



CITY COUNCIL STUDY SESSION

February 4, 2026

6:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- a. Call to Order**
- b. Roll Call**
- c. Unfinished Business**
- d. New Business**
 - 1. Park Project Update PowerPoint Presentation
 - 2. Project Planning Framework
 - 3. Small Works Project Priority Planning
- e. Public Comment**
- f. Adjournment**

Next meeting - City Council Meeting January 11, 2026

The City of Sedro-Woolley complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, limited English proficiency, age, disability, or sex. The City of Sedro-Woolley doesn't exclude people or treat them differently because of race, color, national origin, limited English proficiency, age, disability, or sex.

The City of Sedro-Woolley also complies with applicable state laws and doesn't discriminate on the basis of creed, gender, gender expression or identity, sexual orientation, marital status, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.



Agenda Item

Agenda Item No.: d.1.

Date: February 4, 2026

From: Nathan Salseina, Maintenance Operations Supervisor

Subject: Park Project Update PowerPoint Presentation

RECOMMENDED ACTION:

No action requested at this time

BACKGROUND/SUMMARY INFORMATION:

Staff will update council on the Olmsted Park construction project, and will provide information on phase 3 which includes the proposed childrens playground and sports courts. Staff will also provide update on flood repairs at Riverfront Park and will brief council on the proposed project to relocate the Kiwanis baseball fields to a location outside the floodway.

FISCAL IMPACT, IF APPROPRIATE:

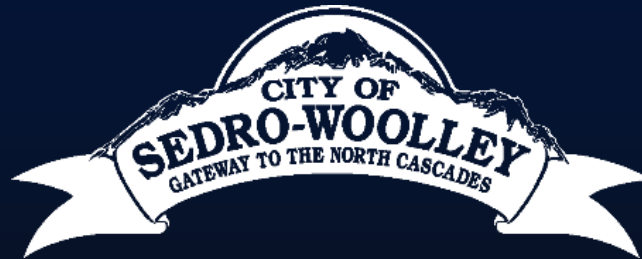
None at this time.

ATTACHMENTS:

