, P. E. Stormwater Group Leader, Stacey Clear and Consulting Engineer, Curt Iffrig from Gray & Osborne Inc along with Karyn Johnson, from KLJ Financial Consulting. As part of our update that hasn't occurred since 1997, they shared a PowerPoint regarding issues for Stormwater Utility, Drainage Area Characteristics, Water Quality, Regulatory Requirements, Operations and Maintenance, Identified Issues, Capital Improvement Projects, 10-Year Capital Improvement Projects and the Financial Review with a cost estimate of \$7.78 million including inflation, along with the Capital Funding Scenarios.

Motion made by Councilmember Diamond and seconded by Councilmember Kesti to move forward with Scenario 2: Grants and loans and a 6.5/8.5/4% increase regarding the Stormwater Management Plan. Motion carried (6-1). Councilmember Loy opposed.

2. 2025-2026 Budget and Master Fee Schedule Timeline

o. Executive Session

1. Discussion with Legal Counsel About Current or Potential Litigation (RCW 42.30.110(1)(i))

At 8:40pm, Mayor Julia Johnson announced the City Council, City Administrator Charlie Bush, along with City Attorney Nikki Thompson would be in executive session for 15 minutes to discuss current and potential litigation to return at 8:55pm.

At 8:56pm, the council returned. No action was taken.

p. Adjournment

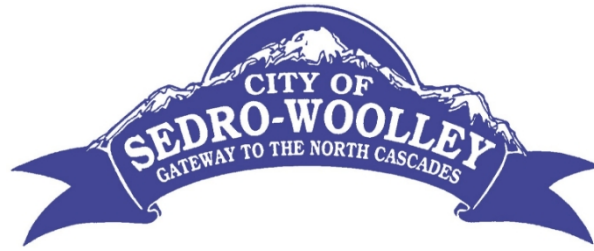
The meeting adjourned at 8:58pm.

ATTEST:

APPROVED:

Kelly Kohnken, City Clerk

Julia Johnson, Mayor



City Council Agenda Item

Agenda Item No.: d.4.

Date: September 24, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Minutes - City Council Study Session - September 3, 2025

RECOMMENDED ACTION:

Motion to approve City Council meeting minutes for the study session held on September 3, 2025.

BACKGROUND/SUMMARY INFORMATION:

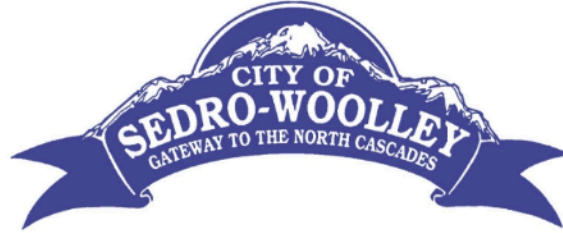
Minutes recorded from the City Council Study Session held on September 3, 2025.

FISCAL IMPACT, IF APPROPRIATE:

None.

ATTACHMENTS:

1. Sept 3, 2025 City Council Study Session Minutes



Study Session Meeting of the City Council
September 3, 2025 - 6:00 PM Hybrid Meeting

a. Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

b. Pledge of Allegiance

c. Roll Call

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Paul Cocke, Kevin Loy, Sarah Diamond, Allan Henderson, and Nick Lavacca. Councilmember Burns was absent.

d. Approval of the Agenda

Motion made by Councilmember Henderson and seconded by Councilmember Cocke to approve the agenda. Motion carried (6-0).

e. Introduction of Special Guests and Presentation

f. Unfinished Business

g. New Business

1. Business License Endorsements - Property Rentals Discussion

Finance Director Kelly Kohnken shared information regarding proposed updates to the business license endorsements section of the Municipal Code, specifically property rentals.

No action was taken.

2. Special Events - Threshold Discussion

Finance Director Kelly Kohnken spoke about potential updates to the special event's municipal code, outlining special events thresholds for public and private event's.

Council consensus to revise the threshold requiring a special event permit on public property from 50 to more than 100 people and to provide clarification as noted in staff reports.