1. February 2026 Council Park Presentation [Autosaved]

2026 Sedro-Woolley Parks Project Update

City of Sedro-Woolley, Washington



Olmsted Park



Covered Picnic Shelters



Restrooms



Caretakers Home



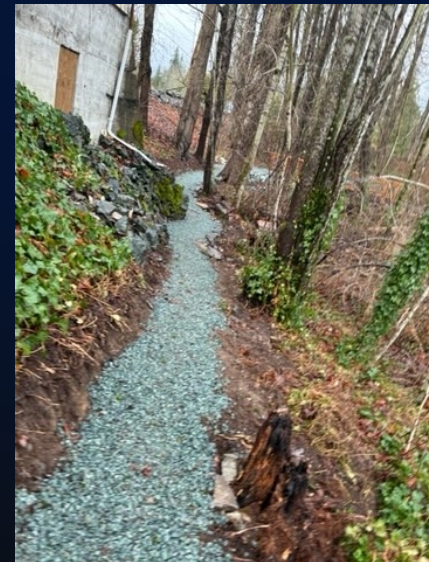
Park Looking East



Park Looking North



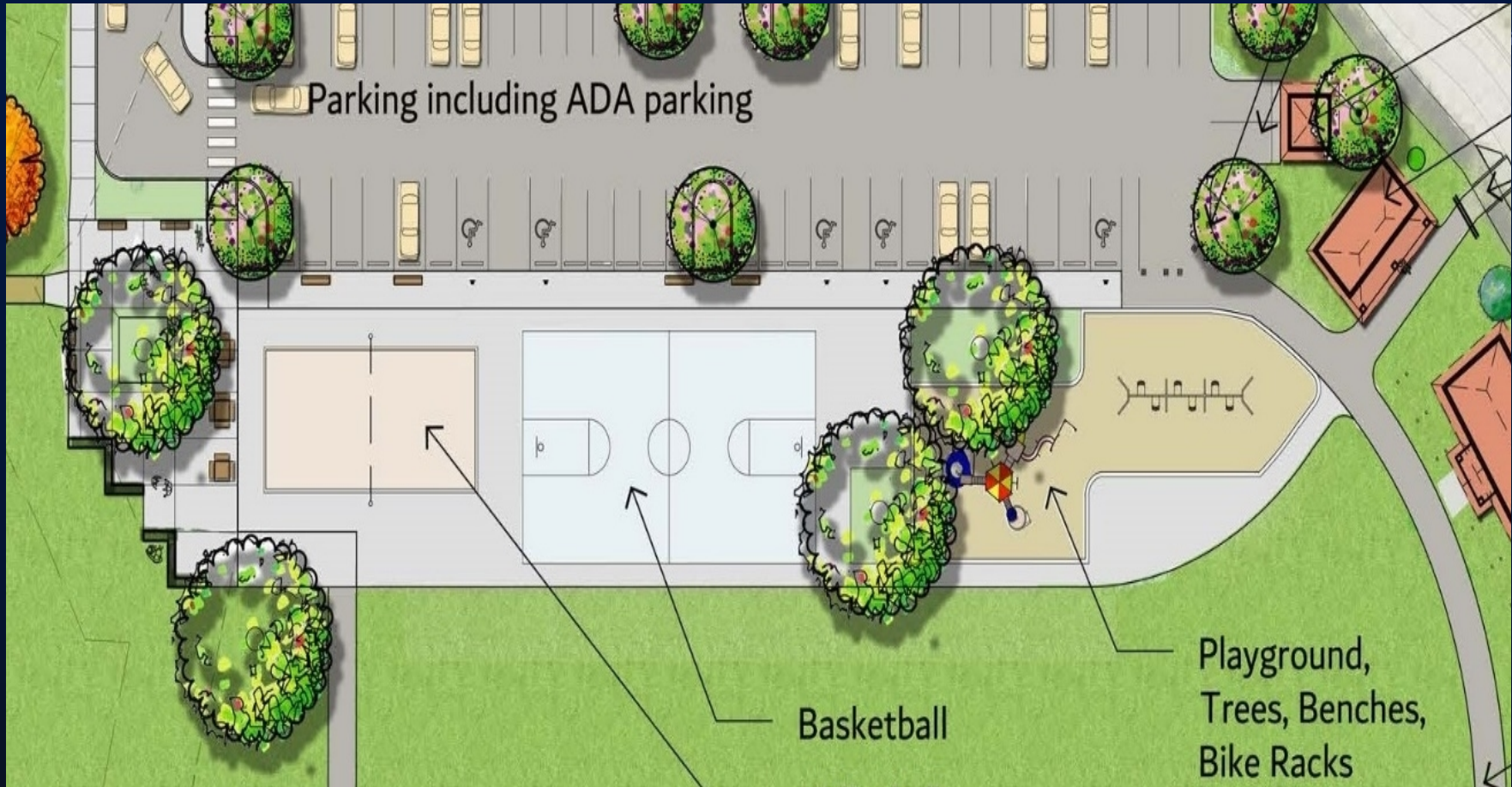
Will's Bridge



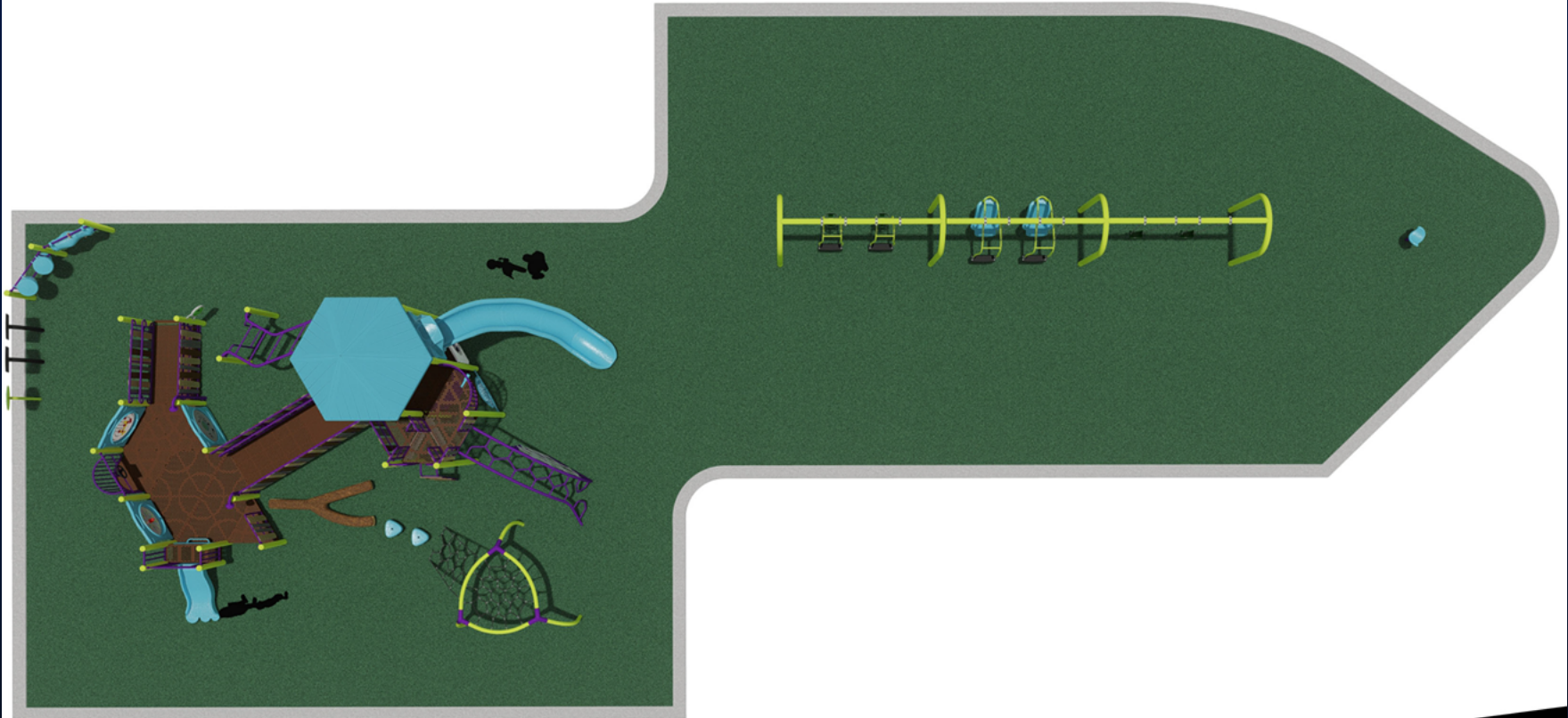
Accessible Dock, Wildcat Steelhead club and Rotary







**Olmsted Park - Project 109102-01-Opt 2
Sedro-Woolley, WA**



**Olmsted Park - Project 109102-01-Opt 2
Sedro-Woolley, WA**



A STRONG FOUNDATION IN PLAY FOR OVER 50 YEARS

P: (435) 245-5055 / F: 435 245-5057 Quinn@gwpark.com



Playground Funding Options

Estimated Project Cost	\$600,000
City Park Impact Fee Fund	
General Fund Balance	
REET 1 & 2	

Flood Damages Riverfront Park













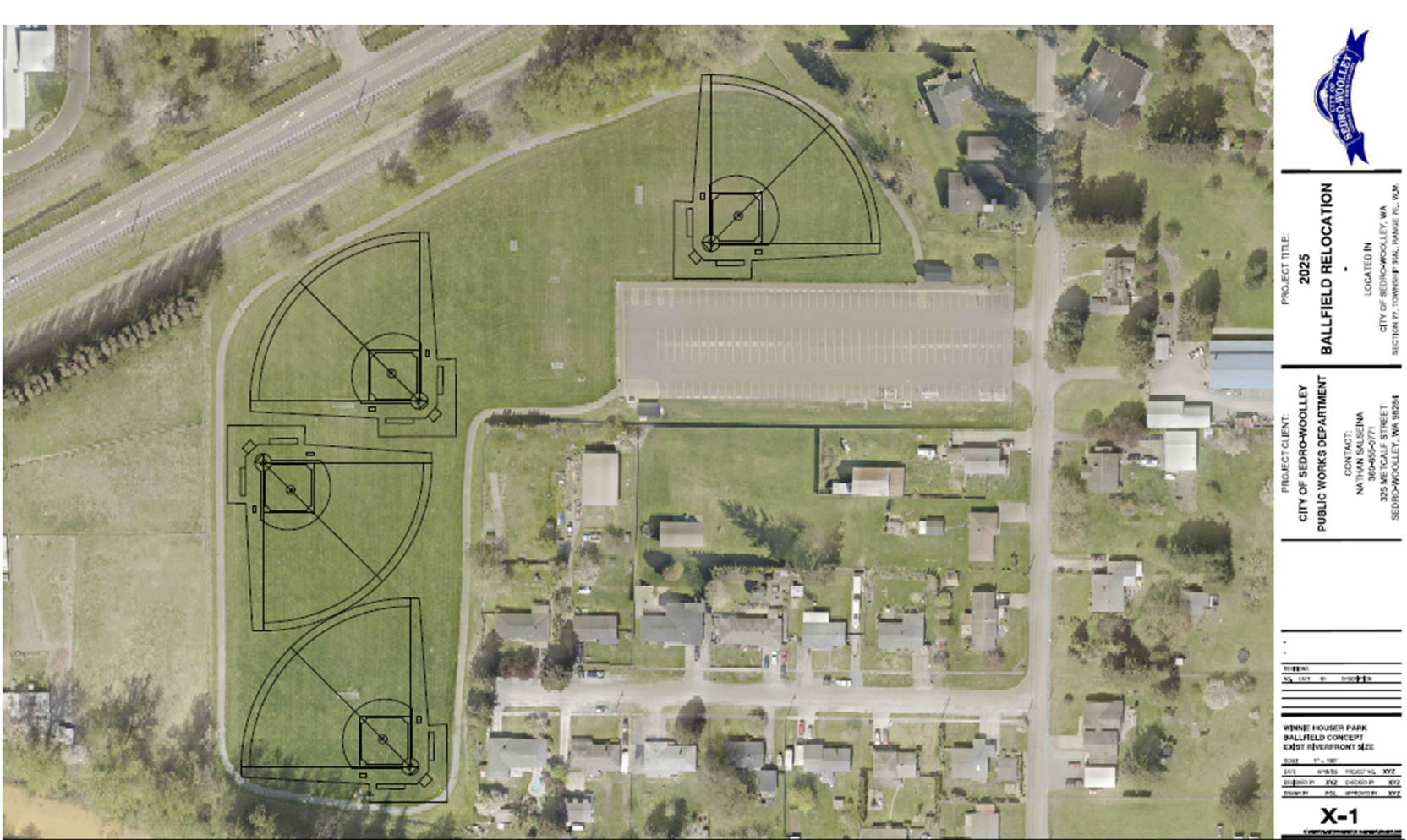




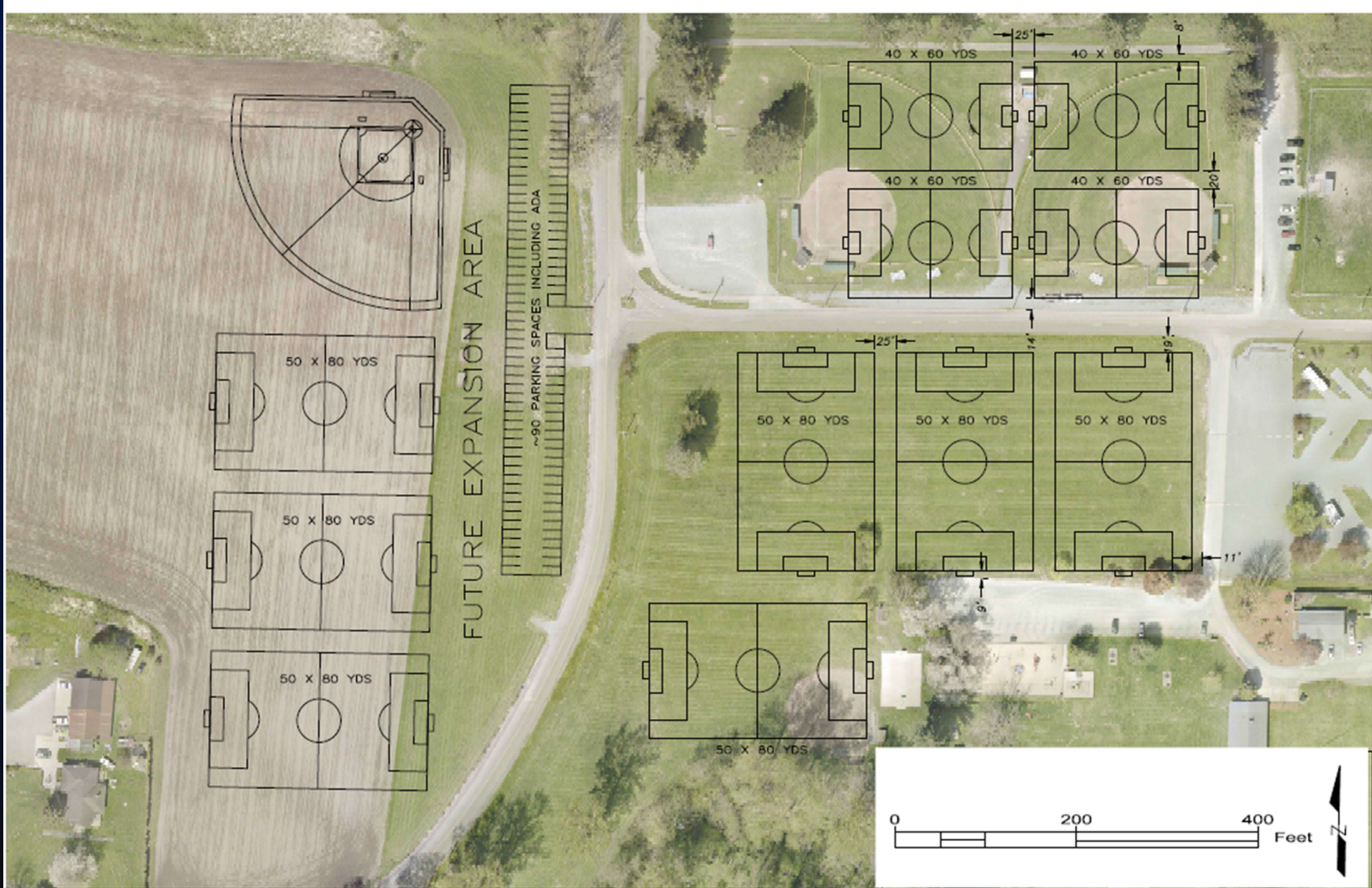
TOTAL PARK DAMAGES

- Chain Link Fencing Repairs \$50,000
- Gravel restoration \$20,000
- Other Repairs \$12,000
- TOTAL FLOOD DAMAGES \$82,000

Relocate Baseball/Softball Fields to Winnie Houser Park



Relocate Soccer/Lacrosse Fields to Riverfront Park



PROJECT TITLE:
2026
SOCCER RELOCATION

LOCATED IN
 CITY OF SEDRO-WOOLLEY, WA
 SECTION 17, TOWNSHIP 36N, RANGE 16E, W3A