3. Special Events - Staffing Costs Discussion

Finance Director Kelly Kohnken spoke about the staffing costs regarding the special events, parades, and festivals as this provision of the code was never implemented.

Council consensus is that the city will continue to provide services and continue not charging event hosts for city staff costs.

h. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment' until 4:30pm the day before the meeting.

A public comment period was held.

Mike Cullum and Philip Murray made public comment.

i. Adjournment

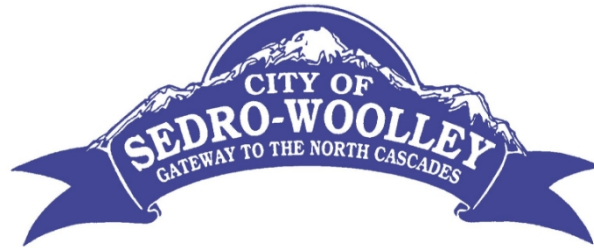
The meeting adjourned at 7:28pm.

ATTEST:

APPROVED:

Kelly Kohnken, City Clerk

Julia Johnson, Mayor



City Council Agenda Item

Agenda Item No.: d.5.

Date: September 24, 2025

From: Kelly Kohnken, Finance Director / City Clerk

Subject: Minutes - Regular City Council Meeting - September 10, 2025

RECOMMENDED ACTION:

Motion to approve City Council meeting minutes for the regular meeting held on September 10, 2025

BACKGROUND/SUMMARY INFORMATION:

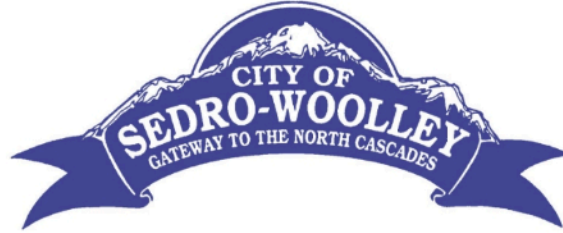
Meeting minutes recorded from the Regular City Council Meeting held on September 10, 2025

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. September 10, 2025 Regular City Council Meeting Minutes



Regular Meeting of the City Council
September 10, 2025 - 6:00 PM Hybrid Meeting

a. Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

b. Pledge of Allegiance

c. Roll Call

Present: Mayor Julia Johnson, Councilmembers JoEllen Kesti, Paul Cocke, Kevin Loy, Sarah Diamond, Allan Henderson, and Nick Lavacca. Councilmember Burns was absent.

d. Approval of Agenda

Motion made by Councilmember Cocke and seconded by Councilmember Lavacca to approve the agenda. Motion carried (6-0).

e. Consent Agenda

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

Motion made by Councilmember Henderson and seconded by Councilmember Diamond to approve items 1, 2, 3, and 5 on the consent agenda and move item 4 to new business for further discussion. Motion carried (6-0).

1. Check Register - Regular
2. Minutes - City Council Study Session and Planning Commission - August 19, 2025
3. Contract 2025-213-CN - Washington State Administrative Office of the Courts - Language Access and Interpreter Reimbursement Program (LAIRP)
4. 2025-214-CN - Children of the Valley - 1590 Service Contract
5. Resolution 1167-25 - Surplus Fire Equipment

f. Introduction of Special Guests and Presentation

1. North Star George Kosovich and Director of Strategic Initiatives Monica Negrila - Opioid Settlement Funding

North Star George Kosovich and Director of Strategic Initiatives Monica Negrila presented a PowerPoint regarding the Opioid Settlement Funding.

Motion made by Councilmember Cocke to approve the \$104,075 for the purpose of this presentation and the proposed allocation of opioid settlement funds for the three identified priority investments of North Star. No second to the motion was made.

Mayor Julia Johnson announced we would bring back the North Star project for further discussion. There was no opposition from council regarding this matter.