PROJECT CLIENT:
CITY OF SEDRO-WOOLLEY
PUBLIC WORKS DEPARTMENT

CONTACT:
 NATHAN SALSENA
 360-855-0771
 325 METCALF STREET
 SEDRO-WOOLLEY, WA 98284

NO.	DATE	BY	DESCRIPTION

RIVER FRONT PARK
 SOCCER FIELD CONCEPT
 50 X 80 YD FIELDS

SCALE: 1" = 100'

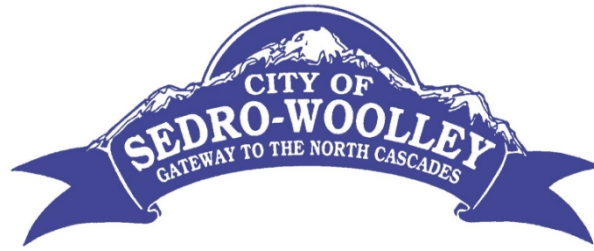
DRAWN BY: KXZ
 CHECKED BY: KXZ
 APPROVED BY: KXZ

X-2

Funding Options

Estimated Project Cost	\$400,000
City Park Impact Fee Fund	
General Fund Balance	
REET 1 & 2	

Thank You For Your Time



Agenda Item

Agenda Item No.: d.2.