Director of Strategic Initiatives Monica Negrila reminded the council of the next two upcoming joint meetings scheduled for September 30th and November 6th, 2025, and the STAR Center Ribbon Cutting Ceremony would be on December 16th, 2025.

g. City Administrator Report

1. Public Works Project Updates

Public Works Director Bill Bullock shared a PowerPoint and gave updates along with the status of Public Works projects that include street improvements, new paint striping and the monetary contract status of these projects.

h. Councilmember and Mayor's Report

Councilmember Loy shared information regarding the Public Safety Meeting he attended this evening and thanked Fire Chief Frank Wagner for providing reports and information regarding ambulance billing and mentioned there was discussion regarding the Community Center as well.

Councilmember Kesti shared her devastation of the political activist Charlie Kirk and his senseless assassination.

Councilmember Kesti announced tomorrow will be September 11th and may we never forget the innocent people that lost their lives and the sacrifice and bravery shown on that day.

Councilmember Diamond shared complaints from the community and businesses regarding street closures, detours, and whether the city has the infrastructure to support additional housing, since we already have traffic issues.

Councilmember Diamond spoke of concerns regarding the e-bikes and scooters weaving in and out of traffic on Reed, Metcalf, Ferry and State Streets, and noted it is extremely dangerous.

Councilmember Henderson watched a commissioners' meeting workshop and shared the budget downfall for senior services and wants to ensure that senior services are not interrupted.

Councilmember Cocke attended the Family Promise Gala and mentioned the attendance

was great, and he also attended the Housing Forum in Mount Vernon, regarding homelessness and lack of affordable housing.

Councilmember Cocke reminded the city to watch out for children in the streets, now that school is back in session.

Councilmember Burns was absent.

Councilmember Lavacca spoke about the political activist Charlie Kirk assassination that happened today, September 10, 2025, and made positive comments regarding the project on Reed St and was delighted to hear we were on budget for completion.

Mayor Julia Johnson thanked Planner Nicole McGowan for participating in and sharing her innovative ideas at the Housing Forum.

Mayor Julia Johnson spoke about National Preparedness Month and mentioned the Songs Sparrow Bridge Ribbon cutting is on the 19th of September.

Mayor Julie Johnson announced the Innovation Resource Center ribbon cutting scheduled for October 11, 2025.

i. Proclamation(s)

j. Public Hearing(s)

1. Ordinance 2104-25 - 2025 Budget Amendment No. 3 - 1st Read

Finance Director Kelly Kohnken shared a summary of changes to Ordinance 2104-25, 2025 Budget Amendment No. 3, and stated that most significant changes are due to capital projects and associated funding.

A public hearing was held.

k. Public Comments

Please keep comments to three minutes or less. Because State law prohibits the use of city facilities for the purpose of supporting or opposing a campaign or ballot proposition, we respectfully request that public comment not make reference to such matters.

Written comments will be accepted by letter or via email at finance@sedro-woolley.gov Attn: 'Public Comment' until 4:30pm the day before the meeting.

A public comment period was held.

Lin Tucker and Audrea Woll made public comment.

l. Unfinished Business

1. Ordinance 2103-25 - Special Events - 1st Read

Finance Director Kelly Kohnken shared the proposed changes made to the Sedro-Woolley Municipal Code Chapter 12.44 related to Special Events.

Motion made by Councilmember Lavacca and seconded by Councilmember Cocke to approve ordinance 2103-25, an Ordinance amending Chapter 12.44: Special Events. Motion carried (6-0).

2. Ordinance 2102-25 - CHIP Grant Reimbursement for Eligible Fees - 2nd Read

City Administrator Charlie Bush shared additional information regarding (CHIP) Connecting Housing to Infrastructure Program grant reimbursement for eligible fees, Ordinance 2102-25.

Motion made by Councilmember Henderson and seconded by Councilmember Diamond to move Ordinance 2102-25, CHIP Grant Reimbursement for eligible fees to a future workshop for discussion. Motion failed (2-4). Opposed Councilmember Loy, Councilmember Kesti, Councilmember Lavacca and Councilmember Cocke.

Motion made by Councilmember Loy and seconded by Councilmember Cocke to approve Ordinance 2102-25, reimbursing affordable housing developers with state CHIP grant revenues for applicable utility permitting fees and connection charges. The motion failed (3-3). Councilmember Henderson, Councilmember Diamond and Councilmember Kesti opposed.

Motion made by Councilmember Lavacca and seconded by Councilmember Diamond to bring back for reconsideration Ordinance 2102-25, CHIP Grant Reimbursement for eligible fees. Motion failed (3-3). Councilmember Loy, Councilmember Kesti, and Councilmember Cocke opposed.

Motion made by Councilmember Henderson and seconded by Councilmember Kesti to move forward with the rest of the agenda, after Mayor Julia Johnson announced it was 36 minutes past the time the council usually adjourns. Motion carried (6-0).

Item number 4 was pulled from approval on the consent agenda for more discussion.

m. New Business

1. 2025-215-CN - Axon Enterprise - Bodycam

Motion made by Councilmember Cocke and seconded by Councilmember Lavacca to authorize Police Chief Dan McIlraith to execute and sign agreement 2025-215-CN, a 60-month bodycam contract with Axon Enterprise for \$232,429.65. Motion carried (6-0).

2. 2025-216-CN - Axon Enterprise - Taser Updated

Motion made by Councilmember Henderson and seconded by Councilmember Cocke to authorize Police Chief Dan Mcilraith to execute and sign agreement 2025-216 CN,

updating the contract with additional tasers for the remaining three years with Axon Enterprise for an additional cost of \$16,963.75. Motion carried (6-0).

3. Ordinance 2105 - Community Center - 1st Read

Motion made by Councilmember Loy and seconded by Councilmember Henderson to bring option 2, the alcohol-permitted version of the Ordinance 2105-25, back to council for a second read. Motion carried (5-1). Councilmember Cocke opposed.

4. Moved from Consent: 2025-214-CN - Children of the Valley - 1590 Service Contract

Motion made by Councilmember Henderson and seconded by Councilmember Diamond to authorize Mayor Julia Johnson or her designee to execute agreement 2025-214-CN, a professional services contract involving House Bill 1590 service funding, with the Children of the Valley for \$40,000.00. Motion carried (6-0).

n. Information Only Items

1. National Preparedness Month

o. Executive Session

p. Adjournment

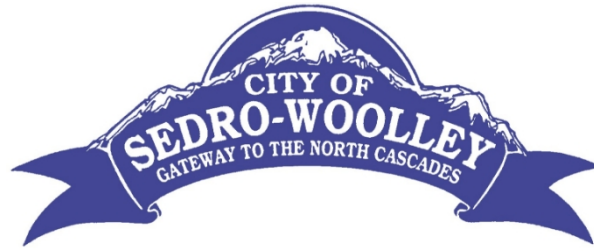
The meeting adjourned at 9:33pm.

ATTEST:

APPROVED:

Kelly Kohnken, City Clerk

Julia Johnson, Mayor



City Council Agenda Item

Agenda Item No.: d.6.

Date: September 24, 2025

From: Nathan Salseina, Maintenance Operations Supervisor

Subject: Ordinance 2106-25 - Donation Acceptance - 16 Picnic Table from Sedro-Woolley Rotary Club

RECOMMENDED ACTION:

Staff recommends approval of the attached ordinance accepting the donation of 16 metal picnic tables from the Sedro-Woolley Rotary Club.

BACKGROUND/SUMMARY INFORMATION:

The Sedro-Woolley Rotary Club has graciously offered to donate sixteen new metal picnic tables to be placed in the new covered picnic shelters that are currently under construction at Olmsted Park. Each shelter will have 3 standard tables and 1 ADA table.

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. Olmsted Park Picnic Tables Donation Acceptance Ordinance

ORDINANCE No. 2106-25

AN ORDINANCE OF THE SEDRO-WOOLLEY WASHINGTON, ACCEPTING A DONATION OF SIXTEEN METAL PICNIC TABLES FOR THE NEW OLMSTED PARK VALUED AT \$17,644.39

WHEREAS, RCW 35.21.100 provides that “every city and town by ordinance may accept any money or property donated, derived, or bequeathed to it and carry out the terms of the donation, devise or bequest, if within powers granted by law. If no terms or conditions are attached to the donation, devise, or bequest, the city of town may expend or use it for any municipal purpose.”