Date: February 4, 2026

From: Bill Bullock, Public Works Director, Nathan Salseina, Maintenance Operations Supervisor

Subject: Project Planning Framework

RECOMMENDED ACTION:

Discussion Only

BACKGROUND/SUMMARY INFORMATION:

Understanding that Council is interested in making more capital improvements with City forces – specifically local sidewalk system gaps that are not generally eligible for grant funding. This certainly can be a good option for strategic improvements to our local infrastructure. Projects that are outside the maintenance category are referred to as a “Public Work” which is its own legal term. Implementing a Public Work with City crews is call “Day Labor” and has certain statutory limits on the size and amounts that can be done before the City is required to use contract labor.

Basic regulations on Day Labor:

- No Bid Spitting.
- Day Labor Limits \$75,500 – One Trade and \$150,000 – Two Trades
- Annual Day Labor Projects limited to 10% of Contracted Construction.
- All Day Labor performed over \$25,000 advertised in the local paper.

Bottomline, Day Labor is something engages in quite frequently to accomplish our mission; expanding the practice will need to be done strategically and scope will vary from year to year.

Other considerations:

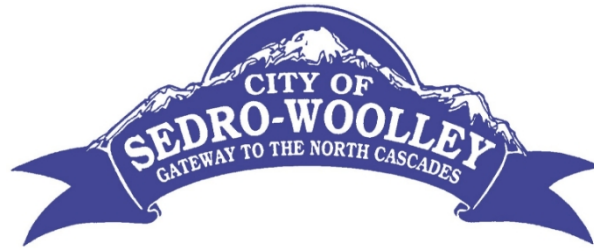
- City workforce: Summer is our busy season and coincides with construction season: projects will have be balanced with workload – time management challenge.
- Project Scope Considerations (sidewalks):
 1. ADA ramps and elements normally require engineering and, if complex, wise to utilize contract construction.
 2. Simple sidewalk gaps are well within City crews skillset (generally level terrain, no curb and gutter work).

- This would include converting concrete to limestone surface.
- 3. Moderate sidewalk improvement would include short segments of curb and gutter replacement and driveway adjustments. – reasonable City work.
- 4. Complex sidewalk improvements may include improvements requiring stormwater and catch basin replacement.
- Projects planning that evaluates scope considerations, safety, connectivity, crew capacity, and other values to develop priorities is a necessary administrative task.
 1. Near term planning can consist of “low hanging fruit”.
 2. Longer term planning is necessary to maximize benefit.
- Program should be balanced with major project programming (TIP).

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

None



Agenda Item

Agenda Item No.: d.3.

Date: February 4, 2026

From: Bill Bullock, Public Works Director

Subject: Small Works Project Priority Planning

RECOMMENDED ACTION:

Discussion Only

BACKGROUND/SUMMARY INFORMATION:

At the Council Goal Setting workshop, there was great interest in addressing local street sidewalk gaps, repairs and improvements (not eligible for funding) and the potential of accomplishing much of this work with day labor. As outlined in the previous agenda topic, Day Labor work can certainly be utilized for this type of work within statutory limits. Day Labor is one of the tools Public Works regularly and routinely use to implement improvements. We also use unit-priced contractors, standard bid contracting, and on occasion volunteer labor. Accomplishing a sidewalk specific improvement program will likely require a combination of these capabilities to the best advantage of the City.

The Small Works Priorities Project list is a planning document intended to identify a pool of these types of small-scale projects (it also includes other capital project areas). Working with Council, Public Works proposes developing the first targeted priorities/low hanging fruit and make those improvements as appropriate. As part of the planning process, assigning priorities to build a four-year plan (similar to the TIP) that can be revisited and updated on an annual basis is the aim; January each year would be appropriate. The focus can certainly be limited to local sidewalk improvements, but other capital project areas could be considered as well.