WHEREAS, the city has received sixteen metal picnic tables from Sedro-Woolley Rotary for Olmsted Park; now, therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. Acceptance of Donation. The City Council hereby accepts the sixteen metal picnic tables donation from Sedro-Woolley Rotary Club, valued at \$17,644.39

Section 2. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of an approved ordinance summary consisting of the title.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 24th day of September, 2025, and signed in authentication of its passage this 24th day of September 2025.

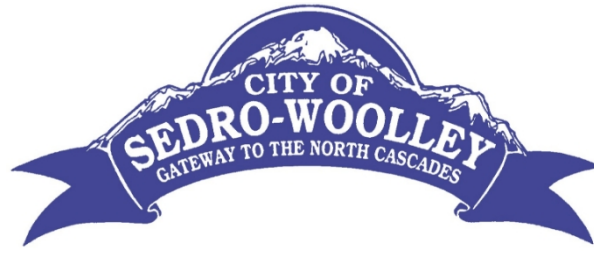
Julia Johnson, Mayor

Attest:

Kelly Kohnken, Finance Director

Approved as to form:

Nikki Thompson, City Attorney



City Council Agenda Item

Agenda Item No.: e.1.

Date: September 24, 2025

From: Julia Johnson, Mayor

Subject: Helping Hands Food Bank Chief Executive Officer Rebecca Skrinde

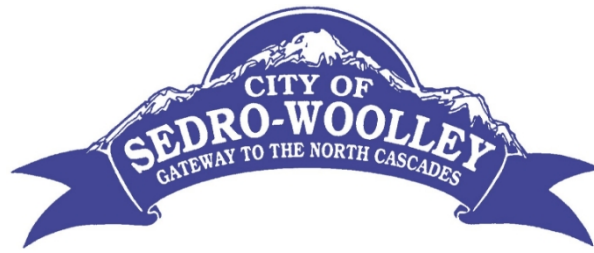
RECOMMENDED ACTION:

BACKGROUND/SUMMARY INFORMATION:

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

None



City Council Agenda Item

Agenda Item No.: g.1.

Date: September 24, 2025

From: Thomas Glover, Community Development Director

Subject: Comprehensive Plan - GMHB Update

RECOMMENDED ACTION:

Review, discuss, provide direction to staff.

BACKGROUND/SUMMARY INFORMATION:

The Growth Management Hearings Board (GMHB) recently issued two separate decisions that may have an impact on our ability to complete our Comprehensive Plan update by the approaching December 31st deadline. These decisions stem from the newly adopted housing provisions of the Growth Management Act (GMA) and may require us to revise our current draft of the city's 2025 Housing element update.

The Department of Commerce has not yet provided guidance to cities and counties regarding how to respond to these decisions.

FISCAL IMPACT, IF APPROPRIATE:

None identified at this time, unless substantial revision is found to be required.

ATTACHMENTS:

1. GMHB - Housing Decisions Aug 2025

Memorandum

To: Mayor Johnson, City Council, and Planning Commission
From: Tom Glover, Community Development Director
Date: September 16, 2025

Re: City Comprehensive Plan Update

What's happened?

The Growth Management Hearings Board (GMHB) recently issued two separate decisions that may have an impact on our ability to complete our Comprehensive Plan update by the approaching December 31st deadline. These decisions stem from the newly adopted housing provisions of the Growth Management Act (GMA) and may require us to revise our current draft of the city's 2025 Housing element update.

The Department of Commerce has not yet provided guidance to cities and counties regarding how to respond to these decisions. Our City Attorney will be present at our Joint Meeting to provide her opinion on these GMHB decisions.