If council members have additional project ideas not on the current list, please bring them and know that project can be added at any time for the annual priority planning process.

FISCAL IMPACT, IF APPROPRIATE:

TBD

ATTACHMENTS:

1. Small Works Priorities
2. SW 6-Year TIP 2026-2031

Small Works Project Priorities

Index	Project No.	Project Name	Description	Location	Est Cost	Notes
Transportation						
		ADA Ramp Upgrades: 7 th and Bennett	4 corners of intersection	7th and Bennett Intersection	\$25,000	
		ADA Ramp Upgrades: Central/Mary Purcell	Replace 12 ADA ramps	Central/Mary Purcell Schools	\$168,000	
		Metcalf Sidewalk Improvements	Construct new sidewalk (East Side) from	Warner St to Nelson St and Nelson to 6th St	\$190,000	
		Bennet St Sidewalk Improvement - Sidewalk gap improvement	Construct sidewalk (south side) on Bennet St.	Township St to 100 feet west (south side)	\$25,000	
		Roundabout Center Island Improvements	Enhance islands in roundabouts with decorative signs and other elements	Various	\$50,000	Each Island
		Metcalf/Nelson Sidewalk Improvements	New 6-foot sidewalks on both sides of southern Metcalf St and close sidewalk gap on Nelson St.	Warner Street to Nelson St (both sides) and north side of Nelson Street from Metcalf to Third	\$500,000	
		Puget St. Sidewalk Improvements	Install or update ADA Ramps along Puget St., repair sidewalks	SR 20 to State St.	\$200,000	
		Talcott St. Sidewalk Improvements	Repair damaged sidewalk and update ADA ramps	4th St. to 6th St.	\$320,000	
		Talcott St. and 6th St. Intersection Improvements	Demo and rebuild intersection of 6th St. and Talcott St.	6th St. & Talcott St. Intersection	\$500,000	
		6th St. Sidewalk Improvements	Update ADA ramps, repair sidewalks, install sidewalk on east side of 6th St.	State St. to Warner St.	\$350,000	
		Talcoot St Concrete Spot Repairs	Concrete section spot repairs to replace the worst sections of	Various locations	TBD	
Parks						
		Relocate Fields: Riverfront/Winnie Houser	Relocate Riverfront Ballfields to Winnie Houser Park and Soccer Fields to Riverfront Park.	Riverfront Park/Winnie Houser Park	\$220,000	
		Cemetery Improvements	Add ADA Public Restroom	Cemetary	\$30,000	
		Winnie Houser Park Walking Path	Pave remainder of walking path and add ADA ramp	Winnie Houser Park	\$40,000	
		Winnie Houser Park Restrooms	Meet ADA requirements: Replace toilets and modify concrete floor transitions.	Winnie Houser Park	\$45,000	

Small Works Project Priorities

Index	Project No.	Project Name	Description	Location	Est Cost	Notes
		Hammer Heritage Square	Replace shake roofs, repaint mural, and rebuild waterfall	Hammer Heritage Square	\$150,000	
		Osborne Park	Replace Welcome to Sedro-Woolley Entrance Sign	Osborne Park	\$30,000	
Facilities						
		Community Center Improvements	Improve north entryway, install new roof, and improve parking.	Community Center	\$120,000	
		Senior Center Improvements	Reroof building, install new flooring	Senior Center	\$70,000	
		Senior Center HVAC	Install AC System in Senior Center	Senior Center	\$100,000	
		YMCA Improvements	Reroof building and new siding.	YMCA building	\$85,000	
		Memorial Park Care Takerr House	Reroof building	Memorial Park	\$30,000	
		City Hall Improvements	Replace pavers with stamped concrete	City Hall sidewalk	\$75,000	
		Security Gates for Police Dept	Install security gates	City Hall Alley Entrance	\$150,000	
		City Hall Generator	Install new generator to provide emergency power to whole building	City Hall	\$180,000	
Stormwater						
Larger Projects						