A good overview of the issue is accessible at this link here:

<https://www.theurbanist.org/2025/08/27/cities-grapple-with-merceroisland-housing-ruling/>

The first GMHB decision comes from Case No.: 25-3-0003 Futurewise, Kian Bradley and Trevor Reed v. City of Mercer Island. Challenged Action:

*“The 2024 update to the comprehensive plan including the failure to identify sufficient land for **STEP** housing, the failure to document programs and actions needed to achieve housing availability including funding gaps, the failure to adopt a subarea plan for the light rail station area, and the failure to comply with housing related countywide planning policies.”*

Note: **HB 1220 (2021)** requires jurisdictions to update their development regulations with respect to emergency shelters, transitional housing, emergency housing, and permanent supportive housing (**STEP**).

- *“The Board concludes the adoption of the challenged ordinances did not comply with the Growth Management Act (GMA). In adopting the ordinances, the City failed to identify sufficient land capacity for permanent housing for extremely low, very low, low, and moderate-income households. The City’s land capacity analysis assumed subsidies and incentives would be in place for these households within the City’s medium to high density zoning categories, but the record does not show that sufficient subsidies and incentives will be in place to house the City’s full allocation of these households. The City may not delay making adequate provision for the needs of these economic segments for another five years; it was required to do so now.”*
 - The Board set the compliance date for July 31, **2026**.

The second decision comes from Case No.: 25-3-0005c Kitsap Alliance of Property Owners; William M. Palmer; Futurewise; Terry Y. Yamamoto; and Yamamoto Hydroseeding v. Kitsap County. Challenged Action:

“Petitioner is challenging the adoption of Kitsap County's 2024 Comprehensive Plan Update for failure to coordinate its planning efforts and plan provisions with the City of Port Orchard and for failure to comply with other provisions of the Growth Management Act. In particular the Petitioner is challenging the adoption action of Kitsap County due to the failure to properly evaluate the Petitioner's Industrial Site- Specific Plan Amendment application.”

- “...the Board finds
 - *The County’s Comprehensive Plan failed to identify sufficient capacity of land for housing for all income groups and make adequate provisions for the existing and projected needs of all economic segments of the community, in particular for the low, very low, extremely low, and moderate-income levels of the County. This creates an internal inconsistency and violates the countywide planning policies.”*
 - The Board set the compliance date for February 4, **2026**.

Context

Anyone can take the City to the GMHB over the comprehensive plan update, as you can see from the above cases. Challenges regarding compliance are hammered out through the Hearings Boards, and once the appeal process is completed and a final decision is issued, then the Dept. of Commerce typically provides guidance to cities and counties on how to comply.

Expectations

At this time, the Planning Team is working to craft a toolbox of options that the City could pursue that would further advance the City’s effort to comply with the requirements. These options are intended to provide concrete, actionable strategies for creating housing opportunities across all income bands – particularly for the extremely low, very low, low, and middle income levels, defined as families making at or below 80% of the Skagit County Median Income. The intent of this effort is to provide more substance to the draft policies that will demonstrate how the City will specifically provide housing opportunities for all income bands, as required by state law, and as reinforced by these two Hearings Board decisions.

At the September 24th Joint Meeting, Councilmembers and Commissioners will be asked to engage in a focused discussion on which items they are willing to implement and provide clear direction to Planning Staff.

How will providing additional housing *types* in the City meet the need to provide housing for families making less than 80% of the median area income? These GMHB decisions are saying that “encouraging” affordable housing and relying upon that encouragement to get it is not a strong enough commitment. We have to determine where the needed units in each income band are going to go (from a zoning perspective), and what tools we are going to use to achieve that number of units.

Keeping in mind market factors, the cost of the housing, any type, may, or may not, result in an affordable housing product. It depends on the owner developing the property, their intended purpose, the community’s incentives to support affordable housing, and the availability of options.

What’s next?

The Planning Team will summarize comments/suggestions received at the Joint Meeting on Sept. 24th and present them to the Planning Commission at their next regularly scheduled meeting on October 21st. Hopefully, we will be able to issue the SEPA determination and 60-day Notice of Intent shortly thereafter, before November 1st.