City of Sedro-Woolley 2026-2031 Six-Year Transportation Improvement Program

Project Priority	Project No.	Project	Length (ft)	2026			2027			2028			2029			2030			2031			Project Total
				PE	ROW	Constr	PE	ROW	Constr	PE	ROW	Constr	PE	ROW	Constr	PE	ROW	Constr	PE	ROW	Constr	
1	SW25-01	City Wide - Local Street Improvements	N/A			\$1,000			\$1,000			\$1,000			\$1,000			\$1,000			\$1,000	\$6,000
2	SW25-02	City Wide - Multimodal Gap/Rehab Program	N/A			\$45			\$45			\$45			\$45			\$45			\$45	\$270
3	SW25-03	City Wide - Safety/ADA Enhancements	N/A			\$25			\$25			\$25			\$25			\$25			\$25	\$150
4	SW25-04	City Wide - Minor Construction	N/A			\$50			\$50			\$50			\$50			\$50			\$50	\$300
5	SW25-05	City Wide - Storm Retrofits (transportation)	N/A			\$25			\$25			\$25			\$25			\$25			\$25	\$150
6	SW04-01	Jones/John Liner RR Undercrossing (Reed St to Sapp Rd)	1300			\$2,100																\$2,100
7	SW25-06	Sapp Road RR Undercrossing Closure	800			\$40																\$40
8	SW04-02	SR20/ Cascade Trail West Phase 2A (Hodgin Rd to Holtcamp Rd)	2600			\$750																\$750
9	SW04-03	John Liner Arterial Improvements (SR9 to Reed St)	2030	\$357	\$200				\$2,180													\$2,737
10	SW04-04	John Liner Bike/Ped Improvements (SR9 to Reed St)	2030	\$58	\$68				\$580													\$706
11	SW04-05	SR20/ Cascade Trail West Phase 2B (Holtcamp Rd to Collins Rd)	3600	\$121	\$120				\$725													\$966
12	SW25-07	Jones Road/Brickyard Creek Culvert	300				\$500	\$90				\$900										\$1,490
13	SW04-06	F&S Grade Road Improvements Phase 1 (Edward Murrow to 700' N of Garden of Eden)	1350				\$377	\$50				\$2,100										\$2,527
14	SW04-07	Cascade Trail East Extension (Metcalf St to 400' E of Township St)	4400				\$120	\$120				\$400										\$640
15	SW20-01	Garden of Eden Road Improvements (F&S Grade Rd to Jones Rd)	1300							\$360	\$50				\$1,950							\$2,360
16	SW20-02	Railroad/Jameson St Intersection Improvement	n/a							\$250					\$800							\$1,050
17	SW04-08	Jones Road Improvements Phase 1 (Sapp Rd to Cambridge St)	1300							\$350	\$100				\$2,100							\$2,550
18	SW04-13	SR 20/Reed Street Intersection Improvements	n/a										\$300	\$50						\$1,000		\$1,350
19	SW20-03	Patrick Street Improvements (Brickyard Creek to Jones Rd)	2200										\$700							\$1,800		\$2,500
20	SW04-09	F&S Grade Road Improvements Phase 2 (700' N of Garden of Eden to Jones Rd)	1450											\$400	\$50						\$2,130	\$2,580
21	SW04-10	Jones Road Improvements Phase 2 (Cambridge St to Trail Rd)	1600											\$420	\$100						\$2,600	\$3,120
22	SW20-04	Trail Road Improvements Phase 1 (F&S Grade Road to Bucko Connection)	740											\$50							\$500	\$550
23	SW04-11	Trail Rd/Cook Rd Intersection Improvements	n/a															\$300	\$50	\$1,000		\$1,350
24	SW04-12	Jones Road Improvements Phase 3 (Trail Road to F&S Grade Road)	1100															\$270	\$100	\$1,800		\$2,170
25	SW25-08	Birch Lane Improvements (Jones Rd to Apple Lane)	500															\$400	\$200	\$1,800		\$2,400
PE = Preliminary Engineering			Subtotals	\$536	\$388	\$4,035	\$997	\$260	\$4,630	\$960	\$150	\$4,545	\$1,000	\$50	\$5,995	\$870	\$150	\$3,945	\$970	\$350	\$10,975	
ROW= Right of Way			Totals			\$4,959			\$5,887			\$5,655			\$7,045			\$4,965			\$12,295	
Constr = Construction			Program Total																			\$40,800